# City of Gulfport, Mississippi

# Agenda

# City Council

**2309 15th Street**
**Gulfport, MS 39501**

**Tuesday, October 20, 2015** | **1:30 PM** | ***Gulfport City Hall Council Chambers***

**1:30 p.m.** **Invocation, Pledge of Allegiance, Call to Order**

**Agenda Order** **Confirmation or adjustment of the agenda order**

## Presentation Agenda

- **Mayor's Report**

## Policy Issues

**Minutes / Appointment**

**1** Approval of minutes - for October 6, 2015.

**2** Resolution - ratifying appointment for City Prosecutor to serve in the Gulfport Municipal Court and authorizing the Mayor to execute the same.

**3** Resolution - ratifying appointment for Assistant City Prosecutor to serve in the Gulfport Municipal Court and authorizing the Mayor to execute the same.

**4** Resolution - appointing additional Deputy Court Clerk for the Gulfport Police Depart of the City of Gulfport, Mississippi.

**Code Enforcement / Planning**

**5** Code Enforcement Hearing - on resolution of declare that certain properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

**6** Ordinance - rezoning property from R-2(Residential) to T5(Urban Center Zone), located north of Pass Road, east of adjacent to 29th Avenue, south of 28th Street, and west of

25th Avenue - Case #1509PC057 - Ward 1.

**7** Ordinance - rezoning property from T5 (Urban Center Zone) to T4+ (General Urban Zone Plus), located west of and adjacent to Markham Drive, north of Beach Drive, south of Township Road, and east of Tegarden Road - Casey #1509PC060 - Ward 2.

**8** Ordinance - rezoning property from R-1-15 (Single Family District) to B-4 (Highway Business), located south of and adjacent to Highway 53, north of 5th Street, east of and adjacent to 3rd Avenue and west of Highway 49 - Case #1509PC062 - Ward 7.

**9** Certificate of Resubdivision - of two parcels into two parcels, zoned B-2 (General-Business), located south of and adjacent to Dedeaux Road, north of Williamsburg Drive, east of Klein Road and west of and adjacent to Hendry Road; Ward 5.

## Resolutions / Requests

**10** Resolution - by the Gulfport City Council reaffirming their intent and requesting the Administration to pursue collections of overdue accounts under the City of Gulfport Code of Ordinances Sections 11-64 through 11-67 and for related purposes.

**11** Resolution - approving Second Amendment to License Agreement Between Utility Service Communications Co., Inc. (Licensor) and New Cingular Wireless, PCS, LLC, (Licensee) Allowing for Addition and Removal of Certain and Various Pieces of Equipment on Gulfport's Water Tank Located at 200 East Beach Boulevard.

**12** Resolution - approving the close out documents for the Municipal Complex R-109-202-04-KCR and authorizing the Mayor to execute the same.

**13** Resolution - approving Engagement Agreement with Hugh D. Keating, Esq., to serve as General Counsel for the City of Gulfport and authorizing the Mayor to execute the same.

**14** Request - from First United Methodist Church for a temporary street closure for the "Trunk or Treat" event to be held on October 25, 2015.

**15** Request - regarding the extension of time for WAR Management Services, LLC.

## Budget Amendments / Docket of Claims

**16** Budget Amendment # 2016-06 - to rollover various prior year budgets for on-going projects in the departments of the Council, City Court, General Admin (IT), and Fire.

**17** Budget Amendment # 2016-07 - transfer to fully fund the East North Gulfport Park

Playground with CDBG funds.

**18** Docket of Claims - to be approved through October 21, 2015.

## Routine Agenda

**19** Resolution - awarding bids for lot clean-ups and/or demolitions.

**20** Municipal Compliance Report for the period from October 1, 2014, through September 30, 2015.

**21** Associated Adjusters Check Register - for the month of September 2015.

**22** Public Records Requests - for the month of September 2015 - to be made part of the minutes.

**23** Letter of recommendation - regarding bids received for Rescue Equipment for the Fire Department - to be made a part of the minutes.

**24** Request - permission to advertise within the next 30 days for bids for various equipment and installation for the East North Gulfport Park.

## Public Agenda

- **Citizen Forum – Thirty minutes shall be allowed for public input with a three minute time limit on each speaker.**

## Council Comments

## Memorial Adjournment

- **Mr. Jeffrey L. Holland**
- **Mr. Hamp Johnson, Jr.**
- **Ms. LaMesa A. Clark**

## Setting of Next Meeting and Adjournment

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
City Council

**Date:** 10/13/2015

**Subject:** Approval of minutes - for October 6, 2015.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
Administration

**Date:** 10/13/2015

**Subject:** Resolution - ratifying appointment for City Prosecutor to serve in the Gulfport Municipal Court and authorizing the Mayor to execute the same.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
Administration

**Date:** 10/13/2015

**Subject:** Resolution - ratifying appointment for Assistant City Prosecutor to serve in the Gulfport Municipal Court and authorizing the Mayor to execute the same.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Deana Burns, Administrative Assistant
Police Department

**Date:** 09/28/2015

**Subject:** Resolution - appointing additional Deputy Court Clerk for the Gulfport Police Depart of the City of Gulfport, Mississippi

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Nellie Henry, Urban Development Clerk
Code Enforcement

**Date:** 10/09/2015

**Subject:** Code Enforcement Hearing - on resolution of declare that certain properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Thomas Lane, Planner
Planning & Zoning

**Date:** 10/12/2015

**Subject:** Ordinance - rezoning property from R-2(Residential) to T5(Urban Center Zone), located north of Pass Road, east of adjacent to 29th Avenue, south of 28th Street, and west of 25th Avenue - Case #1509PC057 - Ward 1.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Thomas Lane, Planner
Planning & Zoning

**Date:** 10/12/2015

**Subject:**

Ordinance - rezoning property from T5 (Urban Center Zone) to T4+ (General Urban Zone Plus), located west of and adjacent to Markham Drive, north of Beach Drive, south of Township Road, and east of Tegarden Road - Casey #1509PC060 - Ward 2.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Thomas Lane, Planner
Planning & Zoning

**Date:** 10/12/2015

**Subject:**

Ordinance - rezoning property from R-1-15 (Single Family District) to B-4 (Highway Business), located south of and adjacent to Highway 53, north of 5th Street, east of and adjacent to 3rd Avenue and west of Highway 49 - Case #1509PC062 - Ward 7.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Thomas Lane, Planner
Planning & Zoning

**Date:** 10/12/2015

**Subject:**

Certificate of Resubdivision - of two parcels into two parcels, zoned B-2 (General-Business), located south of and adjacent to Dedeaux Road, north of Williamsburg Drive, east of Klein Road and west of and adjacent to Hendry Road; Ward 5.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
City Council

**Date:** 10/13/2015

**Subject:** Resolution - by the Gulfport City Council reaffirming their intent and requesting the Administration to pursue collections of overdue accounts under the City of Gulfport Code of Ordinances Sections 11-64 through 11-67 and for related purposes.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
Legal

**Date:** 10/14/2015

**Subject:** Resolution - approving Second Amendment to License Agreement Between Utility Service Communications Co., Inc. (Licensor) and New Cingular Wireless, PCS, LLC, (Licensee) Allowing for Addition and Removal of Certain and Various Pieces of Equipment on Gulfport's Water Tank Located at 200 East Beach Boulevard.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Karen McCarty, Grants Management
Community Development

**Date:** 10/09/2015

**Subject:** Resolution - approving the close out documents for the Municipal Complex R-109-202-04-KCR and authorizing the Mayor to execute the same.

**Recommendation:** Community Development Recommends

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Margaret Murdock, Assistant Attorney
Legal

**Date:** 10/14/2015

**Subject:** Resolution - approving Engagement Agreement with Hugh D. Keating, Esq., to serve as General Counsel for the City of Gulfport and authorizing the Mayor to execute the same.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ronda Cole, Clerk of Council
City Council

**Date:** 10/13/2015

**Subject:** Request - from First United Methodist Church for a temporary street closure for the "Trunk or Treat" event to be held on October 25, 2015.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Antoinette White, Administrative Assistant to CAO
Administration

**Date:** 10/13/2015

**Subject:** Request - regarding the extension of time for WAR Management Services, LLC.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ginnie Hem, Manager
Finance

**Date:** 10/10/2015

**Subject:** Budget Amendment # 2016-06 - to rollover various prior year budgets for on-going projects in the departments of the Council, City Court, General Admin (IT), and Fire.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ginnie Hem, Manager
Community Development

**Date:** 10/10/2015

**Subject:** Budget Amendment # 2016-07 - transfer to fully fund the East North Gulfport Park Playground with CDBG funds.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Sherry Dulaney, Accounts Payable Supervisor
Accounts Payable

**Date:** 10/12/2015

**Subject:** Docket of Claims - to be approved through October 21, 2015.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Nellie Henry, Urban Development Clerk
Code Enforcement

**Date:** 10/09/2015

**Subject:** Resolution - awarding bids for lot clean-ups and/or demolitions.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ginnie Hem, Manager
Finance

**Date:** 10/10/2015

**Subject:** Municipal Compliance Report for the period from October 1, 2014, through September 30, 2015.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Ginnie Hem, Manager
Finance

**Date:** 10/10/2015

**Subject:** Associated Adjusters Check Register - for the month of September 2015.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Kourtney Wells
Administration

**Date:** 10/12/2015

**Subject:** Public Records Requests - for the month of September 2015 - to be made part of the minutes.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Connie Debenport, Manager
Purchasing

**Date:** 09/30/2015

**Subject:** Letter of recommendation - regarding bids received for Rescue Equipment for the Fire Department - to be made a part of the minutes.

**Recommendation:**

# Memorandum

**To:** Mayor Billy Hewes and
Gulfport City Council

**From:** Karen McCarty, Grants Management
Community Development

**Date:** 10/09/2015

**Subject:** Request - permission to advertise within the next 30 days for bids for various equipment and installation for the East North Gulfport Park.

**Recommendation:** David D'Aquilla and Karen McCarty recommends