



City of Gulfport, Mississippi

Agenda City Council

2309 15th Street
Gulfport, MS 39501

Tuesday, June 22, 2021

1:30 PM

*Gulfport City Hall
Council Chambers*

1:30 P.M. Invocation, Pledge of Allegiance, Call to Order

Agenda Order Confirmation or adjustment of the agenda order

Presentation Agenda

- Mayor's Report

Policy Issues

Minutes

- 1 Approval of Minutes - for May 18, 2021.
- 2 Approval of Minutes - for May 25, 2021 SCM.

Code Enforcement / Planning

- 3 Code Enforcement Hearing - on resolution to declare that certain properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

Ordinances

- 4 Ordinance - to rezone from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4 - located S Swan Road - Case # 2104PC075 - Ward 7 - with Objection.
- 5 Ordinance - amending Section 6-516 of the Code of Ordinances of the City of Gulfport, Mississippi.

- 6 Ordinance - amending Chapter 3, Article VI of the Code of Ordinances of the City of Gulfport, Mississippi, and for related purposes.

Resolutions

- 7 Resolution - approving area for possible Tax Increment Financing Project, and for related purposes.
- 8 Resolution - approving Agreement between the City of Gulfport and Mississippi Gulf Coast Community College, for Training Services for Employees of the City of Gulfport, and for related purposes.
- 9 Resolution - approving Agreement between the Gulfport School District and the City of Gulfport, Mississippi, concerning Reimbursement for Law Enforcement Services, and for related purposes.
- 10 Resolution - approving Agreement between the Harrison County School District and the City of Gulfport, Mississippi, concerning Reimbursement for Law Enforcement Services, and for related purposes.
- 11 Resolution - approving Bid Award for the Lyman Community Center Repair Project, approving Contract on this Project, and for related purposes.
- 12 Resolution - awarding bid for "Term Contract Fuel", approving Agreement between the City of Gulfport and Eagle Energy, Inc., and for related purposes.
- 13 Resolution - approving Business Service Agreement with Sparklight for Services at the Leisure Services Administration Building, and for related purposes.
- 14 Resolution - approving Contract for Restoration and Repair Work associated with the West Centennial/VA Recreational Field, and for related purposes.
- 15 Resolution - approving Ditch Piping Program, authorizing and approving acceptance of donated materials as part of this Program, authorizing execution of documents to effectuate program, and for related purposes.
- 16 Resolution - approving Letter Agreement with Neel-Schaffer, Inc., for assistance in preparation of Applications for Gulf of Mexico Energy Securities Act Grants, and for related purposes.

- 17 Resolution - approving License Agreement with Driven Elite, and for related purposes.
- 18 Resolution - approving Three Month Extension to Professional Services Agreement between the City of Gulfport and Norman "Pat" Pope, and for related purposes.
- 19 Resolution - approving Three Month Extension to Professional Services Agreement between the City of Gulfport and Jessica Urban, and for related purposes.
- 20 Resolution - approving Policy of Insurance with Sirius America Insurance Company (Reunion Health Services) as Reinsurance Carrier, and for related purposes.
- 21 Resolution - accepting a United States Department of Labor Workforce Innovation & Opportunity Act Grant from and through the Southern Mississippi Planning & Development District, and for related purposes.
- 22 Resolution - authorizing the Gulfport Police Department to apply for the FY 2021 Mississippi Department of Public Safety Office of Homeland Security Grant, and for related purposes.
- 23 Resolution - acknowledging receipt of funds associated with the "American Rescue Plan Act of 2021" and placement in separate account, and for related purposes.
- 24 Resolution - honoring Cara Lero Pucheu and commending her tireless work and service to the Citizens of the City of Gulfport, and for related purposes.
- 25 Resolution - honoring Dr. John R. Kelly and commending his tireless work and service to the Citizens of the City of Gulfport, and for related purposes.

Budget Amendments / Docket of Claims

- 26 Budget Amendment #73 - increasing line item 286 Capital (CNET) from restitution.
- 27 Budget Amendment #74 - increasing line item 311 Contractual Fees from 213 Wages and Salaries

- 28 Budget Amendment #75 - transferring funds from Legal to Leisure Services.
- 29 Budget Amendment #76 - replenishing Streets and Traffic Lighting Account.
- 30 Budget Amendment #77 - Hurricane Zeta Fire Station Repairs.
- 31 Docket of Claims - to be approved through June 23, 2021.

Routine Agenda

- 32 Resolution - awarding bids for lot clean-ups and/or demolitions.
- 33 Code Enforcement Notice(s) - to be made a part of the minutes.
- 34 Public Records Request - for the month of May, 2021 - to be made a part of the minutes.
- 35 Letter - regarding bid awarded by Purchasing to Sunbelt Fire - Fire Department - to be made a part of the minutes.
- 36 Letter - regarding bid awarded by Purchasing to Wosley Investments - Public Works - to be made a part of the minutes.
- 37 Letter - regarding Update on Punch List Items following Substantial Completion on the City's Debris Removal Project stemming from Hurricane Zeta and involving Crowder Gulf.
- 38 Legal Notice - advertisement for 2021 CDBG Paving, Phase 1.
- 39 Legal Notice - advertisement for bids for Privatization Contract.
- 40 Legal Notice - advertisement for RFP regarding Towing Services in the Harbor.
- 41 Ratification - of Sportsplex Facility Use Agreements - to be made a part of the minutes.

Public Agenda

- **Citizen Forum - Up to thirty minutes shall be allowed for public input with a three minute time limit on each speaker.**

Council Comments

Memorial Adjournment

Executive Session

Setting of Next Meeting and Adjournment



City of Gulfport, Mississippi

Minutes City Council

2309 15th Street
Gulfport, MS 39501

Tuesday, May 25, 2021

12:45 PM

*Gulfport City Hall
Council Chambers*

12:45 P.M.

The Members of Council met at City Hall at 12:45 P.M., on the above date, same being an adjourned meeting from a Regular Meeting on May 18, 2021 at 1:30 P.M.

Present: CAO Dr. John Kelly, General Counsel Hugh Keating, Clerk of Council Brittany Rodgers, **Councilmembers:** Kenneth Casey, Ron Roland, Ella Holmes-Hines (teleconference), Rusty Walker, Myles Sharp. **Absent:** Mayor Billy Hewes, Councilmembers: R.Lee Flowers and Cara Pucheu.

The President announced a quorum and called the meeting to order.

Declaration of Special Call Meeting

Motion to Declare a Special Call Meeting and to have the meeting notice thereof appended as Exhibit "A" to these minutes, Moved By Myles Sharp, Seconded by Rusty Walker

Vote: Motion Carried By Unanimous Roll Call Vote

Aye: Kenneth Casey, Ron Roland, Ella Holmes-Hines, Rusty Walker, Myles Sharp

Absent: R.Lee Flowers, Cara Pucheu

Policy Issues

- 1** Reconsideration - of Ordinance 3074 - to rezone a tax parcel from T3 (Sub-Urban zone) and T4+ (General Urban Zone "Plus") to completely T4+ - located at Magnolia Street - Case # 2103PC046 - Ward 4 - with Objection.

Motion to Reconsider Ordinance 3074, Moved By Kenneth Casey, Seconded by Ron Roland

Vote: Motion Carried By Unanimous Roll Call Vote

Aye: Kenneth Casey, Ron Roland, Ella Holmes-Hines, Rusty Walker, Myles Sharp

Absent: R.Lee Flowers, Cara Pucheu

Motion to Adopt (Substitute) Ordinance, Moved By Kenneth Casey, **Seconded by** Ron Roland

Vote: Motion Carried By Unanimous Roll Call Vote

Aye: Kenneth Casey, Ron Roland, Ella Holmes-Hines, Rusty Walker, Myles Sharp

Absent: R.Lee Flowers, Cara Pucheu

Attachment(s):

[Ordinance 3074 - Signed](#)

Setting of Next Meeting and Adjournment

There being no further business to come before the Council at this time, until June 10, 2021 at 1:30 P.M. for a Regular Council Meeting, Moved By Kenneth Casey, **Seconded by** Ron Roland

Vote: Motion Carried By Unanimous Roll Call Vote

Aye: Kenneth Casey, Ron Roland, Ella Holmes-Hines, Rusty Walker, Myles Sharp

Absent: R.Lee Flowers, Cara Pucheu

City Clerk

Mayor



City of Gulfport, Mississippi

Agenda City Council

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Setting of Next Meeting and Adjournment

Exhibit "A"

MEMORANDUM – CITY OF GULFPORT

Date: JUNE 9, 2021

To: Mayor Billy Hewes
City Council Members

From: Greg Pietrangelo, Director
Department of Urban Development

Re: Code Enforcement Resolutions To Declare Property In A State Of
Uncleanliness And A Menace To The Public Health And Safety Of
The Community And To Authorize Lot Clean-Up and/or Demolitions,
And For The Authority To Advertise For Bids To Be Presented To The
City Council On The 22ND Day Of June, 2021.

**Please place the attached item on the above referenced council agenda for
approval/authorization to advertise.**

MEMORANDUM – CITY OF GULFPORT

Date: JUNE 9, 2021

To: Mayor Billy Hewes
City Council Members

From: Department of Urban Development
Code Enforcement

Subject: Approval To Advertise

RE: Resolutions Declaring Property In A State Of Uncleanliness To Be A Menace To The Public Health And Safety Of The Community And Authorizing Lot Clean-Up and/or Demolitions And For The Approval To Advertise For Bids To Be Presented On The 22nd Day Of June, 2021, To The City Council:

WARD 1

- Parcel 1: 0711L-02-129.000. Lots 1 & 2 Blk 14 Central Beach. 1226 Lewis Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Buckner Roberta -Est-). Case: 7489
- Parcel 2: 0710M-01-026.000. Lots 17 To 20 Inc Blk 19 Glen Terrace Sec 31-7-11. 2901 58th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. 5. Repair, Maintenance Or Remove Fence. 6. Remove Clutter And Debris. (Ladner Jane). Case: 7505
- Parcel 3: 0711H-05-036.000. Lot 1 Blk 11 Southmoor Heights & Vacated R/W On E Side Running N & S From 19th St To 18th St In SW 1/4 Sec 5-8-11. 3900 18th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Cameron Lisa D). Case: 7506
- Parcel 4: 0710M-01-023.000. Lots 30 To 32 Inc Blk 19 Glen Terrace Sec 31-7-11. 58th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Webb Lynne -Trustee-). Case: 7555
- Parcel 5: 0711H-04-038.000. Lot 1 Blk 8 Southmoor Heights Resurvey. 3901 16th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees.

3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Peterson Re Holdings LLC). Case: 7619

WARD 2

- Parcel 6: 0911E-01-032.000. Beg 50 Ft W Of Inter Of W Mar Of Roberts Ave & S Mar Of 2nd St S 157.5 Ft W 61.7 Ft N 157.7 Ft To Rd Ely Along Rd 63 Ft To POB Being Part Of Lot 9 MS City Co Survey Of NE 1/4 Of SW 1/4 Of Sec 2-8-11. 707 2nd St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rice Benjamin Earl). Case: 7648
- Parcel 7: 0811G-06-042.000. Lots 17 & 18 Blk 19 McAlpin Add. 1516 20th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Bring Building Up To Code Or Demolish. 5. Board Up And Secure Openings. (Salisbury Joan H). Case: 7650
- Parcel 8: 0910P-01-001.000. Lot 55 X 200 Ft S By Montalbano E By Teagarden Rd N By Hand W By Coast View Inc Sec 36-7-11. 510 Tegarden Rd. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Board Up And Secure Openings. (Hudson Karen). Case: 7652
- Parcel 9: 0811A-01-047.000. Beg At Inter Of W Mar Of East Ave & S Mar Of 27th St W Along 27th St 58.1 Ft S 210.6 Ft To N Mar Of Ditch Nely Along Ditch 62.7 Ft To East Ave N Along Rd 185.6 Ft To Pob Part Of Ne1/4 Of Ne1/4 Of Sec 3-8-11. 1015 27th St. 1. Remove/Haul Off Trash & Debris. 2. Remove/Relocate Utility Trailer. (Richardson Johnny T & Teena). Case: 7663
- Parcel 10: 0711N-02-070.000. Beg On E Line Of Lot 22 Gottschalk Survey 990 Ft S Of R/W Of L&N Rr & Run S 83 Ft W 96.7 Ft N 75 Ft E 96 Ft To Beg Gottschalk Survey. 615 Ruth Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Sanders Timothy). Case: 7886

WARD 3

- Parcel 11: 0811F-02-018.000. Lots 1 & 2 Blk. 132 Original Gulfport. 1735 21st Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. (Quin Ronald P). Case: 7544
- Parcel 12: 0811G-04-027.000. S 1/2 Of Lots 1 & 2 Blk 21 Soria City Sec 3-8-11. 20th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Board Up And Secure All Openings. (Harris Hiram). Case: 7584
- Parcel 13: 0811G-05-089.000. Lots 17-19 Inc Blk 9 Mcalpin Add. 1912 20th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Salisbury Joan H). Case: 7603

- Parcel 14: 0910M-03-018.000. Lots 35 & 36 Blk 24 Myrtle Resurvey. 809 29th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Perry Phillip). Case: 7679
- Parcel 15: 0910M-03-034.000. Lots 16 To 18 Inc Blk 23 Myrtle Resurvey. 834 28th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Cornwell Esther M). Case: 7689
- Parcel 16: 0910M-03-069.000. Lots 31 To 36 Blk 21 Myrtle Resurvey. 2826 8th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Y M Of Ms LLC). Case: 7690
- Parcel 17: 0809M-02-004.037. Lot F Forest Heights. Tulip Ct. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Griggs Elizabeth McCree). Case: 7708
- Parcel 18: 0811G-01-004.000. Lot 41 Blk 20 Soria City. 1535 21st St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Pittman Gregory). Case: 7733

WARD 4

- Parcel 19: 1009L-03-044.000. Lot 11 Oak Island Subd Sec 24-7-11. 9375 Evans Rd. 1. Cut & Clean The Property. 2. Correct Unsafe Conditions/Cut Rebar. 3. Remove Weeds, Vines, Limbs, Trees. 4. Remove/Haul Off Trash & Debris. (Zahedi Aaron). Case: 7151
- Parcel 20: 0910O-02-055.000. Wd 2015-6427 Lawrence Walker Holli- Day Sr Reserves L/E Lot 6 Blk 7 East Park Subd. 21 31st St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Holliday Lawrence Walker Sr -L/E-). Case: 7665
- Parcel 21: 1010E-03-007.019. Lot 19 Old Towne Sec 30 & 31-7-10. 909 Old Towne St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Brown Grant A). Case: 7705
- Parcel 22: 1010D-02-001.000. Beg At Inter Of Sly Mar Of W Taylor Rd & W Mar Of Carl Leggett Rd F/K/A Cowan/Lorraine Rd Wly Along Taylor Rd 92 Ft S 106.4 Ft S 88 Dg E 92 Ft To Carl Leggett Rd N Along Rd 109.7 Ft To POB Part Of Nw 1/4 Of NW 1/4 Of Sec 30-7-10. 8989 Carl Legett Rd. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rizk Antoine & Tania). Case: 7706
- Parcel 23: 1010D-02-001.045. Beg 92 Ft W Of Inter Of S Mar Of West Taylor Rd & W Mar Of Carl Leggett Rd F/K/A Cowan/Lorraine Rd W Along West Taylor Rd 107.9 Ft To Ely Mar Of Old Oak Lane Ln Sly Along Rd 103.7 Ft S 88 Dgs E 94.7 Ft N 106.4 Ft To POB Being Of NW 1/4 Of NW 1/4 Of Sec 30-7. Old Oak Ln. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rizk Antoine & Tania). Case: 7707

WARD 5

- Parcel 24: 0908N-01-035.000. W 10 Ft Of Lot 7 All Lot 8 & E 20 Ft Of Lot 9 Blk 8 North Bayou Suburb. 2506 Fortson St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Huey Andrew & Howard). Case: 7540
- Parcel 25: 0908N-01-104.000. E 20 Ft Of Lot 16 & All Lot 17 & W 10 Ft Of Lot 18 Blk 15 North Bayou Suburb. 2405 Woolmarket St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Repair Or Remove Vehicle(s). 5. Make Necessary Repairs. (Potts Amy Elizabeth). Case: 7542
- Parcel 26: 0808N-01-004.000. Beg At Se Cor Of Lot 22 Blk 8 Bel- Aire Subd 2nd Add Nly Along Lot 122.3 Ft W 4.1 Ft N 5 Ft To S Mar Of Dedeaux Rd Wly Along Rd 75.9 Ft To W Line Of Lot Sly Along Lot 127.9 Ft To SW Cor Ely Along Lot 80 Ft To POB Being Part Of Lot 22 Blk 8 Bel-Aire Subd 2. 15029 Dedeaux Rd. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Gautreaux Richard James -Est-). Case: 7563
- Parcel 27: 0909C-01-016.029. Lot 310 Loren D. Heights Phase V. 2470 Tandy Dr. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Lowell Harry J). Case: 7573

WARD 6

- Parcel 28: 0908O-01-058.000. Lot 106 Pine Hills Subd Part 1. 404 East Stevens Cir. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. 5. Remove/Discard Used Appliances. (Brown Cora -Est-). Case: 7539
- Parcel 29: 0908K-02-035.003. Lot 182 Wildwood Subd Part 4. 910 East Birch Dr. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Park In Approved Location. (Reeder Craig & Danielle). Case: 7578
- Parcel 30: 1008N-01-066.000. Lot 5 Fritz Creek Subd Phase 1. 11212 Alden Cv. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Tolar Terry). Case: 7671



CITY OF GULFPORT URBAN DEVELOPMENT CODE ENFORCEMENT POSTINGS

TABLE OF CONTENTS

WARD 1

PARCEL	LOCATION	OWNER
0711L-02-129.000	1226 LEWIS AVE	BUCKNER ROBERTA -EST-
0710M-01-026.000	2901 58TH AVE	LADNER JANE
0711H-05-036.000	3900 18TH ST	CAMERON LISA D
0710M-01-023.000	58TH AVE	WEBB LYNNE -TRUSTEE-
0711H-04-038.000	3901 16TH ST	PETERSON RE HOLDINGS LLC

WARD 2

PARCEL	LOCATION	OWNER
0911E-01-032.000	707 2ND ST	RICE BENJAMIN EARL
0811G-06-042.000	1516 20TH AVE	SALISBURY JOAN H
0910P-01-001.000	510 TEGARDEN RD	HUDSON KAREN
0811A-01-047.000	1015 27TH ST	RICHARDSON JOHNNY T & TEENA
0711N-02-070.000	615 RUTH AVE	SANDERS TIMOTHY

WARD 3

PARCEL	LOCATION	OWNER
0811F-02-018.000	1735 21ST AVE	QUIN RONALD P
0811G-04-027.000	20TH ST	HARRIS HIRAM
0811G-05-089.000	1912 20TH AVE	SALISBURY JOAN H
0910M-03-018.000	809 29TH ST	PERRY PHILLIP
0910M-03-034.000	834 28TH ST	CORNWELL ESTHER M
0910M-03-069.000	2826 8TH AVE	Y M OF MS LLC
0809M-02-004.037	TULIP CT	GRIGGS ELIZABETH MCCREE
0811G-01-004.000	1535 21ST ST	PITTMAN GREGORY

WARD 4

PARCEL	LOCATION	OWNER
1009L-03-044.000	9375 EVANS RD	ZAHEDI AARON
0910O-02-055.000	21 31ST ST	HOLLIDAY LAWRENCE WALKER SR -L/E-
1010E-03-007.019	909 OLD TOWNE ST	BROWN GRANT A
1010D-02-001.000	8989 CARL LEGETT RD	RIZK ANTOINE & TANIA
1010D-02-001.045	OLD OAK LN	RIZK ANTOINE & TANIA

WARD 5

PARCEL	LOCATION	OWNER
0908N-01-035.000	2506 FORTSON ST	HUEY ANDREW & HOWARD
0908N-01-104.000	2405 WOOLMARKET ST	POTTS AMY ELIZABETH
0808N-01-004.000	15029 DEDEAUX RD	GAUTREAUX RICHARD JAMES -EST-
0909C-01-016.029	2470 TANDY DR	LOWELL HARRY J

WARD 6

PARCEL	LOCATION	OWNER
0908O-01-058.000	404 EAST STEVENS CIR	BROWN CORA -EST-
0908K-02-035.003	910 EAST BIRCH DR	REEDER CRAIG & DANIELLE
1008N-01-066.000	11212 ALDEN CV	TOLAR TERRY



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

BUCKNER ROBERTA -EST-
1413 GENEVIEVE DR
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711L-02-129.000
1226 LEWIS AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7489



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

BUCKNER ROBERTA -EST-
1226 LEWIS AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711L-02-129.000
1226 LEWIS AVE

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WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

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Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7489





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

LADNER JANE
310 GATES AVE
LONG BEACH, MS 39560

Reference: Tax Parcel Number: 0710M-01-026.000
2901 58TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS
FENCE VIOLATION, IPMC 304.2	REPAIR, MAINTENANCE OR REMOVE
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7505



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

LADNER JANE
2901 58TH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0710M-01-026.000
2901 58TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS
FENCE VIOLATION, IPMC 304.2	REPAIR, MAINTENANCE OR REMOVE
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7505





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 3, 2021

CAMERON LISA D
1907 43RD AVENUE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711H-05-036.000
3900 18TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7506



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 8, 2021

CAMERON LISA D
3900 18TH ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711H-05-036.000
3900 18TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry
Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7506





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 28, 2021

WEBB LYNNE -TRUSTEE-
30251 GOLDEN LANTERN SUITE E 605
LAGUNA NIGUEL, CA 92677

Reference: Tax Parcel Number: 0710M-01-023.000
58TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7555



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 28, 2021

WEBB LYNNE -TRUSTEE-
58TH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0710M-01-023.000
58TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7555





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

PETERSON RE HOLDINGS LLC
3675 S RAINBOW BLVD STE 107-258
LAS VEGAS, NV 89103

Reference: Tax Parcel Number: 0711H-04-038.000
3901 16TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: KENNETH CASEY SR

Case Number: 7619



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 24, 2021

PETERSON RE HOLDINGS LLC
3901 16TH ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711H-04-038.000
3901 16TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, IPMC 302.10	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT

cc: Mayor Billy Hewes

Council Member: KENNETH CASEY SR

Case Number: 7619



May 24, 2012

PETERSON RE HOLDINGS LLC
5675 S BAINBROW BLVD 5TH FL 107-253
LAS VEGAS, NV 89103

Reference: Tax Parcel Number 0711H-44-038.000
3901 16TH ST

At the City of Guilford, work is necessary to ensure a safe and healthy environment for our citizens and visitors. It is sometimes necessary to request the help of professional personnel to identify and remove violations of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a walk-through inspection of your property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified. Such violations include:

Violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violations(s)	Corrective Action Required
OVERGROWN PROPERTY, (IMC 304.4)	CUT & CLEAN THE PROPERTY
WEEDS, VINYL, TRAIL OR LIMBS	REMOVE WEEDS, VINYL, LIMBS, TR
TRASH & DEBRIS, (IMC 304.1)	REMOVE/HAUL OFF TRASH & DEBRIS
CLUTTER, (IMC 302.10)	REMOVE CLUTTER AND DEBRIS

The City is asking that you please take the above action within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective action within this 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Guilford City Council on 06/22/2012 at 1:30 PM on the 2nd Floor of Guilford City Hall, 2209 16th Street, on the violation set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of violation. You are hereby given notice of this hearing and are invited to appear at this hearing to be heard on the subject property. If you do not appear at this hearing, the City Council will be asked to authorize advertisement for bids to perform the removal of the above types of violations. In addition, the City Council will be asked to take and/or provide that the subject property be in a state of compliance with the City Code. Please contact our office at (208) 868-5718, if you have any questions or need more information. Please contact our office within the fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry
Jeremy Perry, City of Guilford, Code Enforcement
cc: Mayor, City of Guilford
Council Member KENNETH CASEY SR

Case Number: 7619

CODE ENFORCEMENT
P.O. Box 3780
Guilford, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Guilford, MS 39501

May 24, 2012



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RICE BENJAMIN EARL
620 SR 1947
GRAYSON, KY 41143

Reference: Tax Parcel Number: 0911E-01-032.000
707 2ND ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7648



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RICE BENJAMIN EARL
707 2ND ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0911E-01-032.000
707 2ND ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7648





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

SALISBURY JOAN H
1516 20TH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-06-042.000
1516 20TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
UNSAFE STRUCTURE, IPMC 108.1.1	BRING BLDG UP TO CODE OR DEMO
VACANT STRUCTURE, IPMC 301.3	BOARD UP AND SECURE OPENINGS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7650





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

HUDSON KAREN
1308 SHERWOOD DR
GULFPORT, MS 39507

Reference: Tax Parcel Number: 0910P-01-001.000
510 TEGARDEN RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
VACANT STRUCTURE, IPMC 301.3	BOARD UP AND SECURE OPENINGS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7652



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

HUDSON KAREN
510 TEGARDEN RD
GULFPORT, MS 39507

Reference: Tax Parcel Number: 0910P-01-001.000
510 TEGARDEN RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
VACANT STRUCTURE, IPMC 301.3	BOARD UP AND SECURE OPENINGS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7652





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

RICHARDSON JOHNNY T & TEENA
1015 27TH ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811A-01-047.000
1015 27TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
UTILITY TLR PKG, IPMC 302.10.3	REMOVE/RELOCATE UTL TRAILER

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7663



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

RICHARDSON JOHNNY T & TEENA
6014 VISTA CIRCLE
GULFPORT, MS 39507

Reference: Tax Parcel Number: 0811A-01-047.000
1015 27TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
UTILITY TLR PKG, IPMC 302.10.3	REMOVE/RELOCATE UTL TRAILER

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7663

Jun 1, 2021 at 3:42 PM

Jun 1, 2021 at 3:42 PM



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

SANDERS TIMOTHY
11 CLIFTON AVE
RIVERSIDE, RI 02915

Reference: Tax Parcel Number: 0711N-02-070.000
615 RUTH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/Haul OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT

cc: Mayor Billy Hewes

Council Member: RON ROLAND

Case Number: 7886



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

SANDERS TIMOTHY
615 RUTH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0711N-02-070.000
615 RUTH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RON ROLAND

Case Number: 7886





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

QUIN RONALD P
1735 21ST AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811F-02-018.000
1735 21ST AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7544



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

QUIN RONALD P
24178 LEEWARD DR
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0811F-02-018.000
1735 21ST AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7544

Jun 1, 2021 at 4:05 PM



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 25, 2021

HARRIS HIRAM
1640 20TH ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-04-027.000
20TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
VACANT STRUCTURE, IPMC 301.3	BOARD UP AND SECURE OPENINGS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7584



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

SALISBURY JOAN H
1912 20TH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-05-089.000
1912 20TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7603



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

SALISBURY JOAN H
1510 20TH AVE
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-05-089.000
1912 20TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7603



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

PERRY PHILLIP
1906 S ROOSEVELT
AMARILLO, TX 79103

Reference: Tax Parcel Number: 0910M-03-018.000
809 29TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7679



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

PERRY PHILLIP
809 29TH ST
GULFPORT MS 39501

Reference: Tax Parcel Number: 0910M-03-018.000
809 29TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7679



June 4, 2021

PERRY PHILLIP
809 29th ST
GULFPORT MS 39501

P.O. Box 1
Gulfport, MS 39
Phone: (228) 868-5
Fax: (228) 214-4
Wm. H. Hardy Bulic
1410 24th Ave
Gulfport, MS 39

Reference: Tax Parcel Number:

0910M-03-018,000
809 29TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective action:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn
Kevin Flynn
CODE ENFORCEMENT
City Mayor Billy Howell
Council Member ELLA HOLMES-HINES

Case Number: 7679

Jun 4, 2021 at 2:50 PM



Jun 4, 2021 at 2:51 PM



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

CORNWELL ESTHER M
834 28TH STREET
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0910M-03-034.000
834 28TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7689



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

CORNWELL ESTHER M
6497 IL-130 N
DUNDAS IL 62425

Reference: Tax Parcel Number: 0910M-03-034.000
834 28TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7689



June 4, 2021

CONNELL ESTHER M
834 28TH STREET
GULFPORT, MS 39501

Reference: Tax Parcel Number: 091034-03-034.000

834 28TH ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement has recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following City codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requires that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, (IMC 302.4)	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraphs below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the time period provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on 06/22/2021 at 7:00 PM in the 2nd Floor of Gulfport's City Administration Center, 1000 Highway 90, Gulfport, Mississippi. The City Council will be asked to adjudicate that the subject property is in violation of the City Code and/or ordinance and to issue a citation to the property owner. This adjudication will also authorize the City Council to issue a citation to the property owner and to require that the property owner to re-enter the property for a period of one (1) year without any further violations. If you wish to appear at the hearing, you must appear in person at the hearing. The City Council will be asked to issue a citation to the property owner for the violations identified in the notice. If you do not appear at the hearing, the City Council will be asked to issue a citation to the property owner for the violations identified in the notice. All costs associated with the hearing and the citation will be assessed to your property owner. If you wish to appeal the citation, you must do so within the time period provided in the notice. If you have any questions with a public hearing on your property.

Respectfully yours,

Karen Payne

Karen Payne - CODE ENFORCEMENT
cc: Mayor Billy Heers
Council Member ELLA HOLMES HINES

Case Number: 7649

Jun 4, 2021 at 2:48 PM



Jun 4, 2021 at 2:48 PM



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

Y M OF MS LLC
2826 8TH AVE
GULFPORT MS 39501

Reference: Tax Parcel Number: 0910M-03-069.000
2826 8TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7690



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 4, 2021

Y M OF MS LLC
630 BAY COVE DR UNIT 213
BILOXI, MS 39532

Reference: Tax Parcel Number: 0910M-03-069.000
2826 8TH AVE

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

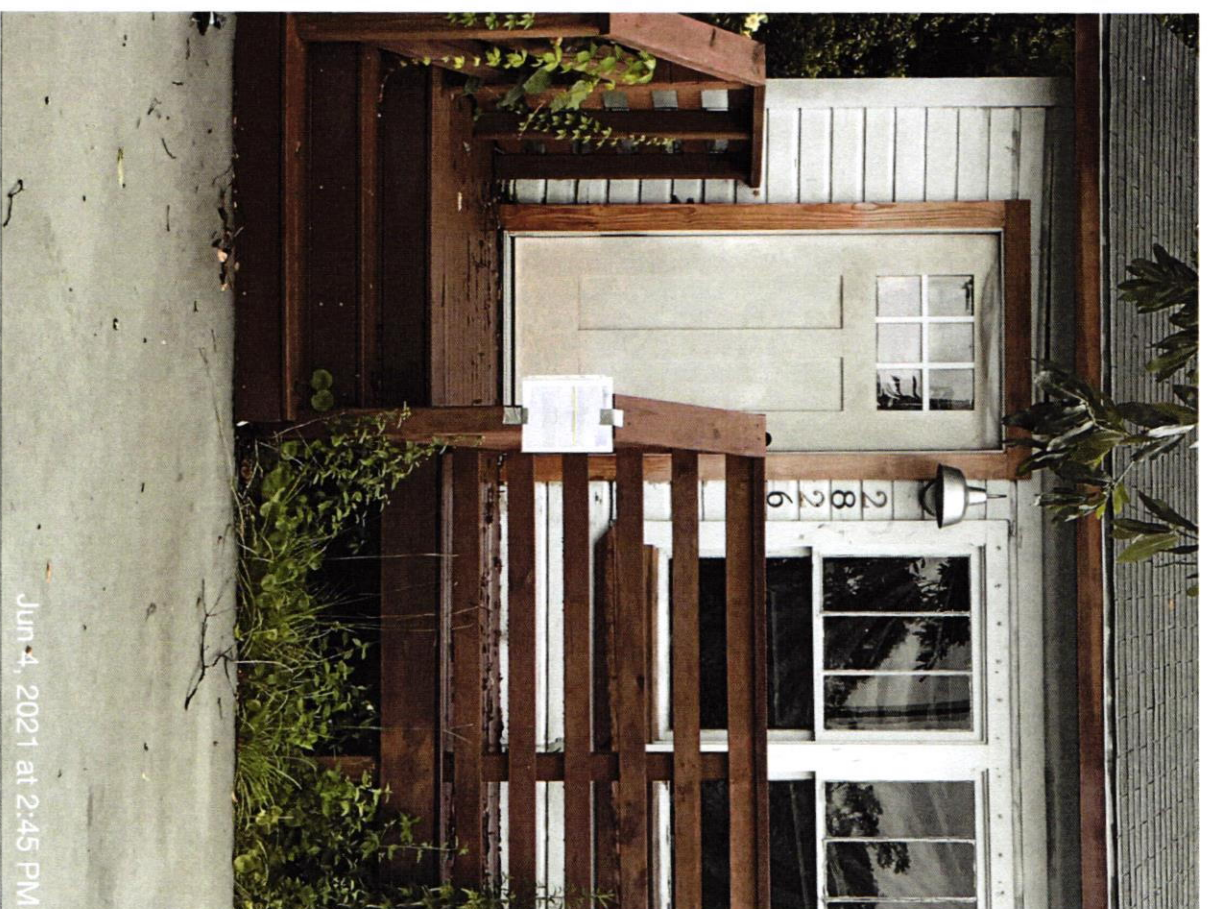
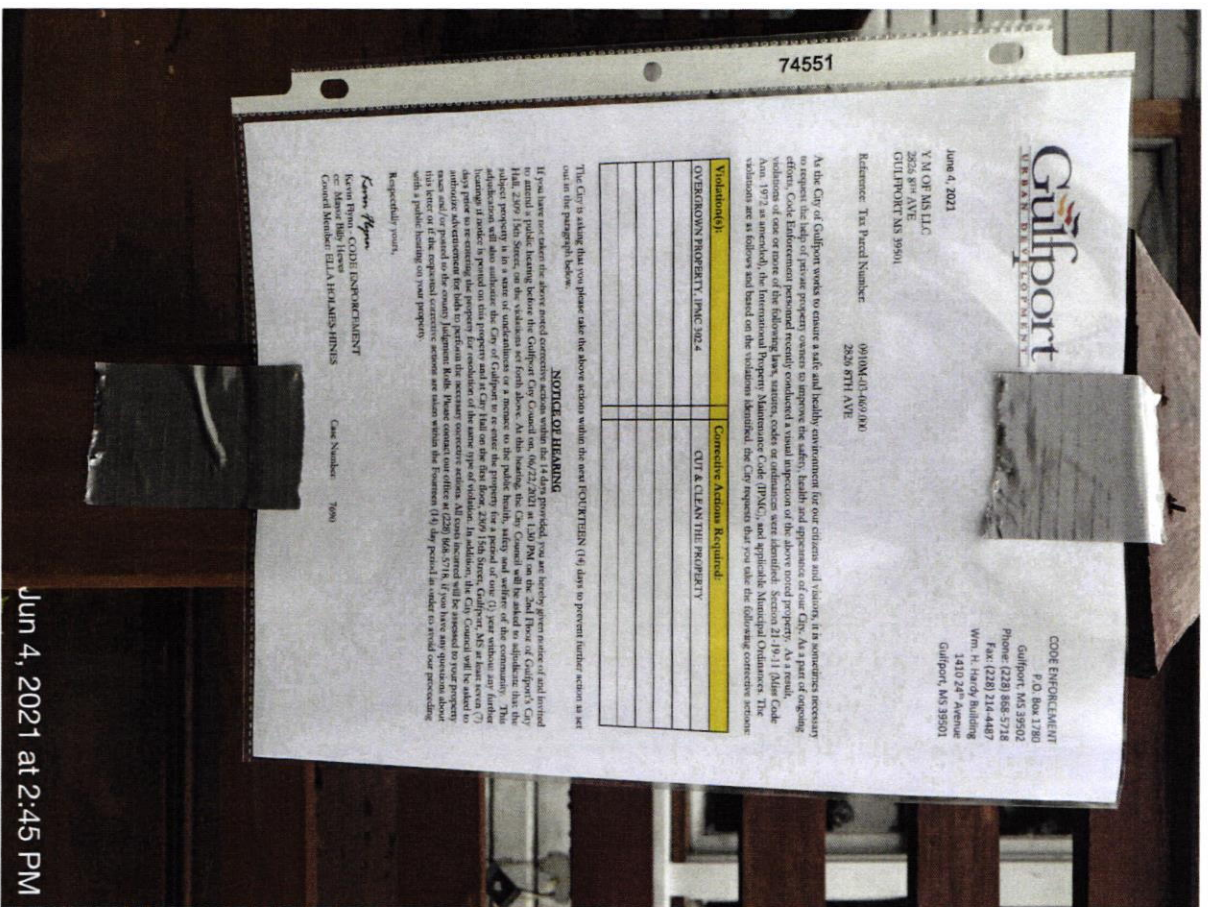
If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7690





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 25, 2021

GRIGGS ELIZABETH MCCREE
PO BOX 6926
TYLER, TX 75711

Reference: Tax Parcel Number: 0809M-02-004.037
TULIP CT

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7708



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

May 25, 2021

GRIGGS ELIZABETH MCCREE
TULIP CT
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0809M-02-004.037
TULIP CT

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS,VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanliness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Jeremy Perry

Jeremy Perry - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7708



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 8, 2021

PITTMAN GREGORY
3601 MEADOWLARK DR
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-01-004.000
1535 21ST ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7733



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 8, 2021

PITTMAN GREGORY
1535 21ST ST
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-01-004.000
1535 21ST ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: ELLA HOLMES-HINES

Case Number: 7733



CODE ENFORCEMENT
P.O. Box 178
Gulfport, MS 39501
Phone: (228) 868-5711
Fax: (228) 214-448
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 8, 2021

PITTMAN GREGORY
3601 MEADOWLARK DR
GULFPORT, MS 39501

Reference: Tax Parcel Number: 0811G-01-004,000
1535 21ST ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective action:

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Respectfully yours,

Kevin Flynn
Kevin Flynn, CODE ENFORCEMENT
cc: Mayor Billy Hines
Council Member ELLA HOLMES-HINES

Case Number: 7733





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 2, 2021

ZAHEDI AARON
PO BOX 7182
GULFPORT, MS 39506

Reference: Tax Parcel Number: 1009L-03-044.000
9375 EVANS RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
UNSAFE CONDITION, IPMC 302.1	CORRECT UNSAFE CONDITIONS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7151



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 2, 2021

ZAHEDI AARON
9375 EVANS RD
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1009L-03-044.000
9375 EVANS RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
UNSAFE CONDITION, IPMC 302.1	CORRECT UNSAFE CONDITIONS

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7151





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

HOLLIDAY LAWRENCE WALKER SR -L/E-
21 31ST ST
GULFPORT, MS 39507

Reference: Tax Parcel Number: 0910O-02-055.000
21 31ST ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7665



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 1, 2021

HOLLIDAY LAWRENCE WALKER SR -L/E-
534 HIGHWAY 26 EAST
POPLARVILLE, MS 39470

Reference: Tax Parcel Number: 0910O-02-055.000
21 31ST ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

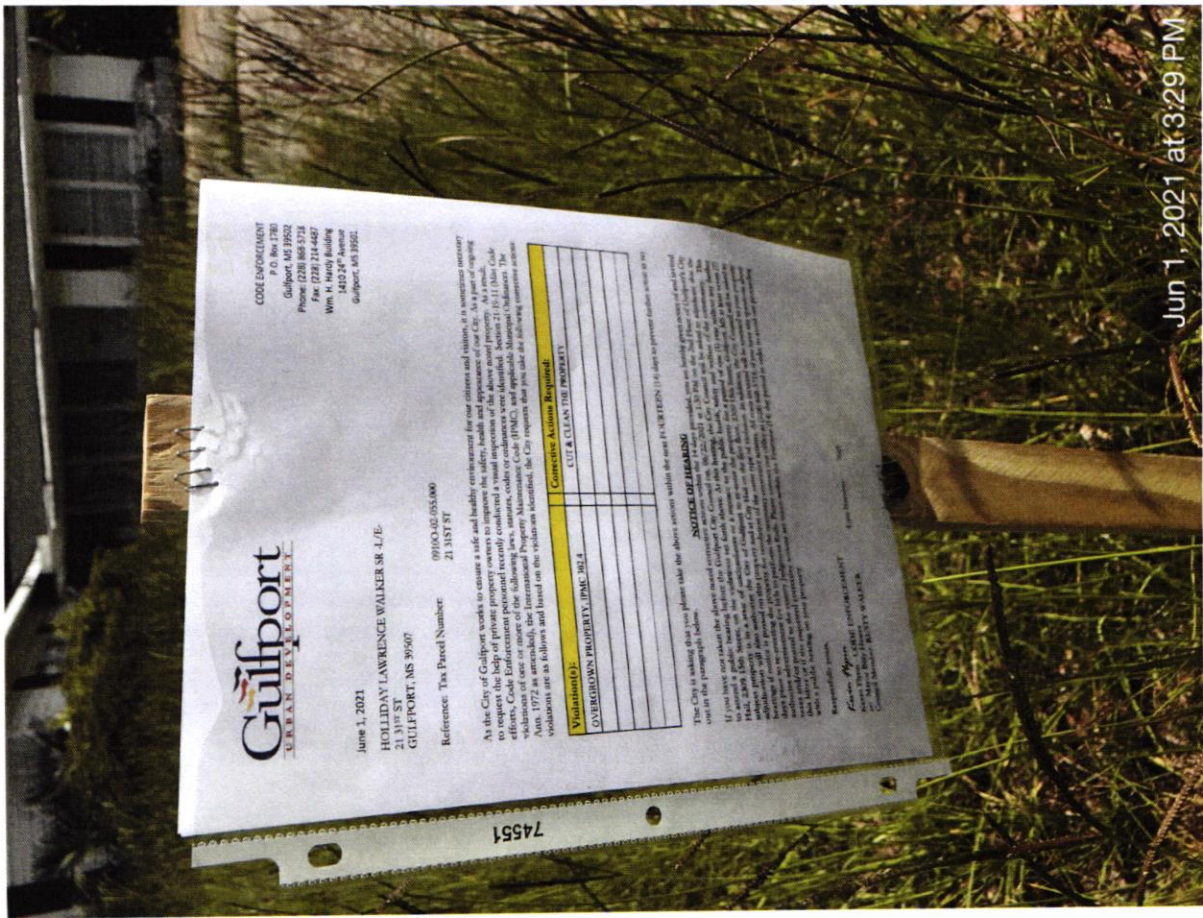
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Respectfully yours,

Kevin Flynn

Kevin Flynn - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7665





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

BROWN GRANT A
309 GOOSE POINTE BLVD
BILOXI, MS 39531

Reference: Tax Parcel Number: 1010E-03-007.019
909 OLD TOWNE ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7705



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

BROWN GRANT A
909 OLD TOWNE ST
GULFPORT, MS 39507

Reference: Tax Parcel Number: 1010E-03-007.019
909 OLD TOWNE ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7705



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RIZK ANTOINE & TANIA
9440 OAK POINTE DRIVE
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1010D-02-001.000
8989 CARL LEGETT RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7706



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RIZK ANTOINE & TANIA
8989 CARL LEGETT RD
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1010D-02-001.000
8989 CARL LEGETT RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7706





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RIZK ANTOINE & TANIA
9440 OAK POINTE DRIVE
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1010D-02-001.045
OLD OAK LN

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7707



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

RIZK ANTOINE & TANIA
0 OLD OAK LN
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1010D-02-001.045
OLD OAK LN

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: RUSTY WALKER

Case Number: 7707

**CODE ENFORCEMENT**

P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

HUEY ANDREW & HOWARD
5128 WILKERSON LN
LONG BEACH, MS 39560

Reference: Tax Parcel Number: 0908N-01-035.000
2506 FORTSON ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7540



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

HUEY ANDREW & HOWARD
2506 FORTSON ST
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0908N-01-035.000
2506 FORTSON ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
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TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

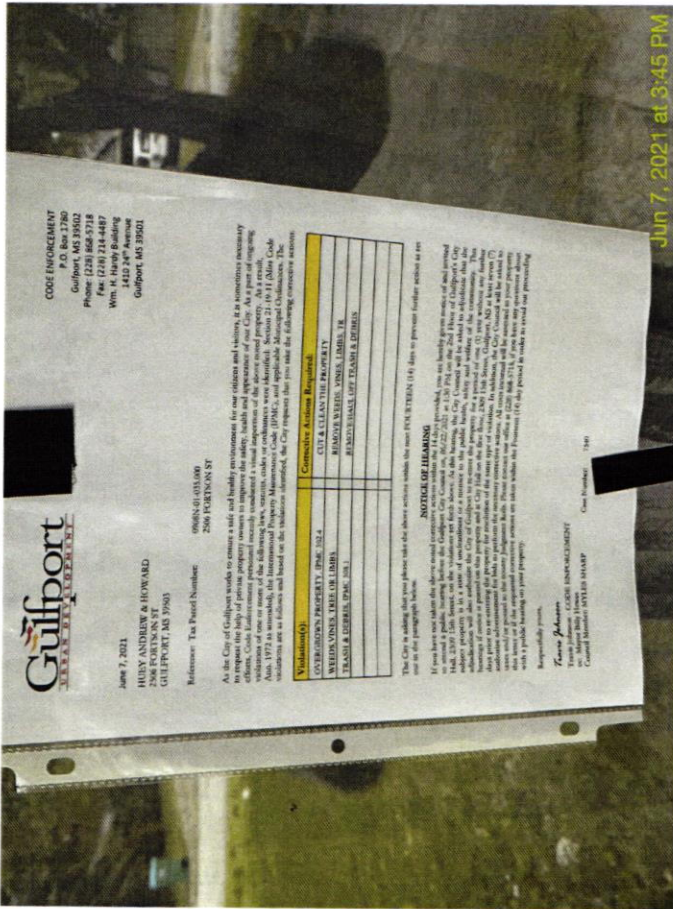
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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7540





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

POTTS AMY ELIZABETH
2405 WOOLMARKET ST
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0908N-01-104.000
2405 WOOLMARKET ST

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
INOPERABLE VEHICLE, IPMC 302.8	REPAIR OR REMOVE VEHICLE(S)
EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7542



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

GAUTREAUX RICHARD JAMES -EST-
P O BOX 2605
GULFPORT, MS 39505

Reference: Tax Parcel Number: 0808N-01-004.000
15029 DEDEAUX RD

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7563



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

GAUTREAUX RICHARD JAMES -EST-
15029 DEDEAUX RD
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0808N-01-004.000
15029 DEDEAUX RD

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NOTICE OF HEARING

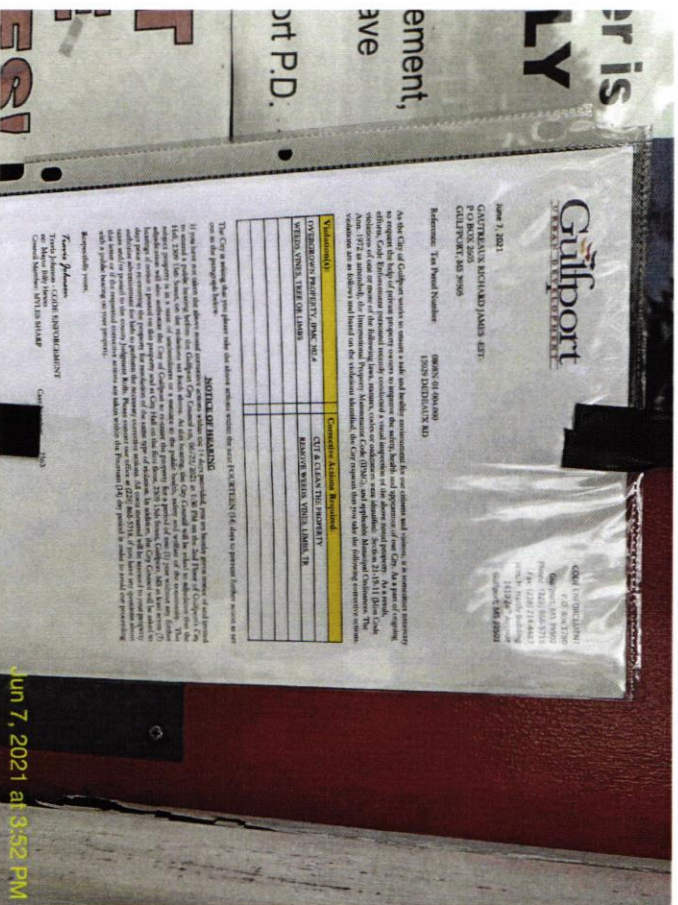
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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7563





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

LOWELL HARRY J
3350 N. STUDEBAKER RD
LONG BEACH, CA 90808

Reference: Tax Parcel Number: 0909C-01-016.029
2470 TANDY DR

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: MYLES SHARP

Case Number: 7573



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

LOWELL HARRY J
2470 TANDY DR
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0909C-01-016.029
2470 TANDY DR

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Respectfully yours,

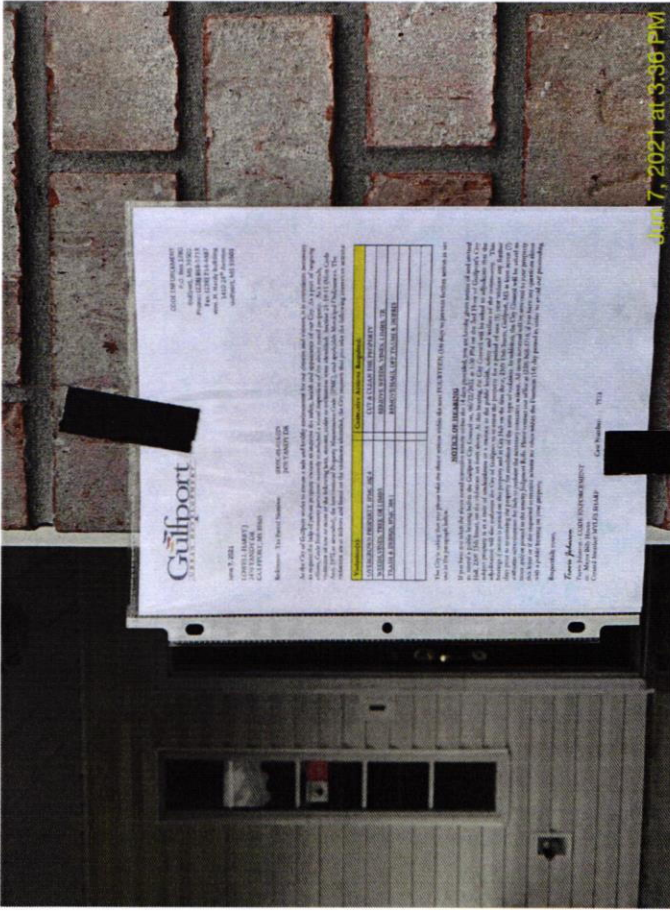
Travis Johnson

Travis Johnson - CODE ENFORCEMENT

cc: Mayor Billy Hewes

Council Member: MYLES SHARP

Case Number: 7573





CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

BROWN CORA -EST-
404 E STEVENS CIR
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0908O-01-058.000
404 EAST STEVENS CIR

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

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TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
EXT MAINTENANCE, IPMC 304.1	MAKE NECESSARY REPAIRS
APPLIANCE(S) OUTSIDE OF BLDG	REMOVE/DISCARD USED APPLIANCES

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

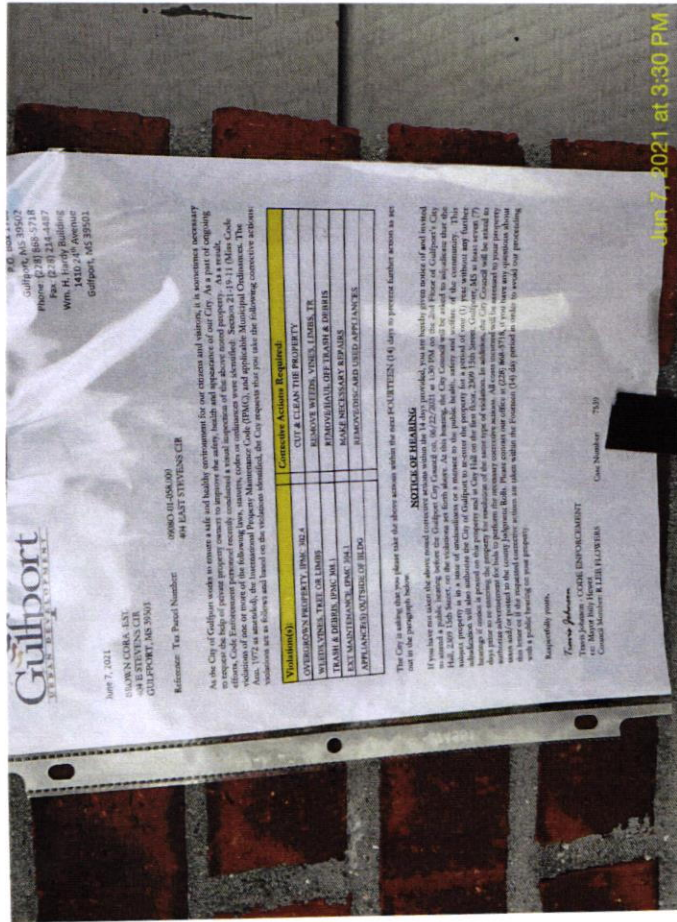
If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: R LEE FLOWERS

Case Number: 7539





DEPARTMENT OF URBAN DEVELOPMENT
CODE ENFORCEMENT

P.O. Box 1780
Gulfport, MS 39502
Phone: 228-868-5718
Fax: 228-214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

6/8/2021

NOTICE OF VIOLATION

REEDER CRAIG & DANIELLE
3016 N CRAFTSMAN DR
BEND, OR 97703

Reference: Tax Parcel Number: 0908K-02-035.003
910 EAST BIRCH DR

An Inspection was conducted at the property noted above. Based on the inspection, the following violation(s) were noted:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
IMPROPER RESIDENTIAL PARKING	PARK IN APPROVED LOCATION

Please be advised that abatement or removal of the conditions described above must be completed within **10** days of this notice. Failure to comply with this notice will result in the issuance of a summons to appear in environmental court.

In addition, fines may be imposed. Fines range from \$250 - \$1,000 based on nature and number of violations.

Please contact this office, 228-868-5718, if you have any questions about this violation notice or if the requested corrective actions are completed within the time allotted to avoid the City proceeding with the issuance of a Citation Summons or a Public Hearing on your property.

Respectfully yours,

Travis Johnson

Issuing Officer: Travis Johnson
Case Number: 7578
Telephone #: (228)-868-5718



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

REEDER CRAIG & DANIELLE
910 EAST BIRCH DR
GULFPORT, MS 39503

Reference: Tax Parcel Number: 0908K-02-035.003
910 EAST BIRCH DR

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
TRASH & DEBRIS, IPMC 308.1	REMOVE/HAUL OFF TRASH & DEBRIS
IMPROPER RESIDENTIAL PARKING	PARK IN APPROVED LOCATION

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

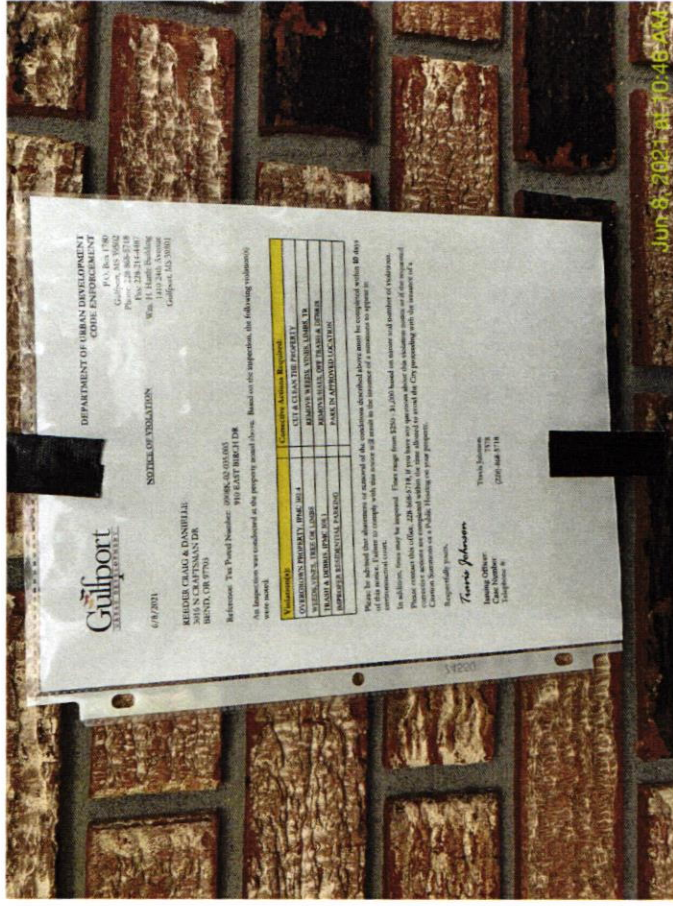
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Respectfully yours,

Travis Johnson

Travis Johnson - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: R LEE FLOWERS

Case Number: 7578



Jun 8, 2021 at 10:46 AM

Jun 8, 2021 at 10:46 AM



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

TOLAR TERRY
14352 CHESTWOOD COVE
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1008N-01-066.000
11212 ALDEN CV

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
OVERGROWN PROPERTY, IPMC 302.4	CUT & CLEAN THE PROPERTY
WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
INOPERABLE VEHICLE, IPMC 302.8	REPAIR OR REMOVE VEHICLE(S)

The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

NOTICE OF HEARING

If you have not taken the above noted corrective actions within the 14 days provided, you are hereby given notice of and invited to attend a public hearing before the Gulfport City Council on, 06/22/2021 at 1:30 PM on the 2nd Floor of Gulfport's City Hall, 2309 15th Street, on the violations set forth above. At this hearing, the City Council will be asked to adjudicate that the subject property is in a state of uncleanness or a menace to the public health, safety and welfare of the community. This adjudication will also authorize the City of Gulfport to re-enter the property for a period of one (1) year without any further hearings if notice is posted on this property and at City Hall on the first floor, 2309 15th Street, Gulfport, MS at least seven (7) days prior to re-entering the property for resolution of the same type of violation. In addition, the City Council will be asked to authorize advertisement for bids to perform the necessary corrective actions. All costs incurred will be assessed to your property taxes and/or posted to the county Judgment Rolls. Please contact our office at (228) 868-5718, if you have any questions about this letter or if the requested corrective actions are taken within the Fourteen (14) day period in order to avoid our proceeding with a public hearing on your property.

Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: R LEE FLOWERS

Case Number: 7671



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

TOLAR TERRY
1325 ANCHOR LANE
MERRITT ISLAND, FL 32952

Reference: Tax Parcel Number: 1008N-01-066.000
11212 ALDEN CV

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
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WEEDS, VINES, TREE OR LIMBS	REMOVE WEEDS, VINES, LIMBS, TR
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The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: R LEE FLOWERS

Case Number: 7671



CODE ENFORCEMENT
P.O. Box 1780
Gulfport, MS 39502
Phone: (228) 868-5718
Fax: (228) 214-4487
Wm. H. Hardy Building
1410 24th Avenue
Gulfport, MS 39501

June 7, 2021

TOLAR TERRY
11212 ALDEN CV
GULFPORT, MS 39503

Reference: Tax Parcel Number: 1008N-01-066.000
11212 ALDEN CV

As the City of Gulfport works to ensure a safe and healthy environment for our citizens and visitors, it is sometimes necessary to request the help of private property owners to improve the safety, health and appearance of our City. As a part of ongoing efforts, Code Enforcement personnel recently conducted a visual inspection of the above noted property. As a result, violations of one or more of the following laws, statutes, codes or ordinances were identified: Section 21-19-11 (Miss Code Ann. 1972 as amended), the International Property Maintenance Code (IPMC), and applicable Municipal Ordinances. The violations are as follows and based on the violations identified, the City requests that you take the following corrective actions:

Violation(s):	Corrective Actions Required:
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The City is asking that you please take the above actions within the next FOURTEEN (14) days to prevent further action as set out in the paragraph below.

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Respectfully yours,

Linda Allen

Linda Allen - CODE ENFORCEMENT
cc: Mayor Billy Hewes
Council Member: R LEE FLOWERS

Case Number: 7671



There came on for consideration at a meeting of the Mayor and members of the Council of the City of Gulfport, Mississippi, held on the 22ND day of June, **2021**, the following Resolution:

A RESOLUTION OF THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT FINDING AND ADJUDICATING THAT THE HEREIN DESCRIBED PARCELS OF LAND ARE IN SUCH A STATE OF UNCLEANLINESS AS TO BE A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND AUTHORIZING ADVERTISEMENT FOR BIDS TO HAVE LAND CLEANED AND TO ASSESS THE COSTS TO THE SAID PROPERTIES

WHEREAS, Mayor and members of the Council of the City of Gulfport finds, determines, and adjudicates, based upon the investigation of the City's Department of Urban Development Code Enforcement Division, that the parcels of land described below are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community; and

WHEREAS, said properties, as described herein, are lying and being within the City of Gulfport, First Judicial District, Harrison County, Mississippi; and

WHEREAS, the parcels investigated by the Department of Urban Development Code Enforcement Division and recommended by them for adjudication as being parcels in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community are as follows:

- Parcel 1: 0711L-02-129.000. Lots 1 & 2 Blk 14 Central Beach. 1226 Lewis Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Buckner Roberta -Est-). Case: 7489
- Parcel 2: 0710M-01-026.000. Lots 17 To 20 Inc Blk 19 Glen Terrace Sec 31-7-11. 2901 58th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. 5. Repair, Maintenance Or Remove Fence. 6. Remove Clutter And Debris. (Ladner Jane). Case: 7505
- Parcel 3: 0711H-05-036.000. Lot 1 Blk 11 Southmoor Heights & Vacated R/W On E Side Running N & S From 19th St To 18th St In SW 1/4 Sec 5-8-11. 3900 18th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Cameron Lisa D). Case: 7506
- Parcel 4: 0710M-01-023.000. Lots 30 To 32 Inc Blk 19 Glen Terrace Sec 31-7-11. 58th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Webb Lynne -Trustee-). Case: 7555
- Parcel 5: 0711H-04-038.000. Lot 1 Blk 8 Southmoor Heights Resurvey. 3901 16th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Remove Clutter And Debris. (Peterson Re Holdings LLC). Case: 7619
- Parcel 6: 0911E-01-032.000. Beg 50 Ft W Of Inter Of W Mar Of Roberts Ave & S Mar Of 2nd St S 157.5 Ft W 61.7 Ft N 157.7 Ft To Rd Ely Along Rd 63 Ft To POB Being Part Of Lot 9 MS City Co Survey Of NE 1/4 Of SW 1/4 Of Sec 2-8-11. 707 2nd St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rice Benjamin Earl). Case: 7648
- Parcel 7: 0811G-06-042.000. Lots 17 & 18 Blk 19 McAlpin Add. 1516 20th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul

Off Trash & Debris. 4. Bring Building Up To Code Or Demolish. 5. Board Up And Secure Openings. (Salisbury Joan H). Case: 7650

- Parcel 8: 0910P-01-001.000. Lot 55 X 200 Ft S By Montalbano E By Teagarden Rd N By Hand W By Coast View Inc Sec 36-7-11. 510 Tegarden Rd. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Board Up And Secure Openings. (Hudson Karen). Case: 7652
- Parcel 9: 0811A-01-047.000. Beg At Inter Of W Mar Of East Ave & S Mar Of 27th St W Along 27th St 58.1 Ft S 210.6 Ft To N Mar Of Ditch Nely Along Ditch 62.7 Ft To East Ave N Along Rd 185.6 Ft To Pob Part Of Ne1/4 Of Ne1/4 Of Sec 3-8-11. 1015 27th St. 1. Remove/Haul Off Trash & Debris. 2. Remove/Relocate Utility Trailer. (Richardson Johnny T & Teena). Case: 7663
- Parcel 10: 0711N-02-070.000. Beg On E Line Of Lot 22 Gottschalk Survey 990 Ft S Of R/W Of L&N Rr & Run S 83 Ft W 96.7 Ft N 75 Ft E 96 Ft To Beg Gottschalk Survey. 615 Ruth Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Sanders Timothy). Case: 7886
- Parcel 11: 0811F-02-018.000. Lots 1 & 2 Blk. 132 Original Gulfport. 1735 21st Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. (Quin Ronald P). Case: 7544
- Parcel 12: 0811G-04-027.000. S 1/2 Of Lots 1 & 2 Blk 21 Soria City Sec 3-8-11. 20th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Board Up And Secure All Openings. (Harris Hiram). Case: 7584
- Parcel 13: 0811G-05-089.000. Lots 17-19 Inc Blk 9 Mcalpin Add. 1912 20th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Salisbury Joan H). Case: 7603
- Parcel 14: 0910M-03-018.000. Lots 35 & 36 Blk 24 Myrtle Resurvey. 809 29th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Perry Phillip). Case: 7679
- Parcel 15: 0910M-03-034.000. Lots 16 To 18 Inc Blk 23 Myrtle Resurvey. 834 28th St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Cornwell Esther M). Case: 7689
- Parcel 16: 0910M-03-069.000. Lots 31 To 36 Blk 21 Myrtle Resurvey. 2826 8th Ave. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Y M Of Ms LLC). Case: 7690
- Parcel 17: 0809M-02-004.037. Lot F Forest Heights. Tulip Ct. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Griggs Elizabeth McCree). Case: 7708
- Parcel 18: 0811G-01-004.000. Lot 41 Blk 20 Soria City. 1535 21st St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Pittman Gregory). Case: 7733
- Parcel 19: 1009L-03-044.000. Lot 11 Oak Island Subd Sec 24-7-11. 9375 Evans Rd. 1. Cut & Clean The Property. 2. Correct Unsafe Conditions/Cut Rebar. 3. Remove Weeds, Vines, Limbs, Trees. 4. Remove/Haul Off Trash & Debris. (Zahedi Aaron). Case: 7151
- Parcel 20: 0910O-02-055.000. Wd 2015-6427 Lawrence Walker Holli- Day Sr Reserves L/E Lot 6 Blk 7 East Park Subd. 21 31st St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Holliday Lawrence Walker Sr -L/E-). Case: 7665
- Parcel 21: 1010E-03-007.019. Lot 19 Old Towne Sec 30 & 31-7-10. 909 Old Towne St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Brown Grant A). Case: 7705
- Parcel 22: 1010D-02-001.000. Beg At Inter Of Sly Mar Of W Taylor Rd & W Mar Of Carl Leggett Rd F/K/A Cowan/Lorraine Rd Wly Along Taylor Rd 92 Ft S 106.4 Ft S 88 Dg E 92 Ft To Carl Leggett Rd N Along Rd 109.7 Ft To POB Part Of Nw 1/4 Of NW 1/4 Of Sec 30-7-10. 8989 Carl Legett Rd. 1. Cut & Clean The Property. 2. Remove

Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rizk Antoine & Tania). Case: 7706

- Parcel 23: 1010D-02-001.045. Beg 92 Ft W Of Inter Of S Mar Of West Taylor Rd & W Mar Of Carl Leggett Rd F/K/A Cowan/Lorraine Rd W Along West Taylor Rd 107.9 Ft To Ely Mar Of Old Oak Lane Ln Sly Along Rd 103.7 Ft S 88 Dgs E 94.7 Ft N 106.4 Ft To POB Being Of NW 1/4 Of NW 1/4 Of Sec 30-7. Old Oak Ln. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Rizk Antoine & Tania). Case: 7707
- Parcel 24: 0908N-01-035.000. W 10 Ft Of Lot 7 All Lot 8 & E 20 Ft Of Lot 9 Blk 8 North Bayou Suburb. 2506 Fortson St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Huey Andrew & Howard). Case: 7540
- Parcel 25: 0908N-01-104.000. E 20 Ft Of Lot 16 & All Lot 17 & W 10 Ft Of Lot 18 Blk 15 North Bayou Suburb. 2405 Woolmarket St. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Repair Or Remove Vehicle(s). 5. Make Necessary Repairs. (Potts Amy Elizabeth). Case: 7542
- Parcel 26: 0808N-01-004.000. Beg At Se Cor Of Lot 22 Blk 8 Bel- Aire Subd 2nd Add Nly Along Lot 122.3 Ft W 4.1 Ft N 5 Ft To S Mar Of Dedeaux Rd Wly Along Rd 75.9 Ft To W Line Of Lot Sly Along Lot 127.9 Ft To SW Cor Ely Along Lot 80 Ft To POB Being Part Of Lot 22 Blk 8 Bel-Aire Subd 2. 15029 Dedeaux Rd. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Gautreaux Richard James -Est-). Case: 7563
- Parcel 27: 0909C-01-016.029. Lot 310 Loren D. Heights Phase V. 2470 Tandy Dr. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Lowell Harry J). Case: 7573
- Parcel 28: 0908O-01-058.000. Lot 106 Pine Hills Subd Part 1. 404 East Stevens Cir. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Make Necessary Repairs. 5. Remove/Discard Used Appliances. (Brown Cora -Est-). Case: 7539
- Parcel 29: 0908K-02-035.003. Lot 182 Wildwood Subd Part 4. 910 East Birch Dr. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. 4. Park In Approved Location. (Reeder Craig & Danielle). Case: 7578
- Parcel 30: 1008N-01-066.000. Lot 5 Fritz Creek Subd Phase 1. 11212 Alden Cv. 1. Cut & Clean The Property. 2. Remove Weeds, Vines, Limbs, Down Trees. 3. Remove/Haul Off Trash & Debris. (Tolar Terry). Case: 7671

WHEREAS, the Mayor and members of the Council of the City of Gulfport further find, determine and adjudicate that advertisement for bids to clean the above referenced properties should be made in the form and manner by law provided; and

WHEREAS, the Mayor and members of the Council further find, determine and adjudicate that the cost of the demolition and lot cleanup shall not exceed the aggregate amount of \$20,000.00 per parcel shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi as other judgments are enrolled, and thereafter, the Tax Collector of the Municipality shall, upon order of the Mayor and members of the Council, proceed to sell the herein described land to satisfy said lien as now provided by law for the sale of land for delinquent municipal taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the City Clerk be and is hereby authorized to advertise for bids to clean the property described above lying and being within the City of Gulfport, First Judicial District of Harrison County, Mississippi.

SECTION 3. That the cost of cleanup of the herein described property, including any penalty assessed, shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi, and thereafter, the Tax Collector of the City, shall, upon order of the Mayor and members of the Council, proceed to sell the land to satisfy said lien as now provided by law for the sale of lands delinquent municipal taxes.

Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. Upon being put to a roll call vote, the following ballots were cast:

YEAS:

NAYS:

ABSENT:

WHEREUPON the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT OF THE COUNCIL

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

MEMORANDUM

To: Mayor Billy Hewes and
Gulfport City Council

From: Greg Holmes, Planning Administrator
Urban Development Department

Date: June 11, 2021

Re: Zoning Map Amendment 2104PC075, by Heinrich and Associates, tax parcels 0707H-01-014.000, 0707H-01-012.000, and 0707H-01-013.000, Request to rezone from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4, S Swan Rd, Ward 7

Planning Commission recommendation: To deny applicant request.

Motion: Mr. Hewes

Second: Mr. Elliott

KEITH WILLIAMS	– Chairman
HAROLD SPANN	– Absent
COLETTE TOWLES	– Absent
VIRGINIA ADOLPH	– Yea
CHARLIE HEWES	– Yea
BJ SELLERS	– Yea
WM. PRINCE JONES	– Yea
DOUG HANCOCK	– Yea
JOHN ANTHONY	– Yea
BRANDON ELLIOTT	– Yea
TIM DAIGLE JR	– Yea

Action: Motion was carried unanimously.

Speaking for the Petition:

1. Keith Dern

Speaking against the Petition: None

On April 22, 2021, the Planning Commission recommended denial of the above referenced case.

Please place the attached item on the Council agenda for June 22, 2021.

Technical Report

Zoning Map Amendment

GENERAL INFORMATION

Case File Number: 2104PC075

Hearing Date: April 22, 2021

Current Zoning/Use: B-4, R-1-15 / Vacant

Legal: Zoning Map Amendment 2104PC075, by Heinrich and Associates, tax parcels 0707H-01-014.000, 0707H-01-012.000, and 0707H-01-013.000, Request to rezone from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4, S Swan Rd, Ward 7

TECHNICAL DETAILS

Amendment of the Zoning Ordinance, including the zoning map, is intended to carry out the objective of a sound, stable, and desirable environment. Casual amendment of the ordinance would be detrimental to the achievement of that objective. Therefore, the ordinance dictates that a property should be considered for rezoning only when one or more of the following conditions prevail:

- (a) *Error*. There is a manifest error in the article.
- (b) *Change in conditions*. Changed or changing conditions in a particular area or in the city or metropolitan area generally make a change in the regulations necessary and desirable.
- (c) *Increase in need for sites*. Increased or increasing needs for business or industrial sites in addition to sites that are available make it necessary and desirable to reclassify an area or to extend the boundaries of an existing area.
- (d) *Annexation*. It is necessary and desirable to reclassify territory annexed to the city.
- (e) *Ordinance changes*. Amendment to the ordinance not involving a change in classification of land is necessary.
- (f) *Change in governmental property*. It is necessary to reclassify property as a result of acquisition or disposition of such property by the United States of America, the State of Mississippi, or Harrison County.

According to the Mississippi case law:

When requesting rezoning of real property, **an applicant must prove, by clear and convincing evidence**, one of the following:

1. That there was a mistake in the original zoning, or
2. That the character of the neighborhood has changed to such an extent as to justify reclassification, **and** that there was a public need for rezoning.

Technical Report

Zoning Map Amendment

The applicant is requesting to rezone approximately 13.19 acres of vacant property from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4. This property is currently vacant and does not appear to have any structures as far back as aerial photograph records reveal, which is 2001.

According to the City's 2002 Comprehensive Plan, this property was intended to become a park or preserve area as it would separate some high intensity commercial from single-family homes. However, the property has never formally been used for a park.

The applicant has chosen a couple justifications for change of the current zoning district. These justifications include: change in conditions and increase need for sites.

- (a) Error is not indicated by the applicant.
- (b) Change in conditions is another justification for the request indicated by the applicant. They state "the subject property is located near a major corridor that has seen substantial growth in the past few years and commercial uses have expanded in the area." The applicant notes that their request is consistent with the demands for expanded services and amenities in the area.
- (c) Increased need for sites is addressed as a justification by the applicant. Their comments refer to change in conditions, but does not address the requirement by state case law.
- (d) Annexation is not applicable to this site nor are any statements provided by the applicant.
- (e) Ordinance change are not a justification indicated by the applicant.

EXECUTIVE SUMMARY

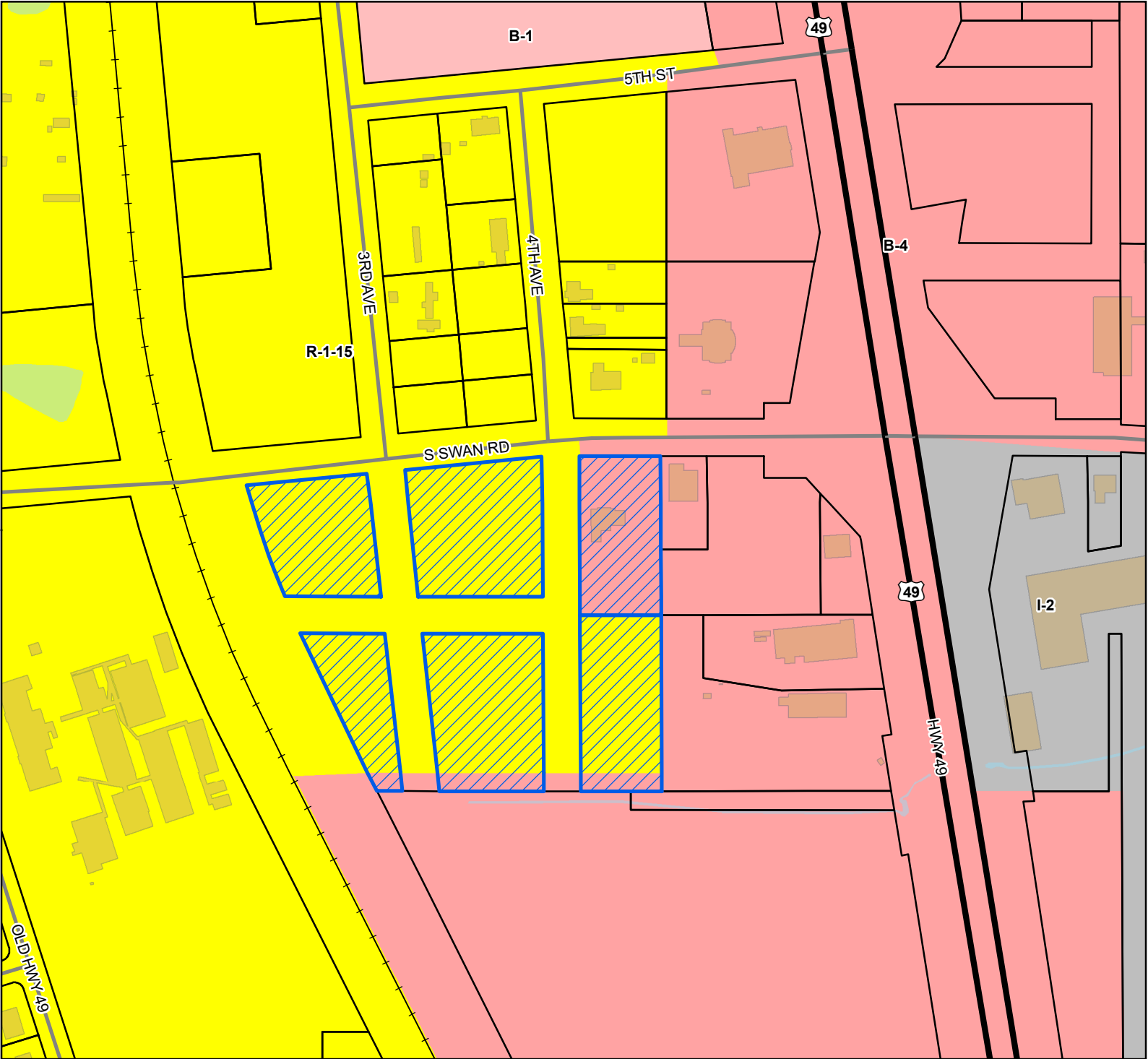
The property is not adjacent to a highway as a B-4 (Highway district) is designed to accommodate. Requirements for setbacks would be inordinate to the property. With neighboring residential houses and zones, other zoning districts should be considered by the Planning Commission that would have a pliable impact on the existing developments and zones. Lesser districts of B-2, B-1, R-B, and R-O, as well as hybrid zones with more generous setbacks including T6, T5, T4+, and T4L should be considered. The property meets the minimum size requirement for any of these lesser zones.

DIRECTOR APPROVAL

This report has been reviewed and approved by:



Greg Pietrangelo
Director of Urban Development Department



Site

US or State Highway

Street

Railroad

Parcels

Buildings

Water Features

Zoning

B-1 - Neighborhood Business District

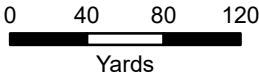
B-4 - Highway Business District

I-2 - Heavy Industry District

R-1-15 - Single Family Residence District (Low Density)

Site Information

0707H-01-014.000
0707H-01-012.000
0707H-01-013.000
Zoning: B-4 (Highway business)
R-1-15 (Single family)
Size: 13.19 acres
Flood: X



1 inch = 300 feet



DATA DISCLAIMER: All information that is provided on this map is believed to be correct. However, no liability is assumed by the City of Gulfport for errors in substance or form of any of the materials published on this map. The GIS Division, City of Gulfport, provides the information represented on this map as a service to the community and makes every effort possible to provide quality information. However, no claims, promises, or guarantees about the accuracy, completeness, or adequacy of the information contained on this map are expressed or implied.



CITY OF GULFPORT
Urban Development - Planning Division
1410 24th Avenue
Gulfport, MS 39501
(228) 868-5710

For Staff Use Only

Case File #: 2104 PC 075Date Received: 3/2/2021

Receipt #: _____

Received By: WMMZoning: R-1-15\ B-4Ward: 7 Flood: X

**APPLICATION FOR ZONING MAP
AMENDMENT/LAND USE
RECLASSIFICATION (SMARTCODE)**

Property Information

RYLAND
TAX PARCEL # 0707H-01-014.000
MCGINLEY 0707H-01-012.000
0707H-01-013.000 (If necessary, use separate sheet of paper)

Address of Property Involved: E. RAILROAD ST.

Lot(s) _____, Block(s) _____, Subdivision _____

General Location: SOUTH OF THE INT. OF 3RD AVE. & S. SWAN RD.**GENERAL DESCRIPTION OF REQUEST:**

REQUESTING A REZONE FROM R-1-15 TO B-4. THIS WILL
BE A CONTINUATION OF THE ADJACENT ZONING, CURRENTLY B-4

OWNERSHIP AND CERTIFICATION:

I hereby certify that I have read and understand this application and that all information and attachments are true and correct. I also certify that I agree to comply with all applicable city codes, ordinances and state laws. Finally, I certify that I am the owner of the property involved in this request or have authorization to act as the owner's agent for the herein described request.

OWNER

AGENT

JULIAN EMORY JR.
Printed Name Of Owner

2709 PEMBERTON DR.
Mailing Address

HOUSTON TX 77005
City State Zip code

281-536-3544
Home Phone Work/Cell Phone

Email

[Signature]
Signature Of Owner

HEINRICH'S ASSOCIATES
Printed Name Of Agent

1806 23RD AVE
Mailing Address

GULFPORT, MS 39501
City State Zip code

228-896-6768
Home Phone Work/Cell Phone

Email

abby.h@heinrichassociates.net
Signature Of Agent

If the property or properties listed above have more than one owner, please check this box. In the case of multiple owners, reverse side must be completed. Each additional owner will need to complete and sign the reverse side of this application. We can only accept applications with original signatures.



SECTIONS A. THROUGH H. MUST BE SUBMITTED FOR A COMPLETE APPLICATION.

This page must be completed if the property or properties involved have more than one owner. All persons listed as owners to the property or properties listed on page one must complete and sign this part of the application.

I hereby certify that I have read and understand this application and that all information and attachments are true and correct. I also certify that I agree to comply with all applicable city codes, ordinances and state laws. Finally, I certify that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.

NAME OF OWNER (PRINT) JOHANNA C. PYLANT
 ADDRESS (STREET, CITY, STATE, ZIP CODE) 2709 PEMBERTON DR. HOUSTON TX.
77005
 PHONE # (H) 281-536-3544 (W) _____

TAX PARCEL NUMBER(S) OWNED SEE SHT. 1

SIGNATURE: Johanna C. Pylant

NAME OF OWNER (PRINT) BRIAN A. MCGINLEY
 ADDRESS (STREET, CITY, STATE, ZIP CODE) 16119 SOUTH SWAN RD. GPT. MS
39503
 PHONE # (H) 228-313-1855 (W) _____

TAX PARCEL NUMBER(S) OWNED SEE SHT. 1

SIGNATURE: Brian A. McGinley

NAME OF OWNER (PRINT) ROBERTA G. MCGINLEY
 ADDRESS (STREET, CITY, STATE, ZIP CODE) 16119 SOUTH SWAN RD. GPT. MS
39503
 PHONE # (H) 228-313-1855 (W) _____

TAX PARCEL NUMBER(S) OWNED SEE SHT. 1

SIGNATURE: Roberta G. McGinley

(Use additional forms as needed)

IN CASES OF MULTIPLE APPLICANTS, PLEASE IDENTIFY THE PERSON WHO WILL BE ACTING AS YOUR SPOKES PERSON/AGENT FOR YOU: _____

SUPPLEMENTAL INFORMATION for RE-ZONING from R-1-15 TO B-4

**Located at the SW Intersection of South Swan Rd. and 3rd Ave.
City of Gulfport, First Judicial District of Harrison County, Mississippi**

**Tax Parcel No's: 0707H-01-014.000
0707H-01-012.000
0707H-01-013.000**

1. Interest:

The official names and addresses of the applicants for this application are as follows:

Julian Emory Plyant & Johanna C. Plyant
2709 Pemberton Dr.
Houston, TX 77005
(281) 536-3544

Brian A. McGinley & Roberta G. McGinley
16119 S. Swan Rd.
Gulfport, MS 39503
(228) 313-1855

The official name and address of the applicant's agent for this application is as follows:

Heinrich & Associates, LLC
370 Courthouse Rd., Ste 104
Gulfport, MS 39507
228-896-6768

The subject property is currently zoned R-1-15 per the Official Zoning Map of the City of Gulfport. It is generally located at the Southeast intersection of S. Swan Rd. and 3rd Ave. The request involves the re-zoning the subject parcel from R-1-15 to B-4 which will allow for a new commercial project along with the required parking spaces and meet the current landscaping requirement.

Primary access will be provided from S. Swan Rd. The proposed project will generate additional tax base for the City of Gulfport, Harrison County and Harrison County Schools.

All infrastructure will be constructed in accordance with current Gulfport regulations.

Storm water will be designed and constructed to meet the current City of Gulfport 25 year storm requirement and will provide enough area to detain the difference between the post-construction and pre-construction run-off created by this development.

There will also be a minimal increase in sewer flows and water usage. Existing utilities are adjacent to the site off S. Swan Rd. There will be no adverse utility impacts on existing customers or adjoining properties.

2. Change in Conditions:

The applicant is proposing to rezone a 11.8 +/- acre parcel of land. The subject property is located near a major corridor that has seen substantial growth in the past few years. Commercial uses have expanded in the area, especially south and east of the property; more specifically, Hancock Whitney Bank. Therefore, the proposed zoning will be consistent with the demands for expanded services and amenities in the area.

3. Increase in Need for Sites:

As stated above, the subject property is located near a major corridor in Gulfport. This parcel is within a high growth area and has had an increase of commercial development.

4. Development Schedule:

The proposed development schedule is to design, construct and have completed within 9 to 12 months. The applicant proposes to begin within 1 month of City Council approval.

The above schedule is based on normal permitting procedures and reasonable weather conditions. The schedule could be set back by delays due to adverse weather conditions.

5. Effects of Amendment:

The proposed zoning will be consistent with the contiguous properties so there will be no effect granting this zoning change.

6. Error:

This request is not due to an error.

7. Site Plan:

A site plan will be presented at the City meetings.

DESCRIPTION FOR REZONE PARCEL

A PART OF ORIGINAL LYMAN SUBDIVISION, CITY OF GULFPORT, FIRST JUDICIAL DISTRICT OF HARRISON COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF BLOCK 28, ORIGINAL LYMAN SUBDIVISION; THENCE ALONG THE EAST MARGIN OF THE VACATED 4TH AVENUE, SOUTH 340' TO THE CENTERLINE OF THE VACATED 8TH STREET; THENCE ALONG SAID CENTERLINE, EAST 175'; THENCE SOUTH 340' TO THE NORTH MARGIN OF THE VACATED 9TH STREET; THENCE ALONG SAID NORTH MARGIN, WEST 688.68' MORE OR LESS TO THE WEST MARGIN OF THE VACATED EAST RAILROAD AVENUE, ALSO BEING THE EAST MARGIN OF THE RAILROAD RIGHT-OF-WAY; THENCE ALONG SAID EAST MARGIN OF THE RAILROAD RIGHT-OF-WAY AND EXTENSION THEREOF TO THE CENTERLINE OF SOUTH SWAN ROAD, BEING N22°09'22"W 696.08'; THENCE ALONG SAID CENTERLINE OF SOUTH SWAN ROAD, N84°27'26"E 779.77'; THENCE SOUTH 40' TO THE POINT OF BEGINNING, CONTAINING 11.8 ACRES MORE OR LESS.

Brian A. and Roberta G. McGinley
16119 South Swan Rd.
Gulfport, MS 39503

~~November 17, 2020~~

FEB 27TH, 2021

City of Gulfport
Planning Department
1410 24th Ave.
Gulfport, MS 39501

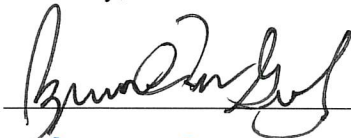
RE: **Agent Letter for**
Tax Parcel No's: 0707H-01-012.000 and 0707H-01-013.000
Gulfport, Mississippi

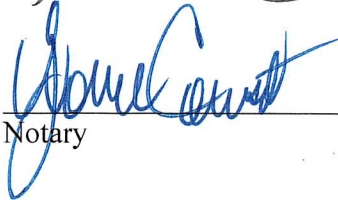
To Whom It May Concern:

Please allow this letter to serve as official notice that **Robert Heinrich** of *Heinrich & Associates, LLC*, is authorized to act as agent on behalf of **Brian A. and Roberta G. McGinley** in any Planning Commission or City Council matters.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Notary

My Commission Expires:



Julian Emory and Johanna C. Pylant
2709 Pemberton Dr.
Houston, TX 77005

~~November 17, 2020~~

FEB 27th, 2021

City of Gulfport
Planning Department
1410 24th Ave.
Gulfport, MS 39501

RE: **Agent Letter for**
Tax Parcel #: 0707H-01-014.000
Gulfport, Mississippi

To Whom It May Concern:

Please allow this letter to serve as official notice that **Robert Heinrich** of *Heinrich & Associates, LLC*, is authorized to act as agent on behalf of **Julian Emory and Johanna C. Pylant** in any Planning Commission or City Council matters.

If you have any questions, please do not hesitate to contact me.

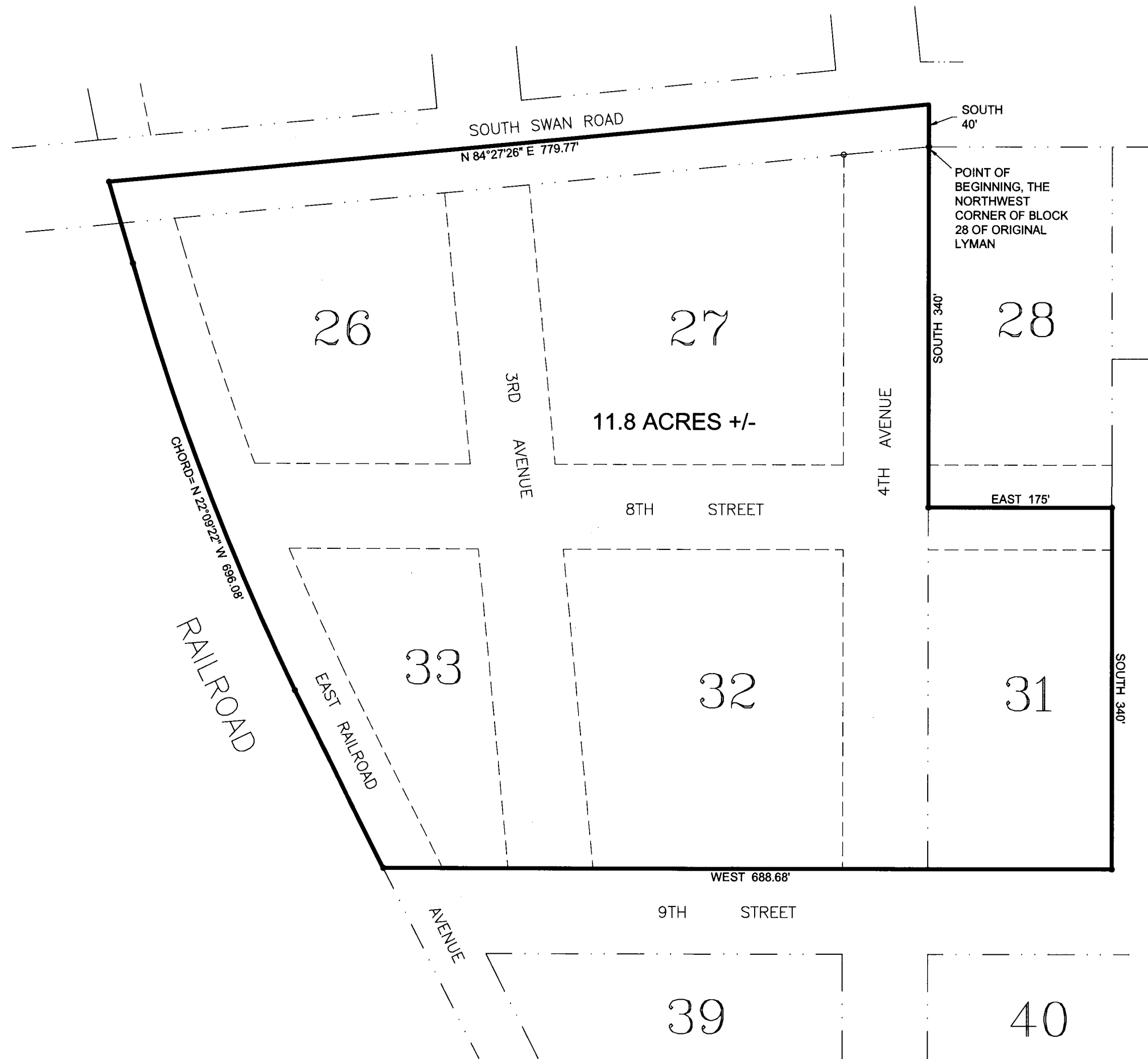
Sincerely,

Julian Emory
Johanna C. Pylant

Notary

My Commission Expires:





DESCRIPTION FOR REZONE PARCEL

A PART OF ORIGINAL LYMAN SUBDIVISION, CITY OF GULFPORT, FIRST JUDICIAL DISTRICT OF HARRISON COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF BLOCK 28, ORIGINAL LYMAN SUBDIVISION; THENCE ALONG THE EAST MARGIN OF THE VACATED 4TH AVENUE, SOUTH 340' TO THE CENTERLINE OF THE VACATED 8TH STREET; THENCE ALONG SAID CENTERLINE, EAST 175'; THENCE SOUTH 340' TO THE NORTH MARGIN OF THE VACATED 9TH STREET; THENCE ALONG SAID NORTH MARGIN, WEST 688.68' MORE OR LESS TO THE WEST MARGIN OF THE VACATED EAST RAILROAD AVENUE, ALSO BEING THE EAST MARGIN OF THE RAILROAD RIGHT-OF-WAY; THENCE ALONG SAID EAST MARGIN OF THE RAILROAD RIGHT-OF-WAY AND EXTENSION THEREOF TO THE CENTERLINE OF SOUTH SWAN ROAD, BEING N22°09'22\"W 696.08'; THENCE ALONG SAID CENTERLINE OF SOUTH SWAN ROAD, N84°27'26\"E 779.77'; THENCE SOUTH 40' TO THE POINT OF BEGINNING, CONTAINING 11.8 ACRES MORE OR LESS.



IN THE CHANCERY COURT OF HARRISON COUNTY, MISSISSIPPI

FIRST JUDICIAL DISTRICT

JULIAN EMORY PYLANT, JR. and
JOHANNA CLAIRE PYLANT

FILED
DEC -2 2020
John McAdams Chancery Clerk
By [Signature] D.C.

PLAINTIFFS

VERSUS

NO. 20-1683 (3)

CITY OF GULFPORT, MISSISSIPPI,
BRIAN A. MCGINLEY, ROBERTA G. MCGINLEY,
REBECCA MAXINE HOLCOMB and
JANICE FAYE LADNER, ET AL

DEFENDANTS

FINAL JUDGMENT

THIS DAY THIS CAUSE CAME ON to be heard on the sworn Bill of Complaint of
JULIAN EMORY PYLANT, JR. and JOHANNA CLAIRE PYLANT, and upon Waiver and
Joinder filed by the Defendants, BRIAN A. MCGINLEY, ROBERTA G. MCGINLEY,
REBECCA MAXINE HOLCOMB and JANICE FAYE LADNER, and upon publication to any
and all persons having or claiming to have any right, title or interest, either legal or equitable, in
and to the following described land and property situated in the First Judicial District of Harrison
County, Mississippi, as follows, to-wit:

~~Those certain portions of the unused street and alleys in the ORIGINAL TOWN OF
LYMAN, First Judicial District of Harrison County, Mississippi, a subdivision
according to the official map or plat thereof on file and of record in the office of the~~

II.

That the Defendants herein are:

(a) The CITY OF GULFPORT, MISSISSIPPI, which may be served with process of this court by service upon its Mayor or its City Clerk, City Hall, Gulfport, Mississippi; and

(b) BRIAN A. MCGINLEY, who is an adult resident citizen of the First Judicial District of Harrison County, Mississippi, and whose post office and street address for the service of process is 16119 South Swan Road, Gulfport, Mississippi 39503; and

(c) ROBERTA G. MCGINLEY, who is an adult resident citizen of the First Judicial District of Harrison County, Mississippi, and whose post office and street address for the service of process is 16119 South Swan Road, Gulfport, Mississippi 39503; and

(d) REBECCA MAXINE HOLCOMB, who is an adult resident citizen of the First Judicial District of Harrison County, Mississippi, and whose post office and street address for the service of process is 25 - 51st Street, Gulfport, Mississippi 39507; and

(e) JANICE FAYE LADNER, who is an adult resident citizen of the First Judicial District of Harrison County, Mississippi, and whose post office and street address for the service of process is 58 - 52nd Street, Gulfport, Mississippi 39507; and

(f) Any and all persons having or claiming to have any right, title or interest in and to the property after diligent search and inquiry, being more particularly described hereinafter, or who would be adversely affected by the granting of the relief prayed for herein, and process by publication should be issued to said Defendants as provided by the laws of the statutes of the State of Mississippi; and

That certain portion of East Railroad lying West of Blocks Twenty-six (26) and Thirty-three (33) and 9th Street and West of 8th Street from South Swan Road on the North and an extension of the South line of 9th Street on the South; and

That certain portion of 8th Street lying between Blocks Twenty-six (26) and Thirty-three (33) and between Blocks Twenty-seven (27) and Thirty-two (32) from East Railroad on the West and 4th Avenue on the East; and

That certain portion of 9th Street lying South of the aforesaid Blocks Thirty-two (32) and Thirty-three (33) and South of the aforesaid 3rd Avenue and 4th Avenue.

All alleys that may be located within the aforesaid Blocks Twenty-six (26), Twenty-seven (27), Thirty-two (32) and Thirty-three (33); and

VI.

That since the recordation of said plat, the aforesaid streets and alleys have not been used by the Defendants named herein or by anyone else and such property has never been formally opened or used in any manner by the public; that the said property, which is shown on the map attached to the Complaint herein as Exhibit "B", which is made a part thereof by reference the same as if copied therein in full in words and figures, has not been needed in the past, is not now needed for its original purposes and will not be used in the foreseeable future by the general public; and

VII.

That the Plaintiffs herein are the owners of all of Blocks Twenty-six (26), Twenty-seven (27), Thirty-two (32) and Thirty-three (33), of the aforesaid Original Town of Lyman; that the Defendants, BRIAN A. MCGINLEY and ROBERTA G. MCGINLEY, are the record owners of the property on the East side of 4th Avenue sought to be vacated herein; that the Defendants, REBECCA MAXINE HOLCOMB and JANICE FAYE LADNER are the record owners of the property on the South side of 9th Street sought to be vacated herein; and

Mississippi, in Plat Book 2 at page 16 (Copy Book 1 at Page 38) thereof, as follows:

The West One-half ($\frac{1}{2}$) of that certain portion of 4th Avenue lying East of Blocks Twenty-seven (27) and Thirty-two (32), and East of 8th Street from South Swan Road on the North and 9th Street on the South; and

That certain portion of 3th Avenue lying between Blocks Twenty-six (26) and Twenty-seven (27) and between Blocks Thirty-two (32) and Thirty-three (33) from South Swan Road on the North and 9th Street on the South; and

That certain portion of East Railroad lying West of Blocks Twenty-six (26) and Thirty-three (33) and 9th Street and West of 8th Street from South Swan Road on the North and an extension of the South line of the North One-half ($\frac{1}{2}$) of 9th Street on the South; and

That certain portion of 8th Street lying between Blocks Twenty-six (26) and Thirty-three (33) and between Blocks Twenty-seven (27) and Thirty-two (32) from East Railroad on the West and 4th Avenue on the East; and

The North One-half ($\frac{1}{2}$) of that certain portion of 9th Street lying South of the aforesaid Blocks Thirty-two (32) and Thirty-three (33) and South of the aforesaid 3rd Avenue and the West One-half ($\frac{1}{2}$) of 4th Avenue.

All alleys that may be located within the aforesaid Blocks Twenty-six (26), Twenty-seven (27), Thirty-two (32) and Thirty-three (33); and

XII.

That, upon the vacating of the property as set forth above, the Court should further enter it Judgment that the Defendants, BRIAN A. MCGINLEY and ROBERTA G. MCGINLEY, should be vested with the following:

Those certain streets located in the Original Town of Lyman, a subdivision according to the official map or plat thereof on file and of record in the office of the Chancery Clerk of the First Judicial District of Harrison County, Mississippi, in Plat Book 2 at page 16 (Copy Book 1 at Page 38) thereof, as follows:

The East One-half ($\frac{1}{2}$) of that certain portion of 4th Avenue lying East of Blocks Twenty-seven (27) and Thirty-two (32), and East of 8th Street from South Swan Road on the North and 9th Street on the South; and

an easement for the construction, operation and maintenance of drainage and utilities over and across the following portion of subject property being described as follows:

That certain portion of 3th Avenue lying between Blocks Twenty-six (26) and Twenty-seven (27) and between Blocks Thirty-two (32) and Thirty-three (33) from South Swan Road on the North and 9th Street on the South.

IT IS THEREFORE, ORDERED, ADJUDGED AND DECREED that the Court herein does hereby enter its Judgment closing and vacating those certain streets and alleys being more particularly described as follow, to-wit:

Those certain portions of the unused street and alleys in the ORIGINAL TOWN OF LYMAN, First Judicial District of Harrison County, Mississippi, a subdivision according to the official map or plat thereof on file and of record in the office of the Chancery Clerk of the First Judicial District of Harrison County, Mississippi, in Plat Book 2 at Page 16 (Copy Book 1 at Page 38) thereof, reference to which is hereby made in aid of and as a part of this description, and being more particularly described as follows, to-wit:

That certain portion of 4th Avenue lying East of Blocks Twenty-seven (27) and Thirty-two (32) and East of 8th Street from South Swan Road on the North and 9th Street on the South; and

That certain portion of 3th Avenue lying between Blocks Twenty-six (26) and Twenty-seven (27) and between Blocks Thirty-two (32) and Thirty-three (33) from South Swan Road on the North and 9th Street on the South; and

That certain portion of East Railroad lying West of Blocks Twenty-six (26) and Thirty-three (33) and 9th Street and West of 8th Street from South Swan Road on the North and an extension of the South line of 9th Street on the South; and

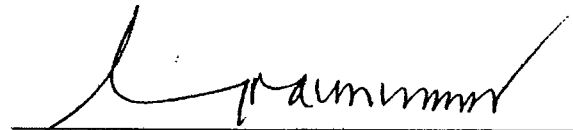
That certain portion of 8th Street lying between Blocks Twenty-six (26) and Thirty-three (33) and between Blocks Twenty-seven (27) and Thirty-two (32) from East Railroad on the West and 4th Avenue on the East; and

That certain portion of 9th Street lying South of the aforesaid Blocks Thirty-two (32) and Thirty-three (33) and South of the aforesaid 3rd Avenue and 4th Avenue.

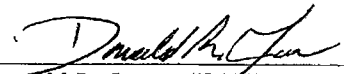
All alleys that may be located within the aforesaid Blocks Twenty-six (26), Twenty-seven (27), Thirty-two (32) and Thirty-three (33).

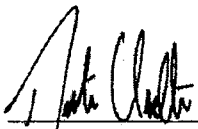
Unto the Defendants, REBECCA MAXINE HOLCOMB and JANICE FAYE LADNER, that certain portion of subject property described in paragraph XIII hereinabove.

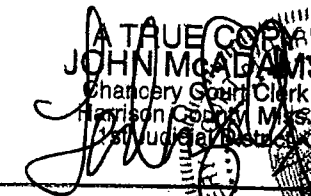
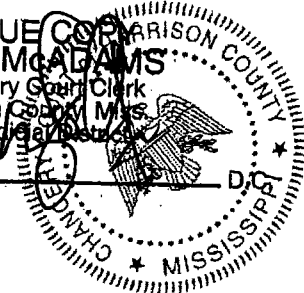
ORDERED, ADJUDGED AND DECREED in the office of the Chancellor in the City of Gulfport, Mississippi, on this the 2 day of ^{Dec.}~~November~~, 2020.


CHANCELLOR

APPROVED:


Donald R. Jones #3197
Donald R. Jones, Attorney, PLLC
Attorney for Plaintiffs
P. O. Box 7555
Gulfport, MS 39506
228-864-8965


DUSTIN E. USELTON, Esq. #104426
Attorney for City of Gulfport, MS

By 


STATE OF MISSISSIPPI
COUNTY OF HARRISON



1st Judicial District
Instrument Number 2002 9295 D
Filed 12 3 2002 4 31 P
Total Fees 8.00
Book 1608 Page 333-334 Recorded 12462

QUIT CLAIM DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, the undersigned, BRIAN A. MCGINLEY AND WIFE, ROBERTA G. MCGINLEY, 16119 SOUTH SWAN ROAD, GULFPORT, MS. 39503, 228-328-4376, does hereby sell, convey and quit claim unto BRIAN A. MCGINLEY, AND WIFE, ROBERTA G. MCGINLEY, 16119 SOUTH SWAN ROAD, GULFPORT, MS. 39503, 228-328-4376, as joint tenants with full rights of survivorship and not as tenants in common, the following described land and property being located in the First Judicial District of Harrison County, Mississippi, being more particularly described as follows, to-wit:

The West 175 feet of Block 28 and the West 175 feet of Block 31, Original Lyman, being a subdivision located in the First Judicial District of Harrison County, Mississippi, as per map or plat thereof on file and of record in Plat Records in the Office of the Chancery Clerk of Harrison County, Mississippi.

AND ALSO:

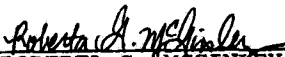
That portion of 8th Street, adjacent to the West 175 feet of Block 28 and the West 175 feet of Block 31, Original Lyman, and now being vacated pursuant to that certain Decree rendered in Harrison County Chancery Court Cause No. 108,334, filed March 5, 1996, and recorded in the Office of the Chancery Clerk of the First Judicial District of Harrison County, Mississippi, in Deed Book 1329, Page 140.

THIS CONVEYANCE is subject to any and all recorded restrictive covenants, rights-of-way and easements applicable to subject property, and subject to any and all prior recorded reservations, conveyances and leases of oil, gas and minerals by previous owners.

It is agreed and understood that the taxes for the current year have been prorated as of this date on an estimated basis, and that when said taxes are actually determined, if the proration as of this date is incorrect, the parties herein agree to pay on a basis of an actual proration. All subsequent years are specifically assumed by Grantees herein.

WITNESS OUR SIGNATURE, on this the 27th day of November, 2002.


BRIAN A. MCGINLEY


ROBERTA G. MCGINLEY

STATE OF MISSISSIPPI
COUNTY OF HARRISON

THIS DAY PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, BRIAN A. MCGINLEY AND ROBERTA G. MCGINLEY, who acknowledged that the above and foregoing instrument was signed and delivered as the free and voluntary act and deed of the Grantors on the day and in the year therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 27th day of November, 2002.


NOTARY PUBLIC

My Commission Expires:

THIS INSTRUMENT PREPARED BY:
GULF TITLE COMPANY, INC.
10576 KLEIN ROAD
GULFPORT, MS. 39503
228-539-0909
OUR FILE # 023012



BOOK 1491 PAGE 99

STATE OF MISSISSIPPI

COUNTY OF HARRISON

WARRANTY DEED



FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00) cash in hand paid and other good and valuable considerations, the receipt and sufficiency of all of which is hereby acknowledged, the undersigned Dr. John Kelly Pylant, Louis Richard Pylant, Dr. Patricia Gail Lawson and Julie Ann Bowman, do hereby sell, convey and warrant unto Julian Emory Pylant, Jr. and Wife, Johanna Claire Pylant, as joint tenants with full rights of survivorship and not as tenants in common, the following described land and property, located in the First Judicial District of Harrison County, Mississippi, to-wit:

The south half of Lots Two (2) and Eleven (11); Lots Three (4), Four (4), Nine (9) and Ten (10) inclusive, in Block 2 of the Original Lyman Subdivision, Lyman, Mississippi, as shown on the original map or plat thereof on file and of record in the Office of the Chancery Clerk of Harrison County, Mississippi.

Lots Four (4) to Twelve (12), inclusive, Block 13; Lots One (1) to Six (6) inclusive, and Lot 12, Block 16; and all of Block 23, ORIGINAL LYMAN, as per map or plat thereof on file and of record in the office of the Chancery Clerk, First Judicial District of Harrison County, Mississippi located in Section 29, Township 6 South, Range 11 West, Harrison County, Mississippi.

BOOK 1491 PAGE 100

Lots Three (3) to Ten (10), inclusive, Block 22, in Original Lyman Subdivision as shown by the official map or plat thereof on file and of record in the Chancery Clerk's Office of Harrison County, Mississippi.

All of Blocks 26, 27, 32, and 33, in Original Lyman Subdivision as shown by the official map or plat thereof on file and of record in the Chancery Clerk's Office of Harrison County, Mississippi.

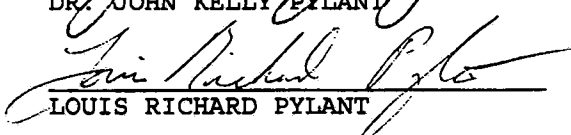
The above and foregoing property is not now nor has it ever been a part of the Grantors' homestead.

This conveyance is subject to any and all prior reservation of oil, gas or other minerals and any and all restrictive and/or protective covenants of record.

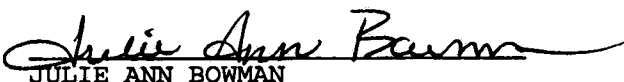
Taxes for the year 2000 and thereafter are assumed by the Grantees herein.

WITNESS the signature of the undersigned, this the 17th Day of ~~February~~ ^{March}, 2000.


DR. JOHN KELLY PYLANT


LOUIS RICHARD PYLANT


DR. PATRICIA GAIL LAWSON


JULIE ANN BOWMAN

BOOK 1491 PAGE 101

STATE OF Massachusetts
COUNTY OF Hampshire

PERSONALLY came and appeared before me, the undersigned authority, in and for the County and State aforesaid, the within named Dr. John Kelly Pylant, who being by me first duly sworn on his oath stated that he signed and delivered the above and foregoing Warranty Deed as his own act and deed.

SWORN TO AND SUBSCRIBED before me, this the 17th Day of MARCH ~~February~~, 2000.

Rosemary A. Fern
NOTARY PUBLIC

My Commission Expires:

Oct. 20, 2006

STATE OF Alaska
COUNTY OF 3rd Judicial District

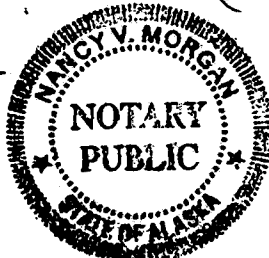
PERSONALLY came and appeared before me, the undersigned authority, in and for the County and State aforesaid, the within named Louis Richard Pylant, who being by me first duly sworn on his oath stated that he signed and delivered the above and foregoing Warranty Deed as his own act and deed.

SWORN TO AND SUBSCRIBED before me, this the 22 Day of March ~~February~~, 2000.

Nancy V. Morgan
NOTARY PUBLIC

My Commission Expires:

March 12, 2001



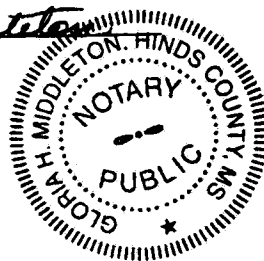
STATE OF Mississippi
COUNTY OF Hinds

PERSONALLY came and appeared before me, the undersigned authority, in and for the County and State aforesaid, the within named Dr. Patricia Gail Lawson, who being by me first duly sworn on her oath stated that she signed and delivered the above and foregoing Warranty Deed as her own act and deed.

SWORN TO AND SUBSCRIBED before me, this the 28th Day of March, 2000.

Gloria H. Middleton
NOTARY PUBLIC

My Commission Expires:
E. _____



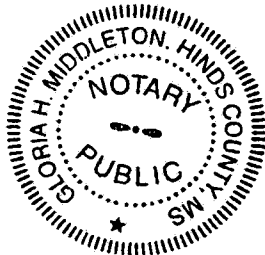
STATE OF Mississippi
COUNTY OF Hinds

PERSONALLY came and appeared before me, the undersigned authority, in and for the County and State aforesaid, the within named Julie Ann Bowman, who being by me first duly sworn on her oath stated that she signed and delivered the above and foregoing Warranty Deed as her own act and deed.

SWORN TO AND SUBSCRIBED before me, this the 28th Day of March, 2000.

Gloria H. Middleton
NOTARY PUBLIC

My Commission Expires:
PUBLIC
17 2003
SPRING



GRANTORS:

Dr. John Kelly Pylant
Address: 1641 South East Street
Amburst, MA 01002
Phone: 413-253-3767

Louis Richard Pylant
Address: P. O. Box 771787
Eagle River, AK 99577
Phone: 907-696-1775

Dr. Patricia Gail Lawson
Address: 709 Country Place Drive
Pearl, MS 39208
Phone: 601-936-6904

Julie Ann Bowman
Address: 3452 St. Marie Place
Jackson, MS 39208
Phone: 601-936-3780

GRANTEES:

Julian Emory Pylant, Jr. and Wife,
Johanna Clair Pylant
C/O Kellogg Brown and Root
P. O. Box 4557
Houston, TX 77210
Phone: 81-45-641-5160

PREPARED BY:
JOSEPH R. MEADOWS, ESQUIRE
MEADOWS RILEY LAW FIRM
P. O. DRAWER 550
GULFPORT, MS 39502
(228) 864-4511

INDEX IN: Lots Four (4) to Twelve (12), inclusive, Block 13; Lots One (1) to Six (6) inclusive, and Lot 12, Block 16; and all of Block 23, ORIGINAL LYMAN;

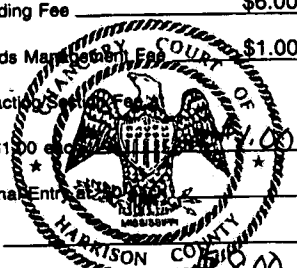
Lots Three (3) to Ten (10), inclusive, Block 22, in Original Lyman Subdivision;

All of Blocks 26, 27, 32 and 33, in Original Lyman Subdivision
Harrison County, Mississippi.

Instrument No. 2893

STATEMENT OF FEES

Recording Fee \$6.00
Records Management Fee \$1.00
Abstracting \$1.00
Marginal Entry \$1.00
Other \$0.00
TOTAL FEES COLLECTED \$8.00



STATE OF MISSISSIPPI, COUNTY OF HARRISON, FIRST JUDICIAL DISTRICT:

I hereby certify that this instrument was received and filed for record at 4 o'clock
and 30 minutes P. M. on 3rd day of April, A.D. 2000
and recorded April 4th, 2000 in Records of Deeds
Book 1491 Pages 99-103

JOHN McADAMS, Chancery Clerk

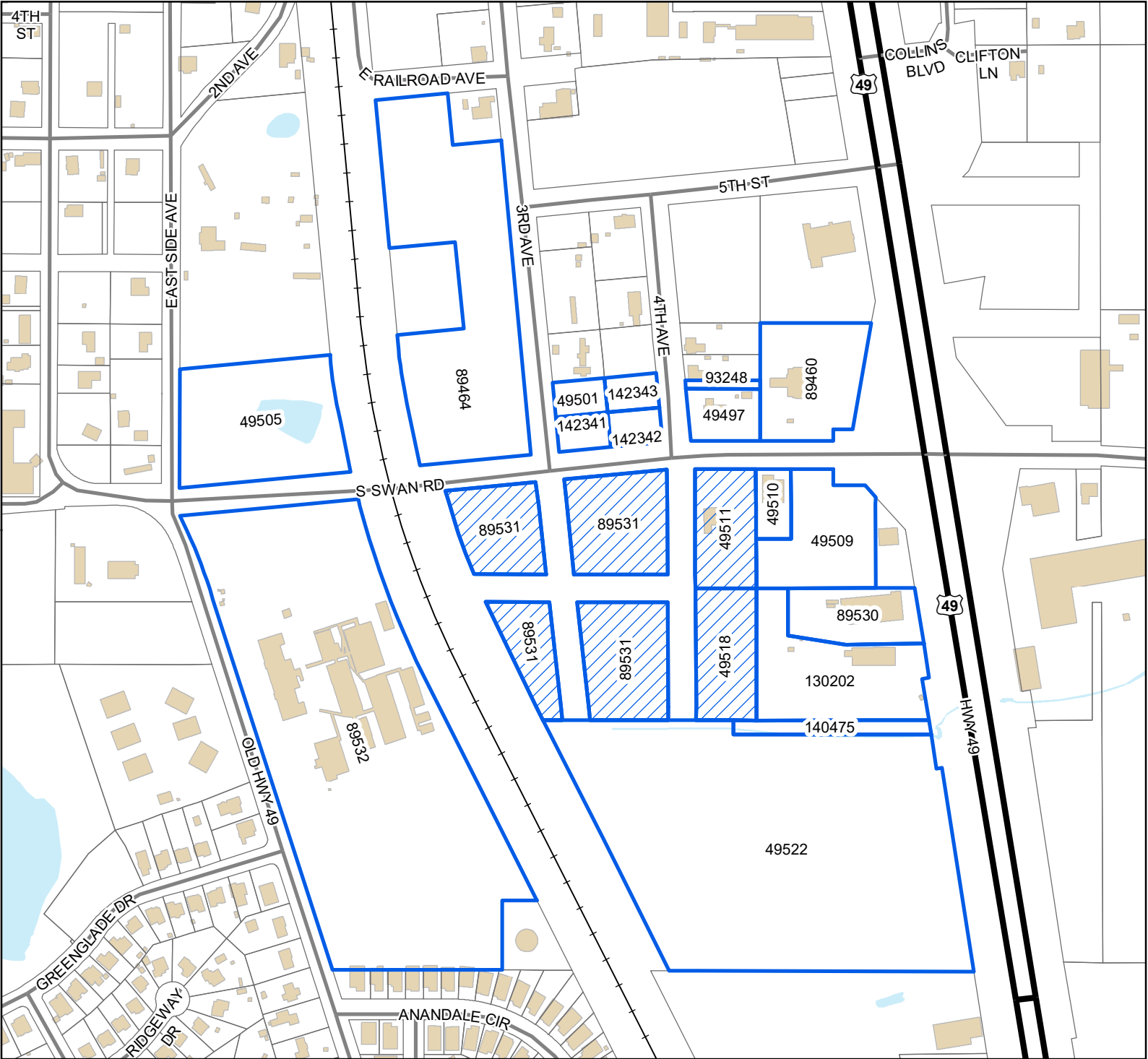
By William Loan, D.C.

RE: Zoning Map Amendment 2104PC075, by Heinrich and Associates, tax parcels 0707H-01-014.000, 0707H-01-012.000, and 0707H-01-013.000, Request to rezone from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4, S Swan Rd, Ward 7

To Applicants and Adjacent Property Owners:

The City of Gulfport Planning Commission will hold a public hearing to consider the above application at 4:30 P.M. on **Thursday, April 22, 2021**, in the Council Chambers at the Gulfport City Hall located at 2309 15th Street.

For more information, visit <http://www.gulfport-ms.gov/agendas.shtml> then click the City of Gulfport Planning Commission for **Thursday, April 22, 2021**. A map showing the location of the property involved is located at this website. If you have any questions or comments, please contact this office at the phone number 228-868-5710 or email planners@gulfport-ms.gov. The application is available for viewing in the Planning Division office at 1410 24th Avenue.



- Site
- Adjacent Properties
- US or State Highway
- Street
- Railroad
- Buildings
- Water Features

0 60 120 180
Yards

1 inch = 400 feet



DATA DISCLAIMER: All information that is provided on this map is believed to be correct. However, no liability is assumed by the City of Gulfport for errors in substance or form of any of the materials published on this map. The GIS Division, City of Gulfport, provides the information represented on this map as a service to the community and makes every effort possible to provide quality information. However, no claims, promises, or guarantees about the accuracy, completeness, or adequacy of the information contained on this map are expressed or implied.

Mail	PPIN	Parcel ID	Name	Address	City	State	ZIP
	89531	0707H-01-014.000	PYLANT JULIAN EMORY JR & JOHANNA C	2709 PEMBERTON DR	HOUSTON	TX	77005
n	89464	0707A-03-012.000	PYLANT JULIAN EMORY JR & JOHANNA C	2709 PEMBERTON DR	HOUSTON	TX	77005
n	89531	0707H-01-014.000	PYLANT JULIAN EMORY JR & JOHANNA C	2709 PEMBERTON DR	HOUSTON	TX	77005
	49518	0707H-01-013.000	MCGINLEY BRIAN A & ROBERTA G	16119 SOUTH SWAN RD	GULFPORT	MS	39503
n	49511	0707H-01-012.000	MCGINLEY BRIAN A & ROBERTA G	16119 SOUTH SWAN RD	GULFPORT	MS	39503
			Heinrich and Associates	1806 23rd Ave	GULFPORT	MS	39501
n			Adjacent Property Owners				
	89530	0707H-01-007.000	CD1 LLC	11111 SHORECREST RD	BILOXI	MS	39532
	130202	0707H-01-007.001	CD2 LLC	11111 SHORECREST RD	BILOXI	MS	39532
	49505	0707A-03-028.000	COWART CHESTER DEAN	14352 EASTSIDE AVENUE	GULFPORT	MS	39503
	49501	0707A-03-011.000	CROSBY CLIFFORD	716 LIVE OAK DR	BILOXI	MS	39532
n	142342	0707A-03-011.002	CROSBY CLIFFORD	716 LIVE OAK DR	BILOXI	MS	39532
n	142341	0707A-03-011.001	CROSBY CLIFFORD	716 LIVE OAK DR	BILOXI	MS	39532
n	142343	0707A-03-011.003	CROSBY CLIFFORD	716 LIVE OAK DR	BILOXI	MS	39532
	49509	0707H-01-010.000	CROWELL RAY L ETAL	2416 GREENVIEW DR	GULFPORT	MS	39507
	140475	0707H-01-006.001	DEDEAUX WILLIAM A	11111 SHORECREST RD	BILOXI	MS	39532
	89460	0707A-03-002.000	HANCOCK BANK C/O VEE SERVICES INC	11700 PRESTON RD STE 660-#193	DALLAS	TX	75230
	49497	0707A-03-003.000	HART HELENE FRYOU	14290 4TH AVENUE	GULFPORT	MS	39503
	49522	0707H-01-006.000	HOLCOMB REBECCA M & LADNER JANICE	25 51ST ST	GULFPORT	MS	39507
n	89532	0707H-02-001.000	LYMAN SCHOOL				0
	93248	0707A-03-004.003	SMITH LARRY E	14304 4TH AVE	GULFPORT	MS	39503
	49510	0707H-01-011.000	STEWART JAMES ROBERT JR	19468 LAKE VILLAGE DRIVE WEST	GULFPORT	MS	39503

THANK YOU for your legal submission!

Your legal has been submitted for publication. Below is a confirmation of your legal placement. You will also receive an email confirmation.

ORDER DETAILS**PREVIEW FOR AD NUMBER IPL00174070****LEGAL NOTICE
PUBLIC HEARING**

In conformance with Section VIII of the Comprehensive Zoning Ordinance of the City of Gulfport, Mississippi, 1979 as amended, notice is hereby given advising that the Gulfport City Planning Commission will hold a public hearing in the City of Gulfport, Mississippi at 4:30 PM., Thursday, April 22, 2021, in the Council Chambers of the Gulfport City Hall located at 2309 15th Street to consider the following requests. A copy of the requests will be available for public review at the office of the Department of Urban Development, Planning Division, located on first floor of the William H. Hardy Building, 1410 24th Avenue.

Resubdivision 2104PC052, by owner Elliott Land Development, LLC, tax parcel 0811G-02-016.000, Divide into eight new parcels, Thorton Ave and 2nd St, Zoned R-2 (Single-family) and R-B (Residence business), Ward 2

Planning Commission Approval 2104PC053, by owners Crissy & James Ahern, tax parcel 0808F-01-001.127, Request home occupation for real estate business, 14866 McBride Cv, Zoned R-1-10 (Single-family), Ward 7

Planning Commission Approval 2104PC061, by owners Apache Barnes & Marcus Taylor, tax parcel 0907I-05-098.000, Request mobile home use, George Ave, Zoned R-1-5 (Single-family), Ward 6

Planning Commission Approval 2104PC065, by owners Laura & Ross Franchi, tax parcel 0808K-02-023.000, Request home occupation for sale of arts and crafts, 107 Fore St, Zoned R-1-10 (Single-family), Ward 5

Resubdivision 2104PC068, by owner Gregory Smith, tax parcel 1011D-03-005.000, Divide into 10 new parcels, Township Rd and Phillips Dr, Zoned T4+ (General Urban Zone "Plus"), Ward 2

Resubdivision 2104PC072, by agent Carl LaRosa, tax parcels 0810N-05-002.000 and 0810N-05-001.000, Divide into 2 parcels, 3330 25th Ave and 2400 34th St, Zoned I-1 (Light industry), Ward 3

Planning Commission Approval 2104PC073, by owners Sarah & John Walsh, tax parcel 0911E-01-035.000, Request home occupation for real estate business, 715 2nd St, Zoned R-1-7.5 (Single-family), Ward 2

Zoning Map Amendment 2104PC074, by agent Lawrence C. Rumsey, tax parcel 0807F-01-004.000, Request to rezone from R-1-15 (Single-family) to R-1-10 (Single-family), 15221 South Swan Rd, Ward 7

Zoning Map Amendment 2104PC075, by Heinrich and Associates, tax parcels 0707H-01-014.000, 0707H-01-012.000, and 0707H-01-013.000, Request to rezone from R-1-15 (Single-family) and B-4 (Highway business) to completely B-4, S Swan Rd, Ward 7

General Plan 2104PC076, by agent Heinrich & Associates, tax parcels 0711N-02-103.001, 0711N-02-103.002, 0711N-02-103.003, 0711N-02-103.004, 0711N-02-103.005, 0711N-02-103.006, 0711N-02-103.007, 0711N-02-103.008, and 0711N-02-103.009, Approval of General Plan for 6-lot subdivision (Beach-place), W Beach Blvd & Finley St, Zoned T4L (General Urban Zone "Limited"), Ward 2

Resubdivision 2105PC077, by agent Heinrich & Associates, tax parcels 0711O-03-072.000 and 0711O-03-099.000, Divide into 7 new parcels, W Beach Blvd, Zoned T4L (General Urban Zone "Limited"), Ward 2

Special Exception 2103SE036, by owners Kyle & Emily Fitzpatrick, tax parcel 0708A-01-016.001, Request day care use, Old Hwy 49, Zoned R-O (Residence-office), Ward 7

General Plan 2103PC045, by agent Brown, Mitchell & Alexander, Inc., tax parcels 0908E-01-001.001 and 0908F-01-001.000, Approval for General Plan for 18-lot subdivision (Florence Gardens Phase VIII) with 9 outparcels, Music St, Zoned T4+ (General Urban Zone "Plus"), R-1-10 (Single-family), and R-2 (Single-family), Ward 6

This the 31st day of March 2021

Keith Williams, Chairman

City of Gulfport Planning Commission

IPL0017407

Apr 7 2021

[<< Click here to print a printer friendly version >>](#)

Wed Apr 7, 2021
SunHerald (Biloxi)

There came on for consideration at a duly constituted meeting of the City Council and Mayor of the City of Gulfport held on the ____ day of _____, 2021, the following Ordinance:

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GULFPORT, MISSISSIPPI ADOPTED THE 29TH DAY OF JUNE, 1979, AS AMENDED, TO REZONE CERTAIN PROPERTY FROM ITS PRESENT ZONING CLASSIFICATION OF R-1-15 (SINGLE-FAMILY RESIDENCE) DISTRICT AND B-4 (HIGHWAY BUSINESS) DISTRICT TO ENTIRELY B-4 (HIGHWAY BUSINESS) DISTRICT

WHEREAS, the Mayor and City Council of the City of Gulfport, Mississippi, find and do so determine, based upon the recommendation of the Gulfport City Planning Commission and City departments, and based upon a reasonable consideration of the character of the district and neighborhood and suitability for particular purposes, that ad valorem tax parcel numbers 0707H-01-014.000, 0707H-01-012.000, and 0707H-01-013.000 which is generally described as being located north of Duckworth Road, south of and adjacent to South Swan Road, east of Old Highway 49, and west of Highway 49, should be rezoned from its present classification of R-1-15 (Single-Family Residence) District and B-4 (Highway Business) District to entirely to B-4 (Highway Business) District. The Case File Number is 2104PC075.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1: That the Official Zoning Map of the Comprehensive Zoning Ordinance of the City of Gulfport, adopted the 29th day of June, 1979, as amended, be and the same is hereby amended to provide that the following legally described property **be rezoned from its present classification of R-1-15 (Single-Family Residence) District and B-4 (Highway Business) District to entirely to B-4 (Highway Business) District.**

Ad valorem tax parcel numbers 0707H-01-012.000, and 0707H-01-013.000 is legally described as:

The West 175 feet of Block 28 and the West 175 feet of Block 31, Original Lyman, being a subdivision located in the First Judicial District of Harrison County, Mississippi, as per map or plat thereof on file and of record in Plat Records in the Office of the Chancery Clerk of Harrison County, Mississippi.

AND ALSO:

That portion of 8th Street, adjacent to the West 175 feet of Block 28 and the West 175 feet of Block 31, Original Lyman, and now being vacated pursuant to that certain Decree rendered in Harrison County Chancery Court Cause No. 108,334, filed March 5, 1996, and recorded in the Office of the Chancery Clerk of the First Judicial District of Harrison County, Mississippi, in Deed Book 1329, Page 140.

Ad valorem tax parcel number 0707H-01-014.000 is legally described as:

All of Blocks 26, 27, 32, and 33, in Original Lyman Subdivision as shown by the official map or plat thereof on file and of record in the Chancery Clerk's Office of Harrison County, Mississippi.

SECTION 2: The rezoning of said parcel shall be further subject to the following conditions: The owner, agent or lessee who requested rezoning of the property, which was subsequently rezoned by the Mayor and City Council must secure a building permit from the Building Official and commence construction within one year from the date of approval of rezoning by the City Council. If no building permit has been obtained and said plan development is not completed according to approved plans, the rezoning of said parcel shall be null and void and automatically revert back to its original zoning classification.

See also: COMPREHENSIVE ZONING ORDINANCE {Section IX (3) (b)} Reversion.

SECTION 3: For good cause being shown and the interest and welfare of the City of Gulfport, the citizens thereof require that the said Ordinance be in full force and effect immediately upon its passage and this Ordinance shall be in full force and effect from and after its passage, but shall nevertheless be published and enrolled as provided by law.

The above and foregoing Ordinance, after having been first reduced to writing, was introduced by _____, seconded by _____ and was adopted by the following roll call vote:

YEAS:

ABSTENTIONS:

ABSENCES:

NAYS:

WHEREUPON the President declared the motion carried and the Ordinance adopted, this the _____ day of _____, _____.

(SEAL:)

ATTEST:

ADOPT:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance, having been submitted and approved by the Mayor, this
the _____ day of _____, _____.

BILLY HEWES, Mayor

CITY OF GULFPORT PLANNING COMMISSION

2104PC075

TRANSCRIPT OF HEARING

April 22, 2021

TRANSCRIPT OF HEARING HELD BEFORE THE CITY OF GULFPORT
PLANNING COMMISSION HELD IN THE CITY COUNCIL CHAMBERS,
GULFPORT, MISSISSIPPI, ON THE 22ND DAY OF APRIL 2021
COMMENCING AT 4:30 P.M. AND REPORTED BY
NORMA JEAN LADNER SOROE, CERTIFIED SHORTHAND REPORTER.

COMMISSION MEMBERS PRESENT:

KEITH WILLIAMS, President
WILLIAM "PRINCE" JONES
VIRGINIA ADOLPH
B.J. SELLERS
BRANDON ELLIOTT
CHARLIE HEWES
JOHN ANTHONY
TIMOTHY DAIGLE, JR.
DOUG HANCOCK

STAFF PRESENT:

GREG HOLMES
SU-LIN BOLIN
MATILDA WELCH
CORY LONG

1 9. Zoning Map Amendment 2104PC075

2 MS. BOLIN: Item 9, Zoning Map Amendment 075,
3 has been duly and timely noticed as required by law. The
4 applicant requests to rezone from R-1-15 single family and
5 B-4 highway business to completely B-4 South Swan Road, Ward
6 7. A copy of the packet considered is hereby offered to the
7 record.

8 MR. WILLIAMS: Thank you.

9 Is someone here to speak for this request?
10 Yes, sir.

11 MR. DERN: Good evening. My name is Pete
12 Dern. I live at 239 Dolan Avenue in Gulfport. I'm here
13 representing the applicant.

14 By the zoning map, you can see that the area
15 around it is already zoned the B-4 zoning now. And they're
16 just asking to expand that to this area adjacent to it.

17 MR. WILLIAMS: Okay. Any questions?

18 MR. HEWES: Just out of curiosity, B-4 is a
19 highway zoning, and this is not on the highway, it's off the
20 highway.

21 What do they intend to do with the property?

22 MR. DERN: I don't know the exact intent for
23 the developer. I think it's to list it for sale. But part
24 of the property is already zoned B-4.

25 MR. HEWES: A small part.

1 MR. DERN: Right.

2 MR. WILLIAMS: Other questions?

3 All right. If something comes up, we'll
4 bring you back up. Thank you, sir.

5 Anyone else here to speak for the request?

6 Anyone here to speak against the request?

7 All right. Commissioners, any questions,
8 comments, or a motion, please.

9 MR. ANTHONY: I hate to bother Mr. Holmes one
10 more time with this question.

11 B-4, what goes in B-4 which is highway zoning
12 that's included?

13 MR. HOLMES: B-4 is probably one of our most
14 intense commercial zones. It's the highway commercial you
15 see out on Highway 49. You see stuff like shopping centers,
16 gas stations, you know, basically the uses along Highway 49.

17 MR. WILLIAMS: Other questions?

18 MR. HEWES: Mr. Chair, unlike most of the
19 time I vote for things, I'm going to make a recommendation
20 that we deny this request seeing that it is not on Highway
21 49, and I think we need to protect that as a highway
22 corridor and that zoning needs to be on the highway.

23 MR. WILLIAMS: So I have a motion to deny the
24 request. And you heard Mr. Hewes' comments on it. Do I
25 have a second to it?

1 MR. ANTHONY: Where --

2 MR. WILLIAMS: I need to get a second or it
3 will die before questions or comments.

4 Do I have a second?

5 MR. ELLIOTT: Second.

6 MR. WILLIAMS: Thank you.

7 So I got a motion and a second. Now any
8 discussion.

9 MR. ANTHONY: I was just wondering is there
10 just any less density than B-4 that would be applied in this
11 particular case? I don't know what the actual usage that
12 they're trying to use it for. I know that we're just
13 looking at B-4 as the zone. But is there anything that's
14 similar to B-4 that's less -- that I see -- I only see
15 R-1-15 actually.

16 MR. HOLMES: It's really difficult to answer
17 that question without actually knowing what they're planning
18 to do. You know, I can't give you any type of guidance
19 without a use.

20 But I can tell you that is a high commercial
21 zone. I can tell you that. They've got to have 50 foot
22 setbacks, and that's one of those zones that's designed to
23 be off of a highway.

24 MR. ANTHONY: Yes, sir, understood. Thank
25 you.

1 MR. WILLIAMS: Other questions?

2 MR. HANCOCK: Yes, I've got a question of Mr.
3 Holmes.

4 The way this zoning map is drawn out in the
5 packet, it almost looks like the parcels are separated. Is
6 that actually the case? And it almost looks like it would
7 be a spot zoning, if you want to call it that.

8 MR. HOLMES: What it looks like to me it's
9 one of those older areas the city annexed back in '94, and
10 it looks like it's set off on a street grid.

11 Basically, the right-of-ways are there, but
12 the improvements of the roadway is not there. That's what
13 it looks like to me.

14 MR. HANCOCK: So then would the rights-of-way
15 also switch the zoning?

16 MR. HOLMES: Technically, if they approved
17 those and those were actually dedicated city streets, they
18 wouldn't have zoning, per se, you know, because that would
19 be ownership. That belongs to the public or the City of
20 Gulfport.

21 MR. WILLIAMS: So wouldn't they have to have
22 those right-of-ways vacated if they needed to in order to
23 develop the whole parcel?

24 MR. HOLMES: Correct. They'd have to
25 petition the city to do so, and that's one of those things

1 where they have to go through a process and we'd have to see
2 what infrastructure we got in place to see if the city is
3 even willing to do so.

4 MR. WILLIAMS: Okay.

5 MR. ANTHONY: This is a question. There's a
6 building on that north side of that property, that parcel,
7 that north one, and it's already zoned B-4. What is on that
8 property? It looks like there's a building there. Is
9 there?

10 MR. WILLIAMS: Any of the commissioners know
11 if there's a building there?

12 Sir, do you know if there's a building on
13 that parcel? If you're going to respond, I'll need you to
14 come back up.

15 MR. DERN: I don't believe there's a
16 building on that B-4 parcel there now.

17 MR. SELLERS: On the sixth spot, the very
18 northeast one on our map, shows that there is a building.

19 MR. DERN: I'm not aware of what the building
20 is there. I'm sure it is a commercial building.

21 MR. WILLIAMS: All right. Thank you, sir.
22 Appreciate it.

23 MR. ANTHONY: So someone on the floor that
24 may have a little bit of knowledge of that is with there
25 being a building there on that north portion, and this is

1 connected, that north and south, that northeast and
2 southeast portion, I know it's looking like they're trying
3 to get -- they trying to get all of the parcels, but those
4 two are connected, the north and southern parcel.

5 MR. WILLIAMS: Right.

6 MR. ANTHONY: Is there another way that they
7 are able to incorporate maybe just starting there instead of
8 totally denying all of it, is there anything that can be
9 done to get process for them? Perhaps it's good to have
10 that. I don't know. I'm just looking at it is connected,
11 and there looks to be some structure on that northern part.

12 MR. WILLIAMS: Yeah. And again, I'm not so
13 sure -- I think the applicant wants the whole parcel rezoned
14 properly to, you know, for sale. But there is no use for it
15 right now. If the whole parcel was rezoned, it would fit in
16 with the parcel that is just to the south of it. Obviously
17 it's got it there.

18 But I don't think it's -- I think what he's
19 trying to do, I'm not sure it's in our purview to try and
20 piecemeal this together in order to get him what he wants.
21 I think he's wanting all of it rezoned, and we need to
22 decide if we're going to do that or not.

23 So right now we have a motion to deny it
24 because it's not highway property, and so I think that'd
25 what we need to look at.

1 MR. SELLERS: If I could just make a comment.

2 MR. WILLIAMS: Uh-huh.

3 MR. SELLERS: While I think it's very likely
4 that this could be a viable thing, especially considering
5 they have a railroad to the west of this property, but
6 there's just too many unanswered questions for me at this
7 point, you know, such as the issue with the street
8 right-of-ways and vacating those right-of-ways which need to
9 be addressed, and that we don't have any information about
10 what the thought or plan is for this, not that that always
11 is a direct issue with our approvals or not. But there are
12 just too many open-ended questions with this.

13 Keith, I would like to see (inaudible) an
14 idea of what you're thinking. I would think that being for
15 a B-4 the intent is to use this whole parcel, this whole big
16 piece of land, for something, which would mean vacating the
17 roadway and all that stuff.

18 So anyway, I'm going to vote in favor of Mr.
19 Hewes' motion to deny on that basis. But I do think it's
20 likely a viable thing, it just needs more information.

21 MR. WILLIAMS: Yeah, I agree with you. As
22 part of the bigger parcel, I think it fits in. But, I mean,
23 without knowing is think is kind of the issue.

24 So other questions or comments,
25 Commissioners? We do have a motion on the table that is to

1 deny the request for rezoning, and it's been properly
2 seconded.

3 So further discussion? If not, let me get a
4 vote. All those in favor of the motion which is to deny the
5 rezoning request signify by saying aye. Any opposed?

6 It's been denied, sir.

7 (Unanimous vote.)

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1 BEFORE THE CITY OF GULFPORT PLANNING COMMISSION

2
3 2104PC075
4
5

6 COURT REPORTER'S CERTIFICATE
7

8 I, Norma Jean Ladner Soroë, Certified Shorthand
9 Reporter, do hereby certify that to the best of my skill and
10 ability I have reported the hearing held before the City of
11 Gulfport Planning Commission and that the foregoing 9 pages
12 constitute a true and correct transcription of said hearing
13 held on the 22nd day of April 2021.

14 I do further certify that my certificate annexed
15 hereto applies only to the original and certified
16 transcript. The undersigned assumes no responsibility for
17 the accuracy of any reproduced copies not made under my
18 control and direction.

19 Witness my signature this the 4th day of May 2021.
20
21

22 _____
23 NORMA JEAN LADNER SOROE, CSR #1297
24 Certified Shorthand Reporter
25

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Ordinance:

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 6-516 OF THE CODE OF ORDINANCES OF THE CITY OF GULFPORT, MISSISSIPPI

WHEREAS, the Gulfport City Council has enacted various ordinances through the years that refer to and address conduct that is unlawful within the City, including, without limitation, those codified in Chapter 6 in the Code of Ordinances of the City of Gulfport, Mississippi; and

WHEREAS, certain provisions contained within Chapter 6, Article XXI are in need of amendment following the adoption of Ordinance No. 3072 that amended Section 6-377 of the City’s Code of Ordinances, specifically Section 6-516, which presently reads as follows:

Sec. 6-516. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) *Fuel surcharge* (computed on the basic tow and recovery rate) is based on the average price of self-service fuel, as determined, based upon the price reported by the U.S. Department of Energy for the Petroleum Administration for Defense District 3 (Gulf

Fuel Prices Per Gallon	Reduction/Surcharge
Up to \$0.090	3% reduction
\$0.091 to \$1.249	No reduction or surcharge
\$1.25 to \$1.999	3% surcharge
\$2.00 to \$2.249	9% surcharge
\$2.25 to \$2.499	9% surcharge
\$2.50 to \$2.749	9% surcharge
\$2.75 to \$2.999	9% surcharge
\$3.00 to \$3.249	12% surcharge
\$3.25 to \$3.499	12% surcharge
\$3.50 to \$3.749	12% surcharge
\$3.75 to \$3.999	12% surcharge
\$4.00 to \$4.249	14% surcharge
\$4.25 to \$4.499	14% surcharge
\$4.50 to \$4.749	14% surcharge
\$4.75 to \$4.999	14% surcharge
\$5.00 per gallon and greater	16% surcharge

- (b) *Private property* means all property privately owned regardless of whether the property is open to public access.
- (c) *Light-duty towing* is defined as the towing, transport, and recovery of motor vehicles with a gross vehicle weight rating of fifteen thousand (15,000) pounds or less.
- (d) *Light-duty vehicle* [means] a motor vehicle with a gross vehicle weight rating of fifteen thousand (15,000) pounds or less.
- (e) *Person* means any natural person, partnership, corporation, association, organization, trust or other entity.
- (f) *Tow* means to haul, carry, pull along, or otherwise transport or remove a motor vehicle by means of another vehicle.
- (g) *Towing service* includes any person or other entity, whether licensed or not, that engages in or who owns or operates a business which engages, in whole or in part, in the towing or removal of motor vehicles for compensation.
- (h) *Trespass towing* means the towing or removal of a vehicle, without the consent of the vehicle's owner or operator, that is parked on a private parking lot without the property owner or agent's consent.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:**

SECTION 1. That the matters and things set forth in the above preamble are hereby

accepted as stated as the findings of the Gulfport City Council.

SECTION 2. That Chapter 6, Article XXI, Section 6-377 of the Code of Ordinances of the City of Gulfport, Mississippi, should be, and hereby is, amended to now read as follows, with additions noted in bold and underlined and deletions stricken through and in bold and underlined:

Sec. 6-516. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) *Fuel surcharge* (computed on the basic tow and recovery rate) is based on the average price of self-service fuel, as determined, based upon the price reported by the U.S. Department of Energy for the Petroleum Administration for Defense District 3 (Gulf Coast). <http://www.eia.doe.gov/>

Fuel Prices Per Gallon	Reduction/Surcharge
Up to \$0.090	3% reduction
\$0.091 to \$1.249	No reduction or surcharge
\$1.25 to \$1.999	3% surcharge
\$2.00 to \$2.249	9% surcharge
\$2.25 to \$2.499	9% surcharge
\$2.50 to \$2.749	9% surcharge
\$2.75 to \$2.999	9% surcharge
\$3.00 to \$3.249	12% surcharge
\$3.25 to \$3.499	12% surcharge
\$3.50 to \$3.749	12% surcharge
\$3.75 to \$3.999	12% surcharge
\$4.00 to \$4.249	14% surcharge
\$4.25 to \$4.499	14% surcharge
\$4.50 to \$4.749	14% surcharge
\$4.75 to \$4.999	14% surcharge
\$5.00 per gallon and greater	16% surcharge

- (b) *Private property* means all property privately owned regardless of whether the property is open to public access.
- (c) *Light-duty towing* is defined as the towing, transport, and recovery of motor vehicles with a gross vehicle weight rating of fifteen thousand (15,000) pounds or less.
- (d) *Light-duty vehicle* [means] a motor vehicle with a gross vehicle weight rating of fifteen thousand (15,000) pounds or less.
- (e) *Person* means any natural person, partnership, corporation, association, organization, trust or other entity.
- (f) *Tow* means to haul, carry, pull along, or otherwise transport or remove a motor vehicle by means of another vehicle.
- (g) *Towing service* includes any person or other entity, whether licensed or not, that engages in or who owns or operates a business which engages, in whole or in part, in the towing or removal of motor vehicles for compensation.
- (h) *Trespass towing* means the towing or removal of a vehicle, without the consent of the vehicle's owner or operator, that is parked on a private parking lot without the property owner or agent's consent.

(i) Public property, as used in this Article, excludes property owned, maintained, or otherwise under the control of the City of Gulfport and located south of U. S. Highway 90 and within Jones Park, the Bert Jones Yacht Basin, or other property dedicated by the City as a Park, since, pursuant to Ordinance No. 3072, the City's Harbormaster, in addition to a law enforcement owner, owner of a motor vehicle, and duly authorized driver of said vehicle can provide explicit authorization to tow said vehicle by a towing service from such property.

SECTION 3. All provisions of Chapter 6 of the Code of the Ordinances of the City of Gulfport, Mississippi not in conflict herewith shall remain in full force and effect as heretofore provided.

SECTION 4. To provide for the immediate and temporary preservation of the public peace, health and safety, this Ordinance shall be in full force and become effective immediately upon its passage by unanimous vote and enactment according to law and shall be spread on the minutes of the Gulfport City Council. The Ordinance shall be published according to law and for failure to pass unanimously, shall take effect thirty (30) days after the date of passage.

The above and foregoing Ordinance, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT/ABSTAIN

WHEREUPON, the President declared the motion carried and the Ordinance adopted, this the ____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance submitted to and approved by the Mayor, this the ____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Ordinance:

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 3, ARTICLE VI OF THE
CODE OF ORDINANCES OF THE CITY OF GULFPORT, MISSISSIPPI
AND FOR RELATED PURPOSES**

WHEREAS, Section 3-245 of Chapter 3, Article VI of the City of Gulfport, Mississippi's Code of Ordinances adopted the International Property Maintenance Code, 2018 edition, as the "Property Maintenance Code" of the City of Gulfport for regulating and governing conditions and maintenance of all property, buildings and structures and establishing penalties, conditions and terms associated therewith; and

WHEREAS, as part of this adoption, the City included various amendments and revisions to this Code, which amendments and revisions were codified in Section 3-245 of the City's Code of Ordinances; and

WHEREAS, the City subsequently adopted additional amendments and revisions as part of this codified Code, some of which were included in Ordinance No. 3055 adopted by the City's Governing Authority on November 17, 2020; and

WHEREAS, in an effort to protect and safeguard the health, safety, and well-being of the community and protect and preserve properties and property values within the City, there is a need to include further amendments to the City's Property Maintenance Code, as the same are codified in Section 3-245 of Chapter 3, Article VI of the City's Code of Ordinances.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:**

SECTION 1. That the matters and things set forth in the above preamble are hereby accepted as stated as the findings of the Gulfport City Council.

SECTION 2. That § 3-245 of Chapter 3, Article VI of the Code of Ordinances of the City of Gulfport, Mississippi, which currently reads in part as follows:

Sec. 3-245. - Amendments, revisions.

Section 302.10.3. Boats/trailers. Boats/trailers may be parked only in side and rear yards.

should be, and hereby is, amended to now read as follows (additions in bold and underlined and deletions in bold and stricken):

Sec. 3-245. - Amendments, revisions.

Section 302.10.3. Boats ~~/ on~~ trailers. ***No boat or boat on a trailer where the boat's Length Overall (LOA) is greater than 24 feet may be kept in the front or side yards visible from the street. Where possible, or otherwise to the greatest extent possible,*** boats ~~/ on~~ trailers ***with an LOA of 24 feet or less*** may be parked only in side and rear yards.

SECTION 3. All provisions of Chapter 3, Article VI of the Code of Ordinances of the City of Gulfport, Mississippi not in conflict herewith shall remain in full force and effect as heretofore provided.

SECTION 4. To provide for the immediate and temporary preservation of the public peace, health and safety, this Ordinance shall be in full force and become effective immediately upon its passage by unanimous vote and enactment according to law and shall be spread on the minutes of the Gulfport City Council. The Ordinance shall be published according to law and for failure to pass unanimously, shall take effect thirty (30) days after the date of passage.

The above and foregoing Ordinance, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT/ABSTAIN

WHEREUPON, the President declared the motion carried and the Ordinance adopted, this the ____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance submitted to and approved by the Mayor, this the ____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL APPROVING
AREA FOR POSSIBLE TAX INCREMENT FINANCING
PROJECT, AND FOR RELATED PURPOSES**

WHEREAS, the City of Gulfport is given authority under Miss. Code Ann. § 21-45-1, et seq. (the “Tax Increment Financing Act”) to, among other things, enter into development agreements with a developer, whereby the developer will agree to, *inter alia*, construct a project with private funds in advance of the issuance of bonds, the proceeds from which could be used to reimburse the developer for actual costs incurred by the developer in the construction of infrastructure that is dedicated to the City for public use and part of the project; and

WHEREAS, the City has determined that the area generally described in the map attached hereto as Exhibit “A” is one that could serve as a project area for development and/or redevelopment under Miss. Code Ann. § 21-45-1, et seq. and which could qualify as a possible Tax Increment Financing District or Area should a proper and adequate development plan be submitted to the City that would subsequently be determined by the City’s Governing Authority to meet the necessary requirements and be in the best interests of the City, provided all of the requirements set out in the Tax Increment Financing Act and all other applicable laws and regulations are met and satisfied.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:**

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the area as generally set forth and described herein and in the document attached hereto as Exhibit “A” be, and the same is hereby approved by the City’s Governing Authority as one that could serve as a project area for development and/or redevelopment under Miss. Code Ann. § 21-45-1, et seq. and which could qualify as a possible Tax Increment Financing District or Area should a proper and adequate development plan be submitted to the City that subsequently was determined by the City’s Governing Authority to meet the necessary legal requirements and be in the best interests of the City. The Governing Authority further finds that this possible Tax Increment Financing District or Area may and can be amended as found needed or necessary by the Governing Authority.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this
the _____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
TO APPROVE AGREEMENT BETWEEN THE CITY OF GULFPORT AND
MISSISSIPPI GULF COAST COMMUNITY COLLEGE, FOR TRAINING SERVICES
FOR EMPLOYEES OF THE CITY OF GULFPORT, TO AUTHORIZE THE
EXECUTION OF THE SAME BY THE MAYOR AND FOR RELATED PURPOSES**

WHEREAS, the City of Gulfport has identified a need for continued employee training to provide its employees with enhanced change management skills training to assist with developing employees to handle effectively the challenges of a changing work environment, and has determined that it is in the best interest of the City to utilize the services of the Mississippi Gulf Coast Community College to provide these training services as more fully set forth in the Workforce Development Training Agreement, attached hereto as Exhibit A; and

WHEREAS, Mississippi Gulf Coast Community College was selected to provide employee training programs and reimbursement for specific training classes, and

WHEREAS, a proposed WORKFORCE DEVELOPMENT TRAINING AGREEMENT, is attached hereto for review as Exhibit "A" hereto and is recommended for approval as being in the best interest of the City of Gulfport.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the WORKFORCE DEVELOPMENT TRAINING AGREEMENT by and between the City of Gulfport and the Mississippi Gulf Coast Community College, be and it

is hereby approved in the same form as is found in Exhibit "A" to this resolution, and the Mayor be, and he is hereby, authorized to execute the same on behalf of the City of Gulfport.

SECTION 3. That this Resolution shall be in effect immediately upon its passage and enactment according to law, and shall be spread upon the minutes of the Gulfport City Council.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution submitted to and approved by the Mayor, this the _____ day of _____, 2021.

MAYOR

WORKFORCE DEVELOPMENT TRAINING AGREEMENT

THE FOLLOWING WORKFORCE DEVELOPMENT TRAINING AGREEMENT BETWEEN CITY OF GULFPORT FIRE DEPARTMENT, MISSISSIPPI GULF COAST COMMUNITY COLLEGE (MGCCC), AND THE MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB), REFLECTS A CLEAR AND CONCISE UNDERSTANDING OF THE NEED FOR TRAINING ASSISTANCE FOR THE COMPANY, THE INTENT OF THIS TRAINING PROGRAM, HOW THIS PROGRAM WILL BE ACCOMPLISHED, AND THE RESPONSIBILITIES OF EACH PARTY FOR THE DEVELOPMENT AND IMPLEMENTATION OF THIS TRAINING PROGRAM.

A. JUSTIFICATION AND TRAINING NEEDS:

The City of Gulfport Fire Department has requested training services from Mississippi Gulf Coast Community College and the Mississippi Community College Board. The leadership of the City of Gulfport Fire Department has identified a need for upgrade training to provide their employees with fire safety training. This training will meet the organizational goal of developing employees to effectively handle the challenges of a changing work environment and to provide advanced skills for city employees.

B. COMPANY PROFILE AND TRAINING OBJECTIVES:

Incorporated in 1898, Gulfport has grown into the second largest city in Mississippi with a population in excess of 70,000. Strategically located in the Gulf, it is home to the Mississippi State Port, The Gulfport Harbor and 6.7 miles of white sand beaches.

From its simple, humble beginnings as a lumber and port city, Gulfport has evolved into a diversified community. Gulfport is a city of progress and one of the fastest growing areas in the state with a great economic mix of manufacturing, retail trade, businesses, tourism and federal installations.

The City of Gulfport has requested a partnership with MGCCC and the MCCB to offer change management training sessions to meet their training needs. These classes include the following:

Fire Academy Classes

July 1, 2021 to September 3, 2021

440 hours x 30.89 = \$13,592.00

440 hours x 28.79 = \$12,668.00

Any modifications to this agreement will require:

1. A modification narrative explaining the rationale for the modification. This narrative document must be signed by the company representative approving any increase or decrease in funding and approved by the appropriate college representative.
2. A college budget showing the addition or subtraction of funds.

C. THE COMPANY WILL:

1. Request reimbursement for the agreed upon training hours from MGCCC at least every 60 days to allow the college to request training reimbursement from the MCCB.
2. Be in compliance with E-Verify as specified in the Mississippi Employment Protection Act.
3. Allow Eric Valles to provide for direct supervision, coordination, and implementation requirements for the training program as described in this agreement.
4. Provide information as requested by the State of Mississippi to document training efforts and results including the:
 - a. State Unemployment Tax Identification number (64-74-0087X)
 - b. Federal Tax Identification number (69-0650217)
5. Select and schedule trainees from the appropriate departments.
6. Meet MCCB requirements for funding and furnish the college with appropriate training documentation including but not limited to:
 - a. Completed college registration forms which includes social security numbers,
 - b. Daily sign in sheets showing attendance, and
 - c. Student evaluations of instruction.
7. Provide a minimum class size of five (5) Mississippi residents in good financial standing with the college.
8. Provide descriptions and training objectives for classes.
9. Provide documentation of all salary amounts to ensure that reimbursement amount does not exceed the amount requested.
10. Be responsible for all costs incurred for the purpose of conducting this training effort not reimbursed by the MCCB.

D. MGCCC WILL:

1. Ensure requisitions will be done at least every 60 days to MCCB.
2. Be in compliance with E-verify as specified in the Mississippi Employment Protection Act.

3. Work with industry to ensure compliance with the Mississippi Employment Protection Act for industries participating in basic skills, consortia, and open to the public projects.
4. Provide Brock Clark to directly implement, supervise, coordinate, and monitor the training program as described in this training agreement.
5. Provide administrative and fiscal controls to properly account for all funds received.
6. Enter registration and accountability data for all students participating in training.
7. Make applications for reimbursement of training funds on behalf of Gulfport Fire Department.

E. THE MCCB WILL:

MCCB will pay within 45 days, provide funding as approved in the budget and monitor the project through documentation maintained by the college.

F. EVALUATION:

1. At the conclusion of training, evaluation forms will be distributed for completion by all participants.
2. During the course of training, the project manager will periodically monitor the classes and document observations.

G. METHOD OF PAYMENT:

Application for State training funds will be made to the MCCB. If this training is dependent solely on State funding, the training program will not start until verification of funds is established. Subcontracting of the training program with funds received from the State of Mississippi will be prohibited. The attached budget represents the projected expenditures for the training as described in the foregoing training agreement. City of Gulfport Fire Department will be invoiced as per the approved budget for this program.

Invoices and check reimbursements will be mailed to:

The City of Gulfport
Attn: Chief Mike Beyerstedt
1410 24th Avenue
PO Box 1780
Gulfport, MS 39501
228-868-5831
Fax 228-868-5989

Direct reimbursement invoices and class documentation will be delivered to:

Mississippi Gulf Coast Community College
Attn: Brock Clark
10298 Express Drive
Gulfport, MS 39503
228-897-4364
Fax 228-897-4375

Accounts Payable will be mailed to:

Mississippi Gulf Coast Community College
Attn: Louise Brown
Accounts Receivable
PO Box 609
Perkinston, MS 39573
601-928-6278
Fax 601.928.8495

Due to the close of the fiscal year on June 30, 2022, no invoices for training will be accepted after June 15, 2022. Industry based training occurring between June 16, 2022 and June 30, 2022 may not be processed or reimbursed.

Cost share calculations will be assessed on the total value of the project using the following thresholds: Project value =>50,000 =10%; \$5,000 to \$49,999 = 15%; \$2000 to \$4999 = 20%; below \$2000, a flat fee of \$400.

Invoices for direct reimbursement classes must be on company letterhead and signed by a company representative.



H. SIGNATURES:

THE ABOVE IDENTIFIED PARTIES ARE IN AGREEMENT WITH THE TRAINING PLAN AS DESCRIBED HEREWITHIN AND UNDERSTAND THEIR INVOLVEMENT FOR THE PROGRAM DEVELOPMENT AND OPERATION. IT IS UNDERSTOOD BY ALL PARTIES THAT THIS AGREEMENT IS NOT A BINDING CONTRACT BUT A PROCEDURAL DOCUMENT FOR THE DEVELOPMENT AND OPERATION OF THE TRAINING AGREEMENT DESCRIBED HEREWITHIN AND ANY DEVIATION FROM THIS AGREEMENT WITHOUT APPROVED MODIFICATION MAY VOID AND TERMINATE ANY TRAINING PROGRAM ASSISTANCE FROM THE COLLEGE AND/OR STATE. FURTHER, IT IS UNDERSTOOD THAT THIS TRAINING PROGRAM WILL OPERATE PROVIDED THAT FUNDS REMAIN AVAILABLE UNDER THE CURRENT BUDGET LEVEL FOR THE FISCAL YEAR. THIS TRAINING AGREEMENT IS EFFECTIVE BEGINNING JULY 1, 2021 AND WILL END ON JUNE 30, 2022.

City of Gulfport
Chief Mike Beyerstedt
Fire Chief

Date

Mississippi Gulf Coast Community College
Brock Clark
Dean of Workforce

Date

MGCCC
Dr. Jonathan Woodward
Executive Vice President, Teaching and Learning

Date

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, the Board of Trustees of the Mississippi Gulf Coast Community College hereby adopts a policy assuring that no one shall, on the grounds of race, religion, color, national origin, sex, age or qualified disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity of the College. The Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, religion, color, national origin, sex, age or qualified disability."

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, religion, color, national origin, sex, age or qualified disability in its programs and activities. For further information, contact the Equal Employment Opportunity Officer at a Mississippi Gulf Coast Community College Campus, Center or the District Office.



Compliance is coordinated by the Associate Vice President of Administration, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-6672, email address compliance@mgccc.edu

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
TO APPROVE AGREEMENT BETWEEN THE GULFPORT SCHOOL DISTRICT AND THE
CITY OF GULFPORT, MISSISSIPPI, CONCERNING REIMBURSEMENT FOR LAW
ENFORCEMENT SERVICES, AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON
BEHALF OF THE CITY OF GULFPORT, AND FOR RELATED PURPOSES**

WHEREAS, the Gulfport School district has expressed a desire to secure Law Enforcement Officers Training Academy-certified police protection from the City of Gulfport Police Department to work in designated Gulfport School District schools located in the City of Gulfport, Mississippi; and

WHEREAS, the Gulfport School District and the City of Gulfport, Mississippi, desire to enter into an Agreement pursuant to the provisions of Miss. Code Ann. Section 21-19-4(2), as amended, which provides that a municipality and its police department may contract with the school board of any school district to provide such protection “on such terms and for such reimbursement as the school district and the entity may agree in their discretion”; and

WHEREAS, the Agreement between the Gulfport School District and the City of Gulfport, Mississippi, Concerning Reimbursement for Law Enforcement Services (“the Agreement”) attached hereto as Exhibit “A” provides that the City of Gulfport, by and through its Police Department, shall, during the term hereof and under the conditions set forth in this Agreement, provide up to eight (8) police officers, which shall include one (1) supervisor, to the School District, upon payment of certain fees from the Gulfport School District to the City of Gulfport under the terms and conditions set forth in this Agreement; and

WHEREAS, the Agreement is believed to be in the best interest of the City of Gulfport.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the Agreement be and the same is hereby approved and the Mayor be and he is hereby authorized to execute and deliver the same on behalf of the City of Gulfport.

Section 3. That the execution, delivery and performance under the Agreement are in the best interest of the City.

Section 4. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this
the _____ day of _____, 2021.

APPROVED:

MAYOR

COUNTY OF HARRISON

STATE OF MISSISSIPPI

**AGREEMENT BETWEEN THE HARRISON COUNTY SCHOOL DISTRICT AND THE CITY OF GULFPORT,
MISSISSIPPI, CONCERNING REIMBURSEMENT FOR LAW ENFORCEMENT SERVICES**

WHEREAS, the Harrison County School district has expressed a desire to secure Law Enforcement Officers Training Academy-certified police protection from the City of Gulfport Police Department to work in designated Harrison County School District schools located in the City of Gulfport, Mississippi; and

WHEREAS, the Harrison County School District and the City of Gulfport, Mississippi, desire to enter into an Agreement pursuant to the provisions of Miss. Code Ann. Section 21-19-4(2), as amended, which provides that a municipality and its police department may contract with the school board of any school district to provide such protection “on such terms and for such reimbursement as the school district and the entity may agree in their discretion”; and

WHEREAS, the purpose of this Agreement is to provide that the City of Gulfport, by and through its Police Department, shall, during the term hereof and under the conditions set forth in this Agreement, provide up to eight (8) police officers, which shall include one (1) Supervisor (Sergeant), to the Gulfport School District, upon payment of certain fees from the Gulfport School District to the City of Gulfport under the terms and conditions set forth in this Agreement.

FOR AND IN CONSIDERATION of the mutual benefits and advantages each to the other as set forth herein, the Gulfport School District (HCSD) and the City of Gulfport, Mississippi (City) (collectively, the Parties), (hereby acting by and through their respective Governing Authorities, agree as follows:

Section 1: Authority. The Parties agree that this Agreement is entered into pursuant to authority found at Miss. Code Ann. Section 21-19-49(2), as amended.

Section 2. Administration. This Agreement will be administered in accordance with the terms and conditions set forth herein by the Gulfport School District, under the direction of its Superintendent, and the City of Gulfport by and through its Police Department, under the Direction of its Mayor and Police Chief, all as more detailed in this Agreement.

Section 3. Law Enforcement Services. The City, by and through its police Department, shall provide up to eight (8) uniformed police officers, which shall include one (1) Supervisor (Sergeant), all certified as law enforcement officers by the Board on Law Enforcement Officers Standards and Training, who shall serve as School Resource Officers and said officers' uniforms shall bear the customary marking indicating that they are officers of the Gulfport Police Department. The Parties understand that the City will endeavor to provide the full number of officers provided for herein; however, the Parties also recognize that, from time to time, there may be instances where the City is not able to do so. The Services to be provided by the City, by and through its Police Department, to HCSD under this Agreement shall include, but are not limited to, the following:

- A. Promote positive relationships with students.
- B. Perform duties of a law enforcement officer to address criminal misconduct on school property and events (i.e., shall be made aware of and handle all on-campus criminal activity).
- C. Assist with patrolling school grounds to help in preventing illegal entry onto school grounds.
- D. Work closely with school principal in the coordination of safety programs.
- E. The School Resource Officer (SRO) shall not utilize their police authority to serve as a school disciplinarian, as an enforcer of school regulations, or in place of school-based

mental health providers, and the SRO shall not use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

Section 4. Cost of Law Enforcement Services. The HCSD shall pay to the City for the law enforcement services to be rendered under this Agreement an amount not to exceed \$403,238.23 annually, as more fully set forth in Exhibit "A". Two officers will be assigned to the high school, one officer will be assigned to each middle school and the remaining officers will provide response to the elementary schools. In addition, the HCSD also agrees to pay for any overtime generated by sporting events or as requested by the Superintendent's or Principal's office. The Gulfport Police Department shall assess each school event to determine the amount of law enforcement officers to be present. The HCSD understands and agrees that should a Gulfport police officer/supervisor assigned as a School Resource Officer (SRO) be promoted and/or receive any pay increase during the term of this Agreement, that such increase in pay shall be the responsibility of the HCSD over and above the amount set forth above. The HCSD further understands and agrees that should a police officer/supervisor assigned as an SRO be replaced by another qualified police officer/supervisor that holds a higher rank during the term of this Agreement, that such increase in pay shall be the responsibility of the HCSD over and above the amount set forth above. Payments shall be made by the HCSD to the City of Gulfport based on services rendered.

Section 5. Term of Agreement. This Agreement shall commence on October 1, 2021, and shall remain in full force for a period of one (1) year with an option of annual renewals upon the mutual agreement of both parties in writing, so long as the option is exercised by both parties prior to the termination of the Agreement. This Agreement may be terminated by either party upon thirty (30) days written notification to the other party.

Section 6. Amendment of this Agreement. This Agreement may be amended by the mutual written consent of the parties.

IN WITNESS WHEREOF, the parties hereto, by and through the appropriate officials, do hereby set and subscribe their signature by and on behalf of the Gulfport School District and the City of Gulfport, Mississippi.

THIS THE ____ DAY OF _____, 2021.

CITY OF GULFPORT, MISSISSIPPI

BILLY HEWES, MAYOR

ATTEST:

Travis Hart, DEPUTY CITY CLERK

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the ____ day of _____, 2021, BILLY HEWES and TRAVIS HART, who acknowledged before me that they are the duly elected Mayor and duly serving Deputy City Clerk of the City of Gulfport, Mississippi, and that they did sign, execute and deliver the above and foregoing instrument in writing on the date and for the purpose therein stated in the name of and for and in behalf of the City of Gulfport, Mississippi, having been first duly authorized so to act by Resolution of the City Council and Mayor of the City of Gulfport.

NOTARY PUBLIC

My Commission Expires:

WITNESS OUR SIGNATURES as duly authorized for and on behalf of the Gulfport School District on the date indicated below.

THIS THE _____ DAY OF _____, 2021.
GULFPORT SCHOOL DISTRICT

_____, PRESIDENT
GULFPORT SCHOOL BOARD

ATTEST:

BOARD SECRETARY

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the _____ day of _____, 2021, _____ and _____, who acknowledged before me that they are the duly serving President and Clerk of the Gulfport School Board, and that they did sign, execute and deliver the above and foregoing instrument in writing on the date and for the purpose therein stated in the name of and for and in behalf of the Gulfport School Board, having been first duly authorized so to act by Resolution of the Gulfport School Board.

NOTARY PUBLIC

My Commission Expires:

Gulfport Police Department				
City of Gulfport Schools				
October 1, 2021 - September 30, 2022				
LINE ITEMS	7 OFFICERS	SGT. PAY	EXTRA EXPENSES	TOTAL EXPENSE FOR EVERYTHING
	26 pay periods			
Wages and Salary	357,000.28	57,000.06		\$ 414,000.34
Longevity Pay	\$ 1,600.04	\$ -		\$ 1,600.04
Education Pay	\$ -	\$ -		\$ -
Life Insurance	\$ 1,070.16	\$ 152.88		\$ 1,223.04
Health Insurance	\$ 48,670.44	\$ 6,952.92		\$ 55,623.36
Workers comp	\$ 12,192.41	\$ 1,938.00		\$ 14,130.41
FICA Taxes (7.65%)	\$ 27,432.92	\$ 4,360.50		\$ 31,793.43
State Retirement (17.4%)	\$ 62,396.46	\$ 9,918.01		\$ 72,314.47
Overtime			\$ 20,000.00	\$ 20,000.00
Holiday Pay			\$ 26,273.04	\$ 26,273.04
Uniforms			\$ 3,223.04	\$ 3,223.04
Training			\$ 5,000.00	\$ 5,000.00
				\$ -
	510,362.71	80,322.38		
	TOTAL AMOUNT			645,181.17
(for holiday overtime : 7 officers x36.7788 x 88 hours) (for sgt. 1 officer x 41.1057 x 88 hours)				
	WHAT THE SCHOOL WILL PAY 62.5%			403,238.23
	WHAT THE CITY WILL PAY 37.5%			241,942.94

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
TO APPROVE AGREEMENT BETWEEN THE HARRISON COUNTY SCHOOL DISTRICT
AND THE CITY OF GULFPORT, MISSISSIPPI, CONCERNING REIMBURSEMENT FOR
LAW ENFORCEMENT SERVICES, AUTHORIZE THE MAYOR TO EXECUTE THE SAME
ON BEHALF OF THE CITY OF GULFPORT, AND FOR RELATED PURPOSES**

WHEREAS, the Harrison County School district has expressed a desire to secure Law Enforcement Officers Training Academy-certified police protection from the City of Gulfport Police Department to work in designated Harrison County School District schools located in the City of Gulfport, Mississippi; and

WHEREAS, the Harrison County School District and the City of Gulfport, Mississippi, desire to enter into an Agreement pursuant to the provisions of Miss. Code Ann. Section 21-19-4(2), as amended, which provides that a municipality and its police department may contract with the school board of any school district to provide such protection “on such terms and for such reimbursement as the school district and the entity may agree in their discretion”; and

WHEREAS, the Agreement between the Harrison County School District and the City of Gulfport, Mississippi, Concerning Reimbursement for Law Enforcement Services (“the Agreement”) attached hereto as Exhibit “A” provides that the City of Gulfport, by and through its Police Department, shall, during the term hereof and under the conditions set forth in this Agreement, provide up to five (5) police officers, which shall include one (1) supervisor, to the School District, upon payment of certain fees from the Harrison County School District to the City of Gulfport under the terms and conditions set forth in this Agreement; and

WHEREAS, the Agreement is believed to be in the best interest of the City of Gulfport.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the Agreement be and the same is hereby approved and the Mayor be and he is hereby authorized to execute and deliver the same on behalf of the City of Gulfport.

Section 3. That the execution, delivery and performance under the Agreement are in the best interest of the City.

Section 4. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution was submitted to and approved by the Mayor, this
the _____ day of _____, 2021.

APPROVED:

MAYOR

COUNTY OF HARRISON

STATE OF MISSISSIPPI

**AGREEMENT BETWEEN THE HARRISON COUNTY SCHOOL DISTRICT AND THE CITY OF GULFPORT,
MISSISSIPPI, CONCERNING REIMBURSEMENT FOR LAW ENFORCEMENT SERVICES**

WHEREAS, the Harrison County School district has expressed a desire to secure Law Enforcement Officers Training Academy-certified police protection from the City of Gulfport Police Department to work in designated Harrison County School District schools located in the City of Gulfport, Mississippi; and

WHEREAS, the Harrison County School District and the City of Gulfport, Mississippi, desire to enter into an Agreement pursuant to the provisions of Miss. Code Ann. Section 21-19-4(2), as amended, which provides that a municipality and its police department may contract with the school board of any school district to provide such protection “on such terms and for such reimbursement as the school district and the entity may agree in their discretion”; and

WHEREAS, the purpose of this Agreement is to provide that the City of Gulfport, by and through its Police Department, shall, during the term hereof and under the conditions set forth in this Agreement, provide up to five (5) police officers, which shall include one (1) Supervisor (Sergeant), to the Harrison County School District, upon payment of certain fees from the Harrison County School District to the City of Gulfport under the terms and conditions set forth in this Agreement.

FOR AND IN CONSIDERATION of the mutual benefits and advantages each to the other as set forth herein, the Harrison County School District (HCSD) and the City of Gulfport, Mississippi (City) (collectively, the Parties), (hereby acting by and through their respective Governing Authorities, agree as follows:

Section 1: Authority. The Parties agree that this Agreement is entered into pursuant to authority found at Miss. Code Ann. Section 21-19-49(2), as amended.

Section 2. Administration. This Agreement will be administered in accordance with the terms and conditions set forth herein by the Harrison County School District, under the direction of its Superintendent, and the City of Gulfport by and through its Police Department, under the Direction of its Mayor and Police Chief, all as more detailed in this Agreement.

Section 3. Law Enforcement Services. The City, by and through its Police Department, shall provide up to five (5) uniformed police officers, which shall include one (1) Supervisor (Sergeant), all certified as law enforcement officers by the Board on Law Enforcement Officers Standards and Training, who shall serve as School Resource Officers and said officers' uniforms shall bear the customary marking indicating that they are officers of the Gulfport Police Department. The Parties understand that the City will endeavor to provide the full number of officers provided for herein; however, the Parties also recognize that, from time to time, there may be instances where the City is not able to do so. The Services to be provided by the City, by and through its Police Department, to HCSD under this Agreement shall include, but are not limited to, the following:

- A. Promote positive relationships with students.
- B. Perform duties of a law enforcement officer to address criminal misconduct on school property and events (i.e., shall be made aware of and handle all on-campus criminal activity).
- C. Assist with patrolling school grounds to help in preventing illegal entry onto school grounds.
- D. Work closely with school principal in the coordination of safety programs.
- E. The School Resource Officer (SRO) shall not utilize their police authority to serve as a school disciplinarian, as an enforcer of school regulations, or in place of school-based

mental health providers, and the SRO shall not use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

Section 4. Cost of Law Enforcement Services. The HCSD shall pay to the City for the law enforcement services to be rendered under this Agreement, the amount of \$303,670.78 annually for up to five (5) uniformed police officers, which shall include one (1) Supervisor (Sergeant), as more fully set forth in Exhibit "A". One officer will be assigned to the middle school, one officer to the alternative school and the remaining officers will be assigned, as needed. The HCSD also agrees to pay for any overtime generated by sporting events or as requested by the Superintendent's or Principal's office. The Gulfport Police Department shall assess each school event to determine the amount of law enforcement officers to be present. The HCSD understands and agrees that should a Gulfport police officer/supervisor assigned as a School Resource Officer (SRO) be promoted and/or receive any pay increase during the term of this Agreement, that such increase in pay shall be the responsibility of the HCSD over and above the amount set forth above. The HCSD further understands and agrees that should a police officer/supervisor assigned as an SRO be replaced by another qualified police officer/supervisor that holds a higher rank during the term of this Agreement, that such increase in pay shall be the responsibility of the HCSD over and above the amount set forth above. Payments shall be made by the HCSD to the City of Gulfport based on services rendered.

Section 5. Term of Agreement. This Agreement shall commence on October 1, 2020,, and shall remain in full force for a period of one (1) year with an option of annual renewals upon the mutual agreement of both parties in writing, so long as the option is exercised by both parties prior to the termination of the Agreement. This Agreement may be terminated by either party upon thirty (30) days written notification to the other party.

Section 6. Amendment of this Agreement. This Agreement may be amended by the mutual written consent of the parties.

IN WITNESS WHEREOF, the parties hereto, by and through the appropriate officials, do hereby set and subscribe their signature by and on behalf of the Harrison County School District and the City of Gulfport, Mississippi.

THIS THE ____ DAY OF _____, 2021.

CITY OF GULFPORT, MISSISSIPPI

BILLY HEWES, MAYOR

ATTEST:

Travis Hart, DEPUTY CITY CLERK

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the ____ day of _____, 2021, BILLY HEWES and Travis Hart, who acknowledged before me that they are the duly elected Mayor and duly serving Deputy City Clerk of the City of Gulfport, Mississippi, and that they did sign, execute and deliver the above and foregoing instrument in writing on the date and for the purpose therein stated in the name of and for and in behalf of the City of Gulfport, Mississippi, having been first duly authorized so to act by Resolution of the City Council and Mayor of the City of Gulfport.

NOTARY PUBLIC

My Commission Expires:

WITNESS OUR SIGNATURES as duly authorized for and on behalf of the Harrison County School District on the date indicated below.

THIS THE ____ DAY OF _____, 2021.
HARRISON COUNTY SCHOOL DISTRICT

_____, PRESIDENT
HARRISON COUNTY SCHOOL BOARD

ATTEST:

BOARD SECRETARY

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the ____ day of _____, 2021, _____ and _____, who acknowledged before me that they are the duly serving President and Clerk of the Harrison County School Board, and that they did sign, execute and deliver the above and foregoing instrument in writing on the date and for the purpose therein stated in the name of and for and in behalf of the Harrison County School Board, having been first duly authorized so to act by Resolution of the Harrison County School Board.

NOTARY PUBLIC

My Commission Expires:

Gulfport Police Department
Harrison County School District
October 1, 2021 - September 30, 2022

LINE ITEMS	4 OFFICERS	SGT. PAY	EXTRA EXPENSES	TOTAL EXPENSE FOR EVERYTHING
	26 pay periods			
Wages and Salary	204,000.16	57,000.06		\$ 261,000.22
Longevity Pay	\$ 1,599.78	\$ 1,400.10		\$ 2,999.88
Education Pay	\$ 2,600.00	\$ 2,600.00		\$ 5,200.00
State Retirement (17.4%)	\$ 36,226.79	\$ 10,614.03		\$ 46,840.82
FICA Taxes (7.65%)	\$ 15,927.30	\$ 4,666.51		\$ 20,593.81
Life Insurance	\$ 611.52	\$ 152.88		\$ 764.40
Health Insurance	\$ 27,811.68	\$ 6,952.92		\$ 34,764.60
Workers comp	\$ 7,078.80	\$ 2,074.01		\$ 9,152.80
Holiday Pay	\$ 12,946.14	\$ 3,617.30		\$ 16,563.44
Uniforms			\$ 2,014.40	\$ 2,014.40
Training			\$ 5,000.00	\$ 5,000.00
	308,802.16	89,077.81		
	TOTAL AMOUNT			404,894.37

(for holiday overtime : 4 officers x36.7788 x 88 hours) (for sgt. 1 officer x 41.1057 x 88 hours)

WHAT THE SCHOOL WILL PAY 75%	303,670.78
-------------------------------------	-------------------

WHAT THE CITY WILL PAY 25%	101,223.59
-----------------------------------	-------------------

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL TO APPROVE BID AWARD FOR THE LYMAN COMMUNITY CENTER REPAIR PROJECT, TO APPROVE CONTRACT ON THIS PROJECT, TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY, AND FOR RELATED PURPOSES

WHEREAS, the City desires to undertake a project to repair the Lyman Community Center, to include its roof and adjoining areas associated with water intrusion into this facility; and

WHEREAS, pursuant to authority of this City Council, the City solicited bids for the Lyman Community Center Repair Project and received bids from several different contractors, as referenced in the bid tab sheet for this project, a copy of which is attached hereto as “Exhibit “A”; and

WHEREAS, the bid received from _____ of _____, in the amount of \$ _____, has been determined to be the lowest and best bid, as recommended by Robert E. Luke, FAIA, NCARB, the architect retained by the City for this project, as set forth in Exhibit “B” hereto; and

WHEREAS, the Council finds it is in the best interests of the City to award the bid on this Lyman Community Center Repair Project to _____, to enter into a contract with this entity (contractor) associated with this Project (see Exhibit “B” attached hereto), to approve such a contract and to authorize its execution on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the award of the contract for construction services to _____ be and the same is hereby approved; and a proposed Contract between _____ and the City of Gulfport is to follow and is hereby approved upon acceptance and approval of the City Attorney's Office, and the Mayor is, hereby, authorized to execute the same on behalf of the City of Gulfport.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this

the _____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL AWARDED BID FOR “TERM CONTRACT FUEL”, APPROVING AGREEMENT BETWEEN THE CITY OF GULFPORT AND EAGLE ENERGY, INC., AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY, AND FOR RELATED PURPOSES

WHEREAS, the City of Gulfport desires to enter into a contract for the delivery of certain commodities (Fuel) for a stipulated price for a specified term; and

WHEREAS, pursuant to authority of this City Council, advertisements for bids were published and two (2) bids were received on the commodity noted above, with the low bidder being Eagle Energy, Inc., of Gulfport, Mississippi, as referenced in the Memorandum of Jessica Versiga and bid sheets which are attached hereto as Exhibit “A”; and

WHEREAS, a proposed Agreement Between The City Of Gulfport And Commodity Supplier On The Basis Of A Stipulated Price, is attached hereto as Exhibit “B”.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the proposed Agreement Between The City Of Gulfport And Commodity Supplier On The Basis Of A Stipulated Price, be and it is hereby approved in the form as attached hereto as Exhibit “A” and the Mayor is hereby authorized to execute the same on behalf of the City of Gulfport.

Section 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

Memorandum - City of Gulfport

Purchasing

To: The Honorable Mayor and City Council

From: Jessica Versiga, Purchasing Manager

Date: June 7, 2021

**Re: Fuel Supply Services
City Wide**

I have reviewed the bids received on the above referenced item and recommend acceptance of the lowest and best bid as submitted by Eagle Energy (the current provider).

I have attached a copy of the pricing sheets for your review and approval for your review and approval.

It is my recommendation that you approve the award to Eagle Energy. Thank you for your consideration.



June 3, 2021

The City of Gulfport
Office of Procurement
1410 24th Avenue
Gulfport, MS 39501

Fuel Supply Bid for City of Gulfport

To Members of the City Council:

As a local fuel distributor, we understand the importance of servicing our customers needs and meeting all expectations in a timely manner. Our facility is located in Gulfport, Mississippi. In the case of an emergency, we have fueling capabilities at not only our bulk plant, but also at Eagle Express, our convenience store that is located on Courthouse Road. We are a family owned company that has been in business for over 35 years. Our bid is as follows:

Non-Ethanol Unleaded gas – 87 Octane	Taxes -	.16214
	Mark-Up -	.05
	Total -	.21714

Diesel – Ultra Low Sulfur Clear	Taxes -	.13864
	Mark-Up -	.05
	Total -	.19364

Diesel – Ultra Low Sulfur Dyed	Taxes -	.01714
	Mark-Up -	.08
	Total -	.09714

do not use

In Kind Regards,

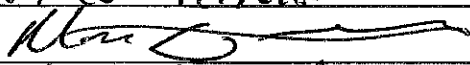
A handwritten signature in cursive script that reads "Farrah DeLano".

Farrah DeLano
Vice President

PO Box 6007 Gulfport, MS 39506
Phone – 228-896-7252 Fax-228-896-8755

GASOLINE and DIESEL FUEL SUPPLY CONTRACT – PRICE SHEET
(Fees – please see example on page 4)

Non-ethanol unleaded gas-87 Octane	Taxes	.16314
	Mark-Up	.13
	Total	.29314
Diesel	Taxes	.13964
	Mark-Up	.13
	Total	.26964

Date	2 JUN 2021
Company/Firm Name	Keithco Petroleum
Authorized Representative - Sign	
Authorized Representative - Print	Madison DeLoach
Address	7048 US 49 Hattiesburg, MS 39402
Phone Number	601-550-0742
Facsimile Number	64-0509655
Email	Keithco Petroleum Sales@gmail.com

**AGREEMENT BETWEEN THE CITY OF
GULFPORT AND COMMODITY (Fuel) SUPPLIER
ON THE BASIS OF A STIPULATED PRICE**

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2021, by and between the City of Gulfport, Mississippi (hereinafter called CITY) and EAGLE ENERGY, INC. (hereinafter called SUPPLIER).

CITY and SUPPLIER, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article I. Commodities.

SUPPLIER shall provide all commodities, goods, and deliverables as specified or indicated in the Bid Proposal submitted by SUPPLIER to CITY at the price contained therein (for those items for which SUPPLIER was the lowest and best bid as found on the bid tabulation sheet as approved by the City Council). SUPPLIER assures that all such deliverables shall meet industry standards of quality and as further set forth herein. The CITY will issue and submit to SUPPLIER a job specific purchase order or other written documentation of order to provide certain and various of the commodities, goods, or deliverables found in the Bid Proposal. Each purchase order or similar document shall contain the specific item(s) and the number of each item needed. The CITY is not guaranteeing that any specific number of items will be purchased hereunder and is not guaranteeing that such items will not be purchased in another manner or from another source. It is further understood and acknowledged that the items ordered at the end of one (1) year may be significantly more or less than the total bid submitted. There is no minimum number or amount of commodities, goods, or deliverables required for any purchase or similar order set out hereunder.

Article II. Contract Times.

SUPPLIER must agree to commence delivery of items requested via purchase order or other written documentation of order within the time frames set out in the bid documents (i.e., bid specifications and bid proposal) (to the extent that a time frame is set out in the bid documents). Failure to make delivery within any required time frame will be justification by the CITY for termination of this Agreement.

This Contract will be effective for the period September 4, 2021 thru September 3, 2022 ("Contract Term"). It is agreed that there is one (1) optional period of one (1) year, such option period to commence upon expiration of the Contract Term ("Option Term"). Such Option Term shall be effective and exercised automatically unless, at least thirty (30) days before the end of the Contract Term, CITY or SUPPLIER notifies the other of an intent not to exercise this option and extend the Contract Term for this second one (1) year. All pricing shall remain as bid through the Option Term.

Article III. Contract Price.

CITY shall pay SUPPLIER for the delivery of items ordered under this contract in accord with the unit price set forth for each item in SUPPLIER's Bid Proposal for which SUPPLIER was awarded this contract which is attached hereto as Exhibit "A" and incorporated herein.

Any request for price increase during the term of contract will be rejected. Should this rejection result in the cancellation of the contract, the SUPPLIER shall be removed from the qualified bidders list for twenty-four (24) months. If adverse conditions exist industry wide, modifications to disqualifications may be made as circumstances warrant.

Article IV. Payment Procedures.

Payment of items delivered under any/all purchase orders issued hereunder shall be in accordance with the usual practices and ordinances of the CITY of Gulfport and the applicable statutes and regulations of the State of Mississippi.

Article V. Contract Documents.

The Contract Documents which comprise the entire agreement between CITY and SUPPLIER consist of this Agreement, Bid Specifications and the Bid Proposal submitted by SUPPLIER. There are no Contract Documents other than those listed or incorporation herein.

Article VI. Warranties.

SUPPLIER expressly warrants that all commodities, goods, and deliverables furnished or provided under this agreement will be new, will be free from defect in material and workmanship, and shall be free and clear of all liens, mortgages, security interests or other encumbrances. SUPPLIER further warrants that all such commodities, goods, and deliverables will conform to any specifications, drawings, statements or representations made to the CITY or otherwise appearing on the containers or labels or advertisements for such items and that any such commodities, goods, and deliverables will be adequately contained, packaged, marked and labeled. SUPPLIER also warrants that all commodities, goods, and deliverables furnished hereunder or in connection with this agreement will be merchantable and will be safe and appropriate for the purpose for which items of that kind are normally used. If SUPPLIER knows or has reason to know the particular purpose for which the CITY intends to use the commodities, goods, or deliverables, SUPPLIER warrants that such items will be fit for such particular purpose. SUPPLIER shall not limit or exclude any implied warranties and any attempt to do so shall render this agreement voidable at the option of the CITY. SUPPLIER agrees to promptly replace or correct defects of any commodities, goods, or deliverables not conforming to the foregoing warranties, without expense to the CITY, when notified of such nonconformity by the CITY for up to one year after acceptance of the same, provided the CITY elects to provide the SUPPLIER the opportunity to do so. If SUPPLIER fails to correct defects in or replace nonconforming commodities, goods, or deliverables, the CITY, after reasonable notice to SUPPLIER, may make such corrections or replace such goods and services and charge SUPPLIER for the cost incurred by the CITY in doing so. SUPPLIER recognizes that the CITY's requirements may require immediate repairs, re-working, or replacement of defective commodities, goods, or deliverables, without notice to the SUPPLIER. In such event, SUPPLIER shall reimburse the CITY for the costs, delays, or other damages which the CITY has incurred. In the event of a conflict with the length or duration of any warranties involving commodities, goods, or deliverables provided or sold to the CITY in connection with this agreement and any other warranties, whichever warranty is longer in duration or tenure shall prevail.

Article VI. Miscellaneous.

No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

CITY and SUPPLIER each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, representations, and obligations contained in the Contract Documents.

Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CITY and SUPPLIER, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

SUPPLIER certifies that the SUPPLIER and its principals and agents are eligible to participate in this transaction, enter into this agreement, and perform in accordance herewith and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that SUPPLIER is in compliance with the State of Mississippi statutes and rules relating to procurement and that SUPPLIER is not listed on the federal government's terrorism watch list as described in any governing or existing federal law or Executive Order, including, but not limited to, Executive Order 13224.

Article VII. Hold Harmless.

SUPPLIER further agrees that it will, and hereby does, fully indemnify, defend and hold harmless the CITY of Gulfport from and against any and all claims, damages, losses, costs and expenses of every kind and nature, including court costs and attorney fees and claims for damages resulting from or arising out of any infringement claim or claim of bodily injury, death or damage to real or tangible personal property caused in any way by contractor and/or its partners, principals, agents, employees or subcontractors in the performance of the Contract Documents or any provisions set forth or incorporated therein and the breach of the Contract Documents or in any way arising therefrom or relating thereto. The CITY of Gulfport will notify the SUPPLIER in writing of any claim to be indemnified hereunder, of which CITY has knowledge, and SUPPLIER in turn will promptly notify CITY of any such claim. SUPPLIER shall, at its sole expense, control the defense of such suit to the extent allowed by Mississippi law. The parties agree to cooperate with one another in the defense of any such matter.

IN WITNESS WHEREOF, CITY and SUPPLIER have signed this Agreement in duplicate. One counterpart each has been delivered to CITY and to SUPPLIER.

This Agreement will be effective on September 4, 2021.

CITY:

SUPPLIER:

CITY OF GULFPORT, MISSISSIPPI

EAGLE ENERGY, INC.

BY: _____

BY: _____

ADDRESS:

ADDRESS:

P.O. Box 1780
Gulfport, MS 39502

DATE: _____

DATE: _____

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL TO APPROVE
AND AUTHORIZE EXECUTION OF BUSINESS SERVICES AGREEMENT WITH
CABLE ONE, INC. D/B/A SPARKLIGHT, AND FOR RELATED PURPOSES**

WHEREAS, the Leisure Services Department administration offices will be relocating to new offices at 135 Courthouse Road, Gulfport; and

WHEREAS, the Leisure Services Department has requested the City approve a Business Services Agreement with Cable One, Inc. d/b/a Sparklight to provide internet service at the new location, as more fully set forth in the proposed Agreement, attached hereto as Exhibit “A; and

WHEREAS, the City finds that approval and execution of the Software Services Agreement with Cable One, Inc. d/b/a Sparklight, as found at Exhibit “A” hereto, is in the best interest of the City of Gulfport.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the proposed Business Services Agreement with Cable One, Inc. d/b/a Sparklight, as attached hereto as Exhibit “A” be, and it is hereby approved, and the Mayor is hereby authorized to sign and execute said agreement in writing in behalf of the City of Gulfport, Mississippi.

Section 4. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted
this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution submitted to and approved by the Mayor, this the
_____ day of _____, 2021.

MAYOR

	Business Service Agreement
	Date: 5/20/2021

OFFICE:	BILOXI, MS	ACCOUNT EXECUTIVE:	Christopher Fowler
COMPANY NAME:	Cable One, Inc. d/b/a Sparklight ("Sparklight Business")	TELEPHONE:	(228) 365-6827
STREET ADDRESS:	1635 Poppo's Ferry Rd STE A	FAX:	
CITY/STATE/ZIP	Biloxi MS 39532	EMAIL:	christopher.fowler@sparklight.biz

CUSTOMER COMPANY NAME	City of Gulfport	AUTHORIZED CUSTOMER CONTACT:	Paul Schroeder
STREET ADDRESS:	2309 15th St	TELEPHONE:	228-868-5734
CITY/STATE/ZIP	Gulfport, MS, 39501	EMAIL:	pschroeder@gulfport-ms.gov

CONTRACT TOTALS

TOTAL MRC	INSTALLATION CHARGES	TOTAL NON-RECURRING CHARGES	BUILD FINANCING	RECURRING (FINANCED)
\$300.00	\$0.00	\$836.00	N	

Term Length: 36

LOCATION(S) OF SERVICE AS PART OF THIS AGREEMENT

SITE NAME	ADDRESS	SERVICE MRC
Leisure Services Department	135 COURTHOUSE RD GULFPORT, MS 39507-1257	\$300.00

EPL DETAILS

Site Name	Quantity	Product Name	Bandwidth	Price Each	Service MRC
Leisure Services Department	1	MEF Priority	1000	\$300.00	\$300.00

UNIVERSAL SERVICE FUND AGREEMENT

Customer must initial one INTERstate or INTRAsate column beside each circuit listed below to indicate the destination of the traffic. By initialing the INTERstate column Customer represents that more than 10% of the traffic on that EPL (Ethernet Private Line) / Wavelength / EZ Ethernet circuit terminates out of state (INTERstate) which is subject to FUSF (Federal Universal Service Fund). By initialing the INTRAsate column Customer represents that 10% or less of traffic is INTERstate which is subject to SUSF (State Universal Service Fund) if that particular state charges USF tax.

LOCATION(S) WITH SERVICE IN THIS AGREEMENT

Site Name	Address
Leisure Services Department	135 COURTHOUSE RD GULFPORT, MS 39507-1257

INTERstate	INTRAsate
------------	-----------

TOTAL EPL CIRCUITS: 1

SPECIAL CONDITIONS

Customer acknowledges that Sparklight Business will incur significant construction costs processing this service order. Customer agrees to reimburse Sparklight Business for all of its construction costs if Customer terminates service before the end of the contract term. If Customer cancels the contract before the construction has been completed and service initiated, Customer will reimburse Sparklight Business for its construction costs, which are estimated at \$5,738.32, incurred up to the date of cancellation.

AGREEMENT

THE SERVICE CHARGES TOTAL \$300.00 PER MONTH. THESE FEES AND CHARGES ARE SUBJECT TO ADDITIONAL APPLICABLE LOCAL, STATE AND FEDERAL TAXES AND SERVICE FEES.

By signing below, I acknowledge that I have read, understand, and agree to be bound by and comply with the above service information and charges, and the attached terms and conditions and service-specific agreements. I warrant that I am the Customer or have the authority to represent and bind the Customer. If I provide an email address, a copy of this document and the relevant service-specific agreements will be emailed to me for my records. I understand that I have the right to receive paper copies of this and any other agreements applicable to the Service(s) I have ordered by calling my local Sparklight Business office, and I consent to the use of electronic documents and signature. I acknowledge that I may cancel this agreement without an early termination penalty within thirty (30) days.

CUSTOMER SIGNATURE SECTION

CUSTOMER AUTHORIZED SIGNATURE	
PRINTED NAME	
TITLE	
EFFECTIVE DATE	

SPARKLIGHT BUSINESS SIGNATURE SECTION

SPARKLIGHT AUTHORIZED SIGNATURE	
PRINTED NAME	Stephen Tulloh
TITLE	Sr Director Sales, Business Services
EFFECTIVE DATE	

SPARKLIGHT BUSINESS FIBER SERVICES AGREEMENT

This Fiber Services Agreement ("Agreement") is made on 5/20/2021 by and between Cable ONE, Inc. ("Sparklight") located at 210 East Earll Drive, Phoenix, AZ 85012 and City of Gulfport ("Subscriber"), located at 2309 15th St, Gulfport, MS, 39501.

THE PARTIES AGREE AS FOLLOWS:

SECTION 1: DATA SERVICES

During the term of this Agreement, Sparklight shall provide fiber optic Ethernet Private Line service ("Data Service") to the locations set forth in the Fiber Services Agreement and fully described therein. In addition to the Data Services, Subscriber may choose to purchase optional Managed Service as further described in Section 2. Subscriber warrants that it has accurately indicated to Sparklight whether the Data Service traffic will be used for more than 10% interstate traffic in which case Federal USF will apply or 10% or less in which case State USF may apply. Subscriber agrees that this service is in addition to any existing services subscribed to by Subscriber. Any existing services will not be disconnected as a result of this Agreement. It is Subscriber's sole responsibility to disconnect any existing services. Sparklight will continue to bill Subscriber for any existing services until disconnected by Subscriber.

SECTION 2: MANAGED SERVICE

Subscriber may, at its option purchase Sparklight's Managed Service to run for a term consecutive with Subscriber's Data Services, including Managed Router Service or Managed Security Service. Managed Router Service provides a router/security appliance installed at the Subscriber's site delivering common network security functions including firewall, Secure VPN, and SD-WAN. Managed Security Service includes the features of Managed Router Service, plus content filtering and intruder prevention and detection, monitoring external internet threats at designated access points to the Subscriber's computer network using the firewall appliance placed at Subscriber's premises, managed by Sparklight. Sparklight will configure each router/security appliance to subscriber's firewall policy, to operate in accordance with that firewall policy and the manufacturer's specifications for the particular router/security appliance. SPARKLIGHT will implement changes to Subscriber's firewall policy within four business hours of receiving Subscriber's request.

In addition to other limitations of liability included herein, the following limitation of liability applies to the Managed Service product(s) identified in this Section 2:

SPARKLIGHT'S MANAGED SERVICE AND EQUIPMENT PROVIDED THEREWITH DOES NOT CAUSE AND CANNOT ELIMINATE OCCURRENCES OF THE EVENTS THEY ARE INTENDED TO DETECT OR AVERT. SPARKLIGHT MAKES NO GUARANTY OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE MANAGED SERVICE OR EQUIPMENT SUPPLIED WILL DETECT OR AVERT SUCH EVENTS OR THE CONSEQUENCES THEREFROM. ACCORDINGLY, SPARKLIGHT DOES NOT UNDERTAKE ANY RISK THAT SUBSCRIBER'S PERSON OR PROPERTY, OR THE PERSON OR PROPERTY OF OTHERS, MAY BE SUBJECT TO INJURY OR LOSS IF SUCH AN EVENT OCCURS. THE ALLOCATION OF SUCH RISK REMAINS WITH SUBSCRIBER, NOT SPARKLIGHT. INSURANCE, IF ANY, COVERING SUCH RISK SHALL BE OBTAINED BY SUBSCRIBER. SPARKLIGHT SHALL HAVE NO LIABILITY FOR LOSS, DAMAGE OR INJURY DUE DIRECTLY OR INDIRECTLY TO EVENTS, OR THE CONSEQUENCES THEREFROM, WHICH THE MANAGED SERVICE IS INTENDED TO DETECT OR AVERT. SUBSCRIBER SHALL LOOK EXCLUSIVELY TO ITS INSURER AND NOT TO SPARKLIGHT TO PAY SUBSCRIBER IN THE EVENT OF ANY SUCH LOSS, DAMAGE OR INJURY. SUBSCRIBER RELEASES AND WAIVES FOR ITSELF AND ITS INSURER ALL SUBROGATION AND OTHER RIGHTS TO RECOVER FROM SPARKLIGHT ARISING AS A RESULT OF PAYING ANY CLAIM FOR LOSS, DAMAGE OR INJURY OF SUBSCRIBER OR ANOTHER PERSON.

SECTION 3: FEES

In consideration of the equipment and services provided to Subscriber for the Term of the Agreement and as described below, Subscriber shall pay the following fees and charges to Sparklight Business in the manner set forth herein. These fees and charges are subject to additional applicable local, state and federal taxes and service fees as required or authorized by law. Recurring monthly charges shall be payable in advance of each month of service during the term hereof. Monthly charges will commence on the date of circuit hand-off by Sparklight and shall remain in effect until term specified in Section 4: Term. Installation and construction charges are due 20 days after execution of this Agreement. Any payment not made when due will be subject to a late fee. Questions regarding a bill must be provided to Sparklight within 60 days of receipt of the billing statement in question. Failure to notify Sparklight of a dispute shall constitute acceptance of the bill. Undisputed portions of the billing statement must be paid before next billing statement is issued to avoid an administrative fee for late payment.

SECTION 4: TERM

This Agreement shall remain in effect for a term of 36 months commencing on the date that Sparklight completes the installation of the Data Service and Managed Service as applicable, and shall be automatically renewed on a month to month basis unless written notice of intent not to renew is provided by either party no later than 30 days prior to the end of the initial 36 month term or any automatic monthly renewal term. For the sake of clarity, this section is only addressing terminations effective at the end of a term. Notice must be given to the other party at the address shown herein (or such other address as is subsequently provided in writing).

SECTION 5: ENGINEERING REVIEW

Activation of Data Service and Managed Service as applicable is subject to Sparklight Business's engineering review for distribution availability by existing cable plant as well as review of other external factors and may require additional fees. In the event Sparklight Business determines that Data Service is not available to the Premises of Subscriber, this Agreement shall be void, and Subscriber shall be entitled to a refund of all prepaid charges in accordance with Sparklight Business's refund policies.

SECTION 6: INSTALLATION & MAINTENANCE OF SPARKLIGHT EQUIPMENT

Subscriber hereby grants to Sparklight Business (subject to any necessary governmental or third party approvals) the right to install all necessary equipment for receiving Data Service and Managed Service as applicable. Subscriber, at no cost to Sparklight Business, shall secure throughout the term of Service any easements, leased or other agreements necessary to allow Sparklight Business to use existing pathways into and in each Building. Sparklight Business-owned equipment provided to Subscriber hereunder shall be maintained by Sparklight Business in good operating condition. Such maintenance obligation is contingent upon Subscriber notifying Sparklight Business, in a timely manner, when repair or maintenance is necessary. Except for Sparklight Business's maintenance obligations as set forth herein, Subscriber shall indemnify Sparklight Business and hold it harmless from and against any and all losses, claims and expenses relating to the equipment provided hereunder to Subscriber, including without limitation, losses caused by accident, fire, theft or misuse of equipment.

Subscriber shall provide Sparklight Business with reasonable access to the Premises during normal hours for purposes of performing required maintenance. Sparklight Business shall retain ownership of all equipment provided hereunder, including all data transmission equipment, router/security appliances for Managed Service, drop and fiber optic material required to provide Service to the business. Subscriber shall not, directly or indirectly, sell, mortgage, pledge, or otherwise dispose or encumber any Sparklight Business-owned equipment provided to Subscriber, nor shall it change the location of, tamper with, damage, mishandle or alter in any manner such equipment. Subscriber also shall not relocate Sparklight Business-owned equipment within its Premises. In addition, if Subscriber decides to move Premises, Subscriber shall notify Sparklight Business of its move. Sparklight Business will relocate the Sparklight Business-owned equipment for Subscriber within Subscriber's Premises or, in accordance with Section 5, to other Premises; Subscriber acknowledges that it may incur additional charges for such relocation. Subscriber shall, upon the expiration or earlier termination of this Agreement, promptly return to Sparklight Business all of such equipment in good condition (or pay the full replacement value therefore). If services are no longer provided to the Subscriber's Premises, Subscriber shall provide Sparklight Business with reasonable access to such Premises for purpose of removing any Sparklight Business-owned equipment. Sparklight Business shall have no obligation to install, operate or maintain subscriber provided facilities or equipment.

SECTION 7: USE OF DATA SERVICE AND EQUIPMENT

Subscriber's use of the Data Service and Managed Service as applicable and equipment is subject to adherence to Sparklight's acceptable use policy where applicable. Subscriber shall not use the Data Service or equipment to directly or indirectly:

- (a) invade another person's privacy, unlawfully use, possess, post, transmit or disseminate obscene, profane or pornographic material; post, transmit, distribute or disseminate content that is unlawful, threatening, abusive, libelous, slanderous, defamatory, materially false, inaccurate or misleading or otherwise offensive or objectionable; unlawfully promote or incite hatred; or post, transmit or disseminate objectionable information, including, without limitation, any information constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability, or otherwise violate any municipal, provincial, federal or international law, order, rule, regulation for policy or any network accessed using the Service;
- (b) access any computer, software, data, or any confidential, copyright protected or patent protected material of any other person or entity, without the knowledge and consent of such person or entity, nor use any tools designed to facilitate such access;

(c)

collect a listing or directory of Sparklight Business subscribers, or if any such directory is made available, use, copy or provide to any person or entity (whether or not for a fee) such directory or any portion thereof;

(d)

upload, post, publish, deface, modify, transmit, reproduce, or distribute in any way, information, software or other material obtained through Sparklight Business that is protected by copyright, or other proprietary right, or related derivative works, without obtaining permission of the copyright owner or right holder; or otherwise violate the rights of any person or entity, including the misuse, misappropriation or other violation of any intellectual property of any person or entity;

(e)

alter, modify or tamper with the equipment or any feature of the Data Service and Managed Service as applicable, including, without limitation, attempt to disassemble, decompile, create derivative works of, reverse engineer, modify, sublicense, distribute or use the equipment for any purpose other than as expressly permitted;

(f)

restrict, inhibit or otherwise interfere with the ability of any other person to use or enjoy the Data Service or the Internet generally or create an unusually large burden on Sparklight Business's network, including, without limitation: posting or transmitting any information or software that contains a virus, lock, key, bomb, worm, Trojan horse or other harmful or debilitating feature, distributing mass or unsolicited messages, chain letters, surveys, advertising, promotional materials or commercial solicitations (i.e., spam) or mass chat room or bulletin board posts, or otherwise generating levels of traffic sufficient to impede others' ability to send or retrieve information;

(g)

interfere with computer networking, cable or telecommunications services to or from any Internet user, host or network, including but not limited to denial of service attacks, overloading a service, improper seizure and abuse of operator privileges ("hacking") or attempting to "crash" a host;

(h)

falsely assume the identity of any other individual or entity, including, without limitation an employee or agent of Sparklight Business, for any purpose, including, without limitation, accessing or attempting to access any account for which Subscriber is not an authorized user; or

(i)

resell or share any portion of this Data Service and Managed Service as applicable to a third party.

In addition to our termination rights set out elsewhere in this Agreement and otherwise available at law, Sparklight Business may suspend service or terminate this Agreement if Subscriber engages in one or more of the above prohibited activities. Additionally, Sparklight Business reserves the right to charge Subscriber for any direct or indirect costs incurred by Sparklight Business or its affiliates in connection with Subscriber's breach of any provision of this Agreement, including costs incurred to enforce Subscriber's compliance with it.

SECTION 8: CONTENT ACCESSED AND PURCHASES MADE THROUGH SPARKLIGHT

Subscriber acknowledges and agrees that there is some content accessible through the Data Service and the Internet that may be offensive, or that may not be in compliance with applicable law. For example, it is possible to obtain access to content that is pornographic, obscene, or otherwise inappropriate or offensive, particularly for children. Sparklight Business does not assume any responsibility for or exercise any control over the content accessible through the Data Service. Subscriber accesses and uses all content obtained through the Data Service and Managed Service as applicable at Subscriber's own risk, and Sparklight Business will not be liable for any claims, losses, actions, damages, suits or proceedings arising out of or otherwise relating to Subscriber's access to or use of such content. In addition, Sparklight Business shall not be responsible for any of Subscriber's purchases or charges on the Internet.

SECTION 9: COPYRIGHT MATERIALS

Subscriber shall hold Sparklight Business harmless for any improper use of copyrighted materials accessed through Sparklight Business's Data Service. Sparklight Business bears no responsibility for, and Subscriber agrees to assume all risks regarding, the alteration, falsification, misrepresentation, reproduction, or distribution of copyrighted materials without the proper permission

of the copyright owner. If Sparklight Business receives notice under the Digital Millennium Copyright Act, 17 U.S.C. § 512, that Subscriber has allegedly infringed the intellectual property rights of a third party, Sparklight Business retains the right to take down or disable access to the allegedly infringing material. It is Sparklight Business's policy, in appropriate circumstances, to terminate the accounts of subscribers who repeatedly infringe the intellectual property rights of third parties. Sparklight Business also will take such other action as appropriate under the circumstances to preserve our rights.

SECTION 10: SUBSCRIBER'S RESPONSIBILITY FOR SECURITY

Sparklight Business uses resources that are shared with many other subscribers. Moreover, Sparklight Business provides access to the Internet, a public network, which is used by millions of other users. Information (personal and otherwise) transmitted over such public network necessarily may be subject to interception, eavesdropping or misappropriation by unauthorized parties. Subscriber shall be solely responsible for taking the necessary precautions to protect itself and its equipment, files and data against any risks inherent in the use of this shared resource. Sparklight Business will not be liable for any claims, losses, actions, damages, suits or proceedings resulting from, arising out of or otherwise relating to Subscriber's failure to take appropriate security measures.

SECTION 11: RIGHT TO MONITOR AND DISCLOSE CONTENT

Sparklight Business has no obligation to monitor content provided through the Data Service and Managed Service as applicable. However, Subscriber agrees that Sparklight Business has the right to monitor content electronically from time to time and to disclose any information as necessary to: (a) conform to the edicts of the law or comply with legal process served on Sparklight Business, (b) protect and defend the rights or property of Sparklight Business, its Data Service or the users of the Data Service, whether or not required to do so by law, or (c) protect the personal safety of users of Sparklight Business's Data Service or the public. We reserve the right to either refuse to post or to remove any information or materials, in whole or in part, that we decide are unacceptable, undesirable, or in violation of this Agreement.

SECTION 12: SUBSCRIBER PASSWORDS

Subscriber is responsible for all use of Subscriber's account(s) and for maintaining the confidentiality of passwords. Subscriber shall immediately notify Sparklight Business about: (i) any loss or theft of Subscriber's password, or (ii) any unauthorized use of Subscriber's password or of the Service. If any unauthorized person obtains access to the Service as a result of any act or omission by Subscriber, Subscriber shall use best efforts to ascertain the source and manner of the unauthorized acquisition. Subscriber shall additionally cooperate and assist in any investigation relating to any such unauthorized access.

SECTION 13: SUBSCRIBER PRIVACY

Sparklight Business is committed to protecting the privacy of Subscriber's personal information. Sparklight Business's privacy policy regarding the collection, use and disclosure of personal information is posted on Sparklight Business's website (www.cableone.net). Subscriber acknowledges that he or she has read and accepted the terms and conditions of such statement.

SECTION 14: ASSIGNMENT

Subscriber shall not assign its rights or delegate its duties under this Agreement without the prior written consent of Sparklight Business, which consent shall not be unreasonably withheld. Any assignment of this Agreement by Subscriber without Sparklight Business's written consent shall be void and shall, at the Sparklight Business's option, constitute a breach hereof by Subscriber. In the event Subscriber is a business entity and ceases to do business at the Premises, Subscriber shall return to Sparklight Business all Sparklight Business-owned equipment installed at the Premises; such cessation shall not, however, reduce Subscriber's payment obligations hereunder unless Sparklight Business otherwise agrees in writing. This Agreement shall be fully assignable by Sparklight Business. Subject to the foregoing, this Agreement shall be binding upon and shall insure to benefit of the parties and their respective successors, representatives and assigns.

SECTION 15: TERMINATION BY SPARKLIGHT BUSINESS

If Subscriber fails to perform any of its obligations hereunder, does not cure such breach within thirty (30) days after written notice thereof from Sparklight Business, or if Subscriber becomes insolvent or bankrupt, Sparklight Business, in addition to all other rights it may have under law or this Agreement, shall have the right (i) to declare all amounts to be paid by Subscriber during the remaining term hereof immediately due and payable, (ii) to cease providing services to Subscriber, and (iii) immediately to enter the Premises and take possession of all Sparklight Business -owned equipment without liability to Subscriber therefore and without relieving Subscriber of its obligations under this Agreement. Subscriber shall reimburse Sparklight Business for all costs and expenses, including reasonable attorney's fees and court costs, incurred in connection with Sparklight Business's exercise of its rights under this Agreement.

Sparklight Business may, in its sole discretion, immediately terminate this Agreement in the event that it is unable to provide Service due to any law, rule, regulation, Force Majeure event, or judgment of any court or government agency. In the event Sparklight Business is declared to be a common carrier by a law, rule, regulation, or judgment of any court or government agency, Sparklight Business may terminate this Agreement.

SECTION 16: TERMINATION BY SUBSCRIBER

If Sparklight Business fails to perform any of its obligations hereunder, does not cure such breach within thirty (30) days after written notice thereof from Subscriber, or if Sparklight Business becomes insolvent or bankrupt, Subscriber, in addition to all other rights it may have under law or this Agreement, shall have the right to terminate this Agreement without penalty and will only be responsible for any fees it incurs prior to cessation of service. If Subscriber exercises its termination right, Sparklight Business shall remove all Sparklight Business-owned equipment without cost or fee to Subscriber.

Should Subscriber engage in early termination of the Agreement but without the justification of a Sparklight Business breach, Subscriber will be required to pay an early termination penalty consisting of 60% of the monthly fees for the remaining period of the term. Upon termination request, subscriber recognizes that they are solely responsible for providing correct account information including account numbers, addresses, circuit ID's, as requested on the Disconnect Form. Subscriber acknowledges that failure to provide correct account information could result in continued billings. Sparklight will continue to bill Subscriber for existing services until correct information has been provided.

SECTION 17: DATA SERVICE AND EQUIPMENT

This Section 17 applies only to Direct Internet Access (DIA) or NON-SLA Ethernet Private Line (EPL) Subscribers. Service Level Agreements for Wavelength, EzEthernet, or Fiber EPL are included in a product-specific Exhibit(s) attached to and incorporated into this Agreement.

(a)EXCEPT AS PROVIDED IN SECTION 17(b), SPARKLIGHT BUSINESS'S DATA SERVICE AND EQUIPMENT ARE PROVIDED WITHOUT WARRANTIES OR CONDITIONS OF ANY KIND WITH RESPECT TO THE DELIVERY OR PERFORMANCE OF THE EQUIPMENT, ANY SERVICE, SPARKLIGHT BUSINESS'S NETWORK, OR ANY WORK PERFORMED UNDER THIS AGREEMENT INCLUDING ANY AND ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE OR USE OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE, AND ALL SUCH WARRANTIES ARE HEREBY EXPRESSLY EXCLUDED. FOR ADDITIONAL CLARIFICATION, SPARKLIGHT BUSINESS DOES NOT WARRANT THAT SUBSCRIBER'S USE OF THE DATA SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE, BUG-FREE OR VIRUS-FREE. IN ADDITION, SPARKLIGHT BUSINESS DOES NOT WARRANT THAT ANY DATA OR FILES SENT BY OR TO SUBSCRIBER WILL BE TRANSMITTED IN A SECURE OR UNCORRUPTED FORM OR WITHIN A REASONABLE PERIOD OF TIME. IN THE EVENT THAT SUBSCRIBER'S BUSINESS REQUIRES CONTINUOUS AND UNINTERRUPTED SERVICE, SUBSCRIBER MAY WISH TO OBTAIN A SECONDARY SERVICE FROM AN ALTERNATE PROVIDER. (b) EXCLUDING EVENTS BEYOND SPARKLIGHT BUSINESS'S CONTROL, SPARKLIGHT BUSINESS REPRESENTS THAT IT WILL MAINTAIN 99.99% SERVICE AVAILABILITY. THE AVAILABILITY OF SERVICE IS MEASURED BY SERVICE DOWNTIME ("SERVICE DOWNTIME" OR "DOWNTIME"). SERVICE DOWNTIME SHALL MEAN TIME WHEN SUBSCRIBER IS NOT ABLE TO TRANSMIT AND RECEIVE DATA THROUGH SUBSCRIBER'S ACTIVE SPARKLIGHT BUSINESS PORT(S). SERVICE DOWNTIME BEGINS WHEN SUBSCRIBER REPORTS THE DOWNTIME TO SPARKLIGHT BUSINESS AND A TROUBLE TICKET IS OPENED. SERVICE DOWNTIME ENDS WHEN SUBSCRIBER'S SERVICE HAS BEEN RESTORED AND THE TROUBLE TICKET HAS BEEN CLOSED BY SPARKLIGHT BUSINESS.

SPARKLIGHT BUSINESS WILL ALLOW A PRO-RATED CREDIT AGAINST FUTURE PAYMENT FOR SERVICE DOWNTIME AS SET FORTH BELOW, EXCEPT AS SPECIFIED IN "EXCEPTIONS TO CREDIT ALLOWANCES".

LENGTH OF SERVICE INTERRUPTION	PERIOD TO BE CREDITED
Less than 00:04:32 hours	NONE
00:04:32 hours up to 06:00:00 hours	3 Days of the Monthly Charges
06:00:01 up to 12:00:00	7 Days of the Monthly Charges
12:00:01 up to 24:00:00	Half of the Monthly Charges
24:00:01 and above	Full Month Charges

THE TOTAL NUMBER OF CREDIT ALLOWANCES PER MONTH SHALL NEVER EXCEED THE MONTHLY CHARGE FOR THE AFFECTED SERVICE. SERVICE DOWNTIME CANNOT BE AGGREGATED FOR THE PURPOSES OF DETERMINING THE CREDIT ALLOWANCE.

EXCEPTIONS TO CREDIT ALLOWANCES

SERVICE DOWNTIME SHALL NOT QUALIFY FOR THE REMEDIES OUTLINED ABOVE IF SUCH DOWNTIME IS A RESULT OF: (1) FORCE MAJEURE EVENTS, (2) ACTS OF GOD, (3) SCHEDULED MAINTENANCE EVENTS, (4) THE ACTIONS OR OMISSIONS OF SUBSCRIBER OR PERSONS ACTING ON BEHALF OF SUBSCRIBER, INCLUDING EMPLOYEES, AGENTS AND CONTRACTORS (5) THE FAILURE OF HARDWARE, EQUIPMENT, CIRCUITS, APPLICATIONS OR SYSTEMS NOT OWNED OR CONTROLLED BY SPARKLIGHT BUSINESS, (6) SPARKLIGHT BUSINESS'S INABILITY TO CONTACT SUBSCRIBER OR SPARKLIGHT BUSINESS'S LACK OF ACCESS TO SUBSCRIBER'S PREMISES AS A RESULT OF SUBSCRIBER'S LIMITED AVAILABILITY, (7) SPARKLIGHT BUSINESS'S TERMINATION OF SERVICE FOR CAUSE INCLUDING MATERIAL BREACH AND SUBSCRIBER'S USE OF SERVICE IN UNLAWFUL MANNER OR IN VIOLATION OF SPARKLIGHT BUSINESS'S ACCEPTABLE USE POLICY.

SECTION 18: LIMITATION OF LIABILITY

UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, SPARKLIGHT BUSINESS SHALL NOT BE LIABLE TO SUBSCRIBER FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA OR OTHER INTANGIBLE LOSSES (EVEN IF SPARKLIGHT BUSINESS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), RESULTING DIRECTLY OR INDIRECTLY FROM:

- (a) THE USE OR THE INABILITY TO USE THE DATA SERVICE AND MANAGED SERVICE AS APPLICABLE;
- (b) UNAUTHORIZED ACCESS TO OR ALTERATION OF SUBSCRIBER'S TRANSMISSIONS OR DATA;
- (c) STATEMENTS OR CONDUCT OF ANY THIRD PARTY ON THE DATA SERVICE; OR
- (d) ANY OTHER MATTER RELATING TO SPARKLIGHT BUSINESS'S DATA SERVICE OR EQUIPMENT. THIS SECTION SHALL SURVIVE ANY TERMINATION OF THIS AGREEMENT.

SECTION 19: INDEMNIFICATION

Subscriber shall indemnify, defend, and hold Sparklight Business, its subsidiaries, members, affiliates, officers, directors, employees, and agents harmless from any claim, demand, liability, expense, or damage, including costs and reasonable attorneys' fees, asserted by any third party relating to or arising out of Subscriber's use of or conduct on the Sparklight Business Data Service and Managed Service as applicable. Sparklight Business will notify Subscriber within a reasonable period of time about any claim for which Sparklight Business seeks indemnification and will afford Subscriber the opportunity to participate in the defense of such claim, provided that Subscriber's participation will not be conducted in a manner prejudicial to Sparklight Business's interests, as reasonably determined by Sparklight Business. This Section shall survive termination of this Agreement.

SECTION 20: NONDISCLOSURE

- (a)
Unless prior written consent is obtained from a party hereto, the other party will keep in strictest confidence all information identified by the first party as confidential, or which, from the circumstances, in good faith and in good conscience, should be treated as confidential; provided that (a) the owner thereof has taken reasonable measures to keep such information secret; and (b) the information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable through proper means by the public. Such information includes but is not limited to all forms and types of financial, business, scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures programs, or codes, whether tangible or intangible, and whether or not stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing. A party shall be excused from these nondisclosure provisions if the information has been, or is subsequently, made public by the disclosing party, is independently developed by the other party, if the disclosing party gives its express, prior written consent to the public disclosure of the information, or if the disclosure is required by any law or governmental or quasi-governmental rule or regulation.
- (b)
Each party agrees that violation of this section 20 would result in irreparable injury and the injured party shall be entitled to seek equitable relief, including injunctive relief and specific performance in the event of any breach hereof.

SECTION 21: MISCELLANEOUS

(a)

This Agreement is governed by the laws of the State of Arizona. Subscriber hereby consents to the exclusive jurisdiction and venue of courts in Maricopa County, AZ in all disputes arising out of or relating to this Agreement and/or use of the Data Service and Managed Service as applicable and/or Sparklight Business-owned equipment.

(b)

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, conversations, representations, promises of warranties (express or implied) whether verbal or written. No modification of this Agreement shall be valid unless made in writing and signed by both parties.

(c)

The waiver of a breach of any provision of this Agreement shall not be construed as waiver of any subsequent breach of the same or a different provision of this Agreement.

(d)

If any clause or provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws effective during the term hereof, then, and in the event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

SECTION 22: ENTERPRISE WIFI

Enterprise Wi-Fi provides the Subscriber with the ability to extend and change coverage of Subscriber's property through multiple Wi-Fi access points and exert substantial control over the Enterprise Wi-Fi service including configurations through a mobile Android or IOS app. Primarily designed for Fiber customers only, the Enterprise Wi-Fi service enables complete property coverage without an appreciable loss of download speed. A Subscriber to Enterprise Wi-Fi may request a further extension of Wi-Fi coverage throughout Subscriber's property which will entail provision of additional nodes (extenders) at additional cost. Sparklight Business will manage the extenders for the Subscriber. Subscriber acknowledges that while Sparklight Business has provided greater cybersecurity through the app for the Enterprise Wi-Fi service, with among other features, built-in malware scanning and blocking, Sparklight Business cannot guarantee that third parties will never hack or otherwise gain access to Subscriber's Wi-Fi transmissions and you agree that Sparklight Business will not be liable for among other things, any interception or transmissions, computer viruses, loss of data, file corruption or damage to Subscriber's computer.

SECTION 23: ENTERPRISE WIFI SUBSCRIBER RESPONSIBILITIES

Notwithstanding the more specific Subscriber responsibilities, in general, Subscriber is responsible for using the Wi-Fi service in ways that does not interfere with or diminish the use or enjoyment of the Wi-Fi service by others. Subscriber may not use the Wi-Fi service for any unlawful purpose or to disseminate any information that is harassing, threatening or that constitutes Spam. Subscriber also agrees that as the account holder, Subscriber is responsible for the use of the Wi-Fi service by its guests or any parties that, with or without permission, use the Subscriber's account to access the Wi-Fi service.

SECTION 24: BORDER GATEWAY PROTOCOL (BGP) RESPONSIBILITIES

Sparklight supports BGP-4 routing, available to Customers as an optional service feature. Customers electing to receive BGP service must provide Sparklight with an Autonomous System Number (ASN) assigned to Customer by the American Registry for Internet Numbers (ARIN). Customer must provide the equipment and services necessary to support BGP service, including but not limited to: multihomed internet access, a BGP-4 capable router, enough memory to run BGP-4, and internal technical support capable of maintaining the Service on Customer's equipment. Additional information and requirements for BGP routing will be provided to the Customer upon request.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL TO APPROVE CONTRACT FOR RESTORATION AND REPAIR WORK ASSOCIATED WITH THE WEST CENTENNIAL/VA RECREATIONAL FIELD, TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY, AND FOR RELATED PURPOSES

WHEREAS, there are two (2) large recreational fields located on the former Veterans Administration property north of East Railroad Street, now generally referred to as the Centennial Plaza north property owned by the City of Gulfport and utilized for recreational sports use, with one such field located on the east and the other field described as being on the west; and

WHEREAS, the field located on the east side was utilized as a debris management site as part of the extensive debris removal project that occurred in conjunction with the impact and effects from Hurricane Zeta that struck the City in October 2020 and is in a state of disrepair; and

WHEREAS, the east field is currently in the process of being restored as part of a remediation project undertaken and overseen by the City's debris removal contractor; and

WHEREAS, the west field is equally in a state of disrepair following the effects of Hurricane Zeta and the lack of oversight and maintenance since the storm, but which was not due to use of this facility as a debris management site and, as such, the repair and restoration of this west field is a separate project from and not part of the remediation project relating to the east field; and

WHEREAS, the City still currently remains under a state of emergency with respect to Hurricane Zeta and has acquired three (3) quotes from various contractors, copies of which are

collectively attached hereto as Exhibit “A,” and associated with the necessitous restoration and repair work to the west field as delineated and designed by the City’s Engineering Department staff; and

WHEREAS, the quote received from _____ of _____, in the amount of \$ _____, has been determined to be the lowest and best, as recommended by City Engineering Department staff and set forth in Exhibit “B” hereto; and

WHEREAS, the Council finds it is in the best interests of the City to enter into a contract with this entity (contractor) which provided the lowest and best quote associated with this Project, to approve such a contract and to authorize its execution on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the award of the contract for construction services to _____ be and the same is hereby approved; and a proposed Contract between _____ and the City of Gulfport is to follow and is hereby approved upon acceptance and approval of the City Attorney’s Office, and the Mayor is, hereby, authorized to execute the same on behalf of the City of Gulfport.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL APPROVING DITCH PIPING PROGRAM, AUTHORIZING AND APPROVING ACCEPTANCE OF DONATED MATERIALS AS PART OF THIS PROGRAM, AUTHORIZING EXECUTION OF DOCUMENTS TO EFFECTUATE PROGRAM, AND FOR RELATED PURPOSES

WHEREAS, some residential and commercial properties within the City of Gulfport have open ditches found within publicly maintained rights-of-way that are adjacent to these properties and located within the corporate boundaries of the City and such ditches can provide an efficient and effective means for the discharge of stormwater and also reduce the level of ground water and can provide storage and reduce pollutants often found in stormwater runoff; and

WHEREAS, the reasons behind having open ditches within publicly maintained rights-of-way are multi-varied; however, one reason could be a lack of adequate resources to pursue piping these ditches; and

WHEREAS, the City's Public Works Department has proposed a program that would permit property owners to request that a qualifying or eligible open ditch within a publicly maintained right-of-way and adjacent to their property be piped, provided that the City's Engineering and Public Works Departments first determine that piping the same would be in the best interests of the City and in promotion of its stormwater and public works infrastructure system and provided that the requesting party follow the prescribed requirements associated with this program, as set forth in what is described and attached hereto as Exhibit "A" and which minimally include the requirement that such requesting (and qualifying) property owners

purchase the pipe that the City's Engineering/Public Works Departments have concluded would be required and needed as part of such project; and

WHEREAS, the basic premises of this program is to permit requesting property owners to purchase and supply at their sole expense those pipes whose specifications are pre-approved by the City's Engineering/Public Works Departments and have the same delivered to the ditches in question after the City's Engineering/Public Works Departments have received a proper request from such property owners to pipe qualifying ditches located within a publicly-maintained rights-of-way; and

WHEREAS, as part of this program, the City will be accepting materials (pipes) acquired by eligible property owners and donated by them to the City for sole use as part of municipal projects to be undertaken in conjunction with this program and resulting in the piping of such open ditches on publicly maintained rights-of-way by the City.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the "Ditch Piping Program" as generally set forth and described herein and in the document attached hereto as Exhibit "A" be, and the same is hereby approved by the City's Governing Authority and that pipe that is approved and accepted by the City's Engineering and Public Works Departments in conjunction with an approved request to pipe existing open-faced ditches that are located in the improved rights-of-way maintained by the City within its corporate boundaries and which pipe is donated to the City by the requesting party, be, and the same hereby are, accepted by the City for municipal purposes associated with the

projects for which the pipe was purchased and donated to the City as part of such projects accepted by the City's Engineering and Public Works Departments. For accounting purposes, the City's Public Works Director shall provide to the City's Governing Authority (by way of a Council Meeting's routine agenda) a monthly report on what ditch piping projects have been approved and completed for the preceding month.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this
the _____ day of _____, 2021.

APPROVED:

MAYOR



DITCH PIPING REQUEST

PLEASE PRINT ALL INFORMATION CLEARLY

PROPERTY OWNER: _____

(Name of Applicant)

PROPERTY ADDRESS: _____

(INCLUDE ZIP CODE) _____

SUBDIVISION: _____

PROPERTY OWNER'S MAILING ADDRESS, IF DIFFERENT THAN ABOVE:

(INCLUDE ZIP CODE) _____

PHONE NUMBER(S): _____

DESCRIBE AND PROVIDE REASONS FOR YOUR REQUEST:

THE APPLICANT HEREBY ACKNOWLEDGES THAT HE OR SHE HAS READ THE ATTACHED DITCH PIPING PROGRAM POLICY AND AGREES TO THE TERMS AND PROCEDURES SPECIFIED THEREIN. THE APPLICANT FURTHER ACKNOWLEDGES THAT IF THIS DITCH PIPING REQUEST IS ACCEPTED, THEY WILL BE SO NOTIFIED IN WRITING BY THE CITY OF GULFPORT PUBLIC WORKS DEPARTMENT AND WILL THEN BE INFORMED TO PROCEED WITH PURCHASING OF PIPE REQUIRED FOR THIS PROJECT, AND THAT THEY WILL BE SOLELY RESPONSIBLE FOR THE COSTS INCURRED IN PURCHASING SUCH PIPE AND HAVING THE SAME DELIVERED TO THE DITCH/DITCHES THAT WILL BE PIPED.

SIGNATURE OF APPLICANT

DATE

DO NOT WRITE BELOW THIS LINE – TO BE COMPLETED BY CITY STAFF ONLY

DATE RECEIVED: _____

RECEIVED BY: _____



CITY OF GULFPORT PUBLIC WORKS DEPARTMENT

Ditch Piping Program

(Effective June 23, 2021)

About the Program

The City of Gulfport's Department of Public Works offers ditch piping services to property owners who desire to make aesthetic improvements by filling existing open drainage ditches located within currently-improved rights-of-way maintained by the City within the City of Gulfport's corporate boundaries.

Ditch Piping

The piping of ditches is usually considered an aesthetic improvement to property.

Neighborhoods with Curbing & Piped Drainage Systems

In neighborhoods with curbing and piped drainage systems, the cost for the improvements is incurred by the developer and subsequently passed on to property owners in the price of the developed lots.

Neighborhoods with Open Ditches

In neighborhoods with open ditches, a property owner may elect to improve the property by requesting the city to pipe existing open drainage ditches that are within City-maintained and improved rights-of-way. In this program, the property owner will be responsible for the cost of the purchase of approved pipe and for delivery of this pipe to the ditch or ditches sought to be piped.

Benefits

Property owners should be aware that ditches not only provide an efficient and effective means for the discharge of stormwater, but also reduce the level of ground water, provide storage and can reduce pollutants commonly found in stormwater runoff. In some cases, ditch piping can cause adverse effects. If this is believed to be the case, the piping of ditches would not be recommended and may be denied.

Eligibility

Only ditches that are within a currently improved right-of-way that is maintained by the City of Gulfport and located within its corporate boundaries are eligible for piping in this program. Ditches that lie solely within the limits of a private parcel and are not part of the public drainage system are

not eligible for the ditch piping program. Piping of ditches will not occur if the same is determined by the City's Public Works Director to be in violation of any applicable criteria, regulations, standards, or laws, or to be contrary to the interests of the City or its stormwater/drainage plans or systems. In addition, the submission of a Ditch Piping Request to the City's Public Works Department does not guarantee any agreement to pipe a ditch or entitle anyone to a piped ditch.

Requesting a Ditch Pipe

A property owner may contact the City's Public Works Department to request that a ditch be piped. The property owner may be requested to complete a piping request form to ensure that their request is received and recorded. A copy of this form is attached. The City Engineering Department will inspect the property and determine the following:

- Confirm that the requested project is in a City maintained and currently improved right-of-way located within the corporate limits of the City.
- Review the master drainage and floodplain management plan to determine if the area in question is located in an area with a history of flood problems to insure that the work will not adversely affect properties within the drainage basin and to incorporate any recommendations of the plan into the design of the pipe system.
- Determine the direction of flow for stormwater, the upstream and downstream connections, and determine the size of the pipe required and any or other boxes, grates, inlets that may be required.
- Identify any utilities, trees, and other obstructions that might impact construction of the drainage pipe system.
- Prepare a cost estimate and, if necessary, a design, as well as a letter of authorization that will be forwarded to the property owner, which shall serve to notify the property owner if their request is consistent with City's overall stormwater plan and otherwise meets applicable criteria.

Further Steps

After the property owner receives the cost estimate and the letter of authorization and determines that he or she wants to proceed with the project, he or she must return a signed copy of the letter of authorization to the City's Public Works Director or his or her designee. The property owner must purchase the specified pipe approved by the City's Public Works Director or designee prior to commencement of the project and such pipe must be purchased from the City's existing unit price contractor/supplier.

####

Any questions or inquiries concerning this Ditch Piping Program should be addressed to the Office of the City's Public Works Director at (228) 868-5740.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GOVERNING AUTHORITY OF THE CITY OF GULFPORT, MISSISSIPPI TO APPROVE LETTER AGREEMENT WITH NEEL-SCHAFER, INC., FOR ASSISTANCE IN PREPARATION OF APPLICATIONS FOR GULF OF MEXICO ENERGY SECURITIES ACT GRANTS, TO AUTHORIZE THE MAYOR (OR DESIGNEE) TO EXECUTE THE SAME ON BEHALF OF THE CITY, AND FOR RELATED PURPOSES

WHEREAS, the City of Gulfport, Mississippi (“City”) desires to submit multiple applications for grant funds available pursuant to the Gulf of Mexico Energy Securities Act (GOMESA) and, in order to timely and efficiently prepare the said applications, the City desires to enter into an agreement with Neel-Schaffer to provide assistance to the City in the preparation of same; and

WHEREAS, Neel-Schaffer has agreed to provide the necessary assistance for up to thirteen (13) project applications at a not to exceed amount of \$4,000.00; and

WHEREAS, a proposed Letter Agreement between the City of Gulfport and Neel-Schaffer, pursuant to which Neel-Schaffer will develop project information (including cost estimates) for up to thirteen GOMESA project applications, is attached hereto for consideration as Exhibit “A”; and

WHEREAS, approved of the Letter Agreement attached hereto as Exhibit “A” is in the best interest of the City of Gulfport.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the proposed Letter Agreement with Neel-Schaffer, Inc. for Engineering Services in connection with GOMESA applications as set forth above be, and the same is hereby, approved in substantially the form attached as Exhibit “A” hereto, and that the Mayor be, and he is hereby, authorized to execute and deliver the same on behalf of the City of Gulfport.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

Memorandum – City of Gulfport



PUBLIC WORKS & ENGINEERING

To: Jessica Versiga, Purchasing

CC: Mayor Billy Hewes
Dr. John Kelly, CAO
Margaret Murdock, Legal
Tyler Gentry, Assistant Director of Public Works - Operations

From: Wayne E. Miller, P.E., Director of Public Works and Engineering

WEM

Date: June 11, 2021

Re: Request to Enter an Agreement with Neel-Schaffer, Inc.
– 2021 Gulf of Mexico Energy Securities Act (GO MESA) Grant Assistance

Attached for your consideration is the Contract Agreement for Professional Services for the referenced project in the Not-to-Exceed amount of \$4,000.00. The scope of the services includes, but is not limited to, preparing documents and cost estimates. All work will be complete prior to the grant submission deadline set forth by the Mississippi Department of Marine Resources.

I recommend approval of the contract.

Please place this item on the June 22, 2021 Council Agenda.

This item has been approved by:

Mayor or C.A.O. _____

Attachments:

1. Contract Agreement for Professional Services

June 10, 2021

Mayor Billy Hewes
2309 15th Street
Gulfport, MS 39501

REFERENCE: 2021 GULF OF MEXICO ENERGY SECURITIES ACT (GOMESA)
GRANT ASSISTANCE

Dear Mayor Hewes:

This letter will serve as an agreement between City of Gulfport and Neel-Schaffer, Inc. to provide professional services for preparation of Gulf of Mexico Energy Securities Act (GOMESA) Grants. These services will consist of developing project information including cost estimates for up to 13 projects. All work will be complete prior to the grant submission deadline set by the Mississippi Department of Marine Resources.

These services will be provided for a lump sum fee of \$4,000 in accordance with Exhibit A, *General Terms and Conditions*. This proposal and *General Terms and Conditions* as provided in Exhibit A, represent the entire agreement between City of Gulfport and Neel-Schaffer with respect to the services to be provided and may only be modified in writing by both parties.

If the terms of this Letter Agreement are acceptable, please execute this agreement and return a copy to me. We appreciate the opportunity to provide these services for you and look forward to working with you.

Sincerely,

NEEL-SCHAFFER, INC

City of Gulfport



Damon Torricelli
Program Manager

Billy Hewes, Mayor

Date: _____

Attachment
Exhibit A – General Terms and Conditions

EXHIBIT A
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

1. **Relationship between Consultant and Client.** Neel Schaffer, Inc. ("Consultant") shall serve as the Client's professional consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. Consultant shall not be considered to be the agent or fiduciary of the Client.

contractor's failure to furnish and perform its work in accordance with the plans and specifications.

In the event Consultant's scope of services does not include the observation and monitoring of work performed by Client's separate contractors, the Client assumes all responsibility for construction observation, and Client waives any claims against Consultant arising therefrom.
2. **Responsibility of Consultant.** Consultant will perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions (the "Standard of Care"). No other representation, warranty or guarantee, express or implied, is included or intended in this Agreement or in any report, opinion, document, or otherwise.
3. **Responsibility of the Client.** Client shall provide all information and criteria as to its requirements for the Project, including budgetary limitations. Client shall arrange for Consultant to enter upon public and private property and obtain all necessary approvals required from all governmental authorities having jurisdiction over the Project. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services.

The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that Consultant may take measures to minimize the consequences of such a defect. Should legal liability for the defects exist, failure by the Client to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.
4. **Construction Phase Services.** If Consultant's scope of services includes the observation and monitoring of work performed by Client's separate contractors, Consultant shall provide personnel to observe and monitor the work in accordance with the Standard of Care in order to ascertain that it is being performed, in general, in accordance with the plans and specifications. Consultant shall not supervise, direct, or have control over the contractor's work. Consultant shall not have authority over or responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the contractor. Consultant does not guarantee the performance of the construction contract by the contractor and does not assume responsibility for the
5. **Designation of Authorized Representatives.** Each party shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.
6. **Ownership of Documents.** All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form prepared by Consultant are instruments of Consultant's service that shall remain Consultant's property. The Client agrees not to use Consultant generated documents for projects other than the project for which the documents were prepared by Consultant, or for future modifications to the Project, without Consultant's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Consultant will be at the Client's sole risk and without liability to Consultant or its employees, subsidiaries, and subconsultants.
7. **Opinion of Costs.** When required as a part of its scope of services, Consultant will furnish opinions or estimates of construction cost on the basis of Consultant's experience and qualifications, but Consultant does not guarantee the accuracy of such estimates. The parties recognize that Consultant has no control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices.
8. **Changes or Delays.** In the event new developments or circumstances beyond the control of Consultant require a change in the scope of services or schedule, Consultant shall be entitled to an equitable adjustment to the fee and/or schedule. Such events include, but are not limited to, unreasonable delays caused by Client's failure to provide specified direction or information, delays caused by Client's other contractors or consultants, or if Consultant's failure to perform is due to any act of God, labor shortage, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant.

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9. **Suspension of Services.** Client may, at any time, by written notice, suspend further services by Consultant. Upon receipt of such notice, Consultant shall take all reasonable steps to mitigate costs allocable to the suspended services. Client, however, shall pay all reasonable and necessary costs associated with such suspension including the cost of assembling documents, personnel and equipment, rescheduling or reassignment costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension. Consultant will not be obligated to provide the same personnel in the event the period of any suspension exceeds 30 days.
10. **Termination.** This Agreement may be terminated by either party upon 30 days' written to the other party. Upon such termination, Client shall pay Consultant for all services performed up to the date of termination. If Client is the terminating party, Client shall pay Consultant all reasonable cost and expenses incurred by Consultant in effecting the termination, including but not limited to non-cancellable commitments and demobilization costs, if any.
11. **Indemnification.** Consultant shall indemnify and hold harmless Client from and against those damages and costs (including reasonable attorneys' fees) that Client incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Consultant.
- To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant from and against those damages and costs (including reasonable attorneys' fees) that Consultant incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Client.
12. **Legal Proceedings.** In the event Consultant or its employees are required by Client to provide testimony, answer interrogatories, produce documents or otherwise provide information in relation to any litigation, arbitration, proceeding or other inquiry arising out of Consultant's services, where Consultant is not a party to such proceeding, Client will compensate Consultant for its services and reimburse Consultant for all related direct costs incurred in connection with providing such testimony or information. This provision shall not apply in the event Client engages Consultant to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.
13. **Successors and Assigns.** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns;
- provided however, that neither party shall assign this Agreement in whole or in part without the prior written consent of the other party.
14. **Insurance.** Consultant agrees to maintain the following insurance coverage with the following limits of insurance during the performance of Consultant's work hereunder:
- (a) Commercial General Liability insurance with standard ISO coverage and available limits of \$1,000,000 per occurrence and \$2,000,000 general aggregate;
 - (b) Automobile Liability insurance with standard ISO coverage and available combined single limits of \$1,000,000 per accident;
 - (c) Worker's Compensation insurance with limits as required by statute and Employer's Liability insurance with limits of \$1,000,000 per employee for bodily injury by accident/\$1,000,000 per employee for bodily injury by disease/\$1,000,000 policy limit for disease; and
 - (d) Professional Liability insurance covering Consultant's negligent acts, errors, or omissions in the performance of professional services with available limits of \$1,000,000 per claim and annual aggregate.
- Consultant shall provide evidence of procuring the above insurance coverages by delivering a certificate of insurance to Client prior to the start of Consultant's work and annually upon renewal of coverage. Consultant shall cause Client to be named as an additional insured on Consultant's commercial general liability policy, which shall be primary and noncontributory.
15. **Information Provided by the Client.** Consultant shall be entitled to rely upon, without liability, the accuracy and completeness of any and all information provided by Client, without the obligation of independent verification.
16. **Consequential Damages.** Neither Client nor Consultant shall be liable to the other or shall make any claim for any special, incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, loss of business or diminution of property value and shall apply regardless of legal theory such damages are alleged including negligence, strict liability, breach of contract and breach of warranty.
17. **Payment.** Unless agreed to otherwise, Consultant shall submit monthly invoices to the Client. Payment in full

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- shall be due upon receipt of the invoice. Payment of any invoices by the Client shall be taken to mean that the Client is satisfied with the Consultant's services to the date of the payment and is not aware of any deficiencies in those services. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one percent (1%) per month. If the Client fails to make payments; then Consultant, after giving seven (7) days written notice to the Client, may suspend services until the Client has paid in full all amounts due for services, expenses, and other related charges without recourse to the Client for loss or damage caused by such suspension. The Client waives any and all claims against the Consultant for any such suspension. Payment for Consultant's services is not contingent on any factor, except the Consultant's ability to provide services in a manner consistent with that Standard of Care. Payment of invoices shall not be subject to any discounts, set-offs or back-charges unless agreed to in writing by both parties. If the Client contests an invoice, the Client may withhold only that portion so contested and shall pay the undisputed portion, after the Client has notified Consultant in writing within 30 days of receiving the invoice and shall identify the specific cause of the disagreement and the amount in dispute.
18. **Force Majeure.** Neither Client nor Consultant shall be liable for any fault or delay caused by any contingency beyond their control, including but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. **Compliance with Laws.** To the extent they apply to its employees or its services, Consultant shall exercise due professional care to comply with all applicable laws, including ordinances of any political subdivisions or governing agencies.
20. **Invalid Terms.** If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding as if the unenforceable provisions were never included in the Agreement.
21. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state where the services are performed.
22. **Dispute Resolution.** All disputes, controversies or claims, of whatever kind or character, between the Parties, their agents and/or principals, arising out of or in connection with the subject matter of this Agreement shall be litigated in a court of competent jurisdiction.
23. **Additional Services.** Consultant shall be entitled to an equitable adjustment of its fee for services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule, construction schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or other documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's control.
24. **Amendment.** This Agreement may only be amended in writing and where such amendment is executed by a duly authorized representatives of each party.
25. **Entire Understanding of Agreement.** This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Consultant hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
26. **Survival of Provisions.** The provisions of this Agreement shall continue to be binding upon the parties hereto notwithstanding termination of this Agreement for any reason.
27. **Nonwaiver.** No waiver by a party of any provision of this Agreement shall be deemed to have been made unless in writing and signed by such party.
28. **Identity of Project Owner.** Within ten (10) days of the entry of this Agreement, Client, if Client is not the Project Owner, shall provide to Consultant the Project Owner's full legal name; Project Owner's physical address; Project Owner's mailing address; and the name, physical address and mailing address of the Client's point of contact with the Owner for the Project.
29. **Conflicting Terms.** In the event that there are multiple agreements with varying or conflicting terms and conditions between Client and Consultant, the terms and conditions contained in this Agreement shall supersede and have precedence over any other conflicting terms and conditions contained in any other written or oral agreement.
30. **Course of Dealing.** Client and Consultant agree that these General Terms and Conditions establish a course of dealing between them and shall apply to this and all

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other services, projects, agreements or dealings between the them, unless Client or Consultant gives the other written notice of objection to any term or condition before commencement of performance in connection with any other provision of services or projects involving the two of them.

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**LICENSE AGREEMENT BETWEEN THE CITY OF GULFPORT AND DRIVEN
ELITE, LLC, TO CONDUCT FITNESS PROGRAMMING AT THE GASTON HEWES
RECREATION CENTER/28TH STREET PARK AND FOR OPERATION AND
MAINTENANCE OF PROGRAMMING AT SUCH FACILITY**

THIS LICENSE AGREEMENT entered into and executed by and between **THE CITY OF GULFPORT, MISSISSIPPI**, a Mississippi Municipal Corporation (herein “**City**”) and **Driven Elite, LLC**, a foreign corporation authorized to do business in Mississippi, in the City of Gulfport, First Judicial District of Harrison County, Mississippi (herein “**Licensee**”), on the day and date hereinafter set forth for the purposes and on the terms and conditions hereinafter set forth, to-wit:

WITNESSETH THAT, WHEREAS, the City of Gulfport owns improved property located in Original Gulfport, and more fully described, as follows, to-wit:

Being all of Lots 1-30, Block 13, and that portion of Block 14 contained in tax parcel number 0811D-04-013.000.

(hereinafter, the “property”); and

WHEREAS, the City of Gulfport desires to promote fitness and healthy lifestyles within the City and finds that providing formal fitness training at one of its gymnasiums/recreation centers will be beneficial towards reaching that goal; and

WHEREAS, the governing authorities of the City of Gulfport are in favor of locating a fitness and training facility at the Gaston Hewes Recreation Center/Gymnasium, to be established, operated, maintained and staffed by Licensee or those with whom it contracts, at that portion of the property set out in Exhibit “A” hereto, which portion shall, hereinafter, be referred to as the “Premises” and believe that such location is more than appropriate for the establishment of a fitness and training facility; and

NOW THEREFORE, for the purposes hereinabove stated and for the mutual considerations between the parties, and services to be provided for the City to meet a public need, the City of Gulfport, Mississippi, grants unto the Licensee a license to operate a fitness and training facility on the premises according to the following terms, covenants and conditions, to-wit:

1. **License.** The License hereby granted permits the Licensee to conduct fitness training and related activities at the premises. Any and all activities directly related to the establishment, maintenance, operation and oversight of said activities are permitted under this License. No other use of the premises is permitted without the specific written approval by the Governing Authority of the City of Gulfport. The City reserves the right to prohibit sales, storage, or display, of any items or goods that it deems undesirable for sale on the city-owned property, or any activities on or around the premises, or signs on the premises that the City deems inappropriate for the public property. Included with this License is the right of licensee to place a sign on the premises reading "Gulfport Sports Performance by Driven Elite, LLC." Licensee shall ensure that the Gaston Hewes Recreation Center is open to the public for public use according to a schedule agreed to by the City's Director of Leisure Services, a minimum of five (5) hours per week or more as may be agreed by the Director of Leisure Services. Licensee shall staff the Gaston Hewes Recreation Center during the public use hours and be responsible for ensuring proper conduct of those using the facility.

2. **Term/Expiration/Termination.** This License shall be for a period of two (2) years beginning August 1, 2021, and running through July 31, 2023. Thereafter, at the discretion of the City and pursuant to vote of the governing authority, the License may be renewed for up to two (2) successive one (1) year terms. Either party may terminate this License Agreement upon ninety (90) days or more written notice to the other party for any reason or no reason. Upon termination of this Agreement by either party for any reason, Licensee shall remove its personal property and contents and surrender the premises to the City in clean, usable, sanitary condition and tenantable condition the same as when it received possession, normal wear and tear excluded. In the event the City is required to make damage repairs or to clean the premises or furnishings upon termination of the License Agreement due to failure of the Licensee to leave the premises or furnishings/equipment in proper condition, City shall be entitled to costs of repairs and/or cleanup from Licensee. Any personal property of Licensee that is left at the Premises after the termination of this Agreement shall, at the option of Licensor, become Licensor's property or be removed from the Premises at the cost of Licensee. Licensee acknowledges and understands that a new governing authority for the City of Gulfport will assume office on July 1, 2021, (and every four years thereafter) and that, on and after that date (and every four years thereafter), this Agreement shall be voidable by the City's governing authority for any or no reason, unless, on or after July 1, 2021, (and every four years thereafter) the governing authority acts to ratify this Agreement. Licensee agrees that this License is subject to any and all existing covenants and deed restrictions as may exist at the time of execution of this License Agreement.

3. License Fee. Licensee shall pay to the City an amount equal to 25% of gross sales on a monthly basis for the first year of this License and 30% of gross sales on a monthly basis every year thereafter. The first payment of the aforementioned License Fee shall be due and owing on the first of the month following the first month of operation of the fitness and training programs contemplated herein. Licensee shall make available to the City for inspection, upon reasonable notice, such financial records as may be required to allow the City to ensure that the License Fee provided for herein is being paid in full. In order to ensure that the fitness training provided for herein is available to a wide spectrum of Gulfport youth, Licensee agrees to provide a minimum of _____ scholarships to those who otherwise would not be able to participate in the fitness training provided by Licensee.

4. Disclosure Requirement. It is understood that Licensee may, from time to time, engage other groups, entities, corporations or other, to provide staffing or other management duties for the fitness and training contemplated herein. Licensee shall provide written disclosure to the City of Gulfport of the identity of the other groups, entities, corporations or other who are engaged to assist with providing such staffing or management duties.

5. Independent Contractor. Licensee shall be providing the service for the City of Gulfport of providing and managing a fitness and training facility, and Licensee's relationship to the City shall be as an independent contractor providing a service. Except as provided elsewhere herein, all equipment, personal property, stock and furnishings necessary to provide the vendor's service shall be provided by the Licensee under this License Agreement to operate from City property according to the terms of this License Agreement. Neither the Licensee, nor its principals, agents or employees shall be employees of the City of Gulfport.

6. Utilities. The Licensee shall be responsible for all utility bills at the premises (including, but not limited to electricity, water, sewer, internet, telephone, cable, security monitoring or other utilities that may be utilized at the premises). The City shall not be responsible for payment of any expenses associated with the operation of the fitness and training contemplated herein.

7. Maintenance/Improvements. Licensee accepts the Premises in its "as is" condition as of August 1, 2021. Licensor shall have no obligation to make any changes to the Premises or improvements located thereon either before Licensee's occupancy or at any time during the term of this License. Licensee shall be responsible for any damage done to the premises or any improvements located thereon or which occurs during Licensee's use of thereof. Licensee shall be responsible for repairs to and maintenance of plumbing, electrical, and landscaping. Licensor shall be responsible for repairs and maintenance to the physical structure existing at the time of this agreement and the heating, ventilation and air conditioning system. Licensee shall maintain the premises, including the grounds, and return the foregoing upon termination of the License in a clean and sanitary condition, and in a good state of repair, normal wear and tear excepted. Licensee shall properly dispose of all garbage and trash, and maintain the exterior in clean condition, and shall notify the City of Gulfport of any apparent structural hazard or dangerous condition existing within or without the premises. Licensee shall supervise the assembly of patrons, and shall not allow more persons on the premises than are allowed by

state and local laws, ordinances, and fire codes, and shall take immediate precaution and security measures to avoid imminent danger to life and health. City shall have the right to inspect the premises at any time.

Any improvements or renovations to the premises during the term of this License shall require plan approval by the City of Gulfport. Any such improvements or renovations, to the extent that the same are not removable fixtures, shall become the property of the City of Gulfport at the termination of the License. Notwithstanding, Licensee shall have the right during the term of the License, to provide such minor installations to the premises as deemed necessary by Licensee in order to operation the premises for its intended use. Such minor installations shall include installation of equipment, trade fixtures and items that do not become common law fixtures, and all of the same shall be removed by Licensee at Licensee's sole expense prior to the expiration of this License. In no event shall Licensee cause any minor installations to be made on any part of the Property that is not a part of the Premises. During the act of installing the minor installations, Licensee shall ensure that its contractors and their subcontractors are licensed by the applicable governmental entities, shall obtain such required permits as applicable and shall carry Commercial General Liability Insurance Coverage in amounts that are otherwise required by this License. Licensee shall be responsible for any damage done to the Premises by Licensee or any employee, agent, contractor or invitee of Licensee relating to such minor installations.

8. Insurance Requirements/Indemnification. (a) General Liability Insurance. Licensee shall keep in force at its expense a policy of general liability insurance, naming the City as co-insured (additional named insured) of combined single limit coverage of not less than \$1,000,000.00 with a company with a rating acceptable to the City, and shall provide a certificate or other proof of coverage to the City. It is understood that under this license, Licensee shall be in full custody and control of the premises, and that it indemnifies and agrees to hold harmless the City from any claims of liability for injury, death, or damages or loss to properties occurring on or as a result of the use of the premises, not otherwise the fault of the City. (b) Contents Insurance. Licensee certifies that it shall own and possess all contents, equipment, furnishings and items of personal property on the premises, and shall make its own insurance arrangements for insurance coverage regarding the same.

Licensee shall indemnify and hold Licensor and every partner, employee, and elected official harmless from any and all liabilities, losses, costs, damages and liabilities, including, without limitation, reasonable attorneys' fees, arising from or in connection with (a) any claims by Licensee on account of any injury, loss, or damage to Licensee's property or to Licensee occurring in, on, or about the Premises; (b) any breach or default by Licensee of any covenant, agreement, term provision or condition of this Agreement; (c) any act of negligence or will full misconduct of Licensee; (d) the conduct of Licensee's business in, or use and occupancy of the Premises. The provisions of this paragraph shall survive the expiration or earlier termination of this Agreement.

9. Evacuation/Loss of Use. (a) Evacuation. In the event that severe weather is expected to impact the City of Gulfport and an evacuation order is issued by the Mayor, City Council, Harbor Master, Harrison County Emergency Operations or Civil Defense Authority or

State or Federal Officials having emergency management powers due to a state of emergency or other threat of peril, Licensee shall be prepared to remove the all movable contents from the premises. Should Licensee fail to remove certain and various items of personal property/contents from the premises, Licensee assumes sole responsibility for those items on the premises owned or in custody of the Licensee which are left on the premises during the severe weather event. (b) Loss of Use. In the event the premises is damaged or placed in such condition as to make the operation of the fitness and training activities impossible or no longer needed by the City, this License Agreement shall terminate.

10. Inspections/Elections. During the term of the License Agreement, Licensee shall allow City officials, its designated employees, agents or law enforcement officials free access to the premises to examine it for all reasonable purposes. As respects local elections, Licensor understands that, from time to time, portions of the premises (the indoor basketball court) are or may be used for the conduct of elections at the local, state and national levels. Licensor will ensure that the said portions of the premises are available to the officials in charge of the election on the day before, the day of and the day after the election in order that such elections may take place. Licensee will also ensure that the officials in charge of the election have access to the building no later than 6:00 AM on the day of the election and access at reasonable times for set up and pick up of the election equipment.

12. Abandonment. In the event Licensee is absent from the premises or fails to render the public vendor services required hereby without good cause for a period of two (2) consecutive months or more, once operations are established, the License to use the premises and privileges of this agreement shall be deemed abandoned and the License Agreement deemed by the City terminated for default, and City shall be entitled to repossession of the premises.

14. Other Licenses/Permits/Taxes. The license granted by this agreement shall not be considered to be a waiver by the City of any required vendors or other retail licenses, permits, or assessable taxes of any kind ordinarily required to operate, or by virtue of the operation of the community gardens in Gulfport. Should this License Agreement result in any taxes, including *ad valorem* taxes, being assessed to Licensee on its operations at the premises by any appropriate and duly authorized taxing authority, Licensee shall be solely responsible for the payment of the same.

15. Default and Non-Waiver of Rights. (a) Default by Licensee. Should any condition, term or obligation of Licensee under this License be in default or breached by Licensee, and if such default or breach shall not be cured within ten (10) days after the City's written notice to Licensee to cure the same, then this Agreement may be declared by the City to be terminated, and Licensee shall surrender immediate possession of the premises to the City, and Licensee shall remain liable for any damages to the premises, or clean up costs required by the City to restore the premises to its original condition, wear and tear excluded. (b) City's rights not waived. Failure on the part of the City to enforce any right under this agreement shall not be deemed to be a waiver of City's right to enforce the provision violated by Licensee, or any future violations thereof. (c) Default by City. For failure of the City to perform any obligation it has under this Agreement, Licensee shall be entitled to declare the Agreement terminated and to surrender the premises to the City, and to seek any legal rights and remedies it may have against

the City for its default. (d) Attorney Fees. Either party required to utilize the services of an attorney to enforce this Agreement against the other party shall be entitled to reasonable attorney fees from the party adjudicated to be at fault.

16. Assignment, Sub-lease/license, and Sub-Contract of Services. Licensee shall not assign or sub-lease/license the premises or any portion thereof, or sub-contract, except as otherwise provided here, the services permitted or required to be provided hereunder, except by written consent of the Governing Authority of the City. Any transfer of ownership or control of the Licensee corporation without disclosure and approval by the Governing Authority shall be understood to be in violation of this provision.

17. Amendments. Any amendment to this License Agreement shall be in writing, executed by the parties and shall take effect only after official approval by the Governing Authority of the City.

18. Severance. If any condition, covenant, clause or part of this Agreement is determined to be legally unenforceable, then it shall be severed from this Agreement and all remaining parts shall continue in full force and effect.

19. Notices. All official notices pursuant to this agreement or otherwise affecting the business operations or rights of the parties shall be written and hand delivered or Mailed by First Class U. S. Registered Mail, postage prepaid to the following:

TO LICENSEE:
Driven Elite, LLC
Need to insert address.

Mail to:
Need to insert address.

TO CITY:
Mayor
City of Gulfport
Hand deliver to City Hall
2309 15th Street
Gulfport, MS 39501

Mail to:
P. O. Box 1780
Gulfport, MS 39502

Copy to the Office of the City Attorney, 2309 15th Street, Gulfport, MS 39501

WITNESS OUR SIGNATURES as duly authorized on the dates hereinafter stated.

CITY OF GULFPORT, MISSISSIPPI

DRIVEN ELITE, LLC

BILLY HEWES, MAYOR

DONALD DRIVER

ATTEST:

ATTEST:

TRAVIS HART, DEPUTY CITY CLERK

SECRETARY

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STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the _____ day of _____, 2021, BILLY HEWES and TRAVIS HART, who acknowledged to me that they are the duly elected Mayor and the duly appointed Deputy City Clerk, respectively, of the City of Gulfport and that they signed, executed and delivered the above and foregoing instrument in writing on the day and date therein mentioned as their free and voluntary act and deed for and in behalf of the City of Gulfport, Mississippi, after first being duly authorized to do so.

NOTARY PUBLIC

My Commission Expires:

(SEAL)

STATE OF MISSISSIPPI
COUNTY OF HARRISON

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the _____ day of _____, 2021, _____ and _____, who acknowledged to me that they are the duly elected _____ and the duly elected Secretary, respectively, of Driven Elite, LLC, and that they signed, executed and delivered the above and foregoing instrument in writing on the day and date therein mentioned as their free and voluntary act and deed for and in behalf of the City of Gulfport, Mississippi, after first being duly authorized to do so.

NOTARY PUBLIC

My Commission Expires:

(SEAL)



There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL APPROVING THREE MONTH EXTENSION TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF GULFPORT AND NORMAN “PAT” POPE, TO AUTHORIZE THE MAYOR TO EXECUTE AMENDMENT NO. 1, AND FOR RELATED PURPOSES

WHEREAS, the City of Gulfport desires to extend, by three months, its Professional Services Agreement with Norman “Pat” Pope, pursuant to which Pope provides the City with Domestic Violence Investigative services; and

WHEREAS, Pope has agreed to extend the existing contract for three months (until September 30, 2021); and

WHEREAS, a proposed Amendment No. 1 to the previous Professional Services Agreement between the City of Gulfport and Norman “Pat” Pope, is attached hereto as Exhibit “A” for your consideration.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the proposed Amendment No. 1 to the Professional Services Agreement between the City of Gulfport and Norman “Pat” Pope be and it is found to be in the best interest of the City of Gulfport and it is hereby approved in the form as attached hereto as Exhibit “A” and the Mayor is hereby authorized to execute the same on behalf of the City of Gulfport.

Section 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

AMENDMENT NO. 1

**to the Professional Services Agreement between
the City of Gulfport and Norman “Pat” Pope (Domestic Violence Investigator)**

This Amendment is attached to, made a part of, and incorporated by reference into that certain Professional Services Agreement which was approved by the Gulfport City Council on June 16, 2020, and executed by the parties thereafter, between the City of Gulfport and Norman “Pat” Pope, to provide domestic violence investigation services. Paragraph 4 of the Professional Services Agreement is here by amended or supplemented as indicated below:

1. The expiration date of the aforementioned Professional Services Agreement is extended for a period of three months from June 30, 2021, to September 30, 2021

This AMENDMENT NO. 1 is hereby made a part of and incorporated into the original Professional Services Agreement, as though originally included therein.

IN WITNESS whereof, the parties hereto have made and executed this Amendment, as of this _____ day of June, 2021.

OWNER
CITY OF GULFPORT

CONTRACTOR
NORMAN “PAT” POPE

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL APPROVING THREE MONTH EXTENSION TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF GULFPORT AND JESSICA URBAN, TO AUTHORIZE THE MAYOR TO EXECUTE AMENDMENT NO. 1, AND FOR RELATED PURPOSES

WHEREAS, the City of Gulfport desires to extend, by three months, its Professional Services Agreement with Jessica Urban, pursuant to which Urban provides the City with Domestic Violence Advocacy services; and

WHEREAS, Urban has agreed to extend the existing contract for three months (until September 30, 2021); and

WHEREAS, a proposed Amendment No. 1 to the previous Professional Services Agreement between the City of Gulfport and Jessica Urban, is attached hereto as Exhibit “A” for your consideration.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the proposed Amendment No. 1 to the Professional Services Agreement between the City of Gulfport and Jessica Urban be and it is found to be in the best interest of the City of Gulfport and it is hereby approved in the form as attached hereto as Exhibit “A” and the Mayor is hereby authorized to execute the same on behalf of the City of Gulfport.

Section 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

AMENDMENT NO. 1

**to the Professional Services Agreement between
the City of Gulfport and Jessica Urban (Domestic Violence Advocate)**

This Amendment is attached to, made a part of, and incorporated by reference into that certain Professional Services Agreement which was approved by the Gulfport City Council on June 16, 2020, and executed by the parties thereafter, between the City of Gulfport and Jessica Urban, to provide domestic violence advocacy services. Paragraph 4 of the Professional Services Agreement is here by amended or supplemented as indicated below:

1. The expiration date of the aforementioned Professional Services Agreement is extended for a period of three months from June 30, 2021, to September 30, 2021

This AMENDMENT NO. 1 is hereby made a part of and incorporated into the original Professional Services Agreement, as though originally included therein.

IN WITNESS whereof, the parties hereto have made and executed this Amendment, as of this _____ day of June, 2021.

OWNER
CITY OF GULFPORT

CONTRACTOR
JESSICA URBAN

1There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
TO APPROVE POLICY OF INSURANCE WITH SIRIUS AMERICA INSURANCE
COMPANY (REUNION HEALTH SERVICES) AS REINSURANCE CARRIER AND TO
AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY
OF GULFPORT**

WHEREAS, among other duties associated with serving as the City’s employee benefit broker, Brent Byrd/Bancorpsouth Insurance Services Inc. has solicited bids from entities to provide reinsurance to the City of Gulfport for the City’s health benefit plan for the period beginning June 1, 2021; and ending May 31, 2022.

WHEREAS, quotes were received from three (3) carriers to provide the required reinsurance coverages; and

WHEREAS, as more fully set forth in the memorandum from Human Resources Manager Tony Alves, which is attached hereto as Exhibit “A”, Brent Byrd recommends and the City’s Human Resources Manager and Benefits Administrator recommend that Reunion Health Services, Inc., be contracted with as the City’s reinsurance carrier; and

WHEREAS, certain writings and/or written documents are required to effectuate the selection of Reunion Health Services, Inc., as the reinsurance carrier for the City’s employee benefit program for a period to begin June 1, 2022; and

WHEREAS, the proposed APPLICATION FOR STOP LOSS INSURANCE with Reunion Health Services, Inc., which is attached hereto as Exhibit “B”, has been reviewed by the City’s Legal Department.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the Mayor and City Council hereby officially approve the APPLICATION FOR STOP LOSS INSURANCE with Reunion Health Services, Inc., which is attached hereto as Exhibit “B” respectively, and do hereby authorize the Mayor to sign and execute the same on behalf of the City of Gulfport, Mississippi.

SECTION 3. That the Mayor, City Attorney’s Office, Human Resources Office and/or other City employees and/or offices and/or departments are hereby authorized to take any and all steps (including, without limitation, the issuance of special checks and the execution and submission of applications) as may be required to bring into effect the aforementioned and approved agreement on or before June 1, 2022.

SECTION 4. That this resolution shall be spread upon the Minutes of the Gulfport City Council, and shall be in full force and effect according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution submitted to and approved by the Mayor, this the
_____ day of _____, 2021.

MAYOR



MEMORANDUM

TO: Mayor Billy Hewes
Dr. John Kelly, Chief Administrative Officer
City Council Members

FROM: Tony Alves, Human Resources Manager

REGARDING: Reinsurance Recommendation

DATE: **June 15, 2021**

The contract period for stop-loss coverage runs from June 1 through May 31.

Our Broker, Brent Byrd, started marketing reinsurance coverage for competitive quotes in April of 2021.

The renewal quotes for this coverage were received in late April as final negotiations were completed earlier that day. Listed below are quotes received, along with the recommendation.

Quote responses were as follows:

Reunion Health Services (current carrier)
ECU
Amwins

This year, quotes were received from Three (3) reinsurance companies, including our current reinsurance carrier, Reunion Health Services.

Recommendation

Based upon the aforementioned information, it is the recommendation of our broker, the HR Manager, and Benefits Administrator that the City retains Reunion Health Services for the Stop Loss insurance.

Furthermore, based on the last 3 years' claim analysis, it is also recommended that the City utilizes the \$160,000 stop-loss coverage amount. Additionally, this quote includes a \$250,000 / \$350,000 LASER

SIRIUS AMERICA INSURANCE COMPANY
One Liberty Plaza
New York, New York 10006-1404

APPLICATION AND POLICY SCHEDULE FOR GROUP EXCESS LOSS INSURANCE

Part I Proposed Policyholder

a. Full Legal Name of Proposed Policyholder

City of Gulfport, MS

b. Address and TIN

1410 24th Avenue

Gulfport, MS 39501

64-6000413

Tax Identification Number

c. Name and Title of Contact Person _____

d. Proposed Policyholder is 9111: Executive Offices

Please describe type of entity or type of business that will own policy

e. Requested Effective Date 06/01/2021

Policy will become effective on the Requested Effective Date only if (a) all required information is provided and (b) Sirius has received the initial premium on or before that date. The Policy Term will end one year after its effective date unless otherwise requested and agreed to by Us.

f. Eligible Persons Under Your Plan to be Covered Under This Policy?

Please check all that apply

- ☒ Retired Employees ☒ Former Employees Continuing Coverage under COBRA or other continuation provisions of the Plan
- ☒ Disabled Employees ☒ Employees not Actively at Work on their Effective Dates
- ☐ Other - please describe _____

g. Minimum enrollment ☐ _____ Covered Units, or ☒ 95% Initial Enrollment

Part II Plan of Insurance and Premium Calculation

Please check all coverages and options for which You are applying

a. ☒ Specific Excess Loss Coverage

i. Include coverage for: ☒ Medical Plan ☒ Prescription Drug Plan

ii. Specific Deductible Amount Per Covered Person \$160,000

iii. Aggregating Specific Deductible \$ N/A

Fixed dollar amount or, if greater, amount x number of Covered Persons

iv. Specific Lifetime Maximum Per Covered Person \$Unlimited

v. Specific Benefit Period maximum reimbursement per Covered Person \$Unlimited

vi. Specific Reimbursement Percentage 100%

vii. Contract Basis - Benefit Period includes reimbursement for Covered Expenses

Incurred from 06/01/2020 through 05/31/2022
and Paid from 06/01/2021 through 05/31/2022

viii. Reimbursement for Covered Expenses Incurred before the Effective Date will be limited to \$ N/A per Covered Person; \$ N/A in total.

ix. Monthly Premium Rates - per		
Covered Unit	Premium Rate	Number Covered
Single	\$54.37	235
Family	\$131.39	235

b. o Aggregate Excess Loss Coverage

- i. Include coverage for:
 - o Medical Plan
 - o Dental Plan
 - o Prescription Drug Plan
 - o Vision Plan
- ii. Individual Claim Limit \$ N/A
- iii. Maximum Aggregate Reimbursement \$ N/A
- iv. Aggregate Reimbursement Percentage N/A %
- v. Contract Basis - Benefit Period includes reimbursements for Covered Expenses
 Incurred from N/A through N/A
 and Paid from N/A through N/A
- vi. Reimbursement for Covered Expenses Incurred before the Effective Date will be limited to
 - o \$ N/A per Covered Person;
 - o \$ N/A in total.
- vii. Monthly Aggregate Factors and Premium Rates

Covered Unit	Factor	No. Covered	Premium Rate
N/A			

- viii. Minimum Aggregate Attachment Point \$ N/A

c. Additional Options

- i. Terminal Liability Option included ☐ excluded ☒
When this Option is in effect, Monthly Aggregate Factors shown above and applicable to the full Policy Term are modified to:

Monthly Aggregate Factors

Covered Unit	Factor	PEPM Cost
--------------	--------	-----------

- ii. Aggregate Accommodation Option included ☐ excluded ☒
Advance Threshold \$_____ PEPM Cost \$_____
iii. Specific Advance Reimbursement Option included ☐ excluded ☒
Minimum Advance Reimbursement \$_____

- d. Special Limitations** *Please list (a) any special Specific Deductibles or other limitations applicable to individuals for whom information was included on the Disclosure Statement, identifying the deductible amount, limitation and name of individual to which it applies, and (b) any Special Limitations and conditions applicable to the Policy applied for.*

None.

Part III Administrative Information

- a. **Your Third Party Administrator (TPA) is** Select Administrative Services
14110 Airport Road, Suite 100, Gulport, MS 39503
- b. **Your Agent of Record is** Rea Montjoy
- c. **Your Initial Premium Deposit \$** _____
Amount submitted with this application

Part IV Acknowledgements and Signatures

- a. **Plan Provisions** Applicant attests that the Plan Document provided to Us includes at least the following provisions:
- i. **Employees** – definition, including minimum qualifying hours worked, eligibility, effective date and HIPAA eligibility date provisions;
 - ii. **Dependents** – definition, including all age requirements, eligibility and effective date provisions;
 - iii. **Termination** – when benefits and eligibility cease, any continuation/extension of coverage provisions for leave, layoff or disability, including all applicable state and federal (COBRA) continuation requirements;
 - iv. **Transplants** – Covered Person and non-Covered Person donor benefits, recipient benefits, including any covered transportation, lodging and companion charges; and
 - v. **Exclusions** – including any expenses resulting from riot or revolt, and war, whether declared or not; any charges resulting from occupational accidents or illnesses; or Alternative Treatments except when Medically Necessary and cost-effective compared to standard treatments.
- b. **Applicant's Acknowledgement** I, the applicant, declare, to the best of my knowledge and belief, that (i) applicant is entitled under applicable law to provide self-funded health benefits to its employees and (ii) all statements and answers in this application are true and complete. I understand and agree that (i) this Application and Policy Schedule will form part of any policy issued, (ii) no information given to or acquired by any representative of Sirius will bind it, unless it is in writing on this application, (iii) no waiver or modification will bind the Company unless it is in writing and is signed by an authorized representative of Sirius, (iv) Our receipt and deposit of Your initial premium does not constitute Our acceptance of liability, (v.) if You or Your TPA have misrepresented or concealed any material fact or circumstance in, including any failure to disclosure all information required, We may rescind any policy issued; and (vi) only those persons eligible under Your Plan and the terms of an issued policy will be included.
- c. **Fraud Warning** Any person who, knowingly and with intent to injure, defraud or deceive an insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information may be guilty of insurance fraud.

Dated at _____ on the _____ day of, _____ 2021

Signed for the Proposed Policyholder

Signed by Licensed Agent

Title

Rea Montjoy
Please Print Agent Name

Agent License Number and Issuing State

PAYER ACCESS AGREEMENT

THIS PAYER ACCESS AGREEMENT ("Payer Access Agreement") is entered into as of 6/1/2021 ("Effective Date") between OptumHealth Care Solutions, LLC and its affiliates performing under this Payer Access Agreement, having offices at 11000 Optum Circle, Eden Prairie, MN 55344 ("Optum") and City of Gulfport, MS, having offices at 1410 24th Avenue, Gulfport, MS 39501 ("Payer") pursuant to the Distributor Agreement between **Reunion Health Services, Inc** ("Distributor") and Optum dated October 15, 2020 ("Distributor Agreement").

1. Payer has sole responsibility for verifying member benefits or eligibility for benefits coverage under a plan, and for any plan coverage dispute that may arise with enrollees and dependents ("Covered Persons") before providers begin rendering services to that Covered Person. Any providers providing services pursuant to this Payer Access Agreement shall be deemed to be a "Provider".

2. Payer will be entitled to receive the favorable pricing that Optum has with Providers and Payer will pay such Providers for Services (as such term is defined in Schedule A) in accordance with the terms of the agreements Optum has negotiated with Providers (each, a "Provider Agreement"). Payer shall pay Providers for all Services rendered to Covered Persons in the amounts and within the time-frames provided in the applicable Provider Agreements in effect as to the Services rendered, subject to the terms of the applicable plan documents. Payer shall comply with all payment terms of the applicable Provider Agreement, which shall be made available to Payer on www.myOptumcomplexmedical.com/client or other such URL designated by Optum. Payers with managed Medicaid benefit and Medicare Advantage plans that access Providers must comply with all rates and terms of the applicable Provider Agreement and such Provider Agreement terms and rates will govern and control over any conflicting terms or rate of Payer. Provider Agreement payment terms shall be enforceable directly by the respective Provider against Payer. The obligation to pay for healthcare services rendered by any Providers shall be solely that of Payer. Optum is not responsible, under any circumstances, and Payer shall indemnify Optum for any claim brought by a Covered Person, for the payment of any expenses incurred by a Covered Person in the course of his or her treatment, or for coverage determinations or determinations regarding eligibility, benefits, benefit limitations, and exclusions. Optum reserves the right to terminate Payer's access to any particular Provider Agreement, upon request of the applicable Provider and upon thirty (30) days' prior written notice if Payer has consistently failed to abide by the terms and conditions of that Provider Agreement.

3. Payer shall also pay Optum for the Services in accordance with this Section 3 and Schedule A – Services and Fees. Each party shall be responsible for all taxes, charges, surcharges, fees or assessments, if any, due to be paid by it in connection with its performance of this Payer Access Agreement. Unless specified otherwise, all fees due Optum are payable by Payer within thirty (30) days of the date of invoice. Past-due fees are subject to a surcharge of no greater than 2% per month of the outstanding past due balance. Optum's fees are subject to change at any time upon sixty (60) days' prior written notice to Payer. Subsequent to Payer's receipt of a fee adjustment from Distributor hereunder, such fee adjustment shall be deemed accepted by Payer if: (a) not expressly rejected by Payer providing written notice to Optum within thirty (30) days of receipt; or (b) Payer continues to access the Services.

4. For the term of this Payer Access Agreement and for two (2) years thereafter, Payer shall not contract directly with any Provider for services comparable to Network Services (as such services are defined in Schedule A). Payer may maintain any agreements with Providers for services comparable to Network Services that pre-date the date of Payer's authorized signature on this Payer Access Agreement, and Payer may contract directly with Providers for services other than those explicitly listed as Network Services. In no event shall Payer contract with any provider using the same methodology as Optum uses with Providers as such methodology is made available to Payer on www.myOptumcomplexmedical.com/client. This Section shall survive termination of the Payer Access Agreement.

5. Except as otherwise stated in section 4, when Payer is accessing a Centers of Excellence, Payer shall exclusively use Optum's Provider Agreements for transplant programs at that center that are included in Network Services, and not the services offered by a third party for those services that are included under Network Services (Schedule A). This provision does not apply to any services not explicitly listed as Network Services

6. To the extent that, in performing the Services, Optum is deemed a Business Associate (as defined under HIPAA) of Payer, Optum shall perform the functions of a Business Associate in accordance with Schedule B - Business Associate Addendum.

7. Except as otherwise provided herein, each party shall protect and shall not use or disclose the other's proprietary

information including but not limited to trade secrets, customer lists, patented, trademarked, trade-named, service-marked, logotypes, copyrighted material, confidential business information, or other property belonging to it or to a third party to whom it has an obligation of confidentiality ("Confidential Information"). The parties shall use Confidential Information only as expressly permitted by this Payer Access Agreement or as otherwise permitted in writing. The parties shall take at least those precautions to protect the other's Confidential Information as it takes to protect its own similar information. Such information shall not be disclosed to third parties without the express written consent of the party to whom the information belongs. A party may disclose Confidential Information if required by law, legal process, or court order, in which case the disclosing party shall notify the other sufficiently in advance of the disclosure, as allowed by law, to permit intervention at its option. Notwithstanding the foregoing, respecting www.myOptumcomplexmedical.com/client and any of its contents, and any other network provider or provider Payer Access Agreement information Optum discloses to Payer, Payer may re-disclose such information to an agent or administrator of Payer, so long as such agent or administrator has agreed to maintain the confidentiality the information in the same manner as required of Payer herein. Each party shall retain sole ownership of its Confidential Information. Payer authorizes Optum to disclose Payer information, including cost analysis reports and data regarding Covered Persons, to Distributor, provided that the parties shall use and disclose individually identifiable health information according to the terms of the Business Associate Addendum. The obligations stated in this section survive termination of this Payer Access Agreement for so long either party has access to the other's Confidential Information.

8. The parties shall each indemnify and hold the other harmless against any and all losses, liabilities, penalties, fines, costs, damages, and expenses the other incurs, including reasonable attorneys' fees ("Damages"), which arise out of the indemnifying party's: (a) breach of this Payer Access Agreement; and (b) negligence or willful misconduct.

9. Payer acknowledges that Optum will not be deemed or understood to be an ERISA plan administrator or fiduciary, and that Optum has no responsibility of any kind for: (a) medical outcomes or the quality or competence of any physician, facility, or provider rendering service; (b) payment of any medical, hospital, or other bills resulting from any medical or surgical treatment or confinement; and (c) interpretation of any benefit plan contract concerning coverage or denial of benefits.

10. This Payer Access Agreement will terminate: (a) upon termination of Optum's Services Agreement with Distributor; or (b) upon termination of Payer's agreement with Distributor; or (c) upon thirty (30) days written notice by Payer to Optum; or (d) upon thirty (30) days written notice by Optum to Payer; or (e) immediately, upon written notice of material breach by either party. Payer's violation of section 4 and/or 5 shall constitute a material breach of this Payer Access Agreement. Termination of this Payer Access Agreement shall not affect Payer's liability for any obligations incurred by Payer before the effective termination date, and Payer shall continue to be responsible for payments to Providers according to the applicable Provider Agreement for all Provider services rendered to Covered Persons before termination. Optum shall provide Services until the expiration of the termination notice period. If this Payer Access Agreement, or a Provider Agreement terminates after a Covered Person has begun to receive health care services from a Provider, the Provider shall, at the Payer's written request to Optum, continue to provide care and treatment to such Covered Person according to this Payer Access Agreement until such care and treatment is completed; provided that: (i) all terms and conditions stated in this Payer Access Agreement shall apply to such continued services specifically including, without limitation, provisions requiring that Payer pay Provider (or former Provider as the case may be) for services rendered; and (ii) all service fees due Optum are paid. This Section shall survive termination of the Payer Access Agreement.

11. Payer and Optum both acknowledge and agree that Covered Persons' treating physician(s) and other health care providers, including but not limited to Providers, shall be solely responsible to provide treatment and/or services to Covered Persons and to make all decisions related to patient care and shall exercise their independent medical judgment as to all such matters. Nothing in this Payer Access Agreement shall be deemed to create any rights of Optum, Payer, or any other person or entity to intervene in any manner with or otherwise interfere with the independent medical judgment of Covered Persons' health care providers with regard to treatment or utilization issues, nor shall it render Optum, Payer, or any other person or entity responsible for the method or means by which any health care provider renders treatment or service to a Covered Person.

12. The parties are independent contractors. Nothing in this Payer Access Agreement or otherwise shall be construed or deemed to create any other relationship, including one of employment, partnership, agency, or joint venture. This Payer Access Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The parties will each perform their obligations hereunder in compliance with all applicable laws, statutes, and regulations. Payer shall comply, and ensure the plan complies with all applicable laws and regulations. Neither party may assign any of its rights and responsibilities under this Payer Access Agreement to any person or entity without the prior written consent of the other party, which shall not be unreasonably withheld. Payer acknowledges that assignment by Optum of all or any of its

rights and responsibilities under this Payer Access Agreement to an affiliate shall not require Payer's prior written consent.

13. This Payer Access Agreement constitutes the entire agreement between the parties in regard to its subject matter and may be amended only by a written amendment executed by both parties. This Payer Access Agreement replaces any prior written or oral communications or understandings between Optum and Payer relating to the subject matter of this Payer Access Agreement. Each schedule attached to this Payer Access Agreement is incorporated into and made a part of the Payer Access Agreement by reference. Any reference to "Payer Access Agreement" shall necessarily constitute a reference to all of the schedules attached.

By signing below, Payer agrees to the terms and conditions of this Payer Access Agreement.

PAYER INFORMATION

Payer Name: City of Gulfport, MS

Payer Signature: _____

Address: 1410 24th Avenue

City: Gulfport

State: MS Zip Code 39501

NOTICES

Distributor Name: Reunion Health Services, Inc

Distributor's Fax Number: 601-956-7177

Payer Telephone: _____

Payer Contact Name: _____

Number of Covered Persons: 470

Internal Control No. (DST Parent Contract No.): 00627598.0

TO ACTIVATE Optum SERVICES, RETURN THE ENTIRE PAYER ACCESS AGREEMENT COMPLETED AND SIGNED, VIA FAX TO BOTH Optum AT 877-897-5338 AND DISTRIBUTOR AT FAX NUMBER INDICATED ABOVE.

**SCHEDULE A
SERVICES AND FEES**

I. Fees. All fees for the Optum Services provided under this Payer Access Agreement shall be as set forth in this Schedule A. Optum may adjust any Service fees herein upon receiving notice that Payer's customer relationship with Distributor has terminated or, at any time, by giving written notice to Payer at least sixty (60) days prior to the effective date of the fee adjustment. Capitalized terms not otherwise defined in the Payer Access Agreement are as defined in this Schedule A.

Service	Fee Schedule	
Network Services		
Transplant Participating Provider Network Services	Payer shall pay Optum an administrative fee based upon the transplant type as follows:	
	Type of Transplant/Procedure	Administrative Fee
	Bone Marrow	
	Autologous	
	Less than 11 Days	\$5,000
	11 or more Days – breast cancer	\$10,000
	11 or more Days – all other diagnoses	\$20,000
	Allogeneic-related/unrelated	\$20,000
	Non-Myeloablative BMT (mini)	\$5,000
	Tandem BMT	
	Auto/Auto	\$10,000
	Auto/Allo R Mini	\$20,000
	Auto/Allo U Mini	\$20,000
	Heart, Lung, Heart/Lung	\$10,000
	Ventricular Assist Devices (VAD) only – Bridge to Transplant (Excludes Heart Transplant)	10% of savings, capped at \$10,000***
	Ventricular Assist Devices (VAD) only – Destination Therapy (VAD Implant + Post-Implant Services for 1 year)	10% of savings, capped at \$10,000***
	Ventricular Assist Devices (VAD) only – Destination Therapy (Post-Implant Services only)	10% of savings, capped at \$10,000 per year***
	Double Lung, Multi-Organ*	\$20,000
	Intestinal, Liver, Intestinal/Liver, Intestinal/Small Bowel	\$20,000
	Kidney	\$3,500
	Pancreas, Kidney/Pancreas, Islet Cell-Auto Pancreas	\$7,500
	Optum shall issue an invoice for the administrative fee upon receiving notice of completion of the approved VAD implant or transplant. If an additional transplant is performed to replace the initial transplant, an additional fee equal to 50% of the original fee shall be charged. If a Covered Person receives transplant care, but no transplant is performed,** the administrative fee shall be 35% of the difference between charges per the applicable Provider Agreement and the Participating Provider's usual charges for the same services, not to exceed the fee for the corresponding transplant set forth in the table above. Optum shall issue an invoice upon termination of transplant care.*Except for those multi-organ transplants already listed on the Fee Schedule such as kidney/pancreas**Case referred to as "Early Term". Examples include (1) cases in which Covered Person is not accepted into Participating Provider's transplant or VAD program; (2) cases in which the Covered Person dies prior to transplant or VAD implant; or (3) cases in which Covered Person's coverage ends prior to transplant or VAD implant.***Fee will be invoiced monthly.	

Transplant Extended Provider Network Services(Transplant Access Program (TAP) - Percent of Savings)	Payer shall pay Optum an administrative fee equal to 15% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services, not to exceed the fee for the corresponding transplant under Transplant Participating Provider Network Services as above. Optum shall issue invoices monthly for each month in which claims are repriced.
Extra Contractual Services	Payer shall pay Optum an administrative fee equal to 15% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services, not to exceed the fee for the corresponding transplant under Transplant Participating Provider Network Services as above. Optum shall issue invoices monthly for each month in which claims are repriced. Please note that this pricing applies to cases that go to transplant as well as cases in which the Covered Person receives transplant care but no transplant is performed (i.e. Early Term cases).
Cellular Therapy Participating Provider Network Services	For Chimeric Antigen Receptor T-Cell Therapy (CAR-T), Payer shall pay Optum an administrative fee equal to 15% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services, not to exceed \$20,000 per CAR-T Case as defined in the written agreement entered into between Optum and Provider applicable to the Covered Person. Optum shall issue invoices monthly for each month in which claims are repriced. Please note that this pricing applies to cases that receive CAR-T Therapy as well as cases in which the Covered Person receives care and no cellular therapy infusion occurs (i.e. Early Term cases).
Cancer Resource Services	Payer shall pay Optum an administrative fee equal to 25% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services. Optum shall issue invoices monthly for each month in which claims are repriced.
Congenital Heart Disease Resource Services	Payer shall pay Optum an administrative fee equal to 15% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services, not to exceed \$10,000. Optum shall issue invoices monthly for each month in which claims are repriced.
Kidney Resource Services - ESRD Network Access	Payer shall pay Optum an administrative fee equal to 15% of savings, calculated as the difference between charges per the applicable Provider Agreement and the Provider's usual charges for the same services. The monthly administrative fee will be capped at \$4,500 per Covered Person per calendar month for each Covered Person who receives one or more sessions during the month. Optum shall issue invoices monthly for each month in which claims are repriced.
Specialized Physician Review Service	
Specialized Physician Review Services	For solid organ transplants, bone marrow/stem cell transplants, congenital heart disease procedures, and other procedures and disease states, Payer shall pay Optum an administrative fee equal to \$1,295 for a Comprehensive Review from a single reviewer, or \$1,995 from three reviewers. For Basic Review, Payer shall pay Optum an administrative fee equal to \$495 for a single review or \$1,295 from three reviewers. For an Expedited Review, Payer shall pay Optum an additional fee of \$200 for each physician reviewer.

SCHEDULE B BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("BAA") is incorporated into and made part of the Payer Access Agreement ("Agreement") by and between **OptumHealth Care Solutions, LLC** on behalf of itself and its Affiliates ("Business Associate") and Payer ("Covered Entity"), that involve the use or disclosure of PHI (as defined below). The parties agree as follows:

1. DEFINITIONS

1.1 All capitalized terms used in this BAA not otherwise defined herein have the meanings established for purposes of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations, as amended and supplemented (collectively, "HIPAA").

1.2 "Breach" means the acquisition, access, use or disclosure of PHI in a manner not permitted by the Privacy Rule that compromises the security or privacy of the PHI, subject to the exclusions in 45 C.F.R. § 164.402.

1.3 "PHI" means Protected Health Information, as defined in 45 C.F.R. § 160.103, and is limited to the Protected Health Information received from, or received, created, maintained or transmitted on behalf of, Covered Entity.

1.4 "Privacy Rule" means the federal privacy regulations, and "Security Rule" means the federal security regulations, as amended, issued pursuant to HIPAA and codified at 45 C.F.R. Parts 160 and 164 (Subparts A, C & E).

1.5 "Services" means the services provided by Business Associate to Covered Entity to the extent they involve the receipt, creation, maintenance, transmission, use or disclosure of PHI.

2. RESPONSIBILITIES OF BUSINESS ASSOCIATE.

With regard to its use and/or disclosure of PHI, Business Associate agrees to:

2.1 not use and/or further disclose PHI except as necessary to provide the Services, as permitted or required by this BAA and in compliance with the applicable requirements of 45 C.F.R. § 164.504(e), or as Required by Law; provided that, to the extent Business Associate is to carry out Covered Entity's obligations under the Privacy Rule, Business Associate will comply with the requirements of the Privacy Rule that apply

to Covered Entity in the performance of those obligations.

2.2 implement and use appropriate administrative, physical and technical safeguards and comply with applicable Security Rule requirements with respect to ePHI, to prevent use or disclosure of PHI other than as provided for by this BAA.

2.3 without unreasonable delay, report to Covered Entity (i) any use or disclosure of PHI not provided for in this BAA and/or (ii) any Security Incident of which Business Associate becomes aware in accordance with 45 C.F.R. § 164.314(a)(2)(i)(C). For the purposes of reporting under this BAA, a reportable "Security Incident" shall not include unsuccessful or inconsequential incidents that do not represent a material threat to confidentiality, integrity or availability of PHI (such as scans, pings, or unsuccessful attempts to penetrate computer networks).

2.4 report to Covered Entity within ten business days: (i) any Breach of Unsecured PHI of which it becomes aware in accordance with 45 C.F.R. § 164.504(e)(2)(ii)(C). Business Associate shall provide to Covered Entity a description of the Breach and a list of Individuals affected (unless Covered Entity is a plan sponsor ineligible to receive PHI). Business Associate shall provide required notifications to Individuals and the Media and Secretary, where appropriate, in accordance with the Privacy Rule and with Covered Entity's approval of the notification text. Business Associate shall pay for the reasonable and actual costs associated with those notifications and with credit monitoring, if appropriate.

2.5 in accordance with 45 C.F.R. § 164.502(e)(1)(ii) and 45 C.F.R. § 164.308(b)(2), ensure that any subcontractors of Business Associate that create, receive, maintain or transmit PHI on behalf of Business Associate agree, in writing, to the same restrictions on the use and/or disclosure of PHI that apply to Business Associate with respect to that PHI, including complying with the applicable Security Rule requirements with respect to ePHI.

2.6 make available its internal practices, books and records relating to the use and disclosure of PHI to the Secretary for purposes of determining Covered Entity's compliance with the Privacy Rule, in accordance with 45 C.F.R. § 164.504(e)(2)(ii)(I).

2.7 within ten business days after receiving a written request from Covered Entity or an Individual, make available to Covered Entity or an Individual information necessary for an accounting of disclosures of PHI about an Individual, in accordance with 45 C.F.R. § 164.528.

2.8 provide access to Covered Entity or an Individual, within ten business days after receiving a written request from Covered Entity or an Individual, to PHI in a Designated Record Set about an Individual, sufficient for compliance with 45 C.F.R. § 164.524.

2.9 to the extent that the PHI in Business Associate's possession constitutes a Designated Record Set, make available, within ten business days after a written request by Covered Entity or an Individual, PHI for amendment and incorporate any amendments to the PHI as requested in accordance with 45 C.F.R. § 164.526.

3. RESPONSIBILITIES OF COVERED ENTITY.

Covered Entity:

3.1 shall identify the records it furnishes to Business Associate that it considers to be PHI for purposes of the Agreement, and provide to Business Associate only the minimum PHI necessary to accomplish the Services.

3.2 in the event that the Covered Entity honors a request to restrict the use or disclosure of PHI pursuant to 45 C.F.R. § 164.522(a) or makes revisions to its notice of privacy practices of Covered Entity in accordance with 45 C.F.R. § 164.520 that increase the limitations on uses or disclosures of PHI or agrees to a request by an Individual for confidential communications under 45 C.F.R. § 164.522(b), Covered Entity agrees not to provide Business Associate any PHI that is subject to any of those restrictions or limitations, unless Covered Entity notifies Business Associate of the restriction or limitation and Business Associate agrees in writing to honor the restriction or limitation.

3.3 shall be responsible for using administrative, physical and technical safeguards to maintain and ensure the confidentiality, privacy and security of PHI transmitted to Business Associate pursuant to the Agreement, in accordance with the requirements of HIPAA.

3.4 shall obtain any consent or authorization that may be required by applicable federal or state laws prior to furnishing Business Associate the PHI for use and disclosure in accordance with this BAA.

3.5 if Covered Entity is an employer sponsored health plan, Covered Entity represents that to the extent applicable, it has ensured and has received certification from the applicable Plan Sponsor that the Plan Sponsor has taken the appropriate steps in accordance with 45 C.F.R. § 164.504(f) and 45 C.F.R. § 164.314(b) to enable Business Associate on behalf of Covered Entity to disclose PHI to Plan Sponsor, including but not limited to amending its plan documents to incorporate the requirements set forth in 45 C.F.R. § 164.504(f)(2) and 45 C.F.R. § 164.314(b). Covered Entity shall ensure that only employees authorized under 45 C.F.R. § 164.504(f) shall have access to the PHI disclosed by Business Associate to Plan Sponsor.

4. PERMITTED USES AND DISCLOSURES OF PHI.

Business Associate may:

4.1 use and disclose PHI as necessary to provide the Services to Covered Entity.

4.2 use and disclose PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate, provided that any disclosures are Required by Law or any third party to which Business Associate discloses PHI provides written assurances that: (i) the information will be held confidentially and used or further disclosed only for the purpose for which it was disclosed to the third party or as Required by Law; and (ii) the third party promptly will notify Business Associate of any instances of which it becomes aware in which the confidentiality of the information has been breached, in accordance with 45 C.F.R. § 164.504(e)(4).

4.3 De-identify any PHI received or created by Business Associate under this BAA in accordance with the Privacy Rule.

4.4 provide Data Aggregation services relating to the Health Care Operations of the Covered Entity in accordance with the Privacy Rule.

4.5 use PHI for Research projects conducted by Business Associate, its Affiliates or third parties, in a manner permitted by the Privacy Rule, by obtaining documentation of individual authorizations, an Institutional Review Board, or a privacy board waiver that meets the requirements of 45 C.F.R. § 164.512(i)(1), and providing Covered Entity with copies of such authorizations or waivers upon request.

4.6 make PHI available for reviews preparatory to Research in accordance with the Privacy Rule at 45 C.F.R. § 164.512(i)(1)(ii).

4.7 use the PHI to create a Limited Data Set ("LDS") and use or disclose the LDS for the health care operations of the Covered Entity or for Research or Public Health purposes as provided in the Privacy Rule.

5. TERMINATION

5.1 Covered Entity may terminate this BAA and the Agreement if Business Associate materially breaches this BAA, Covered Entity provides written notice of the breach to Business Associate, and Business Associate fails to cure the breach within the reasonable time period set by Covered Entity.

5.2 Within thirty (30) days after the expiration or termination for any reason of the Agreement and/or this BAA, Business Associate shall return or destroy all PHI, if feasible to do so, including all PHI in possession of Business Associate's subcontractors. In the event that return or destruction of the PHI is not feasible, Business Associate may retain the PHI subject to this Section 5.2. Business Associate shall extend any and all protections, limitations and restrictions contained in this BAA to Business Associate's use and/or disclosure of any PHI retained after the expiration or termination of the Agreement and/or this BAA, and shall limit any further uses and/or disclosures solely to the purposes that make return or destruction of the PHI infeasible.

6. MISCELLANEOUS.

The terms of this BAA shall be construed to allow Covered Entity and Business Associate to comply with HIPAA. Nothing in this Addendum shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever. Sections 4 and 5.2 shall survive the expiration or termination of this BAA for any reason.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
TO ACCEPT A UNITED STATES DEPARTMENT OF LABOR WORKFORCE
INNOVATION & OPPORTUNITY ACT GRANT FROM AND THROUGH THE
SOUTHERN MISSISSIPPI PLANNING & DEVELOPMENT DISTRICT, TO
AUTHORIZE THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED
TO ACCEPT SAID GRANT, AND FOR RELATED PURPOSES**

WHEREAS, the Gulfport Fire Department applied for funding from the United States Department of Labor Workforce Innovation & Opportunity Act Grant program which is administered by the Southern Mississippi Planning & Development District to fund a fire fighter training program designed to meet the uniform minimum training standards stated in Mississippi Code Section 45-11-203 and to meet or exceed the minimum standards of the National Fire Protection Association Fire Fighter Professional Qualification Standards 1001-I-II; and

WHEREAS, having applied for the said grant, the Fire Department has been advised that the grant has been awarded in the total amount of \$125,311.00; and

WHEREAS, the proposed Grant documents are attached hereto for review and consideration as Exhibit "A" hereto.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the Grant Documents attached hereto as Exhibit "A" be, and the same are hereby, approved, and the Mayor is, hereby authorized to execute and deliver the same, as well as any other documents as may be required to effectuate the acceptance of the grant, on behalf of the City of Gulfport.

SECTION 3. That this Resolution shall be in effect immediately upon its passage and enactment according to law, and shall be spread upon the minutes of the Gulfport City Council.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution submitted to and approved by the Mayor, this the _____ day of _____, 2021.

MAYOR

SOUTHERN MISSISSIPPI PLANNING & DEVELOPMENT DISTRICT

10441 Corporate Drive, Suite 1. Gulfport, Mississippi 39503

WORKFORCE INNOVATION & OPPORTUNITY ACT SUBRECIPIENT SIGNATURE SHEET**1. SUBRECIPIENT Name, Address, and Telephone:**

City of Gulfport (COG)
(Gulfport Fire Department)
P.O. Box 1780
Gulfport, MS 39501
(228) 868-5950

1.a. Contact Person, Email & Telephone:

Chief Mike Beyerstedt
P.O. Box 1780
Gulfport, MS 395021
(228) 868-5950
Cc: City Attorney's Office

2. CFDA Number: 17-258 & 17-278**3. Subaward Identifier: 070078852**

Fire Fighter Course

4. Verified Debarment List: Y**5. Period of Performance:**

Start Date: 06/20/2021 End Date: 06/30/2022

6. Subaward Type (select one):☒ Original☐ Modification**7. FAIN: AA-34777-20-55-A-28 DOL/ETA**

Federal Award Date: November 3, 2020

8. Indirect Rate: N/A**9. Subaward #21-3520-32-569****Non-Federal**

CFDA#	Funds Amount	Federal Funds Description	Federal Award Amount	Subrecipient Award Amount	PROGRAM YEAR
17-258		Adult Funds	\$2,955,923.00	\$62,656.00	2020
17-278		Dislocated Worker Funds	\$2,919,556.00	\$62,655.00	2020
	\$125,312.00				
Total Award			\$5,875,479.00	\$125,311.00	2020

10. The Subrecipient agrees to operate the program outlined in this subaward in accordance with all provisions of this subaward as included herein. The following sections are attached and incorporated into this subaward:

Signature Sheet, Statement of Activities, Budget Summary, General Terms and Conditions, and Attachments.

11. Reviewed for Approval for Southern Mississippi Planning & Development District, Fiscal Agent for Twin Districts Workforce Development Area:

Signature

Date

Name: Allison B. Hawkins

Title: Economic Workforce Development Director

12. Approved for Southern Mississippi Planning & Development District, Fiscal Agent for Twin Districts Workforce Development Area:

Signature

Date

Name: Leonard Bentz

Title: Executive Director

13. Approved for SUBRECIPIENT:

Signature

Date

Name: Billy Hewes

Title: Mayor, City of Gulfport

STATEMENT OF ACTIVITIES

PROJECT DESCRIPTION:

The City of Gulfport (COG) by and through the Gulfport Fire Department will conduct a Fire Fighter training program designed to meet the uniform minimum training standards stated in Mississippi Code Section 45-11-203 and to meet or exceed the minimum standards of the National Fire Protection Association Fire Fighter Professional Qualification Standards 1001-I-II.

The City of Gulfport will offer training to 14 potential Fire Fighters with a field delivery designed to allow them to deliver the Fundamentals of Fire Fighter Skills and Hazardous Materials Response course in a format similar to the on-campus Fire Fighter Program. Each module consists of chapters that will be independently tested in a written test format. Skills will be administered after the written examination. The skills will consist of randomly selected skills from all chapters that are in the tested module. Classes are delivered in five modules, with one being the Hazmat section.

Daily hands-on activities are conducted in order to build skills and enhance the knowledge gained. Students participate in comprehensive activities which require team and individual efforts to accomplish the assigned mission.

All testing will be conducted at the Mississippi State Fire Academy. The students must pass with 70% in both written and skills test to graduate the 1001 program.

All students are required to be Workforce Innovation & Opportunity Act (WIOA) certified at the Gulfport WIN Job Center.

IDENTIFIED MEASURES OF EFFECTIVENESS and PERFORMANCE:

1. Number of participants that complete the course.
2. Number of participants placed in unsubsidized employment.
3. Number of participants that achieve a credential.

COG WILL:

1. Provide staff to oversee and administer the program.
2. Make sure all participants receiving funds under this grant are eligible for and enrolled in WIOA through the local WIN Job Center.
3. Provide proper documentation to support participant eligibility for these services.
4. Maintain proper internal controls.
5. Provide financial reimbursement report with required supporting documentation.
6. Provide participants sign-in sheets.

WORKFORCE DEVELOPMENT AREA WILL:

1. Provide technical assistance to maintain compliance with WIOA regulations.
2. Reimburse COG for all allowable expenses listed in the budget summary "**amount to be reimbursed column.**"
3. Provide a system of registering all applicants for services and tracking outcomes.

BUDGET SUMMARY

Subaward Number:

21-3520-32-569

	ITEM	PROJECT COST	AMOUNT TO BE REIMBURSED
1.1	Salaries (Participants)	\$90,306.00	\$ 45,153.00
1.2	Benefits (Participants)	28,591.00	\$14,296.00
1.3	Salaries (Staff)-Instructors	\$26,259.00	\$0
1.4	Textbooks & Tuition (Participants)	\$12,824.00	\$6,412.00
1.5	Travel (Participants)	\$3,864.00	\$1,932.00
1.6	Expendable Supplies & Uniforms, Boots, Compliant Personal Protective Equip.	\$88,779.00	\$57,518.00
	TOTAL	\$250,623.00	\$125,311.00

BUDGET REIMBURSABLE BREAKDOWN

	SALARIES				
	Position(s) and Location (s)	Weeks Per Year:	Hours Per Week:	Hours Per Year:	Salaries
1.1	14 Participants-Gulfport	11	40	440	\$45,153.00
1.2	Fringe Benefits				\$14,296.00
TOTAL					\$59,449.00
1.3	Instructor Salaries			\$0	\$0
1.4	Textbooks & Tuition			\$0	\$6,412.00
1.5	Travel			\$0	\$1,932.00
1.6	Expendable Supplies & Uniforms			\$	\$57,518.00
GRAND TOTAL					\$125,311.00

General Terms and Conditions

Southern Mississippi Planning and Development District (**SMPDD**) and the City of Gulfport (**COG**), referred to as the **SUBRECIPIENT**; accept the following terms and conditions.

1. Addresses and Conditions

All grant-related correspondence shall be in writing and shall either be personally delivered, sent by email, certified mail, or first class U. S. mail postage pre-paid, and addressed to the entities or persons listed below.

SMPDD/TDWDB

Shari White
914 Sullivan Drive or
Hattiesburg, MS 39401

Allison B. Hawkins
10441 Corporate Drive
Suite 1
Gulfport, MS 39503

2. Compliance with Laws and Rules

COG agrees to comply fully with all Federal and State rules, professional standards, policy issuances, policies, and procedures applicable to this grant or the programs it funds, including any changes or amendments taking effect during the grant performance period. Changes and amendments become binding upon actual or constructive notice, including publication, mailing, or hand-delivery.

COG shall conduct its workforce development programs in accordance with the Workforce Innovation and Opportunity Act (WIOA), and with rules, policies, procedures, statutes, regulations and official directives issued by the U. S. Department of Labor (DOL), State of Mississippi governmental agencies, and the Twin Districts Workforce Development Board (**TDWDB**)

3. Deliverables and Statement of Work

COG agrees to deliver the quality and quantity of services specified in this grant. All services shall be performed during the grant term.

COG shall utilize qualified staff to provide services funded by this grant.

COG ensures that staff has the knowledge, skills, and qualifications necessary to perform required services and possess licenses, permits, certifications and authorizations required by law. Timesheets and activities/duties performed by staff will be submitted to **SMPDD/TDWDB** upon request.

4. Reimbursement Provisions

- A. In no event shall the amount paid to **COG** by **SMPDD** for services exceed the amount identified as the "TOTAL AWARD" on the first page of this grant.

- B. **COG** shall be reimbursed only for actual and allowable expenses incurred in accordance with the accompanying budget narrative.
- C. All reimbursements shall be documented in accordance with DOL, and **SMPDD/TDWDB** policies and procedures, and are subject to monitoring, audit, disallowance, and recouping. **SMPDD/TDWDB** shall have no obligation to release cash payments until a proper and timely cash request and a reporting worksheet or invoice is submitted.
- D. **SMPDD/TDWDB** has the right to deny all or a portion of cash payment otherwise due to **COG** based upon any of the following:
- Failure to comply with any agreement provision, all of which are deemed to be material;
 - Failure to comply with applicable laws, rules, policies, or procedures;
 - Failure to resolve costs disallowed under this or any separate **SMPDD/TDWDB** agreement or contract;
 - Failure to repay amounts otherwise owed to the **SMPDD/TDWDB**; and
 - Failure to specify and justify cost related to training.
- E. **SMPDD/TDWDB** agrees to pay **SUBRECIPIENT** promptly (usually within thirty (30) days of receipt of the invoice). All invoices are subject to approval by **SMPDD/TDWDB**.

5. Indemnification and Hold Harmless

To the extent allowed by Mississippi law, the **SUBRECIPIENT** will indemnify **SMPDD/TDWDB** and any employees or officers thereof to claims, suits, legal actions, or damages that result from any negligent or wrongful act or omission of the **SUBRECIPIENT**.

6. Grant Termination

- A. Termination for Cause – **SMPDD/TDWDB** may immediately terminate this grant, in whole or in part, without limiting remedies, should the **SUBRECIPIENT** materially breach any of the grant's requirements, including these Terms and Conditions and requirements contained herein.

- B. Termination for Convenience – The grant may be terminated at any time by either party for convenience by giving thirty (30) calendar days advance written notice to the other party.
- C. Payment after Termination – In the event of early grant termination, initiated by either party for whatever reason, the **SUBRECIPIENT** shall only be entitled to receive reimbursement for costs incurred prior to the grant termination date. Reasonable closeout costs may be approved at **SMPDD/TDWDB's** sole discretion.
- D. Remedies Retained - Nothing in this grant shall be construed to limit either party's legal remedies, including but not limited to, the right to sue for damages, should either party materially violate any grant provisions.
- E. Availability of Funds (multi-term contractual agreements only)- It is expressly understood and agreed that the obligation of **SMPDD/TDWDB** to proceed under this grant is conditioned upon the appropriation of funds by the Mississippi Department of Employment Security and the receipt of state and/or Federal funds. If the funds anticipated for the continuing fulfillment of the grant are, at any time, not forthcoming or insufficient, either through the failure of the Federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the **SMPDD/TDWDB**, **SMPDD/TDWDB** shall have the right upon ten (10) working days' written notice to the **SUBRECIPIENT** to terminate the grant without damage, penalty, cost or expenses to **SMPDD/TDWDB** of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

7. Grant Modifications

A. Grant Changes

SMPDD/TDWDB may initiate agreement changes when such changes are required by the **MS Department of Employment Security (MDES)** or the DOL. Such changes, including any increase or decrease in the amount of the grant, may result in a written grant modification. Either party may request a grant renegotiation when circumstances, which are neither foreseen nor reasonably foreseeable by the parties at the time of the agreement, arise during the grant period. **SUBRECIPIENT** MUST submit ALL requests for grant modifications to, and receive written approval from, the **SMPDD/TDWDB** before implementing any changes to the project description, including services to be rendered and general operating procedures, performance and participant outcomes, and other terms and conditions of the grant.

B. Budget Adjustments

SUBRECIPIENT may make adjustments to line items in the budget narrative, *excluding salaries*, as long as the changes do not exceed 10% of the originally negotiated limit of a line item. Modifications to this grant or its attachments shall be valid only when written and signed by authorized representatives of the parties.

C. Price Adjustment

1. *Price Adjustment Methods.* Any adjustment in agreement price pursuant to a clause in this grant shall be made in one or more of the following ways:

- by agreement on a fixed price adjustment before commencement of the additional performance;
- by unit prices specified in the grant;
- by the costs attributable to the event or situation covered by the clause, plus appropriate profit or fee, all as specified in the grant; or
- price escalation clause.

2. *Submission of Cost or Pricing Data.* The SUBRECIPIENT shall provide cost or pricing data for any price adjustments.

8. **Nondiscrimination, Equal Opportunity Provisions and Assurances**

A. The **SUBRECIPIENT** must not illegally discriminate in determining who will be registered into or have access to any agreement in making employment decisions.

B. The **SUBRECIPIENT** assures that it will comply fully with and agree to adhere to the following:

- WIOA Section 188 which prohibits discrimination against all individuals on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief or on the basis of either citizenship or status as a lawfully admitted immigrant authorized to work in the United States;
- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color, or national origin;

- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;
- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; and
- Executive Orders 13198 and 13279, which provide for equal treatment in Department of Labor programs for faith-based community organizations, protection of religious liberty, and limitation on employment of participants;
- The Buy American Act (41 U.S.C. 10a et seq.);
- Section 319 of Public Law 101-121, which restricts lobbying;
- The Clean Air Act, Section 306 (42 U.S.C. 1857 (h) Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR part 15), Energy Policy and Conservation Act of 1975;
- The Davis-Bacon Act (40 U.S.C. 267a to 276a-7) as supplemented by the DOL regulations (29CFR part 5-Construction contracts in excess of \$2,000);
- Copeland Anti-Kickback Act (18 U.S.C. 874) as supplemented by DOL regulations (29CFR Part 3);
- Public Law 93-348 regarding the protection of human subjects involved in research;
- Hatch Act (5 U.S.C. 1501-1508 and 7324-7328); and
- Applicable State of Mississippi laws and directives.

C. Private employers, state, and local governments, employment agencies, and labor unions shall comply with the Americans with Disabilities Act of 1990. This legislation prohibits discrimination against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment.

An employer is required to make an accommodation to the known disability of a qualified applicant or employee if it would not impose an “undue hardship” on the operation of the employer’s business. An employer is not required to lower quality or production standards to make an accommodation, nor is an employer obligated to provide personal use items such as glasses or hearing aids.

9. Financial Management, Reports, and Record Keeping

The **SUBRECIPIENT** shall comply with all **SMPDD/TDWDB**, Office of Management and Budget (OMB), and DOL rules, regulations, circulars, policies, and procedures on financial management for all contract expenditures. The **SUBRECIPIENT** shall ensure that its financial management systems provide the necessary internal controls, accounting records, and reporting systems to meet accepted accounting standards and comply with the applicable OMB uniform cost principles for the type of entity receiving the funds.

SMPDD/TDWDB reserves the right to inspect the **SUBRECIPIENT'S** financial management systems and to impose additional accounting requirements to ensure that accounting requirements are being met.

- A. Access to Records and Facilities – **SMPDD/TDWDB**, Federal monitors and auditors, and any persons duly authorized by the Federal government shall have full access to and the right to examine and copy any or all books, records, documents, and other materials regardless of form or type which are pertinent to grant performance or which reflect direct and indirect costs related to this grant. Access right shall continue during the record retention period after the grant's ending date.

This access right shall extend to all business hours and places where any grant activity is conducted. The **SUBRECIPIENT** shall include these access requirements in all subcontracts.

- B. Audits and Monitoring – The **SUBRECIPIENT** shall adhere to applicable Office of Management and Budget (OMB) Circulars and other applicable Federal, State of Mississippi, and **SMPDD/TDWDB** regulations, policies, and procedures governing audits and monitoring.

All Non-Federal entities that expend \$750,000 or more during the Non-Federal entity's fiscal year in total Federal awards from all funding sources must have a single audit conducted for that year, in accordance with 2 CFR 200. All for-profit organizations that expend \$750,000 or more during the for-profit's fiscal year in total federal awards must have a single audit conducted for that year in accordance with 2 CFR 200.

The **SUBRECIPIENT** shall regularly and adequately oversee and monitor its activities to ensure full compliance with WIOA regulations and grant obligations. Actual performance should be compared to the planned goals periodically. Corrective action procedures should be implemented, or technical assistance requested when problems are noted. **SMPDD/TDWDB** may also monitor this agreement. Federal agencies may also monitor this grant from time to time.

- C. Program Income – Any revenue generated by this grant, except profit generated by a for-profit entity, up to the limit set in the Budget Narrative, shall be considered program income. Program income must be tracked by funding source and reported to **SMPDD/TDWDB** on the monthly reporting worksheet. All program income must be spent on allowable WIOA activities in accordance with State and Federal requirements. The **SUBRECIPIENT** agrees to comply with **SMPDD/TDWDB** policies regarding charging of fees. Fees shall be reviewed and approved in advance by the **SMPDD/TDWDB**. No fees will be imposed upon any individuals for the receipt of services funded under this grant.
- D. PELL, Trainee Financial Assistance, and Other WIOA Cost Reductions – The **SUBRECIPIENT** shall identify training costs supported or paid by other Federal, State, or local programs such as PELL Grants, the Trade Adjustment Act (TAA), Veterans programs, Vocational Rehabilitation, and other financial assistance for students, in order to ensure that WIOA funds are used in addition to funds otherwise available.
- E. Maintenance of Effort – The **SUBRECIPIENT** agrees to expend funds received pursuant to this grant to supplement and not to supplant existing programs and activities.
- F. Additional Funding – The **SUBRECIPIENT** will submit to **SMPDD/TDWDB** notice of receipt of any Federal, State, or local grants or other funding that significantly affects costs, quality, or quantity of grant services.
- G. Resolution of Disallowed Costs – The **SUBRECIPIENT** agrees to participate in and be bound by determinations arising out of the **SMPDD/TDWDB** disallowed cost resolution and grievance procedures. If the **SUBRECIPIENT** violates or permits violation of the grant terms or conditions, the **SUBRECIPIENT** shall repay to **SMPDD/TDWDB** the amount of funds directly related to the violation. If a grant cost is disallowed after payment has occurred, the **SUBRECIPIENT** shall repay the amount of the disallowance to **SMPDD/TDWDB** within thirty (30) calendar days or on a written alternative schedule assigned by **SMPDD/TDWDB**. Grant funds shall not be used to repay questioned or disallowed costs.
- H. Taxes – It is mutually agreed that all applicable payroll taxes, unemployment contributions, and other taxes, insurance or other expenses for the **SUBRECIPIENT'S** staff, shall be paid as and when due as agreed upon by the **SUBRECIPIENT**.
- I. Travel – The **SUBRECIPIENT** must comply with the applicable requirements of the Federal Travel Regulations provided by the U. S. General Services Administration. In the absence of an acceptable **SUBRECIPIENT** policy regarding travel costs, the rates and amounts established under subchapter 1 of Chapter 57 of Title 5, U. S. Code, will apply.

- J. Rebates – The **SUBRECIPIENT** agrees to notify **SMPDD/TDWDB**, in writing, of any income resulting from lease/rental rebates or other rebates, interest, credits of any other financial benefits generated by the agreement. Action shall be taken to reimburse SMPDD/TDWDB for such income appropriately.
- K. Confidentiality – The use or disclosure of any information concerning WIOA program applicants or participants for any purpose not directly connected with the administration of this contract is prohibited, except as required by law or as authorized by written consent of an applicant or a participant, or by his/her legally authorized representative.

All medical information and information regarding a participant's disability or any medical conditions must be kept confidential and maintained in a file separate from the participant's file.

- L. Consultants – Consultant fees paid under this contract shall be limited to \$300 per day without **SMPDD/TDWDB** written approval of a higher rate.
- M. Fair Pricing – If any grant costs or prices are significantly increased or decreased as a result of defective information submitted by the **SUBRECIPIENT**, **SMPDD/TDWDB** reserves the right to renegotiate the grant or to disallow and collect funds obtained by the **SUBRECIPIENT** due to false or negligently submitted information.
- N. Fair Competition – The **SUBRECIPIENT** assures that prices and costs have been arrived at independently, without consultation, communication, or agreement to restrict competition. This does not preclude or impede the formation of a consortium of companies and agencies.
- O. Litigation Expenses – Grant funds cannot be used for litigation against the **SMPDD/TDWDB** or the Federal Government.
- P. Record Maintenance – The **SUBRECIPIENT** shall maintain and safeguard participant files and records, project records and documents, and evidence of accounting procedures and practices. Records must be sufficient to justify all payments claimed and paid under this grant. These records shall be retained and made available to **SMPDD/TDWDB**, MDES, and Federal agents as follows:
- Retain all records for at least three (3) years after submittal of the grant closeout package to the **SMPDD/TDWDB**;
 - Retain all records of nonexpendable property acquired in whole or in part by grant funds for at least three (3) years after disposition of such property;

- Retain all grant records beyond three (3) years if any litigation or audit is begun or if a notice of such or claim is instituted involving this grant. In this instance, records will be retained until the litigation, audit, or claim has been fully and finally resolved; and
- Records regarding discrimination complaints and actions taken thereto are confidential and shall be maintained for not less than three (3) years from the final resolution of the discrimination complaint.

Records must be stored in such a manner that will preclude their loss or damage. The **SUBRECIPIENT** will be responsible for the costs of record storage. Grant records must be adequately marked and stored to facilitate the identification and retrieval of all grant records.

- Q. Cost Limitations-The **SUBRECIPIENT** shall comply with the cost limits described in 2 CFR 200. Also, expenditures for the total grant award and each cost category shall not exceed the budget without approval from **SMPDD/TDWDB**.
- R. Modifications-The **SUBRECIPIENT** shall be restricted to processing only **one (1)** modification during each quarter for each basic grant agreement. Exceptions will be made if financial obligations must be altered immediately.
- S. Performance Review- **SMPDD/TDWDB** shall evaluate the participant data and fiscal reports for the grant at the end of each quarter. The review will include an analysis of goal achievement, expenditure levels, cost limitation by cost category, and other related items. If the grant performance is not satisfactory, the agreement may be modified or terminated.

Reporting Requirements-

1. Program Planning Summary *(If Applicable)*
The Program Planning Summary (PPS) displays cumulative participant and expenditure goals by quarter for WIOA-funded activities. A separate PPS must be completed for each project or activity. The basic agreement must include the initial PPS. The goals/ measures entered on each PPS should agree with goals explained in the contract Statement of Work. Revisions may be accepted on a quarterly basis and must be included in contract modifications that reflect changes in the goals and measures or changes in the budget.

Reporting Worksheet

The Reporting Worksheet is a concise report of accruals and actual disbursements for the reported quarter plus cumulative expenditures to date for the contract period. A printed worksheet form showing each activity listed on the agreement Budget Summary page will be mailed quarterly to the **SUBRECIPIENT**. By the seventh (7th) calendar day after the end of each quarter, the **SUBRECIPIENT** must

submit the worksheet reporting expenditures through the end of the previous quarter, which is the reported quarter.

Closeout Package

The **SUBRECIPIENT** is required to submit a completed closeout package to **SMPDD/TDWDB** within thirty (30) days after the ending date of the contract. Each closeout package shall bear original signatures. Closeout package shall include financial, performance and other information as required by **SMPDD/TDWDB**.

10. Prohibitions

- A. Lobbying – The **SUBRECIPIENT** certifies, by the initials of the primary signatory below, that it complies with Section 319 of Public Law 101-121 and with 29 CFR 93, which restricts lobbying. The **SUBRECIPIENT** shall make available, upon request, certification of compliance. The **SUBRECIPIENT** shall also make available, upon request, lobbying disclosure information as required by 20 CFR 667.200 (e). The initials of Primary Signatory below is a prerequisite for making or entering into this agreement imposed by Section 1352, Title 31, U.S. Code.

_____ Initials of Primary Signatory _____ Date

- B. Drug-Free Workplace Certification – The **SUBRECIPIENT** certifies that it complies with the requirements for a drug-free workplace, codified at 29 CFR Part 98.

- C. Debarment and Suspension – The **SUBRECIPIENT** certifies, by the initials of the Primary Signatory below, that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, Debarment, Suspension and Ineligibility codified at 48 CFR, Part 9, Subpart 9.4, and that it will not subcontract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs.

_____ Initials of Primary Signatory _____ Date

- D. Non-Employee Status of Trainees – Trainees in programs under this agreement are not considered to be Federal, State, or **SMPDD** employees.
- E. Employment Terms, Benefits, and Working Conditions – All participants employed in subsidized jobs shall be provided benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same type of work, except that no funds available under this contract may be used for contributions on behalf of trainees to retirement systems or plans.
- F. Political Activity – WIOA funds shall not be provided for any program that involves political activities, pursuant to WIOA Section 195.

- 11. Grievances, Complaints and Disputes** – The **SUBRECIPIENT** may either adopt its grievance and complaint procedure, which must comply with **SMPDD/TDWDB** requirements for WIOA grievance procedures or shall adopt and utilize the **MDES’S** grievance and complaint procedures.

The **SUBRECIPIENT** shall promptly notify **SMPDD/TDWDB** upon receiving any grievances or complaints filed against the **SUBRECIPIENT** or its subcontractors regarding WIOA. The **SUBRECIPIENT** must ensure that all subcontractors, including On-the-Job Training employers, have employee grievance procedures that address, at a minimum, the terms and conditions of WIOA employment. The **SUBRECIPIENT** may, in turn, elect to allow its subcontractors to utilize either the **SUBRECIPIENT’S** or **SMPDD/TDWDB’S** grievance and complaint procedures.

12. Program Rules and Conditions

- A. The **SUBRECIPIENT** shall conduct all agreement activities at locations known to and approved in advance by **SMPDD/TDWDB**. Location changes shall require prior written consent by **SMPDD/TDWDB**.
- B. All program, training and subsidized worksites shall observe health and safety standards as established and required by Federal and State laws and regulations.
- C. Training and subsidized worksites must provide customers with assignments designed to keep them engaged in constructive activities overseen by skilled instructors or supervisors. Work assignments must correspond to each customer’s training area.
- D. Worksites must keep accurate time and attendance records to substantiate the individual’s participation.
- E. The **SUBRECIPIENT** shall provide orientation, during which participants shall be informed of program requirements and objectives.

13. Publicity and Public Announcements

- A. No funds provided under this grant shall be used for the preparation, printing, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or film presentation designed to lobby, support, or defeat legislation pending before the U. S. Congress or the State of Mississippi. No grant funds may be used to influence federal or state legislation or appropriations.

- B. When issuing statements, press releases, and requests for proposals, bid solicitations, and other documents describing programs funded in whole or in part by this grant, the **SUBRECIPIENT** shall state that the program will be financed with Federal funds. The **SUBRECIPIENT** will acknowledge **SMPDD/TDWDB** as a funding source in any press releases, public statements or any other documents related to their WIOA-funded operations. Also, news releases should include information that the WIOA-funded program is an equal opportunity program or indicate that discrimination in the WIOA-funded program is prohibited by Federal law.

14. Conflict of Interest

- A. Every reasonable course of action will be taken by the **SUBRECIPIENT** in order to maintain the integrity of grant expenditures and to avoid any favoritism or illegal conduct. This grant will be administered impartially, free from improper personal, financial, or political gain.
- B. The **SUBRECIPIENT** shall have a written Code of Conduct. The Code of Conduct shall contain penalties, sanctions, or other disciplinary actions. The Code of Conduct shall apply to the **SUBRECIPIENT'S** staff. The Code of Conduct shall ensure that no one in a decision-making capacity shall have an improper conflict of interest. The Code of Conduct shall also address nepotism.

15. Subcontracts

- A. Grant work shall not be subcontracted, assigned, or delegated without **SMPDD/TDWDB** written consent. Subcontracts, if approved, shall contain applicable contract/grant requirements. The **SUBRECIPIENT** shall be responsible for subcontractor compliance and shall ensure that the subcontractor spends funds only for allowable activities. This paragraph does not apply to On-the-Job Training agreements with employers, Individual Training Accounts issued to participants, and Supportive Service payments delivered in accordance with **SMPDD/TDWDB** policies and procedures.

16. Waivers and Severability

- A. A failure by **SMPDD/TDWDB** to exercise its grant rights shall not constitute a waiver of any agreement right.
- B. If any part of this grant is declared invalid by a court, the remaining parts shall remain in full force and effect.

17. Resolution of Conflicting Provisions

If any provision of this grant conflicts with Federal or State law, the conflict will be resolved by giving precedence in the following order:

- A. The existing or hereinafter Workforce Innovation and Opportunity Act (WIOA) and the DOL's rules relating to WIOA;
- B. State of Mississippi laws, rules, and directives, including the State WIOA plan and its modifications; and
- C. This grant and its modifications.

18. Independent Capacity of SUBRECIPIENT

The parties declare that the **SUBRECIPIENT** and any agents and employees of the **SUBRECIPIENT**, are acting independently and are not officers, employees, or agents of **SMPDD/TDWDB**.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the ____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL AUTHORIZING THE GULFPORT POLICE DEPARTMENT TO APPLY FOR A FY 2021 MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY OFFICE OF HOMELAND SECURITY GRANT AND TO AUTHORIZE ALL REQUIRED PARTIES TO EXECUTE ANY AND ALL DOCUMENTS AS MAY BE REQUIRED TO MAKE SAID APPLICATION, AND FOR RELATED PURPOSES

WHEREAS, the Homeland Security and Law Enforcement Terrorism Prevention grants provide funding to law enforcement to plan and initiate programs within the areas of prevention, protection, response and recovery as they relate to homeland security, terror threats and all over hazardous events; and

WHEREAS, if awarded, the grant will provide funding needed to fulfill the City's obligation to protect its citizens; and

WHEREAS, the Gulfport Police Chief has requested authority to apply for the Homeland Security and Law Enforcement Terrorism Prevention grant as more fully set forth in the memorandum of Police Chief Chris Ryle attached hereto as Exhibit "A", which memorandum provides additional details regarding the grant, including funding information.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the Gulfport Police Department be and it is hereby authorized to apply for the Homeland Security and Law Enforcement Terrorism Prevention grants, the details of which are more fully set forth in the Memorandum from Chief Chris Ryle attached hereto as Exhibit "A" and to take any and all steps, including document execution, as may be required to complete and effectuate said application.

Section 3. That this Resolution shall be in effect immediately upon its passage and enactment according to law, and shall be spread on the minutes of the Gulfport City Council.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

Memorandum

To: Mayor Billy Hewes
From: Chief Chris Ryle *CR*
Date: June 9, 2021
Re: Permission to Apply for 2021 Homeland Security Grant

Subject: Permission to apply for a 2021 Homeland Security grant with the State of MS. This grant will be used to purchase Panasonic Toughbook laptops. The Gulfport Police Department will be requesting up to \$50,000.00 for the purchase.

Your permission is requested to apply for the grant. This grant will be 100% funded and no match required.

Your consideration of this request and continued support of the police department is greatly appreciated.

CONFIDENTIAL



MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY

Commissioner Sean Tindell

FOR IMMEDIATE RELEASE
June 2, 2021

Contact: Chris Vignes
Email: cvignes@dps.ms.gov

NOTICE OF FUNDING OPPORTUNITY: FISCAL YEAR 2021 HOMELAND SECURITY GRANT PROGRAM

JACKSON, MS – The Mississippi Office of Homeland Security (MOHS) is now accepting applications for the FY2021 Homeland Security Grant Program (HSGP).

The HSGP provides funding used to safeguard Mississippi's citizens by preventing and preparing for acts of terrorism. Funds attained through the HSGP are used to train emergency first responders, purchase state-of-the-art equipment for combating and preventing terrorist acts, and for planning and exercise.

Grant requests will be reviewed and graded by a committee composed of various first responder personnel. The MOHS executive board will also review grant requests to identify those that meet the office's strategic goals. The following should be included within the grant request:

- Discuss how receiving the grant will better prepare the requesting agency or community for threats of terrorism, criminal activity, and infrastructure protection within the jurisdiction.
- Identify the vulnerabilities faced by the requesting agency or community and discuss how the grant will help strengthen security.

For additional information on the FY2021 Homeland Security Grant Program, please visit <https://www.homelandsecurity.ms.gov/grants/grant-faqs>. To view the eligible equipment categories for this grant, please visit <https://www.fema.gov/authorized-equipment-list>.

Applications for the FY2021 HSGP must be received by 11:59 p.m. on July 16th. To access the application, please visit <https://www.homelandsecurity.ms.gov/grants/grant-forms>. E-mail the completed application to grantapplications@dps.ms.gov. Paper applications will not be accepted. If you have any questions about the application process, please contact Marsha Manuel, Grants Director, at 601-346-1504.

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

Quote No:	JB13 1121757.00	Quote Date:	June 07, 2021
Customer Name:	Paul Schroeder	Phone Number:	2288685734
Company Name:	City of Gulfport	Fax Number:	
Quote Name:	Panasonic		

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	Panasonic Toughbook 55 - Rugged - lay-flat design - Core i5 8365U / 1.6 GHz - vPro - Win 10 Pro 64-bit - 8 GB RAM - 512 GB SSD - 14" IPS touchscreen 1920 x 1080 (Full HD) - UHD Graphics 620 - Wi-Fi, Bluetooth - 4G - kbd: US MPN: FZ-55C0608VM	21	\$2,335.00	\$49,035.00

Sub-Total:	\$49,035.00
Parts & Accessories Shipping:	Included
Taxes:	Tax Exempt
Total for Item 1:	\$49,035.00

This quote will expire July 07, 2021.
To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total:	\$49,035.00
Parts & Accessories Shipping:	Included
Taxes:	Tax Exempt
Total:	\$49,035.00

Notes:

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

Any order for kiosks must be canceled prior to 21 days from the scheduled date of shipment to avoid incurring a 50% cancellation fee. Any cancellation made within that 21-day window will automatically incur a charge equivalent to 50% of the total kiosk order being canceled.

Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser. Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United

QUOTE CONFIRMATION



DEAR ALLISON STACHURA,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below.
[Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MDST730	6/4/2021	PD TOUGHBOOKS	3265524	\$48,019.86

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic TOUGHBOOK 55 14" Core i5-8365U 8GB RAM 512GB Windows 10 Pro Mfg. Part#: FZ-55C0608VM Contract: MARKET	21	5751523	\$2,286.66	\$48,019.86

PURCHASER BILLING INFO		SUBTOTAL	\$48,019.86
Billing Address: CITY OF GULFPORT ACCTS PAYABLE 1422 23RD AVE GULFPORT, MS 39501-2055 Phone: (228) 868-5734 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$48,019.86
		DELIVER TO Shipping Address: CITY OF GULFPORT INFORMATION SYSTEMS 1422 23RD AVE FL 2 GULFPORT, MS 39501-2055 Phone: (228) 868-5734 Shipping Method: DROP SHIP-GROUND	
		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION			
	Alyssa McArthur-Guzman	(877) 621-3156	alysmca@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$48,019.86	\$1,298.94/Month	\$48,019.86	\$1,496.78/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.



IT PEOPLE IN TECHNOLOGY SOLUTIONS. PEACE OF MIND.

ITSavvy LLC
313 South Rohlwing Road
Addison, IL 60101
www.ITSavvy.com

Quote Details	
Quote #:	3491302
Date:	06/02/2021
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

Quote

Bill To:

ACCT #: 555576
City of Gulfport
Accounts Payable
PO Box 1780
Gulfport, MS 39502
United States
228-868-5705

Ship To:

City of Gulfport
Information Systems
1422 23rd Ave
2
Gulfport, MS 39501-2055
United States
228-868-5705

Client Contact:

Allison Stachura
(P) 228-868-5734
acstachura@gulfport-ms.gov

Client Executive:

Ryan Motley
(P) 312.676.5235
(F) 312.676.5236
rmotley@ITSavvy.com

Description: Toughbook 55's

Item Description	Part #	Qty	Unit Price	Total
1 Panasonic Toughbook 55 Rugged - lay-flat design - Core i5 8365U / 1.6 GHz - vPro - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD - 14" IPS touchscreen 1920 x 1080 (Full HD) - UHD Graphics 620 - Wi-Fi, Bluetooth - 4G - kbd: US Manufacturer Part #: FZ-55C1608VM	22065986	21	\$2,330.11	\$48,932.31

Fair Market Value		\$1 Buy Out	
3 Year FMV / Year	5 Year FMV / Year	3 Year \$1 / Year	5 Year \$1 / Year
\$16,182.06	\$10,453.07	\$17,382.86	\$10,787.27

Subtotal: \$48,932.31

Shipping: \$0.00

Tax: Exempt

TOTAL: \$48,932.31

Lease prices listed above are estimates. They apply for Public School and Municipal Entities only. They are based upon individual credit review and approval. Your final rates will be determined after credit review.

ITSavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITSavvy's General Terms and Conditions of Sale, which can be found at www.ITSavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: _____

Title: _____

Authorized Signature: _____

Date: _____



Pricing Proposal
Quotation #: 20583859
Created On: 6/8/2021
Valid Until: 6/30/2021

City of Gulfport Information System

Allison Stachura

1422 23rd Ave 2nd Floor
Gulfport, MS 39501
United States
Phone: 228-868-5734 Ext. 6106
Fax:
Email: acstachura@gulfport-ms.gov

Inside Account Manager

Lauren Allen

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-868-6210
Fax:
Email: lauren_allen@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Panasonic Toughbook 55 - Rugged - lay-flat design - Core i5 8365U / 1.6 GHz - vPro - Win 10 Pro 64-bit - 16 GB RAM - 512 GB SSD - 14" IPS touchscreen 1920 x 1080 (Full HD) - UHD Graphics 620 - Wi-Fi, Bluetooth - 4G - kbd: US Panasonic - Part#: FZ-55C1608VM Note: ** In Stock **	21	\$2,646.36	\$55,573.56
Total			\$55,573.56

Additional Comments

Please Note: Panasonic has a zero returns policy for their Toughbooks and Toughpads

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions unless a separate resale agreement exists between SHI and the Customer.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

A RESOLUTION BY THE GULFPORT CITY COUNCIL ACKNOWLEDGING RECEIPT OF MONIES ASSOCIATED WITH DISBURSEMENT UNDER THE “AMERICAN RESCUE PLAN ACT OF 2021” AND PLACEMENT OF THE SAME IN A SEPARATE ACCOUNT, AND FOR RELATED PURPOSES

WHEREAS, the United States Congress adopted comprehensive legislation in March 2021, (signed into law on March 11, 2021) in further response to the COVID-19 pandemic’s effects and as part of its continuing efforts to provide relief in conjunction with the same, entitled the “American Rescue Plan Act of 2021,” whereby the United States Government provided approximately \$1.9 trillion in funding, program changes, and tax policies; and

WHEREAS, the “American Rescue Plan Act of 2021” follows prior federally-enacted measures undertaken in 2020, including “The Coronavirus Aid, Relief, and Economic Security” (“CARES”) Act and “The Families First Coronavirus Response” (“FFCRA”) Act; and

WHEREAS, as part of the “American Rescue Plan Act of 2021,” Congress allocated approximately \$350 billion to help States, counties, municipalities, and tribal governments, including around \$45.6 billion to metropolitan cities, to, among other things, cover increased expenditures, replenish lost revenues, and mitigate economic harm; and

WHEREAS, such funds are to be distributed by the Federal Government in two (2) tranches, with roughly fifty percent (50%) of funds delivered no later than sixty (60) days after the date on which the certification associated with the “American Rescue Plan Act of 2021” required or occurred and the remainder of such funds to be delivered no earlier than one year later; and

WHEREAS, the City’s governing authority has been notified that the City of Gulfport received \$9,751,767.00 from the United States Government on or around June 11, 2021, with the same having been placed in a special and separate account and with the same to serve as the first of the above referenced two (2) tranches.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the above referenced \$9,751,767.00 in monies having been received by the City or around June 11, 2021, in conjunction with the disbursement from the United States Government associated with the “American Rescue Plan Act of 2021” should be, and hereby are to be, kept and maintained in a separate account or fund until utilized in accordance with or pursuant to this Act or as further approved to be disbursed or budgeted by the governing authority.

SECTION 3. That this Resolution be, and it is hereby ordered to be spread on the minutes of the governing Authority, and to be in full force and effect immediately upon its passage and enactment according to law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Ordinance was submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the 22nd day of June 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
HONORING CARA LERO PUCHEU AND COMMENDING HER TIRELESS WORK
AND SERVICE TO THE CITIZENS OF THE CITY OF GULFPORT**

WHEREAS, Cara was elected to the Gulfport City Council in 2009 as representative of Ward 7; and

WHEREAS, since 2009, Cara has served the City of Gulfport with much dedication and distinction during the twelve (12) years that she has represented the residents of Ward 7 on the City Council; and

WHEREAS, Cara's commitment to public service within her community is seen in the many public service organizations in which she has been a member, including, to name just a few, the Harrison County Council of Governments, the Gulfport Business Club, the Harrison County Republican Women's Club, Northwood Church, as well as a host of other organizations dedicated to improving the lives of the residents of Ward 7, Gulfport, and the entire Gulf Coast; and

WHEREAS, the citizens of Gulfport, and most notably, the citizens of Ward 7, have been fortunate to enjoy the hands-on, business-like service that Cara rendered to her constituents, particularly in the aftermath of the various natural and man-made disasters that so significantly impacted the residents during her term of service such as hurricanes like the most-recent Zeta of 2020, ice storms, flooding, the BP Oil Spill disaster, and most-recently the COVID-19 pandemic; and

WHEREAS, during Cara's twelve (12) years of dutiful public service as an integral, and arguably vital, member of the Gulfport City Council, significant improvements have been made in the City – the library off Old Hw 49 opened....downtown is once again hopping...the Mississippi Aquarium has opened as a tourism masterpiece...the Sportsplex has been renovated and enlarged....hotels and restaurants off of Landon Road have opened with more of them planned....Centennial Plaza has opened as Gulfport's only true resort hotel; and

WHEREAS, Cara has watched over her Ward and our City carefully during the last twelve (12) years and has worked closely with two Mayors over three terms of Office to ensure the best for her Ward, in good and challenging times, and has rendered impeccable, professional, and untiring service to the City of Gulfport; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY

COUNCIL OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the City of Gulfport, by and through the Governing Authority of the City of Gulfport, does hereby publicly and forever commend Cara Lero Pucheu for the twelve (12) years of dedicated and distinguished service that she provided to the citizens of the City of Gulfport as the Councilman for Ward 7 and further extends to her its sincere gratitude for the many contributions she made to the City during her tenure in Office; as well as extends its best wishes for a full and rewarding life after her elected public service; knowing that she will continue to provide valuable service to the City and her community for many years to come.

SECTION 3. That this Resolution shall be in effect according to law and shall be spread upon the minutes of the Gulfport City Council; and, an original copy hereof shall be provided to Cara Lero Pucheu.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

AYES

NAYS

ABSENT

WHEREUPON, the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT

The above and foregoing Resolution submitted to and approved by the Mayor, this the _____ day of _____, 2021.

MAYOR

Gulfport Police Department

Interoffice Memo

Date: June 4, 2021
To: Mayor Billy Hewes and City Council Members
From: Chris Ryle, Chief of Police CR
Re: Budget Amendment

The following checks were received and I ask that you deposit the amount into the listed line items in the Coastal Narcotics Enforcement Team budget.

This money comes from CNET cases where restitution has to be paid from defendants.

Check Number 47722 in the amount of \$131.50
Check Number 47837 in the amount of \$ 50.00

Total..... \$181.50

Revenue line item 285-492600.....\$181.50

Expense line items to be increased:

286-630100 Police Narcotics Task Force Capital \$181.50

This amendment must be spread on the Council minutes so the funds can be spent according to federal, state and local statutes. Therefore, I ask that you place this on the next Council agenda.

City of Gulfport

Budget Amendment Request

Fund Name	CNET	Date	06/15/21
Department #	286	Budget Entry #	2021-73
Department Name	Police Department		
	Original Budget	Prior Amendments	This Amendment
			Revised Budget
Personnel	-	-	-
Supplies	-	-	-
Other Services	-	-	-
Capital	6,735	2,254	182
Total	6,735	2,254	182
Revenue 285-492600	-	2,254	182
			2,435

Checks were received from CNET cases where restitution has to be paid from defendants.
Permission is requested to deposit these funds in the above accounts.

Amendment # 2021-73

Gulfport Police Department

Memo

To: Mayor Billy Hewes

From: Chief Chris Ryle *CR#2*

Date: June 10, 2021

Re: Budget Amendment

The following budget amendment is being requested so that the funds could be used for Public Works contractual work. I request your permission to place these funds in the account below.

Line Item	Decrease	Increase
Wages and Salaries 213-600100	-20,000.00	
Contractual Fees 311-620900		20,000.00
Total	-20,000.00	20,000.00

I appreciate your help. If you have any questions, please call.

City of Gulfport

Budget Amendment Request

Fund Name	General	Date	06/15/21
Department #	213 / 311	Budget Entry #	2021-74
Department Name	Police Department/Public Works		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
213				
Personnel	15,132,980	-	(20,000)	15,112,980
Supplies	-	-	-	-
Other Services	-	-	-	-
Capital	-	-	-	-
Total	15,132,980	-	(20,000)	15,112,980
311				
Personnel	-	-	-	-
Supplies	-	-	-	-
Other Services	3,766,850	94,359	20,000	3,881,210
Capital	-	-	-	-
Total	3,766,850	94,359	20,000	3,881,210

A budget amendment is requested to transfer funds from Police Department Salaries to Public Works for contractual work needed.

Amendment # 2021-74



DEPARTMENT OF
PUBLIC WORKS

4050 Hewes Avenue
Gulfport, MS 39507
Phone: 228-868-5740
Fax: 228-214-2238

Budget Amendment

To: Todd Harman, CPA, Comptroller
Travis Hart, CPA, Finance

CC: Mayor Billy Hewes
Dr. John Kelly, CAO
Jeremy Harrison, Assistant to the City Engineer

From: Wayne Miller, P.E., Director of Public Works and Engineering

Wsm

Date: June 14, 2021

Subject: Budget Amendment to Replenish Streets & Traffic Lighting Account

Decrease			Increase		
Account	Description	Dollar Amt	Account	Description	Dollar Amt
N/A	INCREASE PW BUDGET	\$ (292,000.00)	325-625100	STREETS & TRAFFIC LIGHTING	\$ 292,000.00
315-615600	TRAFFIC SIGNALS	\$ (24,000.00)	325-625100	STREETS & TRAFFIC LIGHTING	\$ 24,000.00
311-640100-31151	INTRAPLEX RD PAVING HCDC	\$ (100,000.00)	325-625100	STREETS & TRAFFIC LIGHTING	\$ 100,000.00
TOTAL		\$ (416,000.00)	TOTAL		\$ 416,000.00

The Department of Public Works is requesting to internally transfer \$124,000.00 and request an additional \$292,000.00 be added to our FY 2021 budget in order to replenish funds in the Streets and Traffic Lighting account (325-625100).

In Fall 2021, a total of \$165,000.00 was transferred out of the Streets and Traffic Lighting account in order to fund work related to the installation of traffic signals at both Fire Station #9 on Dedeaux Road and Centennial Plaza. Due to this transfer, additional funds are needed to replenish the account.

Additionally, approximately \$292,000.00 has been used this year for expenses related to Hurricane Zeta. We are requesting that this amount also be added to our budget so that we may replenish the Streets and Traffic Lighting account.

Finally, as part of our budget for FY 2021, \$100,000.00 was set aside for the City's portion of the Intraplex Road Paving Project. The Harrison County Development Commission paid for this project 100% with their own funds; as our portion is no longer needed for that project, we would like reallocate those funds to replenish the Streets and Traffic Lighting account.

I hereby recommend this budget amendment.

Please place on the June 22, 2021 City Council Agenda.



MIKE BEYERSTEDT
Fire Chief

P.O. Box 1780
Gulfport, MS 39502
Phone: 228-868-5950
Fax: 228-868-5989

To: Travis Hart, Finance Manager
From: Mike Beyerstedt, Fire Chief
Date: June 17, 2021
Subject: Hurricane Zeta Fire Station Repairs

Gulfport Fire Department
1515 23rd Avenue
Gulfport, MS 39501

A budget amendment is requested to reimburse the Fire Department's operating budget for expenditures made for ZETA repairs as of June 16, 2021.

Request	Group / Supplies	Object	Amount
From	ZETA Operating	290-610700	\$4,947.15
	ZETA Vehicle Maintenance	290-611300	\$5,882.73
	ZETA Repairs & Maintenance	290-612200	\$30,000.00
		Total Requested	\$40,829.88

If you have any questions, on this request, please feel free to contact my office.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the _____ day of _____, 2021, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL
APPROVING THE DOCKET OF CLAIMS**

WHEREAS, following the City Council's approval of the budget, funds for the City of Gulfport are vested with the Mayor and Administration; and

WHEREAS, claims presented to the City for payment must be approved by the City Council through a Docket of Claims process; and

WHEREAS, the Administration for the City of Gulfport has prepared, certified, and submitted to the City Council a "Docket of Claims" for approval, attached hereto as Exhibit "A"; and

WHEREAS, in submitting this Docket of Claims, the Comptroller has certified to the Council that to the best of his knowledge and belief, all items contained within the Docket of Claims have been properly procured and appear to be within previously budgeted amounts and are lawful and appropriate for payment; and

WHEREAS, in authorizing payment for the Docket, the City Council must rely on this certification and by reliance on this certification, hereby authorizes payment to be issued to satisfy all claims found within the Docket, unless specifically excluded by the Council.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

Section 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That the Docket of Claims is hereby approved in the form attached hereto as Exhibit "A", except for those claims specifically excluded by the Council.

Section 3. That this Resolution shall take full force and effect immediately upon its passage and enactment according to law and shall be spread upon the minutes of the Gulfport City Council.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by Councilmember _____, seconded by Councilmember _____, and was adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

WHEREUPON, the President declared the motion carried and the Resolution adopted, this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT OF THE COUNCIL

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

CITY OF GULFPORT
BOOK BALANCES AS OF June 15, 2021

BANK ACCOUNT NAME	BALANCE	
City Depository	\$ 17,756,190.16	*
Group Heath Insurance	\$ 899,487.77	
Claims Contingency	\$ 2,253,841.83	
Community Development	\$ -	**
Police Forfeiture & Seizure	\$ 159,038.27	
Coastal Narcotics	\$ 90,741.29	
Asset Forfeiture Clearing	\$ 125,063.24	
Water & Sewer Clearing	\$ 6,771,187.26	
Water & Sewer Trust	\$ 3,201,571.03	
Harbor Clearing	\$ 75,330.60	
American Rescue	\$ 9,751,767.00	
2017 Bond Premium	\$ 5,037,117.49	
TOTAL	\$ 46,121,335.94	

The Above Accounts are in
Hancock/Whitney Bank

** Included in City Depository



CITY OF GULFPORT

Summary Docket Sorted By Org

Docket Date: 6/23/2021

Org Code		Total Payment
010	General Fund	69,005.08
111	Executive - Mayor	110.43
115	Legislative - Council	5,343.93
125	Judicial - Courts	6,402.00
135	Legal - City Attorney	8,997.49
145	General Administration	15,111.15
150	Funds	52,995.16
213	Police Operating	101,792.63
276	Police Forfeits and Seizures	29,055.00
277	Police Forfeits and Seizures	4,999.00
290	Fire	52,139.64
300	Funds	5,753.81
311	Streets and Drainage Maintenance	562,560.97
313	Public Works Admin	700.49
315	Traffic Control	6,550.27
325	Engineering	121,028.29
335	Garage Maintenance	2,246.36
411	Leisure Services	121,456.31
420	Funds	689.99
445	Joseph T Jones Memorial Park	69,382.06
511	Community Development Block Grant	79.83
515	Home Consortium Grant	328.50
611	Urban and Economic Development	8,311.03
621	Economic Developmenet	3,602.65
701	Municipal Debt Service Fund	2,300.00
811	Water Billing	2,899.75
815	Water Operations and Maintenance	177,930.23
825	Sewer Operations and Maintenance	348,591.98
845	Harrison County Wastewater & Solid Waste Management District	432,768.45
849	Water and Sewer Projects	39,759.75
915	General Liability\ Worker's Comp Fund	7,455.00
Grand Total		2,260,347.23



CITY OF GULFPORT

Summary Docket Sorted By Vendor

Docket Date: 6/23/2021

Vendor	# of Claims	Total Payment	FEMA Eligible
A T & T	46	10,145.15	
A1 BATTERY INC	1	59.95	
ACE DATA STORAGE COMPANY INC	4	270.00	
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING	17	1,488.34	
ACTIVE 911, INC	1	812.50	
ADAM ALBERT	1	250.00	
AFFORDABLE TRAILER SALES INC	2	216.00	
ALL PHASE ELECTRIC SUPPLY CO INC	20	2,454.04	
ALL SAFE TECHNOLOGIES LLC	1	105.00	
ALLISTONS	25	2,896.50	
ALTEC INDUSTRIES INC	3	330.20	
ALTON L MCCAFFREY	2	173.72	
AMERICAN GLASS SERVICES, LLC	1	245.00	
AMERICAN MUNICIPAL SERVICES	1	10,626.60	
ANIMAL CARE EQUIPMENT & SERVICES INC	1	254.50	
AT&T MOBILITY II LLC	7	4,882.32	
ATCO MANUFACTURING COMPANY	12	2,268.90	
AUTO ZONE INC	28	2,558.57	
AUTOMATION PERSONNEL SERVICES, INC.	4	1,781.39	
AVS CONSULTING, LLC	1	650.00	
B & H PHOTO - VIDEO	5	578.51	
B&R INDUSTRIAL SUPPLY, INC	5	584.77	
BALL CHAIN MANUFACTURING CO., INC D/B/A LOGO TAGS	1	50.00	
BANCORPSOUTH CASH MANAGEMENT DIV.	1	5,753.81	
BAY ICE CO INC	2	110.00	
BAYOU CONCRETE, LLC	6	3,219.50	
BAYSIDE CHRYSLER DODGE & JEEP, INC	3	719.92	
BEARD EQUIPMENT COMPANY	17	679.53	
BENVENUTTI ELECTRICAL APPARATUS	1	896.00	
BERGKAMP INC	3	512.01	
BJ'S LANDSCAPING AND LAWN CARE	2	1,020.00	
BLOSSMAN GAS INC	2	125.00	
BLUETARP FINANCIAL INC.	1	433.08	
BUSINESS FURNITURE SERVICES, LLC	3	3,370.00	
BUSINESS INFORMATION SYSTEMS INC	1	4,920.00	
BUTCH OUSTALET INC	2	167.92	
BXS INSURANCE, INC	7	7,455.00	
CABLE ONE	6	1,799.66	
CELLCO PARTNERSHIP	1	40.03	
CELLULAR SOUTH, INC	14	2,919.28	
CENTERPOINT ENERGY RESOURCES CORP	2	136.69	
CHANCELLOR SUPPLY, INC	4	995.85	
CHARLES BODIE	1	550.00	
CINTAS CORP 240	22	2,611.22	
CINTAS CORPORATION NO 2	3	369.90	
CITY OF GULFPORT	38	6,929.27	
CLAYS PRINT SHOP INC	4	728.00	
COAST CHLORINATOR CO	13	8,895.00	
COAST COCA COLA BOTTLING CO A	1	322.00	

Vendor	# of Claims	Total Payment	FEMA Eligible
COAST ELECTRIC POWER ASSOC	60	79,442.44	
COASTAL DUST CONTROL	34	784.53	
COBURN SUPPLY COMPANY INC	1	68.88	
COMMUNICATIONS INTERNATIONAL INC	2	463.80	
CONTROL SYSTEMS INC	8	17,829.00	
CORNETT BOLT & SCREW, INC	8	117.09	
COVINGTON CIVIL & ENVIRONMENTAL LLC	4	13,614.75	
CRAIG PETERSEN	1	25.00	
CRAIN FORD TRACTOR SALES INC	1	199.98	
CUSTOM CALL CENTER LLC	1	800.48	
CUSTOM PRODUCTS CORP	7	4,862.82	
DAVID FRED DEVELOPMENT CORPORATION	1	2,648.16	
DAVISON FUELS INC.	6	35,252.46	
DEARMAN HEATING & COOLING LLC	2	185.00	
DELTA WORLD TIRE CO	15	1,020.38	
DIBS CHEMICAL & SUPPLY CO	3	1,282.70	
DISCRETE WIRELESS INC	1	1,690.70	
DMS MAIL MANAGEMENT, INC.	5	816.71	
DNA UNDERGROUND LLC	47	119,924.50	
DORIS J WASHINGTON	2	300.00	
DPC ENTERPRISES LP	3	951.50	
DPS CRIME LAB	1	60.00	
DS WATERS OF AMERICA INC	1	148.74	
DUKES DUKES KEATING & FANCA ATTY	1	5,000.00	
EDDIE PEARSON ROOFING, LLC	5	3,742.50	
EK EMBROIDERY LLC	1	246.00	
EMPIRE TRUCK SALES INC	6	288.90	
ENGINEERED COOLING SERVICES, INC	1	2,975.00	
EVANS AND COMPANY INC	10	450.60	
FASTENAL	12	1,250.10	
FEDEX	1	7.61	
FLEETCOR TECHNOLOGIES	16	22,259.04	
GALLS LLC	4	1,473.38	
GIBSON MAINTENANCE, LLC	2	3,760.00	
GLOBAL EQUIPMENT COMPANY	1	318.99	
GLOBE MANUFACTURING LLC	11	819.04	
GOODYEAR CORPORATE #2728	3	5,080.00	
GUARDIAN ALLIANCE TECHNOLOGIES, INC	1	150.00	
GULF BREEZE LANDSCAPING LLC	10	21,633.00	
GULF COAST BUSINESS SUPPLY CO	1	349.95	
GULF COAST SMALL ENGINE REPAIR	1	141.00	
GULF HYDRAULICS & PNEUMATICS	6	2,655.10	
H2O INNOVATION OPERATION AND MAINTENANCE	3	644,650.60	
HANCOCK BANK/WHITNEY BANK	1	2,300.00	
HARRISON COUNTY SHERIFF	1	14,763.13	
HAVARD PEST CONTROL	24	975.00	
HD SUPPLY WHITE CAP CONSTRUCTION SUPPLY	2	382.00	
IEDC CERTIFICATION PROGRAM	1	375.00	
ILLUMINATING CONCEPTS LTD	1	2,430.00	
ISI WATER COMPANY	2	3,100.00	
ITSAVVY LLC	5	831.64	
J H WRIGHT & ASSOC	2	4,675.00	
JACKSON MAC HAIK F LTD	1	29,055.00	
JAMES DILLINGER	1	20.00	
JC PENNEY CO INC	2	1,268.95	
JESSICA SEALS	1	90.00	
JOHN FAYARD MOVING & WHSE, LLC	2	1,056.67	
JOHN M MCGUFFEE	2	168.00	
JOHNSON DIESEL INC	8	1,751.90	

Vendor	# of Claims	Total Payment	FEMA Eligible
JOSHUA MCKAY	1	250.00	
KANSAS CITY SOUTHERN RR CO	1	86.00	
KAREN BURTON	2	240.00	
KEAIR EDWARDS	3	323.36	
KENS HARDWARE & MARINE SUPPLY	1	60.25	
KEYSTONE AUTOMOTIVE	3	649.08	
KINGS SPRINKLER SYSTEMS INC	2	4,606.00	
L3DFX LLC	1	2,475.00	
LAND SHAPER INC	1	5,475.00	
LANGUAGE LINE SERVICES	1	196.52	
LAWRENCE RILEY	2	625.00	
LEE C. RUSSELL	1	4,167.00	
LESLIE SLADE	2	125.00	
LEXISNEXIS	1	274.00	
LILLIE MONROE	1	1,487.00	
LNJ SERVICES INC	4	4,320.00	
LOWES OF GULFPORT MS 466	68	4,484.60	
LYLE MACHINERY	1	170.85	
MCCLATCHY NEWSPAPERS	2	73.56	
MCKINNEY PETROLEUM EQUIPMENT INC	1	365.00	
MICHAEL J DEGRAY	2	475.00	
MICHELLE HALL	2	315.00	
MICRO METHODS INC	4	375.00	
MID SOUTH UNIFORM & SUPPLY INC	2	207.50	
MID-SOUTH MACHINERY, INC.	3	99.30	
MIDAMERICA PARTS DISTRIBUTORS CORP	50	4,590.47	
MILLER ICE MACHINE CO	3	256.57	
MISSISSIPPI SELECT HEALTH CARE LLC	10	252.00	
MS ASSOCIATION OF CHIEFS OF POLICE	1	1,400.00	
MS DEPARTMENT OF ENVIRONMENTAL QUALITY	1	750.00	
MS DEPT OF PUBLIC SAFETY	2	6,426.18	
MS GULF COAST COMMUNITY COLLEGE	3	25,205.00	
MS POWER COMPANY	18	55,881.99	
MS STATE TREASURER	1	49,707.30	
NATIONAL MUFFLER INC.	1	350.00	
NECAISE LOCKSMITH SERVICE INC	3	130.47	
NORMA JEAN SOROE	3	294.53	
NORMAN POPE	1	1,615.60	
O REILLY AUTO PARTS	4	151.59	
OFFICE FURNITURE SOLUTIONS INC	1	729.28	
ONE TIME VENDOR COMMUNITY CENTERS	19	2,539.99	
ONE TIME VENDOR URBAN DEVELOPMENT	1	70.00	
PARTS AND SUPPLY INC	9	872.75	
PERFORMANCE TIRE & WHEEL INC #1	29	5,462.47	
PHOENIX FABRICATORS & ERECTORS LLC	4	26,145.00	
PORTAGE NOTEBOOKS LLC	1	1,108.28	
PUCKETT MACHINERY COMPANY	4	208.84	
R O C I C	1	300.00	
RAM TOOL & SUPPLY CO	1	811.44	
RAMAKER & ASSOCIATES INC	1	2,300.00	
RANDY MCNAIR	1	75.00	
RAYMOND COMPTON	2	1,261.00	
ROBERT J YOUNG COMPANY INC	1	323.89	
ROBERT KRISTIAN RIEMANN	1	1,560.00	
SAFEWARE INC	2	339.00	
SCRIBBLE SOFTWARE, INC.	1	240.00	
SEWER EQUIPMENT CO OF AMERICA	7	748.50	
SHI INTERNATIONAL CORP	3	48,434.67	
SOLARWINDS WORLDWIDE LLC	1	463.68	

SOUTH MS BUSINESS MACHINES INC	21	8,154.53
SOUTHERN DRILL SUPPLY ACQUISITION	1	4,999.00
SOUTHERN EXTERIORS FENCE COMPANY	3	2,975.00
SOUTHERN FIRE SPRINKLER	1	160.00
SOUTHERN PRINTING & SILK SCREENING	22	5,630.85
SPECIALTY HOSE & FABRICATION	2	102.46
SPHERION STAFFING, LLC	2	1,719.61
SPORTSENGINE	3	623.00
STATE OF MISSISSIPPI	1	25.00
STRIBLING EQUIPMENT INC	1	57.16
STRYKER SALES CORPORATION	3	19,032.00
SUN COAST BUSINESS SUPPLY INC	85	6,446.11
SUN SOUTH LLC	13	2,305.76
SUNBELT FIRE INC	20	13,516.72
SWETMAN SECURITY SERVICE	1	3,229.20
TAVARES TURNER	2	400.00
TAYLOR DARRON	2	360.00
TEC OF JACKSON INC	33	1,186.84
TEST CALIBRATION CO INC	6	950.37
THE DECOR GROUP, INC	2	3,654.77
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	19	4,290.94
THE PRINT SHED LLC	7	992.00
THE SOUTHERN CONNECTION POLICE SUPPLIES, LLC	2	560.00
THOMSON REUTERS WEST PUBLISHING CORP	2	616.29
TIMOTHY WESTBROOK	3	945.00
TITLE BOXING LLC	1	260.94
TLH ENTERPRISES	1	119.00
TOTAL EQUIPMENT MAINTENANCE CO OF GULFPORT INC	1	227.50
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	2	845.00
TRITON HYDROTOOLS, LLC	1	171.00
TURAN-FOLEY CHEVROLET BUICK GEO	1	27.52
TYLER TECHNOLOGIES, INC.	3	2,800.00
TYREE A DAVIS	2	2,340.00
U S POSTAL SERVICE	2	710.00
UNDERWATER BOAT SERVICING LLC	2	1,490.00
UNITED PARCEL SERVICE	5	173.35
W. W. GRAINGER, INC	2	187.32
WARREN PAVING INC	17	276,180.14
WASTE MANAGEMENT OF MS	3	37,897.38
WASTE OIL COLLECTORS INC	1	80.00
WASTE PRO OF MISSISSIPPI	10	396,511.75
WEAVER ELECTRIC INC	1	1,280.00
WHITNEY NATIONAL BANK	38	19,110.69
WILLIE CALLAHAN	2	500.00
WOLSELEY INVESTMENTS	14	1,229.17

Total # of Claims	1,384	Grand Total	2,260,347.23
		FEMA Eligible	



CITY OF GULFPORT

Docket Sorted By Vendor

Docket Date: 6/23/2021



Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
A T & T					
504230	213 - 626001 -		214.61	308779	MANUAL
504233	213 - 626001 -		36.86	308782	MANUAL
504247	145 - 626001 -		437.90	308796	MANUAL
504249	611 - 626001 -		4.01	308798	MANUAL
504249	115 - 626001 -		8.03	308798	MANUAL
504249	315 - 626001 -		8.03	308798	MANUAL
504249	335 - 626001 -		8.03	308798	MANUAL
504249	511 - 626001 - 05876		8.03	308798	MANUAL
504249	621 - 626001 -		8.03	308798	MANUAL
504249	111 - 626001 -		12.04	308798	MANUAL
504249	150 - 626001 -		12.04	308798	MANUAL
504249	325 - 626001 -		20.07	308798	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504249	411 - 626001 -		20.07	308798	MANUAL
504249	611 - 626001 -		20.07	308798	MANUAL
504249	135 - 626001 -		36.13	308798	MANUAL
504249	611 - 626001 -		36.13	308798	MANUAL
504249	290 - 626001 -		40.15	308798	MANUAL
504249	145 - 626001 -		96.35	308798	MANUAL
504249	125 - 626001 -		100.36	308798	MANUAL
504249	213 - 626001 -		337.25	308798	MANUAL
504250	811 - 626001 -		4.01	308799	MANUAL
504250	825 - 626001 -		4.01	308799	MANUAL
504250	815 - 626001 -		44.16	308799	MANUAL
504425	621 - 626001 -		4.00	308972	MANUAL
504425	335 - 626001 -		20.91	308972	MANUAL
504425	111 - 626001 -		22.91	308972	MANUAL
504425	325 - 626001 -		26.91	308972	MANUAL
504425	135 - 626001 -		34.90	308972	MANUAL
504425	115 - 626001 -		37.83	308972	MANUAL
504425	511 - 626001 - 05876		71.66	308972	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504425	315 - 626001 -		208.27	308972	MANUAL
504425	611 - 626001 -		317.55	308972	MANUAL
504425	125 - 626001 -		354.72	308972	MANUAL
504425	145 - 626001 -		832.00	308972	MANUAL
504425	290 - 626001 -		858.69	308972	MANUAL
504425	213 - 626001 -		1,922.27	308972	MANUAL
504425	411 - 626001 -		2,176.81	308972	MANUAL
504428	213 - 626001 -		36.14	308975	MANUAL
504428	411 - 626001 - 41139		72.27	308975	MANUAL
504428	411 - 626001 - 41138		221.43	308975	MANUAL
504428	411 - 626001 - 41136		373.43	308975	MANUAL
504456	825 - 626001 -		2.00	309003	MANUAL
504456	811 - 626001 -		216.09	309003	MANUAL
504456	815 - 626001 -		317.96	309003	MANUAL
504459	811 - 626001 -		36.14	309010	MANUAL
504468	445 - 626001 -		463.89	309015	MANUAL
# of Claims			46	Vendor Payment Total	10,145.15

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
A1 BATTERY INC					
504330	311 - 611300 -		59.95	308878	222113
BLANKET PO FOR BATTERIES AND PARTS ON AN AS NEEDED BASIS FOR FY 2021					
	# of Claims	1	Vendor Payment Total	59.95	
ACE DATA STORAGE COMPANY INC					
503866	145 - 620900 -		24.00	308420	223606
SHREDDING SERVICES FOR MAY 2021					
503866	611 - 620900 -		69.00	308420	223606
SHREDDING SERVICES FOR MAY 2021					
503867	125 - 620900 -		120.00	308421	223606
SHREDDING SERVICES FOR MAY 2021					
503868	811 - 620900 -		57.00	308422	223606
SHREDDING SERVICES FOR MAY 2021					
	# of Claims	4	Vendor Payment Total	270.00	
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING					
503914	611 - 611300 -		8.50	308468	223560
P/N SHOP FEE					
503914	611 - 611300 -		36.95	308468	223560
P/N OL-SPC OIL CHANGE					
503914	611 - 611300 -		170.00	308468	223560
ASSET#8004 P/N OL-LABOR VENDOR LABOR					
503965	825 - 611300 -		4.00	308518	222929
P/N XP-CLAMPS HOSE CLAMPS					
503965	825 - 611300 -		8.50	308518	222929
P/N OL-MISC VENDOR FEES					
503965	825 - 611300 -		18.95	308518	222929
ASSET#2396 P/N 12346290 COOLANT					
503965	825 - 611300 -		51.00	308518	222929
P/N OL-LABOR R&R FUEL FILTER					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503965	825 - 611300 -		85.00	308518	222929
P/N OL-SPC VENDOR LABOR R&R RADIATOR					
503965	825 - 611300 -		187.00	308518	222929
P/N OL-LABOR R&R FUEL PUMP					
504266	290 - 611300 -		6.25	308814	223582
BRAKE FLUID					
504266	290 - 611300 -		7.65	308814	223582
SHOP FEE					
504266	290 - 611300 -		39.64	308814	223582
QUARTS GEAR OIL					
504266	290 - 611300 -		57.95	308814	223582
LEFT REAR AXLE SEAL					
504266	290 - 611300 -		229.50	308814	223582
LABOR					
504370	825 - 611300 -		8.50	308918	223538
P/N SHOP FEE					
504370	825 - 611300 -		58.95	308918	223538
P/N FRONT END ALIGNMENT					
504370	825 - 611300 -		510.00	308918	223538
ASSET#7004 P/N OL-LABOR					
# of Claims		17	Vendor Payment Total	1,488.34	
ACTIVE 911, INC					
504211	213 - 620900 -		812.50	308760	223664
ACTIVE 911 PAGING LICENSES USED TO NOTIFY COMMAND STAFF PERSONNEL OF PART I					
CRIMES IN PROGRESS					
# of Claims		1	Vendor Payment Total	812.50	
ADAM ALBERT					
503942	010 - 210601 -		250.00	308495	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	1	Vendor Payment Total	250.00	
AFFORDABLE TRAILER SALES INC					
503964	815 - 612200 -		89.00	308517	222855
ASSET#2358 P/N JACK STAND, COMPLETE					
503964	815 - 612200 -		127.00	308517	222855
P/N PINTLE HITCH					
	# of Claims	2	Vendor Payment Total	216.00	
ALL PHASE ELECTRIC SUPPLY CO INC					
503931	290 - 611000 -		165.00	308485	223317
F3A040UNVD84024 TWH LT FX 2X4 LED PANEL LIGHTS					
503931	290 - 611000 -		315.00	308485	223317
F3A030UNVD84022 TWH LT FX 2X2 LED PANEL LIGHTS					
503984	290 - 611000 -		35.00	308536	222182
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT MINOR PARTS, SUPPLIES					
504222	445 - 612200 -		64.30	308771	220069
Electrical Accessories and Parts OPEN P/O FOR ELECTRICAL SUPPLIES BREAKERS, WIRE, ETC AS NEEDED FOR REPAIRS AT MARINA					
504358	815 - 610700 -		297.88	308906	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504359	815 - 610700 -		31.97	308907	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504360	815 - 610700 -		36.84	308908	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504361	815 - 610700 -		10.70	308909	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504362	815 - 610700 -		36.61	308910	220394

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504363	815 - 610700 -		65.67	308911	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504364	815 - 610700 -		1.59	308912	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504365	815 - 610700 -		160.35	308913	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504366	815 - 610700 -		492.77	308914	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504367	815 - 610700 -		89.00	308915	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504368	815 - 610700 -		97.35	308916	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504369	815 - 610700 -		25.00	308917	220394
BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)					
504520	290 - 611000 -		12.84	309067	223523
6705 SCREWDRIVER					
504520	290 - 611000 -		38.67	309067	223523
7 1/2 PIGTAIL SCREWS FOR STATION 5					
504520	290 - 611000 -		202.50	309067	223523
250' GREEN 2G ELECTRICAL WIRE					
504520	290 - 611000 -		275.00	309067	223523
250' GREEN 3G ELECTRICAL WIRE					
# of Claims			20	Vendor Payment Total	2,454.04
ALL SAFE TECHNOLOGIES LLC					
504400	290 - 621700 -		105.00	308947	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					

# of Claims	1	Vendor Payment Total	105.00
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ALLISTONS

503788	411 - 613100 -		23.00	308343	223416
5XL SHIRT					
503788	411 - 613100 -		42.00	308343	223416
2XL SHIRTS					
503788	411 - 613100 -		391.00	308343	223416
PC61 GRAY SHIRST FOR MENS BASKETBALL					
503876	411 - 613100 -		55.98	308430	223618
AWARDS					
503876	411 - 613100 -		71.92	308430	223618
AWARDS					
503876	411 - 613100 -		87.96	308430	223618
AWARDS					
503876	411 - 613100 -		89.82	308430	223618
PLATES					
503876	411 - 613100 -		99.96	308430	223618
AWARDS FOR ATHLETICS DEPT					
503876	411 - 613100 -		119.96	308430	223618
AWARDS					
503876	411 - 613100 -		179.82	308430	223618
AWARDS					
503877	411 - 613100 -		24.00	308431	223618
SHIRTS					
503877	411 - 613100 -		55.00	308431	223618
SHIRTS					
503877	411 - 613100 -		477.00	308431	223618
SHIRTS					
503879	411 - 613100 -		13.99	308433	223618
SHIRTS					
503879	411 - 613100 -		64.95	308433	223618
SHIRTS					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503879	411 - 613100 -		263.76	308433	223618
SHIRTS					
503880	411 - 613100 -		239.80	308434	223618
SHIRTS					
504216	411 - 613100 -		24.99	308765	223520
SHIRTS					
504216	411 - 613100 -		41.98	308765	223520
SHIRTS					
504216	411 - 613100 -		114.95	308765	223520
SHIRTS					
504216	411 - 613100 -		179.91	308765	223520
SHIRTS FOR ATHLETICS PROGRAM					
504217	411 - 613100 -		52.75	308766	223520
SHIRTS FOR ATHLETICS PROGRAM					
504217	411 - 613100 -		55.39	308766	223520
SHIRTS					
504217	411 - 613100 -		60.67	308766	223520
SHIRTS					
504217	411 - 613100 -		65.94	308766	223520
SHIRTS					

of Claims

25

Vendor Payment Total

2,896.50

ALTEC INDUSTRIES INC

504538	315 - 611300 -		23.00	309085	223511
P/N 059410016 DEADMAN SWITCH					
504538	315 - 611300 -		89.58	309085	223511
P/N 059400003 TOGGLE SWITCH ON/OFF					
504538	315 - 611300 -		217.62	309085	223511
ASSET#1219 P/N 970032663 TOGGLE SWITCH					

of Claims

3

Vendor Payment Total

330.20

ALTON L MCCAFFREY

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504342	825 - 610700 -		110.89	308890	221196
BLANKET PO FOR MISCELLANEOUS PARTS TO BE PICKED UP ON AN AS NEEDED BASIS DURING FY 2021 (EST OCT 2020 - SEPT 2021)					
504343	825 - 610700 -		62.83	308891	221196
BLANKET PO FOR MISCELLANEOUS PARTS TO BE PICKED UP ON AN AS NEEDED BASIS DURING FY 2021 (EST OCT 2020 - SEPT 2021)					
# of Claims		2	Vendor Payment Total	173.72	
AMERICAN GLASS SERVICES, LLC					
504501	213 - 611300 -		245.00	309048	221372
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
# of Claims		1	Vendor Payment Total	245.00	
AMERICAN MUNICIPAL SERVICES					
504005	010 - 480700 -		10,626.60	308557	223608
Fees (Not Otherwise Classified) - COLLECTIONS FOR MUNICIPAL COURT APRIL 2021, INV# 50112; AS APPROVED BY CC 4/5/2016					
# of Claims		1	Vendor Payment Total	10,626.60	
ANIMAL CARE EQUIPMENT & SERVICES INC					
503834	213 - 614900 -		254.50	308388	223453
ITEM# RT-SC / RESCUE TEK -SLIP/CLIP HANDLING LEASH (QUOTE 12816)					
# of Claims		1	Vendor Payment Total	254.50	
AT&T MOBILITY II LLC					
503846	611 - 626001 -		513.95	308400	MANUAL
504424	145 - 626001 -		52.21	308971	MANUAL
504424	621 - 626001 -		52.21	308971	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504452	815 - 626001 -		1,985.21	308999	MANUAL
504467	445 - 626001 -		374.34	309014	MANUAL
504606	290 - 610700 - 00020		398.72	309153	MANUAL
504606	290 - 626001 -		1,505.68	309153	MANUAL
# of Claims			7	Vendor Payment Total	4,882.32
ATCO MANUFACTURING COMPANY					
503938	311 - 614000 -		130.88	308491	222856
P/N 3313-C50 REDDIE GREASE					
503938	335 - 614000 -		130.89	308491	222856
P/N 3313-C50 REDDIE GREASE					
503938	311 - 614000 -		138.44	308491	222856
SHOP INVENTORY P/N IMPACT GREASE					
503938	335 - 614000 -		138.44	308491	222856
SHOP INVENTORY P/N IMPACT GREASE					
503938	311 - 614000 -		297.89	308491	222856
P/N BLANCO MAX GREASE, FOOD GREASE					
503938	335 - 614000 -		297.90	308491	222856
P/N BLANCO MAX GREASE, FOOD GREASE					
503939	815 - 614000 -		130.89	308492	222856
P/N 3313-C50 REDDIE GREASE					
503939	825 - 614000 -		130.89	308492	222856
P/N 3313-C50 REDDIE GREASE					
503939	815 - 614000 -		138.44	308492	222856
SHOP INVENTORY P/N IMPACT GREASE					
503939	825 - 614000 -		138.44	308492	222856
SHOP INVENTORY P/N IMPACT GREASE					
503939	815 - 614000 -		297.90	308492	222856
P/N BLANCO MAX GREASE, FOOD GREASE					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503939	825 - 614000 -		297.90	308492	222856
P/N BLANCO MAX GREASE, FOOD GREASE					
# of Claims			12	Vendor Payment Total	2,268.90
AUTO ZONE INC					
503768	213 - 611300 -		637.11	308323	222460
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503769	213 - 611300 -		167.88	308324	222460
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503908	335 - 611300 -		24.74	308462	223534
P/N VES80645 INTER TIE ROD , DRIVERS SIDE					
503908	335 - 611300 -		65.68	308462	223534
ASSET#2704 P/N CA10346 FRONT LOWER CONTROL ARM PASS SIDE					
503908	335 - 611300 -		72.33	308462	223534
P/N GSL7258 SWAY BAR END LINK					
503908	335 - 611300 -		95.49	308462	223534
P/N LS54-94391L FRONT STRUT DRIVERS SIDE					
503908	335 - 611300 -		98.46	308462	223534
P/NLS54-94391R FRONT STRUT PASSENGER SIDE					
503909	611 - 611300 -		19.26	308463	223533
P/N 79705 REAR BRAKE HOSE					
503909	611 - 611300 -		19.26	308463	223533
P/N 79704 REAR BRAKE HOSE					
503909	611 - 611300 -		23.02	308463	223533
P/N 71311 CENTER BRAKE HOSE					
503909	611 - 611300 -		37.47	308463	223533
P/N C768 REAR CALIPER					
503909	611 - 611300 -		37.47	308463	223533
P/N C769 REAR CALIPER					
503909	611 - 611300 -		67.15	308463	223533
ASSET#8004 P/N DE1012 REAR BRAKE PADS					
503909	611 - 611300 -		83.94	308463	223533
P/N 54111 ROTORS REAR					
503913	335 - 611300 -		13.73	308467	223572

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ASSET#1164 P/N 70674 BRAKE HOSE					
503913	335 - 611300 -		15.45	308467	223572
ASSET#70673 BRAKE HOSE					
503913	335 - 611300 -		28.61	308467	223572
P/N DG655 BRAKE PADS					
503913	335 - 611300 -		47.02	308467	223572
P/N 18B4615 FRONT BRAKE CALIPER					
503913	335 - 611300 -		47.02	308467	223572
P/N 18B4614 FRONT BRAKE CALIPER					
503913	335 - 611300 -		72.85	308467	223572
P/N FCS824V FRONT COIL SPRING					
503913	335 - 611300 -		137.38	308467	223572
P/N 54021 FRONT BRAKE ROTOR					
503960	815 - 611300 -		29.75	308513	222998
P/N 4060827 SERP BELT					
503960	815 - 611300 -		110.38	308513	222998
P/N 344396 REAR SHOCK					
503960	815 - 611300 -		208.99	308513	222998
ASSET#7006 P/N DFG1263 FUEL PUMP					
503962	825 - 611300 -		208.99	308515	222897
ASSET#2396 P/N DFG1263 FUEL PUMP					
504502	213 - 611300 -		12.08	309049	222460
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504503	213 - 611300 -		130.14	309050	222460
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504504	213 - 611300 -		46.92	309051	222460
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
# of Claims		28	Vendor Payment Total	2,558.57	
AUTOMATION PERSONNEL SERVICES, INC.					
503808	811 - 620900 -		553.80	308363	MANUAL
503817	445 - 620900 - HLS20		340.80	308372	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503940	145 - 620900 -		198.80	308493	MANUAL
503940	145 - 620900 -		687.99	308493	MANUAL
# of Claims			4	Vendor Payment Total	1,781.39
AVS CONSULTING, LLC					
504034	213 - 627900 -		650.00	308586	223200
PSYCHOLOGICAL TESTING OF NEW EMPLOYEE					
# of Claims			1	Vendor Payment Total	650.00
B & H PHOTO - VIDEO					
504212	213 - 610700 -		18.71	308761	223580
ITEM# WAACE1650BU / WATSON AC POWER EXTENSION CORD (16 AWG, BLACK, 50') QUOTE					
1075006913					
504212	213 - 610700 -		44.96	308761	223580
ITEM# PEHDAA650 / PEARSTONE HDA-A650 ACTIVE HIGH -SPEED HDMI CABLE WITH					
ETHERNET, 50'					
504212	213 - 610700 -		101.21	308761	223580
ITEM# EPELPMBPJG / EPSON UNIVERSAL PROJECTOR MOUNT WITH 3" EXTENSION COLUMN					
504212	213 - 610700 -		328.34	308761	223580
ITEM# EPVS260 / EPSON VS260 3300-LUMEN XGA CONFERENCE ROOM 3LCD PROJECTOR					
504213	213 - 610400 -		85.29	308762	223472
ITEM# MIHD3000L2 / MICROSOFT LIFECAM HD3000 L2 (QUOTE 1074889115)					
# of Claims			5	Vendor Payment Total	578.51
B&R INDUSTRIAL SUPPLY, INC					
504024	815 - 610700 -		42.40	308576	223249
LINE 4 REPLACEMENT PARTS FOR IN-HOUSE REPAIR OF CHOP SAW #207 -- ITEM #MAK-1233573:					
MAKITA 123257-3 STARTER ASSEMBLY FOR DPC7311 CHOP SAW					
504024	815 - 610700 -		180.68	308576	223249

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
LINES 1-2 FOR NORTON CHOP SAWS -- ITEM #NOR-00510107009: AIR FILTER FOR NORTON CHOP SAW					
504024	815 - 610700 -		293.30	308576	223249
LINE 3 TAMPER EVIDENT PADLOCK SEAL NEEDED FOR METERS -- ITEM #ACM-8001: PLASTIC PADLOCK SEAL, RED, NUMBERED					
504025	815 - 610700 -		51.03	308577	223249
LINE 4 REPLACEMENT PARTS FOR IN-HOUSE REPAIR OF CHOP SAW #207 -- ITEM #MAK-1233573: MAKITA 123257-3 STARTER ASSEMBLY FOR DPC7311 CHOP SAW					
504026	815 - 610700 -		17.36	308578	223249
ITEM #BON-75520: T20 SCREWDRIVER FOR NORTON CHOP SAW					
# of Claims		5	Vendor Payment Total		584.77
BALL CHAIN MANUFACTURING CO., INC D/B/A LOGO TAGS					
504529	213 - 625700 -		50.00	309076	223723
SHIPPING CHARGE NOT ON ORIGINAL PO 220379					
# of Claims		1	Vendor Payment Total		50.00
BANCORPSOUTH CASH MANAGEMENT DIV.					
503978	300 - 651400 -		5,753.81	308530	220218
YEAR 3 - LEASE PAYMENTS AS APPROVED BY CITY COUNCIL ON 11/02/2018; JOHN DEERE COMPACT TRACTOR , TUILITY TRACTOR AND COMPACT UTILITY TRACTOR					
# of Claims		1	Vendor Payment Total		5,753.81
BAY ICE CO INC					
503841	445 - 614110 -		87.50	308395	220089
Ice OPEN P/O FOR ICE FOR MARINA					
504231	445 - 614110 -		22.50	308780	220089
Ice OPEN P/O FOR ICE FOR MARINA					
# of Claims		2	Vendor Payment Total		110.00

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
BAYOU CONCRETE, LLC					
504334	815 - 614300 -		594.50	308882	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
504335	815 - 614300 -		591.00	308883	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
504336	815 - 614300 -		464.00	308884	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
504337	815 - 614300 -		531.00	308885	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
504338	815 - 614300 -		635.00	308886	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
504339	815 - 614300 -		404.00	308887	223528
AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W FIBER DURING MAY - SEPTEMBER 2021 (EST)					
# of Claims			6	Vendor Payment Total	3,219.50
BAYSIDE CHRYSLER DODGE & JEEP, INC					
504498	213 - 611300 -		545.92	309045	223344
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504499	213 - 611300 -		150.00	309046	223344
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504500	213 - 611300 -		24.00	309047	223344
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
# of Claims			3	Vendor Payment Total	719.92
BEARD EQUIPMENT COMPANY					
503891	411 - 611300 -		32.10	308445	223574
P/N TCA19654 CABLE , TAILGATE					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503891	411 - 611300 -		222.52	308445	223574
ASSET#2900 P/N MIU13558 IGNITION COIL					
503892	411 - 611300 -		2.66	308446	223574
P/N M126553 CAP					
503893	411 - 611300 -		66.41	308447	223573
ASSET#2914 P/N LG259 FILTER KIT					
503894	411 - 611300 -		14.40	308448	223573
P/N M138938 SPARK PLUG					
503898	411 - 611300 -		16.19	308452	223576
P/N M123378 AIR FILTER					
503898	411 - 611300 -		17.44	308452	223576
P/N M113621 FILTER AIR OUTER					
503898	411 - 611300 -		18.68	308452	223576
P/N M131053 TRANSMISSION FILTER					
503898	411 - 611300 -		25.16	308452	223576
P/N MIU13556 SPARK PLUGS					
503898	411 - 611300 -		32.51	308452	223576
ASSET#50042 P/N MIU13555 OIL FILTER					
503898	411 - 611300 -		38.79	308452	223576
P/N MIU13548 FUEL FILTER					
503898	411 - 611300 -		42.45	308452	223576
P/N TY6354 HY-GARD TRANSMISSION FLUID					
503899	411 - 611300 -		3.60	308453	223575
P/N M138938 SPARK PLUG					
503899	411 - 611300 -		5.16	308453	223575
P/N AM116304 FUEL FILTER					
503899	411 - 611300 -		7.17	308453	223575
ASSET#50039 P/N AM107423 OIL FILTER					
503899	411 - 611300 -		39.94	308453	223575
P/N M113621 FILTER ,AIR ,OUTER					
503900	411 - 611300 -		94.35	308454	223577
ASSET#50025 P/N DMU210282 V-BELT					
# of Claims		17	Vendor Payment Total	679.53	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
BENVENUTTI ELECTRICAL APPARATUS					
504223	445 - 612200 -		896.00	308772	223548
ESTIMATE TO REPAIR PUMP ON SPLASH PAD AT JONES PARK					
# of Claims		1	Vendor Payment Total	896.00	
BERGKAMP INC					
503910	311 - 611300 -		57.18	308464	223030
P/N 008995 BASE BREAKER MOUNT					
503910	311 - 611300 -		125.79	308464	223030
P/N 009038 PLUG 4 PRONG 3 POLE MALE					
503910	311 - 611300 -		329.04	308464	223030
ASSET#3547 P/N 008993 BREAKER 240VAC 40AMP					
# of Claims		3	Vendor Payment Total	512.01	
BJ'S LANDSCAPING AND LAWN CARE					
503828	411 - 620900 -		510.00	308383	220065
Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVER 06/12/19 COUNCIL APPROVAL 07/16/19 YEAR 2 OF 4 GRASS CUTTING CONTRACT D CITY PARKS					
504515	411 - 620900 -		510.00	309062	220065
Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVER 06/12/19 COUNCIL APPROVAL 07/16/19 YEAR 2 OF 4 GRASS CUTTING CONTRACT D CITY PARKS					
# of Claims		2	Vendor Payment Total	1,020.00	
BLOSSMAN GAS INC					
504471	311 - 614000 -		62.50	309018	207541
BLANKET PO TO BE USED ON AN AS-NEEDED BASIS DURING FY 2020 TO PURCHASE PROPANE					
504472	311 - 614000 -		62.50	309019	207541
BLANKET PO TO BE USED ON AN AS-NEEDED BASIS DURING FY 2020 TO PURCHASE PROPANE					
# of Claims		2	Vendor Payment Total	125.00	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
BLUETARP FINANCIAL INC.					
504310	445 - 610700 - HLS20		433.08	308858	223559
4" STEEL V GROOVE R CASTER FOR CHRSTIMAS LIGHT SHOW					
# of Claims		1	Vendor Payment Total	433.08	
BUSINESS FURNITURE SERVICES, LLC					
504279	411 - 627800 -		600.00	308827	223494
FOLDING CHAIR CART WITH RUBBER CASTERS					
504279	411 - 627800 -		950.00	308827	223494
30X72 FOLDING TABLE					
504279	411 - 627800 -		1,820.00	308827	223494
MITY LITE FOLDING CHAIR FOR EVENTS DEPT					
# of Claims		3	Vendor Payment Total	3,370.00	
BUSINESS INFORMATION SYSTEMS INC					
503755	115 - 622100 -		4,920.00	308310	223506
AS PER COUNCIL APPROVAL 5/18/21, ANNUAL ON-SITE SERVICE & SUPPORT					
# of Claims		1	Vendor Payment Total	4,920.00	
BUTCH OUSTALET INC					
503968	825 - 611300 -		138.18	308521	223529
ASSET#2389 P/N F2DZ*11654*A HEADLIGHT SWITCH					
504497	213 - 611300 -		29.74	309044	220099
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
# of Claims		2	Vendor Payment Total	167.92	
BXS INSURANCE, INC					
504599	915 - 629300 -		1,065.00	309146	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504600	915 - 629300 -		1,065.00	309147	MANUAL
504601	915 - 629300 -		1,065.00	309148	MANUAL
504602	915 - 629300 -		1,065.00	309149	MANUAL
504603	915 - 629300 -		1,065.00	309150	MANUAL
504604	915 - 629300 -		1,065.00	309151	MANUAL
504605	915 - 629300 -		1,065.00	309152	MANUAL
# of Claims			7	Vendor Payment Total	7,455.00
CABLE ONE					
504670	411 - 620900 -		69.95	309217	MANUAL
504671	411 - 620900 -		55.00	309218	MANUAL
504672	411 - 620900 -		443.93	309219	MANUAL
504673	411 - 620900 -		443.93	309220	MANUAL
504683	445 - 626001 -		186.85	309230	MANUAL
504684	445 - 626001 -		600.00	309231	MANUAL
# of Claims			6	Vendor Payment Total	1,799.66
CELLCO PARTNERSHIP					
503758	150 - 626001 -		40.03	308313	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	1	Vendor Payment Total	40.03	
CELLULAR SOUTH, INC					
504252	411 - 626001 -		276.42	308800	MANUAL
504271	135 - 626001 -		35.60	308819	MANUAL
504271	213 - 626001 -		35.60	308819	MANUAL
504271	111 - 626001 -		51.48	308819	MANUAL
504271	311 - 626001 -		85.67	308819	MANUAL
504271	125 - 626001 -		98.69	308819	MANUAL
504271	621 - 626001 -		130.02	308819	MANUAL
504271	150 - 626001 -		142.40	308819	MANUAL
504271	611 - 626001 -		213.60	308819	MANUAL
504271	145 - 626001 -		241.09	308819	MANUAL
504271	411 - 626001 -		1,356.01	308819	MANUAL
504273	825 - 626001 -		47.21	308821	MANUAL
504273	811 - 626001 -		98.69	308821	MANUAL
504274	445 - 626001 -		106.80	308822	MANUAL
	# of Claims	14	Vendor Payment Total	2,919.28	

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CENTERPOINT ENERGY RESOURCES CORP					
504096	213 - 626004 -		19.99	308647	MANUAL
504682	290 - 626004 -		116.70	309229	MANUAL
	# of Claims	2	Vendor Payment Total	136.69	
CHANCELLOR SUPPLY, INC					
504002	411 - 611000 -		155.85	308554	220079
Electrical Accessories and Parts OPEN P/O FOR ELECTRICAL PARTS ETC AS NEEDED FOR REPAIRS TO CITY BLDGS					
504046	315 - 615600 -		280.00	308598	223527
RESTOCK WIRING FOR TRAFFIC SIGNALS -- THHN-10-BLK-19STR-CU-500S/R					
504046	315 - 615600 -		280.00	308598	223527
THHN-10-GRN-19STR-CU-500S/R					
504046	315 - 615600 -		280.00	308598	223527
THHN-10-RD-19STR-CU-500S/R					
	# of Claims	4	Vendor Payment Total	995.85	
CHARLES BODIE					
503809	135 - 620900 -		550.00	308364	220110
AS PER CITY COUNCIL APPROVAL ON 09/09/2020 PROFESSIONAL SERVICES TO REVIEW AND REDACT VIDEO EVIDENCE AND OTHER LEGAL AND PROSECUTORIAL SERVICES NTE \$25,000.00/ YEAR					
SEE ATTACHED REQUEST TO REDUCE TOTAL CONTRACT AMOUNT. 02/18/21					
	# of Claims	1	Vendor Payment Total	550.00	
CINTAS CORP 240					
503796	411 - 612500 -		210.80	308351	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503802	411 - 612500 -		70.35	308357	MANUAL
503803	411 - 612500 -		63.37	308358	MANUAL
503804	411 - 612500 -		63.37	308359	MANUAL
503805	411 - 612500 -		70.35	308360	MANUAL
503806	411 - 612500 -		35.00	308361	MANUAL
503807	411 - 612500 -		35.00	308362	MANUAL
503818	445 - 610700 -		35.35	308373	MANUAL
503944	335 - 612500 -		84.04	308497	MANUAL
503946	411 - 610100 -		12.58	308499	MANUAL
504382	411 - 612500 -		35.00	308930	MANUAL
504399	335 - 612500 -		84.04	308946	MANUAL
504404	411 - 612500 -		51.29	308951	MANUAL
504405	411 - 612500 -		220.83	308952	MANUAL
504406	411 - 612500 -		220.83	308953	MANUAL
504407	411 - 612500 -		210.80	308954	MANUAL
504408	411 - 612500 -		52.52	308955	MANUAL
504409	411 - 612500 -		308.36	308956	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504410	411 - 612500 -		183.08	308957	MANUAL
504411	411 - 612500 -		470.19	308958	MANUAL
504415	411 - 612500 -		58.72	308962	MANUAL
504466	445 - 610700 -		35.35	309013	MANUAL
# of Claims			22	Vendor Payment Total	2,611.22
CINTAS CORPORATION NO 2					
504099	411 - 610700 -		45.51	308650	221702
OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN, ARMORY, SUMMER CAMP					
504101	411 - 610700 -		224.58	308652	221702
OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN, ARMORY, SUMMER CAMP					
504102	411 - 610700 -		99.81	308653	221702
OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN, ARMORY, SUMMER CAMP					
# of Claims			3	Vendor Payment Total	369.90
CITY OF GULFPORT					
504051	213 - 626003 -		169.10	308603	MANUAL
504052	213 - 626003 -		10.90	308604	MANUAL
504053	411 - 626003 - 41130		124.62	308605	MANUAL
504054	411 - 626003 - 41130		158.30	308606	MANUAL
504055	411 - 626003 -		4,023.90	308607	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504056	411 - 626003 -		23.04	308608	MANUAL
504057	411 - 626003 -		158.30	308609	MANUAL
504058	411 - 626003 - 41143		158.30	308610	MANUAL
504059	290 - 626003 -		124.62	308611	MANUAL
504060	411 - 626003 -		39.90	308612	MANUAL
504061	411 - 626003 -		485.90	308613	MANUAL
504062	411 - 626003 - 41131		124.62	308614	MANUAL
504063	411 - 626003 -		75.82	308615	MANUAL
504064	411 - 626003 -		24.90	308616	MANUAL
504065	411 - 626003 -		24.90	308617	MANUAL
504066	411 - 626003 -		24.90	308618	MANUAL
504067	411 - 626003 -		62.50	308619	MANUAL
504068	411 - 626003 -		30.60	308620	MANUAL
504069	411 - 626003 -		30.60	308621	MANUAL
504070	411 - 626003 -		24.90	308622	MANUAL
504071	411 - 626003 -		77.00	308623	MANUAL
504072	411 - 626003 -		24.90	308624	MANUAL
504073	411 - 626003 -		10.90	308625	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504074	411 - 626003 -		10.90	308626	MANUAL
504075	411 - 626003 -		28.27	308627	MANUAL
504076	411 - 626003 -		28.65	308628	MANUAL
504077	145 - 626003 -		158.30	308629	MANUAL
504078	411 - 626003 -		36.40	308630	MANUAL
504079	145 - 626003 -		128.61	308631	MANUAL
504080	411 - 626003 -		158.30	308632	MANUAL
504081	411 - 626003 -		5.40	308633	MANUAL
504082	411 - 626003 -		63.62	308634	MANUAL
504083	411 - 626003 - 41134		107.76	308635	MANUAL
504084	411 - 626003 -		24.90	308636	MANUAL
504085	411 - 626003 -		36.40	308637	MANUAL
504086	411 - 626003 -		23.04	308638	MANUAL
504087	411 - 626003 -		39.90	308639	MANUAL
504088	815 - 626003 -		65.40	308640	MANUAL

of Claims

38

Vendor Payment Total

6,929.27

CLAYS PRINT SHOP INC

Wednesday, June 16, 2021

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504301	611 - 626500 -		129.00	308849	223620
ITEM #04126 INVOICE PAPER: PERFORATED SHEETS-8-1/2 X 11-24LB PREMIUM BOND - 1					
HORIZONTAL PART - 3-2/3 FROM BOTTOM - BLANK CUT SHEETS					
504301	611 - 626500 -		170.00	308849	223620
ITEM #082200 #9 ENVELOPE - REGULAR - 500/BOX					
504301	611 - 626500 -		180.00	308849	223620
ITEM #083670 #10 ENVELOPE - POLYMAC - 500/BOX					
504301	611 - 626500 -		249.00	308849	223620
ITEM #083688 #10 ENVELOPE - STD WINDOW DIAGONAL SEAM-500/BOX					
# of Claims			4	Vendor Payment Total	728.00
COAST CHLORINATOR CO					
503952	815 - 616400 -		4,900.00	308505	222012
FOR USE AT VARIOUS WELL SITES -- ITEM #03020-26189: PH PROBE WITH BUILT IN TEMP					
504023	815 - 616400 -		75.00	308575	223408
LABOR TO INSTALL METER PM KIT					
504023	815 - 616400 -		80.00	308575	223408
ITEM #29129: REMOTE METER REPAIR KIT					
504023	815 - 616400 -		90.00	308575	223408
LABOR TO INSTALL SWITCHOVER PM KIT					
504023	815 - 616400 -		118.00	308575	223408
LINES 1-6 ARE ITEMS WE OWN THAT NEED PREVENTATIVE MAINTENANCE OR REPAIR AND THE					
CORRESPONDING LABOR TO INSTALL THE KITS -- ITEM #14428: AUTO SWITCHOVER PM KIT					
504023	815 - 616400 -		120.00	308575	223408
ITEM #SCV-1: CHECK VALVE					
504023	815 - 616400 -		130.00	308575	223408
ITEM #19870-14-1: NUMBER 14 EJECTOR NOZZLE					
504023	815 - 616400 -		220.00	308575	223408
LABOR TO INSTALL REPAIR KIT					
504023	815 - 616400 -		340.00	308575	223408
ITEM #29126: VACUUM REGULATOR REPAIR KIT					
504023	815 - 616400 -		542.00	308575	223408
LINES 7-11 NEW PARTS FOR STOCK -- ITEM #AS100C: ADVANCED SWITCHOVER MODULE					
504023	815 - 616400 -		567.00	308575	223408

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM #EJ100C1H-12: 100PPD CHLORINE EJECTOR 504023	815 - 616400 -		1,409.00	308575	223408
ITEM #VR604: SERIES 200 100PPD CL2 REGULATOR 504352	815 - 616400 -		304.00	308900	208806
BLANKET PO FOR CHLORINE TESTING SUPPLIES TO BE USED DURING FY 2020					
# of Claims		13	Vendor Payment Total	8,895.00	
COAST COCA COLA BOTTLING CO A					
503752	411 - 610700 -		322.00	308307	220564
BOTTLE WATER FOR BEAUTIFICATION DEPT AND SPORTSPLEX MAINTENANCE ETC COUNCIL APPROVAL 10/20/20					
# of Claims		1	Vendor Payment Total	322.00	
COAST ELECTRIC POWER ASSOC					
504609	825 - 626002 -		720.62	309156	MANUAL
504610	825 - 626002 -		1,237.35	309157	MANUAL
504611	825 - 626002 -		235.00	309158	MANUAL
504612	825 - 626002 -		143.90	309159	MANUAL
504613	815 - 626002 -		3,246.60	309160	MANUAL
504614	825 - 626002 -		87.33	309161	MANUAL
504615	825 - 626002 -		90.53	309162	MANUAL
504616	825 - 626002 -		56.71	309163	MANUAL
504617	815 - 626002 -		749.88	309164	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504618	825 - 626002 -		151.15	309165	MANUAL
504619	825 - 626002 -		172.68	309166	MANUAL
504620	815 - 626002 -		75.69	309167	MANUAL
504621	825 - 626002 -		119.55	309168	MANUAL
504622	815 - 626002 -		41.23	309169	MANUAL
504623	815 - 626002 -		36.19	309170	MANUAL
504624	825 - 626002 -		71.36	309171	MANUAL
504625	825 - 626002 -		42.70	309172	MANUAL
504626	825 - 626002 -		53.05	309173	MANUAL
504627	825 - 626002 -		157.70	309174	MANUAL
504628	825 - 626002 -		140.50	309175	MANUAL
504629	825 - 626002 -		73.38	309176	MANUAL
504630	815 - 626002 -		2,647.98	309177	MANUAL
504631	825 - 626002 -		42.40	309178	MANUAL
504632	825 - 626002 -		60.21	309179	MANUAL
504633	825 - 626002 -		44.86	309180	MANUAL
504634	825 - 626002 -		56.89	309181	MANUAL
504635	825 - 626002 -		47.43	309182	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504636	825 - 626002 -		48.26	309183	MANUAL
504637	325 - 625100 -		451.58	309184	MANUAL
504638	325 - 625100 -		103.05	309185	MANUAL
504639	325 - 625100 -		164.88	309186	MANUAL
504640	325 - 625100 -		565.73	309187	MANUAL
504641	411 - 626002 - 41136		11,000.40	309188	MANUAL
504642	411 - 626002 - 41136		6,966.03	309189	MANUAL
504643	411 - 626002 - 41136		172.67	309190	MANUAL
504644	325 - 625100 -		1,088.76	309191	MANUAL
504645	325 - 625100 -		49.99	309192	MANUAL
504646	325 - 625100 -		95.99	309193	MANUAL
504647	411 - 626002 - 41136		1,329.55	309194	MANUAL
504648	411 - 626002 - 41136		3,987.89	309195	MANUAL
504649	325 - 625100 -		4,445.10	309196	MANUAL
504650	325 - 625100 -		55.15	309197	MANUAL
504651	325 - 625100 -		4,207.59	309198	MANUAL
504652	325 - 625100 -		7,715.68	309199	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504653	325 - 625100 -		3,352.12	309200	MANUAL
504654	325 - 625100 -		84.88	309201	MANUAL
504655	325 - 625100 -		2,960.34	309202	MANUAL
504656	325 - 625100 -		5,402.46	309203	MANUAL
504657	311 - 626002 -		43.81	309204	MANUAL
504658	325 - 625100 -		73.17	309205	MANUAL
504659	325 - 625100 -		49.15	309206	MANUAL
504660	290 - 626002 -		558.74	309207	MANUAL
504661	325 - 625100 -		46.61	309208	MANUAL
504662	325 - 625100 -		1,354.55	309209	MANUAL
504663	325 - 625100 -		457.83	309210	MANUAL
504664	325 - 625100 -		154.89	309211	MANUAL
504665	325 - 625100 -		1,169.60	309212	MANUAL
504666	411 - 626002 - 41136		10,154.53	309213	MANUAL
504667	325 - 625100 -		401.20	309214	MANUAL
504668	325 - 625100 -		127.39	309215	MANUAL
# of Claims			60	Vendor Payment Total	79,442.44

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
COASTAL DUST CONTROL					
503801	411 - 610100 -		12.58	308356	MANUAL
503810	213 - 610100 -		15.29	308365	MANUAL
503873	213 - 610100 -		21.79	308427	MANUAL
503972	125 - 621700 -		25.27	308524	MANUAL
503973	125 - 621700 -		25.27	308525	MANUAL
503974	125 - 621700 -		25.27	308526	MANUAL
503975	125 - 621700 -		25.27	308527	MANUAL
504281	811 - 610100 -		13.49	308828	MANUAL
504282	811 - 610100 -		13.49	308829	MANUAL
504286	145 - 610100 -		31.32	308834	MANUAL
504287	145 - 610100 -		31.32	308835	MANUAL
504288	411 - 610100 -		12.58	308836	MANUAL
504289	411 - 610100 -		12.58	308837	MANUAL
504293	411 - 610100 - 41144		25.20	308841	MANUAL
504295	411 - 610100 - 41144		25.20	308843	MANUAL
504296	411 - 610100 - 41144		41.71	308844	MANUAL
504297	411 - 610100 - 41144		41.71	308845	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504299	411 - 610100 - 41144		41.71	308847	MANUAL
504300	411 - 610100 - 41134		19.15	308848	MANUAL
504302	411 - 610100 - 41134		19.15	308850	MANUAL
504304	411 - 610100 - 41134		19.15	308852	MANUAL
504305	411 - 610100 - 41134		19.15	308854	MANUAL
504308	411 - 610100 - 41134		19.15	308856	MANUAL
504309	411 - 610100 - 41134		19.15	308857	MANUAL
504372	411 - 610100 -		32.50	308920	MANUAL
504373	411 - 610100 -		32.50	308921	MANUAL
504374	411 - 610100 -		32.50	308922	MANUAL
504375	411 - 610100 - 41130		19.75	308923	MANUAL
504376	411 - 610100 - 41130		19.75	308924	MANUAL
504377	411 - 610100 - 41130		19.75	308925	MANUAL
504378	411 - 610100 - 41130		19.75	308926	MANUAL
504379	411 - 610100 - 41130		19.75	308927	MANUAL
504380	411 - 610100 - 41130		19.75	308928	MANUAL
504381	411 - 610100 -		12.58	308929	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	34	Vendor Payment Total	784.53	
COBURN SUPPLY COMPANY INC					
504521	290 - 611000 -		68.88	309068	222629
18X24X2 FILTERS					
	# of Claims	1	Vendor Payment Total	68.88	
COMMUNICATIONS INTERNATIONAL INC					
503771	213 - 611300 -		231.90	308326	223016
BLANKET PURCHASE ORDER TO REPAIR PORTABLE RADIOS					
503772	213 - 611300 -		231.90	308327	223016
BLANKET PURCHASE ORDER TO REPAIR PORTABLE RADIOS					
	# of Claims	2	Vendor Payment Total	463.80	
CONTROL SYSTEMS INC					
504356	825 - 615800 -		324.00	308904	222099
ITEM #DCTBF-101: TERMINAL BOARD					
504356	825 - 615800 -		648.00	308904	222099
ITEM #FT-101-F: FLOAT TEST BOARD					
504356	825 - 615800 -		895.00	308904	222099
ITEM #FT-101-E: FLOAT TEST BOARD					
504356	825 - 615800 -		1,416.00	308904	222099
ITEM #DC-101-F: DUPLEX CONTROLLER					
504356	825 - 615800 -		1,476.00	308904	222099
ITEM #DC-101-D: DUPLEX CONTROLLER					
504356	825 - 615800 -		1,620.00	308904	222099
AS PER MS CODE SECTION 31-7-13(M) (VIII) SOLE SOURCE VENDOR APPROVED 5/20/2014 -- FOR					
LIFT STATION REPAIRS -- ITEM #DCTBE-101: TERMINAL BOARD					
504356	825 - 615800 -		4,535.00	308904	222099
ITEM #MPCT6B: LEVEL CONTROLLER					
504356	825 - 615800 -		6,915.00	308904	222099

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM #ITEM #DC-101-E: DUPLEX CONTROLLER					
# of Claims		8	Vendor Payment Total	17,829.00	
CORNETT BOLT & SCREW, INC					
504322	335 - 610700 -		6.56	308870	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504323	311 - 611300 -		3.72	308871	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504324	335 - 610700 -		0.13	308872	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504325	311 - 611300 -		1.79	308873	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504326	335 - 610700 -		5.10	308874	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504327	335 - 610700 -		13.51	308875	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504328	311 - 611300 -		3.04	308876	220077
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504329	315 - 610700 -		83.24	308877	209274
BLANKET PO FOR VARIOUS SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2020 (EST)					
# of Claims		8	Vendor Payment Total	117.09	
COVINGTON CIVIL & ENVIRONMENTAL LLC					
503737	849 - 621100 - 82565		472.50	308292	182973

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR DAYS - SITE VISITS, ETC.					
503738	849 - 621100 - 82565		1,031.00	308293	182973
CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR DAYS - SITE VISITS, ETC.					
503739	849 - 621100 - 82565		8,760.75	308294	182973
CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR DAYS - SITE VISITS, ETC.					
503740	849 - 621100 - 82565		3,350.50	308295	182973
CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR DAYS - SITE VISITS, ETC.					
# of Claims		4	Vendor Payment Total	13,614.75	
CRAIG PETERSEN					
504257	213 - 627900 -		25.00	308805	MANUAL
# of Claims		1	Vendor Payment Total	25.00	
CRAIN FORD TRACTOR SALES INC					
504555	311 - 612200 -		199.98	309102	223389
ASSET#3595 P/N 35226 SWITCH,MOWER					
# of Claims		1	Vendor Payment Total	199.98	
CUSTOM CALL CENTER LLC					
504255	825 - 626001 -		800.48	308803	MANUAL
# of Claims		1	Vendor Payment Total	800.48	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CUSTOM PRODUCTS CORP					
504044	315 - 615500 -		117.00	308596	223565
RESTOCK SIGN SUPPLIES -- ITEM #RHSSBPLUS4: STAINLESS STEEL BRACKET PLUS 4 FOR POLES MORE THAN 4"OD (BOLT NOT INCLUDED)					
504044	315 - 615500 -		215.36	308596	223565
ITEM #RPMTRFOL200Y0450: 04X50YD FOL200 CONSTRUCTION FOIL PAVEMENT TAPE YELLOW (2/BOX)					
504044	315 - 615500 -		315.36	308596	223565
ITEM #RPMTRFOL200W0450: 04X50 YD FOL200 CONSTRUCTION FOIL PAVEMENT TAPE WHITE (2/BOX)					
504044	315 - 615500 -		382.00	308596	223565
ITEM #RHSLA: SNAP LOCK HOSE CLAMP ASSEMBLY 38"L/POST UP TO 12.25" OD (100/CASE) (F)					
504044	315 - 615500 -		676.20	308596	223565
ITEM #OSIB41001J: BARE BLANK (RIDGELAND) 30" BENT LIP (L4)					
504044	315 - 615500 -		1,395.60	308596	223565
ITEM #OPOZFR39516MDBK: POST TOP FINIAL 3"OD ROUND/#9516 SPEAR/SLIPOVER/(BLACK) (L234)					
504044	315 - 615500 -		1,761.30	308596	223565
ITEM #OSIZ4UNJDOGWDLDBK: BRACKET ORNATE UNIVERSAL MOUNT/30"/DOGWOOD/LEMON DROP/BLACK (L4)					
# of Claims		7	Vendor Payment Total	4,862.82	
DAVID FRED DEVELOPMENT CORPORATION					
504525	411 - 627800 - 41301		2,648.16	309072	223656
HWN HAY BALE FOR BOO BASH					
# of Claims		1	Vendor Payment Total	2,648.16	
DAVISON FUELS INC.					
503819	445 - 614100 -		4,884.28	308374	MANUAL
503819	445 - 614100 -		7,416.60	308374	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503820	445 - 614100 -		2,877.72	308375	MANUAL
504276	445 - 614100 -		2,349.30	308824	MANUAL
504278	445 - 614100 -		9,242.75	308826	MANUAL
504465	445 - 614100 -		8,481.81	309012	MANUAL
# of Claims			6	Vendor Payment Total	35,252.46
DEARMAN HEATING & COOLING LLC					
503917	290 - 612200 -		75.00	308471	223524
STATION 8 AC SERVICE CALL AND REPAIR					
503917	290 - 612200 -		110.00	308471	223524
reset breaker					
# of Claims			2	Vendor Payment Total	185.00
DELTA WORLD TIRE CO					
503912	411 - 611300 -		7.66	308466	223403
P/N SHOP FEE					
503912	411 - 611300 -		67.02	308466	223403
P/N DIAGNOSTIC FEES					
503912	411 - 611300 -		76.59	308466	223403
P/N OL-SPC VENDOR LABOR					
503912	411 - 611300 -		197.03	308466	223403
P/N OL-PARTS VENDOR INSTALLED PARTS					
503912	411 - 611300 -		459.55	308466	223403
ASSET#1731 P/N OL-LABOR					
504371	815 - 611300 -		2.25	308919	223518
P/N TDF TIRE DISPOSAL FEE					
504371	815 - 611300 -		3.00	308919	223518
P/N VS VALVE STEM					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504371	815 - 611300 -		4.99	308919	223518
P/N VV1770 5W30 MOTOR OIL					
504371	815 - 611300 -		7.00	308919	223518
ASSET#2394 P/N SHOP MATERIALS					
504371	815 - 611300 -		8.00	308919	223518
P/N TMFTR TIRE MOUNT REGULAR					
504371	815 - 611300 -		12.95	308919	223518
P/N BR BALANCE REGULAR					
504371	815 - 611300 -		34.95	308919	223518
P/N OC1 OIL CHANGE REGULAR					
504371	815 - 611300 -		40.00	308919	223518
P/N OL-LABOR INSTALL STEP BARS					
504371	815 - 611300 -		80.00	308919	223518
P/N OL-LABOR VENDOR LABOR					
504480	290 - 611300 -		19.39	309027	222761
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES					
# of Claims		15	Vendor Payment Total	1,020.38	
DIBS CHEMICAL & SUPPLY CO					
504238	213 - 610100 -		58.54	308787	211068
BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX					
504239	213 - 610100 -		233.32	308788	211068
BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX					
504505	213 - 610100 -		990.84	309052	223418
BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX					
# of Claims		3	Vendor Payment Total	1,282.70	
DISCRETE WIRELESS INC					
504347	815 - 626001 -		1,690.70	308895	220702
TRACKING SERVICES FOR CITY VEHICLES (106 UNITS @ \$15.95/EACH PER MONTH FOR 1 YEAR)					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
			# of Claims	1	Vendor Payment Total
					1,690.70
DMS MAIL MANAGEMENT, INC.					
503811	213 - 625700 -		82.04	308366	MANUAL
503875	145 - 625700 -		19.63	308429	223627
INV# 20217032-554					
503875	611 - 625700 -		27.23	308429	223627
INV# 20217032-554					
504003	125 - 620900 -		114.08	308555	223611
Mailing Services (Includes, Addressing, Collating, Packaging, Sorting and Delivery) MAIL PROCESSING FEES FOR APRIL 2021; INV. 20217026-534 (5/21/21)					
504004	125 - 620900 -		573.73	308556	223611
Mailing Services (Includes, Addressing, Collating, Packaging, Sorting and Delivery) MAIL PROCESSING FEES FOR 3/30 & 3/31/2021; INV. 202184145-1572 (04/19/21)					
			# of Claims	5	Vendor Payment Total
					816.71
DNA UNDERGROUND LLC					
504244	311 - 630100 - 31156		280.00	308793	222717
ITEM #7.02B: TRAFFIC CONTROL - TYPE III BARRICADE					
504244	311 - 630100 - 31156		300.00	308793	222717
ITEM #7.02C: TRAFFIC CONTROL SIGNS					
504244	311 - 630100 - 31156		350.00	308793	222717
ITEM #1.04: GRADING					
504244	311 - 630100 - 31156		360.00	308793	222717
ITEM #6.02: REINFORCING STEEL					
504244	311 - 630100 - 31156		375.00	308793	222717
ITEM #7.02G: MAINTENANCE OF TRAFFIC (FLAGGER)					
504244	311 - 630100 - 31156		1,400.00	308793	222717
ITEM #7.02A: TRAFFIC CONTROL - BARREL					
504244	311 - 630100 - 31156		2,590.00	308793	222717
ITEM #9.01A: PAVEMENT REMOVAL (ALL TYPES) UP TO 12" THICK					
504244	311 - 630100 - 31156		4,624.00	308793	222717

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM #9.01C: PAVEMENT SAW CUTTING					
504244	311 - 630100 - 31156		6,077.50	308793	222717
ITEM #9.06B: TIE BARS (NO. 5 DEFORMED) (DRILLED AND EPOXIED OR GROUTED)					
504244	311 - 630100 - 31156		15,540.00	308793	222717
ITEM #6.04B: CONCRETE PAVEMENT (6" THICK)					
504426	825 - 630100 - 82593		56.34	308973	223247
ITEM #7.02C: TRAFFIC CONTROL SIGNS					
504426	825 - 630100 - 82593		88.03	308973	223247
ITEM #7.02G: MAINTENANCE OF TRAFFIC (FLAGGER)					
504426	825 - 630100 - 82593		140.85	308973	223247
ITEM #1.03C: UNCLASSIFIED EXCAVATION (FM, LVM)					
504426	825 - 630100 - 82593		140.85	308973	223247
ITEM #7.02A: TRAFFIC CONTROL - BARREL					
504426	825 - 630100 - 82593		281.69	308973	223247
ITEM #7.03A: BYPASS PUMPING (UP TO 4" PUMP)					
504426	825 - 630100 - 82593		528.14	308973	223247
AS PER UNIT PRICE CONTRACT APPROVED BY COUNCIL 8/6/2019 -- WORK AUTHORIZATION 24: SEWER CAVE IN REPAIR AT RALPH DR & KLEIN RD -- ITEM #1.01B: SELECT BACKFILL, CLASS 9 GROUP B OR C, ALL DEPTHS (FM)					
504426	825 - 630100 - 82593		704.23	308973	223247
ITEM #8.11A: CLEARING					
504426	825 - 630100 - 82593		718.31	308973	223247
ITEM #1.01C: SELECT FOUNDATION MATERIAL (FM)					
504426	825 - 630100 - 82593		1,408.45	308973	223247
ITEM #1.04: GRADING					
504426	825 - 630100 - 82593		1,496.48	308973	223247
ITEM #1.06: NO. 57 LIMESTONE BASE COURSE ALL THICKNESSES					
504426	825 - 630100 - 82593		3,521.13	308973	223247
ITEM #7.01: WELL POINT SYSTEM					
504426	825 - 630100 - 82593		4,929.58	308973	223247
ITEM #4.01D: 8" SEWER POINT REPAIR (PVC) (10'-12")					
504426	825 - 630100 - 82593		5,985.92	308973	223247
ITEM #4.01M: 10" SEWER POINT REPAIR (PVC) (12' - 14')					
504469	325 - 620900 - 31502		48.00	309016	222230
ITEM #1.08B: PIPE REMOVAL (13" - 24")					
504469	325 - 620900 - 31502		60.00	309016	222230

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM #1.03C: UNCLASSIFIED EXCAVATION (FM, LVM)					
504469	325 - 620900 - 31502		80.00	309016	222230
ITEM #STRAW WATTLES					
504469	325 - 620900 - 31502		120.00	309016	222230
ITEM #10.01B: ADDITIONAL COMPENSATION FOR WORK COMPLETED FROM 12:01AM SATURDAY THROUGH 11:59PM SUNDAY					
504469	325 - 620900 - 31502		170.00	309016	222230
ITEM #1.01C: SELECT FOUNDATION MATERIAL (FM)					
504469	325 - 620900 - 31502		520.00	309016	222230
ITEM #7.02B: TRAFFIC CONTROL - TYPE III BARRICADE					
504469	325 - 620900 - 31502		520.00	309016	222230
ITEM #7.02C: TRAFFIC CONTROL SIGNS					
504469	325 - 620900 - 31502		600.00	309016	222230
ITEM #9.02A: ASPHALT TRENCH REPAIR					
504469	325 - 620900 - 31502		800.00	309016	222230
ITEM #9.07: REMOVAL OF STRUCTURES (5' X 5' OR SMALLER)					
504469	325 - 620900 - 31502		928.00	309016	222230
ITEM #5.01: 24" REINFORCED CONCRETE PIPE (0'-6')					
504469	325 - 620900 - 31502		1,000.00	309016	222230
ITEM #8.11A: CLEARING					
504469	325 - 620900 - 31502		1,158.00	309016	222230
ITEM #6.02: REINFORCING STEEL					
504469	325 - 620900 - 31502		2,125.00	309016	222230
ITEM #1.07: LIMESTONE BASE COURSE, ALL THICKNESSES, 95% ASTM D1557 (FM)					
504469	325 - 620900 - 31502		2,500.00	309016	222230
ITEM #10.02A: CONSTRUCTION LAYOUT FOR PROJECTS UP TO \$100,000					
504469	325 - 620900 - 31502		3,250.00	309016	222230
ITEM #7.03G: MAINTENANCE OF TRAFFIC (FLAGGER)					
504469	325 - 620900 - 31502		3,750.00	309016	222230
ITEM #7.01: WELL POINT SYSTEM					
504469	325 - 620900 - 31502		3,920.00	309016	222230
ITEM #XX: ADDITIONAL COMPENSATION FOR MAINTENANCE OF OWNER PROVIDED TRAFFIC CONTROL					
504469	325 - 620900 - 31502		4,250.00	309016	222230
ITEM #1.04: GRADING					
504469	325 - 620900 - 31502		4,250.00	309016	222230

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM #9.01A: PAVEMENT REMOVAL (ALL TYPES) (UP TO 12' THICK)					
504469	325 - 620900 - 31502		5,200.00	309016	222230
ITEM #7.02A: TRAFFIC CONTROL - BARREL					
504469	325 - 620900 - 31502		5,724.00	309016	222230
ITEM #9.04A: 4" THICK CONCRETE SIDEWALKS AND RAMPS					
504469	325 - 620900 - 31502		5,980.00	309016	222230
ITEM #9.01C: PAVEMENT SAW CUTTING					
504469	325 - 620900 - 31502		9,600.00	309016	222230
ITEM #9.04B: DETECTABLE/TACTILE WARNING SURFACE (CAST-IN-PLACE)					
504469	325 - 620900 - 31502		11,475.00	309016	222230
ITEM #9.03A: CONCRETE CURB AND GUTTER					
# of Claims		47	Vendor Payment Total	119,924.50	
DORIS J WASHINGTON					
503921	411 - 620900 -		165.00	308475	MANUAL
504384	411 - 620900 -		135.00	308932	MANUAL
# of Claims		2	Vendor Payment Total	300.00	
DPC ENTERPRISES LP					
504344	815 - 613700 -		432.50	308892	223622
AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER					
504345	815 - 613700 -		259.50	308893	223622
AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER					
504346	815 - 613700 -		259.50	308894	223622
AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER					
# of Claims		3	Vendor Payment Total	951.50	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
DPS CRIME LAB					
504401	290 - 610700 -		60.00	308948	MANUAL
	# of Claims	1	Vendor Payment Total	60.00	
DS WATERS OF AMERICA INC					
504464	445 - 610700 -		148.74	309011	MANUAL
	# of Claims	1	Vendor Payment Total	148.74	
DUKES DUKES KEATING & FANECATTY					
503966	135 - 620900 -		5,000.00	308519	MANUAL
	# of Claims	1	Vendor Payment Total	5,000.00	
EDDIE PEARSON ROOFING, LLC					
503840	145 - 612200 -		150.00	308394	222325
LABOR TO FABRICATE					
503840	145 - 612200 -		180.00	308394	222325
1 FLAT SHEET METAL					
503840	145 - 612200 -		337.50	308394	222325
2 SQUARES SHINGLES					
503840	145 - 612200 -		1,275.00	308394	222325
60' MANLIFT					
503840	145 - 612200 -		1,800.00	308394	222325
LABOR TO MAKE TEMPORARY REPAIRS					
	# of Claims	5	Vendor Payment Total	3,742.50	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
EK EMBROIDERY LLC					
504095	213 - 612500 -		246.00	308646	222965
BLANKET PURCHASE ORDER FOR ALTERATIONS MADE TO USED UNIFORMS RE-ISSUED TO OFFICERS,AND SEW ON PATCHES					
# of Claims		1	Vendor Payment Total	246.00	
EMPIRE TRUCK SALES INC					
503967	825 - 611300 -		0.54	308520	223502
ASSET#7048 P/N CP663 CAP VALVE					
503967	825 - 611300 -		14.99	308520	223502
P/N OL-MISC VENDOR FEES					
503967	825 - 611300 -		149.95	308520	223502
P/N OL-MFG MFG/VENDOR LABOR					
504319	311 - 611300 -		53.91	308867	220076
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504320	311 - 611300 -		9.92	308868	220076
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
504321	311 - 611300 -		59.59	308869	220076
BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021					
# of Claims		6	Vendor Payment Total	288.90	
ENGINEERED COOLING SERVICES, INC					
504094	213 - 611000 -		2,975.00	308645	223448
APPROVED BY COUNCIL 03/17/21 - ANNUAL PM ON AIR COOLED CHILLER UNITS UNIT AT THE MUNICIPAL BUILDING (03/17/21 TO 03/16/22)					
# of Claims		1	Vendor Payment Total	2,975.00	
EVANS AND COMPANY INC					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504517	325 - 610700 -		10.50	309064	222234
ITEM #BROOM006: WISK BROOMS					
504517	325 - 610700 -		13.10	309064	222234
ITEM #TWIN008P: STRING LINE					
504517	325 - 610700 -		18.95	309064	222234
ITEM #TAPE023: 100' FIBERGLASS TAPE					
504517	325 - 610700 -		36.50	309064	222234
ITEM #TAPE057: 25' TAPE MEASURE					
504517	325 - 610700 -		44.35	309064	222234
ITEM #FILE001: 12" MILL BASTARD FILE					
504517	325 - 610700 -		50.00	309064	222234
ITEM #WREB5/8X18: 5/8 X 18" REBAR					
504517	325 - 610700 -		69.75	309064	222234
ITEM #NAIL009: 60D NAILS					
504517	325 - 610700 -		78.50	309064	222234
ITEM #WIRE015: 2X3X21" WIRE FLAGS PINK					
504517	325 - 610700 -		93.00	309064	222234
RESTOCK INVENTORY -- ITEM #WST1X2X36: 1X2X36" STAKES					
504518	325 - 610700 -		35.95	309065	222234
ITEM #MACH004: 22" MACHETE					
# of Claims			10	Vendor Payment Total	450.60
FASTENAL					
503827	411 - 610600 -		246.54	308382	222023
OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY					
503992	411 - 610600 -		342.38	308544	222023
OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY					
504047	311 - 610700 -		35.50	308599	222905
BRACKETS FOR WALL MOUNT FIRE EXTINGUISHERS -- 10 LB FIRE EXTINGUISHER WALL MOUNTED BRACKET					
504205	411 - 610600 -		257.42	308755	222023
OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY					
504516	311 - 610700 -		8.20	309063	223662
ITEM #650113: 4 OZ HAND SANITIZER					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504516	311 - 610700 -		15.63	309063	223662
ITEM #1093792: 3" X 300' CAUTION TAPE ROLL					
504516	311 - 610700 -		19.20	309063	223662
ITEM #650062: 14 OZ ORANGE HAND CLEANER					
504516	311 - 610700 -		19.76	309063	223662
PRODUCTS PURCHASED VIA ON-SITE VENDING MACHINE DURING MAY 2021 -- ITEM #0136184:					
17 OZ WHITE INVERTED SPRAY PAINT					
504516	311 - 610700 -		25.29	309063	223662
ITEM #63161: AC36 48X55 DUCT TAPE					
504516	311 - 610700 -		48.12	309063	223662
ITEM #0212808: C24N 14" X 1/8" X 20MM CUTTING WHEEL					
504516	311 - 610700 -		93.06	309063	223662
ITEM #0244585: 6.4 OZ 2 CYCLE OIL					
504516	311 - 610700 -		139.00	309063	223662
ITEM #57016: LENOX PVC/ABS HACK SAW BLADE					
# of Claims			12	Vendor Payment Total	1,250.10
FEDEX					
504254	411 - 613400 -		7.61	308802	MANUAL
# of Claims			1	Vendor Payment Total	7.61
FLEETCOR TECHNOLOGIES					
503919	445 - 614000 -		123.77	308473	MANUAL
504584	213 - 614000 -		8,546.08	309131	MANUAL
504585	213 - 614000 -		9,283.09	309132	MANUAL
504586	411 - 614000 -		55.81	309133	MANUAL
504587	411 - 614000 -		196.04	309134	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504588	411 - 614000 -		32.47	309135	MANUAL
504589	311 - 614000 -		65.69	309136	MANUAL
504590	325 - 614000 -		75.09	309137	MANUAL
504591	290 - 614000 -		1,972.34	309138	MANUAL
504592	411 - 614000 -		24.65	309139	MANUAL
504593	611 - 614000 -		267.50	309140	MANUAL
504594	611 - 614000 -		333.21	309141	MANUAL
504595	411 - 614000 -		84.78	309142	MANUAL
504596	411 - 614000 -		454.48	309143	MANUAL
504597	411 - 614000 -		701.65	309144	MANUAL
504598	621 - 614000 -		42.39	309145	MANUAL
# of Claims			16	Vendor Payment Total	22,259.04

GALLS LLC

503786	213 - 612500 -		939.64	308341	222408
BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS					
504097	213 - 612500 -		231.75	308648	223303
BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS					
504478	290 - 612500 -		3.99	309025	223362
SHIPPING					
504478	290 - 612500 -		298.00	309025	223362
FT1114 BLK 11M SALOMON BOOTS					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	4	Vendor Payment Total	1,473.38	
GIBSON MAINTENANCE, LLC					
503838	411 - 620900 -		880.00	308392	223126
LABOR TO INSTALL SIGNS AT SPORTSPLEX					
504224	445 - 620900 - ZETA		2,880.00	308773	222306
LABOR TO INSTALL FISH CLEANING TRAYS ON CHARTER BOAT SIGNS					
	# of Claims	2	Vendor Payment Total	3,760.00	
GLOBAL EQUIPMENT COMPANY					
503792	445 - 610700 - HLS20		318.99	308347	223320
3M VINYL ELECTRICAL TAPE FOR CHRISTMAS LIGHT SHOW					
	# of Claims	1	Vendor Payment Total	318.99	
GLOBE MANUFACTURING LLC					
503889	290 - 612500 -		34.97	308443	222994
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 5001556					
REPLACE VELCRO, DARN SHELL 2 AREAS					
503889	290 - 612500 -		49.54	308443	222994
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4724484					
REPLACE KNEE, DARN SHELL 1 AREA, REPLACE L/Y 3DFX TRIM					
503889	290 - 612500 -		54.79	308443	222994
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4515893					
REPLACE KNEE AND KNEE PADDING, REINFORCE SHELL 1 AREA					
503889	290 - 612500 -		71.64	308443	222994
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 5156083					
DARN POCKET 1 AREA, REPLACE KNEES, REPLACE KNEE PADDING, DARN SHELL 1 AREA					
503889	290 - 612500 -		144.53	308443	222994
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4724475					
REPLACE VELCRO, DARN POCKET 1 AREA, REINFORCE POCKET 1 AREA, REPLACE KNEE, DARN SHELL 3 AREAS, REINFORCE SHELL 1 AREA, REPLACE L/Y 3DFX TRIM					
503980	290 - 612500 -		23.24	308532	222638

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
		FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 4596929 REPLACE MOISTURE BARRIER			
503980	290 - 612500 -		30.28	308532	222638
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 472446 REPLACE VELCRO					
503980	290 - 612500 -		58.00	308532	222638
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 4630388 REINFORCE MOISTURE BARRIER 2 AREAS					
503980	290 - 612500 -		87.60	308532	222638
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 5594670 REINFORCE POCKET 2 AREAS, REPLACE KNEE					
503980	290 - 612500 -		93.20	308532	222638
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 4815890 REPLACE VELCRO, REINFORCE TRIM 1 AREA					
503980	290 - 612500 -		171.25	308532	222638
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 5351270 REPLACE KNEES, REPLACE KNEE PADDING, REINFORCE TRIM 1 AREA, DARN SHELL 1 AREA					
# of Claims		11	Vendor Payment Total	819.04	
GOODYEAR CORPORATE #2728					
504527	213 - 611300 -		40.00	309074	223610
WASTE FEE					
504527	213 - 611300 -		2,500.00	309074	223610
STATE CONTRACT 8200056076 // ITEM# 732-312-500-0 / P225/60R18 99W SL EAG RS-A VSB RPTL (ESTIMATE 019600)					
504527	213 - 611300 -		2,540.00	309074	223610
STATE CONTRACT 8200056076 // ITEM# 732-523-500-0 / P265/60R17 108V SL EAG RS-A VSB RPTL					
# of Claims		3	Vendor Payment Total	5,080.00	
GUARDIAN ALLIANCE TECHNOLOGIES, INC					
503815	213 - 627900 -		150.00	308370	221407
BACKGROUND CHECKS OF NEW EMPLOYEE (SERVICE)					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	1	Vendor Payment Total	150.00	
GULF BREEZE LANDSCAPING LLC					
503989	411 - 620900 -		68.00	308541	220020
CONTRACT G DOWNTOWN SITES					
503989	411 - 620900 -		3,406.00	308541	220020
AS PER BIDS RECEIVED ON 6/12/19 COUNCIL APPROVAL 7/16/19 YEAR 2 OF 4 GRASS CUTTING					
CONTRACT B					
503989	411 - 620900 -		15,359.00	308541	220020
CONTACT E ROWS					
503991	411 - 620900 -		70.00	308543	222758
20TH AVE ROW TURF SOUTH TO 15TH STREET					
503991	411 - 620900 -		100.00	308543	222758
HIL PLACE HIGHWAY 90 TO 2ND STREET					
503991	411 - 620900 -		240.00	308543	222758
AIRPORT ROAD ROUND ABOUT AND AIRPORTS RED @ THREE RIVERS RD MEDIAN					
503991	411 - 620900 -		300.00	308543	222758
AS PER BIDS RECEIVED APRIL 05 2021 GRASS CUTTING CONTRACT ADDITION 8 CUTS PER SITE					
STARTING APRIL 05-JULY 12 CLOWER THORTON NATURE TRAIL					
503991	411 - 620900 -		360.00	308543	222758
DEDEAUX ROW WEST OF THREE RIVERS RD					
503991	411 - 620900 -		380.00	308543	222758
COURTHOUSE ROAD ROW HWY 90 TO PASS ROAD					
503991	411 - 620900 -		1,350.00	308543	222758
BRICKYARD BAYOU PARK BIKE TRAIL AREA					
	# of Claims	10	Vendor Payment Total	21,633.00	
GULF COAST BUSINESS SUPPLY CO					
503761	290 - 622300 -		349.95	308316	223535
P1216 PODIUM FOR STATION 9 TRINING ROOM NOT PAID UNDER PO 223269					
	# of Claims	1	Vendor Payment Total	349.95	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
GULF COAST SMALL ENGINE REPAIR					
503996	411 - 611300 -		141.00	308548	223256
OPEN P/O FOR REPAIRS TO MOWERS WEED EATERS BLOWERS ETC					
# of Claims		1	Vendor Payment Total	141.00	
GULF HYDRAULICS & PNEUMATICS					
504526	213 - 611300 -		5.00	309073	223669
MISC SHOP SUPPLES					
504526	213 - 611300 -		20.30	309073	223669
ESTIMATE TO TROUBLE SHOOT MRAP - CYLIDER REPAIR KIT (QUOTE 06/07/21)					
504526	213 - 611300 -		112.50	309073	223669
LABOR HOURS					
504539	311 - 612200 -		300.00	309086	221526
P/N OL-SPC VENDOR LABOR					
504539	311 - 612200 -		2,142.30	309086	221526
ASSET#12202 P/N 2704551 REXROTH SHAFT AND BEARING					
504542	311 - 611300 -		75.00	309089	223516
ASSET#1143 P/N OL-LABOR VENDOR LABOR					
# of Claims		6	Vendor Payment Total	2,655.10	
H2O INNOVATION OPERATION AND MAINTENANCE					
503934	311 - 621800 -		274,691.11	308488	220225
AS PER PROFESSIONAL SERVICES CONTRACT APPROVED BY COUNCIL 10/1/2011 (LATEST AMENDMENT APPROVED 7/7/2020) -- STREETS & DRAINAGE, WATER & SEWER, & I&I MAINT. & OPERATIONS FY FY 2021 (SEPT 20 -AUG21) -- STREETS & DRAINAGE MAINT. & OPERATIONS					
503935	815 - 621800 -		80,645.95	308489	220225
WATER & SEWER AND I&I MAINTENANCE AND OPERATIONS FOR FY 2021					
503935	825 - 621800 -		289,313.54	308489	220225
WATER & SEWER AND I&I MAINTENANCE AND OPERATIONS FOR FY 2021					
# of Claims		3	Vendor Payment Total	644,650.60	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
HANCOCK BANK/WHITNEY BANK					
504100	701 - 650700 -		2,300.00	308651	MANUAL
	# of Claims	1	Vendor Payment Total	2,300.00	
HARRISON COUNTY SHERIFF					
503765	213 - 623500 -		14,763.13	308320	MANUAL
	# of Claims	1	Vendor Payment Total	14,763.13	
HAVARD PEST CONTROL					
503848	145 - 620900 -		25.00	308402	223607
MONTHLY PEST CONTROL					
503848	611 - 620900 -		25.00	308402	223607
MONTHLY PEST CONTROL					
503849	145 - 620900 -		100.00	308403	223607
MONTHLY PEST CONTROL					
503850	145 - 620900 -		40.00	308404	223607
MONTHLY PEST CONTROL					
503851	411 - 620900 -		34.53	308405	223607
RODENT PEST CPNTROL					
503851	411 - 620900 -		35.47	308405	223607
MONTHLY PEST CONTROL					
503852	411 - 620900 -		22.20	308406	223607
RODENT PEST CPNTROL					
503852	411 - 620900 -		22.80	308406	223607
MONTHLY PEST CONTROL					
503853	411 - 620900 -		37.00	308407	223607
RODENT PEST CPNTROL					
503853	411 - 620900 -		38.00	308407	223607
MONTHLY PEST CONTROL					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503854	213 - 620900 -		40.00	308408	223607
MONTHLY PEST CONTROL					
503854	213 - 620900 -		40.00	308408	223607
RODENT PEST CPNTROL					
503855	290 - 620900 -		40.00	308409	223607
RODENT PEST CPNTROL					
503856	213 - 620900 -		40.00	308410	223607
MONTHLY PEST CONTROL					
503856	213 - 620900 -		40.00	308410	223607
RODENT PEST CPNTROL					
503857	311 - 620900 -		90.00	308411	223607
RODENT PEST CPNTROL					
503858	311 - 620900 -		45.00	308412	223607
RODENT PEST CPNTROL					
503859	411 - 620900 -		24.67	308413	223607
RODENT PEST CPNTROL					
503859	411 - 620900 -		25.33	308413	223607
MONTHLY PEST CONTROL					
503860	411 - 620900 -		17.27	308414	223607
RODENT PEST CPNTROL					
503860	411 - 620900 -		17.73	308414	223607
MONTHLY PEST CONTROL					
503861	411 - 620900 -		49.33	308415	223607
RODENT PEST CPNTROL					
503861	411 - 620900 -		50.67	308415	223607
MONTHLY PEST CONTROL					
503985	290 - 621700 -		75.00	308537	221592
STATION 7 RODENT TREATMENT FOR STATION					
# of Claims			24	Vendor Payment Total	975.00
HD SUPPLY WHITE CAP CONSTRUCTION SUPPLY					
504015	815 - 610700 -		77.00	308567	223023
ITEMS NEEDED FOR IN HOUSE REPAIR OF #19 WALK BEHIND SAW -- ITEM #SP/588768901-8: BELT FOR FS524 WALK BEHIND SAW					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504015	815 - 610700 -		305.00	308567	223023
PULLEY TENSIONER FOR FS524 SAW					
# of Claims		2	Vendor Payment Total	382.00	
IEDC CERTIFICATION PROGRAM					
504245	621 - 621900 -		375.00	308794	223681
INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL - CERTIFIED ECONOMIC DEVELOPER RECERTIFICATION FEE FOR DAVID PARKER CECD, ECONOMIC DEVELOPMENT DIRECTOR.					
# of Claims		1	Vendor Payment Total	375.00	
ILLUMINATING CONCEPTS LTD					
504050	325 - 620900 -		2,430.00	308602	223581
AS PER COUNCIL APPROVAL 5/18/2021 -- BASE MONITORING AND SUPPORT SERVICES FOR 3 GATEWAYS AT \$67.50 PER GATEWAY PER MONTH RELATED TO DOWNTOWN INTELLISTREET LIGHTS					
# of Claims		1	Vendor Payment Total	2,430.00	
ISI WATER COMPANY					
503842	815 - 620900 -		1,550.00	308396	220226
AS PER CONTRACT APPROVED BY COUNCIL 11/2/10 (AMDMT 3 APPROVED 8/4/20) -- MONTHLY FEES FOR WATER COMPANY OF AMERICA TO PROVIDE SERVICES TO MONITOR SEWER USAGE AT NCBC - OCTOBER 2020 THROUGH SEPTEMBER 2021					
503842	825 - 620900 -		1,550.00	308396	220226
AS PER CONTRACT APPROVED BY COUNCIL 11/2/10 (AMDMT 3 APPROVED 8/4/20) -- MONTHLY FEES FOR WATER COMPANY OF AMERICA TO PROVIDE SERVICES TO MONITOR SEWER USAGE AT NCBC - OCTOBER 2020 THROUGH SEPTEMBER 2021					
# of Claims		2	Vendor Payment Total	3,100.00	
ITSAVVY LLC					
503784	213 - 610400 -		188.28	308339	223436

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
ITEM# TL-WN832N / TP-LINK NETWORK ADAPTER - USB 2.0 (QUOTE 3484678)					
503865	213 - 610400 -		31.38	308419	223557
ITEM# TL-WN832N / TP-LINK NETWORK ADAPTER - USB 2.0 (QUOTE 3488780)					
504041	290 - 622300 -		129.52	308593	223361
V13H010L78 EPSON ELPLP78 PROJECTOR LAMP					
504042	150 - 610400 -		70.34	308594	223590
CH649A HP 761 DESIGN JET MAINTENANCE CARTRIDGE					
504234	445 - 610400 -		412.12	308783	223713
ADOBE ACROBAT PRO 2020 PART# 65310735AF01A00					
	# of Claims	5	Vendor Payment Total	831.64	
J H WRIGHT & ASSOC					
504020	815 - 616400 -		2,200.00	308572	223243
STOCK REPLACEMENT FOR SCADA -- ITEM #R2AM3: ATT RADIO					
504020	815 - 616400 -		2,475.00	308572	223243
ITEM #466: ANALOG OPTION BOARD					
	# of Claims	2	Vendor Payment Total	4,675.00	
JACKSON MAC HAIK F LTD					
503787	276 - 630200 -		29,055.00	308342	220284
AS PER STATE CONTRACT 8200053786 / DODGE 3500 TRADESMAN CREW CAB 4X2, 6.4L V8					
HEAVY DUTY HEMI MDS ENGINE, 1 TON, CC W/ DUAL REAR WHEELS, 2WD, WHITE					
	# of Claims	1	Vendor Payment Total	29,055.00	
JAMES DILLINGER					
503945	290 - 622300 -		20.00	308498	MANUAL
	# of Claims	1	Vendor Payment Total	20.00	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
JC PENNEY CO INC					
503763	213 - 612500 -		914.66	308318	222472
BLANKET PURCHASE ORDER FOR LIEUTENANT AND SERGEANT DETECTIVE UNIFORMS					
504036	213 - 612500 -		354.29	308588	222472
BLANKET PURCHASE ORDER FOR LIEUTENANT AND SERGEANT DETECTIVE UNIFORMS					
	# of Claims	2	Vendor Payment Total	1,268.95	
JESSICA SEALS					
504385	411 - 620900 -		90.00	308933	MANUAL
	# of Claims	1	Vendor Payment Total	90.00	
JOHN FAYARD MOVING & WHSE, LLC					
503794	145 - 620900 -		956.67	308349	MANUAL
504398	411 - 620900 -		100.00	308945	MANUAL
	# of Claims	2	Vendor Payment Total	1,056.67	
JOHN M MCGUFFEE					
504048	311 - 611000 -		68.00	308600	223542
REPAIR OF A/C IN ENGINEERING CONFERENCE ROOM -- CAPACITOR					
504048	311 - 611000 -		100.00	308600	223542
SERVICE CALL & LABOR					
	# of Claims	2	Vendor Payment Total	168.00	
JOHNSON DIESEL INC					
503969	825 - 611300 -		0.24	308522	223567
P/N GE 194 LIGHT BULB					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503969	825 - 611300 -		25.00	308522	223567
SHOP MATERIALS					
503969	825 - 611300 -		25.00	308522	223567
P/N OL-MISC VENDOR SUPPLIES					
503969	825 - 611300 -		91.66	308522	223567
P/N 5-160X U-JOINT					
503969	825 - 611300 -		230.00	308522	223567
ASSET#7063 P/N OL-LABOR VENDOR LABOR					
503969	825 - 611300 -		345.00	308522	223567
P/N OL-LABOR VENDOR LABOR					
503969	825 - 611300 -		460.00	308522	223567
P/N OL-SPC VENDOR SPECIAL LABOR					
503969	825 - 611300 -		575.00	308522	223567
P/N OL-SPC VENDOR SPECIFIC LABOR					
# of Claims			8	Vendor Payment Total	1,751.90
JOSHUA MCKAY					
503923	411 - 620900 -		250.00	308477	MANUAL
# of Claims			1	Vendor Payment Total	250.00
KANSAS CITY SOUTHERN RR CO					
504357	825 - 620900 -		86.00	308905	223663
AS PER CONTRACT #MSR086117/100001421 -- ANNUAL RENTALON 10" SANITARY SEWER EEN					
MG-0 PLUS 4980' & MG-1 PLUS 120' AT GULFPORT, MS -- PERIOD COVERED (5/12/2021-5/11/2022)					
# of Claims			1	Vendor Payment Total	86.00
KAREN BURTON					
503920	411 - 620900 -		150.00	308474	MANUAL
504388	411 - 620900 -		90.00	308935	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	2	Vendor Payment Total	240.00	
KEAIR EDWARDS					
504264	411 - 626900 -		15.00	308812	223737
LUNCH					
504264	411 - 626900 -		25.00	308812	223737
DINNER 6/6/21					
504264	411 - 626900 -		283.36	308812	223737
MILEAGE FOR KEAIR TO ATTEND MS TURFGRASS ASSOC. BOARD MEETING IN STARKVILLE MS					
6/6/21					
	# of Claims	3	Vendor Payment Total	323.36	
KENS HARDWARE & MARINE SUPPLY					
504477	290 - 611300 -		60.25	309024	220056
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT MARINE VEHICLES AND EQUIPMENT					
	# of Claims	1	Vendor Payment Total	60.25	
KEYSTONE AUTOMOTIVE					
503773	213 - 611300 -		95.81	308328	222332
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503774	213 - 611300 -		80.25	308329	222332
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504496	213 - 611300 -		473.02	309043	222332
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
	# of Claims	3	Vendor Payment Total	649.08	
KINGS SPRINKLER SYSTEMS INC					
503997	411 - 620900 -		905.00	308549	220021

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CONTRACT F PARKS 503997	411 - 620900 -		3,701.00	308549	220021
AS PER BIDS RECEIVED 6/12/2019 COUNCIL APPROVAL 7/16/19 YEAR 2 OF 4 GRASS CUTTING CONTRAC A EVERGREE CEMETERY NORTH AND SOUTH AND HANDSBOR CEMETERY					
	# of Claims	2	Vendor Payment Total	4,606.00	
L3DFX LLC					
503753	411 - 627800 - 41301		2,475.00	308308	223495
TOMBSTONES FOR CEMETERY SCENE AT BOO BASH					
	# of Claims	1	Vendor Payment Total	2,475.00	
LAND SHAPER INC					
504022	815 - 614300 -		5,475.00	308574	223193
AS PER BID GROUP C APPROVED BY COUNCIL 2/2/21 -- RESTOCK INVENTORY -- TOP SOIL					
	# of Claims	1	Vendor Payment Total	5,475.00	
LANGUAGE LINE SERVICES					
503872	213 - 626001 -		196.52	308426	MANUAL
	# of Claims	1	Vendor Payment Total	196.52	
LAWRENCE RILEY					
503926	411 - 620900 -		275.00	308480	MANUAL
504392	411 - 620900 -		350.00	308939	MANUAL
	# of Claims	2	Vendor Payment Total	625.00	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
LEE C. RUSSELL					
503979	125 - 621500 -		4,167.00	308531	220937
AS PER CITY COUNCIL APPROVAL ON 9/8/20 SERVICES OF LEE RUSSELL, ESQ. TO PERFORM PUBLIC DEFENDER DUTIES FROM 10/1/2020 THROUGH 9/30/2022					
# of Claims		1	Vendor Payment Total	4,167.00	
LESLIE SLADE					
503775	213 - 611300 -		80.00	308330	221670
BLANKET PURCHASE ORDER TO TINT WINDOWS ON POLICE VEHICLES					
504495	213 - 611300 -		45.00	309042	221670
BLANKET PURCHASE ORDER TO TINT WINDOWS ON POLICE VEHICLES					
# of Claims		2	Vendor Payment Total	125.00	
LEXISNEXIS					
503869	213 - 621900 -		274.00	308423	MANUAL
# of Claims		1	Vendor Payment Total	274.00	
LILLIE MONROE					
504040	611 - 625500 -		1,487.00	308592	223450
08080-02-084.000. SLADE BARBARA -EST-. 05/18/21. CC. 7245.					
# of Claims		1	Vendor Payment Total	1,487.00	
LNJ SERVICES INC					
504559	311 - 620900 -		1,360.00	309106	223659
EMERGENCY PUMPING SERVICES 9 LOCATIONS					
504560	311 - 620900 -		1,040.00	309107	223659
EMERGENCY PUMPING SERVICES 20TH AVE , 44TH ST., CREEL CV.					
504561	311 - 620900 -		800.00	309108	223659

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
EMERGENCY PUMPING SERVICES 4 LOCATIONS 504562	311 - 620900 -		1,120.00	309109	223659
EMERGENCY PUMPING SERVICES 35TH ST., DANBERRY CV.					
# of Claims		4	Vendor Payment Total	4,320.00	
LOWES OF GULFPORT MS 466					
503742	815 - 610700 -		80.85	308297	223530
BLANKET PO FOR SUPPLIES TO BE PICKED UP AS NEEDED DURING MAY - SEPTEMBER 2021 (EST)					
503744	815 - 610700 -		189.05	308299	223530
BLANKET PO FOR SUPPLIES TO BE PICKED UP AS NEEDED DURING MAY - SEPTEMBER 2021 (EST)					
503747	411 - 611000 -		12.19	308302	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503747	411 - 610700 -		16.26	308302	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503748	411 - 611000 -		10.58	308303	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503748	411 - 610700 -		14.10	308303	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503749	411 - 611000 -		72.67	308304	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503749	411 - 610700 -		96.90	308304	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503750	411 - 611000 -		117.45	308305	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503750	411 - 610700 -		156.61	308305	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503751	411 - 611000 -		16.25	308306	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503751	411 - 610700 -		21.67	308306	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503760	290 - 611000 -		1.58	308315	223532
CLAMPS					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503760	290 - 611000 -		3.58	308315	223532
TAPE					
503760	290 - 611000 -		3.67	308315	223532
TAPE					
503760	290 - 611000 -		4.39	308315	223532
ALUMINUM GROUND BARS					
503760	290 - 611000 -		5.35	308315	223532
CONCRETE ANCHORS					
503760	290 - 611000 -		6.28	308315	223532
CONDUIT FITTINGS					
503760	290 - 611000 -		8.40	308315	223532
GALVANIZED PIPE CAPS					
503760	290 - 611000 -		9.52	308315	223532
CEILING ELECTRICAL PAN					
503760	290 - 611000 -		10.18	308315	223532
ELBOW PIPES					
503760	290 - 611000 -		10.76	308315	223532
SCREWS					
503760	290 - 611000 -		12.56	308315	223532
CLAMPS					
503760	290 - 611000 -		12.74	308315	223532
PIPE CEMENT					
503760	290 - 611000 -		14.00	308315	223532
FOAM INSULATION					
503760	290 - 611000 -		15.26	308315	223532
FAUCET TURN KNOB					
503760	290 - 611000 -		17.98	308315	223532
BOLTS					
503760	290 - 611000 -		19.36	308315	223532
PIPE CLAMPS					
503760	290 - 611000 -		21.52	308315	223532
WINDOW / DOOR FOAM INSULATION					
503760	290 - 611000 -		21.58	308315	223532
CLAMPS					
503760	290 - 611000 -		21.74	308315	223532

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CONNECTORS					
503760	290 - 611000 -		26.98	308315	223532
DRILL BITS					
503760	290 - 611000 -		48.99	308315	223532
PVC PIPE FOR FIRE STATION 5					
503760	290 - 611000 -		54.25	308315	223532
ELECTRICAL WALL BRACKETS					
503760	290 - 611000 -		63.39	308315	223532
SNAP-IN CONNECTORS					
503760	290 - 611000 -		80.10	308315	223532
GRINDER					
503760	290 - 611000 -		118.80	308315	223532
32 WALL CIRCUIT BREAKER BOX					
503760	290 - 611000 -		122.55	308315	223532
RECESS LIGHTING HOUSING					
503760	290 - 611000 -		129.88	308315	223532
250' ALUMINUM CABLE					
503767	213 - 611000 -		18.94	308322	222231
BLANKET PO FOR SUPPLIES FOR POLICE BUILDING					
503770	213 - 611000 -		20.86	308325	222231
BLANKET PO FOR SUPPLIES FOR POLICE BUILDING					
503832	411 - 611000 -		104.70	308386	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503832	411 - 610700 -		139.61	308386	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503890	290 - 611000 -		1.98	308444	223644
22485 GALVANIZED ELBO PIPE					
503890	290 - 611000 -		4.47	308444	223644
24034 GALVANIZED NIPPLE					
503890	290 - 611000 -		4.52	308444	223644
21970 GALVANIZED ELBO PIPE					
503890	290 - 611000 -		5.68	308444	223644
24036 GALVANIZED PIPE					
503890	290 - 611000 -		6.24	308444	223644
24030 GALVANIZED NIPPLE					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503890	290 - 611000 -		8.76	308444	223644
22210 GALVANIZED TEE					
503890	290 - 611000 -		17.02	308444	223644
24008 GALVANIZED PIPE FOR STATION 1					
503890	290 - 611000 -		35.55	308444	223644
22440 FLOOR FLANGE					
503890	290 - 611000 -		58.00	308444	223644
24007 GALVANIZED PIPE					
503976	445 - 612200 -		209.91	308528	221438
OPEN P/O FOR MARINA FOR HARDWARE ITEMS AS NEEDED NAILS, SCREWS, TAPE, BOARDS, ETC					
503982	290 - 611000 -		36.80	308534	222654
BLANKET PURCHASE					
503983	290 - 611000 -		48.68	308535	222654
BLANKET PURCHASE					
503998	411 - 611000 -		122.82	308550	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503998	411 - 610700 -		163.76	308550	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503999	411 - 611000 -		37.83	308551	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
503999	411 - 610700 -		50.43	308551	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
504000	411 - 611000 -		69.19	308552	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
504000	411 - 610700 -		92.25	308552	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
504001	411 - 611000 -		7.31	308553	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
504001	411 - 610700 -		9.75	308553	223051
OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED					
504035	213 - 611000 -		232.32	308587	222231
BLANKET PO FOR SUPPLIES FOR POLICE BUILDING					
504294	411 - 610600 -		693.74	308842	223443
OPEN P/O FOR BEAUTIFICATION DEPT HOSES, LOPPERS, WANDS, SHEARS, ETC					
504298	411 - 610600 -		482.04	308846	223443

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
OPEN P/O FOR BEAUTIFICATION DEPT HOSES, LOPPERS, WANDS, SHEARS, ETC					
504475	290 - 611000 -		98.65	309022	222654
BLANKET PURCHASE					
504476	290 - 611000 -		32.82	309023	222654
BLANKET PURCHASE					
	# of Claims	68	Vendor Payment Total	4,484.60	
LYLE MACHINERY					
503901	411 - 611300 -		170.85	308455	222974
ASSET#2929 P/N 581LD-23AR34 LAMP,MARKER LED					
	# of Claims	1	Vendor Payment Total	170.85	
MCCLATCHY NEWSPAPERS					
503812	611 - 626100 -		33.24	308367	212148
JOURNALISTIC SERVICES TO INCLUDE PAGE CHARGES FOR PUBLICATION- CODE					
ENFORCEMENT					
503843	611 - 626100 -		40.32	308397	212148
JOURNALISTIC SERVICES TO INCLUDE PAGE CHARGES FOR PUBLICATION- CODE					
ENFORCEMENT					
	# of Claims	2	Vendor Payment Total	73.56	
MCKINNEY PETROLEUM EQUIPMENT INC					
504226	445 - 612200 -		365.00	308775	223649
SERVICE CALL TO CHECK AND REPAIR FUEL PUMP AT MARINA					
	# of Claims	1	Vendor Payment Total	365.00	
MICHAEL J DEGRAY					
503925	411 - 620900 -		200.00	308479	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504391	411 - 620900 -		275.00	308938	MANUAL
# of Claims			2	Vendor Payment Total	475.00
MICHELLE HALL					
503922	411 - 620900 -		165.00	308476	MANUAL
504387	411 - 620900 -		150.00	308934	MANUAL
# of Claims			2	Vendor Payment Total	315.00
MICRO METHODS INC					
504348	815 - 620900 -		125.00	308896	223625
BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE MONTHS OF MAY - SEPT 2021 (EST)					
504349	815 - 620900 -		125.00	308897	223625
BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE MONTHS OF MAY - SEPT 2021 (EST)					
504350	815 - 620900 -		75.00	308898	223625
BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE MONTHS OF MAY - SEPT 2021 (EST)					
504351	815 - 620900 -		50.00	308899	223625
BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE MONTHS OF MAY - SEPT 2021 (EST)					
# of Claims			4	Vendor Payment Total	375.00
MID SOUTH UNIFORM & SUPPLY INC					
503816	213 - 612500 -		100.00	308371	222913
BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS					
504473	290 - 612500 -		107.50	309020	220955
BLANKET PURCHASE ORDER					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	2	Vendor Payment Total	207.50	
MID-SOUTH MACHINERY, INC.					
504540	311 - 612200 -		3.30	309087	223480
P/N 21N4-10451 DECAL, MASTER SWITCH					
504540	311 - 612200 -		36.28	309087	223480
P/N 21N4-10441K KEY START					
504540	311 - 612200 -		59.72	309087	223480
ASSET#3553 P/N 21N4-10443 SWITCH MASTER					
	# of Claims	3	Vendor Payment Total	99.30	
MIDAMERICA PARTS DISTRIBUTORS CORP					
503776	213 - 611300 -		767.14	308331	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503777	213 - 611300 -		90.00	308332	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503895	311 - 612200 -		224.98	308449	223596
ASSET#2593 P/N 6550A STROBE LIGHT ASSY					
503895	311 - 612200 -		404.85	308449	223596
P/N 6550A-VM STROBE LIGHT MAGNET					
504429	815 - 611300 -		105.60	308976	221216
BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE					
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)					
504430	815 - 611300 -		86.40	308977	221216
BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE					
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)					
504432	815 - 612200 -		64.56	308979	221216
BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE					
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)					
504433	815 - 612200 -		29.97	308980	221216
BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE					
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)					
504434	815 - 612200 -		116.76	308981	221216

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504435	825 - 611300 -		35.92	308982	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504436	825 - 611300 -		9.09	308983	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504437	825 - 611300 -		52.29	308984	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504438	825 - 611300 -		18.55	308985	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504440	825 - 612200 -		4.12	308987	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504441	825 - 612200 -		5.23	308988	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504443	825 - 612200 -		71.00	308990	221216
		BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)			
504444	335 - 612200 -		59.78	308991	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504445	335 - 612200 -		78.90	308992	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504446	335 - 612200 -		25.46	308993	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504447	335 - 612200 -		45.46	308994	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504448	335 - 610700 -		44.69	308995	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504449	335 - 610700 -		4.99	308996	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
504451	335 - 610700 -		209.00	308998	223655
		BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504453	411 - 612200 -		18.58	309000	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504454	411 - 612200 -		90.94	309001	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504455	411 - 612200 -		31.96	309002	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504457	315 - 611300 -		32.00	309004	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504458	335 - 610700 -		24.60	309005	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504460	315 - 611300 -		8.83	309006	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504461	335 - 610700 -		21.00	309007	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504462	335 - 610700 -		25.82	309008	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504463	315 - 611300 -		112.88	309009	223655
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021					
504491	213 - 611300 -		100.00	309038	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504492	213 - 611300 -		120.00	309039	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504493	213 - 611300 -		94.44	309040	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504494	213 - 611300 -		375.00	309041	223114
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504558	311 - 611300 -		443.01	309105	223654
ASSET#3556 P/N TUTFR1210G FUEL TRANSFER PUMP					
504563	311 - 611300 -		100.40	309110	221215
BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE -					
EST PERIOD DEC 2020 THROUGH SEPT 2021					
504565	311 - 612200 -		22.75	309112	221215
BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE -					
EST PERIOD DEC 2020 THROUGH SEPT 2021					
504566	311 - 612200 -		2.13	309113	221215

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504567	311 - 612200 -		12.96	309114	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504568	311 - 611300 -		13.38	309115	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504569	311 - 611300 -		66.56	309116	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504570	311 - 611300 -		7.54	309117	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504571	311 - 611300 -		75.14	309118	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504572	311 - 612200 -		14.44	309119	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504574	311 - 612200 -		19.76	309121	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504575	311 - 611300 -		77.52	309122	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504577	311 - 611300 -		81.57	309124	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
504581	311 - 611300 -		42.52	309128	221215
		BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
	# of Claims	50	Vendor Payment Total	4,590.47	
MILLER ICE MACHINE CO					
504045	311 - 611000 -		59.69	308597	223624

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
AIR FILTER					
504045	311 - 611000 -		61.88	308597	223624
TOGGLE					
504045	311 - 611000 -		135.00	308597	223624
REPAIRS TO ICE MACHINE IN TRAFFIC WAREHOUSE -- LABOR					
	# of Claims	3	Vendor Payment Total	256.57	
MISSISSIPPI SELECT HEALTH CARE LLC					
504413	325 - 601300 -		3.00	308960	MANUAL
504413	313 - 601300 -		6.00	308960	MANUAL
504413	611 - 601300 -		6.00	308960	MANUAL
504413	135 - 601300 -		12.00	308960	MANUAL
504413	411 - 601300 -		12.00	308960	MANUAL
504413	125 - 601300 -		15.00	308960	MANUAL
504413	115 - 601300 -		18.00	308960	MANUAL
504413	145 - 601300 -		27.00	308960	MANUAL
504413	290 - 601300 -		60.00	308960	MANUAL
504413	213 - 601300 -		93.00	308960	MANUAL
	# of Claims	10	Vendor Payment Total	252.00	
MS ASSOCIATION OF CHIEFS OF POLICE					
503791	213 - 622300 -		1,400.00	308346	223422

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
REGISTRATION FOR M RAMON, M HAULER, C KLOC AND A TAYLOR TO ATTEND MS COMMAND COLLEGE					
	# of Claims	1	Vendor Payment Total	1,400.00	
MS DEPARTMENT OF ENVIRONMENTAL QUALITY					
503933	445 - 620900 -		750.00	308487	223623
REGULATORY FEES FOR FUEL TANKS AT MARINA					
	# of Claims	1	Vendor Payment Total	750.00	
MS DEPT OF PUBLIC SAFETY					
504007	010 - 210800 -		3,494.57	308559	223613
Fees (Not Otherwise Classified) COURT ASSESSMENTS MUNICIPALITY OF GULFPORT FOR THE MONTH OF MAY 2021					
504008	010 - 507800 -		2,931.61	308560	223614
Fees (Not Otherwise Classified) INTERLOCK IGNITION SUMMARY OF ASSESSMENTS AND FEES GULFPORT MUNICIPAL COURT (DATE OF ORDER 06/01/2021)					
	# of Claims	2	Vendor Payment Total	6,426.18	
MS GULF COAST COMMUNITY COLLEGE					
503864	213 - 622300 -		845.00	308418	223602
PRO-RATED AMOUNT FOR OFFICER J SWITZER (3 DAYS) AND n PORTER (10 DAYS)					
503864	213 - 622300 -		1,500.00	308418	223602
BASIC REFRESHER (2021-2) FOR OFFICER J MAHAN					
503864	213 - 622300 -		22,860.00	308418	223602
BASIC LAW ENFORCEMENT (21-023) FOR OFFICERS G ANGLERO, M WHITAKER, N KELLEY, J VANABEL, C SWAN, W VOWELL, J SENS (CREDIT FROM C MALCOLM INV 21-002)					
	# of Claims	3	Vendor Payment Total	25,205.00	
MS POWER COMPANY					
504049	325 - 620900 - 31502		6,988.62	308601	223564

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504531	445 - 626002 -	UNDERGROUND POWER SERVICE INSTALLATION FOR TRAFFIC SIGNAL AT CENTENNIAL PLAZA	262.12	309078	MANUAL
504532	445 - 626002 -		2,385.82	309079	MANUAL
504533	445 - 626002 -		4,927.96	309080	MANUAL
504534	445 - 626002 -		4,210.27	309081	MANUAL
504535	825 - 626002 -		8,286.72	309082	MANUAL
504536	815 - 626002 -		13,213.31	309083	MANUAL
504543	411 - 626002 -		69.67	309090	MANUAL
504544	411 - 626002 -		443.24	309091	MANUAL
504545	411 - 626002 - 41135		101.12	309092	MANUAL
504546	325 - 625100 -		83.34	309093	MANUAL
504547	411 - 626002 - 41130		65.81	309094	MANUAL
504548	325 - 625100 -		255.46	309095	MANUAL
504549	325 - 625100 -		90.96	309096	MANUAL
504550	325 - 625100 -		190.85	309097	MANUAL
504551	325 - 625100 -		7,419.81	309098	MANUAL
504552	145 - 626002 -		2,696.31	309099	MANUAL
504553	411 - 626002 -		4,190.60	309100	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	18	Vendor Payment Total	55,881.99	
MS STATE TREASURER					
504006	010 - 210700 -		49,707.30	308558	223612
COURT ASSESSMENT/FINE SETTLEMENT FEES CITY OF GULFPORT FOR THE MONTH OF MAY 2021					
	# of Claims	1	Vendor Payment Total	49,707.30	
NATIONAL MUFFLER INC.					
504541	411 - 611300 -		350.00	309088	223537
ASSET#2660 P/N OL-LABOR REPLACE CATALYTIC CONVERTER					
	# of Claims	1	Vendor Payment Total	350.00	
NECAISE LOCKSMITH SERVICE INC					
503993	411 - 612200 -		100.00	308545	220112
Locks and Keys DUPLICATE KEYS , LOCKS, PADLOCKS, LOCK REPAIRS ETC FOR CITY BULDINGS					
504489	213 - 611000 -		8.00	309036	206766
BLANKET PURCHASE ORDER FOR MISCELLANEOUS KEYS AND LOCKS					
504490	213 - 611000 -		22.47	309037	206766
BLANKET PURCHASE ORDER FOR MISCELLANEOUS KEYS AND LOCKS					
	# of Claims	3	Vendor Payment Total	130.47	
NORMA JEAN SOROE					
503836	611 - 627900 -		24.53	308390	223594
MILEAGE					
503836	611 - 627900 -		175.00	308390	223594
APPEARANCE FEE FOR ATTENDING & REPORTING PC MEETING MAY 27, 2021					
504307	611 - 627900 -		95.00	308855	223722
TRANSCRIPT OF PC CASES 083 & 071 FOR PC MEETING ON MAY 27, 2021					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	3	Vendor Payment Total	294.53	
NORMAN POPE					
504039	135 - 620900 - 95624		1,615.60	308591	220095
AS PER CITY COUNCIL APPROVAL ON 6/16/20; PROFESSIONAL SVCS. AGREEMENT TO SERVE AS DV INVESTIGATOR. TERM OF SERVICE 7/1/20 TO 6/30/21. NOT TO EXCEED 80 HOURS/MONTH AT \$28.85/HOUR					
	# of Claims	1	Vendor Payment Total	1,615.60	
O REILLY AUTO PARTS					
503746	411 - 611300 -		23.98	308301	220092
Parts and Accessories, Automotive, Miscellaneous OPEN P/O FOR AUTO PARTS , HOSES , OIL ETC AS NEEDED FOR LEISURE SERVICES DEPT					
503778	213 - 611300 -		10.78	308333	223260
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
503779	213 - 611300 -		11.98	308334	223260
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
504037	213 - 611300 -		104.85	308589	223260
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
	# of Claims	4	Vendor Payment Total	151.59	
OFFICE FURNITURE SOLUTIONS INC					
503862	145 - 610700 -		729.28	308416	223566
OFFICE CHAIR MODEL 810-LX					
	# of Claims	1	Vendor Payment Total	729.28	
ONE TIME VENDOR COMMUNITY CENTERS					
503797	010 - 505800 - 41145		100.00	308352	MANUAL
503798	010 - 505800 - 41143		100.00	308353	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503799	010 - 505800 - 41143		100.00	308354	MANUAL
503800	010 - 505800 - 41140		100.00	308355	MANUAL
503948	010 - 505800 - 41134		100.00	308501	MANUAL
503949	010 - 505800 - 41134		100.00	308502	MANUAL
503981	420 - 505200 -		689.99	308533	MANUAL
504395	010 - 503700 -		50.00	308942	MANUAL
504396	010 - 505800 - 41140		100.00	308943	MANUAL
504397	010 - 505800 - 41140		100.00	308944	MANUAL
504402	010 - 505800 - 41130		100.00	308949	MANUAL
504403	010 - 505800 - 41130		100.00	308950	MANUAL
504417	010 - 505800 - 41143		100.00	308964	MANUAL
504418	010 - 505800 - 41139		200.00	308965	MANUAL
504419	010 - 505800 - 41139		100.00	308966	MANUAL
504420	010 - 505800 - 41139		100.00	308967	MANUAL
504421	010 - 505800 - 41139		100.00	308968	MANUAL
504422	010 - 505800 - 41139		100.00	308969	MANUAL
504423	010 - 505800 - 41145		100.00	308970	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	19	Vendor Payment Total	2,539.99	
ONE TIME VENDOR URBAN DEVELOPMENT					
504412	010 - 420400 -		70.00	308959	MANUAL
	# of Claims	1	Vendor Payment Total	70.00	
PARTS AND SUPPLY INC					
503780	213 - 611300 -		214.08	308335	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
503781	213 - 611300 -		155.96	308336	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504482	213 - 611300 -		11.32	309029	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504483	213 - 611300 -		118.22	309030	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504484	213 - 611300 -		147.96	309031	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504485	213 - 611300 -		111.97	309032	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504486	213 - 611300 -		83.57	309033	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504487	213 - 611300 -		13.40	309034	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
504488	213 - 611300 -		16.27	309035	223112
BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET					
	# of Claims	9	Vendor Payment Total	872.75	
PERFORMANCE TIRE & WHEEL INC #1					
503896	311 - 612200 -		30.00	308450	223409
P/N MOUNT & DISMOUNT					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503896	311 - 612200 -		728.42	308450	223409
ASSET#3519 P/N 14.5X75-16.1 TIRE					
503902	311 - 612200 -		2.00	308456	223539
P/N OL-MISC VENDOR FEES					
503902	311 - 612200 -		9.00	308456	223539
P/N VS VALVE STEM					
503902	311 - 612200 -		9.00	308456	223539
P/N OL-MISC VENDOR FEE					
503902	311 - 612200 -		310.00	308456	223539
ASSET#9517 P/N DS1295 9.50-16.5 10 PLY TIRE					
503903	311 - 612200 -		8.50	308457	223350
P/N VS VALVE STEM					
503903	311 - 612200 -		38.00	308457	223350
P/N MOUNT & DISMOUNT TIRES					
503903	311 - 612200 -		65.00	308457	223350
P/N ROAD SERVICE					
503903	311 - 612200 -		478.56	308457	223350
ASSET#1608 P/N 11.2-24 TIRE					
503904	311 - 612200 -		347.91	308458	223302
ASSET#3566 P/N 13.6-24 TIRE					
503905	311 - 612200 -		8.50	308459	223296
P/N VS VALVE STEM					
503905	311 - 612200 -		45.00	308459	223296
P/N MOUNT & DISMOUNT TIRE					
503905	311 - 612200 -		65.00	308459	223296
ASSET#1608 P/N ROAD SERVICE					
503905	311 - 612200 -		582.98	308459	223296
P/N 16.9X30 TIRE					
503911	313 - 611300 -		10.00	308465	223550
P/N SHOP MATERIALS					
503911	313 - 611300 -		16.00	308465	223550
P/N MISC PARTS VENDOR SUPPLIED PARTS					
503911	313 - 611300 -		199.50	308465	223550
ASSET#3538 P/N OL-LABOR REPLACE POWER STEERING PUMP					
503911	313 - 611300 -		273.99	308465	223550

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
P/N P/N MISC PARTS POWER STEERING PUMP					
503957	825 - 612200 -		310.00	308510	223568
ASSET#2343 P/N 11L-16SL/12 PLY TIRE					
503958	825 - 611300 -		720.00	308511	223351
P/N 225/70R19.5 STEERING TIRE					
503958	825 - 611300 -		802.16	308511	223351
ASSET#2368 P/N B301611 PULLING TIRE					
504311	311 - 611300 -		93.50	308859	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504313	311 - 612200 -		37.00	308861	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504314	815 - 611300 -		84.00	308862	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504315	815 - 611300 -		84.00	308863	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504316	825 - 611300 -		36.45	308864	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504317	825 - 611300 -		29.50	308865	220462
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504519	290 - 611300 -		38.50	309066	223673
ENGINE 10 TIRE REPAIR					
# of Claims			29	Vendor Payment Total	5,462.47
PHOENIX FABRICATORS & ERECTORS LLC					
504354	849 - 640100 - 82565		119.52	308902	194010

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
AS PER CITY COUNCIL APPROVAL ON 10-08-2019; CHANGE REQUIRED TO MODIFY EXISTING ANTENNA LAYOUT AS REQUESTED BY THE FOUR CELLULAR COMPANIES WHO RENT SPACE ON THE EXISTING WATER TANK. SEE ATTACHED.					
PAY APP #1 - \$57,000.00					
PAY APP #2 - \$18,050.00					
PAY APP #3 - \$8,550.00					
PAY APP #4 - \$261,820.00					
PAY APP #5 - \$197,968.58					
PAY APP #6R - \$338,358.29					
PAY APP #7 - \$478,693.55					
PAY APP #8 _____					
PAY APP #9 _____					
PAY APP #10 _____					
PAY APP 11 _____					
PAY APP 12 _____					
PAY APP 13 _____					
PAY APP 14 _____					
PAY APP 15 _____					
504354	849 - 640100 - 82565		2,890.76	308902	194010
CHANGE ORDER #2 AS APPROVED BY CITY COUNCIL ON 06-18-2019; CONNECT THE GULFPORT SCHOOL DISTRICT TRINITY METHODIST CHURCH AND THE DOWNSTAGE PRODUCTIONS THEATER TO THE ROADWAY SERVICING THE ELEVATED WATER TANK.					
504354	849 - 640100 - 82565		4,453.95	308902	194010
C/O #1 - AS PER CITY COUNCIL APPROVAL ON 07-17-2018; ADDITIVE AMOUNT DUE TO DELAYED START AND MATERIAL PRICE INCREASES - ALSO INCREASE BY 60 CALENDAR DAYS, FOR A TOTAL 570 CALENDAR DAYS.					
504354	849 - 640100 - 82565		18,680.77	308902	194010
AS PER BIDS RECEIVED IN PURCHASING ON 06/15/2017; CITY COUNCIL APPROVAL ON 07/05/2017; LOWEST AND BEST BID SUBMITTED FOR BAYOU VIEW WATER TANK REPLACEMENT PROJECT; 510 CALENDAR DAYS					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	4	Vendor Payment Total	26,145.00	
PORTAGE NOTEBOOKS LLC					
504537	213 - 610400 -		1,108.28	309084	223643
ITEM #400, REPORTER NOTEBOOKS FOR PATROL DIVISION					
	# of Claims	1	Vendor Payment Total	1,108.28	
PUCKETT MACHINERY COMPANY					
503906	411 - 611300 -		48.88	308460	223478
P/N 111-1325 BLOCK					
503906	411 - 611300 -		134.90	308460	223478
ASSET#25377 P/N 109-6507 SWITCH					
503907	411 - 611300 -		10.46	308461	223478
P/N 111-1324 BLOCK					
503907	411 - 611300 -		14.60	308461	223478
P/N 111-1325 BLOCK					
	# of Claims	4	Vendor Payment Total	208.84	
ROCIC					
503874	213 - 621900 -		300.00	308428	223609
07/01/2021-06/30/2022 ROCIC MEMBERSHIP FEES FOR THE GULFPORT POLICE DEPARTMENT TO BE A MEMBER (REGIONAL ORGANIZED CRIME INFORMATION CENTER)					
	# of Claims	1	Vendor Payment Total	300.00	
RAM TOOL & SUPPLY CO					
504043	311 - 613800 -		811.44	308595	223410
RESTOCK INVENTORY -- ITEM #QUI-50: 50LB 1701 ASPHALT COLD PATCH (1 PALLET)					
	# of Claims	1	Vendor Payment Total	811.44	

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
RAMAKER & ASSOCIATES INC					
503790	411 - 620900 -		2,300.00	308345	223552
ANNUAL CLOUD HOSTING AND TECHNICAL SUPPORT FOR CEMETERY SOFTWARE					
# of Claims		1	Vendor Payment Total	2,300.00	
RANDY MCNAIR					
503943	010 - 210601 -		75.00	308496	MANUAL
# of Claims		1	Vendor Payment Total	75.00	
RAYMOND COMPTON					
504524	290 - 610700 -		12.00	309071	223672
R211 REFRIGERATOR LINE					
504524	290 - 610700 -		1,249.00	309071	223672
GSS25GSHSS GE 25.3 CU FT SIDE=BY-SIDE STAINLESS STEEL REFRIGERATOR FOR STATION 7					
# of Claims		2	Vendor Payment Total	1,261.00	
ROBERT J YOUNG COMPANY INC					
504470	325 - 621700 -		323.89	309017	220459
AS PER LEASE AGREEMENT APPROVED BY COUCIL 7/19/2016 -- LEASE TO OWN					
PRINTER/SCANNER FOR ENGINEERING DEPT- MONTHLY PAYMENTS FOR FY 2021 FOR CANON					
IPF 785 MFP M40 SYSTEM PRINTER/SCANNER					
# of Claims		1	Vendor Payment Total	323.89	
ROBERT KRISTIAN RIEMANN					
503741	815 - 620900 -		1,560.00	308296	223206

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
AS PER ENGINEERING SERVICES AGREEMENT APPROVED BY COUNCIL 4/20/2021 -- CONSULTING SERVICES RELATED TO 2021 PRIVATIZATION CONTRACT FOR THE DEPARTMENT OF PUBLIC WORKS					
# of Claims		1	Vendor Payment Total	1,560.00	
SAFEWARE INC					
503986	290 - 610700 - 00019		39.00	308538	223512
RAE 610-0052-000 CARBON MONOXIDE SENSOR					
503986	290 - 610700 - 00019		300.00	308538	223512
RAE 600-0057-000 10PPP HCN/N2 HYDROGEN CYANIDE SENSOR UNDER MOHS GRANT					
M20HS202T APPROVED BY COUNCIL 11/17/2020					
# of Claims		2	Vendor Payment Total	339.00	
SCRIBBLE SOFTWARE, INC.					
504253	445 - 610400 -		240.00	308801	MANUAL
# of Claims		1	Vendor Payment Total	240.00	
SEWER EQUIPMENT CO OF AMERICA					
503953	825 - 612200 -		91.19	308506	222161
P/N 52616-00-X MP-FP ADAPTER					
503953	825 - 612200 -		159.76	308506	222161
ASSET#2352 P/N 50219-00-T					
503954	825 - 612200 -		294.74	308507	222161
P/N 73668-00-T SWIVEL JOINT					
503955	825 - 612200 -		16.66	308508	222161
P/N 52616-00-X MP-FP ADAPTER					
503955	825 - 612200 -		92.25	308508	222161
51413-00-T POLYTITE FITTING					
503956	825 - 612200 -		43.75	308509	222161
ASSET#2352 P/N 50219-00-T					

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503956	825 - 612200 -		50.15	308509	222161
P/N 52616-00-X MP-FP ADAPTER					
# of Claims		7	Vendor Payment Total	748.50	
SHI INTERNATIONAL CORP					
504241	150 - 621700 -		6,825.60	308790	223464
W06-01066 MICROSOFT CORE CAL LICENSE AND SOFTWARE ASSURANCE					
MICROSOFT STATE CONTRACT EPL 3736					
504241	150 - 621700 -		10,471.44	308790	223464
WINDOWS ENTERPRIZE UPGRADE AND SOFTWARE ASSURANCE					
MICROSOFT STATE CONTRACT EPL 3736					
504241	150 - 621700 -		31,137.63	308790	223464
269-12445 MICROSOFT OFFICE PROFESSIONAL PLUS LICENSE ADN SOFTWARE ASSURANCE					
MICROSOFT STATE CONTRACT EPL 3736					
# of Claims		3	Vendor Payment Total	48,434.67	
SOLARWINDS WORLDWIDE LLC					
504607	150 - 621700 -		463.68	309154	222777
81348 SOLARWINDS DAMEWARE REMOTE SUPPORT TECHNICIAN LICENSES 6-9 ANNUAL					
MAINTENANCE RENEWAL					
# of Claims		1	Vendor Payment Total	463.68	
SOUTH MS BUSINESS MACHINES INC					
503821	115 - 621700 -		79.64	308376	MANUAL
503823	611 - 621700 -		127.25	308378	MANUAL
503824	611 - 621700 -		224.30	308379	MANUAL
503825	411 - 621700 -		131.11	308380	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503826	213 - 621700 -		166.47	308381	MANUAL
503826	115 - 621700 -		219.06	308381	MANUAL
503826	290 - 621700 -		231.21	308381	MANUAL
503826	611 - 621700 -		300.03	308381	MANUAL
503826	411 - 621700 -		544.59	308381	MANUAL
503826	145 - 621700 -		626.23	308381	MANUAL
503826	135 - 621700 -		644.87	308381	MANUAL
503830	145 - 621700 -		106.00	308384	MANUAL
503830	411 - 621700 -		120.37	308384	MANUAL
503830	135 - 621700 -		203.69	308384	MANUAL
503830	611 - 621700 -		254.18	308384	MANUAL
503830	515 - 620900 - 78100		312.50	308384	MANUAL
503830	125 - 621700 -		511.41	308384	MANUAL
503830	213 - 621700 -		1,714.83	308384	MANUAL
503833	811 - 621700 -		473.41	308387	MANUAL
503835	815 - 621700 -		1,063.42	308389	MANUAL
503837	445 - 621700 -		99.96	308391	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	21	Vendor Payment Total	8,154.53	
SOUTHERN DRILL SUPPLY ACQUISITION					
504210	277 - 630100 -		4,999.00	308759	223671
ITEM# RAE708GEM48300 / RADIUS E-SERIES 24.5 HP EXMARK 708CC W/4 (QUOTE 524)					
	# of Claims	1	Vendor Payment Total	4,999.00	
SOUTHERN EXTERIORS FENCE COMPANY					
503754	621 - 630100 -		425.00	308309	222326
MATERIAL COST,					
503754	621 - 630100 -		1,275.00	308309	222326
FISHBONE ALLEY DUMPSTER ENCLOSURE REPAIRS. REWELD GATE HINGES ADN ADJUST GATE FRAMES, ADD MISSING GATE HOLD CHAINS, ADD NEW LOCKING MECHANISMS AND HANDLES FOR APPRX 4 SETS OF GATES. REGROUT GATE POST IF NEEDED. LABOR COST, FENCE CREW, ESTIMATED TWO TRIPS TO LOCATION.					
503754	621 - 630100 -		1,275.00	308309	222326
LABOR COST, WELDING CREW, ESTIMATED ONE TRIP TO LOCATION					
	# of Claims	3	Vendor Payment Total	2,975.00	
SOUTHERN FIRE SPRINKLER					
504265	411 - 620900 -		160.00	308813	223735
INSPECTION OF FIRE SPRINKLER SYTEM AT SR CENTER					
	# of Claims	1	Vendor Payment Total	160.00	
SOUTHERN PRINTING & SILK SCREENING					
503888	290 - 612500 - 02512		78.90	308442	222990
180 NAVY GILDAN SWEATSHIRTS WITH ONE COLOR LOGO FRONT AND BACK					
503888	290 - 612500 - 02512		112.80	308442	222990
7207 BADGER SHORTS PLAIN					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503888	290 - 612500 - 02512		141.60	308442	222990
123 NAVY GILDAN SWEATPANTS					
503888	290 - 612500 - 02512		172.80	308442	222990
200 SS GILDAN TEE SHIRTS WITH ONE COLOR FRONT AND BACK					
503888	290 - 612500 - 02512		250.80	308442	222990
240 LS GILDAN TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK					
503888	290 - 612500 - 02512		262.80	308442	222990
4120 SS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK					
503888	290 - 612500 - 02512		385.20	308442	222990
4104 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK					
503929	290 - 612500 - 02512		628.80	308483	223033
C8813 NAVY FLEXFIT HAT WITH EMBROIDERY LOGO					
503930	290 - 612500 - 02512		8.00	308484	223033
shop supplies					
503930	290 - 612500 - 02512		313.20	308484	223033
123 NAVY GILDAN SWEATPANTS WITH ONE COLOR LOGO LEFT LEG					
503930	290 - 612500 - 02512		630.00	308484	223033
7207 BADGER NAVY SHORTS WITH ONE COLOR LOGO LEFT LEG					
503930	290 - 612500 - 02512		1,023.75	308484	223033
4104 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK (40 M 25 L)					
503930	290 - 612500 - 02512		1,023.75	308484	223033
4944 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK (40 M 25 L)					
504219	411 - 613100 -		28.00	308768	223420
COACH PRINTING ON CHEST					
504219	411 - 613100 -		61.50	308768	223420
TANK TOPS FOR LIFE GUARDS AT FRANCIS X COLLINS CENTER					
504219	411 - 613100 -		61.50	308768	223420
XXXLARGE TANKS					
504219	411 - 613100 -		230.25	308768	223420
SWIM TEAM TEES					
504220	411 - 613100 -		0.90	308769	223420
XXXLARGE TANKS					
504220	411 - 613100 -		33.30	308769	223420
TANK TOPS FOR LIFE GUARDS AT FRANCIS X COLLINS CENTER					
504220	411 - 613100 -		56.25	308769	223420

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
XXLARGE TEES					
504220	411 - 613100 -		60.00	308769	223420
TITLES ON BACK OF TANKS					
504220	411 - 613100 -		66.75	308769	223420
SWIM TEAM TEES					
	# of Claims	22	Vendor Payment Total	5,630.85	
SPECIALTY HOSE & FABRICATION					
504331	311 - 611300 -		47.72	308879	220470
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
504333	815 - 611300 -		54.74	308881	220470
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST					
	# of Claims	2	Vendor Payment Total	102.46	
SPHERION STAFFING, LLC					
503795	145 - 620900 -		1,128.96	308350	MANUAL
503814	811 - 620900 -		590.65	308369	MANUAL
	# of Claims	2	Vendor Payment Total	1,719.61	
SPORTSENGINE					
503932	145 - 620900 -		74.00	308486	223645
BACKGROUND CHECKS FOR FUTURE CITY EMPLOYEES					
503932	411 - 620900 -		444.00	308486	223645
BACKGROUND CHECKS FOR FUTURE SUMMER CAMP EMPLOYEES					
504218	411 - 620900 -		105.00	308767	223653
BACKGROUND CHECKS FOR LEISURE SERVICES					
	# of Claims	3	Vendor Payment Total	623.00	

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
STATE OF MISSISSIPPI					
504608	213 - 627900 -		25.00	309155	MANUAL
	# of Claims	1	Vendor Payment Total	25.00	
STRIBLING EQUIPMENT INC					
503915	311 - 612200 -		57.16	308469	223569
ASSET#2560 P/N RE503242 TEMPERATURE SWITCH					
	# of Claims	1	Vendor Payment Total	57.16	
STRYKER SALES CORPORATION					
504522	290 - 621700 -		8,232.00	309069	223215
LP1000 LIFEPAK 1000 (14) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022					
504522	290 - 621700 -		9,000.00	309069	223215
LP15 LIFEPAK 15 (6) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022					
504523	290 - 621700 -		1,800.00	309070	223215
LP15 LIFEPAK 15 (6) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022					
	# of Claims	3	Vendor Payment Total	19,032.00	
SUN COAST BUSINESS SUPPLY INC					
503756	145 - 610400 -		16.59	308311	223474
COMPRESSED AIR					
503757	145 - 610400 -		-76.08	308312	223474
503759	145 - 610400 -		12.38	308314	223474
BANDAGES					
503759	145 - 610400 -		16.42	308314	223474
KEYBOARD					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503759	145 - 610400 -		76.08	308314	223474
DRY ERASE BOARD					
503762	125 - 610700 -		82.35	308317	223536
LYSOL SPRAY, CRISP LINEN, 19 OZ AEROSOL SPRAY, CASE (12 BOTTLES)					
503813	611 - 610400 -		64.68	308368	223461
NOTARY STAMP BLUE INK					
503839	411 - 610100 -		1.58	308393	223556
TRIGGER					
503839	411 - 610100 -		1.98	308393	223556
SPRAY BOTTLE					
503839	411 - 610100 -		5.90	308393	223556
HOLDER					
503839	411 - 610100 -		7.22	308393	223556
BOWL BRUSH FOR GASTON POINT					
503839	411 - 610100 -		45.00	308393	223556
C-PULL TOWELS					
503839	411 - 610100 -		59.98	308393	223556
CAN LINERS					
503839	411 - 610100 -		77.94	308393	223556
PINE SOL					
503839	411 - 610100 -		115.00	308393	223556
MOP HEAD					
504018	815 - 610400 -		23.85	308570	223598
ITEM #FEL5933801: MOUSE PAD W/ MICROBAN, NONSKID BASE, 9 X 8, NAVY					
504018	815 - 610400 -		470.40	308570	223598
ITEM #SMD64320: HANGING POCKETS WITH FULL-HEIGHT GUSSET, LEGAL SIZE, STANDARD GREEN, 10/BOX					
504019	815 - 610400 -		27.75	308571	223598
ITEM #53692 FILE, WALL, ADD ON					
504214	411 - 610400 -		3.31	308763	223629
STAPLER					
504214	411 - 610400 -		21.30	308763	223629
BINDER					
504214	411 - 610400 -		23.27	308763	223629
WITE OUT					
504214	411 - 610700 -		42.85	308763	223629

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
CLEAR BAGS FOR LEISURE SERVICES					
504214	411 - 613400 -		58.00	308763	223629
BANDAIDS					
504214	411 - 613400 -		71.24	308763	223629
FIRST AID KITS					
504214	411 - 610400 -		284.76	308763	223629
FILE CART					
504275	411 - 610100 -		44.22	308823	223651
URINAL SCREEN					
504275	411 - 610100 -		44.52	308823	223651
TISSUE					
504275	411 - 610100 -		63.92	308823	223651
BLEACH					
504275	411 - 610100 -		71.94	308823	223651
30X36 LINER					
504275	411 - 610100 -		77.94	308823	223651
PINE SOL					
504275	411 - 610100 -		79.92	308823	223651
TOWELS FOR LYMAN CENTER					
504275	411 - 610100 -		149.95	308823	223651
LINERS					
504277	411 - 610100 -		115.92	308825	223652
WIPES					
504277	411 - 610100 -		204.00	308825	223652
SPRAY DISF FOR SUMMER CAMP					
504280	411 - 610100 -		17.96	308830	223689
GLOVES					
504283	411 - 610100 -		-39.96	308831	223689
504284	411 - 610100 -		17.96	308832	223689
GLOVES					
504284	411 - 610100 -		29.98	308832	223689
TRASH LINERS					
504284	411 - 610100 -		39.96	308832	223689
TOWELS					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504284	411 - 610100 -		39.96	308832	223689
GLOVES					
504284	411 - 610100 -		39.98	308832	223689
SOAP FOR HERBERT WILSON SUMMER CAMP					
504284	411 - 610100 -		119.92	308832	223689
SANITIZER					
504285	411 - 610100 -		15.98	308833	223689
BLEACH					
504285	411 - 610100 -		35.92	308833	223689
GLOVES					
504285	411 - 610100 -		35.92	308833	223689
SOAP					
504285	411 - 610100 -		38.97	308833	223689
PINE SOL					
504285	411 - 610100 -		39.96	308833	223689
TOWELS FOR 3 RIVERS SUMMER CAMP					
504285	411 - 610100 -		44.52	308833	223689
TISSUE					
504285	411 - 610100 -		89.94	308833	223689
SANITIZER					
504290	411 - 610100 -		8.98	308838	223689
ALL PURPOSE CLEANER					
504290	411 - 610100 -		8.98	308838	223689
GLOVES					
504290	411 - 610100 -		15.96	308838	223689
VOMITUS					
504290	411 - 610100 -		15.98	308838	223689
BLEACH					
504290	411 - 610100 -		22.26	308838	223689
TISSUE FOR HARRISON CENTRAL SUMMER CAMP					
504290	411 - 610100 -		29.98	308838	223689
SANITIZER					
504290	411 - 610100 -		29.98	308838	223689
LINERS					
504290	411 - 610100 -		29.98	308838	223689

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
LINERS					
504290	411 - 610100 -		35.92	308838	223689
FANTASTICO					
504290	411 - 610100 -		38.97	308838	223689
PINE SOL					
504290	411 - 610100 -		39.98	308838	223689
TISSUE					
504290	411 - 610100 -		45.96	308838	223689
TOWELS					
504291	411 - 610100 -		8.65	308839	223689
ALL PURPOSE CLEANER					
504291	411 - 610100 -		8.65	308839	223689
GLOVES					
504291	411 - 610100 -		8.65	308839	223689
GLOVES					
504291	411 - 610100 -		15.40	308839	223689
BLEACH					
504291	411 - 610100 -		28.89	308839	223689
SANITIZER					
504291	411 - 610100 -		28.89	308839	223689
LINERS					
504291	411 - 610100 -		37.55	308839	223689
PINE SOL					
504291	411 - 610100 -		42.90	308839	223689
BATH TISSUE FOR BEL AIRE SUMMER CAMP					
504291	411 - 610100 -		57.75	308839	223689
MULTI FOLD TOWELS					
504355	811 - 610400 -		100.98	308903	222381
ITEM # SHREL1197PLLL DESKTOP CALCULATOR					
504355	811 - 610400 -		614.00	308903	222381
ITEM # ELI75090 TONER CARTIDGE					
504530	213 - 610400 -		3.15	309077	223698
ITEM# UNV01117 / UNIVERSAL RUBBER BANDS, SIZE 117, 210/PACK					
504530	213 - 610400 -		19.62	309077	223698
ITEM# MIICUR45581RBI / CURAD ALCOHOL SWABS, 200/BOX					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504530	213 - 610400 -		53.58	309077	223698
ITEM# ZEB12225 / ZEBRA ZGRIP BALLPOINT PEN, BLUE INK (QUOTE 06/04/21)					
504530	213 - 610400 -		73.80	309077	223698
ITEM# JOJ4434 / BAND AID FLEXIBLE FABRIC, 100/BOX					
504530	213 - 610400 -		93.40	309077	223698
ITEM# HEWCF210X / HP 131X ORIGINAL BLACK LASERJET TONER					
504530	213 - 610400 -		93.45	309077	223698
ITEM# MMM6228SSMIA / POST IT PADS IN MIAMI COLORS, 2X2					
504530	213 - 610400 -		93.99	309077	223698
ITEM# HEWCF212A / HP 131A ORIGINAL YELLOW LASERJET TONER					
504530	213 - 610100 -		117.76	309077	223698
ITEM# CLO-35419CT / LEMON PINE SOL, 3 PER CASE					
504530	213 - 610400 -		123.99	309077	223698
ITEM# HEWCE412A / HP 305A ORIGINAL YELLOW LASERJET TONER					
504530	213 - 610100 -		191.52	309077	223698
ITEM# CHA-5157 / DISINFECTANT SPRAY 12 CANS PER CASE					
504530	213 - 610400 -		308.88	309077	223698
ITEM# MMM65424SSMIACP / POST IT PADS IN MIAMI COLORS, 3X3					
504530	213 - 610400 -		359.78	309077	223698
ITEM# HEWCE505D / HP 05A 2-PACK, ORIGINAL LASERJET TONER, BLACK					
504530	213 - 610100 -		684.90	309077	223698
ITEM# KCC-07827 / 12" JUMBO TOILET TISSUE (QUOTE 06/07/21)					
# of Claims		85	Vendor Payment Total	6,446.11	
SUN SOUTH LLC					
504556	311 - 630300 -		86.00	309103	220130
MISC PARTS AND SUPPLIES BY VENDOR					
504556	311 - 630300 -		95.51	309103	220130
R523154 BELT FOR TIGER MOWER					
504556	311 - 630300 -		450.00	309103	220130
LABOR TO INSTALL PARTS FROM VENDOR					
504556	311 - 630300 -		997.70	309103	220130
SJ23950 ADAPTER KIT FOR TIGER MOWER					
504557	311 - 630300 -		8.41	309104	222722

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
P/N R502513 SEAL					
504557	311 - 630300 -		13.88	309104	222722
P/N RE504836 ENGINE OIL FILTER					
504557	311 - 630300 -		14.35	309104	222722
P/N TY6354 HY-GARD SEAL					
504557	311 - 630300 -		16.67	309104	222722
P/N TY26673 PLUS-50 TM RNGI 1 GAL					
504557	311 - 630300 -		40.69	309104	222722
P/N TY26675 PLUS-50 ENGI 2.5 GAL					
504557	311 - 630300 -		69.05	309104	222722
P/N RE197065 HYDRAULIC FILTER					
504557	311 - 630300 -		77.62	309104	222722
P/N S100E MANUAL					
504557	311 - 630300 -		101.60	309104	222722
P/N SJ12143 HORN KIT INCLUDES INSTALLATION					
504557	311 - 630300 -		334.28	309104	222722
ASSET#1614 P/N AL78021 MIRROR & AL77484 BRACKET					
INCLUDES INSTALLATION					
# of Claims		13	Vendor Payment Total	2,305.76	
SUNBELT FIRE INC					
503870	290 - 611300 -		2,923.67	308424	223589
DIAGNOSTIC CHECK / SERVICE ORDER #133225 PUMP PRIMER VALVE & INTAKE GAUGE PROBLEMS					
503871	290 - 611300 -		162.50	308425	223589
DIAGNOSTIC CHECK / SERVICE ORDER #133612 LIFT JACK LEAK PROBLEMS					
503881	290 - 621700 -		156.00	308435	223190
REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION					
503881	290 - 621700 -		950.00	308435	223190
REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 2018 E-ONE AERIAL, UNIT 142700 2020 E-ONE AERIAL, UNIT 123418 E-ONE AERIAL					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503882	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION	156.00	308436	223190
503882	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 2018 E-ONE AERIAL, UNIT 142700 2020 E-ONE AERIAL, UNIT 123418 E-ONE AERIAL	950.00	308436	223190
503883	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION	156.00	308437	223190
503883	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 2018 E-ONE AERIAL, UNIT 142700 2020 E-ONE AERIAL, UNIT 123418 E-ONE AERIAL	950.00	308437	223190
503885	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION	21.05	308439	223190
503885	290 - 621700 -	REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22 MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 133612 2008 E-ONE AERIAL	134.95	308439	223190
503886	290 - 611300 -	DIAGNOSTIC CHECK / SERVICE ORDER #133225 FOR 2007 E-ONE PUMPER ENGINE LIGHT PROBLEMS AND OIL LEAK	1,938.68	308440	223546
503916	290 - 612200 -	HAZ WASTE	5.00	308470	222435
503916	290 - 611300 -	air line fittings switches	117.64	308470	222435
503916	290 - 612200 -	SHOP MATERIALS	125.00	308470	222435
503916	290 - 612200 -	66-M18000-S50 FULL SERVICE MAINTENANCE	488.04	308470	222435
503916	290 - 612200 -	CUSTOMER STATES PRIMER PUMP INOP	543.98	308470	222435
503916	290 - 611300 -		918.00	308470	222435

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
Labor					
503916	290 - 612200 -		2,540.00	308470	222435
LABOR					
504474	290 - 611300 -		114.21	309021	221588
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES					
504479	290 - 611300 -		166.00	309026	221588
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES					
# of Claims		20	Vendor Payment Total	13,516.72	
SWETMAN SECURITY SERVICE					
504227	445 - 627900 -		3,229.20	308776	222934
SECURITY FOR THE MARINE 8 HOURS A DAY FOR 14 DAYS					
# of Claims		1	Vendor Payment Total	3,229.20	
TAVARES TURNER					
503927	411 - 620900 -		250.00	308481	MANUAL
504389	411 - 620900 -		150.00	308936	MANUAL
# of Claims		2	Vendor Payment Total	400.00	
TAYLOR DARRON					
503924	411 - 620900 -		210.00	308478	MANUAL
504390	411 - 620900 -		150.00	308937	MANUAL
# of Claims		2	Vendor Payment Total	360.00	
TEC OF JACKSON INC					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504030	290 - 626001 -		0.03	308582	MANUAL
504030	411 - 626001 -		0.03	308582	MANUAL
504030	411 - 626001 - 41140		0.05	308582	MANUAL
504030	411 - 626001 - 41139		0.08	308582	MANUAL
504030	611 - 626001 -		0.08	308582	MANUAL
504030	511 - 626001 - 05876		0.09	308582	MANUAL
504030	135 - 626001 -		0.11	308582	MANUAL
504030	335 - 626001 -		0.15	308582	MANUAL
504030	311 - 626001 -		0.36	308582	MANUAL
504030	411 - 626001 - 41130		0.49	308582	MANUAL
504030	411 - 626001 - 41143		0.58	308582	MANUAL
504030	411 - 626001 - 41144		0.59	308582	MANUAL
504030	125 - 626001 -		2.35	308582	MANUAL
504030	411 - 626001 -		2.87	308582	MANUAL
504030	213 - 626001 -		67.32	308582	MANUAL
504030	145 - 626001 -		518.73	308582	MANUAL
504031	511 - 626001 - 05876		0.05	308583	MANUAL
504031	290 - 626001 -		0.08	308583	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504031	611 - 626001 -		0.08	308583	MANUAL
504031	135 - 626001 -		0.12	308583	MANUAL
504031	411 - 626001 - 41130		0.12	308583	MANUAL
504031	411 - 626001 - 41134		0.14	308583	MANUAL
504031	411 - 626001 - 41139		0.27	308583	MANUAL
504031	411 - 626001 -		0.38	308583	MANUAL
504031	411 - 626001 - 41144		0.38	308583	MANUAL
504031	411 - 626001 - 41140		0.62	308583	MANUAL
504031	411 - 626001 - 41143		0.78	308583	MANUAL
504031	125 - 626001 -		1.23	308583	MANUAL
504031	411 - 626001 -		3.72	308583	MANUAL
504031	213 - 626001 -		52.22	308583	MANUAL
504031	145 - 626001 -		520.51	308583	MANUAL
504032	445 - 626001 -		6.25	308584	MANUAL
504033	445 - 626001 -		5.98	308585	MANUAL

of Claims

33

Vendor Payment Total

1,186.84

TEST CALIBRATION CO INC

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503897	411 - 612200 -		9.96	308451	223551
P/N 6418-053 NAME PLATE , CLOCKWISE					
503897	411 - 612200 -		23.12	308451	223551
P/N 7135-277B GASKET KIT					
503897	411 - 612200 -		41.51	308451	223551
P/N 7185-950EZ O-RING					
503897	411 - 612200 -		45.80	308451	223551
P/N 7174-856 OIL SEAL					
503897	411 - 612200 -		49.98	308451	223551
P/N 7135-277A GASKET KIT					
503897	411 - 612200 -		780.00	308451	223551
ASSET#2627 P/N OL-LABOR					
# of Claims			6	Vendor Payment Total	950.37
THE DECOR GROUP, INC					
504221	411 - 627800 - 41301		1,294.10	308770	223658
HALLOWEN SCARECROW PHOTO OP PROP					
504221	411 - 627800 - 41301		2,360.67	308770	223658
HALLOWEEN WITCH PHOTO OP PROP					
# of Claims			2	Vendor Payment Total	3,654.77
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY					
503987	445 - 602500 -		40.00	308539	MANUAL
503988	825 - 602500 -		8.00	308540	MANUAL
503988	811 - 602500 -		128.00	308540	MANUAL
503990	515 - 602500 -		16.00	308542	MANUAL
503990	621 - 602500 -		16.00	308542	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
503990	111 - 602500 -		24.00	308542	MANUAL
503990	115 - 602500 -		61.37	308542	MANUAL
503990	313 - 602500 -		64.00	308542	MANUAL
503990	315 - 602500 -		64.00	308542	MANUAL
503990	325 - 602500 -		64.00	308542	MANUAL
503990	135 - 602500 -		72.00	308542	MANUAL
503990	150 - 602500 -		72.00	308542	MANUAL
503990	335 - 602500 -		72.00	308542	MANUAL
503990	145 - 602500 -		125.37	308542	MANUAL
503990	125 - 602500 -		160.00	308542	MANUAL
503990	611 - 602500 -		173.37	308542	MANUAL
503990	411 - 602500 -		440.09	308542	MANUAL
503990	290 - 602500 -		1,165.37	308542	MANUAL
503990	213 - 602500 -		1,525.37	308542	MANUAL
# of Claims			19	Vendor Payment Total	4,290.94
THE PRINT SHED LLC					
504240	213 - 612500 -		524.00	308789	222996

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
BLANKET PURCHASE ORDER FOR VARIOUS SCREEN PRINTING AND MONGRAMMING OF UNIFORM SHIRTS FOR K-9 DIVISION, POLICE CLERKS, SHOP PERSONNEL & DETECTIVE JACKETS					
504261	213 - 612500 -		18.50	308809	223139
DRI FIT S/S SHIRT / SIZES 2X					
504261	213 - 612500 -		20.50	308809	223139
DRI FIT L/S SHIRT / SIZES 2X					
504261	213 - 612500 -		21.00	308809	223139
DRI FIT S/S SHIRT / SIZES 4X					
504261	213 - 612500 -		23.00	308809	223139
DRI FIT L/S SHIRT / SIZES 4X					
504261	213 - 612500 -		181.50	308809	223139
DRI FIT S/S SHIRT / SIZES S-XL (ESTIMATE 8658)					
504261	213 - 612500 -		203.50	308809	223139
DRI FIT L/S SHIRT / SIZES S-XL					
# of Claims		7	Vendor Payment Total	992.00	
THE SOUTHERN CONNECTION POLICE SUPPLIES, LLC					
503863	213 - 612500 -		272.00	308417	222542
5.11 STRYKE TDU L/S SHIRT 72071					
503863	213 - 612500 -		288.00	308417	222542
5.11 STRYKE TDU PANTS RANGER (QUOTE 2982TSC)					
# of Claims		2	Vendor Payment Total	560.00	
THOMSON REUTERS WEST PUBLISHING CORP					
503961	135 - 621900 -		558.11	308514	MANUAL
503963	135 - 621900 -		58.18	308516	MANUAL
# of Claims		2	Vendor Payment Total	616.29	

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
TIMOTHY WESTBROOK					
504258	611 - 625500 -		450.00	308806	223451
0909K-02-046.000. PIKE BRANDON & CHRISTINA. LOT CLEAN UP. 05/18/21. CC. 7336					
504259	611 - 625500 -		245.00	308807	223451
0808H-02-088.049. BUILDING HOMES FOR HEROES. LOT CLEAN UP, 05/18/21. CC. 7209					
504260	611 - 625500 -		250.00	308808	223451
0811L-04-137.000. 13TH & 30TH LLC. LOT CLEAN UP, 5/18/21, CC. 7008					
# of Claims		3	Vendor Payment Total		945.00
TITLE BOXING LLC					
503785	213 - 610700 -		260.94	308340	222052
ITEM# VLPCHB2 / HEAVY PUNCHING BAG, 100LBS, BLACK (QUOTE QUO000019-2)					
# of Claims		1	Vendor Payment Total		260.94
TLH ENTERPRISES					
504481	213 - 611300 -		119.00	309028	223304
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS					
# of Claims		1	Vendor Payment Total		119.00
TOTAL EQUIPMENT MAINTENANCE CO OF GULFPORT INC					
503789	411 - 612200 -		227.50	308344	223491
SERVICE CALL TO CHECK AND REPAIR ICE MACHINE AT 19TH STREET CENTER					
# of Claims		1	Vendor Payment Total		227.50
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS I					
503822	213 - 621700 -		770.00	308377	MANUAL
503951	135 - 620900 - 95624		75.00	308504	MANUAL

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	2	Vendor Payment Total	845.00	
TRITON HYDROTOOLS, LLC					
504093	311 - 611300 -		171.00	308644	223475
ASSET#1143 P/N 1/4PM-6000 PRESSURE GAUGE					
	# of Claims	1	Vendor Payment Total	171.00	
TURAN-FOLEY CHEVROLET BUICK GEO					
503782	213 - 611300 -		27.52	308337	221818
BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES					
	# of Claims	1	Vendor Payment Total	27.52	
TYLER TECHNOLOGIES, INC.					
503844	150 - 621700 -		700.00	308398	195573
AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES					
504027	150 - 621700 -		1,400.00	308579	195573
AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES					
504038	150 - 621700 -		700.00	308590	195573
AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES					
	# of Claims	3	Vendor Payment Total	2,800.00	
TYREE A DAVIS					
503831	411 - 620900 -		950.00	308385	220019
Grounds Maintenance: Mowing, Edging CONTRACT H GARDENS/ DOG PARK ULTIMATE FRISBEE					
DISC GOLF KAYAK LAUNCH					
503831	411 - 620900 -		1,390.00	308385	220019
Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVED ON 6/12/19 COUNCIL APPROVAL					
7/16/19 GRASS CUTTING CONTRACT C YEAR 2 OF 4					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	2	Vendor Payment Total	2,340.00	
U S POSTAL SERVICE					
504246	145 - 625700 -		388.00	308795	MANUAL
504528	213 - 626700 -		322.00	309075	223718
ANNUAL FEE FOR P.O. BOX "S", GULFPORT, MS, 06/30/20 THRU 06/29/2021					
	# of Claims	2	Vendor Payment Total	710.00	
UNDERWATER BOAT SERVICING LLC					
503977	445 - 612200 -		50.00	308529	222516
REMOVE BARNACLES FROM MARINA BOAT					
503977	445 - 612200 -		1,440.00	308529	222516
REMOVE BARNACLES FROM LADDERS IN MARINA					
	# of Claims	2	Vendor Payment Total	1,490.00	
UNITED PARCEL SERVICE					
503941	290 - 625700 -		47.15	308494	MANUAL
504267	335 - 612200 -		43.50	308815	MANUAL
504268	335 - 612200 -		25.55	308816	MANUAL
504269	335 - 612200 -		27.55	308817	MANUAL
504270	335 - 612200 -		29.60	308818	MANUAL
	# of Claims	5	Vendor Payment Total	173.35	

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
W. W. GRAINGER, INC					
503959	815 - 612200 -		51.68	308512	222868
P/N 6UDT9 10MM BALL SOCKET M8 CONNECTION					
503959	815 - 612200 -		135.64	308512	222868
ASSET#7009 P/N 6EYN5 GAS SPRING STEEL FORCE 150					
# of Claims		2	Vendor Payment Total	187.32	
WARREN PAVING INC					
504235	815 - 630100 - 81525		17,616.80	308784	221988
AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION #1: PAVING/MILLWORK AT OAKLEIGH MANOR SUBDIVISION -- SECTION D, ITEM 1: HOT MIX ASPHALT, IN-PLACE, ST 9.5MM MIXTURE (1.5")					
504236	815 - 614300 -		4,569.60	308785	223177
AS PER BID GROUP C1 APPROVED BY COUNCIL 12/8/2020 -- RESTOCK INVENTORY -- LIMESTONE ASTM #610					
504237	815 - 630100 - 81525		2,848.09	308786	222972
COLD MILLING, DEPTH LESS THAN 2"					
504237	815 - 630100 - 81525		12,759.47	308786	222972
AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 8: PAVING/MILLING AT S SWAN ROAD FROM HATTEN LANE TO COUNTRY WOOD DR (STOP SHORT OF INTERESECTION) -- HOT MIX ASPHALT, IN-PLACE, ST 9.5MM MIXTURE (1.5")					
504303	311 - 630100 - 31158		300.00	308851	222744
COLD MILLING, DEPTH LESS THAN 2"					
504303	311 - 630100 - 31158		185,037.60	308851	222744
AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 6: PAVING/MILLING AT 34TH STREET FROM HWY 49 TO HEWES AVE (MIMA FUNDED) -- HOT MIX ASPHALT IN-PLACE, ST 9.5MM MIXTURE (1.5")					
504306	311 - 630100 - 31158		8,100.00	308853	222971
COLD MILLING, DEPTH LESS THAN 2"					
504306	311 - 630100 - 31158		43,050.82	308853	222971
AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 7: PAVING/MILLING AT 13TH STREET FROM 30TH AVENUE TO RAILROAD ROW -- HOT MIX ASPHALT IN PLACE, ST 9.5MM MIXTURE (1.5")					
504506	311 - 613800 -		156.60	309053	221396

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504507	311 - 613800 -		61.48	309054	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504508	311 - 613800 -		461.10	309055	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504509	311 - 613800 -		100.34	309056	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504510	311 - 613800 -		251.14	309057	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504511	311 - 613800 -		298.12	309058	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504512	311 - 613800 -		283.62	309059	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504513	311 - 613800 -		227.94	309060	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
504514	311 - 613800 -		57.42	309061	221396
AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1 ASPHALT DELIVERED AFTER JAN 2021					
# of Claims			17	Vendor Payment Total	
				276,180.14	
WASTE MANAGEMENT OF MS					
504431	845 - 627100 - ZETA		19,305.15	308978	MANUAL
504439	845 - 627100 -		2,458.46	308986	MANUAL
504450	845 - 627100 -		16,133.77	308997	MANUAL

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
	# of Claims	3	Vendor Payment Total	37,897.38	
WASTE OIL COLLECTORS INC					
503783	213 - 611300 -		80.00	308338	220285
BLANKET PO FOR THE COLLECTION AND REMOVAL OF USED OIL AND COOLANT FROM THE					
8TH AVE SHOP					
	# of Claims	1	Vendor Payment Total	80.00	
WASTE PRO OF MISSISSIPPI					
504225	845 - 627100 -		394,871.07	308774	MANUAL
504256	815 - 620900 -		152.76	308804	MANUAL
504256	815 - 620900 -		292.74	308804	MANUAL
504675	411 - 620900 -		32.68	309222	MANUAL
504676	411 - 620900 -		232.50	309223	MANUAL
504677	411 - 620900 -		85.00	309224	MANUAL
504678	411 - 620900 -		85.00	309225	MANUAL
504679	411 - 620900 -		60.27	309226	MANUAL
504680	311 - 626700 -		34.64	309227	MANUAL
504681	411 - 620900 -		665.09	309228	MANUAL
	# of Claims	10	Vendor Payment Total	396,511.75	

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Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
WEAVER ELECTRIC INC					
503745	445 - 612200 -		1,280.00	308300	223488
SERVICE CALL TO CHECK AND REPAIR ISSUE AT BAIT SHOP					
	# of Claims	1	Vendor Payment Total	1,280.00	
WHITNEY NATIONAL BANK					
504090	815 - 610400 -		724.93	308641	223680
OFFICE SUPPLIES FOR PUBLIC WORKS DEPT FROM SAM'S CLUB					
504091	445 - 627900 - HLS20		44.09	308642	223680
UBER AND TRANSPORTATION CHARGES FOR MAYOR HEWES FOR TRIP TO ST. LOUIS MO FOR TRANSWORLDS CHRISTMAS SHOW FOR LEISURE SERVICES					
504091	445 - 627900 - HLS20		48.30	308642	223680
BAGGAGE FEE FOR MAYOR HEWES TO ATTEND TRANSWORLDS CHRISTMAS SHOW IN ST. LOUIS MO FOR LEISURE SERVICES					
504091	445 - 627900 -		60.00	308642	223680
BAGGAGE FEES FOR GUS WESSON AND RANDY WALES TO ATTEND TRANSWORLD CHRISTMAS SHOW IN ST. LOUIS MO 5/5/21 - 5/9/21					
504091	445 - 627900 - HLS20		146.91	308642	223680
MEALS FOR MAYOR HEWES WHILE ATTENDING TRANSWORLD CHRISTMAS SHOW IN ST. LOUIS MO FOR LEISURE SERVICES					
504091	445 - 627900 - HLS20		150.00	308642	223680
FACEBOOK BOOSTED POST FOR MAY 14 - MAY 16,2021 AND FACEBOOK POST FOR SEPT. 2, 2020 TO MAY 13, 2021					
504091	445 - 627900 - HLS20		213.54	308642	223680
HEAVY DUTY CASTER 4" 5" 6" V-GROOVE WHEEL RIGID AND SWIVEL (5": 2 SWIVEL)					
504091	445 - 627900 - HLS20		402.00	308642	223680
HOTEL STAY FOR MAYOR HEWES FOR TRIP TO ST. LOUIS MO FOR THE TRANSWORLDS CHRISTMAS SHOW FOR LEISURE SERVICES DEPT.					
504091	445 - 627900 - HLS20		804.00	308642	223680
HOTEL STAY FOR GUS WESSON AND RANDY WALES LEISURE SERVICES TO ATTEND TRANSWORLD CHRISTMAS SHOW IN ST. LOUIS MO 5/5/21 - 5/9/21					
504091	445 - 627900 - HLS20		804.00	308642	223680
HOTEL STAY FOR RUSTY WALKER COUNCIL FOR STAY IN ST LOUIS MO FOR TRANSWORLD CHRISTMAS SHOW					
504091	445 - 610700 - HLS20		1,055.05	308642	223680

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504091	445 - 611000 - HLS20	LINEAR ACTUATORS AND CORDS FOR HARBOR LIGHT SHOW	3,368.86	308642	223680
504092	611 - 610400 -	LIGHT CONTROLLERS PURCHASED FROM LIGHTORAMA FOR HARBOR LIGHT SHOW	2.70	308643	223680
504092	213 - 611000 -	PICTURE FRAMES FOR PUBLIC WORKS DEPT.	29.99	308643	223680
504092	213 - 610700 -	TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY VACUUM PACK OF (2)	30.94	308643	223680
504092	213 - 610700 -	TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY VACUUM PACK OF (2)	32.98	308643	223680
504092	213 - 622300 -	LANN'S LINENS 9" X 132" PREMIUM TABLECLOTH FOR WEDDING BANQUET RESTAURANT RETANGULAR POLYESTER FABRICT CLOTH ROYAL BLUE FOR POLICE DEPT	35.00	308643	223680
504092	145 - 627900 -	REGISTRATION FEE FOR NICHOLAS OSTER TO ATTEND MLEOA MOTORCYCLE TRAINING IN DIBERVILLE MS 6/6/21 - 6/11/21	43.00	308643	223680
504092	213 - 622300 -	CINCO DE MAYO DECORATIONS FIESTA TISSUE POM PAPER FLOWERS MEXICAN PARTY SUPPLIES , BEISTLE ADULT SIZE SHORT GREEN PAPER GRASS HULA SKIRT LUAU COSTUME ACCESSORY FOR CITY HALL FLOAT	51.35	308643	223680
504092	213 - 626900 -	DOG PRO PLAN PERFORMANCE FOR VLK K9 TRAINING 9 WEEK DUAL PURPOSE POLICE DOG COURSE FOR MATTHEW DAILY TO TRAVELS TO DENVER IN 3/14/21 - 5/15/21	56.77	308643	223680
504092	145 - 627900 -	GAS FOR MATTHEW DAILEY FOR VLK K9 TRAINING K9 TRAINING 9- WEEK DUAL PURPOSE POLICE DOG COURSE IN DENVER IN 4/14/21 - 5/15/21	59.68	308643	223680
504092	213 - 610400 -	GARLANDS, MINI HOT MELT BLUE STICKS, BUTTERFLY STICKERS, POSTERBOARD, INSECT PINWHEEL AND POLKADOT PINWHEEL FOR CINCO DE MAYO DECORATIONS FOR CITY HALL FLOAT	88.98	308643	223680
504092	135 - 621900 -	TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY VACUUM PACK OF (2)	101.18	308643	223680

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
		COURT FEES FOR MARGARET MURDOCK, JEFF BRUNI AND DUSTIN USELTON IN LEGAL DEPT			
504092	313 - 610400 -		131.00	308643	223680
		PICTURE FRAMES FOR PUBLIC WORKS DEPT.			
504092	213 - 626900 -		183.40	308643	223680
		GASOLINE FOR FOR PAUL PODLIN TO ATTEND SPECIAL EVENT MANAGEMENT IN FT.			
		LAUDERDALE FL 5/3/21 - 5/7/21			
504092	145 - 621900 -		219.00	308643	223680
		PROFESSIONAL MEMBERSHIP FOR HR MAGAZINE FOR HUMAN RESOURCE DEPT. FROM SHRM			
504092	213 - 610700 -		289.99	308643	223680
		HEAVY DUTY METAL DOG CRATE CAGE KENNEL WITH 4 WHEELS, LOCKS DESIGN, DOUBLE			
		DOOR STRONG METAL WITH REMOVABLE TRAY, EASILY REMOVABLE DOG CAGE FOR HOME,			
		INDOOR AND OUTDOOR			
504092	213 - 626900 -		319.48	308643	223680
		HOTEL STAY FOR TOMMY PAYNE TO ATTEND SPI GRADUATION IN LOUISVILLE KY 5/5/21 - 5/6/21			
504092	290 - 622300 - 00020		429.46	308643	223680
		HOTEL STAY FOR GULFPORT AND MOHS TASK FORCE 3 TEAM MEMBERS FIRE DEPT TO ATTEND			
		FEMA STRUCTURAL COLLAPSE SPECIALIST REFESHER TRAINING IN GULFPORT MS 5/10/21 -			
		5/17/21			
504092	290 - 622300 -		460.00	308643	223680
		TRAINING MANUALS FOR FIRE DEPT. PURCHASED FROM INTERNATIONAL CODE COUNCIL (3)			
		EACH			
504092	213 - 626900 -		652.91	308643	223680
		HOTEL STAY FOR PAUL PODLIN POLICE TO ATTEND SPECIAL EVENT MANAGMENT IN FT.			
		LAUDERDALE FL 5/3/21 - 5/7/21			
504092	213 - 622300 -		895.00	308643	223680
		REGISTRATION FEES FOR STEPHANIE TAYLOR TO ATTEND CRIME SEENE RECONSTRUCTION IN			
		JACKSONVILLE FL 8/1/21 - 8/6/21			
504092	150 - 621700 -		960.00	308643	223680
		ADDITIONAL LICENSE AND DROPBOX BUSINESS ADVANCED PLAN FOR 5/7/21 - 5/7/22 FOR CITY			
		OF GULFPORT SYSTEMS DEPT. (3) DROP BOXES TOTAL			
504092	213 - 622300 -		995.00	308643	223680
		REGISTRATION FEES FOR TROY CARPENTER FOR POLICE RADAR LIDAR INSTRUCTOR ON LINE			
		COURSE POLICE DEPT			
504092	213 - 622300 -		995.00	308643	223680
		REGISTRATION FEES FOR BRANDON WYRICK ON LINE COURSE FOR POLICE TRAFFIC			
		LASER/RADAR INSTRUCTOR (ON - LINE) POLICE DEPT.			
504092	213 - 611300 -		1,276.20	308643	223680

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
MDS LIFTERS CAMSHAFT KIT COMPATIBLE WITH CHRYSLER 200 2009-2019 DODGE CHARGER CHALLENGER 2011 RAM 1500 5.7L 6.4L HEMI ENGINE NEWZQ (2) TOTAL					
504092	611 - 622300 -		1,300.00	308643	223680
REGISTRATION FEE FOR ON LINE COURSE CONFERENCE FOR UBRAN DEVELOPEMENT FOR APA NATIONAL PLANNING CONFERENCE 5/5/21 - 5/7/21					
504092	213 - 622300 -		1,650.00	308643	223680
REGISTRATION FEES FOR ANTHONY FAVRE, JOSEPH HURD, AND MELANIE WYRICK ON LINE COURSE FOR ANIMAL CONTROL BASIC CERTIFICATION POLICE DEPT					
# of Claims		38	Vendor Payment Total		19,110.69
WILLIE CALLAHAN					
503928	411 - 620900 -		275.00	308482	MANUAL
504383	411 - 620900 -		225.00	308931	MANUAL
# of Claims		2	Vendor Payment Total		500.00
WOLSELEY INVESTMENTS					
504021	815 - 616400 -		17.70	308573	223107
ITEM #P80SFBGF: 1X3/4" BUSHING					
504021	815 - 616400 -		22.35	308573	223107
ITEM #P80T9G: 1" THREADED 90 ELBOW					
504021	815 - 616400 -		44.00	308573	223107
ITEM #P80STG: 1" SXSXS TEE					
504021	815 - 616400 -		47.90	308573	223107
PVC SCHEDULE 80 PARTS TO GO IN INVENTORY FOR USE REPAIRING CHLORINATION INJECTION SYSTEM AT VARIOUS WELL SITES OVER TIME -- ITEM #P80SMAG: 1" MALE ADAPTOR					
504021	815 - 616400 -		54.40	308573	223107
ITEM #P80S9G: 1" SXS 90 ELBOW					
504021	815 - 616400 -		64.00	308573	223107
ITEM #P80SCG: 1" SXS COUPLING					
504021	815 - 616400 -		113.40	308573	223107
ITEM #P80SUG: 1" SXS UNION					

Vendor

Voucher	Org-Object-Project	Account Description	Amount Claim	Invoice	PO #
Item Description					
504021	815 - 616400 -		119.00	308573	223107
ITEM #P80SFBIG: 1-1/2X1" BUSHING					
504021	815 - 616400 -		257.80	308573	223107
ITEM #P80SMAK: 2" MALE ADAPTOR					
504021	815 - 616400 -		425.60	308573	223107
ITEM #FNW340NAEG: 1" BALL VALVE					
504340	825 - 616100 -		9.67	308888	220837
BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021					
504340	815 - 616700 -		9.83	308888	220837
BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021					
504341	825 - 616100 -		21.58	308889	220837
BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021					
504341	815 - 616700 -		21.94	308889	220837
BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021					
# of Claims			14	Vendor Payment Total	1,229.17
Total # of Claims			1,384	Grand Total	2,260,347.23
					6/23/2021

Vendor**Voucher****Org-Object-Project****Account Description****Amount Claim****Invoice****PO #****Item Description**

Vendor**Voucher****Org-Object-Project****Account Description****Amount Claim****Invoice****PO #****Item Description**

Vendor**Voucher****Org-Object-Project****Account Description****Amount Claim****Invoice****PO #****Item Description**

City of Gulfport

Department - Org Code Index

Org Code	Description	Org Code	Description
111	Executive - Mayor	511	Community Development Block Grant
115	Legislative - Council	512	Urban Development Action Grant
125	Judicial - Courts	515-536	Home Consortium Grant
135	Legal - City Attorney	541	Code Enforcement
145	General Administration	542	MDA Grant - CDBG Supplement
155	Civil Service	543	MDA - Long Term Work Force Housing
175	Public Transportation	611	Urban and Economic Development
211	Police and Fire Retirement Fund	613	Building Code Services
213	Police Operating	614	Planning and Zoning
214	Police Grants	621	Economic Development
275-277	Police Forfeits and Seizures	701	Municipal Debt Service Fund
285-287	Coastal Narcotics Task Force	811	Water Billing
290	Fire	815	Water Operations and Maintenance
311	Streets and Drainage Maintenance	825	Sewer Operations and Maintenance
313	Public Works Admin	835	Debt Service (Water and Sewer)
315	Traffic Control	845	Harrison County Wastewater & Solid Waste Management District
317	Beautification	849-855	Water and Sewer Projects
325	Engineering	901	Operating Transfers Out - Interfund
335	Garage Maintenance	911	Employees' Group Health and Life Fund
345-355	Capital Projects	915	General Liability \ Worker's Comp Fund
409	Library Fund		
411	Leisure Services		
415	Building Maintenance		
425	Senior Citizens		
		<u>Hurricane Katrina</u>	
		101	General Government
		201	Police
		301	Public Works

409 Library Fund
411 Leisure Services
415 Building Maintenance
425 Senior Citizens
435 Cemetery
445 Joseph T. Jones Memorial Park

Hurricane Katrina

✓ 101 General Government
✓ 201 Police
✓ 301 Public Works
✓ 401 Leisure Services
✓ 601 Urban Development
✓ 801 Water & Sewer
916 Insurance Claims - Katrina



Detail Docket Sorted By Org, Object, and Project

Docket Date: 6/23/2021

CITY OF GULFPORT

010	General Fund	69,005.08
210601	BONDS PAYABLE	325.00
ADAM ALBERT		
Invoice #:	308495	P.O. #: MANUAL 503942 250.00
RANDY MCNAIR		
Invoice #:	308496	P.O. #: MANUAL 503943 75.00
210700	ACCRUED COURT ASSESSMENTS	49,707.30
MS STATE TREASURER		
Invoice #:	308558	P.O. #: 223612 504006 49,707.30
COURT ASSESSMENT/FINE SETTLEMENT FEES CITY OF GULFPORT FOR THE MONTH OF MAY 2021		
210800	COURT ASSESS PUBLIC SAFETY	3,494.57
MS DEPT OF PUBLIC SAFETY		
Invoice #:	308559	P.O. #: 223613 504007 3,494.57
Fees (Not Otherwise Classified) COURT ASSESSMENTS MUNICIPALITY OF GULFPORT FOR THE MONTH OF MAY 2021		
420400	PERMITS-BUILDING	70.00
ONE TIME VENDOR URBAN DEVELOPMENT		
Invoice #:	308959	P.O. #: MANUAL 504412 70.00
480700	WARRANTS FEES COLLECTED	10,626.60
AMERICAN MUNICIPAL SERVICES		
Invoice #:	308557	P.O. #: 223608 504005 10,626.60
Fees (Not Otherwise Classified) - COLLECTIONS FOR MUNICIPAL COURT APRIL 2021, INV# 50112; AS APPROVED BY CC 4/5/2016		
503700	SUMMER DAY CAMP	50.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308942

P.O. #: MANUAL

504395

50.00

505800 RENTS**1,800.00****41130****GASTON POINT****200.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308949

P.O. #: MANUAL

504402

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308950

P.O. #: MANUAL

504403

100.00

41134**GASTON HEWES****200.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308501

P.O. #: MANUAL

503948

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308502

P.O. #: MANUAL

503949

100.00

41139**LYMAN COMMUNITY CENTER****600.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308965

P.O. #: MANUAL

504418

200.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308966

P.O. #: MANUAL

504419

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308967

P.O. #: MANUAL

504420

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308968

P.O. #: MANUAL

504421

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308969

P.O. #: MANUAL

504422

100.00

41140**ORANGE GROVE COMMUNITY CENTER****300.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308355

P.O. #: MANUAL

503800

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308943

P.O. #: MANUAL

504396

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308944

P.O. #: MANUAL

504397

100.00

41143**WESTSIDE COMMUNITY CENTER****300.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308353

P.O. #: MANUAL

503798

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308354

P.O. #: MANUAL

503799

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308964

P.O. #: MANUAL

504417

100.00

41145**KATIE BOOTH****200.00**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308352

P.O. #: MANUAL

503797

100.00

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308970

P.O. #: MANUAL

504423

100.00

507800**COLLECTION ASSESSMENT****2,931.61**

MS DEPT OF PUBLIC SAFETY

Invoice #: 308560

P.O. #: 223614

504008

2,931.61

Fees (Not Otherwise Classified) INTERLOCK IGNITION SUMMARY OF ASSESSMENTS AND FEES
GULFPORT MUNICIPAL COURT (DATE OF ORDER 06/01/2021)

111**Executive - Mayor****110.43****602500****LIFE INSURANCE****24.00**

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

24.00

626001	TELEPHONE	86.43
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A T & T

Invoice #:	308798	P.O. #:	MANUAL	504249	12.04
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CELLULAR SOUTH, INC

Invoice #:	308819	P.O. #:	MANUAL	504271	51.48
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A T & T

Invoice #:	308972	P.O. #:	MANUAL	504425	22.91
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115	Legislative - Council	5,343.93
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601300	CITY BENEFITS	18.00
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MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #:	308960	P.O. #:	MANUAL	504413	18.00
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602500	LIFE INSURANCE	61.37
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #:	308542	P.O. #:	MANUAL	503990	61.37
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621700	MAINTENANCE CONTRACTS	298.70
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SOUTH MS BUSINESS MACHINES INC

Invoice #:	308376	P.O. #:	MANUAL	503821	79.64
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SOUTH MS BUSINESS MACHINES INC

Invoice #:	308381	P.O. #:	MANUAL	503826	219.06
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622100	PROFESSIONAL FEES	4,920.00
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BUSINESS INFORMATION SYSTEMS INC

Invoice #:	308310	P.O. #:	223506	503755	4,920.00
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AS PER COUNCIL APPROVAL 5/18/21, ANNUAL ON-SITE SERVICE & SUPPORT

626001	TELEPHONE	45.86
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A T & T				
Invoice #:	308798	P.O. #:	MANUAL	504249
				8.03

A T & T				
Invoice #:	308972	P.O. #:	MANUAL	504425
				37.83

125	Judicial - Courts			6,402.00
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601300	CITY BENEFITS			15.00
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MISSISSIPPI SELECT HEALTH CARE LLC				
Invoice #:	308960	P.O. #:	MANUAL	504413
				15.00

602500	LIFE INSURANCE			160.00
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY				
Invoice #:	308542	P.O. #:	MANUAL	503990
				160.00

610700	OPERATING SUPPLIES			82.35
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SUN COAST BUSINESS SUPPLY INC				
Invoice #:	308317	P.O. #:	223536	503762
				82.35

LYSOL SPRAY, CRISP LINEN, 19 OZ AEROSOL SPRAY, CASE (12 BOTTLES)

620900	CONTRACTUAL FEES			807.81
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ACE DATA STORAGE COMPANY INC				
Invoice #:	308421	P.O. #:	223606	503867
				120.00

SHREDDING SERVICES FOR MAY 2021

DMS MAIL MANAGEMENT, INC.				
Invoice #:	308555	P.O. #:	223611	504003
				114.08

Mailing Services (Includes, Addressing, Collating, Packaging, Sorting and Delivery) MAIL PROCESSING FEES FOR APRIL 2021; INV. 20217026-534 (5/21/21)

DMS MAIL MANAGEMENT, INC.				
Invoice #:	308556	P.O. #:	223611	504004
				573.73

Mailing Services (Includes, Addressing, Collating, Packaging, Sorting and Delivery) MAIL PROCESSING FEES FOR 3/30 & 3/31/2021; INV. 202184145-1572 (04/19/21)

621500	LEGAL FEES-COURT DEFENDERS			4,167.00
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LEE C. RUSSELL				
Invoice #:	308531	P.O. #:	220937	503979
				4,167.00

AS PER CITY COUNCIL APPROVAL ON 9/8/20 SERVICES OF LEE RUSSELL, ESQ. TO PERFORM PUBLIC DEFENDER DUTIES FROM 10/1/2020 THROUGH 9/30/2022

621700	MAINTENANCE CONTRACTS	612.49
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SOUTH MS BUSINESS MACHINES INC		
Invoice #: 308384	P.O. #: MANUAL	503830 511.41

COASTAL DUST CONTROL		
Invoice #: 308524	P.O. #: MANUAL	503972 25.27

COASTAL DUST CONTROL		
Invoice #: 308525	P.O. #: MANUAL	503973 25.27

COASTAL DUST CONTROL		
Invoice #: 308526	P.O. #: MANUAL	503974 25.27

COASTAL DUST CONTROL		
Invoice #: 308527	P.O. #: MANUAL	503975 25.27

626001	TELEPHONE	557.35
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TEC OF JACKSON INC		
Invoice #: 308582	P.O. #: MANUAL	504030 2.35

TEC OF JACKSON INC		
Invoice #: 308583	P.O. #: MANUAL	504031 1.23

A T & T		
Invoice #: 308798	P.O. #: MANUAL	504249 100.36

CELLULAR SOUTH, INC		
Invoice #: 308819	P.O. #: MANUAL	504271 98.69

A T & T		
Invoice #: 308972	P.O. #: MANUAL	504425 354.72

135	Legal - City Attorney	8,997.49
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601300	CITY BENEFITS	12.00
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MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #: 308960

P.O. #: MANUAL

504413

12.00

602500 LIFE INSURANCE**72.00**

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

72.00

620900 CONTRACTUAL FEES**7,240.60**

CHARLES BODIE

Invoice #: 308364

P.O. #: 220110

503809

550.00

AS PER CITY COUNCIL APPROVAL ON 09/09/2020 PROFESSIONAL SERVICES TO REVIEW AND REDACT VIDEO EVIDENCE AND OTHER LEGAL AND PROSECUTORIAL SERVICES NTE \$25,000.00/ YEAR

SEE ATTACHED REQUEST TO REDUCE TOTAL CONTRA
DUKES DUKES KEATING & FANCA ATTY

Invoice #: 308519

P.O. #: MANUAL

503966

5,000.00

95624**1,690.60**

TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS IN

Invoice #: 308504

P.O. #: MANUAL

503951

75.00

NORMAN POPE

Invoice #: 308591

P.O. #: 220095

504039

1,615.60

AS PER CITY COUNCIL APPROVAL ON 6/16/20; PROFESSIONAL SVCS. AGREEMENT TO SERVE AS DV INVESTIGATOR. TERM OF SERVICE 7/1/20 TO 6/30/21.
NOT TO EXCEED 80 HOURS/MONTH AT \$28.85/HOUR

621700 MAINTENANCE CONTRACTS**848.56**

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308381

P.O. #: MANUAL

503826

644.87

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308384

P.O. #: MANUAL

503830

203.69

621900 MEMBERSHIP DUES AND SUBSCRIPT**717.47**

THOMSON REUTERS WEST PUBLISHING CORP

Invoice #: 308514

P.O. #: MANUAL

503961

558.11

THOMSON REUTERS WEST PUBLISHING CORP

Invoice #: 308516

P.O. #: MANUAL

503963

58.18

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

101.18

COURT FEES FOR MARGARET MURDOCK, JEFF BRUNI AND DUSTIN USELTON IN LEGAL
DEPT**626001 TELEPHONE****106.86**

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

0.11

TEC OF JACKSON INC

Invoice #: 308583

P.O. #: MANUAL

504031

0.12

A T & T

Invoice #: 308798

P.O. #: MANUAL

504249

36.13

CELLULAR SOUTH, INC

Invoice #: 308819

P.O. #: MANUAL

504271

35.60

A T & T

Invoice #: 308972

P.O. #: MANUAL

504425

34.90

145 General Administration**15,111.15****601300 CITY BENEFITS****27.00**

MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #: 308960

P.O. #: MANUAL

504413

27.00

602500 LIFE INSURANCE**125.37**

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

125.37

610100 CLEANING AND JANITORIAL**62.64**

COASTAL DUST CONTROL			
Invoice #:	308834	P.O. #:	MANUAL
		504286	31.32
COASTAL DUST CONTROL			
Invoice #:	308835	P.O. #:	MANUAL
		504287	31.32
610400	OFFICE SUPPLIES		45.39
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308311	P.O. #:	223474
		503756	16.59
COMPRESSED AIR			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308312	P.O. #:	
		503757	-76.08
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308314	P.O. #:	223474
		503759	76.08
DRY ERASE BOARD			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308314	P.O. #:	223474
		503759	12.38
BANDAGES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308314	P.O. #:	223474
		503759	16.42
KEYBOARD			
610700	OPERATING SUPPLIES		729.28
OFFICE FURNITURE SOLUTIONS INC			
Invoice #:	308416	P.O. #:	223566
		503862	729.28
OFFICE CHAIR MODEL 810-LX			
612200	REPAIRS AND MAINTENANCE		3,742.50
EDDIE PEARSON ROOFING, LLC			
Invoice #:	308394	P.O. #:	222325
		503840	337.50
2 SQUARES SHINGLES			
EDDIE PEARSON ROOFING, LLC			
Invoice #:	308394	P.O. #:	222325
		503840	1,800.00
LABOR TO MAKE TEMPORARY REPAIRS			
EDDIE PEARSON ROOFING, LLC			
Invoice #:	308394	P.O. #:	222325
		503840	180.00
1 FLAT SHEET METAL			

EDDIE PEARSON ROOFING, LLC			
Invoice #:	308394	P.O. #:	222325
		503840	150.00
LABOR TO FABRICATE			
EDDIE PEARSON ROOFING, LLC			
Invoice #:	308394	P.O. #:	222325
		503840	1,275.00
60' MANLIFT			
620900	CONTRACTUAL FEES		3,235.42
JOHN FAYARD MOVING & WHSE, LLC			
Invoice #:	308349	P.O. #:	MANUAL
		503794	956.67
SPHERION STAFFING, LLC			
Invoice #:	308350	P.O. #:	MANUAL
		503795	1,128.96
HAVARD PEST CONTROL			
Invoice #:	308402	P.O. #:	223607
		503848	25.00
MONTHLY PEST CONTROL			
HAVARD PEST CONTROL			
Invoice #:	308403	P.O. #:	223607
		503849	100.00
MONTHLY PEST CONTROL			
HAVARD PEST CONTROL			
Invoice #:	308404	P.O. #:	223607
		503850	40.00
MONTHLY PEST CONTROL			
ACE DATA STORAGE COMPANY INC			
Invoice #:	308420	P.O. #:	223606
		503866	24.00
SHREDDING SERVICES FOR MAY 2021			
SPORTSENGINE			
Invoice #:	308486	P.O. #:	223645
		503932	74.00
BACKGROUND CHECKS FOR FUTURE CITY EMPLOYEES			
AUTOMATION PERSONNEL SERVICES, INC.			
Invoice #:	308493	P.O. #:	MANUAL
		503940	198.80
AUTOMATION PERSONNEL SERVICES, INC.			
Invoice #:	308493	P.O. #:	MANUAL
		503940	687.99
621700	MAINTENANCE CONTRACTS		732.23

SOUTH MS BUSINESS MACHINES INC				
Invoice #:	308381	P.O. #:	MANUAL	
		503826	626.23	
SOUTH MS BUSINESS MACHINES INC				
Invoice #:	308384	P.O. #:	MANUAL	
		503830	106.00	
621900	MEMBERSHIP DUES AND SUBSCRIPT			219.00
WHITNEY NATIONAL BANK				
Invoice #:	308643	P.O. #:	223680	
		504092	219.00	
PROFESSIONAL MEMBERSHIP FOR HR MAGAZINE FOR HUMAN RESOURCE DEPT. FROM SHRM				
625700	POSTAGE			407.63
DMS MAIL MANAGEMENT, INC.				
Invoice #:	308429	P.O. #:	223627	
		503875	19.63	
INV# 20217032-554				
U S POSTAL SERVICE				
Invoice #:	308795	P.O. #:	MANUAL	
		504246	388.00	
626001	TELEPHONE			2,698.79
TEC OF JACKSON INC				
Invoice #:	308582	P.O. #:	MANUAL	
		504030	518.73	
TEC OF JACKSON INC				
Invoice #:	308583	P.O. #:	MANUAL	
		504031	520.51	
A T & T				
Invoice #:	308796	P.O. #:	MANUAL	
		504247	437.90	
A T & T				
Invoice #:	308798	P.O. #:	MANUAL	
		504249	96.35	
CELLULAR SOUTH, INC				
Invoice #:	308819	P.O. #:	MANUAL	
		504271	241.09	
AT&T MOBILITY II LLC				
Invoice #:	308971	P.O. #:	MANUAL	
		504424	52.21	

A T & T

Invoice #: 308972

P.O. #: MANUAL

504425

832.00

626002 ELECTRIC 2,696.31

MS POWER COMPANY

Invoice #: 309099

P.O. #: MANUAL

504552

2,696.31

626003 WATER 286.91

CITY OF GULFPORT

Invoice #: 308629

P.O. #: MANUAL

504077

158.30

CITY OF GULFPORT

Invoice #: 308631

P.O. #: MANUAL

504079

128.61

627900 MISC SERVICES AND CHARGES 102.68

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

43.00

CINCO DE MAYO DECORATIONS FIESTA TISSUE POM PAPER FLOWERS MEXICAN PARTY
SUPPLIES , BEISTLE ADULT SIZE SHORT GREEN PAPER GRASS HULA SKIRT LUAU COSTUME
ACCESSORY FOR CITY HALL FLOAT

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

59.68

GARLANDS, MINI HOT MELT BLUE STICKS, BUTTERFLY STICKERS, POSTERBOARD, INSECT
PINWHEEL AND POLKADOT PINWHEEL FOR CINCO DE MAYO DECORATIONS FOR CITY HALL
FLOAT

150 Funds 52,995.16

602500 LIFE INSURANCE 72.00

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

72.00

610400 OFFICE SUPPLIES 70.34

ITSAVVY LLC

Invoice #: 308594

P.O. #: 223590

504042

70.34

CH649A HP 761 DESIGN JET MAINTENANCE CARTRIDGE

621700 MAINTENANCE CONTRACTS 52,658.35

TYLER TECHNOLOGIES, INC.

Invoice #: 308398 P.O. #: 195573 503844 700.00

AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES

TYLER TECHNOLOGIES, INC.

Invoice #: 308579 P.O. #: 195573 504027 1,400.00

AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES

TYLER TECHNOLOGIES, INC.

Invoice #: 308590 P.O. #: 195573 504038 700.00

AS PER QUOTE 2017-34055; CITY COUNCIL APPROVAL ON 10-03-2017. TOTAL TYLER SERVICES

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 960.00

ADDITIONAL LICENSE AND DROPBOX BUSINESS ADVANCED PLAN FOR 5/7/21 - 5/7/22 FOR CITY OF GULFPORT SYSTEMS DEPT. (3) DROP BOXES TOTAL

SHI INTERNATIONAL CORP

Invoice #: 308790 P.O. #: 223464 504241 31,137.63

269-12445 MICROSOFT OFFICE PROFESSIONAL PLUS LICENSE ADN SOFTWARE ASSURANCE MICROSOFT STATE CONTRACT EPL 3736

SHI INTERNATIONAL CORP

Invoice #: 308790 P.O. #: 223464 504241 10,471.44

WINDOWS ENTERPRIZE UPGRADE AND SOFTWARE ASSURANCE MICROSOFT STATE CONTRACT EPL 3736

SHI INTERNATIONAL CORP

Invoice #: 308790 P.O. #: 223464 504241 6,825.60

W06-01066 MICROSOFT CORE CAL LICENSE AND SOFTWARE ASSURANCE MICROSOFT STATE CONTRACT EPL 3736

SOLARWINDS WORLDWIDE LLC

Invoice #: 309154 P.O. #: 222777 504607 463.68

81348 SOLARWINDS DAMEWARE REMOTE SUPPORT TECHNICIAN LICENSES 6-9 ANNUAL MAINTENANCE RENEWAL

626001 TELEPHONE 194.47

CELLCO PARTNERSHIP

Invoice #: 308313 P.O. #: MANUAL 503758 40.03

A T & T

Invoice #: 308798 P.O. #: MANUAL 504249 12.04

CELLULAR SOUTH, INC

Invoice #: 308819 P.O. #: MANUAL 504271 142.40

213 Police Operating 101,792.63

601300 CITY BENEFITS 93.00

MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #: 308960

P.O. #: MANUAL

504413

93.00

602500 LIFE INSURANCE**1,525.37**

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

1,525.37

610100 CLEANING AND JANITORIAL**2,313.96**

COASTAL DUST CONTROL

Invoice #: 308365

P.O. #: MANUAL

503810

15.29

COASTAL DUST CONTROL

Invoice #: 308427

P.O. #: MANUAL

503873

21.79

DIBS CHEMICAL & SUPPLY CO

Invoice #: 308787

P.O. #: 211068

504238

58.54

BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX

DIBS CHEMICAL & SUPPLY CO

Invoice #: 308788

P.O. #: 211068

504239

233.32

BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX

DIBS CHEMICAL & SUPPLY CO

Invoice #: 309052

P.O. #: 223418

504505

990.84

BLANKET PO FOR CLEANING SUPPLIES AND PAPER PRODUCTS FOR THE POLICE MUNICIPAL COMPLEX

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077

P.O. #: 223698

504530

684.90

ITEM# KCC-07827 / 12" JUMBO TOILET TISSUE (QUOTE 06/07/21)

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077

P.O. #: 223698

504530

191.52

ITEM# CHA-5157 / DISINFECTANT SPRAY 12 CANS PER CASE

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077

P.O. #: 223698

504530

117.76

ITEM# CLO-35419CT / LEMON PINE SOL, 3 PER CASE

610400 OFFICE SUPPLIES**2,725.85**

ITSAVVY LLC

Invoice #: 308339

P.O. #: 223436

503784

188.28

ITEM# TL-WN832N / TP-LINK NETWORK ADAPTER - USB 2.0 (QUOTE 3484678)

ITSAVVY LLC

Invoice #: 308419	P.O. #: 223557	503865	31.38
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ITEM# TL-WN832N / TP-LINK NETWORK ADAPTER - USB 2.0 (QUOTE 3488780)

WHITNEY NATIONAL BANK

Invoice #: 308643	P.O. #: 223680	504092	88.98
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TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA
REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY
VACUUM PACK OF (2)

B & H PHOTO - VIDEO

Invoice #: 308762	P.O. #: 223472	504213	85.29
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ITEM# MIHD3000L2 / MICROSOFT LIFECAM HD3000 L2 (QUOTE 1074889115)

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	53.58
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ITEM# ZEB12225 / ZEBRA ZGRIP BALLPOINT PEN, BLUE INK (QUOTE 06/04/21)

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	3.15
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ITEM# UNV01117 / UNIVERSAL RUBBER BANDS, SIZE 117, 210/PACK

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	308.88
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ITEM# MMM65424SSMIACP / POST IT PADS IN MIAMI COLORS, 3X3

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	93.45
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ITEM# MMM6228SSMIA / POST IT PADS IN MIAMI COLORS, 2X2

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	123.99
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ITEM# HEWCE412A / HP 305A ORIGINAL YELLOW LASERJET TONER

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	93.99
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ITEM# HEWCF212A / HP 131A ORIGINAL YELLOW LASERJET TONER

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	93.40
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ITEM# HEWCF210X / HP 131X ORIGINAL BLACK LASERJET TONER

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	73.80
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ITEM# JOJ4434 / BAND AID FLEXIBLE FABRIC, 100/BOX

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	19.62
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ITEM# MIICUR45581RBI / CURAD ALCOHOL SWABS, 200/BOX

SUN COAST BUSINESS SUPPLY INC

Invoice #: 309077	P.O. #: 223698	504530	359.78
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ITEM# HEWCE505D / HP 05A 2-PACK, ORIGINAL LASERJET TONER, BLACK

PORTAGE NOTEBOOKS LLC

Invoice #: 309084

P.O. #: 223643

504537

1,108.28

ITEM #400, REPORTER NOTEBOOKS FOR PATROL DIVISION

610700 OPERATING SUPPLIES**1,108.07**

TITLE BOXING LLC

Invoice #: 308340

P.O. #: 222052

503785

260.94

ITEM# VLPCHB2 / HEAVY PUNCHING BAG, 100LBS, BLACK (QUOTE QUO000019-2)

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

32.98

LANN'S LINENS 9" X 132" PREMIUM TABLECLOTH FOR WEDDING BANQUET RESTAURANT
RETANGULAR POLYESTER FABRICT CLOTH ROYAL BLUE FOR POLICE DEPT

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

30.94

TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA
REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY
VACUUM PACK OF (2)

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

289.99

HEAVY DUTY METAL DOG CRATE CAGE KENNEL WITH 4 WHEELS, LOCKS DESIGN, DOUBLE
DOOR STRONG METAL WITH REMOVABLE TRAY, EASILY REMOVABLE DOG CAGE FOR
HOME, INDOOR AND OUTDOOR

B & H PHOTO - VIDEO

Invoice #: 308761

P.O. #: 223580

504212

328.34

ITEM# EPVS260 / EPSON VS260 3300-LUMEN XGA CONFERENCE ROOM 3LCD PROJECTOR

B & H PHOTO - VIDEO

Invoice #: 308761

P.O. #: 223580

504212

101.21

ITEM# EPELPMBPJG / EPSON UNIVERSAL PROJECTOR MOUNT WITH 3" EXTENSION COLUMN

B & H PHOTO - VIDEO

Invoice #: 308761

P.O. #: 223580

504212

44.96

ITEM# PEHDA650 / PEARSTONE HDA-A650 ACTIVE HIGH -SPEED HDMI CABLE WITH
ETHERNET, 50'

B & H PHOTO - VIDEO

Invoice #: 308761

P.O. #: 223580

504212

18.71

ITEM# WAACE1650BU / WATSON AC POWER EXTENSION CORD (16 AWG, BLACK, 50') QUOTE
1075006913**611000 BLDG MATERIALS AND SUPPLIES****3,307.58**

LOWES OF GULFPORT MS 466

Invoice #: 308322

P.O. #: 222231

503767

18.94

BLANKET PO FOR SUPPLIES FOR POLICE BUILDING

LOWES OF GULFPORT MS 466

Invoice #: 308325

P.O. #: 222231

503770

20.86

BLANKET PO FOR SUPPLIES FOR POLICE BUILDING

LOWES OF GULFPORT MS 466

Invoice #: 308587	P.O. #: 222231	504035	232.32
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BLANKET PO FOR SUPPLIES FOR POLICE BUILDING

WHITNEY NATIONAL BANK

Invoice #: 308643	P.O. #: 223680	504092	29.99
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TABLE COVERS, ID BADGE HOLDERS, SURFACE GO CHARGERS AND DCV5801H HEPA
REPLACEMENT FILTER COMPATIBLE FOR DEWALT DCV580 AND DCV581H WET DRY
VACUUM PACK OF (2)**ENGINEERED COOLING SERVICES, INC**

Invoice #: 308645	P.O. #: 223448	504094	2,975.00
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APPROVED BY COUNCIL 03/17/21 - ANNUAL PM ON AIR COOLED CHILLER UNITS UNIT AT
THE MUNICIPAL BUILDING (03/17/21 TO 03/16/22)**NECAISE LOCKSMITH SERVICE INC**

Invoice #: 309036	P.O. #: 206766	504489	8.00
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS KEYS AND LOCKS

NECAISE LOCKSMITH SERVICE INC

Invoice #: 309037	P.O. #: 206766	504490	22.47
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS KEYS AND LOCKS

611300 MOTOR VEHICLE REPAIRS 12,494.13**AUTO ZONE INC**

Invoice #: 308323	P.O. #: 222460	503768	637.11
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

AUTO ZONE INC

Invoice #: 308324	P.O. #: 222460	503769	167.88
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

COMMUNICATIONS INTERNATIONAL INC

Invoice #: 308326	P.O. #: 223016	503771	231.90
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BLANKET PURCHASE ORDER TO REPAIR PORTABLE RADIOS

COMMUNICATIONS INTERNATIONAL INC

Invoice #: 308327	P.O. #: 223016	503772	231.90
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BLANKET PURCHASE ORDER TO REPAIR PORTABLE RADIOS

KEYSTONE AUTOMOTIVE

Invoice #: 308328	P.O. #: 222332	503773	95.81
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

KEYSTONE AUTOMOTIVE

Invoice #: 308329	P.O. #: 222332	503774	80.25
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

LESLIE SLADE

Invoice #: 308330	P.O. #: 221670	503775	80.00
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BLANKET PURCHASE ORDER TO TINT WINDOWS ON POLICE VEHICLES

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308331

P.O. #: 223114

503776

767.14

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308332

P.O. #: 223114

503777

90.00

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

O REILLY AUTO PARTS

Invoice #: 308333

P.O. #: 223260

503778

10.78

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

O REILLY AUTO PARTS

Invoice #: 308334

P.O. #: 223260

503779

11.98

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

PARTS AND SUPPLY INC

Invoice #: 308335

P.O. #: 223112

503780

214.08

BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #: 308336

P.O. #: 223112

503781

155.96

BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

TURAN-FOLEY CHEVROLET BUICK GEO

Invoice #: 308337

P.O. #: 221818

503782

27.52

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

WASTE OIL COLLECTORS INC

Invoice #: 308338

P.O. #: 220285

503783

80.00

BLANKET PO FOR THE COLLECTION AND REMOVAL OF USED OIL AND COOLANT FROM THE
8TH AVE SHOP

O REILLY AUTO PARTS

Invoice #: 308589

P.O. #: 223260

504037

104.85

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

1,276.20

MDS LIFTERS CAMSHAFT KIT COMPATIBLE WITH CHRYSLER 200 2009-2019 DODGE
CHARGER CHALLENGER 2011 RAM 1500 5.7L 6.4L HEMI ENGINE NEWZQ (2) TOTAL

TLH ENTERPRISES

Invoice #: 309028

P.O. #: 223304

504481

119.00

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS

PARTS AND SUPPLY INC

Invoice #: 309029

P.O. #: 223112

504482

11.32

BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #: 309030

P.O. #: 223112

504483

118.22

BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #:	309031	P.O. #:	223112	504484	147.96
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BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #:	309032	P.O. #:	223112	504485	111.97
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BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #:	309033	P.O. #:	223112	504486	83.57
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BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #:	309034	P.O. #:	223112	504487	13.40
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BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

PARTS AND SUPPLY INC

Invoice #:	309035	P.O. #:	223112	504488	16.27
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BLANKET PO FOR MISCELLANEOUS VEHICLE PARTS FOR POLICE FLEET

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #:	309038	P.O. #:	223114	504491	100.00
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #:	309039	P.O. #:	223114	504492	120.00
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #:	309040	P.O. #:	223114	504493	94.44
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #:	309041	P.O. #:	223114	504494	375.00
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

LESLIE SLADE

Invoice #:	309042	P.O. #:	221670	504495	45.00
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BLANKET PURCHASE ORDER TO TINT WINDOWS ON POLICE VEHICLES

KEYSTONE AUTOMOTIVE

Invoice #:	309043	P.O. #:	222332	504496	473.02
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

BUTCH OUSTALET INC

Invoice #:	309044	P.O. #:	220099	504497	29.74
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

BAYSIDE CHRYSLER DODGE & JEEP, INC

Invoice #:	309045	P.O. #:	223344	504498	545.92
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BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

BAYSIDE CHRYSLER DODGE & JEEP, INC

Invoice #: 309046 **P.O. #:** 223344 504499 150.00

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

BAYSIDE CHRYSLER DODGE & JEEP, INC

Invoice #: 309047 **P.O. #:** 223344 504500 24.00

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

AMERICAN GLASS SERVICES, LLC

Invoice #: 309048 **P.O. #:** 221372 504501 245.00

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

AUTO ZONE INC

Invoice #: 309049 **P.O. #:** 222460 504502 12.08

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

AUTO ZONE INC

Invoice #: 309050 **P.O. #:** 222460 504503 130.14

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

AUTO ZONE INC

Invoice #: 309051 **P.O. #:** 222460 504504 46.92

BLANKET PURCHASE ORDER FOR MISCELLANEOUS AUTO PARTS FOR POLICE VEHICLES

GULF HYDRAULICS & PNEUMATICS

Invoice #: 309073 **P.O. #:** 223669 504526 112.50

LABOR HOURS

GULF HYDRAULICS & PNEUMATICS

Invoice #: 309073 **P.O. #:** 223669 504526 5.00

MISC SHOP SUPPLES

GULF HYDRAULICS & PNEUMATICS

Invoice #: 309073 **P.O. #:** 223669 504526 20.30

ESTIMATE TO TROUBLE SHOOT MRAP - CYLINDER REPAIR KIT (QUOTE 06/07/21)

GOODYEAR CORPORATE #2728

Invoice #: 309074 **P.O. #:** 223610 504527 2,540.00

STATE CONTRACT 8200056076 // ITEM# 732-523-500-0 / P265/60R17 108V SL EAG RS-A VSB RPTL

GOODYEAR CORPORATE #2728

Invoice #: 309074 **P.O. #:** 223610 504527 2,500.00

STATE CONTRACT 8200056076 // ITEM# 732-312-500-0 / P225/60R18 99W SL EAG RS-A VSB RPTL
(ESTIMATE 019600)

GOODYEAR CORPORATE #2728

Invoice #: 309074 **P.O. #:** 223610 504527 40.00

WASTE FEE

612500 UNIFORMS 4,338.34

JC PENNEY CO INC

Invoice #: 308318	P.O. #: 222472	503763	914.66
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BLANKET PURCHASE ORDER FOR LIEUTENANT AND SERGEANT DETECTIVE UNIFORMS

GALLS LLC

Invoice #: 308341	P.O. #: 222408	503786	939.64
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BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS

MID SOUTH UNIFORM & SUPPLY INC

Invoice #: 308371	P.O. #: 222913	503816	100.00
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BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS

THE SOUTHERN CONNECTION POLICE SUPPLIES, LLC

Invoice #: 308417	P.O. #: 222542	503863	288.00
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5.11 STRYKE TDU PANTS RANGER (QUOTE 2982TSC)

THE SOUTHERN CONNECTION POLICE SUPPLIES, LLC

Invoice #: 308417	P.O. #: 222542	503863	272.00
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5.11 STRYKE TDU L/S SHIRT 72071

JC PENNEY CO INC

Invoice #: 308588	P.O. #: 222472	504036	354.29
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BLANKET PURCHASE ORDER FOR LIEUTENANT AND SERGEANT DETECTIVE UNIFORMS

EK EMBROIDERY LLC

Invoice #: 308646	P.O. #: 222965	504095	246.00
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BLANKET PURCHASE ORDER FOR ALTERATIONS MADE TO USED UNIFORMS RE-ISSUED TO OFFICERS,AND SEW ON PATCHES

GALLS LLC

Invoice #: 308648	P.O. #: 223303	504097	231.75
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BLANKET PURCHASE ORDER, FOR MISCELLANEOUS POLICE GEAR AND UNIFORMS

THE PRINT SHED LLC

Invoice #: 308789	P.O. #: 222996	504240	524.00
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BLANKET PURCHASE ORDER FOR VARIOUS SCREEN PRINTING AND MONGRAMMING OF UNIFORM SHIRTS FOR K-9 DIVISION, POLICE CLERKS, SHOP PERSONNEL & DETECTIVE JACKETS

THE PRINT SHED LLC

Invoice #: 308809	P.O. #: 223139	504261	181.50
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DRI FIT S/S SHIRT / SIZES S-XL (ESTIMATE 8658)

THE PRINT SHED LLC

Invoice #: 308809	P.O. #: 223139	504261	18.50
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DRI FIT S/S SHIRT / SIZES 2X

THE PRINT SHED LLC

Invoice #: 308809	P.O. #: 223139	504261	21.00
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DRI FIT S/S SHIRT / SIZES 4X

THE PRINT SHED LLC

Invoice #: 308809	P.O. #: 223139	504261	203.50
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DRI FIT L/S SHIRT / SIZES S-XL

THE PRINT SHED LLC			
Invoice #:	308809	P.O. #:	223139
			504261
			20.50
DRI FIT L/S SHIRT / SIZES 2X			
THE PRINT SHED LLC			
Invoice #:	308809	P.O. #:	223139
			504261
			23.00
DRI FIT L/S SHIRT / SIZES 4X			
614000	GASOLINE, OIL, GREASE		17,829.17
FLEETCOR TECHNOLOGIES			
Invoice #:	309131	P.O. #:	MANUAL
			504584
			8,546.08
FLEETCOR TECHNOLOGIES			
Invoice #:	309132	P.O. #:	MANUAL
			504585
			9,283.09
614900	ANIMAL CONTROL		254.50
ANIMAL CARE EQUIPMENT & SERVICES INC			
Invoice #:	308388	P.O. #:	223453
			503834
			254.50
ITEM# RT-SC / RESCUE TEK -SLIP/CLIP HANDLING LEASH (QUOTE 12816)			
620900	CONTRACTUAL FEES		972.50
HAVARD PEST CONTROL			
Invoice #:	308408	P.O. #:	223607
			503854
			40.00
MONTHLY PEST CONTROL			
HAVARD PEST CONTROL			
Invoice #:	308408	P.O. #:	223607
			503854
			40.00
RODENT PEST CPNTROL			
HAVARD PEST CONTROL			
Invoice #:	308410	P.O. #:	223607
			503856
			40.00
MONTHLY PEST CONTROL			
HAVARD PEST CONTROL			
Invoice #:	308410	P.O. #:	223607
			503856
			40.00
RODENT PEST CPNTROL			
ACTIVE 911, INC			
Invoice #:	308760	P.O. #:	223664
			504211
			812.50
ACTIVE 911 PAGING LICENSES USED TO NOTIFY COMMAND STAFF PERSONNEL OF PART I CRIMES IN PROGRESS			
621700	MAINTENANCE CONTRACTS		2,651.30

TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS IN

Invoice #: 308377

P.O. #: MANUAL

503822

770.00

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308381

P.O. #: MANUAL

503826

166.47

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308384

P.O. #: MANUAL

503830

1,714.83

621900 MEMBERSHIP DUES AND SUBSCRIPT**574.00**

LEXISNEXIS

Invoice #: 308423

P.O. #: MANUAL

503869

274.00

R O C I C

Invoice #: 308428

P.O. #: 223609

503874

300.00

07/01/2021-06/30/2022 ROCIC MEMBERSHIP FEES FOR THE GULFPORT POLICE DEPARTMENT
TO BE A MEMBER (REGIONAL ORGANIZED CRIME INFORMATION CENTER)

622300 TRAINING PROGRAMS**31,226.35**

MS ASSOCIATION OF CHIEFS OF POLICE

Invoice #: 308346

P.O. #: 223422

503791

1,400.00

REGISTRATION FOR M RAMON, M HAULER, C KLOC AND A TAYLOR TO ATTEND MS
COMMAND COLLEGE

MS GULF COAST COMMUNITY COLLEGE

Invoice #: 308418

P.O. #: 223602

503864

22,860.00

BASIC LAW ENFORCEMENT (21-023) FOR OFFICERS G ANGLERO, M WHITAKER, N KELLEY, J
VANABEL, C SWAN, W VOWELL, J SENS (CREDIT FROM C MALCOLM INV 21-002)

MS GULF COAST COMMUNITY COLLEGE

Invoice #: 308418

P.O. #: 223602

503864

1,500.00

BASIC REFRESHER (2021-2) FOR OFFICER J MAHAN

MS GULF COAST COMMUNITY COLLEGE

Invoice #: 308418

P.O. #: 223602

503864

845.00

PRO-RATED AMOUNT FOR OFFICER J SWITZER (3 DAYS) AND n PORTER (10 DAYS)

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

51.35

DOG PRO PLAN PERFORMANCE FOR VLK K9 TRAINING 9 WEEK DUAL PURPOSE POLICE DOG
COURSE FOR MATTHEW DAILY TO TRAVELS TO DENVER IN 3/14/21 - 5/15/21

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

895.00

REGISTRATION FEES FOR STEPHANIE TAYLOR TO ATTEND CRIME SEENE RECONSTRUCTION
IN JACKSONVILLE FL 8/1/21 - 8/6/21

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 995.00

REGISTRATION FEES FOR TROY CARPENTER FOR POLICE RADAR LIDAR INSTRUCTOR ON
LINE COURSE POLICE DEPT

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 35.00

REGISTRATION FEE FOR NICHOLAS OSTER TO ATTEND MLEOA MOTORCYCLE TRAINING IN
DIBERVILLE MS 6/6/21 - 6/11/21

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 995.00

REGISTRATION FEES FOR BRANDON WYRICK ON LINE COURSE FOR POLICE TRAFFIC
LASER/RADAR INSTRUCTOR (ON - LINE) POLICE DEPT.

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 1,650.00

REGISTRATION FEES FOR ANTHONY FAVRE, JOSEPH HURD, AND MELANIE WYRICK ON LINE
COURSE FOR ANIMAL CONTROL BASIC CERTIFICATION POLICE DEPT

623500 PRISONER MEALS AND HOUSING 14,763.13

HARRISON COUNTY SHERIFF

Invoice #: 308320 P.O. #: MANUAL 503765 14,763.13

625700 POSTAGE 132.04

DMS MAIL MANAGEMENT, INC.

Invoice #: 308366 P.O. #: MANUAL 503811 82.04

BALL CHAIN MANUFACTURING CO., INC D/B/A LOGO TAGS

Invoice #: 309076 P.O. #: 223723 504529 50.00

SHIPPING CHARGE NOT ON ORIGINAL PO 220379

626001 TELEPHONE 2,898.79

LANGUAGE LINE SERVICES

Invoice #: 308426 P.O. #: MANUAL 503872 196.52

TEC OF JACKSON INC

Invoice #: 308582 P.O. #: MANUAL 504030 67.32

TEC OF JACKSON INC

Invoice #: 308583 P.O. #: MANUAL 504031 52.22

A T & T

Invoice #: 308779 P.O. #: MANUAL 504230 214.61

A T & T				
Invoice #:	308782	P.O. #:	MANUAL 504233	36.86
A T & T				
Invoice #:	308798	P.O. #:	MANUAL 504249	337.25
CELLULAR SOUTH, INC				
Invoice #:	308819	P.O. #:	MANUAL 504271	35.60
A T & T				
Invoice #:	308972	P.O. #:	MANUAL 504425	1,922.27
A T & T				
Invoice #:	308975	P.O. #:	MANUAL 504428	36.14
626003	WATER			180.00
CITY OF GULFPORT				
Invoice #:	308603	P.O. #:	MANUAL 504051	169.10
CITY OF GULFPORT				
Invoice #:	308604	P.O. #:	MANUAL 504052	10.90
626004	GAS			19.99
CENTERPOINT ENERGY RESOURCES CORP				
Invoice #:	308647	P.O. #:	MANUAL 504096	19.99
626700	RENTAL			322.00
U S POSTAL SERVICE				
Invoice #:	309075	P.O. #:	223718 504528	322.00
ANNUAL FEE FOR P.O. BOX "S", GULFPORT, MS, 06/30/20 THRU 06/29/2021				
626900	TRAVEL			1,212.56
WHITNEY NATIONAL BANK				
Invoice #:	308643	P.O. #:	223680 504092	56.77
GAS FOR MATTHEW DAILEY FOR VLK K9 TRAINING K9 TRAINING 9- WEEK DUAL PURPOSE POLICE DOG COURSE IN DENVER IN 4/14/21 - 5/15/21				

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 319.48

HOTEL STAY FOR TOMMY PAYNE TO ATTEND SPI GRADUATION IN LOUISVILLE KY 5/5/21 - 5/6/21

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 183.40

GASOLINE FOR FOR PAUL PODLIN TO ATTEND SPECIAL EVENT MANAGEMENT IN FT. LAUDERDALE FL 5/3/21 - 5/7/21

WHITNEY NATIONAL BANK

Invoice #: 308643 P.O. #: 223680 504092 652.91

HOTEL STAY FOR PAUL PODLIN POLICE TO ATTEND SPECIAL EVENT MANAGMENT IN FT. LAUDERDALE FL 5/3/21 - 5/7/21

627900 MISC SERVICES AND CHARGES 850.00

GUARDIAN ALLIANCE TECHNOLOGIES, INC

Invoice #: 308370 P.O. #: 221407 503815 150.00

BACKGROUND CHECKS OF NEW EMPLOYEE (SERVICE)

AVS CONSULTING, LLC

Invoice #: 308586 P.O. #: 223200 504034 650.00

PSYCHOLOGICAL TESTING OF NEW EMPLOYEE

CRAIG PETERSEN

Invoice #: 308805 P.O. #: MANUAL 504257 25.00

STATE OF MISSISSIPPI

Invoice #: 309155 P.O. #: MANUAL 504608 25.00

276 Police Forfeits and Seizures 29,055.00

630200 VEHICLES 29,055.00

JACKSON MAC HAIK F LTD

Invoice #: 308342 P.O. #: 220284 503787 29,055.00

AS PER STATE CONTRACT 8200053786 / DODGE 3500 TRADESMAN CREW CAB 4X2, 6.4L V8 HEAVY DUTY HEMI MDS ENGINE, 1 TON, CC W/ DUAL REAR WHEELS, 2WD, WHITE

277 Police Forfeits and Seizures 4,999.00

630100 CAPITAL OUTLAY 4,999.00

SOUTHERN DRILL SUPPLY ACQUISITION

Invoice #: 308759 P.O. #: 223671 504210 4,999.00

ITEM# RAE708GEM48300 / RADIUS E-SERIES 24.5 HP EXMARK 708CC W/4 (QUOTE 524)

290 Fire 52,139.64

601300	CITY BENEFITS	60.00
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MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #:	308960	P.O. #:	MANUAL	504413	60.00
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602500	LIFE INSURANCE	1,165.37
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #:	308542	P.O. #:	MANUAL	503990	1,165.37
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610700	OPERATING SUPPLIES	2,058.72
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DPS CRIME LAB

Invoice #:	308948	P.O. #:	MANUAL	504401	60.00
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RAYMOND COMPTON

Invoice #:	309071	P.O. #:	223672	504524	1,249.00
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GSS25GSHSS GE 25.3 CU FT SIDE=BY-SIDE STAINLESS STEEL REFRIGERATOR FOR STATION 7

RAYMOND COMPTON

Invoice #:	309071	P.O. #:	223672	504524	12.00
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R211 REFRIGERATOR LINE

00019	339.00
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SAFEWARE INC

Invoice #:	308538	P.O. #:	223512	503986	39.00
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RAE 610-0052-000 CARBON MONOXIDE SENSOR

SAFEWARE INC

Invoice #:	308538	P.O. #:	223512	503986	300.00
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RAE 600-0057-000 10PPP HCN/N2 HYDROGEN CYANIDE SENSOR UNDER MOHS GRANT
M20HS202T APPROVED BY COUNCIL 11/17/2020

00020	398.72
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AT&T MOBILITY II LLC

Invoice #:	309153	P.O. #:	MANUAL	504606	398.72
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611000	BLDG MATERIALS AND SUPPLIES	2,337.45
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LOWES OF GULFPORT MS 466

Invoice #:	308315	P.O. #:	223532	503760	3.58
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TAPE

LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	4.39
ALUMINUM GROUND BARS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	17.98
BOLTS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	5.35
CONCRETE ANCHORS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	54.25
ELECTRICAL WALL BRACKETS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	129.88
250' ALUMINUM CABLE			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	122.55
RECESS LIGHTING HOUSING			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	118.80
32 WALL CIRCUIT BREAKER BOX			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	1.58
CLAMPS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	19.36
PIPE CLAMPS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	48.99
PVC PIPE FOR FIRE STATION 5			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	9.52
CEILING ELECTRICAL PAN			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	10.76
SCREWS			
LOWES OF GULFPORT MS 466			
Invoice #:	308315	P.O. #:	223532
		503760	14.00
FOAM INSULATION			

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 6.28

CONDUIT FITTINGS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 21.74

CONNECTORS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 21.52

WINDOW / DOOR FOAM INSULATION

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 21.58

CLAMPS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 12.74

PIPE CEMENT

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 63.39

SNAP-IN CONNECTORS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 26.98

DRILL BITS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 80.10

GRINDER

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 12.56

CLAMPS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 15.26

FAUCET TURN KNOB

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 3.67

TAPE

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 8.40

GALVANIZED PIPE CAPS

LOWES OF GULFPORT MS 466

Invoice #: 308315 P.O. #: 223532 503760 10.18

ELBOW PIPES

LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	58.00
24007 GALVANIZED PIPE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	17.02
24008 GALVANIZED PIPE FOR STATION 1			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	4.47
24034 GALVANIZED NIPPLE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	1.98
22485 GALVANIZED ELBO PIPE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	4.52
21970 GALVANIZED ELBO PIPE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	8.76
22210 GALVANIZED TEE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	6.24
24030 GALVANIZED NIPPLE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	5.68
24036 GALVANIZED PIPE			
LOWES OF GULFPORT MS 466			
Invoice #:	308444	P.O. #:	223644
		503890	35.55
22440 FLOOR FLANGE			
ALL PHASE ELECTRIC SUPPLY CO INC			
Invoice #:	308485	P.O. #:	223317
		503931	315.00
F3A030UNVD84022 TWH LT FX 2X2 LED PANEL LIGHTS			
ALL PHASE ELECTRIC SUPPLY CO INC			
Invoice #:	308485	P.O. #:	223317
		503931	165.00
F3A040UNVD84024 TWH LT FX 2X4 LED PANEL LIGHTS			
LOWES OF GULFPORT MS 466			
Invoice #:	308534	P.O. #:	222654
		503982	36.80
BLANKET PURCHASE			
LOWES OF GULFPORT MS 466			
Invoice #:	308535	P.O. #:	222654
		503983	48.68
BLANKET PURCHASE			

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #:	308536	P.O. #:	222182	503984	35.00
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BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT MINOR PARTS, SUPPLIES

LOWES OF GULFPORT MS 466

Invoice #:	309022	P.O. #:	222654	504475	98.65
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BLANKET PURCHASE

LOWES OF GULFPORT MS 466

Invoice #:	309023	P.O. #:	222654	504476	32.82
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BLANKET PURCHASE

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #:	309067	P.O. #:	223523	504520	202.50
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250' GREEN 2G ELECTRICAL WIRE

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #:	309067	P.O. #:	223523	504520	38.67
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7 1/2 PIGTAIL SCREWS FOR STATION 5

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #:	309067	P.O. #:	223523	504520	275.00
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250' GREEN 3G ELECTRICAL WIRE

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #:	309067	P.O. #:	223523	504520	12.84
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6705 SCREWDRIVER

COBURN SUPPLY COMPANY INC

Invoice #:	309068	P.O. #:	222629	504521	68.88
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18X24X2 FILTERS

611300 MOTOR VEHICLE REPAIRS 6,799.83

SUNBELT FIRE INC

Invoice #:	308424	P.O. #:	223589	503870	2,923.67
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DIAGNOSTIC CHECK / SERVICE ORDER #133225 PUMP PRIMER VALVE & INTAKE GAUGE PROBLEMS

SUNBELT FIRE INC

Invoice #:	308425	P.O. #:	223589	503871	162.50
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DIAGNOSTIC CHECK / SERVICE ORDER #133612 LIFT JACK LEAK PROBLEMS

SUNBELT FIRE INC

Invoice #:	308440	P.O. #:	223546	503886	1,938.68
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DIAGNOSTIC CHECK / SERVICE ORDER #133225 FOR 2007 E-ONE PUMPER ENGINE LIGHT PROBLEMS AND OIL LEAK

SUNBELT FIRE INC

Invoice #:	308470	P.O. #:	222435	503916	117.64
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air line fittings switches

SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			918.00
Labor			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308814	P.O. #:	223582
			504266
			6.25
BRAKE FLUID			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308814	P.O. #:	223582
			504266
			229.50
LABOR			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308814	P.O. #:	223582
			504266
			7.65
SHOP FEE			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308814	P.O. #:	223582
			504266
			57.95
LEFT REAR AXLE SEAL			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308814	P.O. #:	223582
			504266
			39.64
QUARTS GEAR OIL			
SUNBELT FIRE INC			
Invoice #:	309021	P.O. #:	221588
			504474
			114.21
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES			
KENS HARDWARE & MARINE SUPPLY			
Invoice #:	309024	P.O. #:	220056
			504477
			60.25
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT MARINE VEHICLES AND EQUIPMENT			
SUNBELT FIRE INC			
Invoice #:	309026	P.O. #:	221588
			504479
			166.00
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES			
DELTA WORLD TIRE CO			
Invoice #:	309027	P.O. #:	222761
			504480
			19.39
BLANKET PURCHASE ORDER FOR FIRE DEPARTMENT VEHICLES			
PERFORMANCE TIRE & WHEEL INC #1			
Invoice #:	309066	P.O. #:	223673
			504519
			38.50
ENGINE 10 TIRE REPAIR			
612200	REPAIRS AND MAINTENANCE		3,887.02
SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			488.04
66-M18000-S50 FULL SERVICE MAINTENANCE			

SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			2,540.00
LABOR			
SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			125.00
SHOP MATERIALS			
SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			5.00
HAZ WASTE			
SUNBELT FIRE INC			
Invoice #:	308470	P.O. #:	222435
			503916
			543.98
CUSTOMER STATES PRIMER PUMP INOP			
DEARMAN HEATING & COOLING LLC			
Invoice #:	308471	P.O. #:	223524
			503917
			110.00
reset breaker			
DEARMAN HEATING & COOLING LLC			
Invoice #:	308471	P.O. #:	223524
			503917
			75.00
STATION 8 AC SERVICE CALL AND REPAIR			
612500	UNIFORMS		6,260.93
GLOBE MANUFACTURING LLC			
Invoice #:	308443	P.O. #:	222994
			503889
			49.54
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4724484 REPLACE KNEE, DARN SHELL 1 AREA, REPLACE L/Y 3DFX TRIM			
GLOBE MANUFACTURING LLC			
Invoice #:	308443	P.O. #:	222994
			503889
			34.97
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 5001556 REPLACE VELCRO, DARN SHELL 2 AREAS			
GLOBE MANUFACTURING LLC			
Invoice #:	308443	P.O. #:	222994
			503889
			54.79
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4515893 REPLACE KNEE AND KNEE PADDING, REINFORCE SHELL 1 AREA			
GLOBE MANUFACTURING LLC			
Invoice #:	308443	P.O. #:	222994
			503889
			144.53
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 4724475 REPLACE VELCRO, DARN POCKET 1 AREA, REINFORCE POCKET 1 AREA, REPLACE KNEE, DARN SHELL 3 AREAS, REINFORCE SHELL 1 AREA, REPLACE L/Y			
GLOBE MANUFACTURING LLC			
Invoice #:	308443	P.O. #:	222994
			503889
			71.64
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA041221KM7 SERIAL NUMBER 5156083 DARN POCKET 1 AREA, REPLACE KNEES, REPLACE KNEE PADDING, DARN SHELL 1 AREA			
GLOBE MANUFACTURING LLC			
Invoice #:	308532	P.O. #:	222638
			503980
			87.60
FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 5594670 REINFORCE POCKET 2 AREAS, REPLACE KNEE			

GLOBE MANUFACTURING LLC

Invoice #: 308532 P.O. #: 222638 503980 30.28

FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER 472446
REPLACE VELCRO

GLOBE MANUFACTURING LLC

Invoice #: 308532 P.O. #: 222638 503980 58.00

FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER
4630388 REINFORCE MOISTURE BARRIER 2 AREAS

GLOBE MANUFACTURING LLC

Invoice #: 308532 P.O. #: 222638 503980 171.25

FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER
5351270 REPLACE KNEES, REPLACE KNEE PADDING, REINFORCE TRIM 1 AREA, DARN SHELL
1 AREA

GLOBE MANUFACTURING LLC

Invoice #: 308532 P.O. #: 222638 503980 23.24

FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER
4596929 REPLACE MOISTURE BARRIER

GLOBE MANUFACTURING LLC

Invoice #: 308532 P.O. #: 222638 503980 93.20

FIRE PROTECTIVE GEAR CLEANED & REPAIRED FOR RGA031621ST3 SERIAL NUMBER
4815890 REPLACE VELCRO, REINFORCE TRIM 1 AREA

MID SOUTH UNIFORM & SUPPLY INC

Invoice #: 309020 P.O. #: 220955 504473 107.50

BLANKET PURCHASE ORDER

GALLS LLC

Invoice #: 309025 P.O. #: 223362 504478 3.99

SHIPPING

GALLS LLC

Invoice #: 309025 P.O. #: 223362 504478 298.00

FT1114 BLK 11M SALOMON BOOTS

02512

5,032.40

SOUTHERN PRINTING & SILK SCREENING

Invoice #: 308442 P.O. #: 222990 503888 141.60

123 NAVY GILDAN SWEATPANTS

SOUTHERN PRINTING & SILK SCREENING

Invoice #: 308442 P.O. #: 222990 503888 78.90

180 NAVY GILDAN SWEATSHIRTS WITH ONE COLOR LOGO FRONT AND BACK

SOUTHERN PRINTING & SILK SCREENING

Invoice #: 308442 P.O. #: 222990 503888 112.80

7207 BADGER SHORTS PLAIN

SOUTHERN PRINTING & SILK SCREENING

Invoice #: 308442 P.O. #: 222990 503888 172.80

200 SS GILDAN TEE SHIRTS WITH ONE COLOR FRONT AND BACK

SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308442	P.O. #:	222990 503888 262.80
4120 SS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308442	P.O. #:	222990 503888 385.20
4104 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308442	P.O. #:	222990 503888 250.80
240 LS GILDAN TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308483	P.O. #:	223033 503929 628.80
C8813 NAVY FLEXFIT HAT WITH EMBROIDERY LOGO			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308484	P.O. #:	223033 503930 313.20
123 NAVY GILDAN SWEATPANTS WITH ONE COLOR LOGO LEFT LEG			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308484	P.O. #:	223033 503930 8.00
shop supplies			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308484	P.O. #:	223033 503930 630.00
7207 BADGER NAVY SHORTS WITH ONE COLOR LOGO LEFT LEG			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308484	P.O. #:	223033 503930 1,023.75
4944 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK (40 M 25 L)			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #:	308484	P.O. #:	223033 503930 1,023.75
4104 LS BADGER DRI-FIT TEE SHIRTS WITH ONE COLOR LOGO FRONT AND BACK (40 M 25 L)			
614000	GASOLINE, OIL, GREASE		1,972.34
FLEETCOR TECHNOLOGIES			
Invoice #:	309138	P.O. #:	MANUAL 504591 1,972.34
620900	CONTRACTUAL FEES		40.00
HAVARD PEST CONTROL			
Invoice #:	308409	P.O. #:	223607 503855 40.00
RODENT PEST CPNTROL			
621700	MAINTENANCE CONTRACTS		22,917.21

SOUTH MS BUSINESS MACHINES INC

Invoice #:	308381	P.O. #:	MANUAL	503826	231.21
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SUNBELT FIRE INC

Invoice #:	308435	P.O. #:	223190	503881	156.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION

SUNBELT FIRE INC

Invoice #:	308435	P.O. #:	223190	503881	950.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE
LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 20

SUNBELT FIRE INC

Invoice #:	308436	P.O. #:	223190	503882	156.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION

SUNBELT FIRE INC

Invoice #:	308436	P.O. #:	223190	503882	950.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE
LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 20

SUNBELT FIRE INC

Invoice #:	308437	P.O. #:	223190	503883	156.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION

SUNBELT FIRE INC

Invoice #:	308437	P.O. #:	223190	503883	950.00
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE
LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 142004 20

SUNBELT FIRE INC

Invoice #:	308439	P.O. #:	223190	503885	134.95
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION & PERFORMANCE TESTING ALL AERIALS TO CONFIRM THAT THE
LADDER IS SAFE FOR CONTINUED USAGE - ON AERIAL UNIT 133612 2

SUNBELT FIRE INC

Invoice #:	308439	P.O. #:	223190	503885	21.05
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REQUIRED NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CODE 1911 SECTION 22
MANDATORY INSPECTION

HAVARD PEST CONTROL

Invoice #:	308537	P.O. #:	221592	503985	75.00
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STATION 7 RODENT TREATMENT FOR STATION

ALL SAFE TECHNOLOGIES LLC

Invoice #:	308947	P.O. #:	MANUAL	504400	105.00
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STRYKER SALES CORPORATION

Invoice #:	309069	P.O. #:	223215	504522	9,000.00
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LP15 LIFEPAK 15 (6) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022

STRYKER SALES CORPORATION

Invoice #:	309069	P.O. #:	223215	504522	8,232.00
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LP1000 LIFEPAK 1000 (14) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022

STRYKER SALES CORPORATION

Invoice #: 309070

P.O. #: 223215

504523

1,800.00

LP15 LIFEPAK 15 (6) PREVENTIVE ONSITE MAINTENANCE FEE JUNE 1, 2021 TO MAY 31, 2022

622300 TRAINING PROGRAMS**1,388.93**

GULF COAST BUSINESS SUPPLY CO

Invoice #: 308316

P.O. #: 223535

503761

349.95

P1216 PODIUM FOR STATION 9 TRINING ROOM NOT PAID UNDER PO 223269

JAMES DILLINGER

Invoice #: 308498

P.O. #: MANUAL

503945

20.00

ITSAVVY LLC

Invoice #: 308593

P.O. #: 223361

504041

129.52

V13H010L78 EPSON ELPLP78 PROJECTOR LAMP

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

460.00

TRAINING MANUALS FOR FIRE DEPT. PURCHASED FROM INTERNATIONAL CODE COUNCIL
(3) EACH**00020****429.46**

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

429.46

HOTEL STAY FOR GULFPORT AND MOHS TASK FORCE 3 TEAM MEMBERS FIRE DEPT TO
ATTEND FEMA STRUCTURAL COLLAPSE SPECIALIST REFESHER TRAINING IN GULFPORT MS
5/10/21 - 5/17/21**625700 POSTAGE****47.15**

UNITED PARCEL SERVICE

Invoice #: 308494

P.O. #: MANUAL

503941

47.15

626001 TELEPHONE**2,404.63**

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

0.03

TEC OF JACKSON INC

Invoice #: 308583

P.O. #: MANUAL

504031

0.08

A T & T

Invoice #: 308798

P.O. #: MANUAL

504249

40.15

A T & T			
Invoice #:	308972	P.O. #: MANUAL	504425
			858.69
AT&T MOBILITY II LLC			
Invoice #:	309153	P.O. #: MANUAL	504606
			1,505.68
626002	ELECTRIC		558.74
COAST ELECTRIC POWER ASSOC			
Invoice #:	309207	P.O. #: MANUAL	504660
			558.74
626003	WATER		124.62
CITY OF GULFPORT			
Invoice #:	308611	P.O. #: MANUAL	504059
			124.62
626004	GAS		116.70
CENTERPOINT ENERGY RESOURCES CORP			
Invoice #:	309229	P.O. #: MANUAL	504682
			116.70
300	Funds		5,753.81
651400	LEASE PURCHASE		5,753.81
BANCORPSOUTH CASH MANAGEMENT DIV.			
Invoice #:	308530	P.O. #: 220218	503978
			5,753.81
YEAR 3 - LEASE PAYMENTS AS APPROVED BY CITY COUNCIL ON 11/02/2018; JOHN DEERE COMPACT TRACTOR , TUILITY TRACTOR AND COMPACT UTILITY TRACTOR			
311	Streets and Drainage Maintenance		562,560.97
610700	OPERATING SUPPLIES		403.76
FASTENAL			
Invoice #:	308599	P.O. #: 222905	504047
			35.50
BRACKETS FOR WALL MOUNT FIRE EXTINGUISHERS -- 10 LB FIRE EXTINGUISHER WALL MOUNTED BRACKET			
FASTENAL			
Invoice #:	309063	P.O. #: 223662	504516
			19.76
PRODUCTS PURCHASED VIA ON-SITE VENDING MACHINE DURING MAY 2021 -- ITEM #0136184: 17 OZ WHITE INVERTED SPRAY PAINT			

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	15.63
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ITEM #1093792: 3" X 300' CAUTION TAPE ROLL

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	93.06
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ITEM #0244585: 6.4 OZ 2 CYCLE OIL

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	48.12
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ITEM #0212808: C24N 14" X 1/8" X 20MM CUTTING WHEEL

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	25.29
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ITEM #63161: AC36 48X55 DUCT TAPE

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	139.00
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ITEM #57016: LENOX PVC/ABS HACK SAW BLADE

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	8.20
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ITEM #650113: 4 OZ HAND SANITIZER

FASTENAL

Invoice #: 309063	P.O. #: 223662	504516	19.20
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ITEM #650062: 14 OZ ORANGE HAND CLEANER

611000	BLDG MATERIALS AND SUPPLIES	424.57
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MILLER ICE MACHINE CO

Invoice #: 308597	P.O. #: 223624	504045	61.88
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TOGGLE

MILLER ICE MACHINE CO

Invoice #: 308597	P.O. #: 223624	504045	135.00
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REPAIRS TO ICE MACHINE IN TRAFFIC WAREHOUSE -- LABOR

MILLER ICE MACHINE CO

Invoice #: 308597	P.O. #: 223624	504045	59.69
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AIR FILTER

JOHN M MCGUFFEE

Invoice #: 308600	P.O. #: 223542	504048	68.00
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REPAIR OF A/C IN ENGINEERING CONFERENCE ROOM -- CAPACITOR

JOHN M MCGUFFEE

Invoice #: 308600	P.O. #: 223542	504048	100.00
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SERVICE CALL & LABOR

BERGKAMP INC

Invoice #: 308464	P.O. #: 223030	503910	57.18
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P/N 008995 BASE BREAKER MOUNT

BERGKAMP INC

Invoice #: 308464	P.O. #: 223030	503910	329.04
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ASSET#3547 P/N 008993 BREAKER 240VAC 40AMP

BERGKAMP INC

Invoice #: 308464	P.O. #: 223030	503910	125.79
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P/N 009038 PLUG 4 PRONG 3 POLE MALE

TRITON HYDROTOOLS, LLC

Invoice #: 308644	P.O. #: 223475	504093	171.00
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ASSET#1143 P/N 1/4PM-6000 PRESSURE GAUGE

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308859	P.O. #: 220462	504311	93.50
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BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST

EMPIRE TRUCK SALES INC

Invoice #: 308867	P.O. #: 220076	504319	53.91
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

EMPIRE TRUCK SALES INC

Invoice #: 308868	P.O. #: 220076	504320	9.92
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

EMPIRE TRUCK SALES INC

Invoice #: 308869	P.O. #: 220076	504321	59.59
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308871	P.O. #: 220077	504323	3.72
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308873	P.O. #: 220077	504325	1.79
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308876	P.O. #: 220077	504328	3.04
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

A1 BATTERY INC

Invoice #: 308878	P.O. #: 222113	504330	59.95
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BLANKET PO FOR BATTERIES AND PARTS ON AN AS NEEDED BASIS FOR FY 2021

SPECIALTY HOSE & FABRICATION

Invoice #: 308879	P.O. #: 220470	504331	47.72
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BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST

GULF HYDRAULICS & PNEUMATICS

Invoice #: 309089	P.O. #: 223516	504542	75.00
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ASSET#1143 P/N OL-LABOR VENDOR LABOR

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309105	P.O. #: 223654	504558	443.01
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ASSET#3556 P/N TUTFR1210G FUEL TRANSFER PUMP

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309110	P.O. #: 221215	504563	100.40
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309115	P.O. #: 221215	504568	13.38
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309116	P.O. #: 221215	504569	66.56
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309117	P.O. #: 221215	504570	7.54
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309118	P.O. #: 221215	504571	75.14
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309122	P.O. #: 221215	504575	77.52
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309124	P.O. #: 221215	504577	81.57
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021**MIDAMERICA PARTS DISTRIBUTORS CORP**

Invoice #: 309128	P.O. #: 221215	504581	42.52
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021

612200	REPAIRS AND MAINTENANCE	6,265.48
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MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308449	P.O. #: 223596	503895	224.98
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ASSET#2593 P/N 6550A STROBE LIGHT ASSY

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308449	P.O. #: 223596	503895	404.85
P/N 6550A-VM STROBE LIGHT MAGNET			
Invoice #: 308450	P.O. #: 223409	503896	728.42
ASSET#3519 P/N 14.5X75-16.1 TIRE			
Invoice #: 308450	P.O. #: 223409	503896	30.00
P/N MOUNT & DISMOUNT			
Invoice #: 308456	P.O. #: 223539	503902	9.00
P/N VS VALVE STEM			
Invoice #: 308456	P.O. #: 223539	503902	9.00
P/N OL-MISC VENDOR FEE			
Invoice #: 308456	P.O. #: 223539	503902	310.00
ASSET#9517 P/N DS1295 9.50-16.5 10 PLY TIRE			
Invoice #: 308456	P.O. #: 223539	503902	2.00
P/N OL-MISC VENDOR FEES			
Invoice #: 308457	P.O. #: 223350	503903	478.56
ASSET#1608 P/N 11.2-24 TIRE			
Invoice #: 308457	P.O. #: 223350	503903	38.00
P/N MOUNT & DISMOUNT TIRES			
Invoice #: 308457	P.O. #: 223350	503903	8.50
P/N VS VALVE STEM			
Invoice #: 308457	P.O. #: 223350	503903	65.00
P/N ROAD SERVICE			
Invoice #: 308458	P.O. #: 223302	503904	347.91
ASSET#3566 P/N 13.6-24 TIRE			
Invoice #: 308459	P.O. #: 223296	503905	8.50
P/N VS VALVE STEM			

PERFORMANCE TIRE & WHEEL INC #1			
Invoice #: 308459	P.O. #: 223296	503905	45.00
P/N MOUNT & DISMOUNT TIRE			
 PERFORMANCE TIRE & WHEEL INC #1			
Invoice #: 308459	P.O. #: 223296	503905	65.00
ASSET#1608 P/N ROAD SERVICE			
 PERFORMANCE TIRE & WHEEL INC #1			
Invoice #: 308459	P.O. #: 223296	503905	582.98
P/N 16.9X30 TIRE			
 STRIBLING EQUIPMENT INC			
Invoice #: 308469	P.O. #: 223569	503915	57.16
ASSET#2560 P/N RE503242 TEMPERATURE SWITCH			
 PERFORMANCE TIRE & WHEEL INC #1			
Invoice #: 308861	P.O. #: 220462	504313	37.00
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST			
 GULF HYDRAULICS & PNEUMATICS			
Invoice #: 309086	P.O. #: 221526	504539	2,142.30
ASSET#12202 P/N 2704551 REXROTH SHAFT AND BEARING			
 GULF HYDRAULICS & PNEUMATICS			
Invoice #: 309086	P.O. #: 221526	504539	300.00
P/N OL-SPC VENDOR LABOR			
 MID-SOUTH MACHINERY, INC.			
Invoice #: 309087	P.O. #: 223480	504540	36.28
P/N 21N4-10441K KEY START			
 MID-SOUTH MACHINERY, INC.			
Invoice #: 309087	P.O. #: 223480	504540	59.72
ASSET#3553 P/N 21N4-10443 SWITCH MASTER			
 MID-SOUTH MACHINERY, INC.			
Invoice #: 309087	P.O. #: 223480	504540	3.30
P/N 21N4-10451 DECAL, MASTER SWITCH			
 CRAIN FORD TRACTOR SALES INC			
Invoice #: 309102	P.O. #: 223389	504555	199.98
ASSET#3595 P/N 35226 SWITCH,MOWER			
 MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #: 309112	P.O. #: 221215	504565	22.75
BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			
 MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #: 309113	P.O. #: 221215	504566	2.13
BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021			

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309114	P.O. #: 221215	504567	12.96
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309119	P.O. #: 221215	504572	14.44
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309121	P.O. #: 221215	504574	19.76
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BLANKET PO FOR AS NEEDED PARTS FOR STREETS AND DRAINAGE VEHICLE
MAINTENANCE - EST PERIOD DEC 2020 THROUGH SEPT 2021

613800	ASPHALT	2,709.20
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RAM TOOL & SUPPLY CO

Invoice #: 308595	P.O. #: 223410	504043	811.44
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RESTOCK INVENTORY -- ITEM #QUI-50: 50LB 1701 ASPHALT COLD PATCH (1 PALLET)

WARREN PAVING INC

Invoice #: 309053	P.O. #: 221396	504506	156.60
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309054	P.O. #: 221396	504507	61.48
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309055	P.O. #: 221396	504508	461.10
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309056	P.O. #: 221396	504509	100.34
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309057	P.O. #: 221396	504510	251.14
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309058	P.O. #: 221396	504511	298.12
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309059	P.O. #: 221396	504512	283.62
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309060	P.O. #: 221396	504513	227.94
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AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
ASPHALT DELIVERED AFTER JAN 2021

WARREN PAVING INC

Invoice #: 309061

P.O. #: 221396

504514

57.42

AS PER (NEW) BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR SC1
 ASPHALT DELIVERED AFTER JAN 2021

614000 GASOLINE, OIL, GREASE 757.90

ATCO MANUFACTURING COMPANY

Invoice #: 308491

P.O. #: 222856

503938

138.44

SHOP INVENTORY P/N IMPACT GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308491

P.O. #: 222856

503938

130.88

P/N 3313-C50 REDDIE GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308491

P.O. #: 222856

503938

297.89

P/N BLANCO MAX GREASE, FOOD GREASE

BLOSSMAN GAS INC

Invoice #: 309018

P.O. #: 207541

504471

62.50

BLANKET PO TO BE USED ON AN AS-NEEDED BASIS DURING FY 2020 TO PURCHASE
 PROPANE

BLOSSMAN GAS INC

Invoice #: 309019

P.O. #: 207541

504472

62.50

BLANKET PO TO BE USED ON AN AS-NEEDED BASIS DURING FY 2020 TO PURCHASE
 PROPANE

FLEETCOR TECHNOLOGIES

Invoice #: 309136

P.O. #: MANUAL

504589

65.69

620900 CONTRACTUAL FEES 4,455.00

HAVARD PEST CONTROL

Invoice #: 308411

P.O. #: 223607

503857

90.00

RODENT PEST CPNTROL

HAVARD PEST CONTROL

Invoice #: 308412

P.O. #: 223607

503858

45.00

RODENT PEST CPNTROL

LNJ SERVICES INC

Invoice #: 309106

P.O. #: 223659

504559

1,360.00

EMERGENCY PUMPING SERVICES 9 LOCATIONS

LNJ SERVICES INC

Invoice #: 309107

P.O. #: 223659

504560

1,040.00

EMERGENCY PUMPING SERVICES 20TH AVE , 44TH ST., CREEL CV.

LNJ SERVICES INC

Invoice #: 309108

P.O. #: 223659

504561

800.00

EMERGENCY PUMPING SERVICES 4 LOCATIONS

LNJ SERVICES INC

Invoice #: 309109

P.O. #: 223659

504562

1,120.00

EMERGENCY PUMPING SERVICES 35TH ST., DANBERRY CV.

621800 PRIVATIZATION CONTRACT**274,691.11**

H2O INNOVATION OPERATION AND MAINTENANCE

Invoice #: 308488

P.O. #: 220225

503934

274,691.11

AS PER PROFESSIONAL SERVICES CONTRACT APPROVED BY COUNCIL 10/1/2011 (LATEST AMENDMENT APPROVED 7/7/2020) -- STREETS & DRAINAGE, WATER & SEWER, & I&I MAINT. & OPERATIONS FY FY 2021 (SEPT 20 -AUG21) -- STREETS &

626001 TELEPHONE**86.03**

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

0.36

CELLULAR SOUTH, INC

Invoice #: 308819

P.O. #: MANUAL

504271

85.67

626002 ELECTRIC**43.81**

COAST ELECTRIC POWER ASSOC

Invoice #: 309204

P.O. #: MANUAL

504657

43.81

626700 RENTAL**34.64**

WASTE PRO OF MISSISSIPPI

Invoice #: 309227

P.O. #: MANUAL

504680

34.64

630100 CAPITAL OUTLAY**268,384.92****31156****31,896.50**

DNA UNDERGROUND LLC

Invoice #: 308793

P.O. #: 222717

504244

360.00

ITEM #6.02: REINFORCING STEEL

DNA UNDERGROUND LLC

Invoice #: 308793

P.O. #: 222717

504244

1,400.00

ITEM #7.02A: TRAFFIC CONTROL - BARREL

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	15,540.00
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ITEM #6.04B: CONCRETE PAVEMENT (6" THICK)

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	280.00
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ITEM #7.02B: TRAFFIC CONTROL - TYPE III BARRICADE

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	2,590.00
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ITEM #9.01A: PAVEMENT REMOVAL (ALL TYPES) UP TO 12" THICK

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	6,077.50
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ITEM #9.06B: TIE BARS (NO. 5 DEFORMED) (DRILLED AND EPOXIED OR GROUTED)

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	300.00
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ITEM #7.02C: TRAFFIC CONTROL SIGNS

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	375.00
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ITEM #7.02G: MAINTENANCE OF TRAFFIC (FLAGGER)

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	350.00
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ITEM #1.04: GRADING

DNA UNDERGROUND LLC

Invoice #: 308793	P.O. #: 222717	504244	4,624.00
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ITEM #9.01C: PAVEMENT SAW CUTTING

31158**236,488.42**

WARREN PAVING INC

Invoice #: 308851	P.O. #: 222744	504303	300.00
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COLD MILLING, DEPTH LESS THAN 2"

WARREN PAVING INC

Invoice #: 308851	P.O. #: 222744	504303	185,037.60
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AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 6:
PAVING/MILLING AT 34TH STREET FROM HWY 49 TO HEWES AVE (MIMA FUNDED) -- HOT MIX
ASPHALT IN-PLACE, ST 9.5MM MIXTURE (1.5")

WARREN PAVING INC

Invoice #: 308853	P.O. #: 222971	504306	8,100.00
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COLD MILLING, DEPTH LESS THAN 2"

WARREN PAVING INC

Invoice #: 308853	P.O. #: 222971	504306	43,050.82
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AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 7:
PAVING/MILLING AT 13TH STREET FROM 30TH AVENUE TO RAILROAD ROW -- HOT MIX
ASPHALT IN PLACE, ST 9.5MM MIXTURE (1.5")

630300**MACHINERY****2,305.76**

SUN SOUTH LLC				
Invoice #:	309103	P.O. #:	220130	504556 997.70
SJ23950 ADAPTER KIT FOR TIGER MOWER				
SUN SOUTH LLC				
Invoice #:	309103	P.O. #:	220130	504556 95.51
R523154 BELT FOR TIGER MOWER				
SUN SOUTH LLC				
Invoice #:	309103	P.O. #:	220130	504556 86.00
MISC PARTS AND SUPPLIES BY VENDOR				
SUN SOUTH LLC				
Invoice #:	309103	P.O. #:	220130	504556 450.00
LABOR TO INSTALL PARTS FROM VENDOR				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 334.28
ASSET#1614 P/N AL78021 MIRROR & AL77484 BRACKET				
INCLUDES INSTALLATION				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 101.60
P/N SJ12143 HORN KIT INCLUDES INSTALLATION				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 8.41
P/N R502513 SEAL				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 13.88
P/N RE504836 ENGINE OIL FILTER				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 69.05
P/N RE197065 HYDRAULIC FILTER				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 14.35
P/N TY6354 HY-GARD SEAL				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 77.62
P/N S100E MANUAL				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 40.69
P/N TY26675 PLUS-50 ENGI 2.5 GAL				
SUN SOUTH LLC				
Invoice #:	309104	P.O. #:	222722	504557 16.67
P/N TY26673 PLUS-50 TM RNGI 1 GAL				

313	Public Works Admin		700.49
601300	CITY BENEFITS		6.00
	MISSISSIPPI SELECT HEALTH CARE LLC		
	Invoice #: 308960	P.O. #: MANUAL	504413
			6.00
602500	LIFE INSURANCE		64.00
	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY		
	Invoice #: 308542	P.O. #: MANUAL	503990
			64.00
610400	OFFICE SUPPLIES		131.00
	WHITNEY NATIONAL BANK		
	Invoice #: 308643	P.O. #: 223680	504092
			131.00
	PICTURE FRAMES FOR PUBLIC WORKS DEPT.		
611300	MOTOR VEHICLE REPAIR PARTS		499.49
	PERFORMANCE TIRE & WHEEL INC #1		
	Invoice #: 308465	P.O. #: 223550	503911
			273.99
	P/N P/N MISC PARTS POWER STEERING PUMP		
	PERFORMANCE TIRE & WHEEL INC #1		
	Invoice #: 308465	P.O. #: 223550	503911
			16.00
	P/N MISC PARTS VENDOR SUPPLIED PARTS		
	PERFORMANCE TIRE & WHEEL INC #1		
	Invoice #: 308465	P.O. #: 223550	503911
			10.00
	P/N SHOP MATERIALS		
	PERFORMANCE TIRE & WHEEL INC #1		
	Invoice #: 308465	P.O. #: 223550	503911
			199.50
	ASSET#3538 P/N OL-LABOR REPLACE POWER STEERING PUMP		
315	Traffic Control		6,550.27
602500	LIFE INSURANCE		64.00
	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY		
	Invoice #: 308542	P.O. #: MANUAL	503990
			64.00
610700	OPERATING SUPPLIES		83.24

CORNETT BOLT & SCREW, INC

Invoice #: 308877

P.O. #: 209274

504329

83.24

BLANKET PO FOR VARIOUS SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING
FY 2020 (EST)

611300 MOTOR VEHICLE REPAIR PARTS

483.91

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309004

P.O. #: 223655

504457

32.00

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309006

P.O. #: 223655

504460

8.83

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309009

P.O. #: 223655

504463

112.88

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

ALTEC INDUSTRIES INC

Invoice #: 309085

P.O. #: 223511

504538

23.00

P/N 059410016 DEADMAN SWITCH

ALTEC INDUSTRIES INC

Invoice #: 309085

P.O. #: 223511

504538

217.62

ASSET#1219 P/N 970032663 TOGGLE SWITCH

ALTEC INDUSTRIES INC

Invoice #: 309085

P.O. #: 223511

504538

89.58

P/N 059400003 TOGGLE SWITCH ON/OFF

615500 TRAFFIC CONTROL

4,862.82

CUSTOM PRODUCTS CORP

Invoice #: 308596

P.O. #: 223565

504044

1,761.30

ITEM #OSIZ4UNJDOGWDLDBK: BRACKET ORNATE UNIVERSAL
MOUNT/30"/DOGWOOD/LEMON DROP/BLACK (L4)

CUSTOM PRODUCTS CORP

Invoice #: 308596

P.O. #: 223565

504044

676.20

ITEM #OSIB41001J: BARE BLANK (RIDGELAND) 30" BENT LIP (L4)

CUSTOM PRODUCTS CORP

Invoice #: 308596

P.O. #: 223565

504044

315.36

ITEM #RPMTRFOL200W0450: 04X50 YD FOL200 CONSTRUCTION FOIL PAVEMENT TAPE WHITE
(2/BOX)

CUSTOM PRODUCTS CORP

Invoice #: 308596

P.O. #: 223565

504044

215.36

ITEM #RPMTRFOL200Y0450: 04X50YD FOL200 CONSTRUCTION FOIL PAVEMENT TAPE
YELLOW (2/BOX)

CUSTOM PRODUCTS CORP

Invoice #: 308596	P.O. #: 223565	504044	1,395.60
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ITEM #OPOZFR39516MDBK: POST TOP FINIAL 3"OD ROUND/#9516 SPEAR/SLIPOVER/(BLACK)
(L234)

CUSTOM PRODUCTS CORP

Invoice #: 308596	P.O. #: 223565	504044	382.00
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ITEM #RHSLA: SNAP LOCK HOSE CLAMP ASSEMBLY 38"L/POST UP TO 12.25" OD (100/CASE)
(F)

CUSTOM PRODUCTS CORP

Invoice #: 308596	P.O. #: 223565	504044	117.00
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RESTOCK SIGN SUPPLIES -- ITEM #RHSSBPLUS4: STAINLESS STEEL BRACKET PLUS 4 FOR
POLES MORE THAN 4"OD (BOLT NOT INCLUDED)

615600 TRAFFIC SIGNAL SUPPLIES 840.00

CHANCELLOR SUPPLY, INC

Invoice #: 308598	P.O. #: 223527	504046	280.00
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RESTOCK WIRING FOR TRAFFIC SIGNALS -- THHN-10-BLK-19STR-CU-500S/R

CHANCELLOR SUPPLY, INC

Invoice #: 308598	P.O. #: 223527	504046	280.00
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THHN-10-GRN-19STR-CU-500S/R

CHANCELLOR SUPPLY, INC

Invoice #: 308598	P.O. #: 223527	504046	280.00
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THHN-10-RD-19STR-CU-500S/R

626001 TELEPHONE 216.30

A T & T

Invoice #: 308798	P.O. #: MANUAL	504249	8.03
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A T & T

Invoice #: 308972	P.O. #: MANUAL	504425	208.27
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325 Engineering 121,028.29

601300 CITY BENEFITS 3.00

MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #: 308960	P.O. #: MANUAL	504413	3.00
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602500 LIFE INSURANCE 64.00

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542

P.O. #: MANUAL

503990

64.00

610700 OPERATING SUPPLIES**450.60**

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

93.00

RESTOCK INVENTORY -- ITEM #WST1X2X36: 1X2X36" STAKES

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

78.50

ITEM #WIRE015: 2X3X21" WIRE FLAGS PINK

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

18.95

ITEM #TAPE023: 100' FIBERGLASS TAPE

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

36.50

ITEM #TAPE057: 25' TAPE MEASURE

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

10.50

ITEM #BROOM006: WISK BROOMS

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

69.75

ITEM #NAIL009: 60D NAILS

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

13.10

ITEM #TWIN008P: STRING LINE

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

44.35

ITEM #FILE001: 12" MILL BASTARD FILE

EVANS AND COMPANY INC

Invoice #: 309064

P.O. #: 222234

504517

50.00

ITEM #WREB5/8X18: 5/8 X 18" REBAR

EVANS AND COMPANY INC

Invoice #: 309065

P.O. #: 222234

504518

35.95

ITEM #MACH004: 22" MACHETE

614000 GASOLINE, OIL, GREASE**75.09**

FLEETCOR TECHNOLOGIES

Invoice #: 309137

P.O. #: MANUAL

504590

75.09

620900 CONTRACTUAL FEES**77,446.62**

ILLUMINATING CONCEPTS LTD

Invoice #: 308602

P.O. #: 223581

504050

2,430.00

AS PER COUNCIL APPROVAL 5/18/2021 -- BASE MONITORING AND SUPPORT SERVICES FOR 3
GATEWAYS AT \$67.50 PER GATEWAY PER MONTH RELATED TO DOWNTOWN INTELLISTREET
LIGHTS

31502**75,016.62**

MS POWER COMPANY

Invoice #: 308601

P.O. #: 223564

504049

6,988.62

UNDERGROUND POWER SERVICE INSTALLATION FOR TRAFFIC SIGNAL AT CENTENNIAL
PLAZA

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

170.00

ITEM #1.01C: SELECT FOUNDATION MATERIAL (FM)

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

1,158.00

ITEM #6.02: REINFORCING STEEL

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

3,750.00

ITEM #7.01: WELL POINT SYSTEM

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

3,250.00

ITEM #7.03G: MAINTENANCE OF TRAFFIC (FLAGGER)

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

520.00

ITEM #7.02C: TRAFFIC CONTROL SIGNS

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

5,200.00

ITEM #7.02A: TRAFFIC CONTROL - BARREL

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

520.00

ITEM #7.02B: TRAFFIC CONTROL - TYPE III BARRICADE

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

48.00

ITEM #1.08B: PIPE REMOVAL (13" - 24")

DNA UNDERGROUND LLC

Invoice #: 309016

P.O. #: 222230

504469

928.00

ITEM #5.01: 24" REINFORCED CONCRETE PIPE (0'-6')

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	4,250.00
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ITEM #1.04: GRADING

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	2,125.00
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ITEM #1.07: LIMESTONE BASE COURSE, ALL THICKNESSES, 95% ASTM D1557 (FM)

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	60.00
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ITEM #1.03C: UNCLASSIFIED EXCAVATION (FM, LVM)

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	3,920.00
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ITEM #XX: ADDITIONAL COMPENSATION FOR MAINTENANCE OF OWNER PROVIDED TRAFFIC CONTROL

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	2,500.00
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ITEM #10.02A: CONSTRUCTION LAYOUT FOR PROJECTS UP TO \$100,000

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	120.00
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ITEM #10.01B: ADDITIONAL COMPENSATION FOR WORK COMPLETED FROM 12:01AM SATURDAY THROUGH 11:59PM SUNDAY

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	800.00
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ITEM #9.07: REMOVAL OF STRUCTURES (5' X 5' OR SMALLER)

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	9,600.00
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ITEM #9.04B: DETECTABLE/TACTILE WARNING SURFACE (CAST-IN-PLACE)

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	5,724.00
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ITEM #9.04A: 4" THICK CONCRETE SIDEWALKS AND RAMPS

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	11,475.00
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ITEM #9.03A: CONCRETE CURB AND GUTTER

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	600.00
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ITEM #9.02A: ASPHALT TRENCH REPAIR

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	5,980.00
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ITEM #9.01C: PAVEMENT SAW CUTTING

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	4,250.00
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ITEM #9.01A: PAVEMENT REMOVAL (ALL TYPES) (UP TO 12' THICK)

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	1,000.00
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ITEM #8.11A: CLEARING

DNA UNDERGROUND LLC

Invoice #: 309016	P.O. #: 222230	504469	80.00
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ITEM #STRAW WATTLES

621700	MAINTENANCE CONTRACTS	323.89
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ROBERT J YOUNG COMPANY INC

Invoice #: 309017	P.O. #: 220459	504470	323.89
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AS PER LEASE AGREEMENT APPROVED BY COUCIL 7/19/2016 -- LEASE TO OWN
 PRINTER/SCANNER FOR ENGINEERING DEPT- MONTHLY PAYMENTS FOR FY 2021 FOR
 CANON IPF 785 MFP M40 SYSTEM PRINTER/SCANNER

625100	STREETS AND TRAFFIC LIGHTING	42,618.11
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MS POWER COMPANY

Invoice #: 309093	P.O. #: MANUAL	504546	83.34
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MS POWER COMPANY

Invoice #: 309095	P.O. #: MANUAL	504548	255.46
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MS POWER COMPANY

Invoice #: 309096	P.O. #: MANUAL	504549	90.96
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MS POWER COMPANY

Invoice #: 309097	P.O. #: MANUAL	504550	190.85
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MS POWER COMPANY

Invoice #: 309098	P.O. #: MANUAL	504551	7,419.81
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COAST ELECTRIC POWER ASSOC

Invoice #: 309184	P.O. #: MANUAL	504637	451.58
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COAST ELECTRIC POWER ASSOC

Invoice #: 309185	P.O. #: MANUAL	504638	103.05
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COAST ELECTRIC POWER ASSOC

Invoice #: 309186	P.O. #: MANUAL	504639	164.88
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COAST ELECTRIC POWER ASSOC			
Invoice #:	309187	P.O. #:	MANUAL 504640 565.73
COAST ELECTRIC POWER ASSOC			
Invoice #:	309191	P.O. #:	MANUAL 504644 1,088.76
COAST ELECTRIC POWER ASSOC			
Invoice #:	309192	P.O. #:	MANUAL 504645 49.99
COAST ELECTRIC POWER ASSOC			
Invoice #:	309193	P.O. #:	MANUAL 504646 95.99
COAST ELECTRIC POWER ASSOC			
Invoice #:	309196	P.O. #:	MANUAL 504649 4,445.10
COAST ELECTRIC POWER ASSOC			
Invoice #:	309197	P.O. #:	MANUAL 504650 55.15
COAST ELECTRIC POWER ASSOC			
Invoice #:	309198	P.O. #:	MANUAL 504651 4,207.59
COAST ELECTRIC POWER ASSOC			
Invoice #:	309199	P.O. #:	MANUAL 504652 7,715.68
COAST ELECTRIC POWER ASSOC			
Invoice #:	309200	P.O. #:	MANUAL 504653 3,352.12
COAST ELECTRIC POWER ASSOC			
Invoice #:	309201	P.O. #:	MANUAL 504654 84.88
COAST ELECTRIC POWER ASSOC			
Invoice #:	309202	P.O. #:	MANUAL 504655 2,960.34
COAST ELECTRIC POWER ASSOC			
Invoice #:	309203	P.O. #:	MANUAL 504656 5,402.46
COAST ELECTRIC POWER ASSOC			
Invoice #:	309205	P.O. #:	MANUAL 504658 73.17

COAST ELECTRIC POWER ASSOC			
Invoice #:	309206	P.O. #:	MANUAL
		504659	49.15
COAST ELECTRIC POWER ASSOC			
Invoice #:	309208	P.O. #:	MANUAL
		504661	46.61
COAST ELECTRIC POWER ASSOC			
Invoice #:	309209	P.O. #:	MANUAL
		504662	1,354.55
COAST ELECTRIC POWER ASSOC			
Invoice #:	309210	P.O. #:	MANUAL
		504663	457.83
COAST ELECTRIC POWER ASSOC			
Invoice #:	309211	P.O. #:	MANUAL
		504664	154.89
COAST ELECTRIC POWER ASSOC			
Invoice #:	309212	P.O. #:	MANUAL
		504665	1,169.60
COAST ELECTRIC POWER ASSOC			
Invoice #:	309214	P.O. #:	MANUAL
		504667	401.20
COAST ELECTRIC POWER ASSOC			
Invoice #:	309215	P.O. #:	MANUAL
		504668	127.39
626001	TELEPHONE		46.98
A T & T			
Invoice #:	308798	P.O. #:	MANUAL
		504249	20.07
A T & T			
Invoice #:	308972	P.O. #:	MANUAL
		504425	26.91
335	Garage Maintenance		2,246.36
602500	LIFE INSURANCE		72.00
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY			
Invoice #:	308542	P.O. #:	MANUAL
		503990	72.00

610700	OPERATING SUPPLIES	355.40
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CORNETT BOLT & SCREW, INC

Invoice #: 308870	P.O. #: 220077	504322	6.56
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308872	P.O. #: 220077	504324	0.13
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308874	P.O. #: 220077	504326	5.10
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

CORNETT BOLT & SCREW, INC

Invoice #: 308875	P.O. #: 220077	504327	13.51
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BLANKET PURCHASE ORDER FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308995	P.O. #: 223655	504448	44.69
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308996	P.O. #: 223655	504449	4.99
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308998	P.O. #: 223655	504451	209.00
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309005	P.O. #: 223655	504458	24.60
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309007	P.O. #: 223655	504461	21.00
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309008	P.O. #: 223655	504462	25.82
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BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

611300	MOTOR VEHICLE REPAIRS	718.76
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AUTO ZONE INC

Invoice #: 308462	P.O. #: 223534	503908	65.68
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ASSET#2704 P/N CA10346 FRONT LOWER CONTROL ARM PASS SIDE

AUTO ZONE INC

Invoice #: 308462	P.O. #: 223534	503908	95.49
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P/N LS54-94391L FRONT STRUT DRIVERS SIDE

AUTO ZONE INC				
Invoice #:	308462	P.O. #:	223534	
		503908	24.74	
P/N VES80645 INTER TIE ROD , DRIVERS SIDE				
AUTO ZONE INC				
Invoice #:	308462	P.O. #:	223534	
		503908	72.33	
P/N GSL7258 SWAY BAR END LINK				
AUTO ZONE INC				
Invoice #:	308462	P.O. #:	223534	
		503908	98.46	
P/NLS54-94391R FRONT STRUT PASSENGER SIDE				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	13.73	
ASSET#1164 P/N 70674 BRAKE HOSE				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	15.45	
ASSET#70673 BRAKE HOSE				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	137.38	
P/N 54021 FRONT BRAKE ROTOR				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	47.02	
P/N 18B4614 FRONT BRAKE CALIPER				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	72.85	
P/N FCS824V FRONT COIL SPRING				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	47.02	
P/N 18B4615 FRONT BRAKE CALIPER				
AUTO ZONE INC				
Invoice #:	308467	P.O. #:	223572	
		503913	28.61	
P/N DG655 BRAKE PADS				
612200	REPAIRS AND MAINTENANCE			335.80
UNITED PARCEL SERVICE				
Invoice #:	308815	P.O. #:	MANUAL	
		504267	43.50	
UNITED PARCEL SERVICE				
Invoice #:	308816	P.O. #:	MANUAL	
		504268	25.55	

UNITED PARCEL SERVICE			
Invoice #:	308817	P.O. #:	MANUAL 504269 27.55
UNITED PARCEL SERVICE			
Invoice #:	308818	P.O. #:	MANUAL 504270 29.60
MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #:	308991	P.O. #:	223655 504444 59.78
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #:	308992	P.O. #:	223655 504445 78.90
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #:	308993	P.O. #:	223655 504446 25.46
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
MIDAMERICA PARTS DISTRIBUTORS CORP			
Invoice #:	308994	P.O. #:	223655 504447 45.46
BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021			
612500	UNIFORMS		168.08
CINTAS CORP 240			
Invoice #:	308497	P.O. #:	MANUAL 503944 84.04
CINTAS CORP 240			
Invoice #:	308496	P.O. #:	MANUAL 504399 84.04
614000	GASOLINE, OIL, GREASE		567.23
ATCO MANUFACTURING COMPANY			
Invoice #:	308491	P.O. #:	222856 503938 138.44
SHOP INVENTORY P/N IMPACT GREASE			
ATCO MANUFACTURING COMPANY			
Invoice #:	308491	P.O. #:	222856 503938 130.89
P/N 3313-C50 REDDIE GREASE			
ATCO MANUFACTURING COMPANY			
Invoice #:	308491	P.O. #:	222856 503938 297.90
P/N BLANCO MAX GREASE, FOOD GREASE			
626001	TELEPHONE		29.09

TEC OF JACKSON INC

Invoice #:	308582	P.O. #:	MANUAL	504030	0.15
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A T & T

Invoice #:	308798	P.O. #:	MANUAL	504249	8.03
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A T & T

Invoice #:	308972	P.O. #:	MANUAL	504425	20.91
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411	Leisure Services	121,417.68
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601300	CITY BENEFITS	12.00
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MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #:	308960	P.O. #:	MANUAL	504413	12.00
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602500	LIFE INSURANCE	440.09
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #:	308542	P.O. #:	MANUAL	503990	440.09
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610100	CLEANING AND JANITORIAL	2,824.86
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COASTAL DUST CONTROL

Invoice #:	308356	P.O. #:	MANUAL	503801	12.58
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SUN COAST BUSINESS SUPPLY INC

Invoice #:	308393	P.O. #:	223556	503839	45.00
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C-PULL TOWELS

SUN COAST BUSINESS SUPPLY INC

Invoice #:	308393	P.O. #:	223556	503839	77.94
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PINE SOL

SUN COAST BUSINESS SUPPLY INC

Invoice #:	308393	P.O. #:	223556	503839	59.98
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CAN LINERS

SUN COAST BUSINESS SUPPLY INC

Invoice #:	308393	P.O. #:	223556	503839	1.58
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TRIGGER

SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308393	P.O. #:	223556
		503839	1.98
SPRAY BOTTLE			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308393	P.O. #:	223556
		503839	115.00
MOP HEAD			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308393	P.O. #:	223556
		503839	5.90
HOLDER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308393	P.O. #:	223556
		503839	7.22
BOWL BRUSH FOR GASTON POINT			
CINTAS CORP 240			
Invoice #:	308499	P.O. #:	MANUAL
		503946	12.58
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	77.94
PINE SOL			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	63.92
BLEACH			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	149.95
LINERS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	71.94
30X36 LINER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	44.22
URINAL SCREEN			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	44.52
TISSUE			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308823	P.O. #:	223651
		504275	79.92
TOWELS FOR LYMAN CENTER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308825	P.O. #:	223652
		504277	115.92
WIPES			

SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308825	P.O. #:	223652
		504277	204.00
SPRAY DISF FOR SUMMER CAMP			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308830	P.O. #:	223689
		504280	17.96
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308831	P.O. #:	
		504283	-39.96
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	29.98
TRASH LINERS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	119.92
SANITIZER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	17.96
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	39.96
TOWELS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	39.98
SOAP FOR HERBERT WILSON SUMMER CAMP			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308832	P.O. #:	223689
		504284	39.96
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	15.98
BLEACH			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	38.97
PINE SOL			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	44.52
TISSUE			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	39.96
TOWELS FOR 3 RIVERS SUMMER CAMP			

SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	35.92
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	89.94
SANITIZER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308833	P.O. #:	223689
		504285	35.92
SOAP			
COASTAL DUST CONTROL			
Invoice #:	308836	P.O. #:	MANUAL
		504288	12.58
COASTAL DUST CONTROL			
Invoice #:	308837	P.O. #:	MANUAL
		504289	12.58
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	22.26
TISSUE FOR HARRISON CENTRAL SUMMER CAMP			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	45.96
TOWELS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	29.98
SANITIZER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	29.98
LINERS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	8.98
ALL PURPOSE CLEANER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	39.98
TISSUE			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	35.92
FANTASTICO			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	29.98
LINERS			

SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	38.97
PINE SOL			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	15.96
VOMITUS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	8.98
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308838	P.O. #:	223689
		504290	15.98
BLEACH			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	28.89
SANITIZER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	8.65
ALL PURPOSE CLEANER			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	15.40
BLEACH			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	8.65
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	37.55
PINE SOL			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	28.89
LINERS			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	8.65
GLOVES			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	42.90
BATH TISSUE FOR BEL AIRE SUMMER CAMP			
SUN COAST BUSINESS SUPPLY INC			
Invoice #:	308839	P.O. #:	223689
		504291	57.75
MULTI FOLD TOWELS			

COASTAL DUST CONTROL			
Invoice #:	308920	P.O. #:	MANUAL
		504372	32.50
COASTAL DUST CONTROL			
Invoice #:	308921	P.O. #:	MANUAL
		504373	32.50
COASTAL DUST CONTROL			
Invoice #:	308922	P.O. #:	MANUAL
		504374	32.50
COASTAL DUST CONTROL			
Invoice #:	308929	P.O. #:	MANUAL
		504381	12.58
41130	GASTON POINT		118.50
COASTAL DUST CONTROL			
Invoice #:	308923	P.O. #:	MANUAL
		504375	19.75
COASTAL DUST CONTROL			
Invoice #:	308924	P.O. #:	MANUAL
		504376	19.75
COASTAL DUST CONTROL			
Invoice #:	308925	P.O. #:	MANUAL
		504377	19.75
COASTAL DUST CONTROL			
Invoice #:	308926	P.O. #:	MANUAL
		504378	19.75
COASTAL DUST CONTROL			
Invoice #:	308927	P.O. #:	MANUAL
		504379	19.75
COASTAL DUST CONTROL			
Invoice #:	308928	P.O. #:	MANUAL
		504380	19.75
41134	GASTON HEWES		114.90
COASTAL DUST CONTROL			
Invoice #:	308848	P.O. #:	MANUAL
		504300	19.15
COASTAL DUST CONTROL			
Invoice #:	308850	P.O. #:	MANUAL
		504302	19.15

COASTAL DUST CONTROL

Invoice #: 308852

P.O. #: MANUAL

504304

19.15

COASTAL DUST CONTROL

Invoice #: 308854

P.O. #: MANUAL

504305

19.15

COASTAL DUST CONTROL

Invoice #: 308856

P.O. #: MANUAL

504308

19.15

COASTAL DUST CONTROL

Invoice #: 308857

P.O. #: MANUAL

504309

19.15

41144**FITNESS CENTER****175.53**

COASTAL DUST CONTROL

Invoice #: 308841

P.O. #: MANUAL

504293

25.20

COASTAL DUST CONTROL

Invoice #: 308843

P.O. #: MANUAL

504295

25.20

COASTAL DUST CONTROL

Invoice #: 308844

P.O. #: MANUAL

504296

41.71

COASTAL DUST CONTROL

Invoice #: 308845

P.O. #: MANUAL

504297

41.71

COASTAL DUST CONTROL

Invoice #: 308847

P.O. #: MANUAL

504299

41.71

610400**OFFICE SUPPLIES****332.64**

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

23.27

WITE OUT

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

21.30

BINDER

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

3.31

STAPLER

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

284.76

FILE CART

610600 LANDSCAPE SUPPLIES**2,022.12**

FASTENAL

Invoice #: 308382

P.O. #: 222023

503827

246.54

OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY

FASTENAL

Invoice #: 308544

P.O. #: 222023

503992

342.38

OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY

FASTENAL

Invoice #: 308755

P.O. #: 222023

504205

257.42

OPEN P/O FOR RESTOCKING OF SUPPLY MACHINE AT ARMORY

LOWES OF GULFPORT MS 466

Invoice #: 308842

P.O. #: 223443

504294

693.74

OPEN P/O FOR BEAUTIFICATION DEPT HOSES, LOPPERS, WANDS, SHEARS, ETC

LOWES OF GULFPORT MS 466

Invoice #: 308846

P.O. #: 223443

504298

482.04

OPEN P/O FOR BEAUTIFICATION DEPT HOSES, LOPPERS, WANDS, SHEARS, ETC

610700 OPERATING SUPPLIES**1,496.09**

LOWES OF GULFPORT MS 466

Invoice #: 308302

P.O. #: 223051

503747

16.26

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308303

P.O. #: 223051

503748

14.10

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308304

P.O. #: 223051

503749

96.90

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308305

P.O. #: 223051

503750

156.61

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308306

P.O. #: 223051

503751

21.67

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

COAST COCA COLA BOTTLING CO A

Invoice #: 308307	P.O. #: 220564	503752	322.00
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BOTTLE WATER FOR BEAUTIFICATION DEPT AND SPORTSPLEX MAINTENANCE ETC
COUNCIL APPROVAL 10/20/20

LOWES OF GULFPORT MS 466

Invoice #: 308386	P.O. #: 223051	503832	139.61
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308550	P.O. #: 223051	503998	163.76
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308551	P.O. #: 223051	503999	50.43
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308552	P.O. #: 223051	504000	92.25
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308553	P.O. #: 223051	504001	9.75
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

CINTAS CORPORATION NO 2

Invoice #: 308650	P.O. #: 221702	504099	45.51
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OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN,
ARMORY, SUMMER CAMP

CINTAS CORPORATION NO 2

Invoice #: 308652	P.O. #: 221702	504101	224.58
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OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN,
ARMORY, SUMMER CAMP

CINTAS CORPORATION NO 2

Invoice #: 308653	P.O. #: 221702	504102	99.81
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OPEN P/O FOR FIRST AID SUPPLIES AS NEEDED AT CENTERS, SPORTSPLEX, GOLDIN,
ARMORY, SUMMER CAMP

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763	P.O. #: 223629	504214	42.85
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CLEAR BAGS FOR LEISURE SERVICES

611000	BLDG MATERIALS AND SUPPLIES	726.84
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LOWES OF GULFPORT MS 466

Invoice #: 308302	P.O. #: 223051	503747	12.19
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308303	P.O. #: 223051	503748	10.58
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OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308304 P.O. #: 223051 503749 72.67

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308305 P.O. #: 223051 503750 117.45

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308306 P.O. #: 223051 503751 16.25

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308386 P.O. #: 223051 503832 104.70

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308550 P.O. #: 223051 503998 122.82

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308551 P.O. #: 223051 503999 37.83

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308552 P.O. #: 223051 504000 69.19

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

LOWES OF GULFPORT MS 466

Invoice #: 308553 P.O. #: 223051 504001 7.31

OPEN P/O FOR LEISURE SERVICES DEPT HARDWARE ITEMS AS NEEDED

CHANCELLOR SUPPLY, INC

Invoice #: 308554 P.O. #: 220079 504002 155.85

Electrical Accessories and Parts OPEN P/O FOR ELECTRICAL PARTS ETC AS NEEDED FOR REPAIRS TO CITY BLDGS

611300 MOTOR VEHICLE REPAIRS 2,382.05

O REILLY AUTO PARTS

Invoice #: 308301 P.O. #: 220092 503746 23.98

Parts and Accessories, Automotive, Miscellaneous OPEN P/O FOR AUTO PARTS , HOSES , OIL ETC AS NEEDED FOR LEISURE SERVICES DEPT

BEARD EQUIPMENT COMPANY

Invoice #: 308445 P.O. #: 223574 503891 222.52

ASSET#2900 P/N MIU13558 IGNITION COIL

BEARD EQUIPMENT COMPANY

Invoice #: 308445 P.O. #: 223574 503891 32.10

P/N TCA19654 CABLE , TAILGATE

BEARD EQUIPMENT COMPANY			
Invoice #:	308446	P.O. #:	223574
		503892	2.66
P/N M126553 CAP			
BEARD EQUIPMENT COMPANY			
Invoice #:	308447	P.O. #:	223573
		503893	66.41
ASSET#2914 P/N LG259 FILTER KIT			
BEARD EQUIPMENT COMPANY			
Invoice #:	308448	P.O. #:	223573
		503894	14.40
P/N M138938 SPARK PLUG			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	32.51
ASSET#50042 P/N MIU13555 OIL FILTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	17.44
P/N M113621 FILTER AIR OUTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	18.68
P/N M131053 TRANSMISSION FILTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	25.16
P/N MIU13556 SPARK PLUGS			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	42.45
P/N TY6354 HY-GARD TRANSMISSION FLUID			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	38.79
P/N MIU13548 FUEL FILTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308452	P.O. #:	223576
		503898	16.19
P/N M123378 AIR FILTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308453	P.O. #:	223575
		503899	7.17
ASSET#50039 P/N AM107423 OIL FILTER			
BEARD EQUIPMENT COMPANY			
Invoice #:	308453	P.O. #:	223575
		503899	3.60
P/N M138938 SPARK PLUG			
BEARD EQUIPMENT COMPANY			
Invoice #:	308453	P.O. #:	223575
		503899	39.94
P/N M113621 FILTER ,AIR ,OUTER			

BEARD EQUIPMENT COMPANY

Invoice #: 308453	P.O. #: 223575	503899	5.16
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P/N AM116304 FUEL FILTER

BEARD EQUIPMENT COMPANY

Invoice #: 308454	P.O. #: 223577	503900	94.35
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ASSET#50025 P/N DMU210282 V-BELT

LYLE MACHINERY

Invoice #: 308455	P.O. #: 222974	503901	170.85
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ASSET#2929 P/N 581LD-23AR34 LAMP,MARKER LED

PUCKETT MACHINERY COMPANY

Invoice #: 308460	P.O. #: 223478	503906	134.90
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ASSET#25377 P/N 109-6507 SWITCH

PUCKETT MACHINERY COMPANY

Invoice #: 308460	P.O. #: 223478	503906	48.88
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P/N 111-1325 BLOCK

PUCKETT MACHINERY COMPANY

Invoice #: 308461	P.O. #: 223478	503907	10.46
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P/N 111-1324 BLOCK

PUCKETT MACHINERY COMPANY

Invoice #: 308461	P.O. #: 223478	503907	14.60
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P/N 111-1325 BLOCK

DELTA WORLD TIRE CO

Invoice #: 308466	P.O. #: 223403	503912	459.55
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ASSET#1731 P/N OL-LABOR

DELTA WORLD TIRE CO

Invoice #: 308466	P.O. #: 223403	503912	7.66
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P/N SHOP FEE

DELTA WORLD TIRE CO

Invoice #: 308466	P.O. #: 223403	503912	76.59
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P/N OL-SPC VENDOR LABOR

DELTA WORLD TIRE CO

Invoice #: 308466	P.O. #: 223403	503912	67.02
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P/N DIAGNOSTIC FEES

DELTA WORLD TIRE CO

Invoice #: 308466	P.O. #: 223403	503912	197.03
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P/N OL-PARTS VENDOR INSTALLED PARTS

GULF COAST SMALL ENGINE REPAIR

Invoice #: 308548	P.O. #: 223256	503996	141.00
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OPEN P/O FOR REPAIRS TO MOWERS WEED EATERS BLOWERS ETC

NATIONAL MUFFLER INC.

Invoice #: 309088

P.O. #: 223537

504541

350.00

ASSET#2660 P/N OL-LABOR REPLACE CATALYTIC CONVERTER

612200 REPAIRS AND MAINTENANCE**1,419.35**

TOTAL EQUIPMENT MAINTENANCE CO OF GULFPORT INC

Invoice #: 308344

P.O. #: 223491

503789

227.50

SERVICE CALL TO CHECK AND REPAIR ICE MACHINE AT 19TH STREET CENTER

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

9.96

P/N 6418-053 NAME PLATE , CLOCKWISE

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

49.98

P/N 7135-277A GASKET KIT

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

23.12

P/N 7135-277B GASKET KIT

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

41.51

P/N 7185-950EZ O-RING

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

45.80

P/N 7174-856 OIL SEAL

TEST CALIBRATION CO INC

Invoice #: 308451

P.O. #: 223551

503897

780.00

ASSET#2627 P/N OL-LABOR

NECAISE LOCKSMITH SERVICE INC

Invoice #: 308545

P.O. #: 220112

503993

100.00

Locks and Keys DUPLICATE KEYS , LOCKS, PADLOCKS, LOCK REPAIRS ETC FOR CITY BUILDINGS

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309000

P.O. #: 223655

504453

18.58

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309001

P.O. #: 223655

504454

90.94

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 309002

P.O. #: 223655

504455

31.96

BLANKET PO FOR MISC. ,AS NEEDED, PARTS F/Y 2021

CINTAS CORP 240				
Invoice #:	308351	P.O. #:	MANUAL 503796	210.80
CINTAS CORP 240				
Invoice #:	308357	P.O. #:	MANUAL 503802	70.35
CINTAS CORP 240				
Invoice #:	308358	P.O. #:	MANUAL 503803	63.37
CINTAS CORP 240				
Invoice #:	308359	P.O. #:	MANUAL 503804	63.37
CINTAS CORP 240				
Invoice #:	308360	P.O. #:	MANUAL 503805	70.35
CINTAS CORP 240				
Invoice #:	308361	P.O. #:	MANUAL 503806	35.00
CINTAS CORP 240				
Invoice #:	308362	P.O. #:	MANUAL 503807	35.00
CINTAS CORP 240				
Invoice #:	308930	P.O. #:	MANUAL 504382	35.00
CINTAS CORP 240				
Invoice #:	308951	P.O. #:	MANUAL 504404	51.29
CINTAS CORP 240				
Invoice #:	308952	P.O. #:	MANUAL 504405	220.83
CINTAS CORP 240				
Invoice #:	308953	P.O. #:	MANUAL 504406	220.83
CINTAS CORP 240				
Invoice #:	308954	P.O. #:	MANUAL 504407	210.80

CINTAS CORP 240

Invoice #: 308955

P.O. #: MANUAL

504408

52.52

CINTAS CORP 240

Invoice #: 308956

P.O. #: MANUAL

504409

308.36

CINTAS CORP 240

Invoice #: 308957

P.O. #: MANUAL

504410

183.08

CINTAS CORP 240

Invoice #: 308958

P.O. #: MANUAL

504411

470.19

CINTAS CORP 240

Invoice #: 308962

P.O. #: MANUAL

504415

58.72

613100 ATHLETIC PROGRAM SUPPLIES

3,494.95

ALLISTONS

Invoice #: 308343

P.O. #: 223416

503788

391.00

PC61 GRAY SHIRST FOR MENS BASKETBALL

ALLISTONS

Invoice #: 308343

P.O. #: 223416

503788

42.00

2XL SHIRTS

ALLISTONS

Invoice #: 308343

P.O. #: 223416

503788

23.00

5XL SHIRT

ALLISTONS

Invoice #: 308430

P.O. #: 223618

503876

99.96

AWARDS FOR ATHLETICS DEPT

ALLISTONS

Invoice #: 308430

P.O. #: 223618

503876

87.96

AWARDS

ALLISTONS

Invoice #: 308430

P.O. #: 223618

503876

71.92

AWARDS

ALLISTONS

Invoice #: 308430

P.O. #: 223618

503876

179.82

AWARDS

ALLISTONS				
Invoice #:	308430	P.O. #:	223618	503876
				89.82
PLATES				
ALLISTONS				
Invoice #:	308430	P.O. #:	223618	503876
				55.98
AWARDS				
ALLISTONS				
Invoice #:	308430	P.O. #:	223618	503876
				119.96
AWARDS				
ALLISTONS				
Invoice #:	308431	P.O. #:	223618	503877
				477.00
SHIRTS				
ALLISTONS				
Invoice #:	308431	P.O. #:	223618	503877
				55.00
SHIRTS				
ALLISTONS				
Invoice #:	308431	P.O. #:	223618	503877
				24.00
SHIRTS				
ALLISTONS				
Invoice #:	308433	P.O. #:	223618	503879
				13.99
SHIRTS				
ALLISTONS				
Invoice #:	308433	P.O. #:	223618	503879
				64.95
SHIRTS				
ALLISTONS				
Invoice #:	308433	P.O. #:	223618	503879
				263.76
SHIRTS				
ALLISTONS				
Invoice #:	308434	P.O. #:	223618	503880
				239.80
SHIRTS				
ALLISTONS				
Invoice #:	308765	P.O. #:	223520	504216
				179.91
SHIRTS FOR ATHLETICS PROGRAM				
ALLISTONS				
Invoice #:	308765	P.O. #:	223520	504216
				24.99
SHIRTS				
ALLISTONS				
Invoice #:	308765	P.O. #:	223520	504216
				41.98
SHIRTS				

ALLISTONS			
Invoice #: 308765	P.O. #: 223520	504216	114.95
SHIRTS			
ALLISTONS			
Invoice #: 308766	P.O. #: 223520	504217	52.75
SHIRTS FOR ATHLETICS PROGRAM			
ALLISTONS			
Invoice #: 308766	P.O. #: 223520	504217	65.94
SHIRTS			
ALLISTONS			
Invoice #: 308766	P.O. #: 223520	504217	55.39
SHIRTS			
ALLISTONS			
Invoice #: 308766	P.O. #: 223520	504217	60.67
SHIRTS			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308768	P.O. #: 223420	504219	61.50
TANK TOPS FOR LIFE GUARDS AT FRANCIS X COLLINS CENTER			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308768	P.O. #: 223420	504219	61.50
XXXLARGE TANKS			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308768	P.O. #: 223420	504219	28.00
COACH PRINTING ON CHEST			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308768	P.O. #: 223420	504219	230.25
SWIM TEAM TEES			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308769	P.O. #: 223420	504220	33.30
TANK TOPS FOR LIFE GUARDS AT FRANCIS X COLLINS CENTER			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308769	P.O. #: 223420	504220	0.90
XXXLARGE TANKS			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308769	P.O. #: 223420	504220	56.25
XXLARGE TEES			
SOUTHERN PRINTING & SILK SCREENING			
Invoice #: 308769	P.O. #: 223420	504220	66.75
SWIM TEAM TEES			

SOUTHERN PRINTING & SILK SCREENING

Invoice #: 308769

P.O. #: 223420

504220

60.00

TITLES ON BACK OF TANKS

613400 RECREATIONAL PROGRAMS SUPPLIES**136.85**

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

58.00

BANDAIDS

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308763

P.O. #: 223629

504214

71.24

FIRST AID KITS

FEDEX

Invoice #: 308802

P.O. #: MANUAL

504254

7.61

614000 GASOLINE, OIL, GREASE**1,549.88**

FLEETCOR TECHNOLOGIES

Invoice #: 309133

P.O. #: MANUAL

504586

55.81

FLEETCOR TECHNOLOGIES

Invoice #: 309134

P.O. #: MANUAL

504587

196.04

FLEETCOR TECHNOLOGIES

Invoice #: 309135

P.O. #: MANUAL

504588

32.47

FLEETCOR TECHNOLOGIES

Invoice #: 309139

P.O. #: MANUAL

504592

24.65

FLEETCOR TECHNOLOGIES

Invoice #: 309142

P.O. #: MANUAL

504595

84.78

FLEETCOR TECHNOLOGIES

Invoice #: 309143

P.O. #: MANUAL

504596

454.48

FLEETCOR TECHNOLOGIES

Invoice #: 309144

P.O. #: MANUAL

504597

701.65

620900 CONTRACTUAL FEES**39,691.35**

RAMAKER & ASSOCIATES INC

Invoice #: 308345	P.O. #: 223552	503790	2,300.00
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ANNUAL CLOUD HOSTING AND TECHNICAL SUPPORT FOR CEMETERY SOFTWARE

BJ'S LANDSCAPING AND LAWN CARE

Invoice #: 308383	P.O. #: 220065	503828	510.00
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Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVER 06/12/19 COUNCIL APPROVAL
07/16/19 YEAR 2 OF 4 GRASS CUTTING CONTRACT D CITY PARKS

TYREE A DAVIS

Invoice #: 308385	P.O. #: 220019	503831	1,390.00
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Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVED ON 6/12/19 COUNCIL APPROVAL
7/16/19 GRASS CUTTING CONTRACT C YEAR 2 OF 4

TYREE A DAVIS

Invoice #: 308385	P.O. #: 220019	503831	950.00
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Grounds Maintenance: Mowing, Edging CONTRACT H GARDENS/ DOG PARK ULTIMATE FRISBEE
DISC GOLF KAYAK LAUNCH

GIBSON MAINTENANCE, LLC

Invoice #: 308392	P.O. #: 223126	503838	880.00
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LABOR TO INSTALL SIGNS AT SPORTSPLEX

HAVARD PEST CONTROL

Invoice #: 308405	P.O. #: 223607	503851	34.53
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RODENT PEST CPNTROL

HAVARD PEST CONTROL

Invoice #: 308405	P.O. #: 223607	503851	35.47
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MONTHLY PEST CONTROL

HAVARD PEST CONTROL

Invoice #: 308406	P.O. #: 223607	503852	22.20
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RODENT PEST CPNTROL

HAVARD PEST CONTROL

Invoice #: 308406	P.O. #: 223607	503852	22.80
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MONTHLY PEST CONTROL

HAVARD PEST CONTROL

Invoice #: 308407	P.O. #: 223607	503853	37.00
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RODENT PEST CPNTROL

HAVARD PEST CONTROL

Invoice #: 308407	P.O. #: 223607	503853	38.00
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MONTHLY PEST CONTROL

HAVARD PEST CONTROL

Invoice #: 308413	P.O. #: 223607	503859	24.67
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RODENT PEST CPNTROL

HAVARD PEST CONTROL

Invoice #: 308413	P.O. #: 223607	503859	25.33
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MONTHLY PEST CONTROL

HAVARD PEST CONTROL			
Invoice #:	308414	P.O. #:	223607
			503860
			17.27
RODENT PEST CPNTROL			
HAVARD PEST CONTROL			
Invoice #:	308414	P.O. #:	223607
			503860
			17.73
MONTHLY PEST CONTROL			
HAVARD PEST CONTROL			
Invoice #:	308415	P.O. #:	223607
			503861
			49.33
RODENT PEST CPNTROL			
HAVARD PEST CONTROL			
Invoice #:	308415	P.O. #:	223607
			503861
			50.67
MONTHLY PEST CONTROL			
KAREN BURTON			
Invoice #:	308474	P.O. #:	MANUAL
			503920
			150.00
DORIS J WASHINGTON			
Invoice #:	308475	P.O. #:	MANUAL
			503921
			165.00
MICHELLE HALL			
Invoice #:	308476	P.O. #:	MANUAL
			503922
			165.00
JOSHUA MCKAY			
Invoice #:	308477	P.O. #:	MANUAL
			503923
			250.00
TAYLOR DARRON			
Invoice #:	308478	P.O. #:	MANUAL
			503924
			210.00
MICHAEL J DEGRAY			
Invoice #:	308479	P.O. #:	MANUAL
			503925
			200.00
LAWRENCE RILEY			
Invoice #:	308480	P.O. #:	MANUAL
			503926
			275.00
TAVARES TURNER			
Invoice #:	308481	P.O. #:	MANUAL
			503927
			250.00
WILLIE CALLAHAN			
Invoice #:	308482	P.O. #:	MANUAL
			503928
			275.00

SPORTSENGINE

Invoice #: 308486	P.O. #: 223645	503932	444.00
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BACKGROUND CHECKS FOR FUTURE SUMMER CAMP EMPLOYEES

GULF BREEZE LANDSCAPING LLC

Invoice #: 308541	P.O. #: 220020	503989	3,406.00
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AS PER BIDS RECEIVED ON 6/12/19 COUNCIL APPROVAL 7/16/19 YEAR 2 OF 4 GRASS CUTTING
CONTRACT B

GULF BREEZE LANDSCAPING LLC

Invoice #: 308541	P.O. #: 220020	503989	68.00
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CONTRACT G DOWNTOWN SITES

GULF BREEZE LANDSCAPING LLC

Invoice #: 308541	P.O. #: 220020	503989	15,359.00
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CONTACT E ROWS

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	300.00
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AS PER BIDS RECEIVED APRIL 05 2021 GRASS CUTTING CONTRACT ADDITION 8 CUTS PER
SITE STARTING APRIL 05-JULY 12 CLOWER THORTON NATURE TRAIL

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	70.00
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20TH AVE ROW TURF SOUTH TO 15TH STREET

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	1,350.00
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BRICKYARD BAYOU PARK BIKE TRAIL AREA

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	360.00
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DEDEAUX ROW WEST OF THREE RIVERS RD

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	380.00
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COURTHOUSE ROAD ROW HWY 90 TO PASS ROAD

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	240.00
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AIRPORT ROAD ROUND ABOUT AND AIRPORTS RED @ THREE RIVERS RD MEDIAN

GULF BREEZE LANDSCAPING LLC

Invoice #: 308543	P.O. #: 222758	503991	100.00
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HIL PLACE HIGHWAY 90 TO 2ND STREET

KINGS SPRINKLER SYSTEMS INC

Invoice #: 308549	P.O. #: 220021	503997	3,701.00
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AS PER BIDS RECEIVED 6/12/2019 COUNCIL APPROVAL 7/16/19 YEAR 2 OF 4 GRASS CUTTING
CONTRACT A EVERGREE CEMETERY NORTH AND SOUTH AND HANDSBOR CEMETERY

KINGS SPRINKLER SYSTEMS INC

Invoice #: 308549	P.O. #: 220021	503997	905.00
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CONTRACT F PARKS

SPORTSENGINE

Invoice #: 308767	P.O. #: 223653	504218	105.00
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BACKGROUND CHECKS FOR LEISURE SERVICES

SOUTHERN FIRE SPRINKLER

Invoice #: 308813	P.O. #: 223735	504265	160.00
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INSPECTION OF FIRE SPRINKLER SYSTEM AT SR CENTER

WILLIE CALLAHAN

Invoice #: 308931	P.O. #: MANUAL	504383	225.00
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DORIS J WASHINGTON

Invoice #: 308932	P.O. #: MANUAL	504384	135.00
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JESSICA SEALS

Invoice #: 308933	P.O. #: MANUAL	504385	90.00
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MICHELLE HALL

Invoice #: 308934	P.O. #: MANUAL	504387	150.00
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KAREN BURTON

Invoice #: 308935	P.O. #: MANUAL	504388	90.00
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TAVARES TURNER

Invoice #: 308936	P.O. #: MANUAL	504389	150.00
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TAYLOR DARRON

Invoice #: 308937	P.O. #: MANUAL	504390	150.00
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MICHAEL J DEGRAY

Invoice #: 308938	P.O. #: MANUAL	504391	275.00
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LAWRENCE RILEY

Invoice #: 308939	P.O. #: MANUAL	504392	350.00
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JOHN FAYARD MOVING & WHSE, LLC

Invoice #: 308945	P.O. #: MANUAL	504398	100.00
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BJ'S LANDSCAPING AND LAWN CARE

Invoice #: 309062	P.O. #: 220065	504515	510.00
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Grounds Maintenance: Mowing, Edging AS PER BIDS RECEIVER 06/12/19 COUNCIL APPROVAL
07/16/19 YEAR 2 OF 4 GRASS CUTTING CONTRACT D CITY PARKS

CABLE ONE				
Invoice #:	309217	P.O. #:	MANUAL	504670
				69.95
CABLE ONE				
Invoice #:	309218	P.O. #:	MANUAL	504671
				55.00
CABLE ONE				
Invoice #:	309219	P.O. #:	MANUAL	504672
				443.93
CABLE ONE				
Invoice #:	309220	P.O. #:	MANUAL	504673
				443.93
WASTE PRO OF MISSISSIPPI				
Invoice #:	309222	P.O. #:	MANUAL	504675
				32.68
WASTE PRO OF MISSISSIPPI				
Invoice #:	309223	P.O. #:	MANUAL	504676
				232.50
WASTE PRO OF MISSISSIPPI				
Invoice #:	309224	P.O. #:	MANUAL	504677
				85.00
WASTE PRO OF MISSISSIPPI				
Invoice #:	309225	P.O. #:	MANUAL	504678
				85.00
WASTE PRO OF MISSISSIPPI				
Invoice #:	309226	P.O. #:	MANUAL	504679
				60.27
WASTE PRO OF MISSISSIPPI				
Invoice #:	309228	P.O. #:	MANUAL	504681
				665.09
621700	MAINTENANCE CONTRACTS			796.07
SOUTH MS BUSINESS MACHINES INC				
Invoice #:	308380	P.O. #:	MANUAL	503825
				131.11
SOUTH MS BUSINESS MACHINES INC				
Invoice #:	308381	P.O. #:	MANUAL	503826
				544.59

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308384

P.O. #: MANUAL

503830

120.37

626001 TELEPHONE**4,507.54**

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

0.03

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

2.87

TEC OF JACKSON INC

Invoice #: 308583

P.O. #: MANUAL

504031

3.72

TEC OF JACKSON INC

Invoice #: 308583

P.O. #: MANUAL

504031

0.38

A T & T

Invoice #: 308798

P.O. #: MANUAL

504249

20.07

CELLULAR SOUTH, INC

Invoice #: 308800

P.O. #: MANUAL

504252

276.42

CELLULAR SOUTH, INC

Invoice #: 308819

P.O. #: MANUAL

504271

1,356.01

A T & T

Invoice #: 308972

P.O. #: MANUAL

504425

2,176.81

41130 GASTON POINT**0.61**

TEC OF JACKSON INC

Invoice #: 308582

P.O. #: MANUAL

504030

0.49

TEC OF JACKSON INC

Invoice #: 308583

P.O. #: MANUAL

504031

0.12

41134 GASTON HEWES**0.14**

TEC OF JACKSON INC

Invoice #: 308583 P.O. #: MANUAL 504031 0.14

41136 SPORTSPLEX 373.43

A T & T

Invoice #: 308975 P.O. #: MANUAL 504428 373.43

41138 GOLDIN SPORTSPLEX 221.43

A T & T

Invoice #: 308975 P.O. #: MANUAL 504428 221.43

41139 LYMAN COMMUNITY CENTER 72.62

TEC OF JACKSON INC

Invoice #: 308582 P.O. #: MANUAL 504030 0.08

TEC OF JACKSON INC

Invoice #: 308583 P.O. #: MANUAL 504031 0.27

A T & T

Invoice #: 308975 P.O. #: MANUAL 504428 72.27

41140 ORANGE GROVE COMMUNITY CENTER 0.67

TEC OF JACKSON INC

Invoice #: 308582 P.O. #: MANUAL 504030 0.05

TEC OF JACKSON INC

Invoice #: 308583 P.O. #: MANUAL 504031 0.62

41143 WESTSIDE COMMUNITY CENTER 1.36

TEC OF JACKSON INC

Invoice #: 308582 P.O. #: MANUAL 504030 0.58

TEC OF JACKSON INC

Invoice #: 308583 P.O. #: MANUAL 504031 0.78

41144 FITNESS CENTER 0.97

TEC OF JACKSON INC			
Invoice #:	308582	P.O. #:	MANUAL 504030 0.59
TEC OF JACKSON INC			
Invoice #:	308583	P.O. #:	MANUAL 504031 0.38
626002	ELECTRIC		38,481.51
MS POWER COMPANY			
Invoice #:	309090	P.O. #:	MANUAL 504543 69.67
MS POWER COMPANY			
Invoice #:	309091	P.O. #:	MANUAL 504544 443.24
MS POWER COMPANY			
Invoice #:	309100	P.O. #:	MANUAL 504553 4,190.60
41130	GASTON POINT		65.81
MS POWER COMPANY			
Invoice #:	309094	P.O. #:	MANUAL 504547 65.81
41135	GRASSLAWN		101.12
MS POWER COMPANY			
Invoice #:	309092	P.O. #:	MANUAL 504545 101.12
41136	SPORTSPLEX		33,611.07
COAST ELECTRIC POWER ASSOC			
Invoice #:	309188	P.O. #:	MANUAL 504641 11,000.40
COAST ELECTRIC POWER ASSOC			
Invoice #:	309189	P.O. #:	MANUAL 504642 6,966.03
COAST ELECTRIC POWER ASSOC			
Invoice #:	309190	P.O. #:	MANUAL 504643 172.67
COAST ELECTRIC POWER ASSOC			
Invoice #:	309194	P.O. #:	MANUAL 504647 1,329.55

COAST ELECTRIC POWER ASSOC

Invoice #: 309195

P.O. #: MANUAL

504648

3,987.89

COAST ELECTRIC POWER ASSOC

Invoice #: 309213

P.O. #: MANUAL

504666

10,154.53

626003 WATER**6,272.34**

CITY OF GULFPORT

Invoice #: 308607

P.O. #: MANUAL

504055

4,023.90

CITY OF GULFPORT

Invoice #: 308608

P.O. #: MANUAL

504056

23.04

CITY OF GULFPORT

Invoice #: 308609

P.O. #: MANUAL

504057

158.30

CITY OF GULFPORT

Invoice #: 308612

P.O. #: MANUAL

504060

39.90

CITY OF GULFPORT

Invoice #: 308613

P.O. #: MANUAL

504061

485.90

CITY OF GULFPORT

Invoice #: 308615

P.O. #: MANUAL

504063

75.82

CITY OF GULFPORT

Invoice #: 308616

P.O. #: MANUAL

504064

24.90

CITY OF GULFPORT

Invoice #: 308617

P.O. #: MANUAL

504065

24.90

CITY OF GULFPORT

Invoice #: 308618

P.O. #: MANUAL

504066

24.90

CITY OF GULFPORT

Invoice #: 308619

P.O. #: MANUAL

504067

62.50

CITY OF GULFPORT				
Invoice #:	308620	P.O. #:	MANUAL	504068
				30.60
CITY OF GULFPORT				
Invoice #:	308621	P.O. #:	MANUAL	504069
				30.60
CITY OF GULFPORT				
Invoice #:	308622	P.O. #:	MANUAL	504070
				24.90
CITY OF GULFPORT				
Invoice #:	308623	P.O. #:	MANUAL	504071
				77.00
CITY OF GULFPORT				
Invoice #:	308624	P.O. #:	MANUAL	504072
				24.90
CITY OF GULFPORT				
Invoice #:	308625	P.O. #:	MANUAL	504073
				10.90
CITY OF GULFPORT				
Invoice #:	308626	P.O. #:	MANUAL	504074
				10.90
CITY OF GULFPORT				
Invoice #:	308627	P.O. #:	MANUAL	504075
				28.27
CITY OF GULFPORT				
Invoice #:	308628	P.O. #:	MANUAL	504076
				28.65
CITY OF GULFPORT				
Invoice #:	308630	P.O. #:	MANUAL	504078
				36.40
CITY OF GULFPORT				
Invoice #:	308632	P.O. #:	MANUAL	504080
				158.30
CITY OF GULFPORT				
Invoice #:	308633	P.O. #:	MANUAL	504081
				5.40
CITY OF GULFPORT				
Invoice #:	308634	P.O. #:	MANUAL	504082
				63.62

CITY OF GULFPORT				
Invoice #:	308636	P.O. #:	MANUAL	504084
				24.90
CITY OF GULFPORT				
Invoice #:	308637	P.O. #:	MANUAL	504085
				36.40
CITY OF GULFPORT				
Invoice #:	308638	P.O. #:	MANUAL	504086
				23.04
CITY OF GULFPORT				
Invoice #:	308639	P.O. #:	MANUAL	504087
				39.90
41130	GASTON POINT			282.92
CITY OF GULFPORT				
Invoice #:	308605	P.O. #:	MANUAL	504053
				124.62
CITY OF GULFPORT				
Invoice #:	308606	P.O. #:	MANUAL	504054
				158.30
41131	19TH ST COMMUNITY CENTER			124.62
CITY OF GULFPORT				
Invoice #:	308614	P.O. #:	MANUAL	504062
				124.62
41134	GASTON HEWES			107.76
CITY OF GULFPORT				
Invoice #:	308635	P.O. #:	MANUAL	504083
				107.76
41143	WESTSIDE COMMUNITY CENTER			158.30
CITY OF GULFPORT				
Invoice #:	308610	P.O. #:	MANUAL	504058
				158.30
626900	TRAVEL			323.36
KEAIR EDWARDS				
Invoice #:	308812	P.O. #:	223737	504264
				283.36
MILEAGE FOR KEAIR TO ATTEND MS TURFGRASS ASSOC. BOARD MEETING IN STARKVILLE				
MS 6/6/21				

KEAIR EDWARDS

Invoice #: 308812

P.O. #: 223737

504264

25.00

DINNER 6/6/21

KEAIR EDWARDS

Invoice #: 308812

P.O. #: 223737

504264

15.00

LUNCH

627800 EVENT EXPENSES**12,147.93**

BUSINESS FURNITURE SERVICES, LLC

Invoice #: 308827

P.O. #: 223494

504279

600.00

FOLDING CHAIR CART WITH RUBBER CASTERS

BUSINESS FURNITURE SERVICES, LLC

Invoice #: 308827

P.O. #: 223494

504279

950.00

30X72 FOLDING TABLE

BUSINESS FURNITURE SERVICES, LLC

Invoice #: 308827

P.O. #: 223494

504279

1,820.00

MITY LITE FOLDING CHAIR FOR EVENTS DEPT

41301**8,777.93**

L3DFX LLC

Invoice #: 308308

P.O. #: 223495

503753

2,475.00

TOMBSTONES FOR CEMETERY SCENE AT BOO BASH

THE DECOR GROUP, INC

Invoice #: 308770

P.O. #: 223658

504221

2,360.67

HALLOWEEN WITCH PHOTO OP PROP

THE DECOR GROUP, INC

Invoice #: 308770

P.O. #: 223658

504221

1,294.10

HALLOWEN SCARECROW PHOTO OP PROP

DAVID FRED DEVELOPMENT CORPORATION

Invoice #: 309072

P.O. #: 223656

504525

2,648.16

HWN HAY BALE FOR BOO BASH

420 Funds**689.99****505200 DOCKAGE FEES****689.99**

ONE TIME VENDOR COMMUNITY CENTERS

Invoice #: 308533

P.O. #: MANUAL

503981

689.99

445	Joseph T Jones Memorial Park	69,382.06
602500	LIFE INSURANCE	40.00
THE LINCOLN NATIONAL LIFE INSURANCE COMPANY		
Invoice #:	308539	P.O. #: MANUAL 503987 40.00
610400	OFFICE SUPPLIES	652.12
ITSAVVY LLC		
Invoice #:	308783	P.O. #: 223713 504234 412.12
ADOBE ACROBAT PRO 2020 PART# 65310735AF01A00		
SCRIBBLE SOFTWARE, INC.		
Invoice #:	308801	P.O. #: MANUAL 504253 240.00
610700	OPERATING SUPPLIES	2,026.56
CINTAS CORP 240		
Invoice #:	308373	P.O. #: MANUAL 503818 35.35
DS WATERS OF AMERICA INC		
Invoice #:	309011	P.O. #: MANUAL 504464 148.74
CINTAS CORP 240		
Invoice #:	309013	P.O. #: MANUAL 504466 35.35
HLS20		1,807.12
GLOBAL EQUIPMENT COMPANY		
Invoice #:	308347	P.O. #: 223320 503792 318.99
3M VINYL ELECTRICAL TAPE FOR CHRISTMAS LIGHT SHOW		
WHITNEY NATIONAL BANK		
Invoice #:	308642	P.O. #: 223680 504091 1,055.05
LINEAR ACTUATORS AND CORDS FOR HARBOR LIGHT SHOW		
BLUETARP FINANCIAL INC.		
Invoice #:	308858	P.O. #: 223559 504310 433.08
4" STEEL V GROOVE R CASTER FOR CHRSTMAS LIGHT SHOW		
611000	BLDG MATERIALS AND SUPPLIES	3,368.86
HLS20		3,368.86

WHITNEY NATIONAL BANK

Invoice #: 308642

P.O. #: 223680

504091

3,368.86

LIGHT CONTROLLERS PURCHASED FROM LIGHTORAMA FOR HARBOR LIGHT SHOW

612200 REPAIRS AND MAINTENANCE 4,305.21

WEAVER ELECTRIC INC

Invoice #: 308300

P.O. #: 223488

503745

1,280.00

SERVICE CALL TO CHECK AND REPAIR ISSUE AT BAIT SHOP

LOWES OF GULFPORT MS 466

Invoice #: 308528

P.O. #: 221438

503976

209.91

OPEN P/O FOR MARINA FOR HARDWARE ITEMS AS NEEDED NAILS, SCREWS, TAPE, BOARDS, ETC

UNDERWATER BOAT SERVICING LLC

Invoice #: 308529

P.O. #: 222516

503977

1,440.00

REMOVE BARNACLES FROM LADDERS IN MARINA

UNDERWATER BOAT SERVICING LLC

Invoice #: 308529

P.O. #: 222516

503977

50.00

REMOVE BARNACLES FROM MARINA BOAT

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308771

P.O. #: 220069

504222

64.30

Electrical Accessories and Parts OPEN P/O FOR ELECTRICAL SUPPLIES BREAKERS, WIRE, ETC AS NEEDED FOR REPAIRS AT MARINA

BENVENUTTI ELECTRICAL APPARATUS

Invoice #: 308772

P.O. #: 223548

504223

896.00

ESTIMATE TO REPAIR PUMP ON SPLASH PAD AT JONES PARK

MCKINNEY PETROLEUM EQUIPMENT INC

Invoice #: 308775

P.O. #: 223649

504226

365.00

SERVICE CALL TO CHECK AND REPAIR FUEL PUMP AT MARINA

614000 GASOLINE, OIL, GREASE 123.77

FLEETCOR TECHNOLOGIES

Invoice #: 308473

P.O. #: MANUAL

503919

123.77

614100 FUEL FOR RETAIL 35,252.46

DAVISON FUELS INC.

Invoice #: 308374

P.O. #: MANUAL

503819

7,416.60

DAVISON FUELS INC.

Invoice #: 308374

P.O. #: MANUAL

503819

4,884.28

DAVISON FUELS INC.			
Invoice #:	308375	P.O. #:	MANUAL
		503820	2,877.72
DAVISON FUELS INC.			
Invoice #:	308824	P.O. #:	MANUAL
		504276	2,349.30
DAVISON FUELS INC.			
Invoice #:	308826	P.O. #:	MANUAL
		504278	9,242.75
DAVISON FUELS INC.			
Invoice #:	309012	P.O. #:	MANUAL
		504465	8,481.81
614110	GOODS FOR RETAIL		
			110.00
BAY ICE CO INC			
Invoice #:	308395	P.O. #:	220089
		503841	87.50
	Ice OPEN P/O FOR ICE FOR MARINA		
BAY ICE CO INC			
Invoice #:	308780	P.O. #:	220089
		504231	22.50
	Ice OPEN P/O FOR ICE FOR MARINA		
620900	CONTRACTUAL FEES		
			3,970.80
MS DEPARTMENT OF ENVIRONMENTAL QUALITY			
Invoice #:	308487	P.O. #:	223623
		503933	750.00
	REGULATORY FEES FOR FUEL TANKS AT MARINA		
HLS20			
			340.80
AUTOMATION PERSONNEL SERVICES, INC.			
Invoice #:	308372	P.O. #:	MANUAL
		503817	340.80
ZETA			
			2,880.00
GIBSON MAINTENANCE, LLC			
Invoice #:	308773	P.O. #:	222306
		504224	2,880.00
	LABOR TO INSTALL FISH CLEANING TRAYS ON CHARTER BOAT SIGNS		
621700	MAINTENANCE CONTRACTS		
			99.96
SOUTH MS BUSINESS MACHINES INC			
Invoice #:	308391	P.O. #:	MANUAL
		503837	99.96

626001	TELEPHONE			1,744.11
TEC OF JACKSON INC				
Invoice #: 308584	P.O. #: MANUAL	504032		6.25
TEC OF JACKSON INC				
Invoice #: 308585	P.O. #: MANUAL	504033		5.98
CELLULAR SOUTH, INC				
Invoice #: 308822	P.O. #: MANUAL	504274		106.80
AT&T MOBILITY II LLC				
Invoice #: 309014	P.O. #: MANUAL	504467		374.34
A T & T				
Invoice #: 309015	P.O. #: MANUAL	504468		463.89
CABLE ONE				
Invoice #: 309230	P.O. #: MANUAL	504683		186.85
CABLE ONE				
Invoice #: 309231	P.O. #: MANUAL	504684		600.00
626002	ELECTRIC			11,786.17
MS POWER COMPANY				
Invoice #: 309078	P.O. #: MANUAL	504531		262.12
MS POWER COMPANY				
Invoice #: 309079	P.O. #: MANUAL	504532		2,385.82
MS POWER COMPANY				
Invoice #: 309080	P.O. #: MANUAL	504533		4,927.96
MS POWER COMPANY				
Invoice #: 309081	P.O. #: MANUAL	504534		4,210.27
627900	MISC SERVICES AND CHARGES			5,902.04

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 60.00

BAGGAGE FEES FOR GUS WESSON AND RANDY WALES TO ATTEND TRANSWORLD
CHRISTMAS SHOW IN ST. LOUIS MO 5/5/21 - 5/9/21

SWETMAN SECURITY SERVICE

Invoice #: 308776 P.O. #: 222934 504227 3,229.20

SECURITY FOR THE MARINE 8 HOURS A DAY FOR 14 DAYS

HLS20

2,612.84

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 402.00

HOTEL STAY FOR MAYOR HEWES FOR TRIP TO ST. LOUIS MO FOR THE TRANSWORLDS
CHRISTMAS SHOW FOR LEISURE SERVICES DEPT.

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 44.09

UBER AND TRANSPORTATION CHARGES FOR MAYOR HEWES FOR TRIP TO ST. LOUIS MO
FOR TRANSWORLDS CHRISTMAS SHOW FOR LEISURE SERVICES

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 146.91

MEALS FOR MAYOR HEWES WHILE ATTENDING TRANSWORLD CHRISTMAS SHOW IN ST.
LOUIS MO FOR LEISURE SERVICES

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 48.30

BAGGAGE FEE FOR MAYOR HEWES TO ATTEND TRANSWORLDS CHRISTMAS SHOW IN ST.
LOUIS MO FOR LEISURE SERVICES

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 804.00

HOTEL STAY FOR RUSTY WALKER COUNCIL FOR STAY IN ST LOUIS MO FOR TRANSWORLD
CHRISTMAS SHOW

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 804.00

HOTEL STAY FOR GUS WESSON AND RANDY WALES LEISURE SERVICES TO ATTEND
TRANSWORLD CHRISTMAS SHOW IN ST. LOUIS MO 5/5/21 - 5/9/21

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 213.54

HEAVY DUTY CASTER 4" 5" 6" V-GROOVE WHEEL RIGID AND SWIVEL (5": 2 SWIVEL)

WHITNEY NATIONAL BANK

Invoice #: 308642 P.O. #: 223680 504091 150.00

FACEBOOK BOOSTED POST FOR MAY 14 - MAY 16,2021 AND FACEBOOK POST FOR SEPT. 2,
2020 TO MAY 13, 2021

511 Community Development Block Grant

79.83

626001 TELEPHONE

79.83

05876

79.83

TEC OF JACKSON INC

Invoice #: 308582 P.O. #: MANUAL 504030 0.09

TEC OF JACKSON INC

Invoice #:	308583	P.O. #:	MANUAL	504031	0.05
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A T & T

Invoice #:	308798	P.O. #:	MANUAL	504249	8.03
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A T & T

Invoice #:	308972	P.O. #:	MANUAL	504425	71.66
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515	Home Consortium Grant	328.50
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602500	LIFE INSURANCE	16.00
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #:	308542	P.O. #:	MANUAL	503990	16.00
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620900	CONTRACTUAL FEES	312.50
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78100	312.50
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SOUTH MS BUSINESS MACHINES INC

Invoice #:	308384	P.O. #:	MANUAL	503830	312.50
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611	Urban and Economic Developement	8,311.03
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601300	CITY BENEFITS	6.00
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MISSISSIPPI SELECT HEALTH CARE LLC

Invoice #:	308960	P.O. #:	MANUAL	504413	6.00
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602500	LIFE INSURANCE	173.37
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #:	308542	P.O. #:	MANUAL	503990	173.37
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610400	OFFICE SUPPLIES	67.38
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SUN COAST BUSINESS SUPPLY INC

Invoice #:	308368	P.O. #:	223461	503813	64.68
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NOTARY STAMP BLUE INK

WHITNEY NATIONAL BANK

Invoice #: 308643

P.O. #: 223680

504092

2.70

PICTURE FRAMES FOR PUBLIC WORKS DEPT.

611300 MOTOR VEHICLE REPAIR PARTS**503.02**

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

23.02

P/N 71311 CENTER BRAKE HOSE

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

19.26

P/N 79705 REAR BRAKE HOSE

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

19.26

P/N 79704 REAR BRAKE HOSE

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

37.47

P/N C768 REAR CALIPER

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

37.47

P/N C769 REAR CALIPER

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

67.15

ASSET#8004 P/N DE1012 REAR BRAKE PADS

AUTO ZONE INC

Invoice #: 308463

P.O. #: 223533

503909

83.94

P/N 54111 ROTORS REAR

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308468

P.O. #: 223560

503914

36.95

P/N OL-SPC OIL CHANGE

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308468

P.O. #: 223560

503914

170.00

ASSET#8004 P/N OL-LABOR VENDOR LABOR

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308468

P.O. #: 223560

503914

8.50

P/N SHOP FEE

614000 GASOLINE, OIL, GREASE**600.71**

FLEETCOR TECHNOLOGIES			
Invoice #:	309140	P.O. #:	MANUAL
		504593	267.50
FLEETCOR TECHNOLOGIES			
Invoice #:	309141	P.O. #:	MANUAL
		504594	333.21
620900	CONTRACTUAL FEES		94.00
HAVARD PEST CONTROL			
Invoice #:	308402	P.O. #:	223607
		503848	25.00
MONTHLY PEST CONTROL			
ACE DATA STORAGE COMPANY INC			
Invoice #:	308420	P.O. #:	223606
		503866	69.00
SHREDDING SERVICES FOR MAY 2021			
621700	MAINTENANCE CONTRACTS		905.76
SOUTH MS BUSINESS MACHINES INC			
Invoice #:	308378	P.O. #:	MANUAL
		503823	127.25
SOUTH MS BUSINESS MACHINES INC			
Invoice #:	308379	P.O. #:	MANUAL
		503824	224.30
SOUTH MS BUSINESS MACHINES INC			
Invoice #:	308381	P.O. #:	MANUAL
		503826	300.03
SOUTH MS BUSINESS MACHINES INC			
Invoice #:	308384	P.O. #:	MANUAL
		503830	254.18
622300	TRAINING PROGRAMS		1,300.00
WHITNEY NATIONAL BANK			
Invoice #:	308643	P.O. #:	223680
		504092	1,300.00
REGISTRATION FEE FOR ON LINE COURSE CONFERENCE FOR UBRAN DEVELOPEMENT FOR APA NATIONAL PLANNING CONFERENCE 5/5/21 - 5/7/21			
625500	LOT ASSESSMENTS		2,432.00
LILLIE MONROE			
Invoice #:	308592	P.O. #:	223450
		504040	1,487.00
08080-02-084.000. SLADE BARBARA -EST-. 05/18/21. CC. 7245.			

TIMOTHY WESTBROOK

Invoice #: 308806	P.O. #: 223451	504258	450.00
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0909K-02-046.000. PIKE BRANDON & CHRISTINA. LOT CLEAN UP. 05/18/21. CC. 7336

TIMOTHY WESTBROOK

Invoice #: 308807	P.O. #: 223451	504259	245.00
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0808H-02-088.049. BUILDING HOMES FOR HEROES. LOT CLEAN UP, 05/18/21. CC. 7209

TIMOTHY WESTBROOK

Invoice #: 308808	P.O. #: 223451	504260	250.00
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0811L-04-137.000. 13TH & 30TH LLC. LOT CLEAN UP, 5/18/21, CC. 7008

625700	POSTAGE	27.23
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DMS MAIL MANAGEMENT, INC.

Invoice #: 308429	P.O. #: 223627	503875	27.23
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INV# 20217032-554

626001	TELEPHONE	1,105.47
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AT&T MOBILITY II LLC

Invoice #: 308400	P.O. #: MANUAL	503846	513.95
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TEC OF JACKSON INC

Invoice #: 308582	P.O. #: MANUAL	504030	0.08
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TEC OF JACKSON INC

Invoice #: 308583	P.O. #: MANUAL	504031	0.08
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A T & T

Invoice #: 308798	P.O. #: MANUAL	504249	36.13
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A T & T

Invoice #: 308798	P.O. #: MANUAL	504249	20.07
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A T & T

Invoice #: 308798	P.O. #: MANUAL	504249	4.01
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CELLULAR SOUTH, INC

Invoice #: 308819	P.O. #: MANUAL	504271	213.60
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A T & T

Invoice #: 308972

P.O. #: MANUAL

504425

317.55

626100 ADVERTISING**73.56**

MCCLATCHY NEWSPAPERS

Invoice #: 308367

P.O. #: 212148

503812

33.24

JOURNALISTIC SERVICES TO INCLUDE PAGE CHARGES FOR PUBLICATION- CODE
ENFORCEMENT

MCCLATCHY NEWSPAPERS

Invoice #: 308397

P.O. #: 212148

503843

40.32

JOURNALISTIC SERVICES TO INCLUDE PAGE CHARGES FOR PUBLICATION- CODE
ENFORCEMENT**626500 PRINTING AND BINDING****728.00**

CLAYS PRINT SHOP INC

Invoice #: 308849

P.O. #: 223620

504301

249.00

ITEM #083688 #10 ENVELOPE - STD WINDOW DIAGONAL SEAM-500/BOX

CLAYS PRINT SHOP INC

Invoice #: 308849

P.O. #: 223620

504301

180.00

ITEM #083670 #10 ENVELOPE - POLYMAC - 500/BOX

CLAYS PRINT SHOP INC

Invoice #: 308849

P.O. #: 223620

504301

170.00

ITEM #082200 #9 ENVELOPE - REGULAR - 500/BOX

CLAYS PRINT SHOP INC

Invoice #: 308849

P.O. #: 223620

504301

129.00

ITEM #04126 INVOICE PAPER: PERFORATED SHEETS-8-1/2 X 11-24LB PREMIUM BOND - 1
HORIZONTAL PART - 3-2/3 FROM BOTTOM - BLANK CUT SHEETS**627900 MISC SERVICES AND CHARGES****294.53**

NORMA JEAN SOROE

Invoice #: 308390

P.O. #: 223594

503836

24.53

MILEAGE

NORMA JEAN SOROE

Invoice #: 308390

P.O. #: 223594

503836

175.00

APPEARANCE FEE FOR ATTENDING & REPORTING PC MEETING MAY 27, 2021

NORMA JEAN SOROE

Invoice #: 308855

P.O. #: 223722

504307

95.00

TRANSCRIPT OF PC CASES 083 & 071 FOR PC MEETING ON MAY 27, 2021

621 Economic Developmenet**3,602.65**

602500	LIFE INSURANCE	16.00
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THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308542	P.O. #: MANUAL	503990	16.00
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614000	GASOLINE, OIL, GREASE	42.39
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FLEETCOR TECHNOLOGIES

Invoice #: 309145	P.O. #: MANUAL	504598	42.39
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621900	MEMBERSHIP DUES AND SUBSCRIPT	375.00
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IEDC CERTIFICATION PROGRAM

Invoice #: 308794	P.O. #: 223681	504245	375.00
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INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL - CERTIFIED ECONOMIC DEVELOPER
RECERTIFICATION FEE FOR DAVID PARKER CECD, ECONOMIC DEVELOPMENT DIRECTOR.

626001	TELEPHONE	194.26
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A T & T

Invoice #: 308798	P.O. #: MANUAL	504249	8.03
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CELLULAR SOUTH, INC

Invoice #: 308819	P.O. #: MANUAL	504271	130.02
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AT&T MOBILITY II LLC

Invoice #: 308971	P.O. #: MANUAL	504424	52.21
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A T & T

Invoice #: 308972	P.O. #: MANUAL	504425	4.00
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630100	CAPITAL OUTLAY	2,975.00
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SOUTHERN EXTERIORS FENCE COMPANY

Invoice #: 308309	P.O. #: 222326	503754	1,275.00
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FISHBONE ALLEY DUMPSTER ENCLOSURE REPAIRS. REWELD GATE HINGES ADN ADJUST
GATE FRAMES, ADD MISSING GATE HOLD CHAINS, ADD NEW LOCKING MECHANISMS AND
HANDLES FOR APPRX 4 SETS OF GATES. REGROUT GATE POST IF NEEDED.

SOUTHERN EXTERIORS FENCE COMPANY

Invoice #: 308309	P.O. #: 222326	503754	1,275.00
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LABOR COST, WELDING CREW, ESTIMATED ONE TRIP TO LOCATION

SOUTHERN EXTERIORS FENCE COMPANY

Invoice #: 308309	P.O. #: 222326	503754	425.00
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MATERIAL COST,

701	Municipal Debt Service Fund	2,300.00
650700	AGENCY FEES	2,300.00
	HANCOCK BANK/WHITNEY BANK	
Invoice #:	308651 P.O. #: MANUAL	504100 2,300.00
811	Water Billing	2,899.75
602500	LIFE INSURANCE	128.00
	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	
Invoice #:	308540 P.O. #: MANUAL	503988 128.00
610100	CLEANING AND JANITORIAL	26.98
	COASTAL DUST CONTROL	
Invoice #:	308828 P.O. #: MANUAL	504281 13.49
	COASTAL DUST CONTROL	
Invoice #:	308829 P.O. #: MANUAL	504282 13.49
610400	OFFICE SUPPLIES	714.98
	SUN COAST BUSINESS SUPPLY INC	
Invoice #:	308903 P.O. #: 222381	504355 614.00
	ITEM # ELI75090 TONER CARTIDGE	
	SUN COAST BUSINESS SUPPLY INC	
Invoice #:	308903 P.O. #: 222381	504355 100.98
	ITEM # SHREL1197PLLL DESKTOP CALCULATOR	
620900	CONTRACTUAL FEES	1,201.45
	AUTOMATION PERSONNEL SERVICES, INC.	
Invoice #:	308363 P.O. #: MANUAL	503808 553.80
	SPHERION STAFFING, LLC	
Invoice #:	308369 P.O. #: MANUAL	503814 590.65

ACE DATA STORAGE COMPANY INC

Invoice #: 308422

P.O. #: 223606

503868

57.00

SHREDDING SERVICES FOR MAY 2021

621700 MAINTENANCE CONTRACTS**473.41**

SOUTH MS BUSINESS MACHINES INC

Invoice #: 308387

P.O. #: MANUAL

503833

473.41

626001 TELEPHONE**354.93**

A T & T

Invoice #: 308799

P.O. #: MANUAL

504250

4.01

CELLULAR SOUTH, INC

Invoice #: 308821

P.O. #: MANUAL

504273

98.69

A T & T

Invoice #: 309003

P.O. #: MANUAL

504456

216.09

A T & T

Invoice #: 309010

P.O. #: MANUAL

504459

36.14

815 Water Operations and Maintenance**177,930.23****610400 OFFICE SUPPLIES****1,246.93**

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308570

P.O. #: 223598

504018

23.85

ITEM #FEL5933801: MOUSE PAD W/ MICROBAN, NONSKID BASE, 9 X 8, NAVY

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308570

P.O. #: 223598

504018

470.40

ITEM #SMD64320: HANGING POCKETS WITH FULL-HEIGHT GUSSET, LEGAL SIZE, STANDARD GREEN, 10/BOX

SUN COAST BUSINESS SUPPLY INC

Invoice #: 308571

P.O. #: 223598

504019

27.75

ITEM #53692 FILE, WALL, ADD ON

WHITNEY NATIONAL BANK

Invoice #: 308641

P.O. #: 223680

504090

724.93

OFFICE SUPPLIES FOR PUBLIC WORKS DEPT FROM SAM'S CLUB

LOWES OF GULFPORT MS 466

Invoice #: 308297	P.O. #: 223530	503742	80.85
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BLANKET PO FOR SUPPLIES TO BE PICKED UP AS NEEDED DURING MAY - SEPTEMBER 2021 (EST)

LOWES OF GULFPORT MS 466

Invoice #: 308299	P.O. #: 223530	503744	189.05
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BLANKET PO FOR SUPPLIES TO BE PICKED UP AS NEEDED DURING MAY - SEPTEMBER 2021 (EST)

HD SUPPLY WHITE CAP CONSTRUCTION SUPPLY

Invoice #: 308567	P.O. #: 223023	504015	305.00
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PULLEY TENSIONER FOR FS524 SAW

HD SUPPLY WHITE CAP CONSTRUCTION SUPPLY

Invoice #: 308567	P.O. #: 223023	504015	77.00
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ITEMS NEEDED FOR IN HOUSE REPAIR OF #19 WALK BEHIND SAW -- ITEM #SP/588768901-8: BELT FOR FS524 WALK BEHIND SAW

B&R INDUSTRIAL SUPPLY, INC

Invoice #: 308576	P.O. #: 223249	504024	293.30
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LINE 3 TAMPER EVIDENT PADLOCK SEAL NEEDED FOR METERS -- ITEM #ACM-8001: PLASTIC PADLOCK SEAL, RED, NUMBERED

B&R INDUSTRIAL SUPPLY, INC

Invoice #: 308576	P.O. #: 223249	504024	42.40
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LINE 4 REPLACEMENT PARTS FOR IN-HOUSE REPAIR OF CHOP SAW #207 -- ITEM #MAK-1233573: MAKITA 123257-3 STARTER ASSEMBLY FOR DPC7311 CHOP SAW

B&R INDUSTRIAL SUPPLY, INC

Invoice #: 308576	P.O. #: 223249	504024	180.68
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LINES 1-2 FOR NORTON CHOP SAWS -- ITEM #NOR-00510107009: AIR FILTER FOR NORTON CHOP SAW

B&R INDUSTRIAL SUPPLY, INC

Invoice #: 308577	P.O. #: 223249	504025	51.03
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LINE 4 REPLACEMENT PARTS FOR IN-HOUSE REPAIR OF CHOP SAW #207 -- ITEM #MAK-1233573: MAKITA 123257-3 STARTER ASSEMBLY FOR DPC7311 CHOP SAW

B&R INDUSTRIAL SUPPLY, INC

Invoice #: 308578	P.O. #: 223249	504026	17.36
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ITEM #BON-75520: T20 SCREWDRIVER FOR NORTON CHOP SAW

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308906	P.O. #: 220394	504358	297.88
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308907	P.O. #: 220394	504359	31.97
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308908	P.O. #: 220394	504360	36.84
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308909	P.O. #: 220394	504361	10.70
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308910	P.O. #: 220394	504362	36.61
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308911	P.O. #: 220394	504363	65.67
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308912	P.O. #: 220394	504364	1.59
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308913	P.O. #: 220394	504365	160.35
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308914	P.O. #: 220394	504366	492.77
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308915	P.O. #: 220394	504367	89.00
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308916	P.O. #: 220394	504368	97.35
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

ALL PHASE ELECTRIC SUPPLY CO INC

Invoice #: 308917	P.O. #: 220394	504369	25.00
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BLANKET PO FOR ELECTRICAL SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS
DURING FY 2021 (OCTOBER 2020 - SEPTEMBER 2021)

611300	MOTOR VEHICLE REPAIRS	957.00
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AUTO ZONE INC

Invoice #: 308513	P.O. #: 222998	503960	208.99
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ASSET#7006 P/N DFG1263 FUEL PUMP

AUTO ZONE INC

Invoice #: 308513	P.O. #: 222998	503960	29.75
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P/N 4060827 SERP BELT

AUTO ZONE INC

Invoice #: 308513	P.O. #: 222998	503960	110.38
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P/N 344396 REAR SHOCK

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308862 P.O. #: 220462 504314 84.00

BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308863 P.O. #: 220462 504315 84.00

BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST

SPECIALTY HOSE & FABRICATION

Invoice #: 308881 P.O. #: 220470 504333 54.74

BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 7.00

ASSET#2394 P/N SHOP MATERIALS

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 4.99

P/N VV1770 5W30 MOTOR OIL

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 80.00

P/N OL-LABOR VENDOR LABOR

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 40.00

P/N OL-LABOR INSTALL STEP BARS

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 12.95

P/N BR BALANCE REGULAR

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 8.00

P/N TMFTR TIRE MOUNT REGULAR

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 3.00

P/N VS VALVE STEM

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 34.95

P/N OC1 OIL CHANGE REGULAR

DELTA WORLD TIRE CO

Invoice #: 308919 P.O. #: 223518 504371 2.25

P/N TDF TIRE DISPOSAL FEE

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308976 P.O. #: 221216 504429 105.60

BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308977

P.O. #: 221216

504430

86.40

BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

612200 REPAIRS AND MAINTENANCE**614.61**

W. W. GRAINGER, INC

Invoice #: 308512

P.O. #: 222868

503959

51.68

P/N 6UDT9 10MM BALL SOCKET M8 CONNECTION

W. W. GRAINGER, INC

Invoice #: 308512

P.O. #: 222868

503959

135.64

ASSET#7009 P/N 6EYN5 GAS SPRING STEEL FORCE 150

AFFORDABLE TRAILER SALES INC

Invoice #: 308517

P.O. #: 222855

503964

127.00

P/N PINTLE HITCH

AFFORDABLE TRAILER SALES INC

Invoice #: 308517

P.O. #: 222855

503964

89.00

ASSET#2358 P/N JACK STAND, COMPLETE

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308979

P.O. #: 221216

504432

64.56

BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308980

P.O. #: 221216

504433

29.97

BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308981

P.O. #: 221216

504434

116.76

BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

613700 CHEMICALS**951.50**

DPC ENTERPRISES LP

Invoice #: 308892

P.O. #: 223622

504344

432.50

AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB
CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER

DPC ENTERPRISES LP

Invoice #: 308893

P.O. #: 223622

504345

259.50

AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB
CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER

DPC ENTERPRISES LP

Invoice #: 308894

P.O. #: 223622

504346

259.50

AS PER BID GROUP N1 APPROVED BY COUNCIL 12/8/2020 -- BLANKET PO FOR 150 LB
CHLORINE CYLINDERS USED AS NEEDED TO TREAT CITY WATER

614000 GASOLINE, OIL, GREASE**567.23**

ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	130.89
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P/N 3313-C50 REDDIE GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	297.90
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P/N BLANCO MAX GREASE, FOOD GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	138.44
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SHOP INVENTORY P/N IMPACT GREASE

614300	SHELLS, GRAVEL, SAND	13,264.10
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LAND SHAPER INC

Invoice #: 308574	P.O. #: 223193	504022	5,475.00
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AS PER BID GROUP C APPROVED BY COUNCIL 2/2/21 -- RESTOCK INVENTORY -- TOP SOIL

WARREN PAVING INC

Invoice #: 308785	P.O. #: 223177	504236	4,569.60
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AS PER BID GROUP C1 APPROVED BY COUNCIL 12/8/2020 -- RESTOCK INVENTORY --
LIMESTONE ASTM #610

BAYOU CONCRETE, LLC

Invoice #: 308882	P.O. #: 223528	504334	594.50
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

BAYOU CONCRETE, LLC

Invoice #: 308883	P.O. #: 223528	504335	591.00
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

BAYOU CONCRETE, LLC

Invoice #: 308884	P.O. #: 223528	504336	464.00
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

BAYOU CONCRETE, LLC

Invoice #: 308885	P.O. #: 223528	504337	531.00
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

BAYOU CONCRETE, LLC

Invoice #: 308886	P.O. #: 223528	504338	635.00
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

BAYOU CONCRETE, LLC

Invoice #: 308887	P.O. #: 223528	504339	404.00
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AS PER BID GROUP E APPROVED BY COUNCIL 4/20/21 -- BLANKET PO FOR CONCRETE W
FIBER DURING MAY - SEPTEMBER 2021 (EST)

616400	WATERWELL SUPPLIES	14,736.15
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COAST CHLORINATOR CO

Invoice #: 308505	P.O. #: 222012	503952	4,900.00
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FOR USE AT VARIOUS WELL SITES -- ITEM #03020-26189: PH PROBE WITH BUILT IN TEMP

J H WRIGHT & ASSOC

Invoice #: 308572	P.O. #: 223243	504020	2,475.00
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ITEM #466: ANALOG OPTION BOARD

J H WRIGHT & ASSOC

Invoice #: 308572	P.O. #: 223243	504020	2,200.00
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STOCK REPLACEMENT FOR SCADA -- ITEM #R2AM3: ATT RADIO

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	17.70
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ITEM #P80SFBGF: 1X3/4" BUSHING

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	54.40
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ITEM #P80S9G: 1" SXS 90 ELBOW

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	44.00
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ITEM #P80STG: 1" SXSXS TEE

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	257.80
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ITEM #P80SMAK: 2" MALE ADAPTOR

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	113.40
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ITEM #P80SUG: 1" SXS UNION

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	119.00
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ITEM #P80SFBIG: 1-1/2X1" BUSHING

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	22.35
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ITEM #P80T9G: 1" THREADED 90 ELBOW

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	425.60
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ITEM #FNW340NAEG: 1" BALL VALVE

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	64.00
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ITEM #P80SCG: 1" SXS COUPLING

WOLSELEY INVESTMENTS

Invoice #: 308573	P.O. #: 223107	504021	47.90
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PVC SCHEDULE 80 PARTS TO GO IN INVENTORY FOR USE REPAIRING CHLORINATION
INJECTION SYSTEM AT VARIOUS WELL SITES OVER TIME -- ITEM #P80SMAG: 1" MALE
ADAPTOR

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	90.00
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LABOR TO INSTALL SWITCHOVER PM KIT

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	80.00
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ITEM #29129: REMOTE METER REPAIR KIT

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	75.00
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LABOR TO INSTALL METER PM KIT

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	567.00
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ITEM #EJ100C1H-12: 100PPD CHLORINE EJECTOR

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	1,409.00
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ITEM #VR604: SERIES 200 100PPD CL2 REGULATOR

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	130.00
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ITEM #19870-14-1: NUMBER 14 EJECTOR NOZZLE

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	120.00
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ITEM #SCV-1: CHECK VALVE

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	340.00
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ITEM #29126: VACUUM REGULATOR REPAIR KIT

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	220.00
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LABOR TO INSTALL REPAIR KIT

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	542.00
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LINES 7-11 NEW PARTS FOR STOCK -- ITEM #AS100C: ADVANCED SWITCHOVER MODULE

COAST CHLORINATOR CO

Invoice #: 308575	P.O. #: 223408	504023	118.00
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LINES 1-6 ARE ITEMS WE OWN THAT NEED PREVENTATIVE MAINTENANCE OR REPAIR AND
THE CORRESPONDING LABOR TO INSTALL THE KITS -- ITEM #14428: AUTO SWITCHOVER PM
KIT

COAST CHLORINATOR CO

Invoice #: 308900	P.O. #: 208806	504352	304.00
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BLANKET PO FOR CHLORINE TESTING SUPPLIES TO BE USED DURING FY 2020

616700 WATERLINE SUPPLIES**31.77**

WOLSELEY INVESTMENTS

Invoice #: 308888	P.O. #: 220837	504340	9.83
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BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING
FY 2021

WOLSELEY INVESTMENTS

Invoice #: 308889	P.O. #: 220837	504341	21.94
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BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING
FY 2021

620900	CONTRACTUAL FEES	3,930.50
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ROBERT KRISTIAN RIEMANN

Invoice #: 308296	P.O. #: 223206	503741	1,560.00
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AS PER ENGINEERING SERVICES AGREEMENT APPROVED BY COUNCIL 4/20/2021 --
CONSULTING SERVICES RELATED TO 2021 PRIVATIZATION CONTRACT FOR THE
DEPARTMENT OF PUBLIC WORKS

ISI WATER COMPANY

Invoice #: 308396	P.O. #: 220226	503842	1,550.00
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AS PER CONTRACT APPROVED BY COUNCIL 11/2/10 (AMDMT 3 APPROVED 8/4/20) --
MONTHLY FEES FOR WATER COMPANY OF AMERICA TO PROVIDE SERVICES TO MONITOR
SEWER USAGE AT NCBC - OCTOBER 2020 THROUGH SEPTEMBER 2021

WASTE PRO OF MISSISSIPPI

Invoice #: 308804	P.O. #: MANUAL	504256	292.74
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WASTE PRO OF MISSISSIPPI

Invoice #: 308804	P.O. #: MANUAL	504256	152.76
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MICRO METHODS INC

Invoice #: 308896	P.O. #: 223625	504348	125.00
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BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE
MONTHS OF MAY - SEPT 2021 (EST)

MICRO METHODS INC

Invoice #: 308897	P.O. #: 223625	504349	125.00
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BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE
MONTHS OF MAY - SEPT 2021 (EST)

MICRO METHODS INC

Invoice #: 308898	P.O. #: 223625	504350	75.00
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BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE
MONTHS OF MAY - SEPT 2021 (EST)

MICRO METHODS INC

Invoice #: 308899	P.O. #: 223625	504351	50.00
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BLANKET PO FOR TESTING OF WATER SAMPLES TAKEN THROUGHOUT THE CITY FOR THE
MONTHS OF MAY - SEPT 2021 (EST)

621700	MAINTENANCE CONTRACTS	1,063.42
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SOUTH MS BUSINESS MACHINES INC

Invoice #: 308389	P.O. #: MANUAL	503835	1,063.42
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621800	PRIVATIZATION CONTRACT	80,645.95
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H2O INNOVATION OPERATION AND MAINTENANCE

Invoice #: 308489

P.O. #: 220225

503935

80,645.95

WATER & SEWER AND I&I MAINTENANCE AND OPERATIONS FOR FY 2021

626001 TELEPHONE**4,038.03**

A T & T

Invoice #: 308799

P.O. #: MANUAL

504250

44.16

DISCRETE WIRELESS INC

Invoice #: 308895

P.O. #: 220702

504347

1,690.70

TRACKING SERVICES FOR CITY VEHICLES (106 UNITS @ \$15.95/EACH PER MONTH FOR 1 YEAR)

AT&T MOBILITY II LLC

Invoice #: 308999

P.O. #: MANUAL

504452

1,985.21

A T & T

Invoice #: 309003

P.O. #: MANUAL

504456

317.96

626002 ELECTRIC**20,010.88**

MS POWER COMPANY

Invoice #: 309083

P.O. #: MANUAL

504536

13,213.31

COAST ELECTRIC POWER ASSOC

Invoice #: 309160

P.O. #: MANUAL

504613

3,246.60

COAST ELECTRIC POWER ASSOC

Invoice #: 309164

P.O. #: MANUAL

504617

749.88

COAST ELECTRIC POWER ASSOC

Invoice #: 309167

P.O. #: MANUAL

504620

75.69

COAST ELECTRIC POWER ASSOC

Invoice #: 309169

P.O. #: MANUAL

504622

41.23

COAST ELECTRIC POWER ASSOC

Invoice #: 309170

P.O. #: MANUAL

504623

36.19

COAST ELECTRIC POWER ASSOC

Invoice #: 309177

P.O. #: MANUAL

504630

2,647.98

626003 WATER 65.40

CITY OF GULFPORT

Invoice #: 308640

P.O. #: MANUAL

504088

65.40

630100 CAPITAL OUTLAY 33,224.36

81525 33,224.36

WARREN PAVING INC

Invoice #: 308784

P.O. #: 221988

504235

17,616.80

AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION #1:
PAVING/MILLWORK AT OAKLEIGH MANOR SUBDIVISION -- SECTION D, ITEM 1: HOT MIX
ASPHALT, IN-PLACE, ST 9.5MM MIXTURE (1.5")

WARREN PAVING INC

Invoice #: 308786

P.O. #: 222972

504237

12,759.47

AS PER BID GROUP C3 APPROVED BY COUNCIL 12/8/2020 -- WORK AUTHORIZATION 8:
PAVING/MILLING AT S SWAN ROAD FROM HATTEN LANE TO COUNTRY WOOD DR (STOP
SHORT OF INTERSECTION) -- HOT MIX ASPHALT, IN-PLACE, ST 9.5MM

WARREN PAVING INC

Invoice #: 308786

P.O. #: 222972

504237

2,848.09

COLD MILLING, DEPTH LESS THAN 2"

825 Sewer Operations and Maintenance 348,591.98

602500 LIFE INSURANCE 8.00

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

Invoice #: 308540

P.O. #: MANUAL

503988

8.00

610700 OPERATING SUPPLIES 173.72

ALTON L MCCAFFREY

Invoice #: 308890

P.O. #: 221196

504342

110.89

BLANKET PO FOR MISCELLANEOUS PARTS TO BE PICKED UP ON AN AS NEEDED BASIS
DURING FY 2021 (EST OCT 2020 - SEPT 2021)

ALTON L MCCAFFREY

Invoice #: 308891

P.O. #: 221196

504343

62.83

BLANKET PO FOR MISCELLANEOUS PARTS TO BE PICKED UP ON AN AS NEEDED BASIS
DURING FY 2021 (EST OCT 2020 - SEPT 2021)

611300 MOTOR VEHICLE REPAIRS 4,900.41

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308511 P.O. #: 223351 503958 802.16

ASSET#2368 P/N B301611 PULLING TIRE

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308511 P.O. #: 223351 503958 720.00

P/N 225/70R19.5 STEERING TIRE

AUTO ZONE INC

Invoice #: 308515 P.O. #: 222897 503962 208.99

ASSET#2396 P/N DFG1263 FUEL PUMP

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 18.95

ASSET#2396 P/N 12346290 COOLANT

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 4.00

P/N XP-CLAMPS HOSE CLAMPS

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 8.50

P/N OL-MISC VENDOR FEES

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 51.00

P/N OL-LABOR R&R FUEL FILTER

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 187.00

P/N OL-LABOR R&R FUEL PUMP

ACE RADIATOR ALIGNMENT AND AIR CONDITIONING

Invoice #: 308518 P.O. #: 222929 503965 85.00

P/N OL-SPC VENDOR LABOR R&R RADIATOR

EMPIRE TRUCK SALES INC

Invoice #: 308520 P.O. #: 223502 503967 0.54

ASSET#7048 P/N CP663 CAP VALVE

EMPIRE TRUCK SALES INC

Invoice #: 308520 P.O. #: 223502 503967 14.99

P/N OL-MISC VENDOR FEES

EMPIRE TRUCK SALES INC

Invoice #: 308520 P.O. #: 223502 503967 149.95

P/N OL-MFG MFG/VENDOR LABOR

BUTCH OUSTALET INC

Invoice #: 308521 P.O. #: 223529 503968 138.18

ASSET#2389 P/N F2DZ*11654*A HEADLIGHT SWITCH

JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			345.00
P/N OL-LABOR VENDOR LABOR			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			230.00
ASSET#7063 P/N OL-LABOR VENDOR LABOR			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			575.00
P/N OL-SPC VENDOR SPECIFIC LABOR			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			25.00
SHOP MATERIALS			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			91.66
P/N 5-160X U-JOINT			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			25.00
P/N OL-MISC VENDOR SUPPLIES			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			0.24
P/N GE 194 LIGHT BULB			
JOHNSON DIESEL INC			
Invoice #:	308522	P.O. #:	223567
			503969
			460.00
P/N OL-SPC VENDOR SPECIAL LABOR			
PERFORMANCE TIRE & WHEEL INC #1			
Invoice #:	308864	P.O. #:	220462
			504316
			36.45
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST			
PERFORMANCE TIRE & WHEEL INC #1			
Invoice #:	308865	P.O. #:	220462
			504317
			29.50
BLANKET PO FOR VARIOUS PARTS/SUPPLIES ON AN AS NEEDED BASIS FOR FY 2021 EST			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308918	P.O. #:	223538
			504370
			8.50
P/N SHOP FEE			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308918	P.O. #:	223538
			504370
			510.00
ASSET#7004 P/N OL-LABOR			
ACE RADIATOR ALIGNMENT AND AIR CONDITIONING			
Invoice #:	308918	P.O. #:	223538
			504370
			58.95
P/N FRONT END ALIGNMENT			

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308982	P.O. #: 221216	504435	35.92
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308983	P.O. #: 221216	504436	9.09
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308984	P.O. #: 221216	504437	52.29
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308985	P.O. #: 221216	504438	18.55
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

612200	REPAIRS AND MAINTENANCE	1,138.85
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SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308506	P.O. #: 222161	503953	91.19
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P/N 52616-00-X MP-FP ADAPTER

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308506	P.O. #: 222161	503953	159.76
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ASSET#2352 P/N 50219-00-T

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308507	P.O. #: 222161	503954	294.74
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P/N 73668-00-T SWIVEL JOINT

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308508	P.O. #: 222161	503955	92.25
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51413-00-T POLYTITE FITTING

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308508	P.O. #: 222161	503955	16.66
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P/N 52616-00-X MP-FP ADAPTER

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308509	P.O. #: 222161	503956	50.15
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P/N 52616-00-X MP-FP ADAPTER

SEWER EQUIPMENT CO OF AMERICA

Invoice #: 308509	P.O. #: 222161	503956	43.75
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ASSET#2352 P/N 50219-00-T

PERFORMANCE TIRE & WHEEL INC #1

Invoice #: 308510	P.O. #: 223568	503957	310.00
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ASSET#2343 P/N 11L-16SL/12 PLY TIRE

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308987	P.O. #: 221216	504440	4.12
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308988	P.O. #: 221216	504441	5.23
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

MIDAMERICA PARTS DISTRIBUTORS CORP

Invoice #: 308990	P.O. #: 221216	504443	71.00
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BLANKET PO FOR AS NEEDED PARTS FOR WATER AND SEWER DEPARTMENT VEHICLE
MAINTENANCE (EST PERIOD OF USE: DEC 2020 - SEPT 2021)

614000	GASOLINE, OIL, GREASE	567.23
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ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	138.44
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SHOP INVENTORY P/N IMPACT GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	130.89
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P/N 3313-C50 REDDIE GREASE

ATCO MANUFACTURING COMPANY

Invoice #: 308492	P.O. #: 222856	503939	297.90
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P/N BLANCO MAX GREASE, FOOD GREASE

615800	LIFT STATION SUPPLIES	17,829.00
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CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	1,476.00
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ITEM #DC-101-D: DUPLEX CONTROLLER

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	1,416.00
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ITEM #DC-101-F: DUPLEX CONTROLLER

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	4,535.00
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ITEM #MPCT6B: LEVEL CONTROLLER

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	648.00
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ITEM #FT-101-F: FLOAT TEST BOARD

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	895.00
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ITEM #FT-101-E: FLOAT TEST BOARD

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	324.00
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ITEM #DCTBF-101: TERMINAL BOARD

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	6,915.00
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ITEM #ITEM #DC-101-E: DUPLEX CONTROLLER

CONTROL SYSTEMS INC

Invoice #: 308904	P.O. #: 222099	504356	1,620.00
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AS PER MS CODE SECTION 31-7-13(M) (VIII) SOLE SOURCE VENDOR APPROVED 5/20/2014 --
FOR LIFT STATION REPAIRS -- ITEM #DCTBE-101: TERMINAL BOARD

616100 SEWERLINE SUPPLIES 31.25

WOLSELEY INVESTMENTS

Invoice #: 308888	P.O. #: 220837	504340	9.67
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BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING
FY 2021

WOLSELEY INVESTMENTS

Invoice #: 308889	P.O. #: 220837	504341	21.58
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BLANKET PO FOR OPERATING SUPPLIES TO BE PICKED UP ON AN AS-NEEDED BASIS DURING
FY 2021

620900 CONTRACTUAL FEES 1,636.00

ISI WATER COMPANY

Invoice #: 308396	P.O. #: 220226	503842	1,550.00
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AS PER CONTRACT APPROVED BY COUNCIL 11/2/10 (AMDMT 3 APPROVED 8/4/20) --
MONTHLY FEES FOR WATER COMPANY OF AMERICA TO PROVIDE SERVICES TO MONITOR
SEWER USAGE AT NCBC - OCTOBER 2020 THROUGH SEPTEMBER 2021

KANSAS CITY SOUTHERN RR CO

Invoice #: 308905	P.O. #: 223663	504357	86.00
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AS PER CONTRACT #MSR086117/100001421 -- ANNUAL RENTALON 10" SANITARY SEWER EEN
MG-0 PLUS 4980' & MG-1 PLUS 120' AT GULFPORT, MS -- PERIOD COVERED
(5/12/2021-5/11/2022)

621800 PRIVATIZATION CONTRACT 289,313.54

H2O INNOVATION OPERATION AND MAINTENANCE

Invoice #: 308489	P.O. #: 220225	503935	289,313.54
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WATER & SEWER AND I&I MAINTENANCE AND OPERATIONS FOR FY 2021

626001 TELEPHONE 853.70

A T & T

Invoice #: 308799	P.O. #: MANUAL	504250	4.01
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CUSTOM CALL CENTER LLC

Invoice #: 308803	P.O. #: MANUAL	504255	800.48
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CELLULAR SOUTH, INC			
Invoice #:	308821	P.O. #:	MANUAL 504273 47.21
A T & T			
Invoice #:	309003	P.O. #:	MANUAL 504456 2.00
626002	ELECTRIC		12,140.28
MS POWER COMPANY			
Invoice #:	309082	P.O. #:	MANUAL 504535 8,286.72
COAST ELECTRIC POWER ASSOC			
Invoice #:	309156	P.O. #:	MANUAL 504609 720.62
COAST ELECTRIC POWER ASSOC			
Invoice #:	309157	P.O. #:	MANUAL 504610 1,237.35
COAST ELECTRIC POWER ASSOC			
Invoice #:	309158	P.O. #:	MANUAL 504611 235.00
COAST ELECTRIC POWER ASSOC			
Invoice #:	309159	P.O. #:	MANUAL 504612 143.90
COAST ELECTRIC POWER ASSOC			
Invoice #:	309161	P.O. #:	MANUAL 504614 87.33
COAST ELECTRIC POWER ASSOC			
Invoice #:	309162	P.O. #:	MANUAL 504615 90.53
COAST ELECTRIC POWER ASSOC			
Invoice #:	309163	P.O. #:	MANUAL 504616 56.71
COAST ELECTRIC POWER ASSOC			
Invoice #:	309165	P.O. #:	MANUAL 504618 151.15
COAST ELECTRIC POWER ASSOC			
Invoice #:	309166	P.O. #:	MANUAL 504619 172.68

COAST ELECTRIC POWER ASSOC			
Invoice #: 309168	P.O. #: MANUAL	504621	119.55
COAST ELECTRIC POWER ASSOC			
Invoice #: 309171	P.O. #: MANUAL	504624	71.36
COAST ELECTRIC POWER ASSOC			
Invoice #: 309172	P.O. #: MANUAL	504625	42.70
COAST ELECTRIC POWER ASSOC			
Invoice #: 309173	P.O. #: MANUAL	504626	53.05
COAST ELECTRIC POWER ASSOC			
Invoice #: 309174	P.O. #: MANUAL	504627	157.70
COAST ELECTRIC POWER ASSOC			
Invoice #: 309175	P.O. #: MANUAL	504628	140.50
COAST ELECTRIC POWER ASSOC			
Invoice #: 309176	P.O. #: MANUAL	504629	73.38
COAST ELECTRIC POWER ASSOC			
Invoice #: 309178	P.O. #: MANUAL	504631	42.40
COAST ELECTRIC POWER ASSOC			
Invoice #: 309179	P.O. #: MANUAL	504632	60.21
COAST ELECTRIC POWER ASSOC			
Invoice #: 309180	P.O. #: MANUAL	504633	44.86
COAST ELECTRIC POWER ASSOC			
Invoice #: 309181	P.O. #: MANUAL	504634	56.89
COAST ELECTRIC POWER ASSOC			
Invoice #: 309182	P.O. #: MANUAL	504635	47.43
COAST ELECTRIC POWER ASSOC			
Invoice #: 309183	P.O. #: MANUAL	504636	48.26

630100 CAPITAL OUTLAY 20,000.00

82593 20,000.00

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 528.14

AS PER UNIT PRICE CONTRACT APPROVED BY COUNCIL 8/6/2019 -- WORK AUTHORIZATION
24: SEWER CAVE IN REPAIR AT RALPH DR & KLEIN RD -- ITEM #1.01B: SELECT BACKFILL,
CLASS 9 GROUP B OR C, ALL DEPTHS (FM)

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 718.31

ITEM #1.01C: SELECT FOUNDATION MATERIAL (FM)

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 140.85

ITEM #1.03C: UNCLASSIFIED EXCAVATION (FM, LVM)

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 1,408.45

ITEM #1.04: GRADING

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 1,496.48

ITEM #1.06: NO. 57 LIMESTONE BASE COURSE ALL THICKNESSES

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 5,985.92

ITEM #4.01M: 10" SEWER POINT REPAIR (PVC) (12' - 14')

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 4,929.58

ITEM #4.01D: 8" SEWER POINT REPAIR (PVC) (10-12")

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 281.69

ITEM #7.03A: BYPASS PUMPING (UP TO 4" PUMP)

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 88.03

ITEM #7.02G: MAINTENANCE OF TRAFFIC (FLAGGER)

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 140.85

ITEM #7.02A: TRAFFIC CONTROL - BARREL

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 704.23

ITEM #8.11A: CLEARING

DNA UNDERGROUND LLC

Invoice #: 308973 **P.O. #:** 223247 504426 56.34

ITEM #7.02C: TRAFFIC CONTROL SIGNS

DNA UNDERGROUND LLC

Invoice #: 308973

P.O. #: 223247

504426

3,521.13

ITEM #7.01: WELL POINT SYSTEM

845 Harrison County Wastewater & Solid Waste Manage**432,768.45****627100 SOLID WASTE DISPOSAL****432,768.45**

WASTE PRO OF MISSISSIPPI

Invoice #: 308774

P.O. #: MANUAL

504225

394,871.07

WASTE MANAGEMENT OF MS

Invoice #: 308986

P.O. #: MANUAL

504439

2,458.46

WASTE MANAGEMENT OF MS

Invoice #: 308997

P.O. #: MANUAL

504450

16,133.77

ZETA**19,305.15**

WASTE MANAGEMENT OF MS

Invoice #: 308978

P.O. #: MANUAL

504431

19,305.15

849 Water and Sewer Projects**39,759.75****621100 ENGINEERING FEES****13,614.75****82565****13,614.75**

COVINGTON CIVIL & ENVIRONMENTAL LLC

Invoice #: 308292

P.O. #: 182973

503737

472.50

CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK
REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR
DAYS - SITE VISITS, ETC.

COVINGTON CIVIL & ENVIRONMENTAL LLC

Invoice #: 308293

P.O. #: 182973

503738

1,031.00

CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK
REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR
DAYS - SITE VISITS, ETC.

COVINGTON CIVIL & ENVIRONMENTAL LLC

Invoice #: 308294

P.O. #: 182973

503739

8,760.75

CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK
REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR
DAYS - SITE VISITS, ETC.

COVINGTON CIVIL & ENVIRONMENTAL LLC

Invoice #: 308295

P.O. #: 182973

503740

3,350.50

CHANGE ORDER #1 AS APPROVED BY CITY COUNCIL ON 07-05-2017; ADDITIONAL WORK
REQUIRED TO PROVIDE CE&I SERVICES TO MONITOR THE PROJECT FOR 510 CALENDAR
DAYS - SITE VISITS, ETC.

640100 CAPITAL PROJECTS 26,145.00

82565 26,145.00

PHOENIX FABRICATORS & ERECTORS LLC

Invoice #: 308902 **P.O. #:** 194010 504354 4,453.95

C/O #1 - AS PER CITY COUNCIL APPROVAL ON 07-17-2018; ADDITIVE AMOUNT DUE TO
DELAYED START AND MATERIAL PRICE INCREASES - ALSO INCREASE BY 60 CALENDAR
DAYS, FOR A TOTAL 570 CALENDAR DAYS.

PHOENIX FABRICATORS & ERECTORS LLC

Invoice #: 308902 **P.O. #:** 194010 504354 2,890.76

CHANGE ORDER #2 AS APPROVED BY CITY COUNCIL ON 06-18-2019; CONNECT THE
GULFPORT SCHOOL DISTRICT TRINITY METHODIST CHURCH AND THE DOWNSTAGE
PRODUCTIONS THEATER TO THE ROADWAY SERVICING THE ELEVATED WATER TANK.

PHOENIX FABRICATORS & ERECTORS LLC

Invoice #: 308902 **P.O. #:** 194010 504354 119.52

AS PER CITY COUNCIL APPROVAL ON 10-08-2019; CHANGE REQUIRED TO MODIFY EXISTING
ANTENNA LAYOUT AS REQUESTED BY THE FOUR CELLULAR COMPANIES WHO RENT SPACE
ON THE EXISTING WATER TANK. SEE ATTACHED.

PAY APP #1 -

PHOENIX FABRICATORS & ERECTORS LLC

Invoice #: 308902 **P.O. #:** 194010 504354 18,680.77

AS PER BIDS RECEIVED IN PURCHASING ON 06/15/2017; CITY COUNCIL APPROVAL ON
07/05/2017; LOWEST AND BEST BID SUBMITTED FOR BAYOU VIEW WATER TANK
REPLACEMENT PROJECT; 510 CALENDAR DAYS

915 General Liability\ Worker's Comp Fund 7,455.00

629300 INSURANCE PREMIUMS 7,455.00

BXS INSURANCE, INC

Invoice #: 309146 **P.O. #:** MANUAL 504599 1,065.00

BXS INSURANCE, INC

Invoice #: 309147 **P.O. #:** MANUAL 504600 1,065.00

BXS INSURANCE, INC

Invoice #: 309148 **P.O. #:** MANUAL 504601 1,065.00

BXS INSURANCE, INC

Invoice #: 309149 **P.O. #:** MANUAL 504602 1,065.00

BXS INSURANCE, INC

Invoice #: 309150 **P.O. #:** MANUAL 504603 1,065.00

BXS INSURANCE, INC

Invoice #: 309151 **P.O. #:** MANUAL 504604 1,065.00

Grand Total**2,260,347.23****Voucher #:**

MEMORANDUM – CITY OF GULFPORT

Date: JUNE 10, 2021

To: Mayor Billy Hewes
City Council Members

From: Greg Pietrangelo, Director
Department of Urban Development

Re: Resolutions Awarding Bids For Lot Clean-Up and/or Demolitions Of
Certain Property Within The City Of Gulfport And Providing For
Assessment Of Cost To The Said Properties Being Presented To The
City Council On The 22nd Day Of June, 2021.

**Please place the attached item on the above referenced council agenda for
resolutions awarding bids.**

There came on for consideration at a meeting of the Mayor and Members of the Council of the City of Gulfport, Mississippi, held on the 22nd day of June, 2021, the following Resolution:

**A RESOLUTION AWARDING AND/OR REJECTING BIDS FOR LOT CLEANUP
AND/OR DEMOLITION OF CERTAIN PROPERTY WITHIN THE CITY OF
GULFPORT AND PROVIDING FOR THE ASSESSMENT OF COSTS TO THE SAID
PROPERTIES**

WHEREAS, at a prior meeting of the Gulfport City Council, certain and various properties located within the City of Gulfport were declared to be in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community; and

WHEREAS, by prior action of this Council, the City of Gulfport was authorized to advertise for bids to perform the noted and required work on the identified properties; and

WHEREAS, having advertised for bids and having received bids, the following represent the lowest and best bids received (per parcel) for the work as described therein:

- Parcel 1: 0810E-03-029.000. Lots 17 & 18 Blk. 370 North Gulfport Secs. 27/28-7-11 & E 25 Ft Lot 19 To 21 Inc. Awarded To L & M Lawn Care For \$6679.00 To Cut & Clean The Property, Remove/Haul Off All Trash & Debris, Demolish Structure, Obtain Permit, Remove All Weeds, Vines, Limbs & Trees From Site Located At 2817 Jefferson St. (Fairley Rachel -Estate-) Case 7002
- Parcel 2: 0810N-03-049.000. Lots 19 To 24 Blk 22 Standard Land. Awarded To 860 Property Maintenance For \$3750.00 To Cut & Clean The Property, Remove All Weeds, Vines, Limbs & Trees, Remove/Haul Off All Trash & Debris & All Used Tires From Site Located At 2210 28th St. (Pattersons' Rental Complex I Llc) Case 7451
- Parcel 3: 0811A-06-048.000. Lot 3 Blk 30 Replat Of Broad Acres. Awarded To Purposed By Design Lawn Maintenance Llc For \$125.00 To Cut & Clean The Property, Remove/Haul Off All Trash & Debris, Remove All Weeds, Vines, Limbs & Trees From Site Located At 1233 23rd St. (State Of Miss 8/26/2013) Case 7562

WHEREAS, the Mayor and Members of the Council find and do so determine that pursuant to bids heretofore received for lot cleanup and/or demolition of certain property described above in the City of Gulfport, that the bid price noted above is the lowest and best price and should

be accepted; and

WHEREAS, the Mayor and Members of the Council further find and do so determine that Notice to Proceed should be given to the listed property above, and that the actual costs of cleanup should be assessed against the property as provided by law including a \$250.00 penalty.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the individual bids for the cleanup of the certain properties described above within the City of Gulfport, should be accepted as the lowest and best bid/bid price.

SECTION 3. That Notice to Proceed should be immediately given to the lowest and best bidder as noted above and the completion of all work shall be accomplished within 30 calendar days. If extenuating circumstances occur, the company may request an extension of time in writing to complete the work.

SECTION 4. That the costs of lot cleanup, plus a \$250.00 penalty, should be assessed as a lien against the said properties and shall be enrolled in the Office of the Circuit Clerk of the First Judicial of Harrison County, Mississippi, as other judgments are enrolled, as provided by law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by _____, seconded by _____, and was adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

WHEREUPON, the President thereby declared the motion carried and the Resolution adopted this the _____ day of _____, 2021.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF THE COUNCIL

PRESIDENT OF THE COUNCIL

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the _____ day of _____, 2021.

APPROVED:

MAYOR

MEMORANDUM – CITY OF GULFPORT

Date: JUNE 10, 2021

To: Mayor Billy Hewes
City Council Members

From: Department of Urban Development
Code Enforcement

Subject: Awarding Of Bids

RE: Resolution Awarding Bids For Lot Cleanups and/or Demolition Of Certain Property Within The City Of Gulfport And Providing For Assessment Of Cost To The Said Properties Being Described:

WARD 2

Parcel 1: 0811A-06-048.000. Lot 3 Blk 30 Replat Of Broad Acres. Awarded To Purposed By Design Lawn Maintenance Llc For \$125.00 To Cut & Clean The Property, Remove/Haul Off All Trash & Debris, Remove All Weeds, Vines, Limbs & Trees From Site Located At 1233 23rd St. (State Of Miss 8/26/2013) Case 7562

WARD 3

Parcel 2: 0810E-03-029.000. Lots 17 & 18 Blk. 370 North Gulfport Secs. 27/28-7-11 & E 25 Ft Lot 19 To 21 Inc. Awarded To L & M Lawn Care For \$6679.00 To Cut & Clean The Property, Remove/Haul Off All Trash & Debris, Demolish Structure, Obtain Permit, Remove All Weeds, Vines, Limbs & Trees From Site Located At 2817 Jefferson St. (Fairley Rachel - Estate-) Case 7002

Parcel 3: 0810N-03-049.000. Lots 19 To 24 Blk 22 Standard Land. Awarded To 860 Property Maintenance For \$3750.00 To Cut & Clean The Property, Remove All Weeds, Vines, Limbs & Trees, Remove/Haul Off All Trash & Debris & All Used Tires From Site Located At 2210 28th St. (Pattersons' Rental Complex I Llc) Case 7451

TOTAL: \$ 10,554.00

MEMORANDUM – CITY OF GULFPORT

Date: **JUNE 9, 2021**

To: **Mayor Billy Hewes
City Council Members**

From: **Department of Urban Development
Code Enforcement**

Subject: **7-Day Notice(s) to be made part of the minutes.**

RE: **7-Day Notice(s) Of Certain Property Within The City Of Gulfport per
Mississippi Code §21-19-11(2) For The Said Properties Being Described:**

Parcel 1: 1009N-02-032.000. Lot 13 Blk 10 Replat Of Brentwood Subd. Property Located At 12
Nottingham Cir. For Violation Of Cut & Clean The Property, Remove/Haul Off Trash &
Debris, Remove/Discard Used Appliances. (Moeini Mohammad) Case: 7865

MEMORANDUM – CITY OF GULFPORT

Date: JUNE 9, 2021

To: Mayor Billy Hewes
City Council Members

From: Department of Urban Development
Code Enforcement

Subject: Chapter 3 Notice(s) to be made part of the minutes.

RE: Chapter 3 Notice(s) Of Certain Property Within The City Of Gulfport
per the International Property Maintenance Code (IPMC) For The
Said Properties Being Described:

Parcel 1: 0910K-01-018.000. Lot 18 Belmede Subd. Property Located At 3705 Belmede Pl.
For Violation Of Remove Clutter From Carport, Remove/Relocate Utl Trailer,
Remove/Discard Used Appliances, Remove Or Relocate Furniture. (Mccardle Gary
L) Case: 7612

Parcel 2: 0910J-01-079.000. Beg At Ne Cor Of Nw 1/4 Sec 36-7-11 Sly 1363 Ft W 372 Ft
Beg S 279.85 Ft W 212.3 Ft N 279.85 Ft E 212.3 Ft To Beg Sec 36-7-11. Property
Located At 14 Pass Rd B. For Violation Of Remove/Haul Off Trash & Debris. (H
& S Holdings Llc) Case: 7657

#	Requestor	Dept	Information requested	Req date	Date Filled	Status	Amount
1	Robert Leach	UD	drainage plan for 8776 sundown lane	5/3/2021	5/4/2021	Complete	\$23.75
2	Cheryl Mount	UD	Building permits	5/3/2021	5/4/2021	Complete	\$4.37
3	Jacques Puchue	UD	Information for address 8813 Lorraine rd	5/4/2021	5/5/2021	Complete	\$12.25
4	NICS-Disposition	Courts	disposition for persons	5/5/2021	5/5/2021	Complete	\$0.00
5	David Pilger	Courts	Case number	5/5/2021	5/6/2021	Complete	\$4.63
7	Robin Goodin	PD	Police report	5/6/2021	5/13/2021	Complete	\$9.75
8	Daniel Leonard	UD	Code violations for 12082 marlane pl	5/5/2021	5/14/2021	no records found	\$0.00
9	Kris Reimann	UD	Information on conversation	5/6/2021	5/7/2021	Complete	\$0.00
10	Sergio Castillo	PD	records pertaining to Sergio Suarez	5/7/2021	5/13/2021	Complete	\$9.25
11	Rufus Alldredge	Courts	Court abstracts for persons	5/10/2021	5/11/2021	Complete	\$5.88
12	Kirklands Consulting	Courts	Case number	5/11/2021	5/13/2021	Complete	\$5.13
13	Marcus Bronte	UD	Pulled permits for address	5/11/2021	5/13/2021	no records found	\$0.00
15	NICS-Disposition	Courts	disposition for persons	5/12/2021	5/13/2021	Complete/no charge	\$0.00
16	Beth Clemmey	UD	Pulled permits for address	5/13/2021	5/13/2021	no records found	\$0.00
17	Rebecca Gaspard	UD	Information on address 2308 E.Beach blvd	5/14/2021	5/17/2021	no records found	\$0.00
18	Bryan Jacobs	UD	COA on 11008 channelside drive	5/17/2021	5/18/2021	Complete	\$4.37
19	Clayton Welch	UD	Plans and permits for address	5/17/2021	5/18/2021	Complete	\$32.50
20	Scialone law firm	Courts	Case number	5/18/2021	5/19/2021	Complete	\$4.88
21	Rufus Alldredge	PD	Copy of accident files	5/18/2021	5/19/2021	denied/open case	\$0.00
22	NICS-Disposition	Courts	disposition for persons	5/18/2021	5/18/2021	Complete/no charge	\$0.00
23	Kaw Nation gaming	Courts	court documents	5/18/2021	5/19/2021	Complete	\$0.00
24	NICS-Mack Payne	Courts	disposition for persons	5/18/2021	5/19/2021	Complete	\$0.00
25	NICS-Delandro Nyketris	Courts	disposition for persons	5/18/2021	5/19/2021	Complete	\$0.00
26	Dorothy Viera	PD	Case number	5/19/2021	5/25/2021	Complete	\$0.00
27	Dakota Mcguire	PD	Traffic violations, arrest records	5/19/2021	5/21/2021	Complete	\$5.88
28	Carl Gates	PD	Documents related to persons	5/19/2021	5/25/2021	Complete	\$9.75
30	Andrew Reish	FD	Fire report	5/20/2021	5/24/2021	denied/open case	\$0.00
31	Naima Hull	UD	Inspection reports for 3103 8th ave	5/20/2021	5/24/2021	Complete	\$0.00
32	Kyle Fitzpatrick	UD	reciepts,invoices related to parcel	5/20/2021	5/24/2021	Complete	\$6.12
33	Jo Ellen Mechatto	PD	Police Report	5/20/2021	5/24/2021	Complete	\$3.75
34	Jessica McAvin	PD	Police report	5/21/2021	5/21/2021	no records found	\$0.00
35	Benjamin Stechschulte	PD	Case number	5/21/2021	5/21/2021	no records found	\$0.00

36	Mary Brown	PD	Police records	5/21/2021	5/24/2021	no records found	\$0.00
37	NICS-Patty Cooley	Courts	disposition for persons	5/21/2021	5/24/2021	Complete	\$0.00
38	Blessed investments	UD	confirmation of vacancy for parcel	5/21/2021	5/25/2021	Complete	\$8.75
39	Kyle Fitzpatrick	UD	information for parcel #	5/24/2021	5/24/2021	Complete	\$6.12
40	John Rea	PD	case number for counter suit	5/25/2021	5/25/2021	denied/open case	\$0.00
41	Colleen Nunez	PD	case number related to charges	5/24/2002	5/25/2021	no records found	\$0.00
42	Holly Phares	Courts	Case number	5/25/2021	5/26/2021	complete	\$5.88
43	Looks Great Service	Purchasing	Bid Pricing for RFP	5/26/2021	5/27/2021	complete	\$0.00
44	Bryan Jacobs	UD	COA on 1225 A century oaks Dr.	5/26/2021	6/1/2021	complete	\$4.37
45	Ana Ramirez	UD	Site Plans for communication towers	5/26/2021	6/1/2021	complete	\$0.00
46	Pine Belt Mental Healthcare	UD	construction records for 15094,15120	5/26/2021	5/26/2021	complete	\$8.75
47	Tywanna Blackston	Courts	Tyrone Thomas Jr	5/26/2021	5/27/2021	complete	\$4.63
48	NICS-Chrizma Lowry	Courts	Documents related to persons/disposition	5/27/2021	5/28/2021	complete	\$0.00
49	Ceres Environmental Services	Purchasing	RFP for Debris removal	5/27/2021	5/28/2021	complete	\$0.00
50	Miller & Fowlkes, PLLC	PD	Police report for charges	5/27/2021	6/2/2021	complete	\$9.50
51	Ashley Berthay	UD	All records associated for address	5/27/2021	6/1/2021	no records found	\$0.00
52	NICS-Elmer Jacob Jr	Courts	Charges related to persons/ Disposition	5/27/2021	5/28/2021	Complete	\$0.00
53	Ambria Reynolds	Courts	Background screening	5/27/2021	6/1/2021	complete	\$0.00



Memorandum - City of Gulfport

Purchasing

To: The Honorable Mayor and City Council

From: Jessica Versiga, Procurement Specialist

Date: June 4, 2021

Re: Radiator Repair on Engine 3
Fire Department

I have reviewed the quotes received on the above referenced item and find Sunbelt Fire to be the lowest and best bid for a total amount of \$11,184.60.

Engine 3 was taken to Sunbelt original for pump testing and minor repairs, once there the hole in the radiator was found and now has to be replaced. At this point the truck was taken apart and we could only find one other company to quote the repairs.

I have issued Purchase Order #223589 accordingly and respectfully request you to spread this across the minutes. Please see attached tabulation sheet for your review.

Thank you for your consideration.

Repair Radiator / Fire Dept

PO # 223589

	Cummins		Sunbelt	
Radiator Assembly		\$ 10,125.00		\$ 8,887.86
Labor		\$ 2,100.00		\$ 2,120.00
Subtotal		\$ 12,225.00		\$ 11,007.86
Freight/Tow		\$ 1,200.00		\$ 176.74
Total		\$ 13,425.00		\$ 11,184.60

Retainers / Public Works**PO # 223392**

	QTY	Wosley/Ferguson		Central Pipe		Southern Pipe	
4" Retainers PVC	100	\$ 30.00	\$ 3,000.00	\$ 34.05	\$ 3,405.00	\$ 39.02	\$ 3,902.00
6" Reatiners PVC	50	\$ 38.00	\$ 1,900.00	\$ 43.54	\$ 2,177.00	\$ 48.83	\$ 2,441.50
8" Retainers	100	\$ 51.00	\$ 5,100.00	\$ 57.50	\$ 5,750.00	\$ 65.88	\$ 6,588.00
Total		\$ 10,000.00		\$ 11,332.00		\$ 12,931.50	

Compatibility Report for Auger.xls
Run on 4/21/2020 13:32

If the workbook is saved in an earlier file format or opened in an earlier version of Microsoft Excel, the listed features will not be available.

Minor loss of fidelity	# of occurrences
Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.	10

Version

Excel 97-2003

Memorandum - City of Gulfport

Purchasing

To: The Honorable Mayor and City Council

From: Jessica Versiga, Procurement Specialist

Date: June 7, 2021

Re: Retainers
Public Works

I have reviewed the quotes received on the above referenced item and find Wosley Investments to be the lowest and best bid for a total amount of \$10,000.00.

I have issued Purchase Order #223665 accordingly and respectfully request you to spread this across the minutes. Please see attached tabulation sheet for your review.

Thank you for your consideration.



Memorandum — City of Gulfport

PUBLIC WORKS AND ENGINEERING

To: Jessica Versiga, City of Gulfport Purchasing

CC: Mayor Billy Hewes
Dr. John Kelly, CAO
Jeremy Harrison, P.E., Assistant City Engineer
Jeff Bruni, City Attorney

From: Wayne E. Miller, P.E., Director of Public Works and Engineering

WEM

Date: 06/14/2021

Re: **Certificate of Substantial Completion - UPDATE**
-Hurricane Zeta – Debris Removal

Crowder Gulf was contracted by the City of Gulfport to engage in the removal/disposal of residential and commercial debris within the City stemming from the Hurricane Zeta storm/disaster. As you know, although the work on this project was substantially complete as of January 20, 2021, there are a list of items remaining to be resolved by the contractor for this project. This punch list was provided to the City's Administration and City Council on March 2, 2021. As an update, this serves as acknowledgement that several of the items remain outstanding. As you can see from the attached Memo to Crowder Gulf, we are still working on completion of these items. After speaking with Crowder Gulf, these items are projected to be resolved and this matter closed out within the next sixty (60) days. The attached Inspection Report dated June 14, 2021, reflects the completed and remaining punch list items.

Please place this item on the June 22, 2021 Council Agenda in order to keep the City Administration and City Council apprised of efforts to close out this portion of the project.

This item has been approved by:

Mayor or C.A.O. _____

Attachments:

1. Letter to Crowder Gulf dated June 14, 2021
2. Updated Inspection Report (regarding punch list items following substantial completion)



OFFICE of DIRECTOR of
PUBLIC WORKS and
ENGINEERING

4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740

June 14, 2021

Matt Lucas, Senior Project Manger
CrowderGulf, LLC
5629 Commerce Blvd East
Mobile, AL 36619
(609) 731-2858
Email: mlucas@crowdergulf.com

**Re: Hurricane Zeta - Debris Removal
Certificate of Substantial Completion**

Dear Mr. Lucas:

Please be advised the following corrective items per the attached council approved Certificate of Substantial Completion still needs to be addressed. They are as follows:

1. Remediate all damages to City property. Letter from Wayne Miller, P.E. dated 2/12/2021 "Hurricane Zeta, Debris Removal Contractor Damage to City Property"
2. Remediate all damages to Private property. Letter from Wayne Miller, P.E. dated 2/12/2021 "Hurricane Zeta, Debris Removal Contractor Damage to Private Property"
3. Remove and replace sections of damaged sidewalk at 64 Shoreline Lane & 13465 McLeod Court.
4. Restore Centennial Soccer Field DMS

Once all items have been completed, please notify our office to schedule a required follow up inspection.

Sincerely,

Wayne E. Miller, P.E.
Director of Public Works and Engineering

Attachment: Certificate of Substantial Completion, dated March 2, 2021

cc: Jeff Bruni, City Attorney
Jeremy R. Harrison, P.E., Assistant Director of Engineering
Katie Taylor, Project Manager, Tetra Tech



DEPARTMENT OF
ENGINEERING

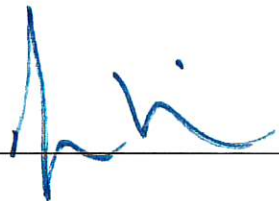
4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740
Fax: 228-868-5822

INSPECTION REPORT

PROJECT:	Hurricane Zeta – Debris Removal
TYPE OF INSPECTION:	Final Inspection
DATE:	1/13/2021 – 1/22/2021
PERSONS PRESENT:	Aaron James, Department of Engineering Katie Taylor, Tetra Tech, Inc

PUNCH LIST

1. Verify all 2nd pass debris piles have been picked up. List of addresses attached **COMPLETE**
2. Remediate all damages to City property. Letter from Wayne Miller, P.E. dated 2/12/21
“Hurricane Zeta, Debris Removal Contractor Damage to City Property” attached.
OUTSTANDING
3. Remediate all damages to Private property. Letter from Wayne Miller, P.E. dated 2/12/21
“Hurricane Zeta, Debris Removal Contractor Damage to Private Property” attached.
OUTSTANDING
4. Remove and replace sections of damaged sidewalk at 64 Shoreline Lane & 13465 McLeod Court. **OUTSTANDING**
5. Restore Centennial Soccer Fields DMS & Canal Road DMS. **CANAL RD DMS COMPLETE**

Signed:  Date: 6/14/2021

Name: Jeremy Harrison, P.E. Title: Assistant Director of Engineering

CITY OF GULFPORT
2021 CDBG PAVING, PHASE 1

ADVERTISEMENT FOR BIDS

Sealed bids for the 2021 CDBG PAVING, PHASE 1 will be received by the City of Gulfport, at the office of the Procurement Department located at 1410 24th Avenue, Hardy Building, 2nd Floor, Gulfport, MS 39501 until 10:00 a.m. local time on August 13, 2021, at which time the Sealed Bids received will be publicly opened and read.

Scope of Work:

The work shall consist essentially of the following items:

Base repairs, milling, hot mix asphalt overlay, casting adjustment, shoulder repair at various locations throughout the City.

All work will be in accordance with the City of Gulfport Construction Standards and MDOT's Standard Specifications for Road and Bridge Construction (current edition) as specified in the Contract Documents.

Bids will be received from a single prime Contractor. Bids shall be on a unit price basis, as indicated in the Bid Form and bid award will be to the lowest and best bid submitted.

Bid documents are available via digital copy. Interested bidders are required to email purchasing@gulfport-ms.gov to obtain bid documents.

"The City of Gulfport now offers Electronic Bidding. Official bid documents can be downloaded from Central Bidding at www.centralbidding.com. Electronic bids and/or reverse auction bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814."

The date that the Bidding Documents are transmitted by the Issuing Office will be considered the prospective Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda, if any, obtained from sources other than the Issuing Office.

Bid security shall be furnished in accordance with the Instruction to Bidders.

For bids exceeding \$50,000.00, Bidder must indicate his Certificate of Responsibility Number on the outside of sealed proposal as required by Mississippi Law. Effective July 1, 2010; Per MS Code 31-3-21(3); any bid submitted by a nonresident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of nonresident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident contractor's state, then the non-resident contractor may provide a statement to that effect.

This project is funded fully or partially with Federal funds provided through Mississippi Development Authority, utilizing Supplemental Community Development Block Grant Funds from the Department of Housing and Urban Development; the successful bidder must comply with all applicable federal, state and local requirements contained in the Contract Documents, including but not limited to Section 3, Davis-Bacon Federal Wage Regulations, E-Verify, etc., as identified in the bid proposal packet as "HUD Contract Provisions for Construction Contracts". All Women and Minority and Section 3 Contractors are encouraged to apply.

Section 3: This project is covered by the requirements of Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3"). Section 3 requires that when employment or contracting opportunities are generated by HUD-funded projects, preference is given to low to very low-income persons

and businesses residing in the community where the project is located. Section 3 businesses are encouraged to submit a bid as any responsive, responsible bidder that qualifies as a Section 3 Business Concern will be given a preference during evaluation. A bidder selected for this Project will be responsible for ensuring compliance with all Section 3 requirements including, but not limited to, the hiring and contracting decisions made on the Project.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

The Owner reserves the right to waive any informalities or to reject any or all bids.

Published by order of the Gulfport City Council; this the June 22, 2021.

Publish Dates:

June 23, 2021

June 30, 2021

Memorandum – City of Gulfport



PUBLIC WORKS & ENGINEERING

To: Jessica Versiga, Purchasing

CC: Mayor Billy Hewes
Dr. John Kelly, CAO
Jeff Bruni, Legal
Tyler Gentry, Assistant Director of Public Works - Operations

From: Wayne E. Miller, P.E., Director of Public Works and Engineering

WEM

Date: May 27, 2021

Re: **Request Permission to Advertise the Request for Qualification Statements and Price Proposals for Operations and Maintenance of the Water, Sewer, Streets, Drainage, and Other Systems of the Public Works Department by Privatization Contractors**

In order to continue the Privatization of the Department of Public Works, I recommend advertising the attached legal notice for Qualification Statements and Price Proposals to be received until August 3, 2021 at 4:00 p.m.

Responding to a RFQ and Price Proposal is required by all contractors who would like to be considered. Each contractor submitting qualification statements shall be scored for approval/disapproval by a committee consisting of 5 members: Jeff Bruni, City Attorney, Wayne E. Miller, P.E., Director of Public Works and Engineering, Tyler Gentry, Asst. Director of Public Works - Operations, Ryan Merrill, Assistant Director of Public Works – Utility Billing, and one (1) Engineer with Engineering Xcellence, PLLC.

Once the Statement of Qualifications has been reviewed by the selection committee, a recommendation will be made (based on the results of the RFQ and the Price Proposal) and presented to the City Council. Upon approval from City Council, the contract shall begin.

In order to complete this process expeditiously, the timeline for selection of a privatization contractor has been established.

Therefore, a proposed schedule of implementation is shown below.

- June 10, 2021 Request authority to advertise for RFQ's
- June 11, 2021 1st advertisement
- June 18, 2021 2nd advertisement
- August 3, 2021 Receive and review Statements of Qualifications and Price Proposals
- TBD Workshop with Mayor and City Council to Present RFQ Results, Preliminary Specifications and Contract Documents, and Review Price proposals (Bids) from Qualified Contractors
- September 7, 2021 Award of Contract
- October 1, 2021 Start of Contract

The Public Works privatization contract is set up to include changes to streamline the services. In 2016, the Department of Public Works became Accredited by the American Public Works Association, and we have included the Standard Operating Procedures from that process.

Some of the work that will be completed during this process includes the following:

- 1) Contract Documents and Specifications
- 2) Follow Up Letter to the Customer
- 3) Satisfaction Survey
- 4) Performance Criteria for Completing Service Requests
- 5) Inventory and maps for scheduling grass cutting, sidewalk trimming, mileage of streets for pothole patching, and street sweeping
- 6) Proposed Organizational Chart
- 7) Job Descriptions and Position Requirements
- 8) Equipment Information
- 9) Standard Operating Procedures
- 10) Service Request Statistics

The City has hired the firm of Engineering Xcellence with Kris Riemann & Associates to assist the City with preparation of contract documents and the bidding process.

I recommend approval of this Request for Qualification Statements and Price Proposals to assist in the selection of a privatization contractor for Water, Sewer, Streets, Drainage, and Other Systems.

Please place this item on the June 10, 2021 Council Agenda.

This item has been approved by:

Mayor or C.A.O. _____

Attachments: 1. Qualification Statements and Price Proposals

**PROFESSIONAL SERVICES CONTRACT
FOR THE OPERATIONS AND MAINTENANCE OF
THE WATER AND SEWER SYSTEMS AS WELL AS THE STREETS AND DRAINAGE
SYSTEMS AND OTHER SYSTEMS FOR THE CITY OF GULFPORT**

THIS PROFESSIONAL CONTRACT ("**Contract**") is entered into by and between the CITY OF GULFPORT, MISSISSIPPI ("**City**" or "**Owner**") and ("**OPERATOR**") on the day and date(s) hereinafter signed and executed for the purposes and according to the conditions hereinafter specified.

WITNESSETH THAT:

WHEREAS, the City of Gulfport, Mississippi, is a Municipal Corporation and body politic organized and existing according to the laws of the State of Mississippi, governed according to the Mayor/Council Form of Government by its duly elected Mayor and City Council ("**Governing Authority**") pursuant to Section 21-8-1, et seq., Mississippi Code Annotated, as amended; and

WHEREAS, OPERATOR, is a corporation organized and existing according to the laws of the State of OPERATOR, and legally and officially authorized to do business in the State of Mississippi; and

WHEREAS, the City owns, controls and performs maintenance and repairs of its water, sewer, streets, and drainage systems ("**System**") within the City, and the operations and maintenance of the System has previously been under the charge of the Public Works Department of the City, with work on the System performed by a private contractor, and

WHEREAS, OPERATOR is a corporation that performs professional utility services for Government Agencies; and desires to contract to furnish and provide professional services to operate and maintain the City's Water, Sewer, Streets, and Drainage Systems, and the City desires for OPERATOR to provide said services under this Contract; and

NOW THEREFORE, for and in consideration of the mutual covenants, conditions, obligations and benefits between the parties as herein set forth, and the promise by the City to pay for the professional services to be performed as herein set forth, and by OPERATOR to furnish and provide professional services to operate and maintain the System for the City as herein provided, Owner and OPERATOR hereby covenant and agree to the following terms and conditions, to-wit:

ARTICLE I. – DEFINITIONS

As used in this Contract, the following words and phrases are defined as:

Section 1.01 **"Project"** means all equipment, vehicles, grounds and facilities described in Appendix "A" and "B" hereto, and which shall be updated by written inventory from time to time, and where appropriate, the term Project shall include the management, operations and maintenance of such.

Section 1.02 **"Capital Expenditures"** means any expenditures for the purchase of new equipment, vehicles, or facility additions, fixtures, furnishings, or items to remain with the facility, or utility system repairs that shall significantly extend facility or system life; and, or expenditures that are planned, non-routine or budgeted by Owner.

Section 1.03 **"Labor and Benefits"** costs are defined as a cost category for salaries, group medical and dental insurance, worker's compensation, vacation, sick leave, comp. time and military leave benefits, social security, bonuses, and 401(K) plan (or other applicable retirement, pension or annuity plan) costs for employees, and is generally known as the "compensation and benefit package."

Section 1.04 **"Administrative Costs"** are defined to include audit and accounting fees, insurance, interest expense, depreciation, state fees, recycling fees, curbside fees, landfill fees and ad valorem tax.

Section 1.05 **"OPERATOR Direct Costs"** are defined to include supplies, costs for advertising, non-specific engineering support costs included, but not limited to uniforms, traffic control devices and personal protective equipment, postage, office supplies, training, long distance telephone service, and travel expense of employees.

Section 1.06 **"Maintenance"** means the cost of routine, and/or repetitive activities required or recommended by the equipment or facility manufacturer, or OPERATOR, or required by Owner to be scheduled to maximize the service life of the City's equipment, vehicles and facilities.

Section 1.07 **"Repairs"** are defined as the cost of those activities required for operational continuity, safety and performance generally resulting from or to avert failure or accident of equipment, vehicles or facilities, or a component thereof.

Section 1.08 **"Operating Supplies"** are defined as supplies required to complete City of Gulfport business including office supplies.

Section 1.09 **"Wear and Tear"** is defined as reasonably expected or anticipated decline or depreciation in the condition or appearance of property or equipment over time due to normal, everyday and intended use (e.g., aging). It is not caused by abuse, intentional act, misuse, carelessness, accident, negligence, or neglect.

Section 1.10 **"Negligence"** is defined as the failure to use reasonable care, resulting in damage or injury to property or person. Negligence can consist of or be the result of actions as well as omissions.

ARTICLE II. - EQUIPMENT, VEHICLES AND FACILITIES

Section 2.01 Use and Ownership of Vehicles, Equipment and Tools of City.

The City shall provide for OPERATOR use under this Contract of vehicles, equipment, and tools presently owned and used for work and service of the System. An inventory of such property is annexed hereto as Appendix "A" and shall be updated from time to time. An audit of current inventory will be performed prior to the start of a new contract. Further, City shall provide at City's expense for OPERATOR use hereunder, additional or replacement vehicles, equipment and tools acquired by City as capital expenditures reasonably required as a result of increased demand, normal replacement needs or regulatory requirements imposed by state or federal agencies. City shall retain ownership of title to said vehicles, equipment and tools presently owned or subsequently purchased by City. OPERATOR shall adhere to the vehicle usage criteria for use of City vehicles contained in Appendix "Z," and which may be changed from time to time without the necessity of a formal amendment to this Contract but with advance written notice provided to OPERATOR before the effective date thereof. The City pays for markings on vehicles used by the Contractor except Contractor pays for "Operated by: [Contractor name]" on each vehicle. Markings shall be placed on three sides: both doors and rear. Currently, large equipment is marked only as City property.

Section 2.02 **Planning for Capital Expenditures.** OPERATOR shall cooperate and coordinate with City according to City's time lines in furnishing of data and justification for budgeting for capital expenditures, giving recognition to the City's budget restrictions, and shall make its best effort to enable City to conform to the budget pertaining to capital expenditures, except where additional capital expenditures are required in the case of emergency or force majeure.

Section 2.03 **Vehicles, Equipment and Tools Owned by OPERATOR.** OPERATOR, within its own discretion, may acquire at its own expense and use for work on the System

under this Contract and store on the facility grounds any of its own vehicles, equipment and tools, for which it shall retain sole ownership and sole possession thereof. In the event OPERATOR uses any of its own vehicles, equipment and tools for work required by this Contract, City shall have no responsibility for maintenance, repairs or insurance coverage of such equipment. City shall not be responsible for capital expenditures for any property owned by OPERATOR. OPERATOR shall provide personal protection equipment for individual use, including but not limited to hardhats, boots, raingear, uniform expenses (including laundry service for uniforms and City's Director of Public Works shall approve uniforms), safety vests, ear plugs, sunscreen and medical supplies, and the like. OPERATOR shall provide all traffic control devices including, but not limited to barrels, cones, signage and barricades. OPERATOR shall further provide at its expense all equipment necessary to provide and perform under this Contract, with the exception of what is otherwise specifically noted in this Section. It is acknowledged by OPERATOR that OPERATOR shall provide at its own expense all radios, cell phones (except for "after-hours" emergency on-call cell phones as approved by the City's Public Works Director and such phones to be separately identified in a list to be kept and maintained by OPERATOR and provided to the City's Public Works Director), office supplies, and the like, in connection with the carrying out of its duties and obligations and to perform under this Contract. OPERATOR shall have normal access to and can utilize as part of its performance under this Contract the software programs owned or licensed by the City associated with the provision of professional services to the City hereunder. OPERATOR shall assign all of its employees e-mail addresses that can be readily utilized by City in connection with communications, work, and services under this Contract.

Section 2.04 Special Use by City. As part of this contract and the consideration herein, **OPERATOR** shall allow City to use vehicles, equipment and tools owned by City and assigned to OPERATOR for system use under this Contract on a temporary basis for extraordinary circumstances where such property use is needed for City services not involving system use. In such event, a request shall be made by City to OPERATOR in writing, stating the need for use of the item, the scheduled time in which it is needed, the estimated length of time required for its special use by City, and the assigned City employee or OPERATOR employee to take possession and utilize the property. Except in the case of an extreme emergency of City, such special use of equipment by City will be scheduled so as not to impede the work schedule of OPERATOR. Without waiving or limiting any of its immunities or defenses and upon proper adjudication, City would be responsible for any liability or claims of liability resulting from its special use by City employees of vehicles, equipment and tools. If the special use by City involves equipment needed by OPERATOR to comply with performance standards under this Contract, the resulting non-compliance will not be used to negatively measure or evaluate OPERATOR's performance.

Section 2.05 Use and Ownership of Facilities. As part of this Contract and the consideration herein, City shall provide OPERATOR as its contract agent use of existing offices, office furniture, office equipment, warehouse and yard space within the present Public Works facilities and premises, as reasonably required for OPERATOR to execute its duties and provide services to the City under this Contract. Such use shall be specifically limited for that required or permitted under the Contract and for City's benefit only. The

facilities provided to OPERATOR according to this section are (or shall be) specifically identified under Appendix "B" annexed hereto. The City shall retain such facilities and/or the partial use of facilities, furnishings and office equipment identified as required for the Public Works Director and his staff, and for the operation of services that shall continue to be provided by the Public Works Department that are not hereby assigned to OPERATOR under this Contract.

Section 2.06 **Restriction on Use of City Property.** All equipment, vehicles and facilities belonging to City and assigned to OPERATOR under this Contract shall be possessed and used by OPERATOR exclusively and solely in the work of the System under the scope of this Contract, and for no other work or use by OPERATOR or its employees outside of the work provided under this Contract. No third party, or other contractor shall be allowed by OPERATOR or Owner to use the City owned vehicles, equipment, tools and facilities provided to OPERATOR under this Contract. No City owned vehicles or equipment assigned to OPERATOR under this Contract shall be used for personal use, and shall not be used as a means of transportation by employees of the OPERATOR to and from their personal residence, and shall not be taken outside of the boundaries of the City of Gulfport, except by special permission in writing by City. OPERATOR's staff shall be in a company uniform while operating a City vehicle. During such time the vehicle shall not be used for personal use. Additional vehicles shall be assigned to "on call" employees only by written permission from the City's Public Works Director, with such approved assignments to be kept and maintained by OPERATOR in a list to be available to the Public Works Director upon request.

Section 2.07 **Signage.** All City owned vehicles and equipment shall be marked with City labels and shall bear such identification as may be required by State law for municipal owned property. Each vehicle assigned to the OPERATOR shall be marked "Operated by (OPERATOR'S NAME)" and paid for by OPERATOR. Signage shall be on both sides and the rear of each vehicle.

ARTICLE III. - SCOPE OF OPERATOR'S SERVICES

Section 3.01 **General Purpose.** OPERATOR shall provide professional utility management, operational and maintenance services to operate and maintain the "System" traditionally operated and maintained by the City's Streets and Drainage and its Water and Sewer Divisions of the Public Works Department to include all services presently provided under the Contract and as may be subsequently amended. OPERATOR shall provide the labor, supervision and professional expertise required to provide such services in a good and workmanlike manner according to normal and customary industry standards and City's Benchmarks for performance and quality standards as herein stated. Management shall possess the skills, knowledge, education, and experience necessary to manage a function and organization of the size of Gulfport. The contractor will be expected to provide such services in a professional manner in accordance with normal and customary industry standards. OPERATOR shall continuously find ways to improve efficiency as the environment changes, i.e. laws, regulations, city ordinances, software, customer demands, new technology, etc. OPERATOR shall maintain hiring practices and provide the training necessary to ensure that the

workforce is sufficiently trained. Those positions identified as Key & Essential shall be subject to approval by City Public Works Director.

Section 3.02 Water and Sewer Operations and Maintenance. OPERATOR shall maintain the City's water and sewer system in a professional and reasonable manner consistent with the City's operations and maintenance practices, and current City of Gulfport standards and in accordance with performance standards herein set forth. Water and sewer system operations and maintenance shall include, but not be limited to the following:

- A. Within the design limits of the City's water supply and distribution system, manage, operate and maintain the system such that water discharged from the Project meets requirements specified by State and Federal regulatory agencies. This service shall include providing Project staff that will meet OPERATOR certification requirements of the State of Mississippi. System includes pressure reducing valves, elevated water storage tanks, and water wells.
- B. Within the design limitations of the City's wastewater collection system, manage, operate and maintain the system such that the Project meets current requirements as presently specified by State and Federal regulatory agencies. This service shall include providing Project staff that will meet OPERATOR certification requirements of the State of Mississippi.
- C. Operate a computerized maintenance management software system (CityWorks) for the Owner. This system shall be employed to document all maintenance activities to include labor, materials, and equipment for the water and sewer system. OPERATOR shall provide a monthly well production report with run times. Owner shall have the right to inspect these records at any time. OPERATOR shall follow Standard Operating Procedures in Appendix "W".
- D. Develop an Emergency Response Plan in addition to the plan adopted by the City and Department of Public Works for use by the Project staff in the event of a local emergency such as a hurricane, tornado, flood conditions, hazardous waste spill, terrorist act, etc. to be approved by City Public Works Director.
- E. Perform other contract operations services as directed by the Owner as may arise or be required in conjunction with the professional services contracted hereunder. Such services must be pre-authorized by the Owner and the additional costs, if any, for those services will be negotiated between Owner and OPERATOR prior to any work being performed.
- F. Provide for water sample collection by OPERATOR's staff consistent with current system needs and State and Federal requirements. This shall include insuring the water samples are properly taken, preserved and transported to the appropriate State testing laboratory as is currently being performed to insure the safety of the potable water supply of the City.

- G. Provide staff response for emergency repair of the utility system, as required. This shall include emergency "call-out" telephone numbers for assigned project staff, as well as the corporate support team. OPERATOR staff will maintain availability for emergency call out throughout the term of this agreement.
- H. Provide twenty-four (24) hour per day access to Project for Owner. Visits may be made at any time by any of Owner's employees. The Owner shall provide keys for Project to the OPERATOR. Visitors to the Project must comply with OPERATOR's operating and safety procedures.
- I. Document all labor, materials, equipment, repair parts and expenses incurred by OPERATOR on behalf of the Owner.
- J. Employ monitoring and testing measures designed to assure compliance by the City of Gulfport with Federal and State regulations and requirements under the *Safe Drinking Water Act 42 U. S. C. § 6901*, et seq. as amended, and City of Gulfport Ordinances adopted to comply therewith, including, but not limited to the implementation and adherence to requirements in effect for a *Cross Connection Control Program*, and preparation of *Consumer Confidence Reports* on the quality of drinking water for distribution by City to customers according to requirements of Federal and State law and the U. S. Environmental Protection Agency (EPA), The Mississippi Department of Environmental Quality (DEQ), State Health Department, or other Government Agency; *Mississippi Safe Drinking Water Law, § 41-26-1*, et seq. as amended; and the inspection and monitoring for intrusion of grease in sanitary sewer systems and other State Laws controlling public water and sewer operations.
- K. The Cross Connection Control Program shall be administered from the Department of Public Works Facility located at 4050 Hewes Avenue. This shall follow the current Federal Government Standards.
- L. Assist and advise the City of Gulfport in its Management, Operation and Maintenance Program, including provisions for record keeping, for the purpose of Gulfport's Sanitary Sewer Collection System and Water Distribution System. This shall include completing a Global Positioning System survey for each new water meter, water value, fire hydrant, sewer manhole, sewer pipe, water pipe, water well, water tank, sewer pump station, or pressure reducing value that is installed or replaced that is currently not on the City's GIS maps. This survey shall be coordinated with the Gulfport Engineering Department and GIS Department for proper procedures prior to commencing survey.
- M. Operate a computerized inventory management system (Storeroom) to track materials and equipment used for this Contract. The City of Gulfport shall conduct an inventory inspection semi-annually. This inventory shall be minimally ninety-nine percent (99%) accurate. The OPERATOR shall reimburse the City of Gulfport for any missing equipment or materials annually by September 30 each year during the term of the Contract below the ninety-

nine percent (99%) accuracy level.

- N. Within staff and equipment capabilities provided for under this Contract, OPERATOR shall perform water and sewer improvements to the existing system, including, without limitation, replacing existing water and sewer pipes, installing or replacing sewer lift stations, installing new water and sewer systems, as coordinated by the Director of Public Works and OPERATOR. OPERATOR shall provide a full time crew of no less than 3 staff members that repair and replace fire hydrants each day on an on-going basis using priorities set by the Gulfport Fire Department and the Mississippi Fire Rating Bureau.
- O. Make recommendations as deemed needed to the Director of Public Works for adoption of Ordinances, Policies or for capital improvements to improve and maintain the City's water and sewer systems, and/or to assure compliance with Federal, State and local laws and regulations.
- P. Pavement restoration associated with maintenance and operation of the Water and Sewer systems, which shall be completed prior to acceptance of any work and the service request/work order being considered complete and which shall minimally be completed in accordance with the City's Ordinances, design standards, and Standard Operating Procedures, including Standard Operating Procedure No. GULF-PW-S-D-3.5 (Appendix W).
- Q. With the exception of work that would otherwise require the encumbrance of a capital expenditure by the City to complete, such as significantly large and comprehensive improvements to the existing Systems, the OPERATOR shall immediately perform all work as needed or necessary to avert, avoid, or ameliorate any dangerous condition associated with respect to operation or maintenance of the Systems upon notice or discovery of the same. OPERATOR shall immediately provide adequate notice to the City through the Director of Public Works of each such condition upon notice or discovery of the same by OPERATOR.

Section 3.03 **Benchmark Performance Standards for Water System Services and Maintenance.**

- A. **Water Requests for Services.** OPERATOR shall comply with certain "benchmark" performance standards for quality, production and response time, where requests for services are received requiring work to be performed for water system maintenance, repairs, or improvements under Section 3.02 above. The Criteria for Benchmark Standards for water system services requested are specified on Appendix "C" annexed hereto as a material part of this Contract.
- B. **Routine Water System Maintenance.** OPERATOR shall comply with "benchmark" performance standards for quality, production and response time, in the systematic routine maintenance and repairs of water system components

required under Section 3.02 above. The Criteria for Benchmark Performance Standards for routine maintenance and repairs are listed on Appendix "D", annexed hereto as a material part hereof.

Section 3.04 Benchmark Performance Standards for Sewer System Services and Maintenance.

- A. **Sewer System Service Requests.** OPERATOR shall comply with certain "benchmark" performance standards for quality, production, and response time, where requests for services are received requiring work to be performed for sewer system maintenance, repairs, or improvements under Section 3.02 above. The Criteria for Benchmark Standards for sanitary sewer system collection services are specified on Appendix "E" annexed hereto as a material part of this Contract.
- B. **Routine Sewer System Maintenance and Repairs.** OPERATOR shall comply with certain "benchmark" performance standards for quality, production and routine response for the systematic routine maintenance and repairs of the sanitary sewer collection system under Section 3.02 above. The Criteria for Benchmark Performance Standards for routine maintenance and repairs are specified on Appendix "F" annexed hereto as a material part of this Contract.
- C. Compliance with "benchmark" performance standards in this Contract shall not relieve **OPERATOR** from adhering to and complying with all applicable or governing standards, regulations, and laws.

Section 3.05 Street Maintenance. OPERATOR shall maintain the City's streets and alleys, which are open for public use, in a professional and reasonable manner consistent with the City's operations and maintenance practices, and current City of Gulfport standards and in accordance with performance standards herein set forth as well as any applicable or governing legal standards, regulations, or requirements. Street maintenance shall include the following:

- A. Repair of potholes and cut pavement with such to be in accordance with benchmark standards for performance and quality and work seen by OPERATOR as needed or necessary to avert, avoid, or ameliorate a dangerous condition must be completed immediately upon notice or discovery of the same;
- B. Repair street cave-ins and restore street to City standards and benchmark quality and performance standards; pipe repairs shall include replacing pipe which is under 100 feet in length;
- C. Repair and/or replace drainage boxes;

- D. Repair or replace driveways and culverts where driveways are damaged due to street drainage, sewer or waterline repairs performed by or for the City;
- E. Street sweeping according to City standards and benchmark quality and performance standards, and based upon a systematic scheduling approach for areas listed in Appendix "V";
- F. Repairs as needed to open or repair non-paved alleys by filling holes with gravel, limestone, or other pre-approved materials;
- G. Prepare streets and roadways for re-paving, and oversee re-paving by paving contractor as necessary where designated by the City for paving or surfacing by a private contractor;
- H. Perform minor sidewalk repairs or replacement, and prepare surface for sidewalk replacement designated by City, to include installation of handicap ramps where designated to comply with ADA regulations;
- I. Removal and disposal of brush and debris in a solid waste disposal site provided by City, including large discarded home items, or debris that is normally removed by City and not serviced by City's solid waste disposal contract;
- J. Prompt street cleanup of trash within 24 hours from parades or special events (a listing of annual parades and special events that have been previously held in Gulfport is provided as Appendix "P" to the Contract); however, it is acknowledged this listing is not exhaustive and that City will provide OPERATOR with as much advance notice of such events as possible;
- K. Litter and trash pickup and cleaning of medians and shoulders in areas of highways and thoroughfares heretofore performed by the Streets and Drainage Division of the Public Works Department;
- L. Mow, trimming of grass, and weed-eating according to a systematic schedule approved by City all easement and right-of-way grounds (shoulders and medians), including railroad rights of way where authorized by agreement between City and the railroad, assigned to the Streets and Drainage Division of the Public Works Department, and exclusive of parks and other areas maintained by the City's Leisure Services Department as listed in Appendix "Q". It is acknowledged that this listing may be changed and City will provide an updated or revised such listing to OPERATOR as circumstances or conditions may require. Should the OPERATOR receive advance approval from the City, OPERATOR may utilize a herbicide program to reduce machine mowing, with such a program to comply with any applicable or governing federal, state, and local laws, regulations, and standards.

- M. Trim tree branches and cut down trees or other natural vegetation accessible in City rights-of-way, streets, or easements, which constitute a traffic hazard, public safety hazard, or which are dead, unsightly, or otherwise constitute or found to be dangerous conditions. City of Gulfport tree ordinances shall be followed, where applicable.
- N. Operate a computerized maintenance management software system (CityWorks) for the Owner. This system shall be employed to document all maintenance activities for the streets and drainage system. Owner shall have the right to inspect these records at any time.
- O. Provide staff response for emergency repair of the streets and drainage system, as required. This response shall include emergency "call-out" telephone numbers for assigned project staff, as well as the corporate support team. OPERATOR staff will maintain availability of staff for emergency call-out throughout the term of this agreement.
- P. Perform other contract operations services as directed by the Owner and as may arise or be required in conjunction with the professional services contracted hereunder. Such services must be pre-authorized by the Owner and the cost of those added services will be negotiated between the Owner and OPERATOR prior to such work being performed and approved by City Council as required.
- Q. Provide twenty-four (24) hour per day access to Project for Owner. Visits may be made at any time by any of Owner's employees. The Owner shall provide keys for Project to the OPERATOR. Visitors to Project must comply with OPERATOR's operating and safety procedures.
- R. Document all labor, materials, equipment, repair parts and expenses incurred on behalf of the Owner.
- S. Perform streets and drainage improvements to existing system, including, but not limited to, replacing existing storm drainage pipes, installing or replacing catch basins/junction boxes, constructing roads, or installing new streets and drainage systems as directed by the Director of Public Works. OPERATOR shall coordinate as needed with City's contractors performing special improvements projects.
- T. Make recommendations as deemed needed to the Director of Public Works for adoption of Ordinances, Policies or for capital improvements to improve and maintain City's streets and drainage systems, and/or to assure compliance with Federal, State and local laws and regulations.
- U. Weed trimming and sidewalk cleaning according to City standards and

benchmark quality and performance standards, and based upon a systematic scheduling approach for those areas listed in Appendix "R". It is acknowledged that this listing may be changed and City will provide an updated or revised such listing to OPERATOR as circumstances or conditions may require;

- V. With respect to wintery weather or in anticipation of such conditions, the OPERATOR shall place sand or salt on bridges or other needed areas according to the direction of the Director of Public Works.
- W. With the exception of work that would otherwise require the encumbrance of a capital expenditure by the City to complete, such as significantly large and comprehensive improvements to the existing system, the OPERATOR shall immediately perform all work as needed or necessary to avert, avoid, or ameliorate any dangerous condition associated with respect to operation or maintenance of the system upon notice or discovery of the same. OPERATOR shall immediately provide adequate notice to the City through the Director of Public Works of each such condition upon notice or discovery of the same by OPERATOR.

Section 3.06 Benchmark Performance Standards for Street Maintenance and Repair Services.

- A. **Street Requests for Services.** OPERATOR shall comply with certain "benchmark" performance standards for quality, production and response time, where requests for services are received requiring work to be performed for "street maintenance" under Section 3.05 above. The Criteria for Benchmark Performance Standards for services requested are specified on Appendix "G" annexed hereto as a material part of this contract.
- B. **Routine Street Maintenance and Repairs.** OPERATOR shall comply with the "benchmark" performance standards for quality, production and response time in the systematic routine maintenance and repairs required to be performed for "street maintenance" under Section 3.05 above. The Criteria for Benchmark Performance Standards for routine maintenance and repairs are listed on Appendix "H" annexed hereto as a material part of this Contract.
- C. Compliance with "benchmark" performance standards in this Contract shall not relieve **OPERATOR** from adhering to and complying with all applicable or governing standards, regulations, and laws.

Section 3.07 Drainage Services. Ditches and water courses, pipes and culverts making up the City's drainage system shall be identified and maintained by OPERATOR in a professional and reasonably expedient manner according to benchmark standards for

performance and quality and pursuant to and in accordance with all applicable or governing standards, regulations, and requirements of the U. S. Army Corps of Engineers, Mississippi Department of Environmental Quality, Mississippi Department of Marine Resources, as well as other applicable or governing legal standards, regulations, or requirements. Drainage services performed by OPERATOR shall include, but not be limited to, the following:

- A. Vegetation growth, brush, debris, and other obstructions interfering with drainage flow in ditches and system drainage water courses shall be removed and disposed of in accordance with benchmark standards for performance and quality, while such removal seen by OPERATOR as needed or necessary to avert, avoid, or ameliorate a dangerous condition must be completed immediately upon notice or discovery of the same;
- B. Systematic schedule for drainage maintenance shall be developed and followed to ensure all systems are regularly maintained as defined by City's storm drainage maintenance plan attached as Appendix "U";
- C. Apparent damages to ditch linings shall be reworked and maintained as reasonably possible to reduce erosion and slope instability. Placement of materials on slopes may be required. Where non-budgeted improvements are needed, OPERATOR shall make recommendations to City for planned improvements;
- D. Debris interfering with drainage through culverts, or in the areas of street drains and gutters shall be removed and disposed of in a proper manner according to City's benchmark standards for performance and quality, while such removal seen by OPERATOR as needed or necessary to avert, avoid, or ameliorate a dangerous condition must be completed immediately upon notice or discovery of the same;
- E. OPERATOR will observe and inform City of apparent damages or defects in system culverts requiring capital expenditures to avert a safety hazard or major blockage of the City's drainage system, and shall recommend a prioritized list of such expenditures for City's planned expenditures;
- F. Subsurface drainage pipes shall be cleaned to remove obstructions interfering with the flow. TV inspections to be performed as needed, or as required by Contract.
- G. Where visible, drainage pipes will be observed for existing or potential failures, cave-ins, or defects. The City shall be notified of any such apparent conditions that may constitute a safety hazard, or may materially affect the City's drainage system. OPERATOR shall make recommendations to correct such problems.

- H. OPERATOR shall perform streets and drainage improvements to the existing system including the replacing of existing storm drainage pipes, installing or replacing catch basins/junction boxes, constructing roads, or installing new streets and drainage systems as directed by the Director of Public Works. OPERATOR shall coordinate as needed with City's contractors performing special improvement projects.
- I. OPERATOR shall comply and assist the City in complying with current EPA Storm Water Phase II requirements in the operation, maintenance, and improvement of the Streets and Drainage System.
- J. OPERATOR shall clean all weep holes and repair concrete channels annually.
- K. With the exception of work that would otherwise require the encumbrance of a capital expenditure by the City to complete, such as significantly large and comprehensive improvements to the existing system, the OPERATOR shall immediately perform all work as needed or necessary to avert, avoid, or ameliorate any dangerous condition associated with respect to operation or maintenance of the system upon notice or discovery of the same. OPERATOR shall immediately provide adequate notice to the City through the Director of Public Works of each such condition upon notice or discovery of the same by OPERATOR.
- L. Perform other contract operations services as directed by the Owner and as may arise or be required in conjunction with the professional services contracted hereunder. Such services must be pre-authorized by the Owner and the cost of those added services will be negotiated between the Owner and OPERATOR prior to such work being performed and approved by City Council as required.
- M. Make recommendations as deemed needed to the Director of Public Works for adoption of Ordinances, Policies or for capital improvements to improve and maintain City's systems, and/or to assure compliance with Federal, State and local laws and regulations.

Section 3.08 Benchmark Performance Standards for Drainage Services.

- A. **Drainage Service Requests.** OPERATOR shall comply with certain "benchmark" performance standards for quality, production, and response time, where requests for services are received that require work to be performed for Drainage Services under Section 3.07 above. The Criteria for Benchmark Performance Standards for drainage service requests are specified on Appendix "I" annexed hereto as a material part of this Contract.
- B. **Routine Drainage Maintenance and Repairs.** OPERATOR shall comply with

certain "benchmark" performance standards for quality, production and routine response for the systematic routine maintenance and repairs of the drainage system (i.e. ditch and pipe cleaning) to be performed for Drainage Services under Section 3.07 above. The Criteria for Benchmark Performance Standards for routine maintenance and repairs are specified on Appendix "J" annexed hereto as a material part of this Contract.

- C. Compliance with "benchmark" performance standards in this Contract shall not relieve **OPERATOR** from adhering to and complying with all applicable or governing standards, regulations, and laws.

Section 3.09 Call Center services to be performed by the City shall include the following:

- A. City shall operate a 311 Call Center which calls shall be answered and service requests created in CityWorks work order software system or similar software system. Majority of calls for general assistance shall be initially taken by the City's Call Center. However, the OPERATOR shall be required to answer all calls as well as to timely address and respond thereto.

Section 3.10 **Meter Reading and Associated Services.** Meter reading services are within the scope of this Contract and shall include, but not be limited to, the following:

- A. OPERATOR shall be responsible for installing, changing, repairing, replacing, overseeing, and maintaining infrastructure associated with the City's water system and the accurate reading of such meters, with such infrastructure to include, but not be limited to, water meters, registers, register heads, internal assemblies or calibration with wireless systems, etc.
- B. OPERATOR shall be responsible for any service/work order request from City for any type of meter maintenance issued at any time;
- C. OPERATOR shall be responsible for providing and inputting readings it obtains from meters into whatever system is utilized by the City in connection with its utility billing system;
- D. OPERATOR shall be responsible for conducting re-reads and inspections of water meters and related infrastructure as needed or necessary when the accuracy of the same is disputed or questioned by the City or its customers;
- E. OPERATOR shall provide such information or data as is found by the City to be necessary or needed in connection with the efficient and proper operation of the City's utility billing system and associated with the water meter system;
- F. OPERATOR shall cooperate with attending such meetings as are

determined to be needed or necessary by City in connection with the efficient and proper operation of the City's utility billing system, to include, but not be limited to, meetings or administrative hearings related to disputed water bills or water meter readings; and

- G. OPERATOR shall report any water meter maintenance issues to the City's Public Works Department Director or his designee for timely pursuing and completing any and all necessary remedial work associated with such issues.
- H. OPERATOR shall provide sufficient number of meter readers to effectively handle the demands of cut-offs, cut-ons, rereads, reconnects, and other like type needs that will be part of the daily routine of the City's water billing department.
- I. Meter readings shall be performed within the schedule designated or approved by the City but the actual hours worked by the OPERATOR in the performance of meter reading shall be at the OPERATOR's discretion, so long as the meter reading is performed within said schedule.
- J. The OPERATOR shall timely give to the City's Utility Billing Manager, or designee, all required records of water turn-ons and turn-offs and meter readings performed by the OPERATOR's personnel but not yet reported to the City.
- K. The OPERATOR or its employees are not authorized to collect nor shall they collect any monies whatsoever from the City's utility customers for services performed or for payments on account. Each employee of the OPERATOR must minimally have the following meter reading equipment available to them at all times: a flat-head screwdriver; a key for large meters; a key for padlocks used for lockoffs; a water pump; a shovel; a pick; blue paint; door hangers; and etc.
- L. The OPERATOR shall insure that all its employees are properly trained, to the City's satisfaction, in the methods by which meters are to be read and the results recorded, and to insure the meters are read accurately and without damage to City property in accordance with schedules established or approved by the City. The OPERATOR shall further insure that its employees are properly trained, to the City's satisfaction, in the methods by which meters are to be read and the results recorded, and to insure the meters are read accurately and without damage to City or other property in accordance with the schedules established by the City.

- M. The accuracy for each meter reading and the reporting thereof shall be the responsibility of the OPERATOR and/or its personnel. Re-reads requested by the City shall be without compensation to the OPERATOR if the original read was in error, or shall be subject to an assessment of a penalty hereunder at the discretion of the Public Works Director. If a meter is re-read and no error is found to have occurred, the OPERATOR shall be compensated accordingly under this Agreement.
- N. If a meter is obscured from vision due to water or dirt in the meter box, the OPERATOR and/or its personnel shall be required to pump out the water or dig out the dirt and obtain a reading. If a meter is unable to be found, due to it being covered by substantial debris, then the meter reader shall have the responsibility of leaving a door hanger at the location notifying the customer of such and reporting such failure to find the meter and the reason therefore on their report sheet.
- O. If the meter reader cannot obtain a meter reading for safety reasons (e.g., a dangerous animal in the area), the reader shall try to obtain the customers' assistance, or leave a door hanger explaining when he/she will return to obtain a reading. If, upon returning, the animal is still loose and a reading cannot be obtained, the reader will leave another door hanger notifying the customer the reading will be estimated. The reader must keep a log of the addresses that have been left a hanger, the date the same were left, and the reasons the hangers was needed. The log shall be turned into the City's Utility Billing Office.
- P. The parties recognize that weather conditions may substantially affect the accessibility of City water meters. The City, in its sole discretion, shall have the authority to suspend meter reading for such periods of time deemed appropriate and reasonably necessary.
- Q. It is acknowledged and understood by Operator that the accuracy of meter readings is of paramount importance to the City and its revenue collection processes.

Section 3.11 Traffic Control and Safety Maintenance Services. OPERATOR shall provide certain professional services associated with a Traffic Control and Safety Division, as set out below, and to include, without limitation, the following:

The OPERATOR is responsible for providing the following services that include the noted minimum qualifications, experience, and expertise referenced for the three (3) cited positions for Traffic Control and Safety Services. Any other staffing associated with the City's Traffic Control and Safety Division will be under the supervision of the Director of Public Works or his designee.

1. The Traffic Manager (Superintendent) to be assigned to the City's Traffic Control and Safety Division shall have Special Training that minimally includes Work Zone Traffic Control, Traffic Controller & Cabinet Maintenance, Associate Traffic Signal Technician Level I, Traffic Signal Electrician Level II, Coaching the Maintenance Vehicle OPERATOR, Road to Better Highway Signing, Signs & Markings Specialist Level II, EPAC Advanced Programming School, Windows, Strategies for Urban Traffic Congestion, Eagle MARC Closed Loop System, NEMA Cabinet Trouble Shooting, and Traffic Engineering Fundamentals.
2. The Senior Signs and Marking Foreman to be assigned to the City's Traffic Control and Safety Division shall have Special Training that minimally includes Work Zone Safety, Training the Trainer, Design & Operation of Work Zone Traffic Control Devices, Signs & Markings Specialist Level II, and EPAC Advanced Programming School.
3. The Traffic Signal Technician III to be assigned to the City's Traffic Control and Safety Division shall have Special Training that minimally includes Associate Traffic Signal Technician Level I, Traffic Signal Electrician Level II, Coaching the Maintenance Vehicle OPERATOR, Automatic Signal/Eagle Signal, EPAC Advanced Programming School, Eagle MARC Closed Loop System, Work Zone Traffic Control, and Work Supervision of MS Department of Corrections.

The City's Traffic Control and Safety Division has the following work responsibilities and the above three (3) noted positions shall be responsible for the efficient, proper and timely/orderly management, oversight, and administration of the City's Traffic Control and Safety Division.

- A. Receiving and processing all customer assistance calls.
- B. Maintaining a total of 98 traffic signals and controllers including timing, patterns, routine maintenance, and installation.
- C. Maintaining special zone signals such as schools and Fire Department.
- D. Assisting other departments with electrical projects as needed.
- E. Rebuilding and troubleshooting existing signal components to ensure proper operation.
- F. Installing all Christmas decorations in the downtown Gulfport area.
- G. Collecting and analyzing traffic counts of streets in order to set signals for optimum traffic flow, and perform traffic studies.
- H. Fabricating all traffic signs required by the City of Gulfport.

- I. Maintaining over 25,000 traffic signs which includes washing, straightening, and replacement.
- J. Receiving and processing customer calls for service.
- K. Maintaining traffic signals.
- L. Maintaining special zones and signals such as schools and Fire Department.
- M. Maintaining traffic signs and street name markers.
- N. Installing street striping and markings.
- O. Assists other departments with electrical work.
- P. Install Christmas decorations in downtown Gulfport area.
- Q. Installing striping on all streets as needed.
- R. Repairing Street Lights
- S. Clearing intersections as needed to provide adequate visibility for traffic.
- T. The Traffic Control & Safety Division utilizes an advanced traffic management system which allows the capability to communicate, coordinate, view intersections, and control signal timing with the use of computers.
- U. Installation of Emergency Preemption systems at 60 intersections.
- V. Rebuilt signal equipment with in-house signal and electrical shop personnel.
- W. Various electrical projects for the many departments including Police, Leisure Services, Fire, Small Craft Harbor, Purchasing, Water & Sewer Billing, City Hall, Urban Development & Planning, Engineering, and Public Works.
- X. Install fiber optic cable in downtown city buildings to connect all computers.
- Y. Repair street lights on Hwy 90, Hwy 49, & Airport Road.
- Z. Assist with the upgrade of traffic signals. To include installing new steel mast arm poles and new controller units.
- AA. Implementing and maintaining a traffic sign inventory that consists of surveying the GPS coordinates of each sign to provide a historic report of maintenance as well as location and type of each sign.
- BB. Upgrade traffic signal heads on Highway 49 & Highway 90.

- CC. As background the number of Work Orders Completed Annually FY 2020 was 3,240.
- DD. Installation and repair of traffic control signs, markings, and conditions, with such to be in accordance with standards for performance and quality adopted or incorporated by City, and in conformance with any and all applicable or governing laws, standards, or regulations, including, but not limited to, the Manual on Uniform Traffic Control Devices ("MUTCD"), and with work evaluated by OPERATOR as needed or necessary to avert, avoid, or ameliorate a dangerous condition to be completed immediately upon notice or discovery of the same;
- EE. Other matters set out or referenced in the City's Public Works Policies, Standards, or Regulations.
- FF. Perform other contract operations services as directed by the Owner and as may arise or be required in conjunction with the professional services contracted hereunder. Such services must be pre-authorized by the Owner and the cost of those added services will be negotiated between the Owner and OPERATOR prior to such work being performed and approved by City Council as required.
- GG. Make recommendations as deemed needed to the Director of Public Works for adoption of Ordinances, Policies or for capital improvements to improve and maintain City's systems, and/or to assure compliance with Federal, State and local laws and regulations.

ARTICLE IV. - GENERAL OBLIGATIONS OF OPERATOR

In performing the services herein required of OPERATOR, it is covenanted and agreed, as follows:

Section 4.01 Staff and Employees.

- A. OPERATOR shall hire, train, employ and supervise sufficient employees and management personnel to operate and manage the project and perform the services required under this Contract. It is agreed, however, that the employee staff, shall include, but not be limited to personnel identified in Appendix "K", with necessary qualification and training to perform the standards of work required for each said employee position. An organizational chart, a list of said Key and Essential positions, minimum compensation rates, educational requirements, and detailed job descriptions for the streets, drainage, sewer and water maintenance portions of the Contract is annexed hereto as Appendix "K" and made a part hereof. The City Public Works Director shall approve Key and Essential personnel as listed. If additional personnel are needed to meet the requirements of this Contract, OPERATOR shall submit a separate list of those personnel and corresponding wage rates with Price Proposal. All employees shall be full time and performing work for the City of Gulfport under this Contract completing business related to

Gulfport Public Works.

- B. OPERATOR shall maintain the total number of positions as defined in Appendix "K". In the event a position becomes vacant, the OPERATOR shall fill that position within fifteen (15) working days of the previous termination for non-Key and Essential positions, and thirty (30) working days for Key and Essential positions. OPERATOR shall supply Owner records of personnel status to substantiate staffing. OPERATOR shall reimburse the City of Gulfport at the minimum rate listed in Appendix "K" plus 50% per work day for each unfilled position once the allowable working days after termination has expired. The City shall deduct this amount from the monthly retainage and final pay application.
- C. OPERATOR shall assume sole responsibility for cost of labor and benefits of all employees required to operate the System. Said employees shall continue to be employees of OPERATOR and not the City.
- D. Comply with Standard Operating Procedures (SOP's) for use by the Project staff. (See Appendix "W" for existing SOP's). OPERATOR shall assist in the development and follow future SOP's as approved by the City.
- E. Perform work planning and scheduling for the staff, including documentation of the completion of those work tasks. Monthly reports of progress shall be made available for inspection by Owner.
- F. Develop an Emergency Response Plan for use by the Project Staff approved by the City of Gulfport. This plan shall address Homeland Security, Mississippi Department of Environmental Quality and Mississippi Department of Health requirements including, but not limited to oil spills, sewer spills and water outages.
- G. OPERATOR shall assign one of its employee staff members to each vehicle and provide a written list of these vehicle assignments to the Director of Public Works or his designated City employee. All changes in assignment shall be likewise provided in writing; and the employee assigned to each vehicle will be held accountable by the OPERATOR for the proper operation and use of the City vehicle as well as the inventory of City parts and equipment consistent with all City policies. OPERATOR and its employees shall comply with the City's vehicle use criteria. See Appendix "Z."
- H. Provide training, education and staff development as needed to maintain employees qualified and able to perform the work required by Section 3.02, Section 3.05, Section 3.07, Section 3.09, Section 3.10, and Section 3.11 above in a good, courteous and workmanlike manner. This training will include, but is not limited to orientation, safety, continuing education and monthly training. OPERATOR is responsible for computer training for all programs currently used by the City's Public Works Department, including, but not limited to ArcView, Microsoft Office Suite, project planning software, Internet, CityWorks, Storeroom, Dialogic Communications Telephone Notification System, Discrete Wireless (vehicle tracking system) and

Mission Control Systems (SCADA). OPERATOR's staff shall be NIMS trained as needed.

- I. Each employee assigned by OPERATOR to operate any vehicle and/or equipment owned by City shall be required to demonstrate his/her proficiency in the operation and maintenance of that vehicle or equipment prior to such assignment, and also daily checks for basic maintenance shall be required to insure the useful life of the vehicles and/or equipment. OPERATOR shall develop qualification tests and/or procedures to demonstrate proficiency and maintenance responsibility that are subject to review by and satisfaction of the Director of Public Works or his designated City employee. Prior to operation of any equipment or vehicle owned by the City, OPERATOR's employees shall be approved on an individual basis by the Director of Public Works or his designated representative, according to the qualification requirements for subject vehicle or equipment, including but not limited to daily checklist and field operation.
- J. Each employee assigned to a position shall be required to demonstrate to OPERATOR the ability and knowledge necessary to perform the job function successfully. The certification practices shall be subject to review and satisfaction of the Director of Public Works or his designated City employee. City has the right to revoke the ability for an employee of the OPERATOR to continue in a position if unreasonable instances of rework occur as determined by the City.
- K. OPERATOR shall obtain and keep current any and all business, professional and/or privilege licenses required by Federal, State or Local law or regulation to perform the services to be provided to City under this Contract. OPERATOR's staff shall possess all required licenses including but not limited to driver's license, herbicide license, etc. to perform the work under this contract.
- L. OPERATOR shall implement and adhere to a random drug / alcohol screening program that all employees are subject to and is consistent with state and federal law. Blind results of test results shall be forwarded to the City Public Works Director. This program shall include policies for disciplinary action, including dismissal for failure of drug / alcohol tests. To the extent permitted by law, OPERATOR's drug / alcohol screening program shall also minimally include pre-employment tests, random drug / alcohol screening, and post-accident testing, including, but not limited to, accidents involving use of City vehicles and equipment.
- M. OPERATOR shall have a staff member designated as the safety/environmental officer who shall be a full time position, and shall report directly to the Project Manager, as shown in the organizational chart included as Appendix "K".
- N. OPERATOR shall follow City's Personnel Policy and Procedures Manual effective at the time regarding nepotism, vacation leave, sick leave, computer usage and cellular telephone usage.
- O. OPERATOR shall perform background checks for each employee prior to hiring.

An independent party, approved by the City's Director of Public Works, shall perform these checks, and a copy of these results shall be forwarded to the City Public Works Director, or designated representative. Background checks should include, at a minimum, criminal record, driving and vehicle records, education verification, employment verification, licensing verification, and immigrant status. Any felony conviction of potential employees shall be brought to the attention of the City Public Works Director prior to hiring. Employee consent for background check by OPERATOR may be required prior to employment.

- P. OPERATOR's dedicated construction crews shall complete projects according to industry time standards, such as Means' Estimating Handbook. These construction crews are to be used for projects approved by the City's Director of Public Works only.
- Q. OPERATOR shall designate an employee to be responsible for an equipment dispatching and yard boss program to maximize equipment usage.
- R. Deleted.
- S. OPERATOR shall perform minor maintenance and repair on small tools in Appendix "A" such as replace oil, grease, replace blades, replace chains, fill fluids, replace string, replace spark plugs, carburetor adjustment and rebuild and similar type work.
- T. Nothing contained in this contract shall limit or excuse the OPERATOR's responsibility and liability related to its employee's qualifications for and performance of duties assigned under this contract.

Section 4.02 Expense and Cost of Service Obligation of OPERATOR. Certain costs of the services specified on Appendix "L" are to be incurred and paid by OPERATOR, which costs were heretofore determined by City to be a reasonable expense for operation and maintenance of its Public Works/Water and Sewer Department operations. No materials purchased by City for City use shall be used (on credit system or otherwise) by OPERATOR or Owner except on City of Gulfport projects.

Section 4.03 Other Obligations and Services by OPERATOR.

- A. Document all materials and parts and expenses incurred on behalf of the Owner, which are to be reimbursed as hereinafter provided, and OPERATOR shall update the Owner monthly on the cost-to-date of materials and parts versus the City's annual budget amount for "Water, Sewer, Streets and Drainage System Maintenance and Repair".
- B. During any project rehabilitation phase, OPERATOR shall comply with all regulatory requirements. Upon completion of any system rehabilitation, the OPERATOR's liability under this clause shall continue.

- C. Provide twenty-four (24) hour per day access to project for Owner. Visits may be made at any time by any of Owner's employees. The Owner shall provide keys for project to the OPERATOR. Visitors to the project must comply with OPERATOR's operating and safety procedures.
- D. On a continuing basis, as a service under this Contract, OPERATOR shall provide professional management assistance if requested by City to reduce the cost of operations and maintenance of the water and sewer system for Owner throughout the term of this Contract.
- E. OPERATOR shall establish a system for response to "service call" repair needs and complaints in a reasonable and timely manner in conformity to the "benchmark standards" of this Contract so as to prioritize repairs according to apparent severity of the problem and the number of incidences requiring attention.
- F. OPERATOR shall warn the public promptly of known dangerous conditions. This shall include, but not be limited to signage, door hangers, media communications (TV, radio, newspaper), automatic telephone notification system and email.
- G. Work Orders tracking labor, materials, and equipment usage must be completed with 100% accuracy for all requests and daily routine work. It is recognized by the parties that this tracking of work orders is essential in disaster events. Therefore, no exceptions are allowed without approval by the City's Director of Public Works with reason or cause given for failure to track these areas.
- H. OPERATOR's personnel shall complete daily OPERATOR's checklist, shown in Appendix "S", for all equipment used by that individual. This information shall be forwarded to City's Equipment Manager according to City's Public Works Department Policy.
- I. OPERATOR shall assist with all necessary steps under duties of this Contract in order to maintain American Public Works Association Accreditation.
- J. Operate a computerized inventory management system to track materials and equipment (indoor, outdoor and storage yard) used for this Contract. The City of Gulfport shall conduct an inventory inspection semi-annually. This inventory shall minimally be ninety-nine percent (99%) accurate. The OPERATOR shall reimburse the City of Gulfport for any missing equipment or materials annually by September 30 each year during the term of the Contract below the ninety-nine percent (99%) accuracy level.

Section 4.04 Right of Entry, Easement Requirements. OPERATOR shall not perform any service under this Contract on private property, without documentary proof of easement, right-of-entry, or title ownership in favor of City or OPERATOR. OPERATOR shall not enter private property without proper authorization and authorized or permitted by law. The OPERATOR shall be entitled to rely at City's risk on the City's reasonable representation of rights of access, egress, easement or ownership of ditches, water

courses, drainage easements, streets, alleys and roadways, and rights-of-entry.

ARTICLE V. - GENERAL OBLIGATIONS OF OWNER

The parties hereto covenant and agree to the following covenants, conditions and owner's obligations under this Contract, to-wit:

Section 5.01 Provision for Facilities, Vehicles and Equipment. As part of this Contract and the consideration herein, City shall provide for OPERATOR's use of offices, office furniture, vehicles and equipment as provided and conditioned in Article II above, or elsewhere in this Contract. Owner shall also provide the following:

- A. Perform and fund both the preventive and corrective maintenance repair including ordinary wear and tear (except for funding of repairs of damages caused by OPERATOR, due to negligence or damage other than ordinary wear and tear to vehicles and equipment) for all of its vehicles and equipment used by OPERATOR under this Contract. "Ordinary wear and tear" shall include the normal and reasonable abrasions and deterioration of appearance, parts, and operational capabilities due to equipment age and operations performed in accordance with the OPERATOR's manual associated with such vehicles and equipment. Final decision of "ordinary wear and tear" will rest with the City's Director of Public Works.
- B. Provide auto tags and inspection certificates that may be required for all vehicles.

Section 5.02 Licenses, Easements, and Warranties. City shall maintain all easements, warranties, licenses, permits or other types of authorization that it has or shall require for the project. The duty is on the OPERATOR to ensure these are in place prior to commencement of its work.

Section 5.03 Taxes, Permit Fees, Etc. City shall pay all franchise, property or other taxes and/or permit or license fees required by any governmental agency or by any regulation for system work under this Contract. City shall not be required to pay any tax on income earned by OPERATOR as a result of this project, or any franchise fees of OPERATOR, and City shall not pay any professional licensing fee or professional association dues for OPERATOR or any of its staff or employees. City shall not waive any professional fees normally charged by City for individuals or OPERATOR employees to perform their trade because of this Contract.

Section 5.04 Budgeted Costs Retained by City. City shall continue to pay for financial and budget items not assumed by OPERATOR under this Contract required for operations and management of the Systems as indicated on Appendix "L". Obligations of City include utilities and local telephone service (OPERATOR shall pay all long distance charges), building materials, repair parts, limestone, asphalt, gravel, concrete/cement, sewer or water pipe materials, meters and related supplies, its office supplies, operating supplies, cleaning (janitorial) service, gasoline and diesel fuel, oil and lubricants, and equipment rental expenses.

Section 5.05 **Capital Expenditures of System.** City shall bear the costs of repairs, rehabilitation, expansion or modification to the System as a result of increased demand, replacement needs, or regulatory requirements imposed by State or Federal agencies. Any such repairs, rehabilitation, expansion or modification of the System shall require approval of the expenditure thereof by City.

ARTICLE VI. - COMPENSATION BY CITY TO OPERATOR

Section 6.01 **Annual Base Fee.** The base fee to be paid by City to OPERATOR is agreed hereby to provide for the administration and compensation according to the intent of this Contract, certain items of responsibility may be agreed to be transferred from one party to another, and that the annual base fee in such instance(s) shall be equally adjusted so as not to increase or decrease the total cost of services and expenses to City from the Contract. In accordance with this Contract, and subject to agreed adjustments, the Owner shall pay the OPERATOR as base fee for the first year of the term of this Contract, as follows:

Base Fee For First Year (Prorated if Necessary) _____ \$

The base fee includes cost of labor and benefit items listed (Items 1-24) on Appendix " L" and gives reduction consideration for provisions such as facilities, vehicles, equipment, machinery, tools, and repair services furnished by City.

Except for emergency calls, OPERATOR's holiday schedule shall be limited to the same holidays approved by the Governing Authority of City.

The Director of Public Works and/or City Comptroller on request shall be allowed to inspect applicable pay roll records of OPERATOR periodically as necessary to satisfy that the positions shown in Appendix "K" are being compensated according to staff requirements.

The first year for which the annual base fee shall apply begins on the "**commencement date**" of the Contract and expires on September 30th of that year, and each succeeding year of the Contract for purposes of annual base fee shall cover the twelve month period occurring from October 1st to September 30th.

Section 6.02 **Escalation or Adjustment of Annual Base fee.**

A. **Escalation.** The annual base fee for year two (2) of the Contract shall be increased, or as the case may be, decreased, by application of the Consumer Price Index (CPI). The CPI will be calculated as a percentage and multiplied by the base fee for year one (1) to determine the new annual fee. The CPI used will be the index for the month of September for all urban consumers using the U.S. city average for all items with the base period 1982-84=100. Subsequent years will be treated accordingly with the CPI calculated based on the previous year.

B. **Adjustment of Base Fee for Change of Scope of Services.** In the event

that a change in scope of services is initiated by the Owner, Owner and OPERATOR will negotiate and provide by written amendment hereto a commensurate adjustment, if necessitated, in the annual base fee to be paid during the remainder of the term of this Contract to cover increased labor costs, or to deduct costs where the scope of services may be decreased.

- C. **Changes Decreasing the Scope of Contract.** Where budget amendments are adopted to decrease the scope of services under this Contract, the Contract shall be amended and compensation adjusted for a decrease in staffing as is appropriate.

Section 6.03 **Monthly Payment of Annual Base Fee.** One-Twelfth (1/12th) of the annual base fee ("**monthly payment**") for the then current year shall be due and payable in arrears, subject to application for payment (shown in Appendix "X"), and submitted to the City's Director of Public Works, or designated representative on the last day of the month for each month that services are to be provided, less monthly retention amounts for quality and performance assurance as required by this Contract and less, if any, the personnel deficiency and/or equipment damage adjustments.

Section 6.04 **Change in Work.**

- A. **Changes Within Scope of Contract,** Owner may make changes in the work, provided the changes are reasonably within the scope of this Agreement, and OPERATOR shall expeditiously perform the changes as directed.
- B. **Changes Increasing Scope of Contract.** Any change in the work that results in an increase in the utility workforce shall correspondingly increase the costs as provided in this Article. Water and Sewer System modifications and expansions, which result in a recognized need and resulting Owner approved increase in staffing, or increases in staffing to respond to new State and federal regulations constitute a change in the work and a "change of scope of services." Streets and Drainage System modifications and expansions due to annexation of adjoining areas by the City which result in a recognized need and resulting Owner approved increase in staffing constitute a change in the work.

Section 6.05 **Retained Compensation to Assure Achievement of Quality, Response and Production Standards.**

- A. **Purpose of Retention of Compensation.** The purpose for City's retention of compensation is to assure that OPERATOR has achievement and incentive standards for performance in the areas of customer satisfaction, quality of work, production and timely response, and systematic routine maintenance, and that the City has applicable benchmarks to measure contract performance.

- B. **Retention of Compensation.** From the Annual Base Fee to be paid by City to OPERATOR under this Contract, City shall retain a total of five percent (5%), by retention from each monthly compensation fee payment one twelfth (1/12) of the annual retention amount. Said retention from monthly payments shall commence with the monthly base fee payment due for the first month of the annual period of this contract beginning on October 1, 2021 (commencement date). Retention from monthly base fee payments shall continue in the same amount each month during the remainder of the Term of this Contract.
- C. **Penalty for Failure to Timely/Properly Complete Service Requests/Required Work.** In the event OPERATOR does not complete a service request according to benchmark quality and time standards in its entirety or in accordance with requirements/standards set out, referenced, or adopted in this Contract, including, but not limited to, documentation, restoration and clean up, the City shall deduct \$200 per instance and \$25 per day thereafter, as approved by the City's Director of Public Works. In addition, In the event OPERATOR does not complete the 30 Day cycle as required with the allowed three (3) Day Grace period the City shall deduct \$1,000 per instance and \$500 per day thereafter, as approved by the City's Director of Public Works.
- D. **Penalty for Safety Violations.** In the event OPERATOR does not comply with appropriate safety regulations per Manual on Uniform Traffic Control Devices (MUTCD) or OSHA in order to protect the public, the City shall deduct \$200 per instance as approved by the City's Director of Public Works.
- E. **Penalty for Not Responding to "After Hours" Calls.** In the event OPERATOR does not respond by either telephone or site visit within one (1) hour to Customer requesting service, the City shall deduct \$200 per instance, and \$50 per hour thereafter, as approved by the City's Director of Public Works.
- F. **Penalty for Failure to Complete Daily OPERATOR's Checklist.** In the event an OPERATOR's employee does not complete daily checklist for any of City's equipment used by OPERATOR for this Contract, the City shall deduct \$100 per instance, as approved by the City's Director of Public Works.
- G. **Penalty for Negligent / Deficient After Hours Priorities.** In the event that after hours emergency events which endanger the public, including, but not limited to sewer main breakage, sewer force main breakage, water main breaks larger than 1.5", street cave-ins or major storm drain blockage, are not repaired immediately, the City shall deduct \$200 per instance, as approved by the City's Director of Public Works.

- H. **Penalty for Failure to Comply with Public Works Vehicle Usage Criteria for Hourly Employees.** In the event OPERATOR does not comply with applicable usage criteria / standards regarding use of City vehicles Public Works Vehicle Usage Criteria for Hourly Employees Criteria (Appendix "Z"), the City shall deduct \$200 per instance, as approved by the City's Director of Public Works.
- I. **Penalty for Failure to Meet Construction Specifications.** In the event OPERATOR does not comply with construction plans and specifications for work related to this Contract, including, but not limited to installing pipe at incorrect grade, failure to compact fill or poor concrete workmanship, the City shall deduct a minimum of \$200 per instance plus the OPERATOR shall pay all costs of rework, or cost of itemized rework, as approved by the City's Director of Public Works.
- J. **Penalty for Failure to Comply with City of Gulfport Policies.** In the event OPERATOR does not comply with policies related to this Contract as stated by the City of Gulfport, the City shall deduct \$200 per instance, as approved by the City's Director of Public Works.
- K. **Penalty for Failure to Meet Construction Time Standards.** In the event OPERATOR's dedicated construction crews do not complete projects according to industry time standards, such as Means' Estimating Handbook, the City shall deduct \$50 per day over the construction schedule, as approved by the City's Director of Public Works.
- L. **Penalty for Driving Time Over Two (2) Hours per Day.** Recognizing the importance of fuel conservation, the OPERATOR shall organize and schedule work in order to reduce vehicle drive time. In the event OPERATOR's employees drive in excess of two (2) hours in any one day, per City's GPS tracking software, OPERATOR shall provide a map of the area driven, the daily GPS tracking report, and justification for each violation to the Director of Public Works for determination if it is justified. The City's Director of Public Works shall deduct \$200 per day for unjustified vehicle driving time over two (2) hours.
- M. **Disposition of Annual Retention Amount.**
- 1) **Audit Review Authority.** A CPA or other qualified person or firm (herein "auditor") employed by the City at the expense of the City will annually perform the audits required to measure performance relative to benchmarks for the purpose of determining disposition of the retained funds.
 - 2) **Measurement of Performance Related to Standard Benchmark Criteria and Quality Standards.**
 - (a) Customer Satisfaction. Each six (6) months a customer satisfaction survey will be completed by the auditor based upon service requests

that were completed during the preceding six (6) months' period. For the survey, customers will be contacted at random to determine the satisfaction rate with a 95% level of confidence. A copy of this survey is attached as Appendix "O". In addition, Customers shall be given the opportunity to provide satisfaction perspectives via an independent telephone survey company, such as Qualistics. The overall satisfaction score shall be calculated by the average of the total results of the three surveys.

- (b) Response Time/Production Time. Using the table of benchmarks for the problem corrected and the time parameters set out in this Contract, a City of Gulfport inspector will determine by random inspection or otherwise if service requests were completed as indicated in the work order system within the benchmark time allocated for the problem. Response and production time shall be determined as specified on attached appendices.
- (c) Quality of Work. Using the City of Gulfport Construction Standards a City inspector will determine by random inspection or otherwise if service requests were completed according to City quality standards.
- (d) Completion Rate of Service Requests. Using the CityWorks order system, or the proven system in effect at the time, the completion rate shall be determined by dividing the number of closed service requests by the number of open service requests over the one-year period. Those requests not exceeding the benchmark response/production time shall not be counted.
- (e) Routine Maintenance. The measurement for these services shall be determined by the City's inspector reports for each routine maintenance item according to the benchmarks established in the attached appendices or within the parameters otherwise stated herein.

3) **Annual Performance Audit Report.**

- (a) Annual Report. Using the auditor's satisfaction reports and the City inspection reports determined according to subsection 2), paragraphs (a) through (e) above stated in this section, the City's Public Works Director, City's Comptroller, and auditor shall present to the Mayor and City Council and to the OPERATOR an Annual Performance Audit Report (herein "**The Annual Report**") within one hundred and eighty (180) days after the last day of the annual period being reported. If the Annual Report is not disputed in writing by the OPERATOR or the City on or before thirty (30) days after it is presented to the OPERATOR and City, it shall be deemed accepted as presented. If disputed by the OPERATOR, Director of Public Works shall review disputed claims and make final recommendation to Mayor and City Council.
- (b) Payment of Retained Fees. The disposition of the retained base fees during the annual period of the Annual Report shall be determined by the auditor and included in the report on the basis of the **Retainage**

Distribution Matrix shown in Appendix "M". According to the report, the percent of retained fees earned by OPERATOR for the annual period computed according to the Matrix shall be paid to the OPERATOR on or before ninety (90) days after the Annual Report is accepted by the parties.

4) Mitigation of Deductions for Performance Deficiencies.

(a) Force Majeure. Delays caused by rain or severe weather conditions, or other events beyond the control of the OPERATOR and not typically found to exist at such time in the "relevant area" that directly cause the OPERATOR not to meet response time or production benchmarks / parameters shall not be included in measuring performance, or shall be adjusted to account for such uncontrollable delays. For purposes of this Paragraph, "relevant area" is defined to be the City of Gulfport, Mississippi. In order to avail itself of this Paragraph, OPERATOR must substantially demonstrate that there was a causal connection between the deficiencies in performance and the subject event(s) or condition(s) and that they had taken all reasonable steps to avoid the operation of this Paragraph.

(b) Equipment Availability. In considering measurement of OPERATOR's performance, City shall be held to a ninety percent (90%) rate of availability of equipment owned by the City and used by OPERATOR under this Contract. If failure to provide equipment at such rate causes or contributes to OPERATOR's failure to achieve benchmark standards, the deficiency shall not be measured negatively against the OPERATOR. The percentage of availability shall not include preventive maintenance, which will be scheduled so as not to affect performance. Nor shall down time for repair of equipment damaged or in disrepair because of OPERATOR's negligence be used to reduce the rate of equipment availability. OPERATOR shall be responsible for requesting rental equipment, if needed, in a timely manner. OPERATOR shall have access to the City's Maintenance Shop records to perform an audit to review and agree/disagree with the percentage rate of equipment availability.

5) Disputes of Fact. Any dispute concerning questions of fact that may affect the measurement of OPERATOR's performance shall first be considered by the Director of Public Works and the OPERATOR. If the dispute is not thereby resolved, then it shall be arbitrated and decided by the City Attorney or his designated Assistant. The Director and OPERATOR may agree on some other person to act as arbitrator in lieu of the City Attorney. The OPERATOR shall not waive its right to legal action and assertion of its claims by virtue of arbitration herein provided. However, the decision of the arbitrator shall take effect immediately, and shall continue in effect until it is reversed or abated by adjudication of a Court having jurisdiction, or unless the decision is stayed by agreement

of the City and the OPERATOR.

ARTICLE VII. - REIMBURSEMENTS BY OWNER TO OPERATOR

Section 7.01 Expenses to be Reimbursed. If it is necessary or expedient for OPERATOR to purchase materials, repair parts or incur expenses in behalf of Owner, and if such expenses are properly documented and pre-approved by the City's Director of Public Works, City shall be obligated to reimburse OPERATOR as a direct pass-through expense upon presentation of a receipt or copy of paid invoice according to the following conditions:

- A. The purchase or expense item must be one that City is obligated to pay under this Contract as a budgeted item.
- B. OPERATOR shall, if practical, utilize items already in City's stock, or request purchase directly by the City, in lieu of making purchase in behalf of the City.
- C. City shall not reimburse any sales tax, and therefore OPERATOR shall develop with the City a purchase order system for purchasing items in behalf of City.
- D. Purchases made in behalf of City require Owner's prior written authorization, and all purchases shall be procured consistent with State of Mississippi Purchase and Bid Laws and current purchasing practices and policies of City.

Section 7.02 Emergency Purchases and Expenditures. Repair parts, or emergency expenditures may be purchased on an "emergency basis" by OPERATOR if needed to protect the health and well-being of the public. OPERATOR shall notify the City for approval of such emergency expenditure prior to incurring the same, and if said prior notice is not possible, notice of the purchase or expenditure shall be given to the City as early as possible thereafter and in advance of the next regular or special City Council meeting. Costs for these parts shall be billed as "pass-through" expenses with no additional "Contractor mark-up". Reimbursements for such emergency expenditure shall be in addition to the base compensation. An appropriate justification of emergency expenses will be provided to the City with receipts or paid invoices included to document the cost. OPERATOR shall cooperate and coordinate with City in addressing the emergency expense item with itemized costs thereof, and justification to the Governing Authority of the City as necessary to comply with State Purchasing Laws pertaining to emergency expenditures.

Section 7.03 Payment Becoming Due to OPERATOR. All reimbursement and pass-through expenses properly incurred and duly billed and justified by OPERATOR and any other payment due from City to OPERATOR under this Contract shall be due upon receipt of invoice presented in accordance with this Contract, and shall be payable within thirty (30) days, and delinquent thereafter.

ARTICLE VIII. - TERM AND RENEWALS / EXTENSIONS

Section 8.01 Initial Term; Extended Terms. The initial term of this Contract ("**Initial Term**") shall commence on October 1, 2021 ("**Commencement Date**") and shall expire (unless sooner terminated as herein provided or permitted by law) on September 30, 2025. Unless the Contract has been previously terminated or canceled or either party has provided proper written notice to the other of their intention not to renew (or extend) this Contract at least 180 days prior to the expiration of any term (the "Initial Term" or an "Extended Term"), this Contract shall be automatically renewed and extended for succeeding terms of two (2) years each for a total of eight (8) years (four (4) two-year extended terms) ("**Extended Terms**"), with each such Extended Term to be on the same terms, provisions, and conditions set forth in this agreement/Contract.

Section 8.02 Cessation of City's Obligation As a Matter of Law. The Governing Authority of the City elected for a term of office beginning in July 2025 and in July 2029 may act to renegotiate or cease funding of this Contract with or without cause at any time after officially commencing to serve its term of office, or otherwise void this agreement. Unless and until official action, if any, to renegotiate, terminate, or void this Contract is taken by the newly elected Governing Authority, and reasonable notice is given by City to OPERATOR thereof, said Contract shall remain in full force and effect until expiration of the applicable Term as provided herein.

ARTICLE IX. - INDEMNITY. LIABILITY AND INSURANCE

Section 9.01 OPERATOR's Liability and Indemnity. OPERATOR shall fully indemnify Owner and its employees, officials, agents, and representative and agrees to hold them harmless from, and to defend them against any and all damages or claims of damages for bodily injury or property damage caused or claimed to be caused by acts or omissions of OPERATOR's employees, agents, officers or representatives, and third parties, or for damages to Owner's property as a result of acts or omissions of OPERATOR's employees, agents, officers or representatives or for breach of this Contract on the part of the OPERATOR. OPERATOR shall not invoke City's ownership of property involved as a defense against claims of acts or omissions by OPERATOR's employees of vehicles or equipment provided by City to OPERATOR under this Contract. All indemnity of City by OPERATOR under this Article shall include City employees, officials, agents and representatives. It is understood that OPERATOR shall have sole and exclusive custody and control of vehicles and equipment owned or leased or rented by City, when said vehicles and equipment are in operation or custody of OPERATOR or its agents, employees, or officers or those on behalf of the OPERATOR. Further, OPERATOR shall have custody and possession of Owners' vehicles and equipment only for purpose of performing municipal services pertaining to operations and maintenance of City's systems under this Contract.

Section 9.02 Owner's Liability and Indemnity. Without waiving any right to raise the defense of statutory and common law sovereign immunity available to the City under State Law as a defense against claims of third party claimants, which right the City hereby specifically reserves, and without limiting or waiving any immunity granted or otherwise

applicable to the City or its agents, employees, or officials under state or federal law, City indemnifies and agrees to hold OPERATOR harmless to the extent allowable by law, and Owner agrees to defend OPERATOR against any and all claims of bodily injury or property damage caused or claimed to be caused by acts or omissions of Owner, Owner's employees, agents, officials or representatives, or for damages to OPERATOR as a result of breach of this Contract on the part of Owner.

Section 9.03 **Limitation of OPERATOR's Liability to Owner.** OPERATOR shall not be liable to Owner for normal wear and tear to City property or deterioration to City systems resulting from normal operations and maintenance of the project and systems for which it is not responsible under Section 9.01 above, or for theft of vehicles, equipment, or property of the City while located on designated City property (4050 Hewes Avenue or 1422 23rd Avenue) and not in the physical custody of OPERATOR and otherwise not covered by insurance procured by OPERATOR herein.

Section 9.04 **OPERATOR's Liability for Fines and Penalties.** OPERATOR shall be responsible for, and indemnifies and agrees to hold harmless the Owner, its employees, officials, agents and representatives from liability or claims of liability of any kind, fines, penalties or assessments incurred for failure to perform responsibly by OPERATOR under the terms of this Agreement, or violations of any governmental or agency regulations on the part of the OPERATOR, OPERATOR's employees, agents, officers or representatives, required of OPERATOR to be performed under this Contract.

Section 9.05 **Insurance by OPERATOR.** OPERATOR agrees to procure and maintain, at its sole cost and expense, during the term of this Contract, insurance of the types and minimal amounts, as follows:

- A. **Worker's Compensation.** At all times during the term of this Contract, OPERATOR shall keep worker's compensation insurance in effect in full compliance with all applicable State and Federal laws and regulations, with waiver of subrogation against City or its insurers.
- B. **Employer's Liability Insurance.** At all times during the term of this Contract, OPERATOR shall keep employer's liability insurance in effect in minimum amounts of \$1,000,000.00 per individual claim covering injury or death to any employee of OPERATOR **which may be outside the scope of liability under the Worker's Compensation Act**, and shall insure against losses due to employee dishonesty, forgery, and alteration with minimum limits of liability of \$100,000.
- C. **General Liability Insurance.** At all times during the term of this Contract, OPERATOR shall keep commercial general liability insurance and general liability insurance for operation of all vehicles and equipment used in the course of business under this Contract covering third party liability in an amount of not less than \$2,000,000.00 combined single limits per occurrence for bodily injury or property damage. Said policy shall be insured by an insurance company, or companies, with a current rating by BEST of A-X (10), or otherwise, by

companies accepted by Owner in writing in the event of a lesser rating. Rental Equipment must have a rider to provide insurance.

- D. **Comprehensive, Collision, and Uninsured Motorist Insurance.** Owner and OPERATOR recognize that OPERATOR assumes liability to City for use and control of City vehicles and equipment as set forth in Sec. 9.01 and Sec. 9.04 above, and is exempt from liability to Owner for such property when on Owner's premises and not in custody of OPERATOR under provisions of this Contract. At all times during the term of the Contract, OPERATOR shall maintain Automobile liability insurance and property damage insurance to cover and insure all equipment and property used by OPERATOR or its contractors or agents in the course of business under the contract as well as all equipment and property of the owner that even though not in use at the time, is subject to use by the OPERATOR or its agents or contractors in the course of business under the contract, to include without limitation comprehensive and collisions coverages as well as uninsured motorist insurance, each with a minimum limits of \$1,000,000 per occurrence for bodily injury and property damage. Such coverages shall include without limitation any motor vehicle, whether owned, hired, or non-owned.
- E. **Additional Excess Liability Insurance.** At all times during the term of this Contract, OPERATOR shall keep additional excess liability insurance including Pollution Liability Insurance in minimum amount of \$5,000,000.00.
- F. **Professional Liability Insurance.** At all times during the term of this Contract, OPERATOR shall keep professional liability insurance in minimum amounts of \$2,000,000.00.
- G. **Increase in Insurance Premium.** In the event that insurance premium expense for OPERATOR to maintain general liability insurance and comprehensive, collision, and uninsured motorist insurance required under Section 9.05, Paragraphs C and D of the Contract increases as a direct result of acquisition of additional or replacement equipment by the Owner, the City shall reimburse OPERATOR for the increase in premium expense within thirty (30) days after said insurance is shown to have become due and paid by OPERATOR.

Section 9.06 Insurance Policy Requirements for OPERATOR's Insurance. All policies required to be carried by OPERATOR under Article IX shall be written on an occurrence basis, except for professional liability, which may be written on a claims-made basis, and all said policies shall name the City as an additional insured, and shall provide that **insureds thereon waive subrogation against each other**. Said policies shall provide that insurers at risk are primary insurers and that no claim will be made by the insurers that the City is a primary or contributing insurer with respect to any liability covered by the policy or policies or where OPERATOR is liable to City according to this Contract. All policies shall further provide that the City is in no way obligated for the payment of premiums thereon, and that said policies may not be canceled without thirty (30) days prior

written notice to City. The existence or non-existence of insurance shall not waive or reduce or limit the responsibilities, obligations, or requirements, legal or otherwise, of OPERATOR under this Contract or any amendment thereof or otherwise existing under law. OPERATOR shall further purchase and acquire at its own expense such tail insurance policies or coverage upon or prior to cancellation, termination, cessation, or other end of this Contract or any amendment thereof to insure against the risks associated with this Contract and its amendments and OPERATOR's performance, responsibilities, obligations, or requirements under the Contract and its amendments for up to one (1) full year (365 days) following the end of the Contract. OPERATOR shall provide copies of all effective policies of insurance that are within the purview of this Section to Owner.

Section 9.07 Insurance by Owner. At all times during the term of this Contract, Owner, shall keep property damage insurance for all property including vehicles and equipment owned by Owner while located on owner's premises including the facility building, improvements and contents owned by the City located at 4050 Hewes Avenue, excluding any personal property or contents owned by OPERATOR, which shall be OPERATOR's obligation to insure. Any property of Owner, including vehicles or equipment not properly or fully insured shall be the financial responsibility of the Owner to the extent of Owner's liability under this Contract. Said property is presently insured under Owner's self-insured retention plan with excess coverage by a reputable insurance company or companies. To the extent permitted by law, and for those losses for which OPERATOR is not responsible for under this Contract, the City waives subrogation against OPERATOR or its separate insurers pertaining to losses to City property for which insurance is hereby required to be carried by City.

Section 9.08 Notice of Claims. Each party agrees to notify the other forthwith of any asserted or potential claims or any occurrences that may involve the liability or insurance of the other, and to cooperate with each other in addressing such claims.

Section 9.09 Settlement of Uninsured Claims. In the event of damage to vehicles, equipment, or personal property of Owner for which OPERATOR is liable to City under this Contract and where the damages are not covered by OPERATOR's comprehensive, collision or uninsured motorist insurance, or claim is denied by OPERATOR's Insurance carrier, OPERATOR shall be responsible to City for the property loss and/or reasonable costs of repairs. It is recognized that the damaged vehicle or equipment is needed for work required by this Contract pending repair or replacement, then OPERATOR on or after two (2) days from date of loss and fault determination by the City's Director of Public Works, shall be responsible to obtain use at its expense of rental or other available vehicles or equipment until either the claim is settled or the vehicle is repaired or replaced. If lost or damaged vehicle or equipment is not repaired or replaced within four (4) weeks of damage or loss and fault determination by the City's Public Works Director, then City shall repair or replace subject vehicle or equipment per Mississippi State purchasing regulations, and deduct cost from OPERATOR's monthly payment.

ARTICLE X. - COORDINATION BETWEEN OWNER AND OPERATOR

Section 10.01 Coordinators. The Director of Public Works will represent the City in

administering and coordinating the Contract relationship between City and OPERATOR for operations and maintenance of the Streets, Drainage, Water and Sewer and other systems portion of this Contract. City, by its Governing Authority, may subsequently designate by written notice to OPERATOR another City employee to serve as Streets, Drainage, Water and Sewer Coordinator, in the place and stead of the Director of Public Works. City shall inform in writing OPERATOR of any change of Coordinators. The Coordinator may assign certain City employees to communicate with OPERATOR concerning special activities, i.e., traffic control, communications, maintenance, citizens' complaints, claims, etc.

Section 10.02 Sharing. It is understood that the Coordinator/Director of Public Works shall utilize certain adjoining and common office space with OPERATOR personnel, and the parties shall both utilize some of the clerical and public relations/communications employees who may have overlapping duties, and a working relationship and chain of authority shall be developed between the parties in order that this Contract can be administered with common personnel and common facilities in a manner that will not conflict with the overall services to be provided by the Public Works Department.

ARTICLE XI. - ACCOUNTING RECORDS

Section 11.01 OPERATOR's Records. OPERATOR shall keep full and detailed records and books of account on the basis of generally accepted accounting practices in effect as of the effective date of this Agreement showing the actual direct cost to the OPERATOR under the provisions of this Contract.

Section 11.02 Owner's Access. In addition to the records maintained under Section 11.01 above, Owner shall be afforded access to all the OPERATOR's other records, books, correspondence, instructions, memoranda, payroll records, and similar data relating to this Contract and any of the work pertaining to the Contract.

Section 11.03 Preservation of Records. OPERATOR shall preserve financial documents and other records to which Owner has access rights without additional compensation for a period of three (3) years, or such longer period as required by law, after final payment; and shall turnover or copy and release or otherwise preserve for access to City such documents and records upon termination or expiration of the Contract.

ARTICLE XII. - DEFAULT AND TERMINATION

Section 12.01 Default by OPERATOR. The occurrence of any of the following events shall constitute **default by OPERATOR** under this Contract:

- A. OPERATOR's failure to comply with any term, provision, or covenant of this Contract continuing for a period of thirty (30) days after written notice thereof to OPERATOR;
- B. OPERATOR's abandonment of the project without notification and justification to Owner for seven (7) consecutive days or more;

C. OPERATOR's doing or permitting to be done anything which causes a lien upon Owner's property, real or personal, without the prior official consent of Owner, and failure to discharge or secure release of such lien within (30) days after written notice thereof.

D. OPERATOR's submitting false invoices for payment.

Section 12.02 Default by Owner. Owner shall be in default under this Contract if Owner shall neglect or fail to perform or observe any of the covenants, terms, provisions or conditions contained herein and on its part to be performed or observed, including the payment of any sums required hereunder, and if Owner fails to cure said default within thirty (30) days after written notice thereof to Owner from OPERATOR.

Section 12.03 Restriction against Hiring City Employees. It is recognized by the parties that solicitation and granting opportunities for employment of existing City employees by OPERATOR is adverse to its contract relationship with the City and is detrimental to City's relationship with its employees. In recognition thereof, OPERATOR agrees that it shall be a material breach of this Contract for the OPERATOR to offer to employ or to employ City of Gulfport employees while employed by the City or within twelve (12) months after their employment relationship with the City ceases. Director of Public Works shall approve, in writing, hiring of any City employee by the OPERATOR if it occurs before the twelve (12) month period has expired.

Section 12.04 Termination for Breach of Contract. If either party is in default or breach of this Contract as described in Section 12.01 or 12.02 above, the party not in default may terminate this Agreement for default by giving thirty (30) days written notice of termination to the party in default.

Section 12.05 Other Remedies. For default or breach of contract, either party may bring an action against the offending party for specific performance, or damages, including reasonable attorney fees and costs, and assert any remedies to which it is entitled in law or equity. Upon termination by Owner for default of OPERATOR as herein provided, Owner may enter upon and take possession of the project and systems, including all vehicles, equipment, tools, and facilities owned by City to the exclusion of OPERATOR, and shall be entitled to reasonable attorney fees and costs required to re-take possession.

Section 12.06 Cooperation Upon Termination. Upon notice of termination by Owner, or, prior to voluntary termination due to the expiration of the Contract or mutual agreement, OPERATOR shall assist Owner in an orderly transition of the staff and a resumption of operation of the project by Owner.

ARTICLE XIII. - LABOR DISPUTES; FORCE MAJEURE

Section 13.01 Labor Disputes Affecting Performance. In the event activities by Owner's employee groups or unions cause a disruption in OPERATOR's ability to perform at the project, Owner or OPERATOR may seek appropriate injunctive court orders, after conferring with each other in an attempt to resolve the problem. OPERATOR will continue

to operate the project on a "best-efforts" basis until any such disruptions cease.

Section 13.02 Force Majeure. Neither party shall be liable for its failure to perform its obligation under this Agreement if performance is made, impossible or abnormally costly due to any unforeseen occurrence beyond its reasonable control. The party invoking force majeure shall notify the other party in writing with full disclosure of circumstances and an estimate of effect on ability to perform the contract within ten (10) working days after its occurrence. In order to avail itself of this Paragraph, the party must substantially demonstrate that there was a causal connection between the occurrence and the inability to perform and that they had taken all reasonable steps to avoid the operation of this Paragraph. For purposes of this Paragraph, unforeseen occurrences shall not include events or conditions that occur on a national or regional scale or area unless the same are substantially demonstrated to have direct effect within the City of Gulfport, Mississippi.

ARTICLE XIV. - OTHER CONTRACT PROVISIONS

Section 14.01 Cooperation. Each party agrees to use commercially reasonable efforts to assist the other party in discharging its obligations and responsibilities under this Contract, to complete and implement the transactions contemplated by this Contract, and to perform the conditions thereof, and to amend the Contract in a reasonable manner to clarify ambiguities that may arise in the administration of this Contract relationship.

Section 14.02 Waiver. No forbearance, delay or failure by either party to exercise any right under this Contract, and no partial or single exercise thereof shall constitute a waiver of that or any other right unless expressly provided therein, or unless such waiver shall be in writing and signed by the waiving party.

Section 14.03 Entire Agreement. This Memorandum of Contract and the appendices and exhibits hereto, all of which form a material part hereof, set forth all the covenants, promises, agreements, conditions and understandings between Owner and OPERATOR. Except as otherwise provided for herein no subsequent alteration, amendment, change, addition or modification to this Contract shall be binding upon either party unless reduced to writing, signed in behalf of each party by a duly authorized official, and approved by the Governing Authority of the City. Wherever used, the terms "Owner" and "OPERATOR" shall include the respective officers, directors, elected or appointed officials, employees, and representatives.

Section 14.04 Captions and Interpretations. The caption, section numbers, article numbers and indices appearing in this Contract in no way define, limit, construe or describe the scope or intent of such section or article. The language and all parts of this Contract shall, in all cases, be construed as a part of the whole according to its fair meaning and not strictly for or against either party.

Section 14.05 Partial Invalidity. If any term, covenant, or condition of this Contract, or the application thereof to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this Contract or the application of such term, covenant or condition to persons or circumstances other than those to which it is held invalid or

unenforceable shall not be affected thereby, and each term, covenant or condition of this Contract shall be valid and shall be enforced to the fullest extent permitted by law.

Section 14.06 **Successors and Assignability.** All rights and liabilities herein given to or imposed upon the respective parties hereto shall, except as may otherwise be herein provided, extend to and bind the respective heirs, executors, administrators, successors and assigns of said parties. No right shall, however, inure to the benefit of any assignee or successor of OPERATOR, unless the same was officially approved in advance in writing by the Owner through official action of its Governing Authority.

Section 14.07 **Survival of Obligations.** All obligations of either party to the other which by their nature involve performance, and any particular, after the end of the term which cannot be ascertained to have been fully performed until after the end of the term, shall survive the expiration or sooner termination of the term.

Section 14.08 **Governing Law.** This Contract shall be governed by, construed and enforced in accordance with the laws of the State of Mississippi.

Section 14.09 **Holding Over.** In the event that operations and maintenance by OPERATOR by actual or constructive consent by City, and use and possession of City properties by OPERATOR shall continue after expiration of the term, or sooner termination hereof, the relationship between the parties shall be subject to all of the terms and conditions of this Contract, and nothing herein shall be construed to authorize any such continuance of the Contract, or limit either party's remedies in the event thereof.

Section 14.10 **Amendment to Scope of Services.** This Contract (excluding water and sewer services) may be amended at any time hereafter to enlarge upon and expand the scope of Public Works services performed by OPERATOR, or to decrease the scope existing of services, provided that such amendment or modification is in writing and is approved by the Governing Authority and OPERATOR prior to such change taking effect.

ARTICLE XV. - NOTICES

All notices shall be in writing and transmitted by certified mail or personal delivery, as follows:

Section 15.01

To OPERATOR:

NAME:

ADDRESS:

PHONE:

FAX: _____

Unofficial Copy To:

LOCAL ADDRESS:

Gulfport, MS 39501

Section 15.02

To Owner:

City of Gulfport
Attention: Mayor
2309 15th Street
Post Office Box 1780
Gulfport, MS 39502

Unofficial Copy To:
City of Gulfport
Attention: Director of Public Works
4050 Hewes Avenue
Gulfport, MS 39507

City of Gulfport
Attention: City Attorney
2309 15th Street
Post Office Box 1780
Gulfport, MS 39502

APPENDICES

- A. Equipment & Vehicles
- B. Facilities
- C. Benchmark & Performance Criteria - Water Requests
- D. Benchmark & Performance Criteria – Routine Water Maintenance
- E. Benchmark & Performance Criteria - Sewer Requests
- F. Benchmark & Performance Criteria - Routine Sewer Maintenance
- G. Benchmark & Performance Criteria – Street Requests
- H. Benchmark & Performance Criteria – Routine Street Maintenance
- I. Benchmark & Performance Criteria – Drainage Requests
- J. Benchmark & Performance Criteria – Routine Drainage Maintenance
- K. Mission Critical Personnel, Minimum Wage Rates, Detailed Job Descriptions, Education Requirements, Organization Chart
- L. Appropriation of Costs and Services
- M. Audit Measurements
- N. Inspection Report Forms
- O. Customer Survey
- P. List of Annual Parades & Special Events / Holiday Schedule
- Q. Grass Cutting Reports Reflecting Location and Mileage
- R. Detailed Sidewalk, Curb, & Gutter Locations
- S. Daily OPERATOR's Checklist for Equipment
- T. Contractor Reporting Forms
- U. Ditch Maintenance Plan
- V. Street Sweeping Plan
- W. Standard Operating Procedures including Work Order System
- X. Application for Payment
- Y. Benchmark Performance Standard for Utility Billing – Meter Reading
- Z. City of Gulfport Public Works and Engineering Vehicle Usage Criteria
- AA. One Year Service Request Statistics
- BB. City's Current Personnel Policies

IN WITNESS WHEREOF, each of Owner and OPERATOR has caused this Memorandum of Professional Services Contract to be signed, executed and delivered by its duly authorized representative on the day and date hereinafter stated after having been first duly authorized so to act.

OWNER:

OPERATOR:

CITY OF GULFPORT, MISSISSIPPI

NAME

BY: _____
MAYOR

BY: _____
PRESIDENT

ATTESTED BY:

ATTESTED BY:

CITY CLERK

SECRETARY

_____, 2021

_____, 2021

APPENDIX A

Equipment and Vehicles

OPERATOR agrees to provide professional utility management, operations and OPERATOR daily maintenance services of the following:

- A. All equipment, vehicles, and facilities existing within the present property boundaries being used to operate the Owner's Water and Sewer Department and Streets and Drainage Department. (SEE ATTACHED LISTS AS A PART OF THIS APPENDIX).

APPENDIX B

Facilities

OPERATOR agrees to provide professional utility management, operations and maintenance services of the following:

- A. All facilities and office furnishings contained at said location at 4050 Hewes Avenue, Gulfport, MS 39507, identified by parties for use by OPERATOR as office space headquarters.
- B. Water Wells & Tanks (see list)
- C. Lift Stations (see list)

APPENDIX C

Benchmarks & Performance Criteria – Water Requests

ITEM NO.	DEFINITION OF EACH	QUALITY BENCHMARK	PRODUCTION BENCHMARK PER MAN HOUR	RESPONSE TIME BENCHMARK
1	BAD TASTING WATER – Responds to water quality complaint	Dept. of Health Standards	N/A	3 days
2	BROKEN METER – repair meter that is broken	Current Gulfport Construction Standards	4 meters per man-day	8 days
3	HYDRANT LEAK – repair or replace leaking fire hydrant	Current Gulfport Construction Standards	4 repairs/crew-day or 2 replace/crew-week	7 days
4	METER LEAK – repair or replace leaking meter	Current Gulfport Construction Standards	4 leaks repaired per man-day	7 days
5	MTR ADJUST MT – adjust meter to different height or location	Current Gulfport Construction Standards	4 meters per man-day	12 days
6	MTR BOX BROKEN- repair or replace broken meter box	Current Gulfport Construction Standards	6 meter boxes replaced per man-day	7 days
7	WATER DIRTY – respond to water quality complaint	Dept. of Health Standards	N/A	3 days
8	WATER LEAK – repair water leak	Current Gulfport Construction Standards	2 leaks repaired per crew-day	7 days
9	WATER MAIN BREAK – repair major water main break	Current Gulfport Construction Standards	1 leak repaired per crew-day	3 days
10	WATER ODOR – respond to water quality complaint	Dept. of Health Standards	N/A	3 days
11	WATER PRESSURE LOW – respond to water quality complaint	Dept. of Health Standards	N/A	3 days
12	WATER SUPPLY AREA – clean and grade area and provide proper erosion control	Current Gulfport Construction Standards	N/A	7 days
13	BOIL WATER NOTICE	Dept. of Health Standards	N/A	3 days
14	DROP IN METER – install meter at location with service and box	Current Gulfport Construction Standards	1 meters per man-hour	10 days
15	INSTALL HYDRANT – install new fire hydrant where one does not exist	Current Gulfport Construction Standards	4 repairs/crew-day or 2 replace/crew-week	17 days
16	INSTALL VALVE – install new water valve	Current Gulfport Construction Standards	1 valve installed per crew-day	17 days
17	INSTALL WTR MAIN – install new water main	Current Gulfport Construction Standards	100 l.f. installed per crew/day	17 days

18	INSTALL METER – install new water meter	Current Gulfport Construction Standards	1 meter installed per crew-day	17 days
19	INSTALL YARD METER – install new yard or irrigation meter	Current Gulfport Construction Standards	1 meter installed per crew-day	17 days
20	LOCATE SERVICE CONNECTION – determine and mark location of water and sewer service lines	Per Mississippi One Call Requirements	Per Mississippi One Call Requirements	2 days
21	LOCATE WTR MAIN – determine and mark location of water and sewer mains	Per Mississippi One Call Requirements	Per Mississippi One Call Requirements	2 days
22	METER READING – Accurately reads meters or re-reads meter as needed.		N/A	Meter Reads within time parameters established by the City's Utility Billing Office. (Re-Reads within 24 hours)
23	SERVICE VERIFICATION – verify if water and sewer is available		4 verification per man-day	5 days
24	WATER TAP – install new water tap and service line	Current Gulfport Construction Standards	1 tap per crew-day	20 days

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

Appendix D

Benchmarks & Performance Criteria – Water Routine Maintenance

ITEM NO.	DEFINITION	QUALITY BENCHMARK	PRODUCTION BENCHMARK	RESPONSE TIME BENCHMARK
25	WATER WELL MAINTENANCE	Federal, State, & Local Requirements	As needed.	On going
26	FIRE HYDRANT MAINTENANCE	Federal, State, & Local Requirements	4 repairs/crew-day or 2 replace/crew-week	On going

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

Appendix E

Benchmarks & Performance Criteria – Sewer Requests

ITEM NO.	DESCRIPTION	QUALITY BENCHMARK	PRODUCTION BENCHMARK	RESPONSE TIME BENCHMARK
27	LIFTSTAOUT – respond to lift station problems	As needed	As needed	3 days
28	LIFTSTAOVERFLOW – respond to lift station problems	As needed	As needed	3 days
29	MANHOLEBROKEN – repair manhole	Current Gulfport Construction Standards	1 manhole repaired per man-day	7 days
30	MANHOLELIDMISSING – replace lid	Current Gulfport Construction Standards	5 manholes repaired per man-day	3 days
31	SDRESSUPAREA - clean and grade area and provide proper erosion control	Current Gulfport Construction Standards	N/A	7 days
32	SEWERBACKUP – clean and unplug sewer line	Federal, State, & Local Requirements	500 l.f. of sewer line cleaned per crew-day	3 days
33	SEWERCAVEIN – determine cause and repair cave-in	Current Gulfport Construction Standards	1 repair to sewer line per crew-day	12 days
34	SEWERLEAK – determine cause and repair leak	Current Gulfport Construction Standards	2 repairs to sewer line per crew-day	7 days
35	CAMERASEWERLINES	Federal, State, & Local Requirements	As needed	17 days
36	INSTALLSEWERMAIN – install new sewer main	Current Gulfport Construction Standards	80 l.f. per crew/day	17 days
37	INSTALLSEWERTAP - install new sewer tap and service line	Current Gulfport Construction Standards	1 tap per crew-day	17 days
38	LOCATESEWERLINE – determine and mark location of sewer main	Per Mississippi One Call Requirements	As needed	2 days
39	SMOKETEST	Federal, State, & Local Requirements	As needed	17 days

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX F

Benchmarks & Performance Criteria – Sewer Routine Maintenance

ITEM NO.	DESCRIPTION	QUALITY BENCHMARK	PRODUCTION BENCHMARK	RESPONSE TIME BENCHMARK
40	SEWER SYSTEM & LIFT STATION MAINTENANCE	Federal, State, & Local Requirements	As needed	On going
41	SMOKE TESTING – Continuous program	Federal, State, & Local Requirements	As needed	On going
42	TV INSPECTION – Continuous program	Federal, State, & Local Requirements	As needed	On going
43	DYE TESTING – Continuous program	Federal, State, & Local Requirements	As needed	On going
44	CLEANING – Continuous	Federal, State, & Local Requirements	As needed	On going
45	ROUTINE SEWER MAINTENANCE – Clean Lift Stations and Manholes	Federal, State, & Local Requirements	As needed	7 days

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX G

Benchmarks & Performance Criteria – Street Requests

ITEM NO.	DESCRIPTION	QUALITY BENCHMARK	PRODUCTION BENCHMARK (man-hours)	RESPONSE TIME BENCHMARK
50	ALLEY REPAIRS – Work such as grading, reshaping, and adding limestone	Current Gulfport Construction Standards	2000 l.f. per man hour	12 days
51	BRIDGE REPAIRS – Minor bridge repairs	Current Gulfport Construction Standards	As needed	As needed
52	BROKEN DRIVEWAY – Repair concrete, asphalt, or limestone driveway	Current Gulfport Construction Standards	40 SF/man-day	22 days
53	BROKEN SIDEWALK – Repair concrete sidewalk to include ADA standards	Current Gulfport Construction Standards plus ADA	40 SF/man-day	22 days
54	CAVE IN – Determine cause and repair settled locations in right-of-way or easements.	Current Gulfport Construction Standards	1 point repair & patch per day	7 days
55	CURB BROKEN – Repair concrete curb	Current Gulfport Construction Standards	1 l.f. per man-hour	22 days
56	CURRENT NEW CONSTRUCTION – Problems associated with new projects in progress	Current Gulfport Construction Standards	As needed	As needed
57	GUARDRAIL – Repair or install guardrails	Current Gulfport Construction Standards	2 l.f. per man hour	12 days
58	HIGH GRASS – Cut grass	Current Gulfport Construction Standards	0.625 lane miles (2 passes) per man hour	9 days
59	LIMESTONE STREET – Install limestone on shoulders or in right-of-way	Current Gulfport Construction Standards	20 lf per man hour	12 days
60	LITTER – Pick up litter	Remove all litter in designated area	1 mile per man-day	5 days
61	OILSPILL – Respond to assist in emergency cleanup of chemicals	Federal, State, & Local Requirements	As needed	3 days
62	PATCH CUT ACROSS – Repair utility cut across	Current Gulfport Construction Standards	3 Cuts per day man-day	4 days
63	PAVE STREET – Pave street with asphalt	Current Gulfport Construction Standards	As needed	As Needed
64	POTHOLE – Patch pothole with asphalt	Current Gulfport Construction Standards	10 potholes per man-day	4 days
65	ROAD BLOCKAGE – Remove blockage from roadway such as tree.	Current Gulfport Construction Standards	As needed	As needed

66	SAND BAG REQUESTS – Fill and deliver sand bags upon request from residents	Bag filled and labeled correctly	As needed	Same day
67	SIDEWALK OVERGROWN – Trim and cut grass along sidewalks	Current Gulfport Construction Standards	300 lf per man-day	12 days
68	STREET LIGHT REQUEST – Perform lighting study and with available funding recommend new street lights	Current Gulfport Construction Standards	As funds allow	As needed
69	STREET SWEEPING – sweep streets with mechanical sweeper equipment	Current Gulfport Construction Standards	5.00 curb miles per man-day	7 days
70	STUMP REMOVAL – remove stumps	Current Gulfport Construction Standards	4 stumps per man-day	5 days
71	TRASH PICK UP – Upon request pick up excessive amounts trash and debris in City that BFI is not responsible for.	Current Gulfport Construction Standards	4 locations per man-day	7 days
72	TREE LIMBS OVER GROWN – trim tree limbs	Current Gulfport Construction Standards	As needed	7 days
73	TREE REMOVAL – Remove trees in-house or contract depending on case.	Current Gulfport Construction Standards	As needed	7 days
74	WASH OUT – Install erosion control	Current Gulfport Construction Standards	200 lf per crew/day	7 days

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX H

Benchmarks & Performance Criteria – Streets Routine

ITEM NO.	DESCRIPTION	QUALITY BENCHMARK	PRODUCTION BENCHMARK	RESPONSE TIME BENCHMARK
75	STREET SWEEPING – Sweep streets with mechanical sweeper	Current Gulfport Construction Standards and Current Standard Operating Procedure (see Appendix “W”)	Using street sweeping plan, sweep 5 curb miles per man-day. Cover entire City per street sweeping inventory every 6 months	On going
76	POT HOLE PATCHING – Patch potholes so that all holes are repaired on each street	Current Gulfport Construction Standards and Current Standard Operating Procedure (see Appendix “W”)	5 tons per day per crew. Using City Map cover every street every 12 months	On going
77	GRASS CUTTING – cut grass	Current Gulfport Construction Standards and Current Standard Operating Procedure (see Appendix “W”)	5 lane miles (2 passes) per day per person (cover entire city every six weeks)	On going
78	WEED TRIMMING & SIDEWALK CLEANING -	Current Gulfport Construction Standards and Current Standard Operating Procedure (see Appendix “W”)	As needed.	On going

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX I

Drainage Requests Performance Benchmarks

ITEM NO.	DEFINITION OF EACH	QUALITY BENCHMARK	PRODUCTION BENCHMARK PER MAN HOUR	RESPONSE TIME BENCHMARK
79	CATCH BASIN BROKEN – Repair concrete catch basin	Current Gulfport Construction Standards	1 per man-day	22 days
80	CATCH BASIN NOT DRAINING – unplug and clean catch basin	Current Gulfport Construction Standards	Clean 4 structures per man-day	3 days
81	DITCH NOT DRAINING – unplug and clean ditch	Current Gulfport Construction Standards	160 l.f. per man-day	12 days
82	INSTALL PIPE – Remove and replace storm drain pipe	Current Gulfport Construction Standards	< 30" - 100 l.f. of storm drain removed and replaced per crew-day > 30" – 40 l.f. of storm drain removed and replaced per crew – day	32 days
83	OVERGROWN DITCH – Cut grass in ditch and regrade	Current Gulfport Construction Standards	160 l.f. per man-day	12 days
84	STORM DRAIN SIZE – Remove and replace storm drain pipe	Current Gulfport Construction Standards	< 30" - 100 l.f. of storm drain removed and replaced per crew-day > 30" – 40 l.f. of storm drain removed and replaced per crew – day	22 days
85	STORM PIPE BROKEN – Remove, replace, or repair storm drain pipe	Current Gulfport Construction Standards	40 l.f. of storm drain removed and replaced per crew-day	12 days
86	STORM PIPE COLLAPSED – Remove, replace, or repair storm drain pipe	Current Gulfport Construction Standards	40 l.f. of storm drain removed and replaced per crew-day	12 days
87	STORM PIPE PLUGGED – Unplug and clean storm drain	Current Gulfport Construction Standards	25 lf per man-day	5 days
88	STREAM BANK EROSION – Install erosion control measures	Current Gulfport Construction Standards	5 SY per man-day	7 days
89	WATER STANDING – Clean drainage system	Current Gulfport Construction Standards	160 l.f. per man-day	12 days

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX J

Benchmarks & Performance Criteria – Drainage Routine Maintenance

ITEM NO.	DEFINITION	QUALITY BENCHMARK	PRODUCTION BENCHMARK	RESPONSE TIME BENCHMARK
90	DITCH CLEANING	Current Gulfport Construction Standards and Current Standard Operating Procedure (see Appendix "W")	Using storm drainage maintenance plan, clean all ditches as indicated by time schedule. 1000 l.f. per man-day	On going
91	SUBSURFACE DRAINAGE SYSTEM CLEANING (PIPE & INLETS), Including t.v. camering and weep hole cleaning of concrete channel	Current Gulfport Construction Standards and EPA Stormwater Phase II requirements	Clean 500 l.f. per man-day using a systematic approach	On going

Note: Response time benchmark includes two days for administrative dispatching, paperwork, etc.

APPENDIX K

**Organizational Chart, Minimum Wage Rates, Detailed Job Descriptions,
Educational Requirements for Water, Sewer, Streets and Drainage and Other
System Portions of Contract**

APPENDIX N

Inspection Report Forms

APPENDIX S

Equipment OPERATOR's Daily Inspection & Trouble Report Form

APPENDIX T

Contractor Reporting Forms – These forms shall be completed as requested by the City.

APPENDIX U

Routine Ditch Maintenance

“Storm Drainage System Maintenance Plan” for detailed locations and priorities will be provided through [Wetransfer.com](https://www.wetransfer.com) to each proposer on the plan holder list.

APPENDIX V

Routine Street Sweeping Plan

See enclosed plan for detailed locations and priorities.

Total curb length = 1,185,850 ft. (224.6 miles)

APPENDIX W

Standard Operating Procedures “SOPs), Including Work Order System
SOPs will be provided through [Wetransfer.com](https://www.wetransfer.com) to each proposer on the plan holder list.

APPENDIX X

Application for Payment Form

APPENDIX Y

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APPENDIX Z

Public Works Vehicle Usage Criteria for Hourly Employees

APPENDIX AA

One-Year Service Request Progress Sheet

APPENDIX BB

**City's Current Personnel Policies
(Copied Pages)**

Article 9 – Page 16-21

Article 18 – Page 53-54

Article 19 – Page 54-55

Article 24.02 – Page 62

STREETS AND DRAINAGE
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
AIR COMPRESSOR	
3597	2015 SULLIAR 200 CFM AIR COMPRESSOR
BACKHOE	
3562	2008 CASE BACKHOE 580 SUPER
3589	2015 CAT 420F BACKHOE
3590	2015 CAT 420F BACKHOE
DUMP TRUCK	
1600	2016 FREIGHTLINER TANDEM AXLE
1601	2016 FRFEIGHTLINER SINGLE AXLE
2585	1999 C8500 DUMP
3505	2004 STERLING DUMP TRUCK
3526	1991 GMC Dump truck
3563	2008 STERLING DUMP TRUCK
3580	2011 FREIGHTLINER DUMP TRUCK
GENERATOR	
12184	2005 80KW GENERATOR, GENERIC, IM building
13646	2005 100 KW OLYMPIAN GENERATOR - TRAILER MTD
MISC. EQUIPMENT	
1602	HUSTLER ZTR 61"
1603	HUSTLER ZTR 61"
2560	1996 THOMPSON PUMP
2562	1997 MOTOR GRADER
2588	2000 WA180-3 END LOADER
2703	2004 DOUBLE DRUM ROLLER WACKER
3503	1997 101-D MADVAC VACCUM TRUCK
3504	1999 101-D MADVAC VACCUM TRUCK
3521	2005 JOHN DEERE 320 SKID STEER
3541	2006 BOCAT T300 SKID STEER
3542	2007 PETTIBONE FORKLIFT
3545	2007 HYUNDAI FRONT END LOADER
3548	2008 CASE DOZER 1850
3573	2010 KUBOTA RTV
3574	2010 KUBOTA RTV
3579	2010 SOLAR POWERED ARROW BOARD
3582	2010 MAGNUM LIGHT TOWER W/GENERATOR
3593	BOBCAT FORESTRY CUTTER FRC60 goes on #3541 skid steer
10066	2003 G2SE-3 DAEWOO FORKLIFT
11597	2003 XB 77 WOODS BOX BLADE
12202	2009 36" BRADCO ROTARY MULCHER
12203	2009 CONCRETE BREAKER, MULTIQUIP
12801	2004 Seed Spreader
13686	2005 AMMBUSHER BRUSH CLAW for John Deere
13687	2005 STREET SWIPE SQUEEGEE for John Deere
13707	2006 7' TRACTOR RAKE
13742	2006 750 GALLON PORTABLE FUEL TANK
17009	1998 SWEEPER ATTACHMENT
17010	1998 HYD. STUMP GRINDER ATTACHMENT
17011	1998 HYDRAULIC ASPHALT PLANER ATTACH.
17067	2007 HEAVY DUTY TUFLINE DISK 8 FT.
17080	2007 CONCRETE MIXER
17081	2007 CONCRETE BREAKER
21434	2008 5' KING KUTTER BOX BLADE
34119	2020 MULTI QUIP CONCRETE MIXER
MISC. VEHICLES	
1143	1994 F8000 PUMP TRUCK
1209	2001 GMC HI RANGER BUCKET TRUCK
1606	2008 YAMAHA RHINO ATV - got from Police Dept
1611	2019 A9000 SCHWARTZ SWEEPER

STREETS AND DRAINAGE
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
2389	2007 STERLING VAC CON TRUCK
2596	2003 KNUCKLE BOOM TRUCK
2701	2004 FL 112 FREIGHTLINER 5th WHEEL TRUCK
3502	2004 FORD F-750 SD PATCH TRUCK
3520	2005 STERLING SC7000 SWEEPER
3546	2008 INTERNATIONAL TRASH LOADER TRUCK
3547	2008 POT HOLE PATCHER UNIT w/jack hammer and packer
3558	2009 4300 INTERNATIONAL POTHOLE PATCHER
3598	2016 F-450 ASPHALT TRUCK WITH TOW HITCH
3599	2016 F-450 GRAVEL TRUCK
TRACKHOE	
2595	1998 9030B TRACKHOE
3511	2004 KOMATSO MINI EXCAV.
3553	2007 HYUNDAI RUBBER TIRED EXCAVATOR
3559	2007 HYUNDAI CRAWLER EXCAVATOR
3560	2007 HYUNDAI CRAWLER EXCAVATOR
3561	2008 BOBCAT MINIHOE
3596	2015 KOMATSU CRAWLER EXCAVATOR
TRACTORS W/MOWERS	
1608	2018 JOHN DEERE 5085E 4X4 side mower 1609
1614	2021 JOHN DEERE 5100E TRACTOR W/MOWER 1615
2592	2002 JOHN TRACTOR w/mower Hold for auction 1614 rep
2593	2002 5420 JOHN DEERE TRACTOR w/mower 2699
3518	2005 JOHN DEERE 4-WD TRACTOR
3519	2005 JOHN DEERE 4X2 TRACTOR w/Alamo Side arm Mower (3591)
3549	2007 NEW HOLLAND TRACTOR w/Alamo longboom mower 17081
3550	2007 NEW HOLLAND TRACTOR w/Alamo longboom mower 17079
3566	2009 KUBOTA TRACTOR w/Side Mower 12185
3588	2015 JD 5055E 4x4 TRACTOR
3594	2015 JD 4x4 6140M TRACTOR FOR LONG BOOM ADD ON
TRACTOR ATTACHMENTS	
1609	TIGER 60" SIDE ROTARY MOWER ON#1608
1615	TIGER 60' DOME SIDE MOWER ON #1614
2699	60 IN SIDE DECK MOWER ATTACHMENT on 2593 tractor
3591	60" ALAMO VERSA MOWER DECK mounted on #3519
3592	2015 7' BUSH HOG
3595	LONG BOOM 25' SABER, MOUNTED ON 3594
12185	60 IN SIDE MOWER ATTACHMENT on #3566
17079	LONG BOOM ARM ON tractor 3550
17082	LONG BOOM MOWER ON tractor 3549
25014	2011 RHINO TRIPLE GANG FLEX MOWER
25037	2013 60" TIGER SIDE MOWER on #2592 hold auction
27738	2018 6' RHINO BUSH HOG
TRAILERS	
1607	14K UTILITY TRAILER
2500	1992 3 AXLE TRAILER
2522	1994 MOORE 3 AXLE TRAILER
2529	1994 SINGLE AXLE TRAILER
2563	1997 1-TON DUMP TRAILER
2598	2003 45 TON 3 AXLE FELLING LOW BOY TRAILER
3515	2005 ENCLOSED TRAILER
3551	2007 HAULMARK UTILITY TRAILER
3564	2007 16' TEXAS BRAGG TRAILER
3565	2008 18' TITL TRAILER hauls mini roller
3569	2008 CARGO CRAFT ENCLOSED TRAILER
3577	2010 16' UTILITY TRAILER
3578	2010 16' UTILITY TRAILER
9517	2002 MAGNOLIA TRAILER

STREETS AND DRAINAGE
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
VEHICLES	
1160	1995 Ff-250
1167	1997 F-150
1175	2001 F-350 DUALY
1971	2007 GMC CANYON
1604	2001 FORD KING RANCHER
1605	2009 FORD RANGER
1957	1997 CHEVY S-10
2360	2004 GMC 1500
2421	2005 RANGER
2426	2006 GMC CANYON PICKUP
2429	2006 GMC CANYON PICKUP
2431	2006 GMC CANYON PICKUP
2547	1996 F-350
2552	1996 F-150
2589	2002 GMC SIERRA
2590	2002 F-350 DUALY
2607	1996 JEEP CHEROKEE
3507	2004 DODGE RAM 1500
3512	2005 GMC 1500 PICKUP
3554	2008 FORD RANGER XLT -WHITE
3555	2008 FORD RANGER XLT -WHITE
3556	2008 FORD F-250 REG CAB W/FUEL TANK
3557	2008 FORD F-350 DULLY CLUB CAB
3584	2007 FORD F-250 CREWCAB
3585	2001 FORD F-250 CREWCAB

WATER
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
AIR COMPRESSOR	
2339	2002 ATLAS AIR COMPRESSOR
2399	2007 AIR COMPRESSOR 225HDP1-CAT
BACKHOE	
2319	1995 580 SUPER L BACKHOE
2387	2007 CAT 416E BACKHOE
9000	2013 JOHN DEERE 310SK BACKHOE
DUMPTRUCKS	
2364	2004 STERLING DUMP TRUCK
9004	2014 FREIGHTLINER DUMP
GENERATORS	
3524	2005 180 KW PORTABLE GENERATOR (DAVID ST.
3525	2005 180 KW PORTABLE GENERATOR (EAST R/R)
3529	2005 300 KW PORTABLE GENERATOR 34TH AVE
3753	2008 GENERATOR, BROADCASTCROWN
7009	2009 BROADCASTCROWN GENERATOR AT S. Swan Well
7010	2009 BROADCASTCROWN GENERATOR AT Jackson St Well
7015	2009 140 KW GENERATOR
13722	1999 100 REOZJ GENERATOR-KOHLER
18720	1989 225 KW SKID MOUNTED GENERATOR
18721	1989 225 KW SKID MOUNTED GENERATOR
18722	1989 225 KW SKID MOUNTED GENERATOR
GENERATORS-STATIONARY	
15937	2006 200 KW STATION GEN (HWY 53)
15942	2002 350 KW STATION GEN (DEDEAUX RD)
25377	2010 CAT GENERATOR at Dedeaux Road Comm Center
MISC EQUIPMENT	
7012	2009 SOLAR ARROW BOARD
7037	2017 HUSTLER RAPTOR SD ZERO TURN MOWER
9001	8" THOMPSON PUM ON TRAILER
9002	6" THOMPSON PUMP ON TRAILER
9003	6" THOMPSON PUMP ON TRAILER
18793/1210	2008 700 KW LOAD BANK MOUNTED ON TRAILER
MISC. VEHICLES	
2372	2005 FREIGHTLINER 5TH WHEEL SEMI
TRACKHOES	
2398	2008 BOCBAT MINIHoe
9005	2013 Kobelco Excavator
7027	BOBCAT E-42
7028	BOBCAT E-42
TRAILERS	
1210	TWO AXLE TRAILER WITH LOAD BANK 18793
2328	1997 BELSHE TRAILER
2357	2003 FELLING 16,000 LB TRAILER
2358	2003 FELLING 16,000 LB TRAILER
2371	2005 ENCLOSED TRAILER
2377	2005 FELLING TRAILER
2531	1994 2 AXLE TRAILER
2555	1996 2 AXLE MAGNOLIA LOWBOY with ramps
3540	2007 WELLS CARGO BOX TRAILER
7001	2008 JRS FUEL CELL TRAILER
7008	2009 JRS FUEL CELL TRAILER
7011	2009 JRS FUEL CELL TRAILER
7056	2019 6x12 BOX TRAILER replaced 7016
7062	2019 6X10 Tandem Enclosed Trailer

WATER
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
7065	2019 6x10 2 AXLE TRAILER
7066	2019 6x10 2 AXLE TRAILER
VEHICLES	
2349	2002 F-350 DUALY
2350	2002 F-350 DUALY
2362	2004 F 450 CREW CAB
2369	2005 FORD F-450
2375	2005 DODGE DAKOTA CLUB CAB
2376	2006 FORD F-450 TRUCK
2390	2008 FORD RANGER XLT
2392	2008 FORD RANGER XLT
2394	2008 FORD RANGER XLT
2423	GMC SERRIA
2427	2006 GMC CANYON
2428	2006 CANYON
2432	2006 GMC CANYON -wrecked by contractor
2433	2006 CANYON
2437	2006 CANYON
2438	FORD ESCAPE
2546	1996 F-350
7024	2005 CHEVY PICKUP
7004	2009 FORD RANGER
7005	2009 FORD RANGER
7006	2009 FORD RANGER
7032	2017 FORD F-450 WITH UTILITY BED
7053	2018 DODGE 1500 4x4 LWB
7058	2019 FORD F-450 WITH UTILITY BED
7059	2019 FORD F-450 WITH UTILITY BED
7060	2019 FORD F-450 WITH UTILITY BED

SEWER
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
BACKHOE	
2343	2000 CAT 426-C
DUMPTRUCKS	
2359	2004 FREIGHTLINER DUMP TRUCK/blown eng June 2017
2385	2008 INTERNATIONAL HOOK LIFT UNIT
7048	2019 FREIGHTLINER 12 cu yd DUMP
7049	2019 FREIGHTLINER 12 cu yd DUMP
GENERATORS	
2412	2001 60KW TAYLOR POWER GENERATOR
7069	2020 200KW CAT GENERATOR ON TRAILER TANDY DR
25023/7017	2013 GENERAC 200KW GENERATOR COLEMAN ROAD
GENERATORS-STATIONARY	
12166	2006 600KVA KOHLER GENERATOR [FRITZ CREEK]
12167	2006 STAMFORD 600 KVA GENERATOR [FLAT BRANCH]
25019	34ST & BRICKYARD BAYOU LIFT STATION
25020	230 KW CITY PARK LIFT STATION 41ST & HWY 90
25021	HIGHWAY 49 TURKEY CREEK LIFT STATION
25022	CROSS ROADS BLVD LIFT STATION
25025	COWAN LORAIN ROAD LIFT STATION
25042	2013 125 KW GEN at MDOT
MISC EQUIPMENT	
7013	2005 AMIDA PORTABLE LIGHT TOWER
7022	2016 THOMPSON 6" PORTABLE PUMP
7026	2008 YAMAHA RHINO ATV - got from Police Dsept
7030	8" WELL POINT TRAILER MOUNTED
7038	2017 HUSTLER RAPTOR SD ZERO TRUN MOWER
12165	2006 POWER PRIME DIRECT DRIVE PUMP [MS PWR]
12168	2006 JD THOMPSON DIRECT DRIVE PUMP[W GPT]
20300	2005 GODWIN PUMP MOPD CD150
9164	2006 WELDER GENERATOR
25026	PORTABLE PUMP ON TRAILER VA LIFT STATION
7039	8' STREET SWEEPER RIDE-ON
MISC. VEHICLES	
2352	2002 JOHN DEERE SEWER TRAILER
2373	2006 INTERNATIONAL CRANE TRUCK
2388	2008 SEWER JET TRUCK
7014	2011 FREIGHTLINER VAC CON
7025	2017 F-450 CUES CAMERA VAN
7063	2020 WESTERN STAR GAP VAX SEWER TRUCK
TRACKHOES	
7021	2016 BOBCAT E-35 MINI EXCAVATOR for I&I crew
7029	BOBCAT E-42
7033	BOBCAT E-85 MINI EXCAVATOR
7034	JOHN DEERE 160 LC
7040	BOBCAT E-42 MINI EXCAVATOR
7041	BOBCAT E-42 MINI EXCAVATOR
7050	BOBCAT E-42 MINI EXCAVATOR
7064	2019 JOHNDEERE 180G
TRAILERS	
2363	2004 CLEMENT ROCKSTAR DUMP TRAILER
3581	2012 7' x 16' BOX UTILITY TRAILER
7002	2009 18' UTILITY TRAILER
7017	2013 JRS FUEL CELL TRAILER FOR 25023 GEN
7018	2016 7x16 ENCLOSED UTILITY TRAILER
7019	2016 TOP HAT UTILITY TRAILER for I&I crew

SEWER
EQUIPMENT AND VEHICLES

ASSET	VEHICLE DESCRIPTION
7035	2017 16' CAMERA VAN BOX TRAILER
7036	2017 FELLING 30 TON EQUIPMENT TRAILER
7045	2018 17,600 UTILITY TRAILER
7046	2018 17,600 UTILITY TRAILER
7047	2018 17,600 UTILITY TRAILER
7070	2020 6.6x12 Utility trailer replacement for 7067 that was stolen
VEHICLES	
1165	1996 F-350 (w/Heavy Duty Suspension for pulling gen)
1969	2007 GMC PU
1970	2007 GMC PU
1958	1998 CHEVY S-10 Replaced totalled out #2414
2361	2004 F 450 CREW CAB
2368	2005 FORD F-450
2374	2005 DODGE DAKOTA CLUB CAB
2391	2008 FORD RANGER XLT
2393	2008 FORD RANGER XLT
2395	2008 FORD RANGER XLT
2396	2008 FORD RANGER XLT
2397	2008 FORD RANGER XLT
2430	2006 GMC CANYON PICKUP wrecked by contractor
7003	2009 FORD RANGER
7007	2009 FORD F350 1 TON 4X4
7020	2016 CHEVROLET 3500 CREW CAB W/UTILITY BOX I&I crew
7023	2007 FORD ESCAPE SUV
7031	2017 FORD F-550 WITH DUMP BOX
7042	2018 F-450 CREW CAB W/UTILITY BED
7043	2018 F-450 CREW CAB W/UTILITY BED
7044	2018 F-450 CREW CAB W/UTILITY BED
7051	2018 DODGE RAM 2500 LWB 2WD
7052	2018 DODGE 2500 4x4
7054	2018 DODGE 1500 reg cab, SWB, 2WD .
7055	2018 DODGE 1500 reg cab, SWB, 2WD

WATER WELLS & TANKS- SOUTH SYSTEM 2020

Priority	HP	GPM	GEN #	Fuel Capacity	BLDG	
		DIA	KW	Gallons Per Hour	Fence	
1. East R/R St	100	1,000	3525	425	Y	
1042 E. Railroad St		8"	200 kw	20 gph	Y	
Home Depot	200	1,850	18720	325	Y	
10075 Old Hwy 49		12"	300 kw	20 gph	N	
3. 11th Street	60	1,000	N/A	N/A	Y	
3507 11th St		8"	N/A	N/A	N	
4. Rich Ave.	75	1,000	7015	275	Y	
5150 W. Railroad		12"	140 kw	24 gph	Y	
5. Oakleigh Ave	100	1,100	DD 15946	250	Y	
918 1/2 Oakleigh Ave		8"	200 kw	20 gph	Y	
6. Township Rd	125	1,500	DD 15947	250	Y	
831 Township Rd		8"	250	20 gph	Y	
7. Commerce St	100	1,000	3573	325	Y	
1001 Commerce St		8"	200 kw	18 gph	Y	
8. North Gulfport	100	1,000	N/A	N/A	Y	
8003 Arkansas Ave		8"	N/A	N/A	Y	
9. 28th St	75	400	DD 15943	250	Y	
2227 28th St		8"	175 kw	20 gph	Y	
10. Mill Ave	75	1,000	DD 15944	250	Y	
1450 Mill Ave		8"	175 kw	20 gph	Y	
11. Brentwood	25	300	N/A	N/A	N	
2 1/2 Park Dr		6"	N/A	N/A	Y	
12. 44th Ave	100	1,000	18722	120	Y	
1101 44th Ave		8"	200 kw	20 gph	Y	
13. 30th Ave	100	1,000	N/A	N/A	Y	
1515 30th Ave		8"	N/A	N/A	N	
14. Bayou View	75	1,000	N/A	Base provides	Y	
ANG Base		8"	N/A	power source	N	

Total GPM Capability 14,150 *** DD denotes direct drive**

Water Tanks	Capacity	Address	FENCE
26th Ave	1,000,000	1801 26th Ave.	Y
DeBuys Rd.	1,000,000	DeBuys Rd.	Y
Cowan Rd.	1,000,000	309 Cowan Rd.	Y
N. Gulfport	300,000	8273 Arkansas Ave.	Y
Bayou View	500,000	49 51st St.	Y
V.A.	75,000	Centennial Plaza	Y
Total Capacity	3,875,000		

WATER WELLS & TANKS- NORTH SYSTEM 2020

Priority	HP	GPM	GEN #	Fuel Capacity	BLDG	
		DIA	KW	Gallons Per Hour	Fence	
1. South Swan	75	900	7009	324	N	
15230 S. Swan Rd		8"	200 kw	20 gph	Y	
2. Stiglett Rd	75	900	N/A	N/A	N	
12356 Stiglett Rd		8"	N/A	N/A	Y	
3. 34th Ave	150	1,100	3529	324	Y	
10279 34th Ave		10"	250 kw	20 gph	Y	
4. Trailwood	75	950			Y	
13012 Trailwood Dr		8"			Y	
5. David St	75	1,000	3524	324	Y	
11160 S. Wilson Dr		8"	175 kw	20 gph	Y	
6. Jackson St	50	650	7010	324	N	
191 Jackson St		8"	200 kw	20 gph	Y	
8. Highway 53	150	1,700	15937	550	Y	
16479 Highway 53		12"	200 kw	16 gph	Y	
9. Dedeaux Rd	150	775	15942	550	Y	
11535 Dedeaux Rd		12"	350 kw	25 gph	Y	
10. Community Ctr.	25	300	N/A	N/A	Y	
Dedeaux Rd		8"	N/A	N/A	N	

Total GPM Capability 9,225

Water Tanks	Capacity	Address	FENCE
Olivet	75,000	400 Mary Dr.	Y
K-Mart	100,000	15530 Oak Ave.	Y
Crossroads	1,000,000	15256 Crossroads Pky	Y
Jackson St.	225,000	191 Jackson St.	Y
Lyman	750,000	14122 Old Hwy 49	Y
Three Rivers Rd.	1,000,000	Three Rivers Rd	Y

Total Capacity 3,150,000

New ID	STATION NAME	STREET	XCOORD	YCOORD
PS-014	16th Street and Walston	530 16th St	-89.041299	30.380506
PS-095	18th Avenue	2623 18th Avenue	-89.083852	30.382648
PS-084	26th Avenue	2809 26th Ave	-89.094735	30.384679
PS-178	28th St School	28th St & 46th Ave	-89.119960	30.391576
PS-096	29th St	1702 Avondale Apts	-89.078818	30.385372
PS-180	2nd Street	2nd Street		
PS-147	3 Rivers Rd	11154 Three Rivers Rd	-89.077760	30.446259
PS-019	3rd Street	1328 Sherwood Dr	-89.027207	30.396098
PS-088	45th Avenue	1701 44th Ave	-89.114636	30.371258
PS-053	48th Street	24 48th St	-89.049061	30.409391
PS-119	4th Street	14000 4th St	-89.069542	30.451419
PS-051	50th Street	31 50th St	-89.046792	30.413597
PS-081	54th Avenue	5401 34th St	-89.126976	30.391123
PS-049	54th Street	32 1/2 54th St	-89.053754	30.420132
PS-048	55th Street Alley	15 1/2 55th St	-89.051190	30.422207
PS-099	8th Avenue	3115 8th Ave	-89.069604	30.388908
PS-085	A and P	2701 Pass Rd	-89.096190	30.379350
PS-020	Acadian Drive	1096 Acadian Dr	-89.020936	30.399454
PS-102	Access Blvd	2400 John Hill Blvd	-89.090776	30.396289
PS-179	Alston	Camp Avenue		
	Anchor Plaza			
PS-021	Anniston Avenue	900 Anniston Ave	-89.018297	30.394286
PS-010	Arkansas and 90	101 Arkansas Ave	-89.047884	30.378005
PS-150	Ashton Oaks	11474 Ashton Lane East	-89.015853	30.455639
PS-046	Audubon Point	7 Audubon Point	-89.046039	30.424172
PS-041	Banner	6 50th Street	-89.044812	30.417192
PS-045	Bayou Circle	71 1/2 Bayou Cir	-89.044771	30.423641
PS-055	Bayou Oaks	9 1/2 Old Oak Lane	-89.032340	30.407812
PS-006	Bayou View Apartments	3624 Jody Nelson Dr	-89.055066	30.397070
PS-035	Bayou View Drive	4371 N. Lawrence Pl	-89.045295	30.403282
PS-029	Baywood Apartments	1902 Switzer Rd	-89.015951	30.408229
PS-025	Beach Dr	2003 Beach dr	-89.004580	30.387670
PS-027	Beards Cove	1319 Beards Cove	-89.012615	30.409803
PS-047	Benefield	126 Bayou Cir	-89.050504	30.423316
PS-116	Bible Baptist	12228 Dedeaux Rd	-89.039955	30.451490
PS-030	Big Sugar Mill	1201 Mill Rd	-89.037091	30.402472
PS-056	Bluff Lane	11627 Bluff Lane	-89.038238	30.413636
PS-036	Bourgeois	10 1/2 Bayou View Drive	-89.047584	30.401062
PS-097	Brookwood	1300 Brookwood	-89.077632	30.386518
	Canal Crossing			
PS-037	Canal Place	390 N Caribe Pl.	-89.044296	30.403171
PS-004	Canal Street	122 Canal St	-89.047496	30.399262
PS-159	Capt. Al's	11381 E. Dedeaux Road	-89.449825	30.028790
PS-032	Champlin Circle	1433 Champlin Cir	-89.043814	30.406125
PS-151	Chasewood	13221 Tiara Drive	-89.108360	30.474000
PS-131	Chipwood	299 Robert Dale Dr	-89.062856	30.484113
PS-018	Church and Watkins	1201 Church St	-89.030433	30.395655
PS-042	Colonel Wink	32 Colonel Wink	-89.041323	30.418303
PS-112	Colonial South	13407 Dedeaux Rd	-89.049997	30.449795
PS-070	Comfort Inn	9343 Hwy 49	-89.092793	30.421851
PS-079	Cotton Compress	3801 34th Ave	-89.104472	30.395712
PS-015	Cowan Road	202 Cowan Rd	-89.025207	30.384352
PS-061	Creek and Alden	11238 Creek Dr	-89.024592	30.448933
PS-174	Crown Road (Delmar)	Delmar Street	-89.055440	30.488525

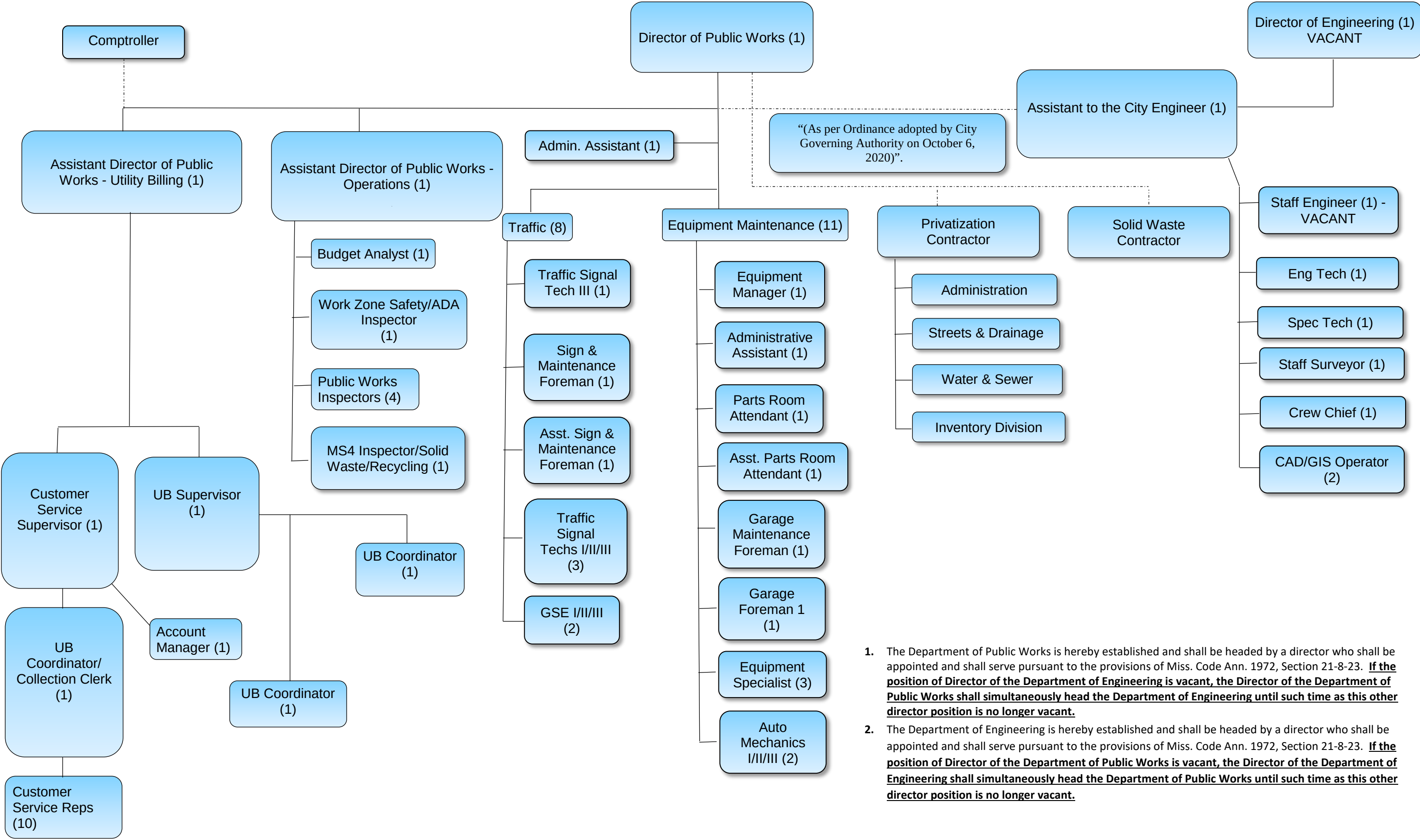
New ID	STATION NAME	STREET	XCOORD	YCOORD
PS-177	Crown Road (Freemont)	Freemont Street	-89.064480	30.494835
PS-176	Crown Road (Urbana)	Urbana Street	-89.060200	30.492635
PS-139	Crystal Lake	11345 Crystal Lake Dr	-89.141396	30.451357
PS-064	Cuandet Road	9608 Cuandet Rd	-89.069365	30.421104
PS-164	Curtis Street	13355 Curtis Street	-89.481285	30.032370
PS-162	Cypress Bend	11003 O'Neal Road	-89.018640	30.471605
PS-142	Cypress Point	18090 Cypress Court	-89.139347	30.447957
PS-136	Cypress Pond	14330 Creekwood Dr	-89.080154	30.474648
PS-170	E Meadowbrooke	17281 Meadowbrooke Dr	-89.114944	30.477185
PS-040	Epico Hollow	5 Epico Hollow	-89.042383	30.415234
PS-059	Evans Road	9539 Evans Rd	-89.037877	30.424060
PS-115	Fairfield	11408 1/2 Fairfield Lane	-89.046045	30.453769
PS-062	Fire Station 10	12003 Dedeaux Rd	-89.036072	30.449587
PS-054	Fire Station 11	13280 Three Rivers Rd	-89.069428	30.479156
PS-156	Flat Branch	15010 O'Neal Road	-89.086975	30.471735
PS-016	Forest Drive	535 1/2 Forest Dr	-89.030886	30.391294
PS-109	Frito Lay	235 41st Street	-89.063382	30.450174
PS-158	Fritz Creek	11550 Dedeaux Road	-89.035960	30.452675
PS-209	Grand Oaks			
PS-141	Grand Way	12040 Grand Way Rd	-89.059453	30.510313
PS-138	Green Glade	16356 Greenglade Dr	-89.115186	30.488312
PS-034	Greenbriar	21 Greenbriar Dr	-89.041867	30.404744
PS-050	Hacienda	48 1/2 54th St	-89.055904	30.418681
PS-152	Hacienda-2	3 Hacienda Lane		
PS-066	Halsel Rd	9289 1/2 Halsel Rd	-89.077726	30.421018
PS-043	Hancock Place	1 Hancock Pl	-89.044026	30.419534
PS-128	Hardees	11037 Hwy 49	-89.100049	30.443120
PS-175	Hatten Farm	Urseline Drive	-89.075001	30.499985
PS-009	Herb Wilson Park	3125 Hancock	-89.050602	30.387718
PS-001	Hewes and Glover	3999 Hewes Avenue	-89.057989	30.398133
PS-068	Hilton Garden	14100 Airport Rd	-89.076066	30.416286
PS-069	Hudson	9130 Hwy 49	-89.092370	30.416558
PS-076	Jason	8120 Lavendar St	-89.111738	30.401406
PS-086	Job Corp	2100 35th Ave	-89.104071	30.375828
PS-028	John Evans	1238 Glendale Pl	-89.012279	30.408608
PS-160	John Ross Road	11520 John Ross Road	-89.026280	30.455925
PS-101	Johnson Homes	3339 Johnson Dr	-89.073324	30.388262
PS-094	Jones Park	2001 E Beach Blvd	-89.086451	30.367475
PS-091	Jones Park West	2311 E Beach Blvd	-89.090952	30.366075
PS-087	Jonestown	3900 20th St	-89.109123	30.374592
PS-052	Kendall Ave	4934 Kendall Av	-89.045652	30.413392
PS-044	Keyser Lane	12 1/2 Keyser Lane	-89.042320	30.423087
PS-063	Kiawanis	4403 Searle Ave	-89.059679	30.404604
PS-038	Kimball Dr	12 Kimball Dr	-89.042586	30.411329
	Kiwanis #2			
PS-039	Kremer Marine	1401 Magnolia St	-89.026422	30.403057
PS-082	Ladner Housing	18074 30th St	-89.138951	30.386465
PS-031	Little Sugar Mill	1333 Mill Road	-89.037627	30.404439
PS-157	Lorriane Road	11375 Lorraine Road	-89.030196	30.452766
PS-165	Lundy Road	12335 Lundy Road	-89.045955	30.482375
PS-207	Lyman			
PS-075	Magnolia	8246 Magnolia Ave	-89.106735	30.405294
PS-161	Mock Street	13010 Mock Street	-89.032371	30.472585
PS-167	MS Power	HWY 49 North	-89.105529	30.514715

New ID	STATION NAME	STREET	XCOORD	YCOORD
PS-103	Neighborhood Cleaners	8039 Arkansas Ave	-89.095082	30.399234
PS-172	North Belvedere	Old Hwy 49 North	-89.110070	30.507061
PS-133	North Swan	15561 Tranquil Lake Dr	-89.077689	30.511193
PS-002	Oak Avenue	3990 Oak Avenue	-89.053524	30.399428
PS-072	Old Hwy 49	9416 Old Hwy 49	-89.095488	30.424701
PS-148	Oneal Rd	14280 ONeal Rd	-89.078082	30.471676
PS-127	Orange Grove School	13333 Old Hwy 49	-89.105436	30.451671
PS-024	Palmer Dr	2308 1/2 Palmer Dr	-89.004579	30.396035
PS-080	Papania Lane	4218 31st St	-89.112961	30.387576
PS-114	Pine Hills	2700 1/2 Samuel Dr	-89.044180	30.442864
PS-098	Pineland Dr	1224 1/2 29th St	-89.074056	30.387113
PS-168	Piperwood	Orange Grove Road	-89.153860	30.451225
PS-003	Poplar Circle	28 1/2 Poplar Cir	-89.048276	30.402454
PS-130	Post Office	11130 Hwy 49	-89.096457	30.445695
PS-121	Prudie Circle	12045 Prudie Cir	-89.068353	30.456997
PS-108	Reservation	103 1/2 Big Sky Drive	-89.064817	30.460535
PS-058	Ridge Road	9055 Ridge Rd	-89.036054	30.414931
PS-067	Rippy Road	14631 Rippy Rd	-89.085806	30.420939
PS-163	River Road	11300 S. River Road	-89.020641	30.476935
PS-126	Robinson Road	16463 Robinson Rd	-89.118970	30.463755
PS-153	Roxberry	13532 Brayton Blvd	-89.078550	30.479425
PS-022	Sarazen	2432 Collins Blvd	-89.014187	30.390398
PS-100	Satellite Prison	3816 8th Ave	-89.068636	30.397594
PS-105	Searle Ave	4013 Searle Ave	-89.058615	30.400761
PS-149	Sherman Trail	12408 Fishermans Trail	-89.013877	30.464000
PS-023	Snead	504 Snead St	-89.011014	30.396983
PS-140	South Fork	15318 Vick Rd	-89.097440	30.514715
PS-132	South Swan	15460 Swan Lake Blvd	-89.075285	30.506180
	Sports Complex4	17200 16th St		
PS-144	Sports Complex 1	17200 16th St, Unit A	-89.123718	30.429440
PS-145	Sports Complex 2	17200 16th St, Unit B	-89.125287	30.432972
PS-146	Sports Complex 3	17200 16th St, Unit C	-89.121877	30.433639
PS-089	Stewart Ave	1701 Stewart Ave	-89.129428	30.368037
PS-201	Super C	12399 Three Rivers Rd		
PS-134	Sweet Water Trail	13193 John Clark Rd	-89.108364	30.473949
PS-026	Switzer Road	1801 Switzer Rd	-89.017595	30.405956
PS-111	Sycamore Drive	97 1/2 Sycamore Dr	-89.057098	30.451362
PS-033	Tally Ho Circle	1440 1/2 Tally Ho Circle	-89.042401	30.406369
PS-110	Tandy Drive	2460 West Tandy Dr	-89.059279	30.441062
PS-106	Tanner Road	11178 Tanner Road	-89.079996	30.447660
PS-057	Taylor Road	10841 E. Taylor Rd	-89.018243	30.413574
PS-129	Texaco	10422 Hwy 49	-89.096530	30.438622
PS-005	Texas Avenue	3203 Texas Avenue	-89.046538	30.389238
PS-137	Three Rivers and Dedeaux	14213 Dedeaux Rd	-89.076270	30.448808
PS-154	Turnberry	11387 Turnberry Lane	-89.040880	30.445855
PS-074	Turnkey South	15441 Holly Cir	-89.098990	30.413394
PS-008	VA Lift Station	250 E Railroad St	-89.055526	30.379657
PS-007	Veterinarian	3403 Hewes	-89.061315	30.391948
PS-171	W Meadowbrooke	17315 Meadowbrooke Dr	-89.118438	30.479286
PS-104	Wal Mart	9338 Hwy 49	-89.088808	30.422183
PS-065	Washington Ave	14079 Rippy Rd	-89.071696	30.424495
PS-169	Water Park	13100 16th Street	-89.125287	30.432972
PS-117	Waterside	11044 Channelside Drive	-89.021972	30.411455

New ID	STATION NAME	STREET	XCOORD	YCOORD
PS-166	West North Gulfport	15444 9th Street	-89.105807	30.420525
PS-092	White Cap	755 20th Ave	-89.086252	30.362570
PS-017	Willowood Apartments	524 1/2 Orgean Drive	-89.037198	30.390748
PS-118	Wind Rose	14419 Autumn Chase	-89.084975	30.475945

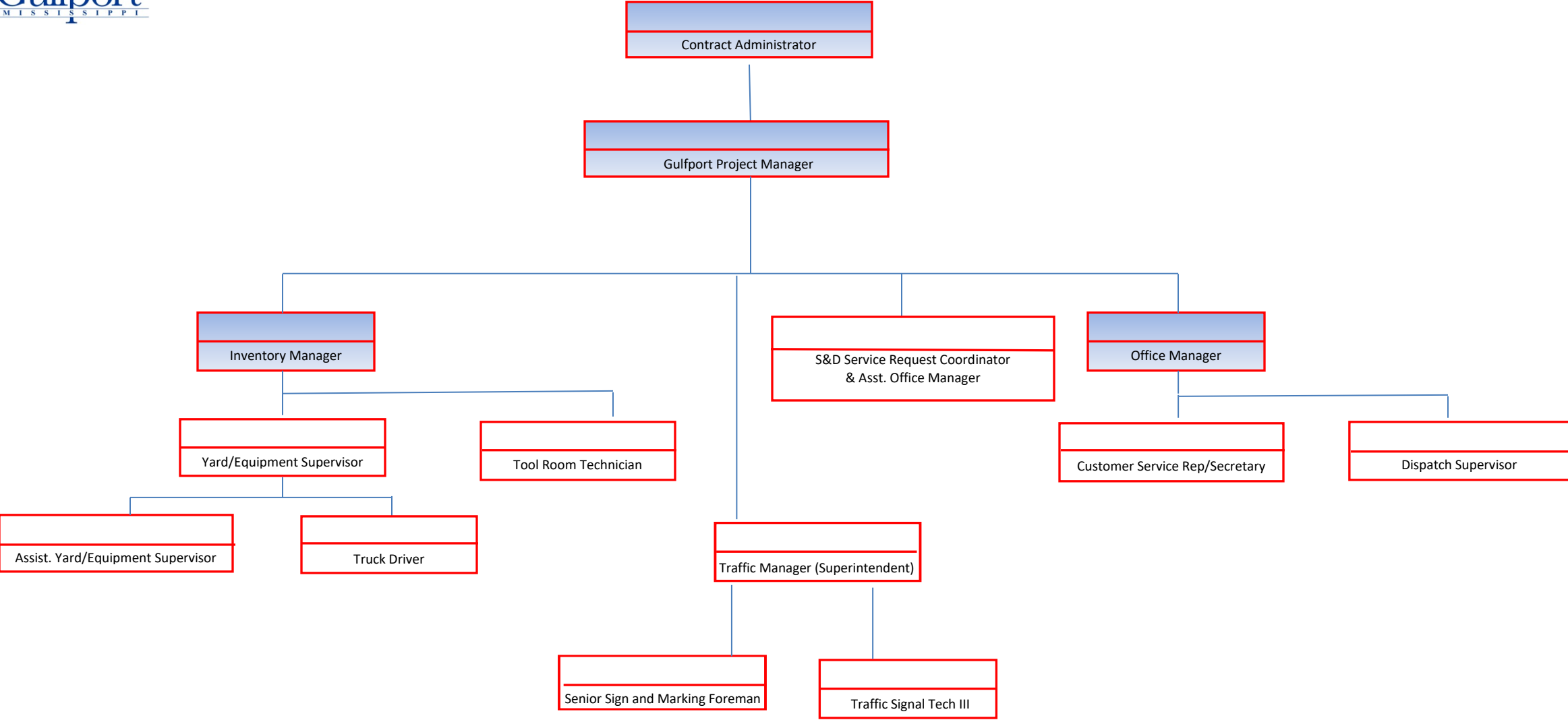


Department of Public Works/Engineering

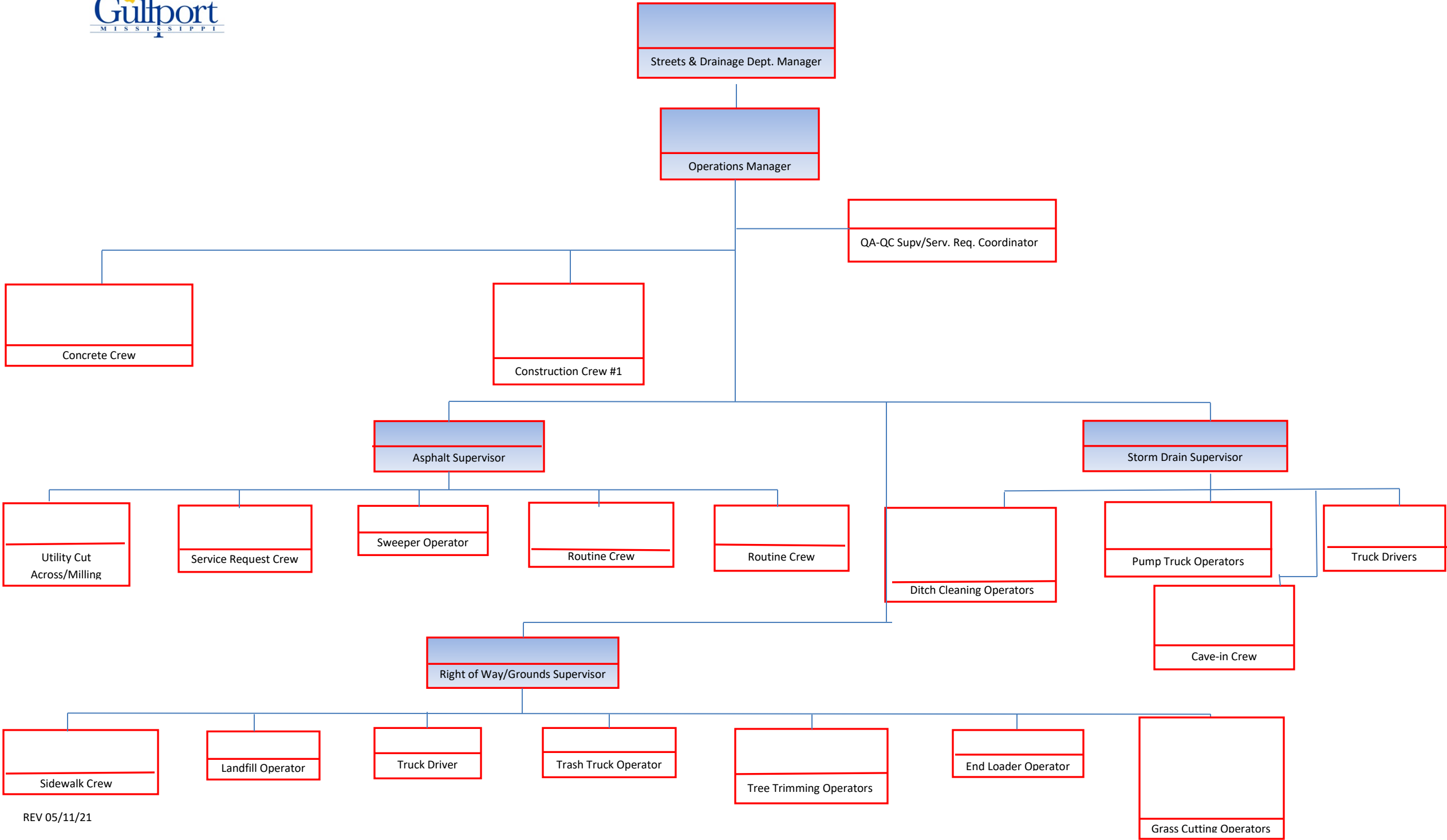


1. The Department of Public Works is hereby established and shall be headed by a director who shall be appointed and shall serve pursuant to the provisions of Miss. Code Ann. 1972, Section 21-8-23. **If the position of Director of the Department of Engineering is vacant, the Director of the Department of Public Works shall simultaneously head the Department of Engineering until such time as this other director position is no longer vacant.**
2. The Department of Engineering is hereby established and shall be headed by a director who shall be appointed and shall serve pursuant to the provisions of Miss. Code Ann. 1972, Section 21-8-23. **If the position of Director of the Department of Public Works is vacant, the Director of the Department of Engineering shall simultaneously head the Department of Public Works until such time as this other director position is no longer vacant.**

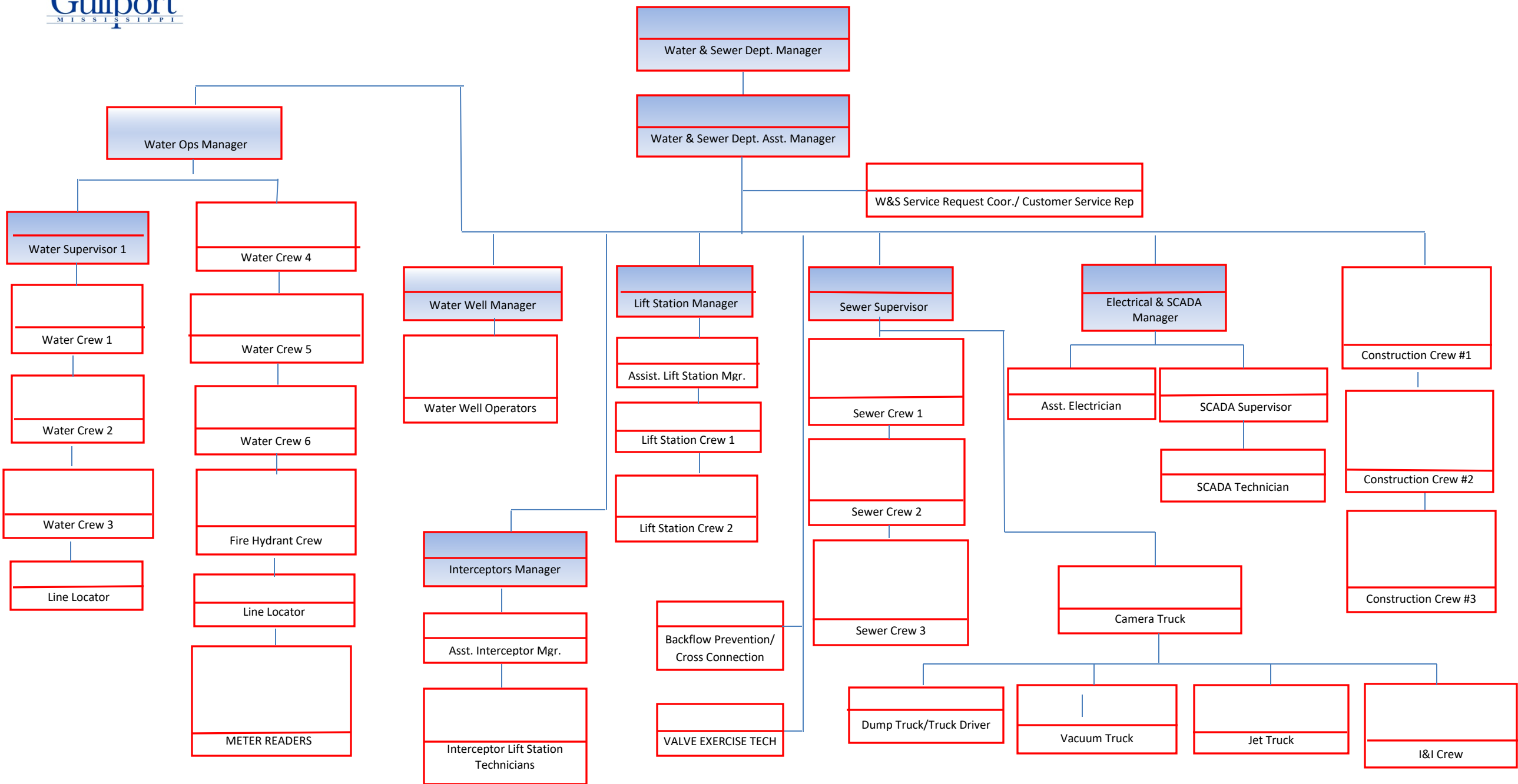
CITY OF GULFPORT PRIVATIZATION ADMINISTRATION DIVISION



CITY OF GULFPORT PRIVATIZATION STREETS AND DRAINAGE DIVISION



CITY OF GULFPORT PRIVATIZATION WATER AND SEWER DIVISION



Streets and Drainage Project Staff	Category	Quantity	Type	High School Diploma or GED Required	Minimum Hourly Rate
Contract Administrator	Admin	1	Key	Yes	27.50
Project Manager	Admin	1	Key	Yes	40.00
Office Manager	Admin	1	Key	Yes	30.01
S&D Service Request Coordinator/Asst. OM	Drainage	1		Yes	18.70
S&D Department Manager	Drainage	1	Key	Yes	31.43
S&D Operations Manager	Drainage	1	Key	Yes	28.50
Inventory Manager	Admin	1	Key	Yes	21.00
Dispatch Supervisor	Admin	1		Yes	16.31
Customer Service Rep/Secretary	Admin	1		Yes	13.00
Yard/Equipment Supervisor	Admin	1		Yes	16.00
Yard/Equipment Assistant Supervisor	Admin	1		No	13.50
Tool Room Technician	Admin	1		Yes	16.00
Right of Way/Grounds Supervisor	Drainage	1		Yes	19.50
Trash Truck Operator	Drainage	1		Yes	15.00
Tree Trimming Operator	Drainage	2		Yes	12.50
End Loader Operator	Drainage	1		Yes	15.91
Grass Cutting Operator	Drainage	6		Yes	12.00
Street Sweeper Operator	Streets	1		Yes	12.75
Landfill Operator	Streets	1		No	13.73
Asphalt Supervisor	Streets	1		Yes	21.80
Asphalt Crew Leader, Utility Cut Rest. Crew	Streets	1		Yes	14.50
Asphalt Crew Leader, Service Request Crew	Streets	1		Yes	16.12
Asphalt Crew Leader, Routine Crew	Streets	2		Yes	14.50
Asphalt Laborer, Service Request Crew	Streets	1		No	13.99
Asphalt Laborer, Routine Crew	Streets	2		No	12.75
Asphalt Utility Cut Restoration Operator	Streets	1		Yes	16.00
Concrete Crew Leader	Streets	1		Yes	16.75
Concrete Crew Operator	Streets	1		Yes	11.75
Concrete Crew Laborer	Streets	1		No	10.00
Storm Drainage Supervisor	Streets	1		Yes	21.32
Cave-in Repair Crew Leader	Drainage	1		Yes	15.30
Cave-in Repair Crew Assistant Crew Leader	Drainage	1		Yes	14.20
Cave-in Repair Laborer	Drainage	1		No	12.18
Ditch Cleaning Supervisor	Drainage	1		Yes	15.00
Ditch Cleaning Operator	Drainage	3		Yes	12.00
Truck Driver -ROW/Grounds	Drainage	1		Yes	15.42
Truck Driver - Storm Drain Crew	Drainage	2		Yes	14.00
Truck Driver	Drainage	1		Yes	15.53

Pump Truck Operator - Lead	Drainage	1		Yes	15.00
Pump Truck Operator	Drainage	1		Yes	13.83
Sidewalk Crew Laborer	Drainage	2		Yes	10.20
Construction Crew #1, Crew Leader	Drainage	1		Yes	16.50
Construction Crew #1, Asst. Crew Leader	Drainage	1		Yes	14.00
Construction Crew #1, Laborer	Drainage	1		No	10.00
Construction Crew #1, Truck Driver	Drainage	1		Yes	14.76

Water and Sewer Project Staff	Category	Quantity	Type	High School Diploma or GED Required	Minimum Hourly Rate
Water & Sewer Manager	Water	1	Key	Yes	31.21
Lift Station Manager	Sewer	1	Key	Yes	26.30
Asst. Lift Station Manager	Sewer	1		Yes	18.15
Water & Sewer Asst. Manager	Water	1	Key	Yes	25.58
QA-QC Supervisor/Safety Officer	Admin	1		Yes	25.88
Lift Station Tech	Sewer	3		Yes	12.00
SCADA/Electrical Manager	Sewer	1	Key	Yes	20.61
SCADA Tech	Sewer	1		Yes	13.70
Electrical Supervisor	Sewer	1	Key	Yes	22.86
Electrician, Assistant	Sewer	1		Yes	14.00
Water Wells Manager	Water	1	Key	Yes	22.43
Water Well Operator	Water	3		Yes	17.04
Vacuum Truck Operator	Sewer	2		Yes	14.21
Camera Truck Operator	Sewer	2		Yes	15.23
Backflow Prev/Cross Connection/Line Locator	Water			Yes	17.63
W&S Service Request Coordinator	Sewer			Yes	26.30
Water Operations Mgr.	Water			Yes	27.05
Water Repair & Maint. Supervisor	Water			Yes	20.00
Water Repair & Maint. Crew Leader	Water	8		Yes	14.00
Water Repair & Maint. Asst. Crew Leader	Water	3		Yes	13.00
Water Repair & Maint. Crew Laborer	Water	7		Yes	10.00
Sewer Repair & Maint. Supervisor	Sewer			Yes	23.00
Jet Truck Operator	Sewer	2		Yes	12.25
Water Line Locator	Water	2		No	13.96
Truck Driver	Water			No	14.17
Construction Crew Leader	Water	3		Yes	16.60
Construction Crew Asst. Crew Leader	Water	3		Yes	14.42
Construction Crew Laborer	Water	3		No	10.00
Construction Crew Truck Driver	Water	3		Yes	14.83

Fire Hydrant Construction Crew Leader	Water	1		Yes	15.25
Fire Hydrant Construction Asst. Crew Leader	Water	1		Yes	14.17
Fire Hydrant Construction Crew Laborer	Water	1		No	11.00
Interceptor Manager	Sewer	1	Key	Yes	28.30
Interceptor Asst. Manager	Sewer	1		Yes	14.83
Lift Station Tech - Interceptor Crew	Sewer	3		Yes	12.00
I&I Crew Leader	Sewer	1		Yes	18.88
I&I Crew Laborer	Sewer	2		No	12.18
Sewer Crew Leader	Sewer	1		Yes	15.23
Sewer Asst. Crew Leader	Sewer	1		Yes	14.45
Sewer Crew Laborer	Sewer	2		No	10.00
Valve Exercise Technician	Water	1		Yes	15.43
Meter Reader, LEAD	Water	1		Yes	19.38
Meter Reader	Water	4		Yes	12.18

				High School Diploma or GED Required	Minimum Hourly Rate
Traffic Staff	Category	Quantity	Type		
Traffic Manager	Traffic	1	Key	Yes	26.45
Senior Sign and Marking Foreman	Traffic	1		Yes	22.37
Traffic Signal Technician III	Traffic	1		Yes	20.12

Job Descriptions

This section includes "Draft" Job Description completed by Human Resources for all of the positions in the Organizational chart.



City of Gulfport, Mississippi
Job Description

Asphalt Supervisor
(ASPS)

Department: 311 – Streets & Drainage
EEO Class: Technical
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

Responsible for overseeing day to day operation of asphalt crew repairs including potholes, cut acrosses, etc. throughout the City of Gulfport.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Plans and schedules daily operation of asphalt crews
- Responsible for creating and submitting monthly reports to Project Manager
- Inspects work in progress and take necessary actions to ensure correct completion of jobs in a timely manner
- Oversees and assigns duties to crews

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments
- Physical strength and agility sufficient to perform heavy manual labor for extended periods of time under unfavorable weather conditions
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, including SouthWest Water Co./City of Gulfport department rules,

policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around water and sewer collection systems, primarily outside; worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	C (Constantly)
Reach Outward	C (Constantly)
Reach Above Shoulder	C (Constantly)
Climb	C (Constantly)
Crawl	C (Constantly)
Squat or Kneel	C (Constantly)
Bend	C (Constantly)

Lift/Carry

10 lbs or less	C (Constantly)
11-20 lbs	C (Constantly)
21-50 lbs	C (Constantly)
51-100 lbs	C (Constantly)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	C (Constantly)
13-25 lbs	C (Constantly)
26-40 lbs	C (Constantly)
41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Asphalt Crew Laborer (ACL)

Department: 311 – Public Works
EEO Class: Laborer
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

The Asphalt Laborer is responsible for assisting the crew leader in carrying out assigned duties. May be assigned to different crews on a daily basis wherever the need exists.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Performs routine construction and maintenance including pot holes and cut-acrosses
- Ensures that all daily operations are performed in a safe and efficient manner
- Operates equipment as needed
- Completes and reports as needed
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of six months experience. Must pass Driver qualification test.

Required Licenses or Certificates

Must possess a valid Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	F (Frequently)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Asphalt Crew Lead
(ACL)

Department: 311 – Streets & Drainage
EEO Class: Technical
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

Responsible for overseeing day to day operation of asphalt crew repairs including potholes, cut acrosses, etc. throughout the City of Gulfport, for their crew.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Plans and schedules daily operation of an Asphalt crews
- Inspects work in progress and take necessary actions to ensure correct completion of jobs in a timely manner
- Operates a front-end loader in loading asphalt, sand slag and similar materials on trucks

Knowledge, Skills and Abilities

Must posses required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments
- Physical strength and agility sufficient to perform heavy manual labor for extended periods of time under unfavorable weather conditions
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, including SouthWest Water Co./City of Gulfport department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. A minimum of two years experience.

Required Licenses or Certificates

Valid Class B Mississippi Driver's license; Prior experience using hand tools appropriate to the various trades.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around water and sewer collection systems, primarily outside; worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	C (Constantly)
Reach Outward	C (Constantly)
Reach Above Shoulder	C (Constantly)
Climb	C (Constantly)
Crawl	C (Constantly)
Squat or Kneel	C (Constantly)
Bend	C (Constantly)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs

C (Constantly)
C (Constantly)
C (Constantly)
C (Constantly)
N (Not Applicable)

Push/Pull

12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

C (Constantly)
C (Constantly)
C (Constantly)
N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Assistant Yard/Equipment Coordinator

Department:

EEO Class: Laborers

Date Revised: 10/1/10

FLSA Status: Exempt

Date Approved:

Position Overview

The Assistant Yard / Equipment Supervisor is responsible for managing the City of Gulfport Department of Public Work's automotive, construction and material handling equipment resources efficiently within the established City and Department guidelines. He/She is also responsible for the proper storage and inventory tracking of project materials stored within the yard fence line.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Ensures that all Operators perform and fill out the required Operator's Daily Inspection & Trouble Report Form prior to any equipment/machine being operated each day and route copies as directed by City SOP.
- Works closely with the Department's Equipment manager to get equipment in for preventative maintenance (PMs) and breakdown repairs within a timely manner. Also ensures the Operator's have annotated any problems that need to be looked at by the Maintenance Shop.
- Enforces speed limits within the yard and establish a proper traffic flow plan and equipment parking plan. Equipment shall be staged to allow for easy and safe movement in and out of the yard.
- Ensures that all trailer loaded equipment and/or materials are properly lashed and secured before leaving the yard area, per DOT standards. Any load not properly secured will not be allowed to depart the yard.
- Assists the Training Division personnel in providing hands-on Operator training on equipment utilized by the Contractor's

employees.

- Ensures that all areas within the yard fence lines are kept neat, clean and organized at all times. The access roads and staging areas shall be kept free of holes and standing water.
- Performs spot inspections on equipment to identify any unreported equipment damages, missing or damaged safety equipment, or safety hazards that need maintenance attention.
- Maintains a Dispatch Log and/or an Equipment Status Board to track current operational status and location of all equipment and collateral gear, to include but not limited to: Project assigned, Supervisor or Operator assigned to, Duration of assignment, and operational status (Up, In for maintenance, or Deadlined). This tracking process will provide quick knowledge of equipment availability, location, ability to schedule available assets in support of operations, and when possible rentals are required. This process will also ensure that equipment is being properly rotated so as to achieve equal usage on equipment and track the date scheduled PM services.
- Maintains and controls the main and spare keys for all automotive, construction and material handling equipment. A master set of keys will be kept by the Equipment Manager within each equipment Maintenance History Jacket.
- Maintains all required forms and records in an organized filing system and retain for historical purposes.
- Assists the Department's Work Zone Safety Supervisor with accident investigations to answer the following questions; Who? What? When? Where? Why and How of accidents. And will make recommendation(s) on how to eliminate the situation from being repeated.
- Ensures that all project materials leaving the yard are properly accounted for and documented by recording the materials on the Work Order against the job it is to be charged against.
- Maintains project material inventories that will be validated against the Department Budget Analyst's master inventory listing as required.

- Ensures the stock of on-hand materials is kept at the proper stocking levels and make recommendations if the stock level is too low or too high. Will also pay attention to long lead items to ensure orders are made before stocks are diminished.
- Maintains a secure location and tracking of all collateral inventories for the equipment. The collateral items shall also be turned into the shop during the PM cycle for maintenance, unless the service can be performed in the yard. The collateral items shall be inspected when they are issued and returned.
- Manages the equipment wash down/wash rack area to ensure equipment is properly cleaned each day before closing out the daily report and ensure the wash down areas are kept clean and free of heavy soils. Any hazwaste spills or materials will be quickly and properly cleaned up and disposed of properly.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to act in a self-confident manner to facilitate completion of a work assignment or to defend a position or idea.
- Ability to allocate authority and/or task responsibility to appropriate people.
- Ability to obtain and appropriate the proper usage of equipment, facilities, materials, as well as personnel.
- Ability to identify and correct conditions that affect employee safety.

Education and Experience

High School graduate or equivalent.

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs

Push/Pull

12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

C (Constantly)
F (Frequently)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)

C (Constantly)
F (Frequently)
O (Occasionally)
N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Camera Truck Operator (CTO)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Camera Truck Operator is responsible for enabling the department in locating cracks, separations and sewer services in the sewer system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Maintains and operates camera truck and related video equipment
- Assists pressure truck operator in cleaning lines so line can be videoed
- Makes tapes available to Sewer Supervisor to determine location and needed repairs to the line
- Performs preventative maintenance on equipment per manufacturers recommendations

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Maintains and operates camera truck and related video equipment
- Assists pressure truck operator in cleaning lines so line can be videoed
- Makes tapes available to Sewer Supervisor to determine location and needed repairs to the line
- Ability to complete and submit written reports as needed

- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to communicate effectively with other personnel and supervisors
- Ability to understand and follow oral and written instructions, including SouthWest Water Co./City of Gulfport department rules, policies, and regulations
- Knowledge of work hazards and safety precautions
- Knowledge of operating characteristics of assigned equipment, including computer and video knowledge, or have the desire and ability to learn

Education and Experience

High school diploma or equivalent. Minimum of one year experience preferred.

Required Licenses or Certificates

Must possess a valid Class B Mississippi License with associated endorsements.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	F (Frequently)
Over 100 lbs	N (Not Applicable)
Push/Pull	
12 lbs or less	F (Frequently)

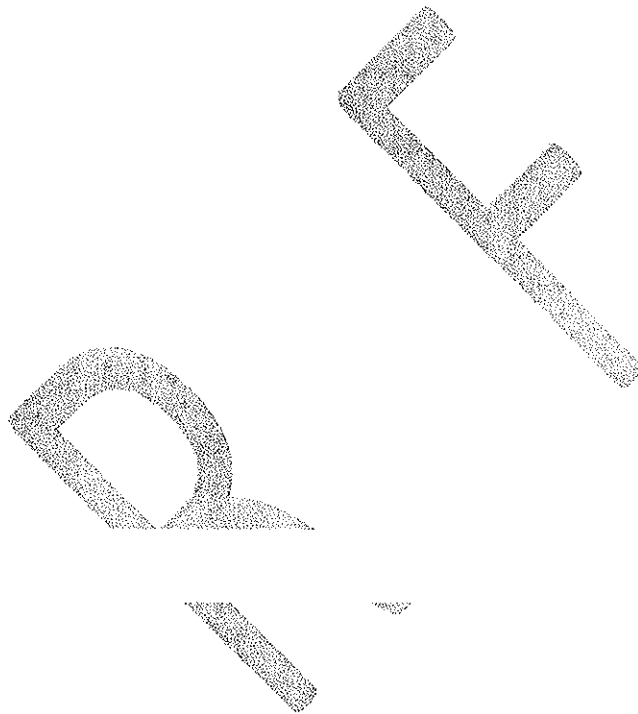
Crawl	F (Frequently)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable) Activity is not applicable to this occupation.

O (Occasionally) Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently) Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Cave In Crew Assistant
(CCA)

Department: 311 – Streets & Drainage
EEO Class: Technical
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

Performs as member of crew a variety of skilled and unskilled labor work in the maintenance of municipal drainage systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Leads, oversees, reviews and performs the work of maintenance, repair, construction and installation of drainage systems
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for the training, welfare and safety of the personnel in the crew
- Submits written reports to supervisor and Project Manager, as needed
- Requests line locates
- Operates equipment as needed
- Completes and reports as needed
- Works a varied schedule which may include nights and weekends

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments

- Knowledge of proper concrete techniques used by the department and previous experience working in the concrete field
- Proper training and qualifications for various equipment to be used at job sites, including concrete mixer, chop saw, etc
- Ability to request line locates and follow line locate policy
- Knowledge of blueprint reading and establishing grades
- Ability to transport necessary equipment to and from job sites
- Establish and maintain effective working relations as necessary
- Knowledge of department rules, policies, and regulations
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around water and sewer collection systems, primarily outside; worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand
Walk
Sit

C (Constantly)
C (Constantly)
F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs

C (Constantly)
C (Constantly)
C (Constantly)

Handling / Fingering	C (Constantly)	51-100 lbs	C (Constantly)
Reach Outward	C (Constantly)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	C (Constantly)	Push/Pull	
Climb	C (Constantly)	12 lbs or less	C (Constantly)
Crawl	C (Constantly)	13-25 lbs	C (Constantly)
Squat or Kneel	C (Constantly)	26-40 lbs	C (Constantly)
Bend	C (Constantly)	41-100 lbs	N (Not Applicable)

N (Not Applicable) Activity is not applicable to this occupation.
O (Occasionally) Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently) Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

REF



City of Gulfport, Mississippi
Job Description

Cave In Crew Leader (CCL)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Performs as member of crew a variety of skilled and unskilled labor work in the maintenance of municipal drainage systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Leads, oversees, reviews and performs the work of maintenance, repair, construction and installation of water systems
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for the training, welfare and safety of the personnel in the crew
- Submits written reports to supervisor and Project Manager, as needed
- Requests line locates
- Operates equipment as needed
- Completes and reports as needed
- Works a varied schedule which may include nights and weekends

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments

- Knowledge of proper concrete techniques used by the department and previous experience working in the concrete field
- Proper training and qualifications for various equipment to be used at job sites, including concrete mixer, chop saw, etc
- Ability to request line locates and follow line locate policy
- Knowledge of blueprint reading and establishing grades
- Ability to transport necessary equipment to and from job sites
- Establish and maintain effective working relations as necessary
- Knowledge of department rules, policies, and regulations
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around water and sewer collection systems, primarily outside; worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

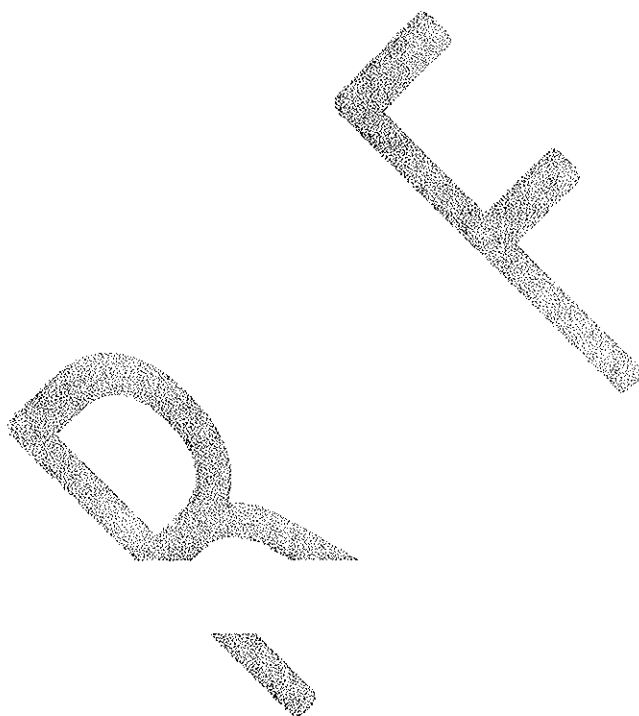
Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	C (Constantly)
Reach Outward	C (Constantly)

Lift/Carry

10 lbs or less	C (Constantly)
11-20 lbs	C (Constantly)
21-50 lbs	C (Constantly)
51-100 lbs	C (Constantly)
Over 100 lbs	N (Not Applicable)

Reach Above Shoulder	C (Constantly)	Push/Pull	
Climb	C (Constantly)	12 lbs or less	C (Constantly)
Crawl	C (Constantly)	13-25 lbs	C (Constantly)
Squat or Kneel	C (Constantly)	26-40 lbs	C (Constantly)
Bend	C (Constantly)	41-100 lbs	N (Not Applicable)

- N (Not Applicable)** Activity is not applicable to this occupation.
- O (Occasionally)** Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
- F (Frequently)** Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
- C (Constantly)** Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Compliance Coordinator
(CCRD)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for day-to-day operation of the Cross-Connection Program.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Administers Backflow Prevention Program
- Maintains records (test reports & surveys)
- Meets with licensed plumbers and certified testers on a regular basis
- Coordinates with Code Administration on new construction
- Ensures compliance and proper installation is adhered to

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must be knowledgeable in cross connection rules and regulations set forth by directing agencies
- Must have good oral and written communication skills
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors

- Assists with Water & Sewer Service Verification program
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Driver's License. Class D Water License preferred.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in a climate controlled office environment. Requires some travel to districts to recruit sample sites or to pick up bottles. Requires some travel to Austin and Mississippi operating areas for possible training and question and answers.

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	O (Occasionally)
Sit	O (Occasionally)	21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	F (Frequently)
Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	N (Not Applicable)	26-40 lbs	O (Occasionally)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Concrete Crew Laborer
(COCL)

Department: 311 – Streets & Drainage

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Concrete Crew Laborer is responsible for assisting the crew leader in carrying out assigned duties. May be assigned to different crews on a daily basis wherever the need exists.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Assists the Crew Leads in laying brick, finishing concrete, repairing catch basins, curbs and gutters
- Performs routine construction and maintenance
- Ensures that all daily operations are performed in a safe and efficient manner
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of proper concrete techniques
- Knowledge of the various equipment to be used at job sites, including concrete mixer, chop saw, etc. Ability to operate

assigned equipment

- Physical strength and agility sufficient to perform heavy manual labor for extended periods of time under unfavorable weather conditions
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Establish and maintain effective working relations as necessary
- Ability to deal with the public on a regular basis in a professional, courteous manner

Education and Experience

High school diploma or equivalent. Six months related experience working with concrete.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

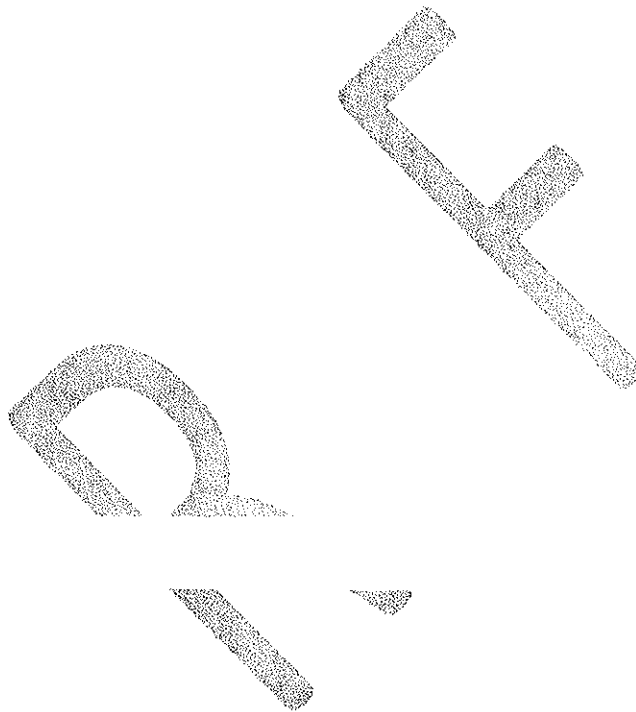
Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Concrete Crew Lead
(COCL)

Department: 311 – Streets & Drainage
EEO Class: Technical
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

Performs as member of crew a variety of skilled and unskilled labor work in the maintenance of municipal drainage systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Repairs catch basins, curbs and gutters.
- Assists with supervising concrete crew when needed.
- Supervises concrete crew in the above reference functions
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for the training, welfare and safety of the personnel in the crew
- Requests line locates
- Submits written reports to supervisor and Project Manager, as needed
- Operates equipment as needed
- Completes and reports as needed
- Works a varied schedule which may include nights and weekends

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments
- Knowledge of proper concrete techniques used by the department and previous experience working in the concrete field
- Proper training and qualifications for various equipment to be used at job sites, including concrete mixer, chop saw, etc
- Ability to request line locates and follow line locate policy
- Knowledge of blueprint reading and establishing grades
- Ability to transport necessary equipment to and from job sites
- Establish and maintain effective working relations as necessary
- Knowledge of department rules, policies, and regulations
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around water and sewer collection systems, primarily outside; worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand
Walk

C (Constantly)
C (Constantly)

Lift/Carry

10 lbs or less
11-20 lbs

C (Constantly)
C (Constantly)

Sit	F (Frequently)	21-50 lbs	C (Constantly)
Handling / Fingering	C (Constantly)	51-100 lbs	C (Constantly)
Reach Outward	C (Constantly)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	C (Constantly)	Push/Pull	
Climb	C (Constantly)	12 lbs or less	C (Constantly)
Crawl	C (Constantly)	13-25 lbs	C (Constantly)
Squat or Kneel	C (Constantly)	26-40 lbs	C (Constantly)
Bend	C (Constantly)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

REF



City of Gulfport, Mississippi
Job Description

Construction Crew Laborer (CONL)

Department: 311 – Public Works

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Construction Crew Laborer is responsible for assisting the crew leader in carrying out assigned duties. May be assigned to different crews on a daily basis wherever the need exists.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Acts as helper to pipe/construction crew in the above referenced functions (laying drain pipe, laying brick, finishing concrete, etc)
- Responsible for ensuring that quality work is performed in a timely manner
- Installs and repairs storm drain pipe, catch basins, curbs and gutters
- Ensures that all daily operations are performed in a safe and efficient manner
- Operates equipment as needed
- Completes and reports as needed
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of proper storm drain pipe and concrete techniques used by the department

- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of six months experience working in the pipe installation and concrete field.

Required Licenses or Certificates

Must possess a valid Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

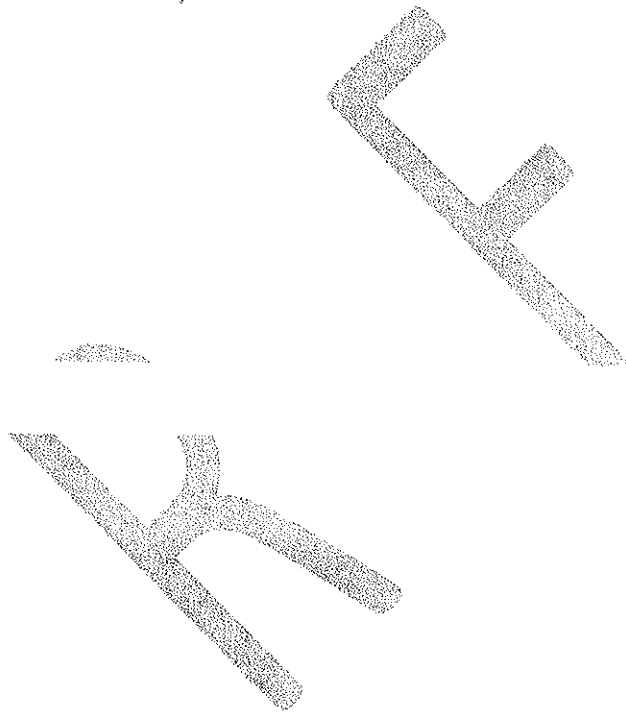
Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs
Push/Pull
12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

F (Frequently)
F (Frequently)
F (Frequently)
F (Frequently)
N (Not Applicable)
Push/Pull
F (Frequently)
F (Frequently)
F (Frequently)
N (Not Applicable)

- | | |
|---------------------------|---|
| N (Not Applicable) | Activity is not applicable to this occupation. |
| O (Occasionally) | Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day) |
| F (Frequently) | Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day) |
| C (Constantly) | Occupation requires this activity more than 66% of the time (5.5+ hrs/day) |





City of Gulfport, Mississippi
Job Description

Construction Drainage Crew Leader
(ACL)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for overseeing day to day operation in pipe and catch basin installation.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Inspects work in progress and take necessary actions to ensure correct completion of jobs in a timely manner
- Inspects completed work orders to ensure they meet all requirements of design and appropriate codes
- Meets with supervisors and engineers to receive instructions on the design and requirements of projects
- Assigns specific duties for employees to complete
- Trains new employees in use of equipment
- Responsible for creating and submitting weekly reports to Project Manager as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments
- Knowledge of blueprint reading and establishing grades
- Knowledge of operating characteristics of assigned equipment and ability to maintain equipment

- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to establish and maintain effective working relationships with employees and other supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. A minimum of six months experience working with heavy equipment and pipe-laying in a construction field.

Required Licenses or Certificates

Valid Class B Mississippi Driver's license; Prior experience using hand tools appropriate to the various trades.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in the outside. Worker is subjected to adverse environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; physical hazards from moving machinery; equipment with moving parts, traffic and hazardous chemicals.

Physical Demands

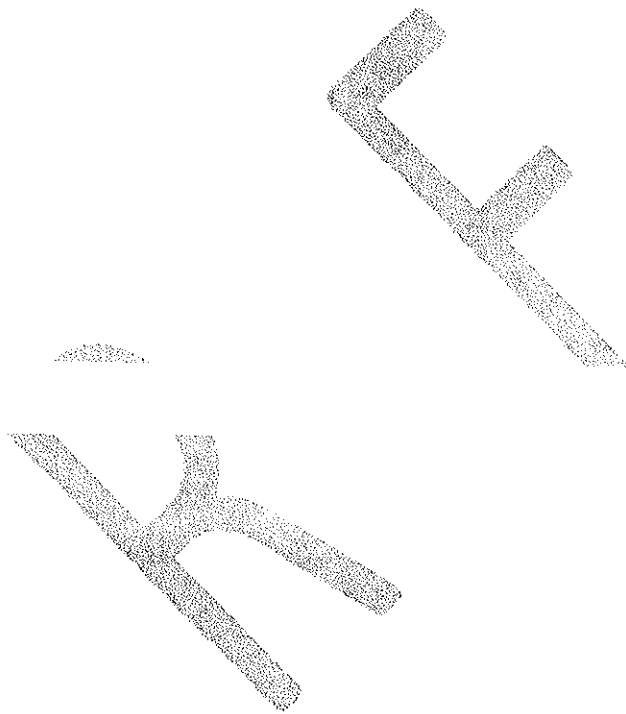
Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs
Push/Pull
12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

O (Occasionally)
O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
Push/Pull
O (Occasionally)
O (Occasionally)
O (Occasionally)
N (Not Applicable)

- | | |
|---------------------------|---|
| N (Not Applicable) | Activity is not applicable to this occupation. |
| O (Occasionally) | Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day) |
| F (Frequently) | Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day) |
| C (Constantly) | Occupation requires this activity more than 66% of the time (5.5+ hrs/day) |





City of Gulfport, Mississippi
Job Description

Construction Fire Hydrant Assistant Crew Leader (HACL)

Department: 311 – Public Works
EEO Class: Laborer
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

The Construction Fire Hydrant Assistant Crew Leader performs a variety of skilled and unskilled labor work in the installation and repair of fire hydrants to maintain safe fire ratings.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Ensures all daily operations are performed in a safe and efficient manner
- Install new hydrants
- Repair or replace fire hydrants
- Assists Water Repair Crews when needed
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed (backhoe, etc.)

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have skills in repairing and construction of collection and distribution systems
- Good oral and written communication skills
- Knowledge of operating characteristics of assigned equipment (backhoe, etc.)

- Considerable knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions department rules, policies, and regulations

Education and Experience

High school graduate or equivalent. One year related experience highly preferred.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	C (Constantly)	Lift/Carry	10 lbs or less	C (Constantly)
Walk	C (Constantly)		11-20 lbs	C (Constantly)
Sit	F (Frequently)		21-50 lbs	C (Constantly)
Handling / Fingering	C (Constantly)		51-100 lbs	C (Constantly)
Reach Outward	C (Constantly)		Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	C (Constantly)	Push/Pull		
Climb	C (Constantly)		12 lbs or less	C (Constantly)
Crawl	C (Constantly)		13-25 lbs	C (Constantly)
Squat or Kneel	C (Constantly)		26-40 lbs	C (Constantly)
Bend	C (Constantly)		41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Construction Fire Hydrant Crew Leader (FHCL)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Construction Fire Hydrant Assistant Crew Leader is responsible for Fire Hydrant repair, new installations to maintain safe fire rating.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Ensures all daily operations are performed in a safe and efficient manner
- Installs new hydrants
- Repair or replace fire hydrants
- Assists Water Repair Crews when needed
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed (backhoe, etc)

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have skills in repairing and construction of collection and distribution systems
- Good oral and written communication skills
- Knowledge of operating characteristics of assigned equipment (backhoe, etc)
- Considerable knowledge of work hazards and safety precautions

- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience. Must pass Heavy Equipment Qualification Test.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

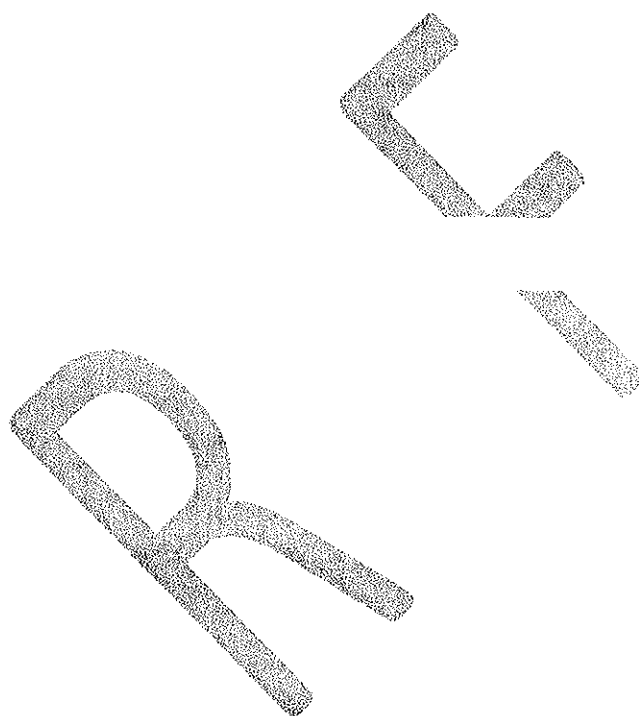
O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Construction Water Assistant Crew Leader (CWAL)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for crew that installs water line throughout the city's distribution system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Makes sure all daily operations are performed in a safe and efficient manner
- Installs new water lines
- Repair or replace fire hydrants
- Reviews blueprints & orders materials for job
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed (backhoe, etc)

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have skills in repairing and construction of collection and distribution systems
- Good oral and written communication skills
- Knowledge of operating characteristics of assigned equipment (backhoe, etc)
- Considerable knowledge of work hazards and safety precautions

- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed
- Other duties as assigned

Education and Experience

High school graduate or equivalent. One year related experience preferred.

Required Licenses or Certificates

Must possess a valid driver's license. Class B CDL is preferred.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals, and bacteria in wastewater.

Physical Demands		Lift/Carry	
Stand	F (Frequently)	10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	F (Frequently)	12 lbs or less	F (Frequently)
Crawl	F (Frequently)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

- O (Occasionally)** Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
- F (Frequently)** Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
- C (Constantly)** Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

RF



City of Gulfport, Mississippi
Job Description

Construction Water Crew Laborer
(CWCL)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Construction Water Crew Laborer is responsible for assisting the crew leader in carrying out assigned duties.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Helps in repairs and construction of water and lines
- Assists in making new water and taps
- Helps in making sure all tools are accounted for and are in clean and operative condition
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ensures all work assignments are carried out in a safe, efficient manner
- Knowledge of operating characteristics of assigned equipment
- Must be willing to learn all assigned tasks and have good work ethics
- Motivation to learn equipment operations for promotional opportunities
- Knowledge of work hazards and safety precautions

- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner

Education and Experience

High school graduate or equivalent.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in and around wastewater facilities, primarily outside. Working is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	C (Constantly)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	C (Constantly)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	C (Constantly)	51-100 lbs	F (Frequently)
Reach Outward	C (Constantly)	Over 100 lbs	F (Frequently)
Reach Above Shoulder	O (Occasionally)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	F (Frequently)
Crawl	N (Not Applicable)	13-25 lbs	F (Frequently)
Squat or Kneel	N (Not Applicable)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	F (Frequently)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Construction Water Crew Leader (CWCL)

Department: 311 – Public Works

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for crew that installs water line throughout the city's distribution system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Makes sure all daily operations are performed in a safe and efficient manner
- Installs new water lines
- Repair or replace fire hydrants
- Reviews blueprints & orders materials for job
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed (backhoe, etc)

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have skills in repairing and construction of collection and distribution systems
- Good oral and written communication skills
- Knowledge of operating characteristics of assigned equipment (backhoe, etc)
- Considerable knowledge of work hazards and safety precautions

- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed
- Other duties as assigned

Education and Experience

High school graduate or equivalent. One year related experience preferred.

Required Licenses or Certificates

Must possess a valid driver's license. Class B CDL is preferred.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)
Push/Pull	
12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

- O (Occasionally)** Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
- F (Frequently)** Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
- C (Constantly)** Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

RF



City of Gulfport, Mississippi
Job Description

Construction Water Truck Driver
(CTD)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Construction Water Truck Driver is responsible for driving/hauling equipment and materials to and from various job sites. Operation of assigned equipment is normally a full time position, although other work may be performed.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Operates a low boy truck in hauling heavy equipment to and from job site
- Hauls material to and from job sites
- Responsible for safe and efficient operation of his/her equipment
- Responsible for daily preventative maintenance of equipment needed
- Inspects equipment used and reports malfunctions or needed repairs on a daily basis

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of applicable traffic laws and regulations
- Knowledge of operating characteristics of assigned equipment and physical strength and agility to perform the work
- Knowledge of work hazards and safety precautions associated with assigned equipment

- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)
Push/Pull	
12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally) Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently) Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

RE



City of Gulfport, Mississippi
Job Description

Data Entry Clerk

Department: 311 – Streets & Drainage

EEO Class: Clerical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Inputs and closes Service Requests and Work Orders into the CityWorks database.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Processes service requests and work orders according to department procedure
- Maintains tracking reports for Water & Sewer divisions
- Reviews citizen complaints; forwards complaints to the proper individual for resolution
- Closes out service requests and work orders after job has been completed
- Prepares letters, memos, and reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Thorough knowledge of Cityworks Work Order Program
- Thorough knowledge of Microsoft Word, Excel, and other software to meet department needs
- Ability to effectively verbally and non-verbally communicate with citizens and co-workers
- Must have the ability to demonstrate a typing skill of 30 wpm

Education and Experience

High school diploma or equivalent. Three to seven years customer service and clerical experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work environment is primarily indoors.

Physical Demands

Stand	O (Occasionally)	Lift/Carry 10 lbs or less	O (Occasionally)
Walk	O (Occasionally)	11-20 lbs	O (Occasionally)
Sit	F (Frequently)	21-50 lbs	N (Not Applicable)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	O (Occasionally)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	O (Occasionally)	Push/Pull 12 lbs or less	O (Occasionally)
Climb	N (Not Applicable)	13-25 lbs	O (Occasionally)
Crawl	N (Not Applicable)	26-40 lbs	N (Not Applicable)
Squat or Kneel	N (Not Applicable)	41-100 lbs	N (Not Applicable)
Bend	F (Frequently)		

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Drainage Equipment Operator

(DEO)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for installing various types of storm drainage pipe and ditch cleaning and maintenance to ensure proper drainage flow.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Installs various types of drainage pipe to grade, backfill and finish job to final product
- Cleans ditches to ensure proper hydraulic or drainage flow
- Operates various types of equipment including excavator, dozer, backhoe and grader
- Responsible for training, welfare, and safety of personnel on job site
- Responsible for ensuring quality work is performed in a timely manner
- Completes and submits Daily Operators Inspection Form and other written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to operate various types of light and heavy equipment (ex: excavator, dozer, backhoe, and grader). Operator must pass Equipment Operator Qualification Test to show he/she is able to properly operate equipment
- Ability to request line locates and follow line locate policy

- Knowledge of blueprint reading and establishing grades
- Ability to transport necessary equipment to and from job sites
- Establish and maintain effective working relations as necessary
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. A minimum of six months experience working with heavy equipment and pipe-laying in a construction field.

Required Licenses or Certificates

Valid Class A Mississippi Driver's license; Prior experience using heavy equipment.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment; physical hazards from moving machinery, equipment with moving parts, traffic, hazardous chemicals, bacteria in wastewater.

Physical Demands

Stand	O (Occasionally)	Lift/Carry	
Walk	O (Occasionally)	10 lbs or less	F (Frequently)
Sit	F (Frequently)	11-20 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	21-50 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)	Over 100 lbs	N (Not Applicable)
Climb	N (Not Applicable)	Push/Pull	
Crawl	N (Not Applicable)	12 lbs or less	F (Frequently)
Squat or Kneel	N (Not Applicable)	13-25 lbs	F (Frequently)
Bend	F (Frequently)	26-40 lbs	N (Not Applicable)
		41-100 lbs	N (Not Applicable)



City of Gulfport, Mississippi
Job Description

Drainage Manager

Department:

EEO Class: Managerial

Date Revised: 10.01.2010

FLSA Status: Exempt

Date Approved:

Position Overview

The Drainage Manager is responsible for the oversight of the division's field operations to ensure effective and efficient operations and maintain quality control.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Supervises the activities of a large number of division employees engaged in pavement maintenance, street cleaning, concrete repair, alley and right-of-way maintenance, storm control and related minor construction
- Oversees preparation of divisional equipment and material specifications
- Serves on City-wide task forces and on Intergovernmental committees
- Plans and directs the inspection and monitoring of Street Maintenance Contracts
- Consults with the Director and Assistant Director on policy proposals and makes recommendations
- Oversees the progress of major equipment purchases and Division financial and activity reports
- Prepares the Division's budget requests
- Projects annual operating Costs and Budget estimates
- Plans and develops general policies and procedures governing the Division's functions

- Responds to policy questions requested by City Management and City Council
- Makes presentations before various public and civic groups
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to lead crews and a working knowledge of construction and maintenance practices as they related to street and drainage maintenance (i.e. replacement of drainage pipes, removing and repairing asphalt streets, concrete repairs of sidewalks and curbs, etc.)
- Ability to lead crews in the completion of service request items related to streets and drainage systems and to perform repairs.
- Ability to provide critical input for the hiring of qualified personnel to fill vacancies within area of responsibility to ensure qualified personnel are selected.
- Ability to manage day-to-day work performance of assigned staff
- Ability to read and interpret construction drawings/blueprints and comprehend project specification in order to prepare the following: a scope of work, detailed project plan/work schedule (GNANT Chart), manpower, material and equipment requirements, determine long lead items, estimated start and completion dates, and QC/Safety and traffic plans.
- Ability to properly setup and operate a laser level and transit level.
- Be able to read a grade elevation from a drawing or take it from a known source and transfer that elevation to the work site.

- Must be able to provide on-the-job training to employees.
- Ability to schedule work and crews, track progress, maintain as-builts as required, and prepare required reports.
- Ability to express ideas and concepts clearly and concisely in verbal and written form.
- Ability to understand and apply technical regulations, procedures, and policies to field situations.
- Ability to establish and maintain effective working relationships with others at all levels.
- Ability to read and comprehend manufacturer operation and maintenance manuals.
- Ability to prepare for and initiate a performance counseling session.
- Must be knowledgeable in the use of Personnel Protective Equipment (PPE).
- Must be able to communicate with customers in a clear, effective, and courteous manner at all times

Education and Experience

High school diploma or equivalent. A minimum of five years related experience. A minimum of two years supervisory/management experience

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires handling stressful situations. While performing the duties of this job, the employee may be regularly exposed to outside weather condition. The employee could be exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment

may be loud.

PHYSICAL DEMANDS

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	O (Occasionally)
Reach Outward	O (Occasionally)
Reach Above Shoulder	O (Occasionally)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	O (Occasionally)

N (Not Applicable)

O (Occasionally)

F (Frequently)

C (Constantly)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	O (Occasionally)
21-50 lbs	O (Occasionally)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	O (Occasionally)
26-40 lbs	N (Not Applicable)
41-100 lbs	N (Not Applicable)

Activity is not applicable to this occupation.

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Drainage Truck Driver
(DTD)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Drainage Truck Driver is responsible for driving/hauling equipment and materials to and from various job sites. Operation of assigned equipment is normally a full time position, although other work may be performed.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Operates a low boy truck in hauling heavy equipment to and from job site
- Hauls material to and from job sites
- Responsible for safe and efficient operation of his/her equipment
- Responsible for daily preventative maintenance of equipment needed
- Inspects equipment used and reports malfunctions or needed repairs on a daily basis

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of applicable traffic laws and regulations
- Knowledge of operating characteristics of assigned equipment and physical strength and agility to perform the work
- Knowledge of work hazards and safety precautions associated with assigned equipment

- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

RE



City of Gulfport, Mississippi
Job Description

Electrician

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for assisting Electrician in carrying out daily duties.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Responsible for repair and maintenance with proper operations and maintenance of all electrical components for the water wells and sewer lift stations
- Participate, as required, with inspection of new or updated equipment in the distribution or collection systems
- Assist in providing cost analysis on repair projects that are in-house and other contracted jobs
- Work with inventory management to ensure adequate spare parts are available in stock when feasible
- Manage or assist Water Well and Lift Station Managers on any electrical repairs

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations

- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to communicate effectively with other personnel and supervisors
- Ability to complete and submit written reports as required and as needed

Education and Experience

High school graduate or equivalent. Minimum of six months experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license. Residential and Commercial Electrician License.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside and in water and wastewater facilities. Worker is subjected to adverse weather conditions, including temperature extremes, humidity and precipitation; noise and vibration from heavy equipment, physical hazards from moving machines, and equipment with moving parts, traffic, hazardous chemicals, and bacteria in wastewater.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

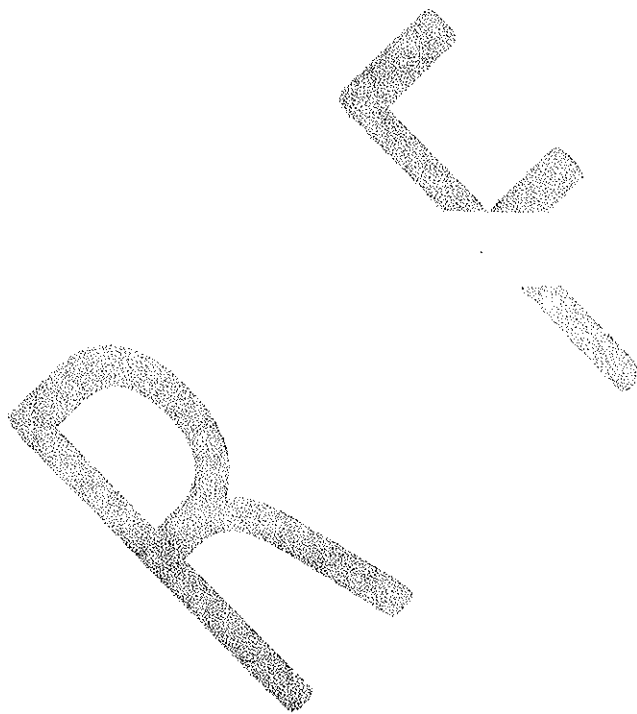
O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Fire Hydrant Crew Laborer (FHL)

Department: 311 – Public Works

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Fire Hydrant Crew Installer is responsible for assisting the crew leader in carrying out assigned duties.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Helps in repairs and construction of fire hydrants
- Helps in making sure all tools are accounted for and are in clean and operative condition
- Assists in housekeeping duties of his assigned area when requested to do so
- Ensures all work assignments are carried out in a safe, efficient manner

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Must be willing to learn all assigned tasks and have good work ethics
- Motivation to learn equipment operations for promotional opportunities
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions,

department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner

Education and Experience

High school graduate or equivalent.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	F (Frequently)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Grass Cutting Operator / Grass Trimming Laborer
(GCO / GTL)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for grass cutting and various types of street and right-of-way maintenance.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Operates mowing equipment, weed eaters, chainsaws, lawnmowers, etc

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Physical strength and agility sufficient to perform heavy manual labor for extended periods of time under unfavorable weather conditions
- Experience in the area of work assignments sufficient to perform assigned tasks
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	F (Frequently)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	F (Frequently)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	F (Frequently)	12 lbs or less	F (Frequently)
Crawl	F (Frequently)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Inventory Supervisor

Department:

EEO Class: Laborers

Date Revised: 10/1/10

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for day to day operations of Warehouse, yard, fuel point, fleet, and all functions required for accountability and security of all equipment and supplies.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Issues/recovers small engine equipment, hand tools, and consumables, and Water & Sewer line repair parts
- Requisitions parts & consumables to restock bins and shelves
- Records all issues and recovery's of parts and equipment
- Requisitions all tool room/warehouse supplies to ensure availability of parts/supplies
- Receives all supplies shipped to Public Works facility
- Distributes requisitioned supplies to different divisions to ensure deliver
- Operates tool room inventory computer software system
- Ensures that all small engine repairs are completed
- Ensures inventory accuracy rating of 95% or better
- Monitors / Tracks vehicle & equipment Fleet info

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of inventory procedures and general administrative skills
- Computer knowledge including work processing and spreadsheet skills
- Ability to operate a forklift
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High School graduate or equivalent. Three to seven years related experience.

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in and around water and/or wastewater facilities, both inside and outside, worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity

and precipitation, noise and vibration from heavy equipment; exposure to physical hazards from equipment with moving parts, high voltage electrical equipment, hazardous chemicals, and bacteria in wastewater.

Physical Demands		Lift/Carry	
Stand	F (Frequently)	10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	F (Frequently)	12 lbs or less	F (Frequently)
Crawl	O (Occasionally)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Jet/Vacuum Truck Operator (CTO)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Jet/Vacuum Truck Operator is responsible for unstopping and vacuuming blockages that may occur within the sewer system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Maintains and operates the pressure/ vac truck in a safe and efficient manner while removing sewer blockages
- Performs preventative maintenance on equipment as recommended by manufacturer
- Unstops sewer blockages as required
- Vacuums material from lines as needed
- Disposes of material in appropriate location
- Ensures safe work zone in setup prior to work beginning

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of work hazards and safety precautions, including hazards that may exist in sewer environment
- Knowledge of operating characteristics of assigned equipment
- Ability to deal with the public on a regular basis in a professional, courteous manner

- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of six months experience preferred.

Required Licenses or Certificates

Must possess a valid Mississippi License and Valid Class B License with Tanker Endorsement

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	F (Frequently)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Landfill Operator

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for overseeing daily operations of a Class II Type rubbish waste site.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Monitors dumping of approved rubbish at landfill site
- Operates small mowing equipment, weed eaters, in the upkeep of the landfill grounds
- Completes and submits monthly reports to supervisor showing rubbish amounts hauled to landfill

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to understand and follow requirements for operation of landfill site as described by standard Mississippi Dept. Of Environmental Quality regulations
- Physical strength and agility sufficient to perform heavy manual labor
- Ability to complete and submit written reports
- Ability to work without constant supervision
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Establish and maintain effective relations as necessary

- Ability to communicate effectively with other personnel and supervisors

Education and Experience

High school graduate or equivalent. Minimum of two years experience.

Required Licenses or Certificates

Must possess a valid Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outdoors. Worker is subject to adverse weather and environmental conditions, including temperature extremes, humidity, and precipitation.

Physical Demands

Stand	F (Frequently)	Lift/Carry	10 lbs or less	F (Frequently)
Walk	F (Frequently)		11-20 lbs	F (Frequently)
Sit	O (Occasionally)		21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)		51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)		Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	O (Occasionally)	Push/Pull		
Climb	O (Occasionally)		12 lbs or less	F (Frequently)
Crawl	O (Occasionally)		13-25 lbs	F (Frequently)
Squat or Kneel	O (Occasionally)		26-40 lbs	O (Occasionally)
Bend	F (Frequently)		41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Lift Station Laborer

(LSL)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Lift Station Laborer assists the crew leader in the proper operation of all lift stations within the system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Checks for the proper operation of Lift Stations in the system
- Makes sure all daily operations are performed in a safe and efficient manner
- Maintains good housekeeping practices in and around lift stations
- Performs repairs and maintenance of lift stations
- Reports condition of lift stations to the Lift Station Manager

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of Lift Station operations and related repair tools
- Knowledge of pumps, motors, and controls
- Excellent oral and written communication skills
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions,

department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent.

Required Licenses or Certificates

Must possess a valid Mississippi License.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation, exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands		Lift/Carry	
Stand	O (Occasionally)	10 lbs or less	O (Occasionally)
Walk	O (Occasionally)	11-20 lbs	O (Occasionally)
Sit	C (Constantly)	21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)	51-100 lbs	O (Occasionally)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	O (Occasionally)
Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	F (Frequently)	26-40 lbs	O (Occasionally)
Bend	O (Occasionally)	41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Lift Station Lead Tech
(LSLT)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Lift Station Crew Leader is responsible for the proper operation of all lift stations within the system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Checks for the proper operation of Lift Stations in the system
- Makes sure all daily operations are performed in a safe and efficient manner
- Maintains good housekeeping practices in and around lift stations
- Performs repairs and maintenance of lift stations
- Reports condition of lift stations to the Lift Station Manager

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of Lift Station operations and related repair tool
- Knowledge of pumps, motors, and controls
- Excellent oral and written communication skills
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions,

department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of six months experience.

Required Licenses or Certificates

Must possess a valid Mississippi License; Class B License preferred.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands

Stand	O (Occasionally)
Walk	O (Occasionally)
Sit	C (Constantly)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	N (Not Applicable)
Crawl	N (Not Applicable)
Squat or Kneel	F (Frequently)
Bend	O (Occasionally)

Lift/Carry

10 lbs or less	O (Occasionally)
11-20 lbs	O (Occasionally)
21-50 lbs	O (Occasionally)
51-100 lbs	O (Occasionally)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	O (Occasionally)
13-25 lbs	O (Occasionally)
26-40 lbs	O (Occasionally)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Lift Station Tech (LST)

Department:
EEO Class: Laborer
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

The Lift Station Tech assists the crew leader in the proper operation of all lift stations within the system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Checks for the proper operation of Lift Stations in the system
- Makes sure all daily operations are performed in a safe and efficient manner
- Maintains good housekeeping practices in and around lift stations
- Performs repairs and maintenance of lift stations
- Reports condition of lift stations to the Lift Station Manager

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of Lift Station operations and related repair tools
- Knowledge of pumps, motors, and controls
- Excellent oral and written communication skills
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions,

department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent.

Required Licenses or Certificates

Must possess a valid Mississippi License.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands		Lift/Carry	
Stand	O (Occasionally)	10 lbs or less	O (Occasionally)
Walk	O (Occasionally)	11-20 lbs	O (Occasionally)
Sit	C (Constantly)	21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)	51-100 lbs	O (Occasionally)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	O (Occasionally)
Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	F (Frequently)	26-40 lbs	O (Occasionally)
Bend	O (Occasionally)	41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Lift Station Tech

(LST)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Lift Station Laborer assists the crew leader in the proper operation of all lift stations within the system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Checks for the proper operation of Lift Stations in the system
- Makes sure all daily operations are performed in a safe and efficient manner
- Maintains good housekeeping practices in and around lift stations
- Performs repairs and maintenance of lift stations
- Reports condition of lift stations to the Lift Station Manager

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of Lift Station operations and related repair tools
- Knowledge of pumps, motors, and controls
- Excellent oral and written communication skills
- Knowledge of operating characteristics of assigned equipment
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions,

department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent.

Required Licenses or Certificates

Must possess a valid Mississippi License.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed outside. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation, exposure to physical hazards from traffic and from possible bacteria in wastewater and from sewer lines.

Physical Demands		Lift/Carry	
Stand	O (Occasionally)	10 lbs or less	O (Occasionally)
Walk	O (Occasionally)	11-20 lbs	O (Occasionally)
Sit	C (Constantly)	21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)	51-100 lbs	O (Occasionally)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	O (Occasionally)
Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	F (Frequently)	26-40 lbs	O (Occasionally)
Bend	O (Occasionally)	41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Lift Station Supervisor
(LSM)

Department: 311 – Public Works
EEO Class: Technical
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

The Lift Station Manager is responsible for ensuring the proper operation of all lift stations within the system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Oversees subordinates assigned to Lift Station crews
- Make sure all lift stations are checked in a predetermined time period
- Monitors all repairs and keep Project Manager informed of any stations that are down or in need of repair
- Ensures all work is performed in a safe and efficient manner
- Properly trains employees to perform work tasks
- Monitors all vehicles and equipment to ensure they are kept in an operational manner

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must possess knowledge of Lift Station operations
- Ability to work with various tools used in Lift Station repairs
- Knowledge of pumps, motors, and controls
- Excellent oral and written communication skills

- Knowledge of operating characteristics of assigned equipment
- Considerable knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. Minimum of three years experience required.

Required Licenses or Certificates

Must possess a valid Mississippi License; Class B License is preferred

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to weather and environmental conditions. Potential hazards include driving in traffic, stray animals, exposure to stagnant water and debris in meter boxes.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	F (Frequently)

N (Not Applicable)

O (Occasionally)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	O (Occasionally)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	O (Occasionally)
41-100 lbs	N (Not Applicable)

Activity is not applicable to this occupation.
Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

F

R



City of Gulfport, Mississippi
Job Description

Line Locator
(LLOC)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for locating water and sewer lines within the system to prevent damage from excavation work performed around lines.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Locates water and sewer lines within the system
- Works closely with other utility companies and contractors to prevent damage to underground utilities
- Monitors all locate requests and completes requests in a timely, efficient manner
- Maintains equipment and keeps in operational condition and safeguards all equipment

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must be able to demonstrate the ability to read and interpret maps
- Must possess the knowledge to operate assigned equipment
- Must possess thorough knowledge of work hazards and safety precautions, especially in handling of hazardous chemicals
- Must have the ability to communicate effectively with other personnel and supervisors
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Six months to one year related experience highly preferred

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	N (Not Applicable)	Lift/Carry 10 lbs or less	N (Not Applicable)
Walk	N (Not Applicable)	11-20 lbs	N (Not Applicable)
Sit	N (Not Applicable)	21-50 lbs	N (Not Applicable)
Handling / Fingering	N (Not Applicable)	51-100 lbs	N (Not Applicable)
Reach Outward	N (Not Applicable)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)	Push/Pull 12 lbs or less	N (Not Applicable)
Climb	N (Not Applicable)	13-25 lbs	N (Not Applicable)
Crawl	N (Not Applicable)	26-40 lbs	N (Not Applicable)
Squat or Kneel	N (Not Applicable)	41-100 lbs	N (Not Applicable)
Bend	N (Not Applicable)		

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Officer Manager

Department:

EEO Class:

Date Revised: 10/1/10

FLSA Status: Exempt

Date Approved:

Position Overview

Responsible for providing leadership to office staff in the performance of their jobs.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Promotes quality achievement and performance improvement processes throughout the department
- Assists Public Works Director with the design and implementation of departmental policy and procedure
- Coordinates recruitment and hiring processes with Human Resources in accordance with City policies; conducts departmental orientation for new employees
- Coordinates employee disciplinary actions with Human Resources in accordance with City policies
- Assists division managers in performance review of staff; evaluates employee production levels with established benchmarks
- Manages KRONOS for Public Works department; performs administrative procedures according to departmental needs
- Produces various reports for division and departmental needs
- Assists the Operations Manager with ancillary duties as assigned

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of office equipment including but not limited to computers, fax machine, and calculator
- Word processing and spreadsheet software skills
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Ability to effectively communicate both orally and written, draft correspondence and documents, etc
- Ability to interact and communicate effectively with personnel, supervisors, citizens and city officials on a regular basis in a professional, courteous manner
- Ability to handle money and track account transactions
- Problem solving skills
- Ability to complete and submit written reports as needed

Education and Experience

Associate's Degree in Business or related field. 5 years experience. Knowledge of construction and maintenance practices as they relate to Public Works, water, sewer, streets and drainage, is a plus

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in a climate controlled office environment.

Physical Demands

Stand	O (Occasionally)
Walk	O (Occasionally)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	O (Occasionally)
Climb	O (Occasionally)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs

O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
N (Not Applicable)

Push/Pull

12 lbs or less

O (Occasionally)

Crawl
Squat or Kneel
Bend

O (Occasionally)
O (Occasionally)
F (Frequently)

13-25 lbs
26-40 lbs
41-100 lbs

O (Occasionally)
N (Not Applicable)
N (Not Applicable)

**N (Not
Applicable)**

Activity is not applicable to this occupation.

O (Occasionally)

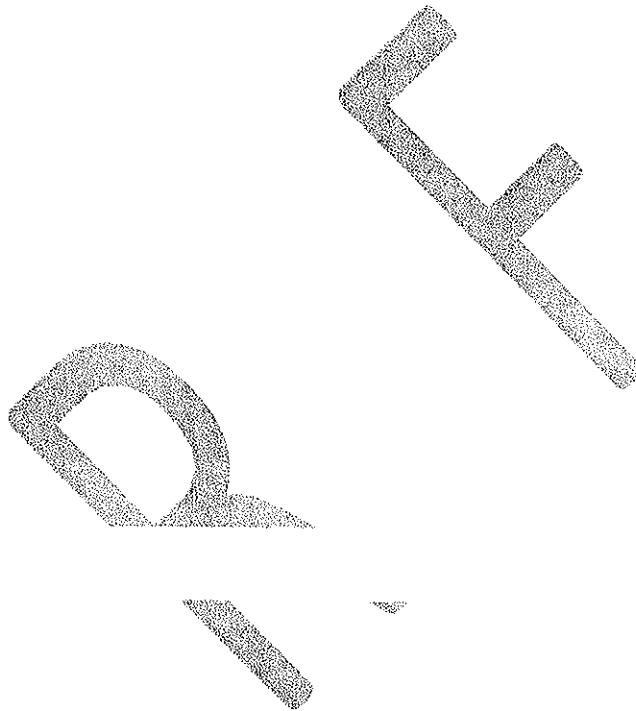
Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Operations Manager

Department:

EEO Class: Professional

Date Revised: 10/1/2010

FLSA Status: Exempt

Date Approved:

Position Overview

This is a technical, managerial, and administrative position that is responsible in assisting the Director of Public Works in managing the activities of all areas within the Department serves as interim Director in his/her absence.

Scope of duties includes budgeting, long and short range planning, coordination of work between functional areas, employee training issues, employee counseling, inspection of work in progress, overseeing labor contracts and other related work/tasks as required. The position requires a high level of self-motivation, multi-tasking skills, and independent judgment and discretion.

Essential Job Functions

Essential duties and responsibilities include but are not limited to the following:

- Responsible for assisting in the management and control of the following Department Divisions: Administration, Streets & Drainage Maintenance, Water & Sewer Maintenance, Traffic Control & Safety, Landscape & Beautification, and Equipment Maintenance.
- Assists with meeting the various employee training programs, safety, operations, employee certifications/qualifications, new employee on-boarding, etc.
- Monitors operations, activities and expenditures of the Department.
- Assists in the completion of correspondence and preparation of a wide range of administrative reports, memos, letters and emails as well as the proper record keeping and filing of same.
- Assists in the management and control of the Department's computerized GIS based Cityworks Program service request and work order system.

- Assists in the data collection and preparation of annual Department operating budget.
- Assists in the review and monitoring of the Streets and Drainage and Water and Sewer Labor Contracts to ensure contract requirements and benchmarks are being met.
- In the absence of the Director or as directed, makes presentations to various community/civic/business groups, committees, and to the City Council.
- Assists in the review of plans and specifications for proposed subdivisions and other private and in-house projects.
- Assists in overseeing the Department's quality control, safety, environmental, and ADA programs and their compliance with local, State, and Federal requirements.
- Assists in the management and control of Department pre & post disaster preparation and relief efforts. Coordinates with local, state and federal agencies for assistance project(s) development and coordination.
- Assists in the development and implementation of Departmental goals and standard operating procedures (SOPs).

Knowledge, Skills and Abilities

Must possess the required knowledge and skills either through formal education and/or proven hands on past experience. Must be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Thorough working knowledge of principles, practices and objectives of public works administration.
- Extensive organization, verbal/written communications and interpersonal skills.
- Must exhibit excellent computer programs knowledge (primarily the Microsoft Office suite) and excellent typing skills.
- Ability to coordinate and track the activities of multiple groups and functions.

- Ability to compile and format information for scheduled and unscheduled reports to track Departmental responsibilities for accountability and budgeting purposes.
- Working knowledge of automotive and construction equipment operations and planning; construction plans, specifications and practices as they relate to public works projects and Departmental support.

Education and Experience

Bachelor's degree in Public Works Administration, Engineering, Construction or related field; or a minimum of 5 years extensive hands-on experience in public works operations. Extensive supervisory and administrative experience is required.

Required Licenses or Certificates

Must possess valid State driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include occasional lifting/carrying of 50+ pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate equipment and computers. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions. Working conditions are both indoors and outdoors.



City of Gulfport, Mississippi
Job Description

Operations Manager Assistant

Department:

EEO Class: Office & Clerical

Date Revised: 10/1/10

FLSA Status: Non-Exempt

Date Approved:

Position Overview

This work is clerical in nature to support the budgetary, purchasing, and record-keeping tasks of the Public Works Department. The work involves responsibility for interpreting and carrying out the rules, regulations and policies of the department. Incumbents are generally given wide latitude within the framework of their responsibilities for making independent decisions with reference to office procedures and functions.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Picks up, sorts and files material alphabetically, numerically, chronologically, and by other pre-determined categories; looks up information and materials in files; records information, and notes final disposition.
- Maintains files of records, correspondence, forms, index file cards, reports and other materials; files material; posts information to departmental records according to standard procedures.
- Makes simple arithmetic calculations manually or by use of a calculating machine according to established methods.
- As needed, assists Customer Service Agent by taking messages, noting requests for service, routing customers to appropriate division, and assisting with walk-in customers.
- Verifies, records and files claims, reports, records and other documents.
- Checks invoices for accuracy of purchase order number, amount billed, and quantity ordered and delivered. Matches delivery tickets and invoices with Purchase Order and submits for payment to Accounts Payable by designated deadline.

- Prepares bi-monthly payroll and inputs information into the computer system. Submits payroll exception report and timesheets to Payroll by designated deadline.
- Provides emergency relief in answering telephone calls, receiving, answering or referring questions and recording routine matters for members of the Public Works Administration.
- Prepares documents and makes arrangements for Public Works and Engineering business and training travel.
- Reviews existing work procedures, recommends changes, assists in the budget analyses of the departmental budget; develops appropriate forms to be used in the office to facilitate the mission and goals of the department.
- Answers correspondence concerning operation of the department.
- Prepares and keeps a current inventory of office and other equipment; produces a fixed asset report; completes and submits Fixed Asset Form.
- Requisitions for all department supplies as authorized; keeps a current account of all expenditures; remains knowledgeable on best suppliers for department needs; processes approximately 200 purchase orders a month; enters material needs and obtains purchase order numbers.
- Prepares and maintains routine records and reports; assists in compiling specialized composite reports.
- Confers with and assists administrative superiors in solving problems affecting the office operations such as problems with filling out purchase requests and assisting contract supervisors with purchasing requests.
- Assists Budget Analyst with bid prices, lists of vendors, and helps prepare specifications for the purchasing agent to let out bids on equipment and services.
- Maintains petty cash fund and all corresponding records.
- Maintains familiarity with active vendor file, establishes and upholds professional rapport with vendors to assure accurate billing, cost effective pricing and timely delivery.

- Prepares office supply and janitorial purchase requests.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Considerable knowledge of modern office methods and procedures.
- Ability to plan work for efficient completion of tasks.
- Must be able to accurately type up to 35 words per minute and be able to demonstrate knowledge of computer programs such as Word and Excel as well as general knowledge of internet and email correspondence.
- Ability to express ideas effectively orally and in writing.
- Ability to establish and maintain effective working relations as necessitated by work assignments.

Education and Experience

Associates Degree in Business or Accounting. A minimum of five years experience of a progressively responsible nature in the area of office operations.

Required Licenses or Certificates

Must possess valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include occasional lifting/carrying of 10+ pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions. Working conditions are primarily indoors.



City of Gulfport, Mississippi
Job Description

Pump Truck Operator (PTO)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for unstopping drains, pipes, curb and gutters, and catch basins. Also assists with street cleaning throughout the City

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Operates a pump truck in unstopping drains, pipes, curb and gutters, and catch basins
- Cleans/wets down streets as needed during construction projects, etc.
- Unstops drains, drainage ditches, curbs and gutters throughout the City of Gulfport
- Responsible for daily preventative maintenance of equipment operated
- Creates and submits written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Knowledge of applicable traffic laws, ordinances and regulations
- Knowledge of work hazards and safety precautions associated with assigned equipment
- Ability to understand and follow oral and written instruction,

including SouthWest Water co./City of Gulfport department rules, policies, and regulations

- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid Class B Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	N (Not Applicable)
Reach Outward	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)
Climb	N (Not Applicable)
Crawl	N (Not Applicable)
Squat or Kneel	N (Not Applicable)
Bend	F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs
Push/Pull
12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
N (Not Applicable)
O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

RE



City of Gulfport, Mississippi
Job Description

Quality Control Training Coordinator

Department:

EEO Class: Professional

Date Revised: 10/1/10

FLSA Status: Exempt

Date Approved:

Position Overview

The Quality Control (QC) Development & Training Manager oversees all quality and training operations for the Public Works department. This individual designs, develops and administers quality assurance and training programs; trains, directs and mentors employees of all levels.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Establishes customer service, quality achievement and performance standards for the department in accordance with City, ISO 9000 or APWA standards; develops and conducts departmental training programs according to those standards; constantly evaluates training programs for compliance with City and government regulations
- Confers with management and conducts staff surveys to identify training needs; analyzes training needs to develop new training programs or modifies and improve existing programs
- Plans, develops, and provides training and staff development programs, using knowledge of the effectiveness of methods such as classroom training, demonstrations, on-the-job training, meetings, and workshops; develops and organizes training manuals, multi-media visual aids, and other educational materials
- Conducts initial and on-going quality training for staff members; keeps training records for all department staff
- Develops testing, evaluation, and sampling procedures to ensure quality control measures are being met; identifies quality deficiency issues and formulates resolutions

- Develops quarterly reports to identify cost savings due to changes in equipment, procedures, or materials; develops quarterly reports on training provided to staff
- Inspects construction and maintenance completed in the field for quality workmanship and completion

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Thorough knowledge of relevant equipment, policies, procedures, legal codes, City and government regulations relating to the Public Works department including ISO 9000 or APWA Accreditation
- Thorough knowledge of business and management principles involved in strategic planning, resource allocation, leadership technique, production methods, and coordination of people and resources
- Thorough knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects
- Thorough knowledge of principles and processes for providing customer and personal services, including but not limited to customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction
- Exceptional verbal and non-verbal communications skills to present information in an effective, clear, and organized manner
- Instructional, motivational, and persuasion skills to efficiently teach staff the training curriculum
- Exceptional critical thinking skills to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
- Ability to demonstrate skill with Microsoft Word, Excel, Power Point, Access and Outlook

Education and Experience

Bachelor's degree in Business Administration, Engineering or related field; 3-5 years experience in Quality Assurance and/or Training fields; 3-5 years experience in the Public Works, Construction, or related fields preferred.

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include the occasional lifting/carrying of 50+ pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate field tools, computers and basic office equipment. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions. Working conditions are both indoors and outdoors, in rain and the heat of summer.

RR



City of Gulfport, Mississippi
Job Description

Receptionist/Administrative Assistant

Department:

EEO Class: Office & Clerical

Date Revised: 10/1/10

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Receptionist/Administrative Assistant provides general clerical support to the department such as drafting correspondence, scheduling appointments, organizing and maintaining files, and addressing and assisting with the needs of visitors and callers.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Prepares reports, memos, letters and other documents, using word processing, spreadsheet, database, or presentation software.
- Reads and analyzes incoming memos, submissions, and reports to determine their significance and plan their distribution.
- Operates office equipment such as fax machines, copiers, and phone systems, and computers.
- Answers telephones and gives information to callers, takes messages, or transfers calls to appropriate individuals.
- Greets visitors and callers, handles their inquiries, and directs them to the appropriate persons according to their needs.
- Organizes and maintains paper and electronic filing systems for records, correspondence, and other material.
- Locates and attaches appropriate files to incoming correspondence requiring replies.
- Opens, reads, routes, and distributes incoming mail and other material, and prepares answers to routine letters.
- Completes forms in accordance with company procedures.

- Makes copies of correspondence and other printed material.
- Reviews work done by others to check for correct spelling and grammar, ensure that company format policies are followed, and recommend revisions.
- Composes, types, and distributes meeting notes, routing correspondence, and reports.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, and other office procedures and terminology.
- Knowledge of principles and processes for providing customer and personal services including customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Knowledge of electronic equipment and computer hardware and software, including proficiency with Microsoft Word, Power Point, and Excel and knowledge of other software as needed by the Department.
- Must be able to demonstrate a typing skill of type 45 words per minute.

Education and Experience

High school diploma or equivalent. Coursework in clerical or business from a two or four year university is preferred. 2-4 years prior clerical experience.

Required Licenses or Certificates

None.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements include occasional lifting/carrying of 10+ pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions. Working conditions are both indoors.



City of Gulfport, Mississippi
Job Description

SCADA Operator/Tech (SOP, SCT)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The SCADA Operator and Technician operates and maintains a functioning SCADA system. This includes but is not limited to: collecting data; create weekly and monthly reports for water wells, tanks, and lift stations; troubleshooting and resolving equipment problems; and continuous monitoring of SCADA websites.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Receives and interprets data for Water and Sewer sites monitored by SCADA
- Maintains data for historical trending
- Maintains information for website (i.e., individual site information, phone numbers for Alarm Call Out hierarchy, and destinations for call outs)
- Establishes priorities for workload based upon such factors as need for immediate attention
- Maintains set points for automatic operation of water system
- Operates wells remotely by verbal request from Water Well Supervisor
- Is available for support concerning the SCADA system. This will include normal working hours, after hours, weekends, and holidays
- Notifies department heads of equipment malfunctions
- Assists water and lift station operators in trouble-shooting equipment failures and system problems

- Installs and maintains various sensing devices (i.e., Chlorine analyzers, Chlorine gas detectors, pressure transducers, and flow meters).
- Coordinates with Water Well Supervisor and Lift Station Supervisor to maintain compliance with MSDA and MDEQ regulations.
- Diagnoses, identifies and repairs SCADA system malfunctions.
- Provides routine reports as required
- Maintains PM Schedule for Lift Stations, Water Wells and Tanks, and SCADA equipment, process work orders for Cityworks, and perform other computer related jobs for Lift Stations
- Maintains records for the yearly operations cost of the SCADA system
- Communicates with vendors, engineering firms, and other governmental agencies on SCADA related issues and inquires

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to complete and submit written reports as needed
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to communicate effectively with other personnel and supervisors
- Ability to understand and follow oral and written instructions, department rules, policies, and regulations
- Knowledge of work hazards and safety precautions
- Knowledge of operating characteristics of assigned equipment, including computer and video knowledge, or have the desire and ability to learn

Education and Experience

High school diploma or equivalent. Minimum of one year experience preferred.

Required Licenses or Certificates

Must possess a valid Class B Mississippi License with associated endorsements.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outdoors. Worker is subject to weather and environmental conditions. Potential hazards include driving a vehicle, working with mechanical tools and repairing electrical equipment in and around water and wastewater.

Physical Demands

Stand	F (Frequently)	Lift/Carry	
Walk	F (Frequently)	10 lbs or less	F (Frequently)
Sit	O (Occasionally)	11-20 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	21-50 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)	Over 100 lbs	N (Not Applicable)
Climb	N (Not Applicable)	Push/Pull	
Crawl	N (Not Applicable)	12 lbs or less	F (Frequently)
Squat or Kneel	N (Not Applicable)	13-25 lbs	F (Frequently)
Bend	F (Frequently)	26-40 lbs	N (Not Applicable)
		41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Service Request Coordinator (SRC)

Department:

EEO Class: Clerical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Service Request Coordinator processed incoming Service Requests and Work Orders and assigns them to an appropriate work crew.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Answers multi-line telephone system, routes calls accordingly, and takes messages
- Receives complaints and work order requests from citizens, department heads, and city officials via telephone and walk-ins
- Sorts and files materials alphabetically, numerically, chronologically, and by other pre-determined categories; looks up information in files and records information
- Receives, reads, and routes mail
- Acts as Receptionist for all incoming visitors and directs them as needed
- Assists with Fire Hydrant Meter Program.
- Assists with Water & Sewer Service Verification Program.
- Creates and submits written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of modern office practices, procedures, equipment

and standard clerical techniques

- Knowledge of English, spelling and arithmetic
- Ability to work in a fast paced environment
- Ability to perform multiple tasks at once
- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, department rules, policies and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public and city officials on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in a climate controlled office environment.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	N (Not Applicable)
Climb	N (Not Applicable)
Crawl	N (Not Applicable)
Squat or Kneel	N (Not Applicable)
Bend	F (Frequently)

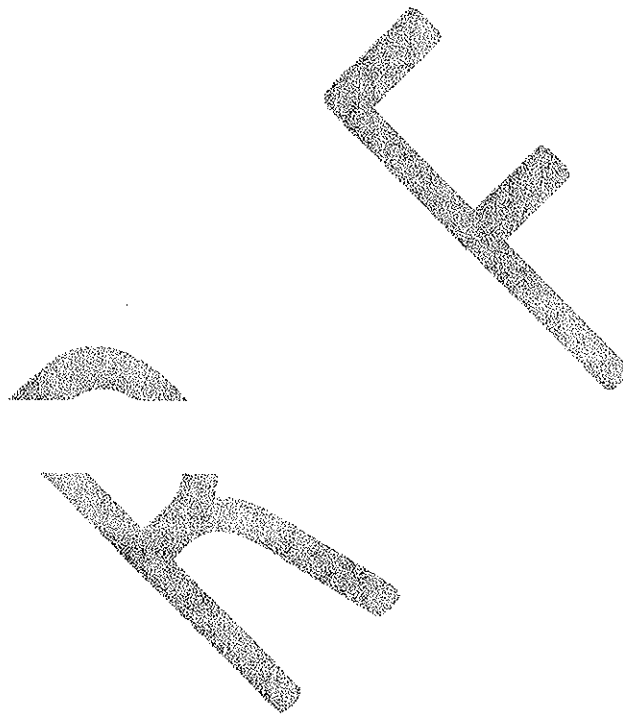
Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs
Push/Pull
12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
N (Not Applicable)

O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)

- N (Not Applicable)** Activity is not applicable to this occupation.
- O (Occasionally)** Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
- F (Frequently)** Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
- C (Constantly)** Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Sewer Crew Supervisor
(SCRS)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Sewer Crew Supervisor coordinates and directs field personnel for the Wastewater Division. Work involves supervising the design and/or construction of major water systems. The Wastewater Crew Supervisor is expected to resolve problems of a high professional and technical nature.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Coordinates and directs crew leaders with specific work orders; prioritizes work orders to be completed
- Evaluates service requests and work orders; Serves as a technical expert in the resolution of a service issue; Inspects and evaluates work sites to determine the solution and materials needed
- Ensures all work is performed in a safe and efficient manner
- Assists in the training of crew members as needed
- Coordinates and reports work progress to other crews, divisions, and departments as needed to maintain a constant flow of communication
- Monitors crew's vehicles and equipment to ensure they are kept in an operational manner
- Addresses employee performance and behavioral issues in a timely manner; communicates problems to Office Manager for proper resolution
- Produces reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must possess thorough knowledge of the methods and techniques as applied to the design, construction, and maintenance of water resources; state, federal, and local regulations; must possess thorough knowledge of department policies and procedures
- Must possess the knowledge of Cityworks Work Order Program
- Must have the ability to perform a broad range of supervisory responsibilities over others
- Must be able to effectively verbally and non-verbally communicate with citizens and co-workers
- Must possess thorough knowledge of safety rules and regulations
- Must have the ability to review or check the work products of others to ensure conformance to design and construction schedules
- Must be able to demonstrate the ability to use a computer and software as required by the department

Education and Experience

Five years of professional sanitary engineering experience in a technical and administrative capacity handling water and/or wastewater problems, or five years of professional experience in managing water and wastewater facility construction projects, including a minimum of two years of supervisory experience and a bachelor's degree in engineering, construction management, or related field.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity

and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

PHYSICAL DEMANDS

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above	F (Frequently)
Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Sewer Manager
(SWM)

Department:

EEO Class: Managerial

Date Revised: 10.01.2010

FLSA Status: Exempt

Date Approved:

Position Overview

The Sewer Manager is responsible for the management and oversight of all wastewater resources including the supervision of programs, activities, and functions related to the construction, extension, inspection, operation, and maintenance of the wastewater collection system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Oversees the management and operation of Wastewater Resources of the Public Works Department which is responsible for all components of the wastewater collection system
- Responsible for the collection and analysis of statistical data related to the operation of the wastewater collection system
- Responsible for oversight and monitoring of all projects, programs, rule making, and other activities of local, regional, state and federal agencies, or other agencies that may affect the City's wastewater resources
- Directs the activities of division employees to ensure that the mission of the Public Works Department is accomplished in the most efficient and equitable manner
- Communicates with the Division Administrator to ensure information flow of the division's progress and activities and any significant contacts with the Public Works Operations Manager
- Coordinates staff performance and discipline issues with Office Manager
- Addresses citizen complaints as directed
- Prepares reports, memos, letters and other documents as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of federal, state, and local regulations relates to wastewater collection systems
- Knowledge of construction and maintenance practices as they related to wastewater collection systems
- Ability to lead crews in the completion of service request items related to streets and drainage systems and to perform repairs.
- Ability to manage day-to-day work performance several crews / managers
- Understanding of construction drawings/blueprints and comprehend project specification in order to prepare the following: a scope of work, detailed project plan/work schedule (GNANT Chart), manpower, material and equipment requirements, determine long lead items, estimated start and completion dates, and QC/Safety and traffic plans
- Ability to properly setup and operate a laser level and transit level preferred
- Be able to read a grade elevation from a drawing or take it from a known source and transfer that elevation to the work site
- Must be able to provide on-the-job training to employees
- Ability to schedule work and crews, track progress, maintain as-builts as required, and prepare required reports
- Ability to express ideas and concepts clearly and concisely in verbal and written form
- Ability to understand and apply technical regulations, procedures, and policies to field situations
- Ability to establish and maintain effective working relationships with others at all levels

- Ability to read and comprehend manufacturer operation and maintenance manuals
- Ability to prepare for and initiate a performance counseling session
- Must be knowledgeable in the use of Personnel Protective Equipment (PPE)
- Must be able to communicate with customers in a clear, effective, and courteous manner at all times

Education and Experience

High school diploma or equivalent. A minimum of five years related experience. A minimum of two years supervisory/management experience

Required Licenses or Certificates

Must possess a valid driver's license. Class D water license preferred. Must be able to obtain a security clearance.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires handling stressful situations. While performing the duties of this job, the employee may be regularly exposed to outside weather condition. The employee could be exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment may be loud.

PHYSICAL DEMANDS

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	O (Occasionally)
Reach Outward	O (Occasionally)
Reach Above	O (Occasionally)
Shoulder	O (Occasionally)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	O (Occasionally)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	O (Occasionally)
21-50 lbs	O (Occasionally)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	O (Occasionally)
26-40 lbs	N (Not Applicable)
41-100 lbs	N (Not Applicable)

Activity is not applicable to this occupation.

N (Not Applicable)

O (Occasionally)

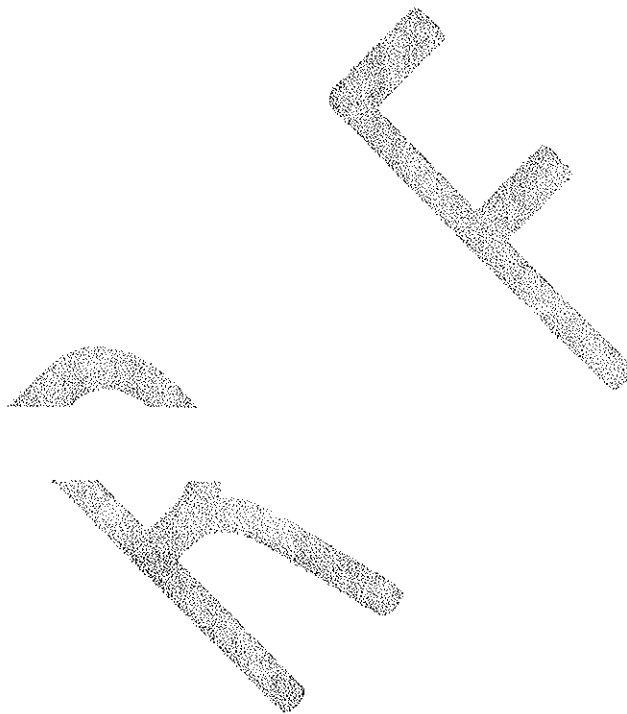
F (Frequently)

C (Constantly)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Sewer Repair & Maintenance Laborer
(SRML)

Department: 311 – Streets & Drainage

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Sewer Repair & Maintenance Laborer is responsible for assisting the crew leader in carrying out assigned duties. May be assigned to different crews on a daily basis wherever the need exists.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Performs sewer line construction and maintenance
- Request line locates
- Ensures that all daily operations are performed in a safe and efficient manner
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of water collection and distribution systems
- Must be able to demonstrate the proper use of assigned equipment

- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions
- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above	F (Frequently)
Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Sewer Repair & Maintenance Crew Assistant Lead
(SRCA)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Performs as member of crew a variety of skilled and unskilled labor work in the maintenance of municipal sewer systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Performs sewer line construction and maintenance
- Request line locates
- Ensures that all daily operations are performed in a safe and efficient manner
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of sewer systems
- Must be able to demonstrate the proper use of assigned equipment
- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions

- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent. One or more years of relevant water and/or wastewater experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Sewer Repair & Maintenance Crew Leader
(SRCL)

Department: 311 – Streets & Drainage

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Under the direction of the Sewer Repair & Maintenance Crew Leader supervises the activities of assigned field crew in the maintenance and repair of water resource systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Leads, oversees, reviews and performs the work of maintenance, repair, construction and installation of water systems
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for making new water and sewer taps, repairing broken water and /or sewer lines, construction of new sewer line
- Repairs or replaces fire hydrants
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of sewer systems
- Must be able to demonstrate the proper use of assigned equipment

- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions
- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent. Three or more years of relevant water and/or wastewater experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

hrs/day)

RE



City of Gulfport, Mississippi
Job Description

Storm Drainage Supervisor (SDS)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for organizing and directing the ditch maintenance operations throughout the City of Gulfport.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Oversees equipment operators in proper excavation and maintenance of equipment.
- Plans and schedules daily operations.
- Assigns work orders and monitors progress until projects are completed.
- Operates motor grader while grading and shaping streets, shoulders, and ditches.
- Operates equipment such as a bulldozer, lowboy truck, front-end loader, and excavator crawler.
- Creates and submits written reports as needed.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to plan, organize, assign and supervise work assignments
- Proper training and qualifications for various equipment to be used at job sites, including concrete mixer, chop saw, etc
- Ability to transport necessary equipment to and from job sites

- Establish and maintain effective working relations as necessary
- Knowledge of department rules, policies, and regulations
- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to submit written reports as needed

Education and Experience

High school diploma or equivalent. One year experience.

Required Licenses or Certificates

Must possess a valid Class A Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in an office and field environment. The field environment may include exposure to drainage systems, adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration from equipment.

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	O (Occasionally)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	O (Occasionally)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs

F (Frequently)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
N (Not Applicable)

Push/Pull

12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

F (Frequently)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Streets Manager

Department:

EEO Class: Managerial

Date Revised: 10.01.2010

FLSA Status: Exempt

Date Approved:

Position Overview

The Streets Manager is responsible for the oversight of the division's field operations to ensure effective and efficient operations and maintain quality control.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Supervises the activities of a large number of division employees engaged in pavement maintenance, street cleaning, concrete repair, alley and right-of-way maintenance, storm control and related minor construction
- Plans and directs the computerized Pavement Maintenance System
- Oversees preparation of divisional equipment and material specifications
- Serves on City-wide task forces and on Intergovernmental committees
- Plans and directs the inspection and monitoring of Street Maintenance Contracts
- Consults with the Director and Assistant Director on policy proposals and makes recommendations
- Oversees the progress of major equipment purchases and Division financial and activity reports
- Prepares the Division's budget requests
- Projects annual operating Costs and Budget estimates

- Plans and develops general policies and procedures governing the Division's functions
- Responds to policy questions requested by City Management and City Council
- Makes presentations before various public and civic groups
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to lead crews and a working knowledge of construction and maintenance practices as they related to street and drainage maintenance (i.e. replacement of drainage pipes, removing and repairing asphalt streets, concrete repairs of sidewalks and curbs, etc.)
- Ability to lead crews in the completion of service request items related to streets and drainage systems and to perform repairs.
- Ability to provide critical input for the hiring of qualified personnel to fill vacancies within area of responsibility to ensure qualified personnel are selected.
- Ability to manage day-to-day work performance of Concrete Crew Leader, Asphalt Manager, Tree Trimming Manager and Construction Crew Leader.
- Ability to read and interpret construction drawings/blueprints and comprehend project specification in order to prepare the following: a scope of work, detailed project plan/work schedule (GNANT Chart), manpower, material and equipment requirements, determine long lead items, estimated start and completion dates, and QC/Safety and traffic plans.
- Ability to properly setup and operate a laser level and transit level.

- Be able to read a grade elevation from a drawing or take it from a known source and transfer that elevation to the work site.
- Must be able to provide on-the-job training to employees.
- Ability to schedule work and crews, track progress, maintain as-builts as required, and prepare required reports.
- Ability to express ideas and concepts clearly and concisely in verbal and written form.
- Ability to understand and apply technical regulations, procedures, and policies to field situations.
- Ability to establish and maintain effective working relationships with others at all levels.
- Ability to read and comprehend manufacturer operation and maintenance manuals.
- Ability to prepare for and initiate a performance counseling session.
- Must be knowledgeable in the use of Personnel Protective Equipment (PPE).
- Must be able to communicate with customers in a clear, effective, and courteous manner at all times

Education and Experience

High school diploma or equivalent. A minimum of five years related experience. A minimum of two years supervisory/management experience

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires handling stressful situations. While performing the duties of this job, the employee may be regularly exposed to outside weather.

condition. The employee could be exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment may be loud.

PHYSICAL DEMANDS

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	F (Frequently)
Handling / Fingering	O (Occasionally)
Reach Outward	O (Occasionally)
Reach Above	O (Occasionally)
Shoulder	O (Occasionally)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	O (Occasionally)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	O (Occasionally)
21-50 lbs	O (Occasionally)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	O (Occasionally)
26-40 lbs	N (Not Applicable)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

O (Occasionally)

F (Frequently)

C (Constantly)

Activity is not applicable to this occupation.

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Sweeper Operator

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for sweeping and maintaining various streets, curbs, and gutters in the City of Gulfport.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Operates a street sweeper to clean and maintain various streets, curbs, and gutters
- Responsible for daily preventative maintenance of equipment operated
- Creates and submits written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of applicable traffic laws and regulations
- Knowledge of operating characteristics of assigned equipment and physical strength and agility to perform the work
- Knowledge of work hazards and safety precautions associated with assigned equipment
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors

- Ability to deal with the public on a regular basis in a professional, courteous manner
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	F (Frequently)	12 lbs or less	F (Frequently)
Crawl	F (Frequently)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not

Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Tool Room Technician

Department:

EEO Class: Laborers

Date Revised: 10/1/10

FLSA Status: Exempt

Date Approved:

Position Overview

The Tool Room Technician assists in the day-to-day operations of the Warehouse to include but not limited to issuing parts, supplies, tools, and small engine equipment. Monitoring inventory and tracking items. Other minimum duties may be associated with the Stockyard and Dispatch operations and the areas of material handling, monitoring, dispatching, issuing, receiving and inventory control of construction materials, parts, supplies, vehicles, and equipment.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Issues parts according to work orders.
- Provides, tracks and monitors supplies and equipment issued.
- Receives parts, supplies, items and equipment.
- Establishes and maintains records, reports and forms associated with inventory management.
- Establishes and maintains equipment record and work history files.
- Determines and reports shortages in inventory in a timely manner.
- Processes work orders.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must demonstrate adequate skill using Microsoft Word and Excel

- Ability to communicate effectively with others verbally and in writing.
- Ability to make decisions while following established procedures.
- Ability to get along well with a variety of personalities and individuals.

Education and Experience

High School graduate or equivalent.

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Stand	C (Constantly)	Lift/Carry	10 lbs or less	C (Constantly)
Walk	C (Constantly)		11-20 lbs	F (Frequently)
Sit	O (Occasionally)		21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)		51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)		Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	O (Occasionally)	Push/Pull		
Climb	O (Occasionally)		12 lbs or less	C (Constantly)
Crawl	O (Occasionally)		13-25 lbs	F (Frequently)
Squat or Kneel	O (Occasionally)		26-40 lbs	O (Occasionally)
Bend	O (Occasionally)		41-100 lbs	N (Not Applicable)

N (Not Applicable)	Activity is not applicable to this occupation.
O (Occasionally)	Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Trash/Tree & Grass Trimming Supervisor

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for organizing and directing day to day operation of debris / trash removal and tree trimming operations.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Plans and schedules daily operation of above referenced crews
- Inspects work in progress and take necessary actions to ensure correct completion of jobs in a timely manner
- Inspects completed work orders to ensure they meet all requirements
- Assigns specific duties for employees to complete
- Trains new employees in use of equipment
- Responsible for creating and submitting weekly reports

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of operating characteristics of assigned equipment
- Physical strength and agility sufficient to perform heavy manual labor for extended periods of time under unfavorable weather conditions
- Experience in the area of work assignments sufficient to perform assigned tasks

- Knowledge of work hazards and safety precautions
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional, courteous manner

Education and Experience

High school diploma or equivalent. Three years experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Worker is subjected to adverse weather conditions and environmental conditions, including temperature extremes, humidity and precipitation; exposure to physical hazards from traffic.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	F (Frequently)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	F (Frequently)
Over 100 lbs	N (Not Applicable)

F (Frequently)
F (Frequently)
F (Frequently)
F (Frequently)
N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

F (Frequently)
F (Frequently)
F (Frequently)
N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Trash Truck Driver / End Load Operator

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for trash pick-up throughout the City of Gulfport.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Picks up trash piles (limbs, trash, appliances, etc) using Knuckle Boom Trash Truck
- Responsible for daily preventative maintenance of equipment operated
- Creates and submits written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of applicable traffic laws and regulations
- Knowledge of operating characteristics of assigned equipment and physical strength and agility to perform the work
- Knowledge of work hazards and safety precautions associated with assigned equipment
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional,

courteous manner

- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull	
Climb	F (Frequently)	12 lbs or less	F (Frequently)
Crawl	F (Frequently)	13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	26-40 lbs	F (Frequently)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Tree Trimming Operator

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Responsible for cutting trees and tree limbs throughout the City of Gulfport and related duties.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Operates a bucket truck, chipper machine, chain saw, etc. to cut trees down and trim limbs on city rights-of-way.
- Responsible for daily preventative maintenance of equipment operated
- Creates and submits written reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of applicable traffic laws and regulations
- Knowledge of operating characteristics of assigned equipment and physical strength and agility to perform the work
- Knowledge of work hazards and safety precautions associated with assigned equipment
- Ability to understand and follow oral and written instruction, department rules, policies, and regulations
- Ability to communicate effectively with other personnel and supervisors
- Ability to deal with the public on a regular basis in a professional,

courteous manner

- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Minimum of one year experience.

Required Licenses or Certificates

Must possess a valid Mississippi Class B driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed indoors and outdoors. Inside work is performed in a private office at the depot; when visiting job sites, incumbent is subject to weather and environmental conditions. Potential hazards include; driving a vehicle, exposure to chemicals and electro-mechanical equipment in and around water and wastewater facilities and areas designated as confined space.

Physical Demands

Stand	F (Frequently)	Lift/Carry	10 lbs or less	F (Frequently)
Walk	F (Frequently)		11-20 lbs	F (Frequently)
Sit	O (Occasionally)		21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)		51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)		Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull		
Climb	F (Frequently)		12 lbs or less	F (Frequently)
Crawl	F (Frequently)		13-25 lbs	F (Frequently)
Squat or Kneel	F (Frequently)		26-40 lbs	F (Frequently)
Bend	F (Frequently)		41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Water Repair & Maintenance Crew Assistant
(WCA)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Performs as member of crew a variety of skilled and unskilled labor work in the maintenance of municipal water systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Leads, oversees, reviews and performs the work of maintenance, repair, construction and installation of water systems
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for making new water and sewer taps, repairing broken water and /or sewer lines, construction of new water line
- Repairs or replaces fire hydrants
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of water collection and distribution systems
- Must be able to demonstrate the proper use of assigned equipment

- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions
- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent. One or more years of relevant water and/or wastewater experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day).

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Water Repair & Maintenance Laborer (WL)

Department:

EEO Class: Laborer

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Water Repair & Maintenance Laborer is responsible for assisting the crew leader in carrying out assigned duties. May be assigned to different crews on a daily basis wherever the need exists.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Performs sewer line construction and maintenance
- Request line locates
- Ensures that all daily operations are performed in a safe and efficient manner
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed
- Assists in housekeeping duties of his assigned area when requested to do so

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of water collection and distribution systems
- Must be able to demonstrate the proper use of assigned equipment

- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions
- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Water Repair & Maintenance Crew Leader
(WCL)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

Under the direction of the Water Crew Supervisor, the Water Repair & Maintenance Crew Leader supervises the activities of assigned field crew in the maintenance and repair of water resource systems.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

- Leads, oversees, reviews and performs the work of maintenance, repair, construction and installation of water systems
- Ensures that all daily operations are performed in a safe and efficient manner
- Responsible for making new water and sewer taps, repairing broken water and /or sewer lines, construction of new water line
- Repairs or replaces fire hydrants
- Ensures all excavations are back filled and tamped properly
- Operates equipment as needed
- Completes and reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have thorough knowledge in repair and construction of water collection and distribution systems
- Must be able to demonstrate the proper use of assigned equipment

- Must possess strong verbal and non-verbal communication skills
- Must possess considerable knowledge of work hazards and safety precautions
- Must have thorough knowledge of department rules, policies, and regulations

Education and Experience

High school diploma or equivalent. Three or more years of relevant water and/or wastewater experience.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	F (Frequently)
Crawl	F (Frequently)
Squat or Kneel	F (Frequently)
Bend	F (Frequently)

Lift/Carry

10 lbs or less	F (Frequently)
11-20 lbs	F (Frequently)
21-50 lbs	F (Frequently)
51-100 lbs	N (Not Applicable)
Over 100 lbs	N (Not Applicable)

Push/Pull

12 lbs or less	F (Frequently)
13-25 lbs	F (Frequently)
26-40 lbs	F (Frequently)
41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

hrs/day)

RE



City of Gulfport, Mississippi
Job Description

Water Repairs and Maintenance Supervisor
(WRMS)

Department:

EEO Class: Technical

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Water Repair and Maintenance Supervisor coordinates and directs field personnel for the Water Resources Division. Work involves supervising the design and/or construction of major water systems. The Water Crew Supervisor is expected to resolve problems of a high professional and technical nature.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Coordinates and directs crew leaders with specific work orders; prioritizes work orders to be completed
- Evaluates service requests and work orders; Serves as a technical expert in the resolution of a service issue; Inspects and evaluates work sites to determine the solution and materials needed
- Ensures all work is performed in a safe and efficient manner
- Assists in the training of crew members as needed
- Coordinates and reports work progress to other crews, divisions, and departments as needed to maintain a constant flow of communication
- Monitors crew's vehicles and equipment to ensure they are kept in an operational manner
- Addresses employee performance and behavioral issues in a timely manner; communicates problems to Office Manager for proper resolution
- Produces reports as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must possess thorough knowledge of the methods and techniques as applied to the design, construction, and maintenance of water resources; state, federal, and local regulations; must possess thorough knowledge of department policies and procedures
- Must possess the knowledge of Cityworks Work Order Program
- Must have the ability to perform a broad range of supervisory responsibilities over others
- Must be able to effectively verbally and non-verbally communicate with citizens and co-workers
- Must possess thorough knowledge of safety rules and regulations
- Must have the ability to review or check the work products of others to ensure conformance to design and construction schedules
- Must be able to demonstrate the ability to use a computer and software as required by the department

Education and Experience

Five years of professional sanitary engineering experience in a technical and administrative capacity handling water and/or wastewater problems, or five years of professional experience in managing water and wastewater facility construction projects, including a minimum of two years of supervisory experience and a bachelor's degree in engineering, construction management, or related field.

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily outside. Worker is subject to adverse weather

and environmental conditions, including extreme temperatures, humidity and precipitation; noise and vibration, physical hazards from moving machinery, traffic, hazardous chemicals.

PHYSICAL DEMANDS

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	O (Occasionally)	21-50 lbs	F (Frequently)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	F (Frequently)	Push/Pull 12 lbs or less	F (Frequently)
Climb	F (Frequently)	13-25 lbs	F (Frequently)
Crawl	F (Frequently)	26-40 lbs	F (Frequently)
Squat or Kneel	F (Frequently)	41-100 lbs	N (Not Applicable)
Bend	F (Frequently)		

**N (Not
Applicable)**

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Water Resources Manager

(WRM)

Department: 311 – Streets & Drainage

EEO Class: Managerial

Date Revised: 10.01.2010

FLSA Status: Exempt

Date Approved:

Position Overview

The Water Resource Manager is responsible for the management and oversight of all water resources required to insure an adequate supply of high quality water to support the current and future demands of the water utility system.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Oversees the management and operation of the Water Resources of the Public Works Department which is responsible for all components of water supply system, including pumping stations, and storage reservoirs
- Responsible for the collection and analysis of statistical data related to the operation of the water supply system
- Responsible for oversight and monitoring of all projects, programs, rule making, and other activities of local, regional, state and federal agencies, or other agencies that may affect the City's water resources
- Directs the activities of division employees to ensure that the mission of the Public Works Department is accomplished in the most efficient and equitable manner
- Communicates with the Division Administrator to ensure information flow of the division's progress and activities and any significant contacts with the Public Works Operations Manager
- Coordinates staff performance and discipline issues with Office Manager
- Addresses citizen complaints as directed.

- Prepares reports, memos, letters and other documents as needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Knowledge of federal, state, and local regulations relates to water distribution systems
- Knowledge of construction and maintenance practices as they related to water distribution systems
- Ability to lead crews in the completion of service request items related to streets and drainage systems and to perform repairs.
- Ability to manage day-to-day work performance several crews / managers
- Understanding of construction drawings/blueprints and comprehend project specification in order to prepare the following: a scope of work, detailed project plan/work schedule (GNANT Chart), manpower, material and equipment requirements, determine long lead items, estimated start and completion dates, and QC/Safety and traffic plans
- Ability to properly setup and operate a laser level and transit level preferred
- Be able to read a grade elevation from a drawing or take it from a known source and transfer that elevation to the work site
- Must be able to provide on-the-job training to employees
- Ability to schedule work and crews, track progress, maintain as-builts as required, and prepare required reports
- Ability to express ideas and concepts clearly and concisely in verbal and written form
- Ability to understand and apply technical regulations, procedures, and policies to field situations
- Ability to establish and maintain effective working relationships with

others at all levels

- Ability to read and comprehend manufacturer operation and maintenance manuals
- Ability to prepare for and initiate a performance counseling session
- Must be knowledgeable in the use of Personnel Protective Equipment (PPE)
- Must be able to communicate with customers in a clear, effective, and courteous manner at all times

Education and Experience

High school diploma or equivalent. A minimum of five years related experience. A minimum of two years supervisory/management experience

Required Licenses or Certificates

Must possess a valid driver's license. Class D water license preferred. Must be able to obtain a security clearance.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position requires handling stressful situations. While performing the duties of this job, the employee may be regularly exposed to outside weather condition. The employee could be exposed to moving mechanical parts and fumes or airborne particles. The noise level in the work environment may be loud.

PHYSICAL DEMANDS

Physical Demands

		Lift/Carry	
Stand	C (Constantly)	10 lbs or less	F (Frequently)
Walk	C (Constantly)	11-20 lbs	O (Occasionally)
Sit	F (Frequently)	21-50 lbs	O (Occasionally)
Handling / Fingering	O (Occasionally)	51-100 lbs	N (Not Applicable)
Reach Outward	O (Occasionally)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	O (Occasionally)	Push/Pull	
Climb	O (Occasionally)	12 lbs or less	F (Frequently)
Crawl	O (Occasionally)	13-25 lbs	O (Occasionally)
Squat or Kneel	O (Occasionally)	26-40 lbs	N (Not Applicable)
Bend	O (Occasionally)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

O (Occasionally)

F (Frequently)

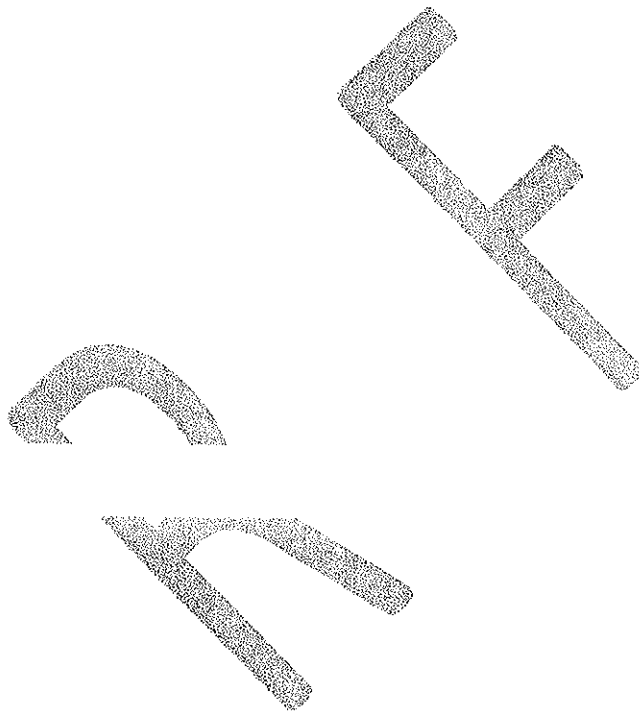
C (Constantly)

Activity is not applicable to this occupation.

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)





City of Gulfport, Mississippi
Job Description

Water Well Operator
(WWO)

Department: 311 – Streets & Drainage
EEO Class: Laborer
Date Revised: 10.01.2010

FLSA Status: Non-Exempt
Date Approved:

Position Overview

Responsible for assisting the Water Well Manager in the daily operations of the water wells and related equipment.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Checks and monitors wells in the system
- Monitors flows and chlorine residuals
- Maintains good housekeeping practices around all wells and tanks
- Conducts repairs and maintenance of well pumps and motors that do not require specialized attention (such as pulling pumps, rewinding motors, etc)
- Replace chlorine cylinders when needed

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must possess thorough knowledge of the rules and regulations set forth by EPA and DEQ
- Must possess thorough knowledge of well operations and maintenance
- Must possess the knowledge to operate assigned equipment
- Must possess thorough knowledge of work hazards and safety precautions, especially in handling of hazardous chemicals

- Must have the ability to communicate effectively with other personnel and supervisors
- Ability to complete and submit written reports as needed

Education and Experience

High school graduate or equivalent. Two years related experience highly preferred

Required Licenses or Certificates

Must possess a valid driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in a climate controlled office environment. Requires some travel to districts to recruit sample sites or to pick up bottles. Requires some travel to Austin and Mississippi operating areas for possible training and question and answers.

Physical Demands

Stand	F (Frequently)	Lift/Carry 10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	O (Occasionally)
Sit	O (Occasionally)	21-50 lbs	O (Occasionally)
Handling / Fingering	F (Frequently)	51-100 lbs	N (Not Applicable)
Reach Outward	F (Frequently)	Over 100 lbs	N (Not Applicable)
Reach Above Shoulder	N (Not Applicable)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	F (Frequently)
Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	N (Not Applicable)	26-40 lbs	O (Occasionally)
Bend	F (Frequently)	41-100 lbs	N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)



City of Gulfport, Mississippi
Job Description

Water Well Supervisor (WWS)

Department:

EEO Class: Managerial

Date Revised: 10.01.2010

FLSA Status: Non-Exempt

Date Approved:

Position Overview

The Water Well Supervisor is responsible for efficient and effective resource planning, quality monitoring, and regulatory reporting. Oversees and directs related projects and performs various administrative duties as needed.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following. Other related duties may be assigned.

- Ensures that all wells are in proper operating conditions (approx. 23 wells & 8 tanks)
- Ensures all auxiliary power units are operational
- Collects water samples monthly to be tested by Health Department
- Ensure chlorination systems are functioning properly
- Maintains daily log for each well, documenting flows and chlorine residuals
- Supervises operators in their daily duties; coordinates staff performance and discipline issues with Office Manager
- Communicates with the Division Administrator to ensure information flow of the division's progress and activities and any significant contacts with the Public Works Operations Manager

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Must have the ability to perform a broad range of supervisory

responsibilities over others

- Must be able to effectively verbally and non-verbally communicate with citizens and co-workers
- Must possess thorough knowledge of safety rules and regulations
- Must possess knowledge of operating characteristics of assigned equipment
- Must possess operating and repair knowledge of pumps and motors
- Knowledge of work hazards and safety precautions, especially in handling hazardous chemicals
- Must be able to demonstrate the ability to complete and submit written reports as needed to Health Dept., etc.
- Must be able to demonstrate the ability to use a computer and software as required by the department

Education and Experience

High school graduate or equivalent. A minimum of three years related experience

Required Licenses or Certificates

Must possess a valid driver's and Class D license. Must possess a water license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in a climate controlled office environment. Requires some travel to districts to recruit sample sites or to pick up bottles.

Physical Demands

Stand	F (Frequently)
Walk	F (Frequently)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	N (Not Applicable)
Climb	N (Not Applicable)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs
Push/Pull
12 lbs or less

F (Frequently)
O (Occasionally)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)
F (Frequently)

Crawl
Squat or Kneel
Bend

N (Not Applicable)
N (Not Applicable)
F (Frequently)

13-25 lbs
26-40 lbs
41-100 lbs

O (Occasionally)
O (Occasionally)
N (Not Applicable)

N (Not
Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

DEF



City of Gulfport, Mississippi
Job Description

Yard/Equipment Coordinator

Department:

EEO Class: Laborers

Date Revised: 10/1/10

FLSA Status: Exempt

Date Approved:

Position Overview

The Yard / Equipment Supervisor is responsible for managing the City of Gulfport Department of Public Work's automotive, construction and material handling equipment resources efficiently within the established City and Department guidelines. He/She is also responsible for the proper storage and inventory tracking of project materials stored within the yard fence line.

Essential Job Functions

Essential duties and functions, pursuant to the Americans with Disabilities Act, May include the following as well as their related duties that may be assigned.

- Ensures that all Operators perform and fill out the required Operator's Daily Inspection & Trouble Report Form prior to any equipment/machine being operated each day and route copies as directed by City SOP.
- Works closely with the Department's Equipment manager to get equipment in for preventative maintenance (PMs) and breakdown repairs within a timely manner. Also ensures the Operator's have annotated any problems that need to be looked at by the Maintenance Shop.
- Enforces speed limits within the yard and establish a proper traffic flow plan and equipment parking plan. Equipment shall be staged to allow for easy and safe movement in and out of the yard.
- Ensures that all trailer loaded equipment and/or materials are properly lashed and secured before leaving the yard area, per DOT standards. Any load not properly secured will not be allowed to depart the yard.
- Assists the Training Division personnel in providing hands-on Operator training on equipment utilized by the Contractor's

employees.

- Ensures that all areas within the yard fence lines are kept neat, clean and organized at all times. The access roads and staging areas shall be kept free of holes and standing water.
- Performs spot inspections on equipment to identify any unreported equipment damages, missing or damaged safety equipment, or safety hazards that need maintenance attention.
- Maintains a Dispatch Log and/or an Equipment Status Board to track current operational status and location of all equipment and collateral gear, to include but not limited to; Project assigned, Supervisor or Operator assigned to, Duration of assignment, and operational status (Up, In for maintenance, or Deadlined). This tracking process will provide quick knowledge of equipment availability, location, ability to schedule available assets in support of operations, and when possible rentals are required. This process will also ensure that equipment is being properly rotated so as to achieve equal usage on equipment and track the date scheduled PM services.
- Maintains and controls the main and spare keys for all automotive, construction and material handling equipment. A master set of keys will be kept by the Equipment Manager within each equipment Maintenance History Jacket.
- Maintains all required forms and records in an organized filing system and retain for historical purposes.
- Assists the Department's Work Zone Safety Supervisor with accident investigations to answer the following questions; Who? What? When? Where? Why and How of accidents. And will make recommendation(s) on how to eliminate the situation from being repeated.
- Ensures that all project materials leaving the yard are properly accounted for and documented by recording the materials on the Work Order against the job it is to be charged against.
- Maintains project material inventories that will be validated against the Department Budget Analyst's master inventory listing as required.

- Ensures the stock of on-hand materials is kept at the proper stocking levels and make recommendations if the stock level is too low or too high. Will also pay attention to long lead items to ensure orders are made before stocks are diminished.
- Maintains a secure location and tracking of all collateral inventories for the equipment. The collateral items shall also be turned into the shop during the PM cycle for maintenance, unless the service can be performed in the yard. The collateral items shall be inspected when they are issued and returned.
- Manages the equipment wash down/wash rack area to ensure equipment is properly cleaned each day before closing out the daily report and ensure the wash down areas are kept clean and free of heavy soils. Any hazwaste spills or materials will be quickly and properly cleaned up and disposed of properly.

Knowledge, Skills and Abilities

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Ability to act in a self-confident manner to facilitate completion of a work assignment or to defend a position or idea.
- Ability to allocate authority and/or task responsibility to appropriate people.
- Ability to obtain and appropriate the proper usage of equipment, facilities, materials, as well as personnel.
- Ability to identify and correct conditions that affect employee safety.

Education and Experience

High School graduate or equivalent.

Required Licenses or Certificates

Must possess valid State of Mississippi driver's license.

Physical Demands and Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Stand	C (Constantly)
Walk	C (Constantly)
Sit	O (Occasionally)
Handling / Fingering	F (Frequently)
Reach Outward	F (Frequently)
Reach Above Shoulder	F (Frequently)
Climb	O (Occasionally)
Crawl	O (Occasionally)
Squat or Kneel	O (Occasionally)
Bend	F (Frequently)

Lift/Carry

10 lbs or less
11-20 lbs
21-50 lbs
51-100 lbs
Over 100 lbs

Push/Pull

12 lbs or less
13-25 lbs
26-40 lbs
41-100 lbs

C (Constantly)
F (Frequently)
O (Occasionally)
N (Not Applicable)
N (Not Applicable)

C (Constantly)
F (Frequently)
O (Occasionally)
N (Not Applicable)

N (Not Applicable)

Activity is not applicable to this occupation.

O (Occasionally)

Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently)

Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly)

Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

APPENDIX L

Appropriation of Costs of Services

Operator's price includes budgeted costs associated with the following categories:

1. Salaries
2. Overtime
3. Federal and State Unemployment
4. Social Security
5. Medical and Dental Insurance
6. Worker's Compensation Insurance
7. General Liability Insurance
8. Comprehensive, Collision, and Uninsured Motorist Insurance
9. Vacation Leave
10. Sick Leave
11. Military Leave
12. Staff Bonuses
13. Company Sponsored 401(k) Plan
14. Uniforms
15. Personal Protective Equipment (PPE)
16. Traffic Control Devices
17. Training Costs
18. Office Software and Office Supplies
19. Postage
20. Corporate Engineering and Operations Support
21. Telephone (long distance)
22. Travel Expenses
23. Advertising
24. Dues and Subscriptions (City shall continue "Mississippi One" dues)
25. Any other expenses and fees.

It is mutually understood the City of Gulfport will provide and pay for cleaning, gasoline and diesel fuel, rental expense, utilities, telephone service (local), building materials, repair parts, limestone, asphalt, gravel, concrete, water and sewer pipe, joints and related materials as well as vehicle and equipment preventive and corrective maintenance and capital improvements or rehabilitation of the City's facilities, if needed.

The City will pay for repair parts purchased on an emergency basis by the Operator on behalf of the City according to Contract conditions. Further, Operator will seek prior written approval for any parts according to conditions of Contract. Any part properly purchased and paid by the Operator will be reimbursed as a direct pass-thru of those expenses incurred upon proper presentation of receipts and justification, with no added mark-up by the Operator. City shall pay no sales tax on items purchased by the Operator.

APPENDIX M

AUDIT MEASUREMENTS

- A. Customer Surveys:** Each six (6) months a customer satisfaction survey will be completed by the auditor based upon service requests that were completed during the preceding six (6) months' period. For the survey, customers will be contacted at random to determine the satisfaction rate with a 95% level of confidence. A copy of this survey is attached as Appendix "O". In addition, Customers shall be given the opportunity to provide satisfaction perspectives via an independent telephone survey company, such as Qualistics. The overall satisfaction score shall be calculated by the average of the total results of the three surveys.
- B. Quality Inspector Records:** Based on audit of inspector's weekly inspection reports (sample attached to this appendix). Inspector will inspect at random 10 sites for water and sewer per week and 10 sites for streets and drainage per week for requests completed the previous week (Annual total = 520 for water and sewer; 520 for streets and drainage). When inspector finds non-conformance, Operator's supervisor is notified and executes inspection form. Quality inspector records should include items such as: Was problem corrected? Was area clean? Proper construction techniques used? Properly documented in CityWorks?
- C. % Completion in CityWorks System:** Number of requests completed versus number of request called in. Those requests not exceeding the benchmark for response/production shall not be counted.
- D. Response / Production Time:** Time taken to begin construction required for request resolution AND time taken to complete construction once started.
- E. Routine Maintenance:** Determined by inspector reports of quality and production time to schedule for each item.
- F. Benchmark Matrix to Release Retainage**

Retainage Distribution Matrix for Streets & Drainage

	<60%	60-69.9%	70-79.9%	80-89.9%	90-94.9%	95-96.9%	97-99.9%	100%
Customer Survey (10%)	0%	33%	67%	100%	100%	100%	100%	100%
Quality (15%)	0%	0%	10%	25%	50%	75%	100%	100%
Completion % of Requests (20%)	0%	0%	0%	10%	25%	50%	75%	100%
Response/Production Time (15%)	0%	0%	10%	25%	50%	75%	100%	100%
Routine Maintenance (40%)	0%	0%	10%	25%	50%	75%	100%	100%

Retainage Distribution Matrix for Water & Sewer

	<60%	60-69.9%	70-79.9%	80-89.9%	90-94.9%	95-96.9%	97-99.9%	100%
Customer Survey (10%)	0%	33%	67%	100%	100%	100%	100%	100%
Quality (15%)	0%	0%	10%	25%	50%	75%	100%	100%
Completion % of Requests (20%)	0%	0%	0%	10%	25%	50%	75%	100%
Response/Production Time (15%)	0%	0%	10%	25%	50%	75%	100%	100%
Routine Maintenance (40%)	0%	0%	10%	25%	50%	75%	100%	100%

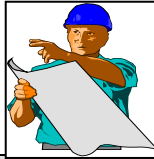
City of Gulfport

Department of Public Works

Streets and Drainage

Daily Inspection

Construction Crew



Date:

S M T W T F S

Day:

☐ ☐ ☐ ☐ ☐ ☐ ☐

Inspector: _____
 Location: _____
 Foreman: _____
 Leader Man: _____
 Contractor: _____

Weather Conditions Satisfactory?

☐ Yes ☐ No

If no, please describe: _____

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No.			

CONSTRUCTION / CAVE IN CREW	Name, Crew Leader	Name, Laborer
		Name, Asst. Crew Leader

No.	Work Force Onsite	No.	LOCATION/ADDRESS
	Owner(s)/Manager(s)		
	Supervisor(s)		
	Operator(s)		<u>COMMENTS / WORK PERFORMED:</u>
	Labor's		
	Truck Driver(s)		
No.	Equipment Onsite	No.	Equipment Onsite
	Backhoe(s) (Rubber Tire)		Dump Truck(s)
	Trackhoe(s)/Excavator(s)		Pick-Up Truck(s)
	Mini Trackhoe		Air Compressor(s)
	Motor Grader(s)		Well Point(s)
	Roller(s)/Compactor(s)		By-Pass Pump(s)
	Paver(s)/Spreader(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break,		Other

Check Production Benchmarks

1. Production Benchmarks Used: # FEET OF CULVERT INSTALLED _____
2. Did work meet contract production requirements? ☐ Yes ☐ No
3. If No, Explain: _____

Check Quality Benchmarks

1. Take pictures of site and attach to next page
2. Describe construction activities
3. Did work meet contract quality requirements? ☐ Yes ☐ No
4. If no, explain: _____

Operator - Supervisor

Date

City of Gulfport Representative

Date

OPERATOR - Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results:

☐

Pass

☐

Did Not Pass

Operator - Administrator Comments:

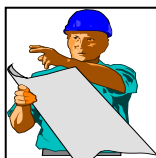
Director of Public Works Comments:

Attach pictures of jobsite

City of Gulfport

Department of Public Works
Streets and Drainage Division

Daily Inspection Report Routine Maintenance



Date: _____
S M T W T F S
Day: ☐ ☐ ☐ ☐ ☐ ☐ ☐

Inspector: _____
Location: _____
Foreman: _____
Leader Man: _____
Contractor: _____

Weather Conditions Satisfactory?
☐ Yes ☐ No
If no, please describe: _____

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No. _____			

CONSTRUCTION / CAVE IN CREW	Name, Crew Leader	Name, Laborer
		Name, Asst. Crew Leader

No.	Work Force Onsite	No.	LOCATION/ADDRESS
	Owner(s)/Manager(s)		
	Supervisor(s)		
	Operator(s)		<u>COMMENTS / WORK PERFORMED:</u>
	Labor's		
	Truck Driver(s)		
No.	Equipment Onsite	No.	Equipment Onsite
	Backhoe(s) (Rubber Tire)		Dump Truck(s)
	Trackhoe(s)/Excavator(s)		Pick-Up Truck(s)
	Mini Trackhoe		Air Compressor(s)
	Motor Grader(s)		Well Point(s)
	Roller(s)/Compactor(s)		By-Pass Pump(s)
	Paver(s)/Spreader(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break, . . .		Other

Check Production Benchmarks

- Production Benchmarks Used: _____ # FEET OF CULVERT INSTALLED _____
- Did work meet contract production requirements? ☐ Yes ☐ No
- If No, Explain: _____

Check Quality Benchmarks

- Take pictures of site and attach to next page
- Describe construction activities
- Did work meet contract quality requirements? ☐ Yes ☐ No
- If no, explain: _____

Operator - Supervisor _____ Date _____ City of Gulfport Representative _____ Date _____

Operator - Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results:

☐

Pass

☐

Did Not Pass

Operator - Administrator Comments:

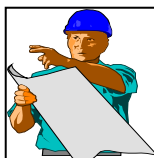
Director of Public Works Comments:

Attach pictures of jobsite

City of Gulfport

Department of Public Works
Streets and Drainage

Daily Inspection Report Cave In Crew



Date: _____
Day:

S	M	T	W	T	F	S
☐	☐	☐	☐	☐	☐	☐

Inspector: _____
Location: _____
Foreman: _____
Leader Man: _____
Contractor: _____

Weather Conditions Satisfactory?
☐ Yes ☐ No
If no, please describe: _____

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No. _____			

CONSTRUCTION / CAVE IN CREW	Name, Crew Leader	Name, Laborer
		Name, Asst. Crew Leader

No.	Work Force Onsite	No.	LOCATION/ADDRESS
	Owner(s)/Manager(s)		
	Supervisor(s)		
	Operator(s)		<u>COMMENTS / WORK PERFORMED:</u>
	Labor's		
	Truck Driver(s)		
No.	Equipment Onsite	No.	Equipment Onsite
	Backhoe(s) (Rubber Tire)		Dump Truck(s)
	Trackhoe(s)/Excavator(s)		Pick-Up Truck(s)
	Mini Trackhoe		Air Compressor(s)
	Motor Grader(s)		Well Point(s)
	Roller(s)/Compactor(s)		By-Pass Pump(s)
	Paver(s)/Spreader(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break,		Other

Check Production Benchmarks	
1. Production Benchmarks Used:	# FEET OF CULVERT INSTALLED _____
2. Did work meet contract production requirements?	☐ Yes ☐ No
3. If No, Explain:	_____

Check Quality Benchmarks	
1. Take pictures of site and attach to next page	
2. Describe construction activities	
3. Did work meet contract quality requirements?	☐ Yes ☐ No
4. If no, explain:	_____

Operator - Supervisor

Date

City of Gulfport Representative

Date

OPERATOR - Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results:

☐

Pass

☐

Did Not Pass

Operator - Administrator Comments:

Director of Public Works Comments:

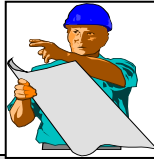
Attach pictures of jobsite

City of Gulfport

Department of Public Works

Water and Sewer

Daily Inspection Construction Crew



Date:

Day:

S M T W T F S
☐ ☐ ☐ ☐ ☐ ☐ ☐

Inspector: _____
 Location: _____
 Foreman: _____
 Leader Man: _____
 Contractor: _____

Weather Conditions Satisfactory?
☐ Yes ☐ No
 If no, please describe: _____

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No.			

CONSTRUCTION / CAVE IN CREW/FIRE HYDRANT REPAIR CREW	Name, Crew Leader	Name, Laborer
		Name, Asst. Crew Leader

No.	Work Force Onsite	No.	LOCATION/ADDRESS
	Owner(s)/Manager(s)		
	Supervisor(s)		
	Operator(s)		<u>COMMENTS / WORK PERFORMED:</u>
	Labor's		
	Truck Driver(s)		
No.	Equipment Onsite	No.	Equipment Onsite
	Backhoe(s) (Rubber Tire)		Dump Truck(s)
	Trackhoe(s)/Excavator(s)		Pick-Up Truck(s)
	Mini Trackhoe		Air Compressor(s)
	Motor Grader(s)		Well Point(s)
	Roller(s)/Compactor(s)		By-Pass Pump(s)
	Paver(s)/Spreader(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break,		Other

Check Production Benchmarks

1. Production Benchmarks Used: # FEET OF PIPE INSTALLED _____
2. Did work meet contract production requirements? ☐ Yes ☐ No
3. If No, Explain: _____

Check Quality Benchmarks

1. Take pictures of site and attach to next page
2. Describe construction activities
3. Did work meet contract quality requirements? ☐ Yes ☐ No
4. If no, explain: _____

Operator - Supervisor

Date

City of Gulfport Representative

Date

OPERATOR - Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results:

☐

Pass

☐

Did Not Pass

Operator - Administrator Comments:

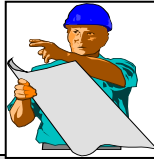
Director of Public Works Comments:

Attach pictures of jobsite

City of Gulfport

Department of Public Works
Water and Sewer

Daily Inspection Report



Date: _____

Day:

S	M	T	W	T	F	S
☐	☐	☐	☐	☐	☐	☐

Inspector: _____
Location: _____
Foreman: _____
Leader Man: _____
Contractor: _____

Weather Conditions Satisfactory?
☐ Yes ☐ No
If no, please describe: _____

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No. _____			

CONSTRUCTION / CAVE IN CREW	Name, Crew Leader	Name, Laborer
		Name, Asst. Crew Leader

No.	Work Force Onsite	No.	LOCATION/ADDRESS
	Owner(s)/Manager(s)		
	Supervisor(s)		
	Operator(s)		<u>COMMENTS / WORK PERFORMED:</u>
	Labor's		
	Truck Driver(s)		
No.	Equipment Onsite	No.	Equipment Onsite
	Backhoe(s) (Rubber Tire)		Dump Truck(s)
	Trackhoe(s)/Excavator(s)		Pick-Up Truck(s)
	Mini Trackhoe		Air Compressor(s)
	Motor Grader(s)		Well Point(s)
	Roller(s)/Compactor(s)		By-Pass Pump(s)
	Paver(s)/Spreader(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break,		Other

Check Production Benchmarks

- Production Benchmarks Used: _____ # FEET OF PIPE INSTALLED _____
- Did work meet contract production requirements? ☐ Yes ☐ No
- If No, Explain: _____

Check Quality Benchmarks

- Take pictures of site and attach to next page
- Describe construction activities
- Did work meet contract quality requirements? ☐ Yes ☐ No
- If no, explain: _____

Operator - Supervisor _____ Date _____ City of Gulfport Representative _____ Date _____

OPERATOR - Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results:

☐

Pass

☐

Did Not Pass

Operator - Administrator Comments:

Director of Public Works Comments:

Attach pictures of jobsite

Penalty

Date		
Type of Problem		
Service Request#		
Customer Name		
Incident Address		
Contract Section		
Penalty Amount (see below)		
Reason for Penalty -attach picture(s)		
Key		
Contract Section	Penalty Amount	Types of Penalties
6.05-C	\$200 per instance	Failure to Timely/Properly Complete Service Requests/Required Work
6.05-D	\$200 per instance	Safety Violations
6.05-E	\$200 per instance and \$100 per hour thereafter	Not Responding to "After Hours" Calls
6.05-G	\$200 per instance	Negligent After Hours Priorities
6.05-H	\$200 per instance	Failure to Comply with Public Works Vehicle usage Policy for Hourly Employees
6.05-I	\$200 per instance	Failure to Meet Construction Specifications
6.05-J	\$200 per instance	Failure to Comply with City of Gulfport Policies
6.05-K	\$50 per day	Failure to Meet Construction Time Standards
6.05-L	\$100 per day per vehicle	Driving Time Over Two (2) Hours Per Day

Inspector Signature _____

Director/Asst. Director Signature _____

CITY OF GULFPORT

DEPARTMENT OF PUBLIC WORKS
STREETS AND DRAINAGE
WEEKLY INSPECTION REPORT

INSPECTOR: _____

WEEK OF 01/00/00 TO 01/06/00
REQUEST ID # _____
INSPECTION RECORD # _____



RESULTS (CIRCLE ONE)

PASS

DID NOT PASS

INSTRUCTIONS:

- 1 Print list of completed requests for Streets & Drainage Categories for previous week
- 2 Number each request beginning with Drainage category in sequential order starting with 1.
- 3 Once Drainage category is numbered, continue with Streets category in same manner
- 4 Select the following numbers for Inspection and multiples of 10: 1, 10, 20, 30, 40, 50, 60, 70, 80, 90
- 5 Once all requests are selected, print request and work order for each
- 6 Complete the following Inspection procedures and data collection.

INDICATE REQUEST INFORMATION	
1 REQUEST ID NO.	
2 WORK ORDER ID NO.	
3 CUSTOMER'S NAME	
4 INCIDENT LOCATION	
5 CUSTOMER'S TELEPHONE NO.	
6 TYPE OF REQUEST (CATEGORY)	
7 RESOLUTION TO REQUEST	

CHECK PRODUCTION & RESPONSE TIME BENCHMARKS		
1 INDICATE DATE INITIATED:		
2 INDICATE DATE CLOSED:		
3 NUMBER OF WORKING DAYS FROM 1-2:		
4 PRODUCTION BENCHMARK(S) USED:		
5 RESPONSE TIME BENCHMARK(S) USED:		
6 DID WORK MEET CONTRACT PRODUCTION & RESPONSE TIME REQUIREMENTS?	YES	NO
7 IF NO, EXPLAIN.		

CHECK QUALITY BENCHMARKS		
1 TAKE PICTURES OF SITE AND ATTACH TO NEXT PAGE		
2 DESCRIBE CONSTRUCTION ACTIVITIES		
3 DID WORK MEET CONTRACT QUALITY REQUIREMENTS?	YES	NO
4 IF NO, EXPLAIN.		
***** NOTIFY CONTRACTOR SUPERVISOR OF NON-CONFORMANCES		

CONTRACTOR'S SUPERVISOR

DATE

CITY OF GULFPORT REP.

DATE

CONTRACTOR'S SUPERVISOR STATEMENT OF CORRECTIVE ACTION

COMMENTS:

CORRECTIVE ACTION:

DATE COMPLETED:

REINSPECTION RESULTS:(CIRCLE ONE)

PASS DID NOT PASS

CONTRACTOR ADMINISTRATOR STATEMENT:

DIRECTOR OF PUBLIC WORKS COMMENTS:

ATTACH PICTURES OF JOB SITE

ATTACH SERVICE REQUEST

ATTACH WORK ORDER

CITY OF GULFPORT

DEPARTMENT OF PUBLIC WORKS
WATER & SEWER
WEEKLY INSPECTION REPORT

INSPECTOR: _____

WEEK OF 01/00/00 TO 01/06/00
REQUEST ID # _____
INSPECTION RECORD # _____



RESULTS (CIRCLE ONE)

PASS

DID NOT PASS

INSTRUCTIONS:

- 1 Print list of completed requests for Water & Sewer Categories for previous week
- 2 Number each request beginning with Sewer category in sequential order starting with 1.
- 3 Once Sewer category is numbered, continue with Water category in same manner
- 4 Select the following numbers for Inspection and multiples of 10: 1, 10, 20, 30, 40, 50, 60, 70, 80, 90
- 5 Once all requests are selected, print request and work order for each
- 6 Complete the following Inspection procedures and data collection.

INDICATE REQUEST INFORMATION	
1 REQUEST ID NO.	
2 WORK ORDER ID NO.	
3 CUSTOMER'S NAME	
4 INCIDENT LOCATION	
5 CUSTOMER'S TELEPHONE NO.	
6 TYPE OF REQUEST (CATEGORY)	
7 RESOLUTION TO REQUEST	

CHECK PRODUCTION & RESPONSE TIME BENCHMARKS		
1 INDICATE DATE INITIATED:		
2 INDICATE DATE CLOSED:		
3 NUMBER OF WORKING DAYS FROM 1-2:		
4 PRODUCTION BENCHMARK(S) USED:		
5 RESPONSE TIME BENCHMARK(S) USED:		
6 DID WORK MEET CONTRACT PRODUCTION & RESPONSE TIME REQUIREMENTS?	YES	NO
7 IF NO, EXPLAIN.		

CHECK QUALITY BENCHMARKS		
1 TAKE PICTURES OF SITE AND ATTACH TO NEXT PAGE		
2 DESCRIBE CONSTRUCTION ACTIVITIES		
3 DID WORK MEET CONTRACT QUALITY REQUIREMENTS?	YES	NO
4 IF NO, EXPLAIN.		
***** NOTIFY CONTRACTOR SUPERVISOR OF NON-CONFORMANCES		

CONTRACTOR'S SUPERVISOR

DATE

CITY OF GULFPORT REP.

DATE

CONTRACTOR'S SUPERVISOR STATEMENT OF CORRECTIVE ACTION

COMMENTS:

CORRECTIVE ACTION:

DATE COMPLETED:

REINSPECTION RESULTS:(CIRCLE ONE)

PASS DID NOT PASS

CONTRACTOR ADMINISTRATOR STATEMENT:

DIRECTOR OF PUBLIC WORKS COMMENTS:

ATTACH PICTURES OF JOB SITE

ATTACH SERVICE REQUEST

ATTACH WORK ORDER

APPENDIX O



CUSTOMER SURVEY * TO BE COMPLETED BY AUDITOR

INFORMATION SECTION

REQUEST ID NO. _____

CUSTOMERS NAME _____

DATE OF REQUEST _____

TYPE OF PROBLEM _____

INCIDENT LOCATION _____

TELEPHONE NO. _____

QUESTIONS ASKED BY AUDITOR

1. DID THE WORK COMPLETED RESOLVE THE TYPE OF PROBLEM? ☐ YES ☐ NO
2. WERE THE EMPLOYEES COURTEOUS AT ALL TIMES? ☐ YES ☐ NO
3. WAS THE WORK COMPLETED IN A TIMELY MANNER? ☐ YES ☐ NO
4. WAS THE JOB SITE PROPERLY CLEANED AT COMPLETION OF WORK? ☐ YES ☐ NO
5. ONCE COMPLETED, DID THE PROJECT REQUIRE REWORK? ☐ YES ☐ NO
6. WAS THE OVERALL PERFORMANCE SATISFACTORY OR UNSATISFACTORY?

☐ SATISFACTORY ☐ UNSATISFACTORY

OVERALL SCORE IS BASED ON THE FOLLOWING PERCENTAGES:

QUESTION 1: 16%
QUESTION 2: 16%
QUESTION 3: 16%
QUESTION 4: 16%
QUESTION 5: 16%
QUESTION 6: 20%

Customer Initiated Telephone Survey Procedures

A STATEMENT WILL BE PLACED ON EACH CUSTOMER RESPONSE LETTER PROVIDING EACH CUSTOMER WITH A TELEPHONE NUMBER TO CALL FOR CUSTOMER'S PERSPECTIVE AND EXPERIENCES WITH THE WORK PERFORMED UNDER THIS CONTRACT. THIS SYSTEM SHALL BE QUALISTICS, OR EQUAL.

APPENDIX P



PARADES AND ANNUAL EVENTS/HOLIDAY SCHEDULE

1. Martin Luther King Jr. Parade
2. St. Patrick's Day Parade
3. Two (2) Downtown Gulfport Parades
4. Three (3) Tournaments for Sports
5. Fourth of July Event at Jones Park
6. Five (5) Days "Cruisin the Coast" Event
7. Three (3) Days for Memorial Day Events at Jones Park
8. Veterans Day Parade
9. Christmas Parade
10. Assist with Christmas Light Show
11. Boo Bash – Assist Leisure Services with Halloween Event

☐ 2021 Holiday Schedule as adopted by the City of Gulfport is enclosed.

APPENDIX Q

Grass Cutting Reports reflecting Location and Mileage

Contractor shall be prepared to cut five percent more areas than listed as directed by City's Public Works Director.

See enclosed plan for detailed locations.

Total grass cutting length = 1,753,752 ft. (332.2 miles)

Sidewalk, Curb/Gutter, & ROW Grass Cutting Mapbooks

Legend

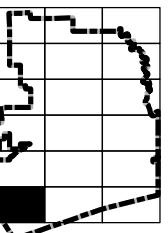
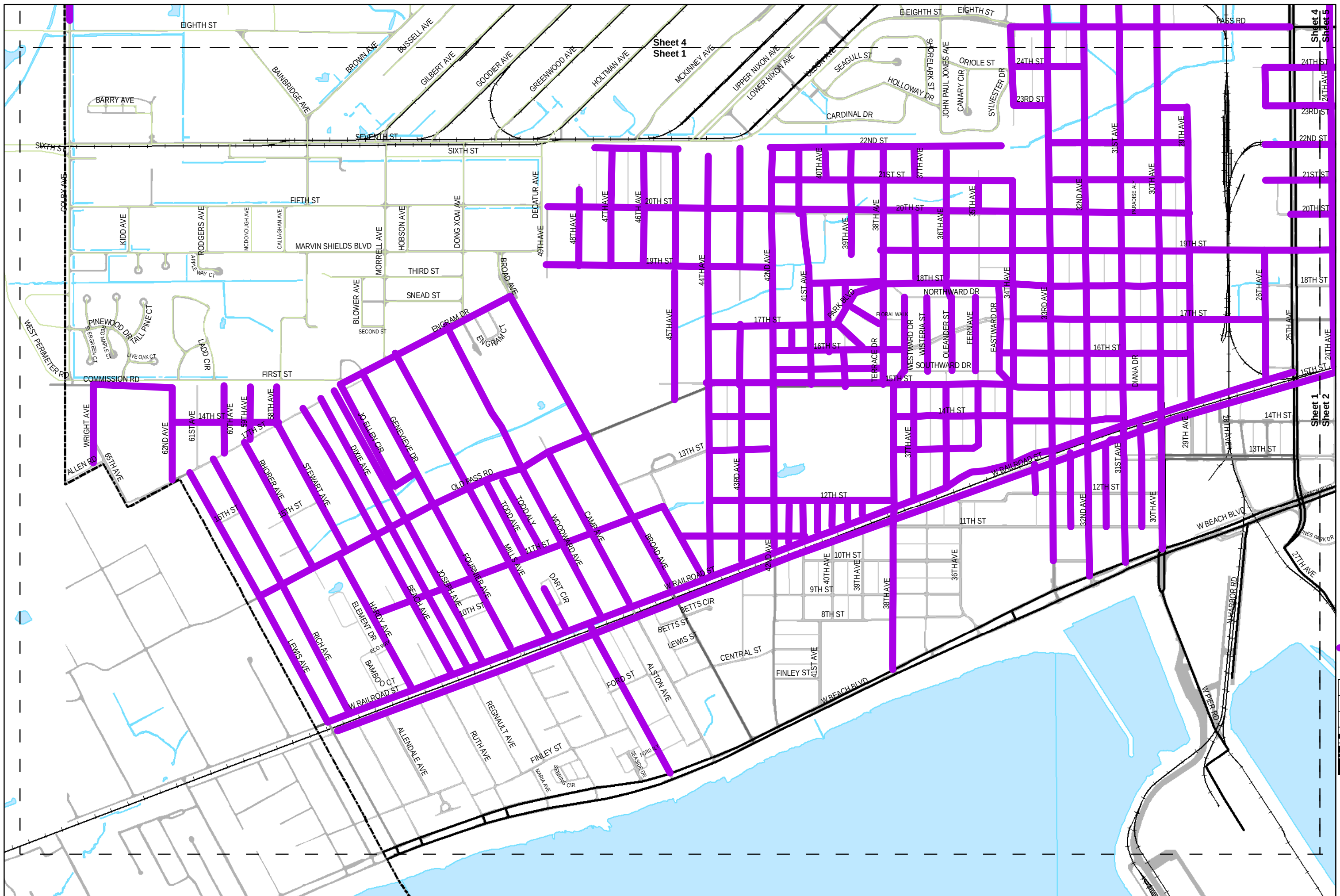
- Sidewalk on One Side
- Sidewalk on Two Side
- Curb & Gutter on One Side
- Curb & Gutter on Two Side
- ROW Grass Cutting
- Citylimit

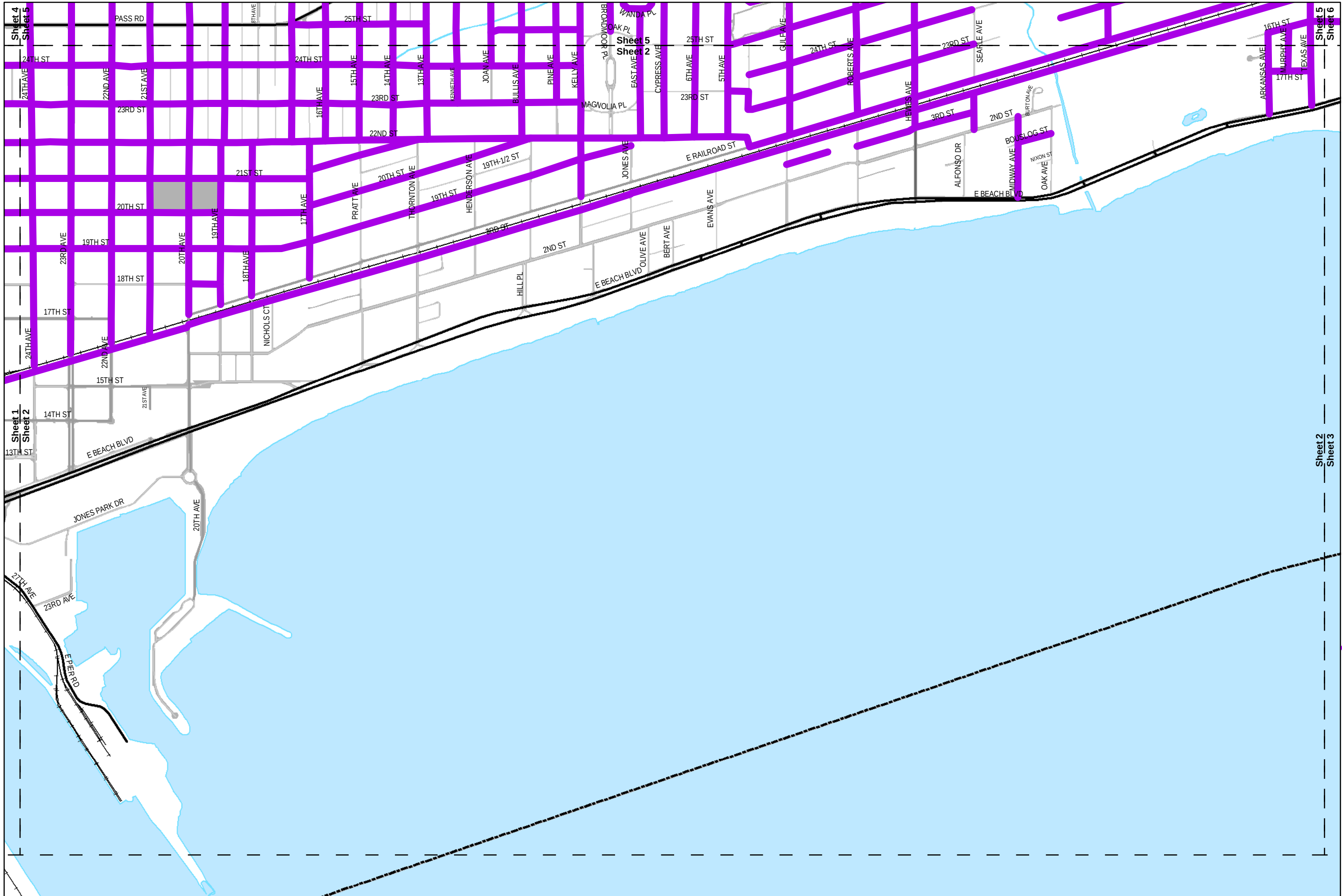
Total LF Sidewalk = 192,610 (36.5 mi.)

Total LF Curb And Gutter = 1,185,850 (224.6 mi.)

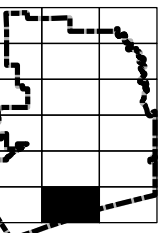
Total LF Grass Cutting = 1,753,752 (332.2 mi)



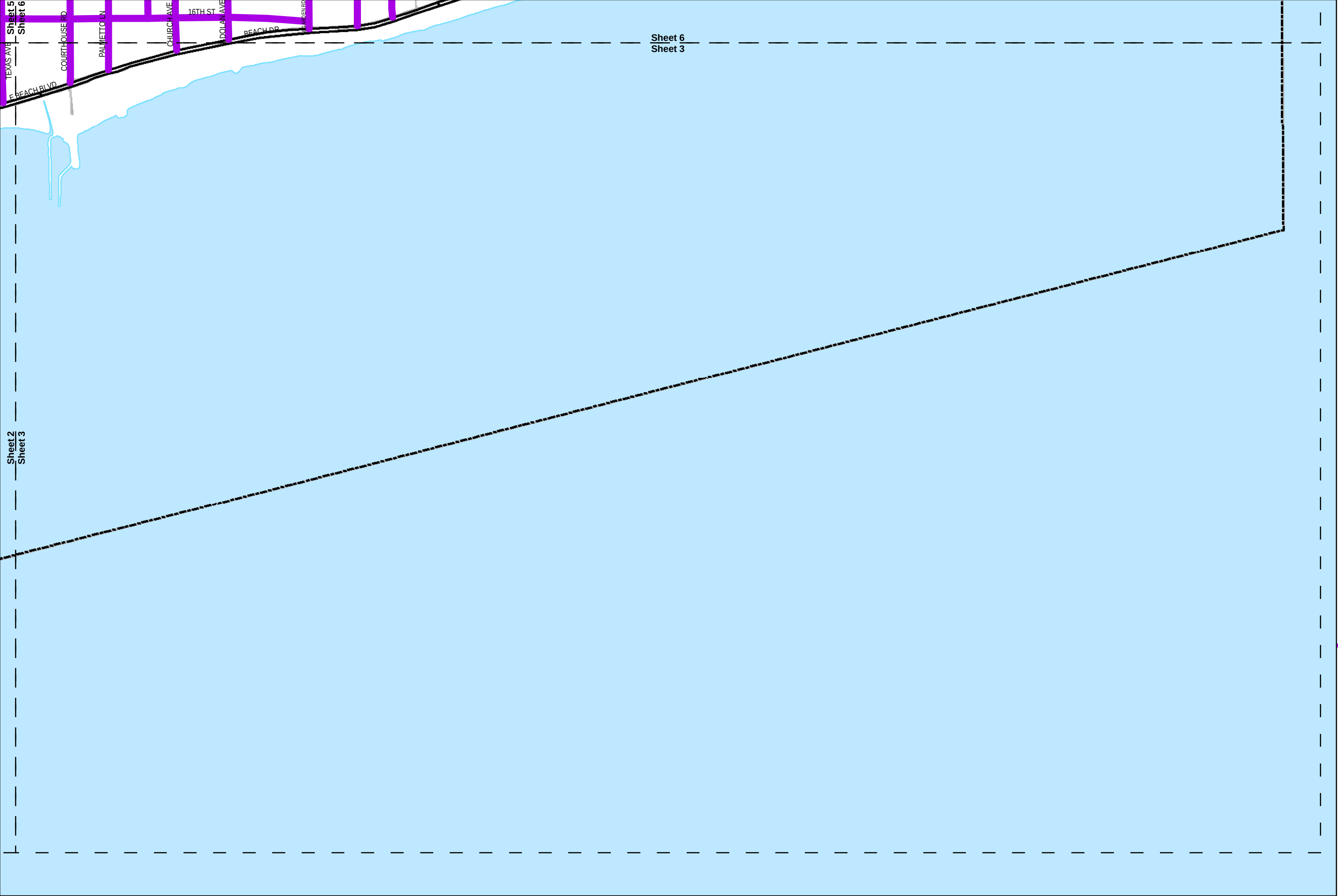




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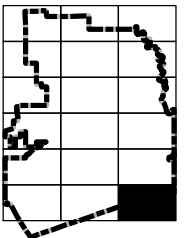
1 inch = 950 feet



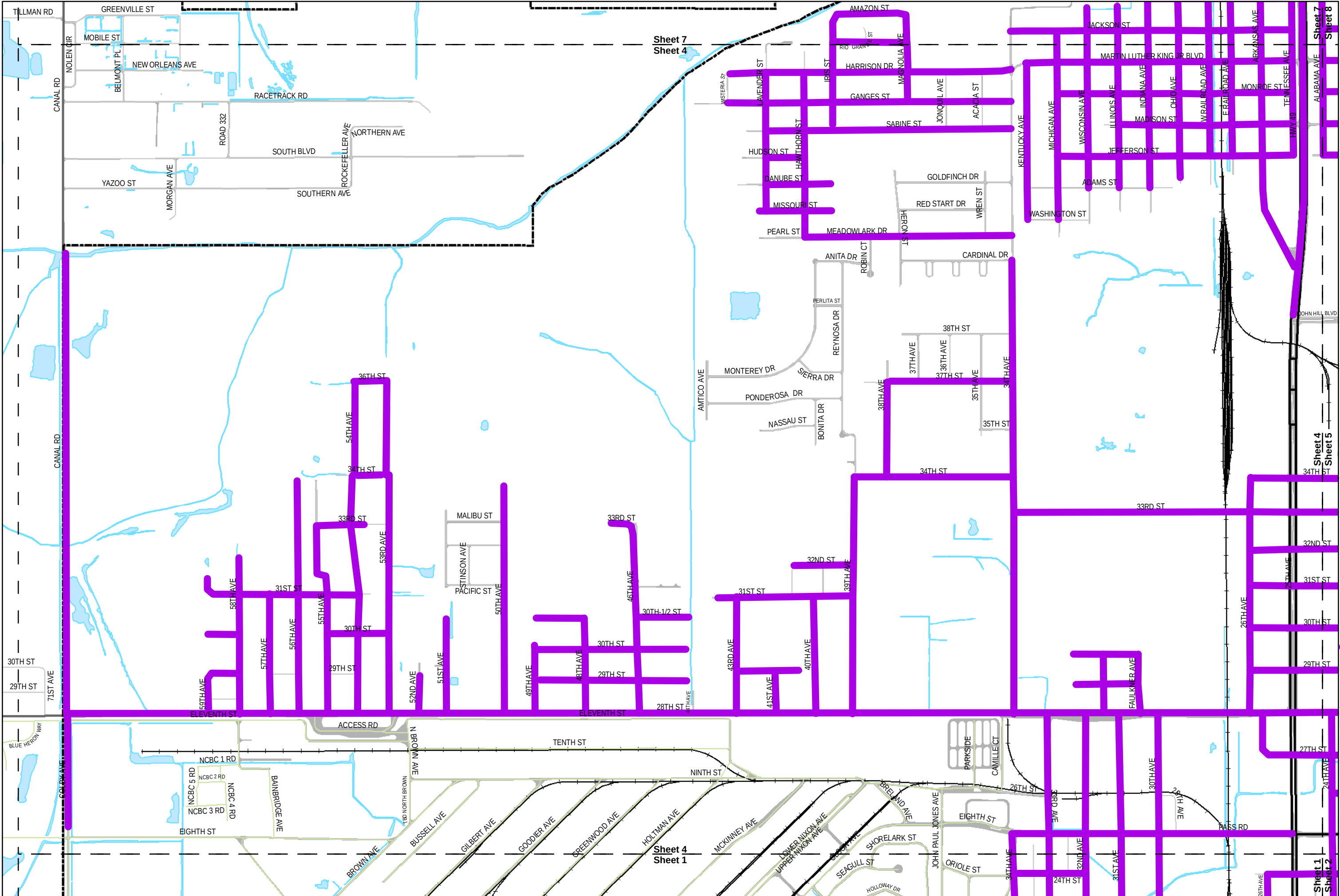
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Sheet 3

Sheet 2
Sheet 3

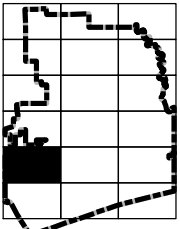
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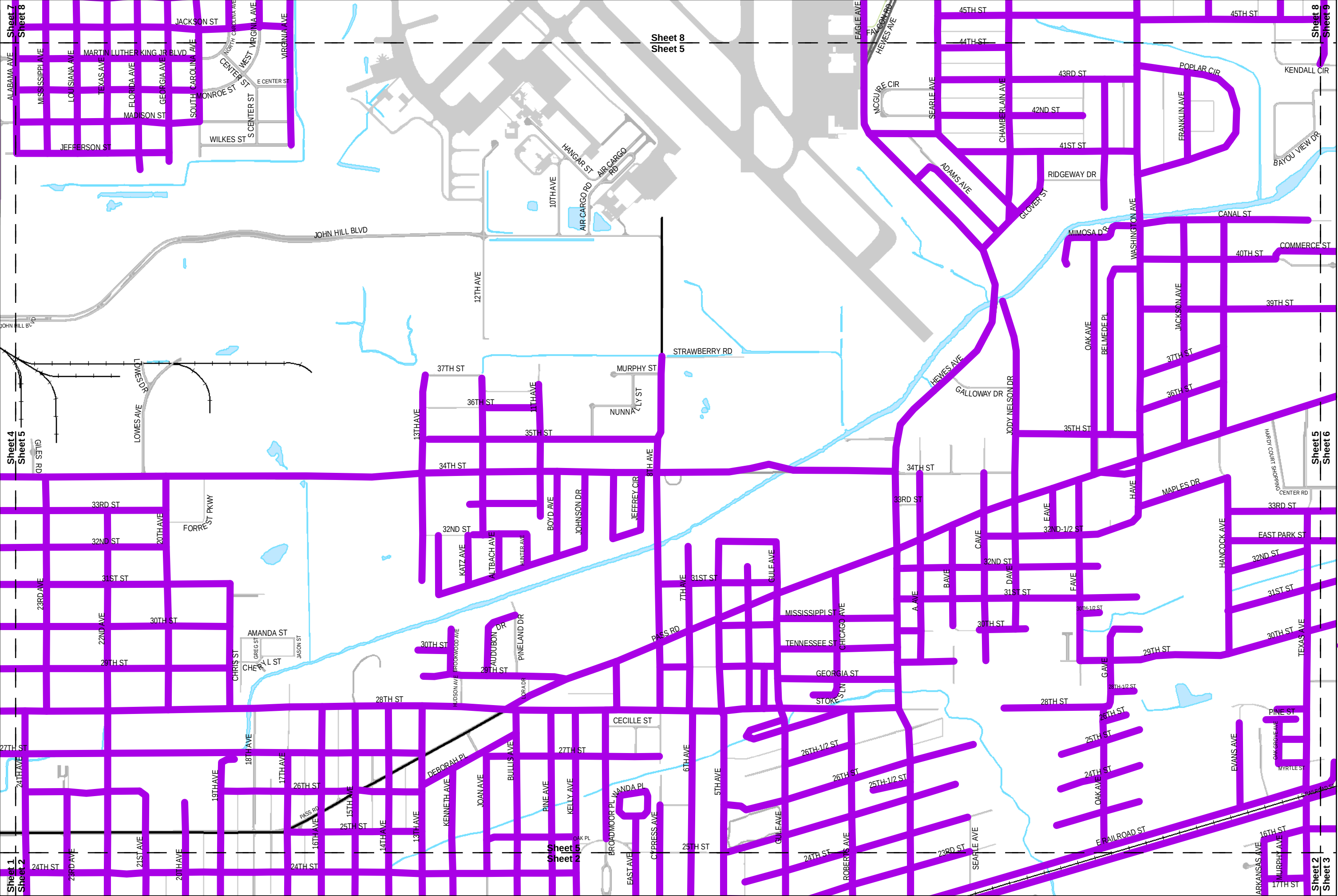
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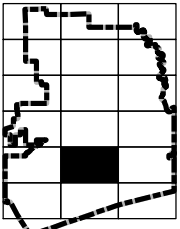
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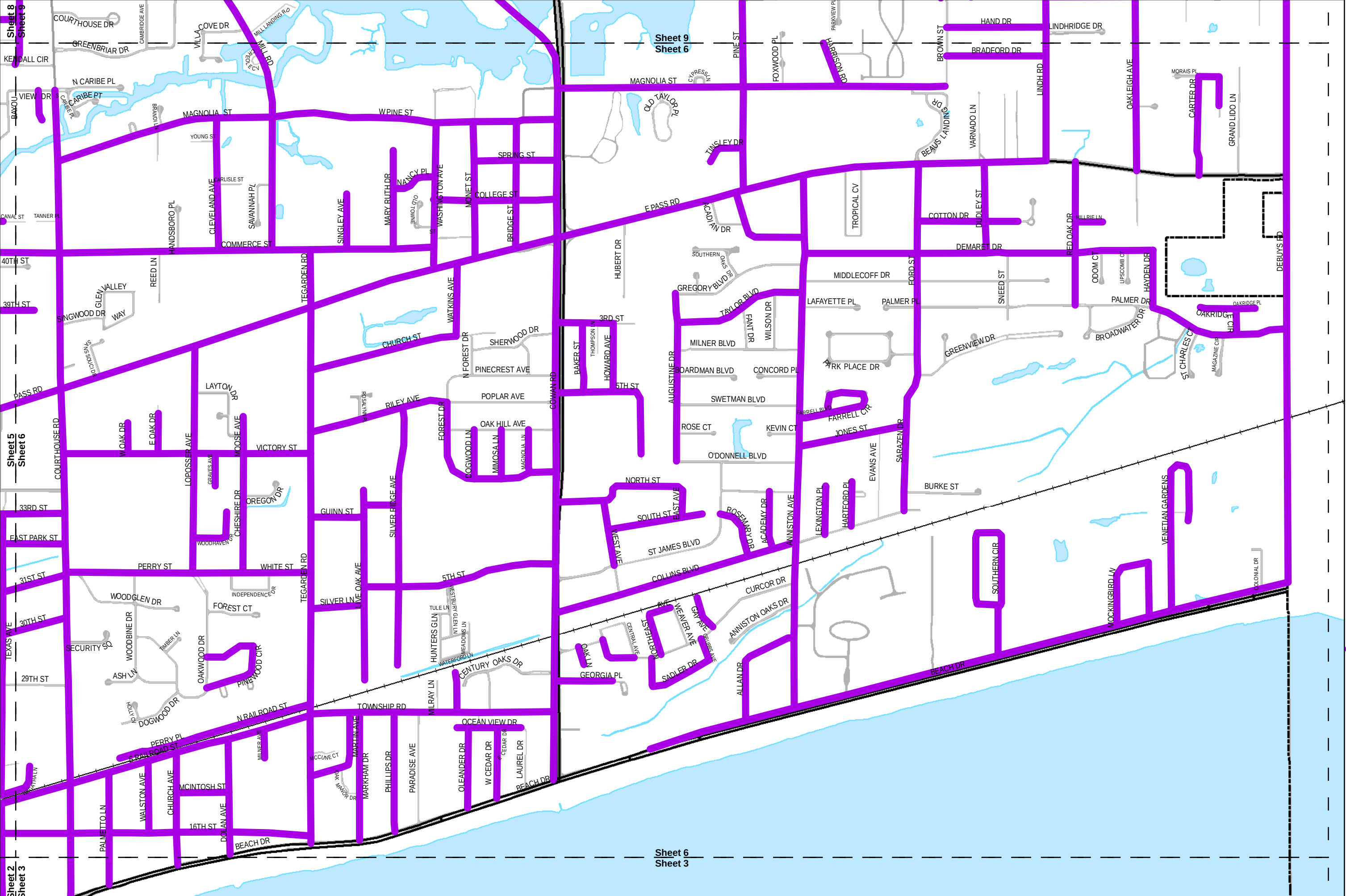
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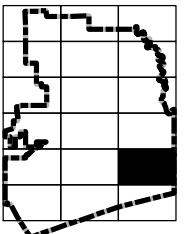
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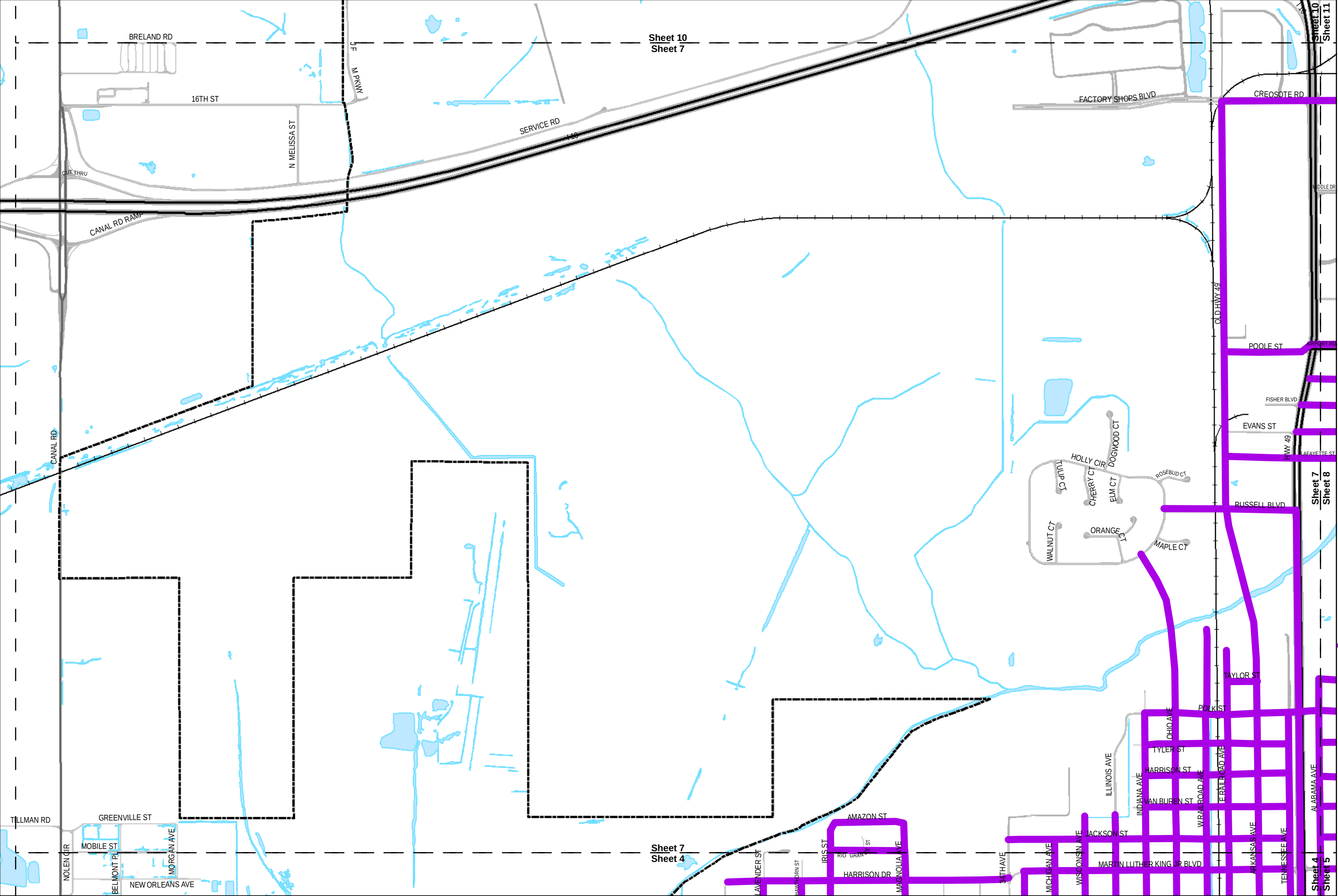
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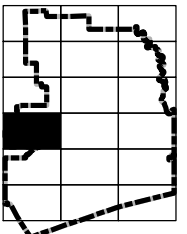
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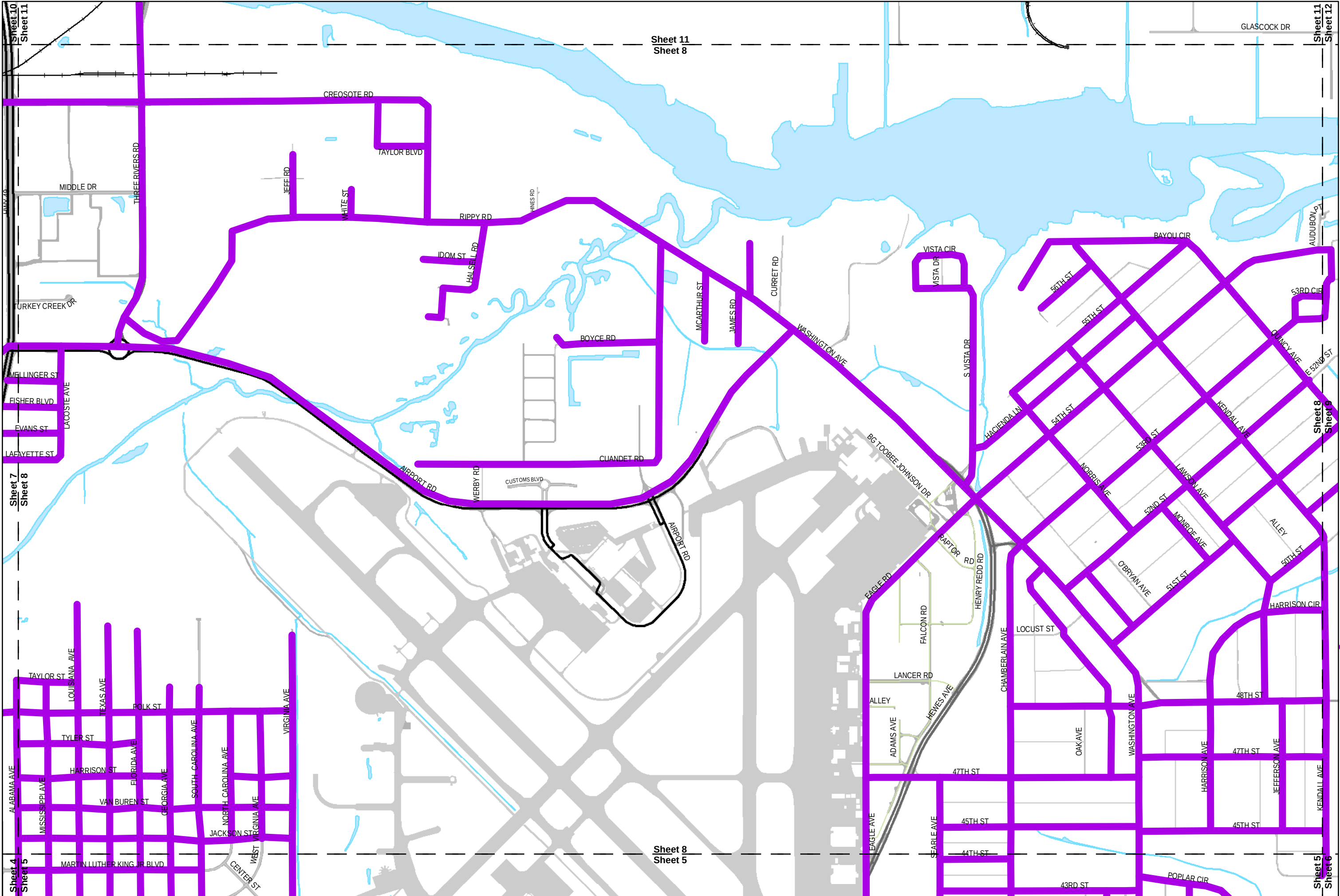
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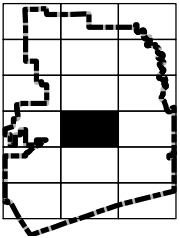
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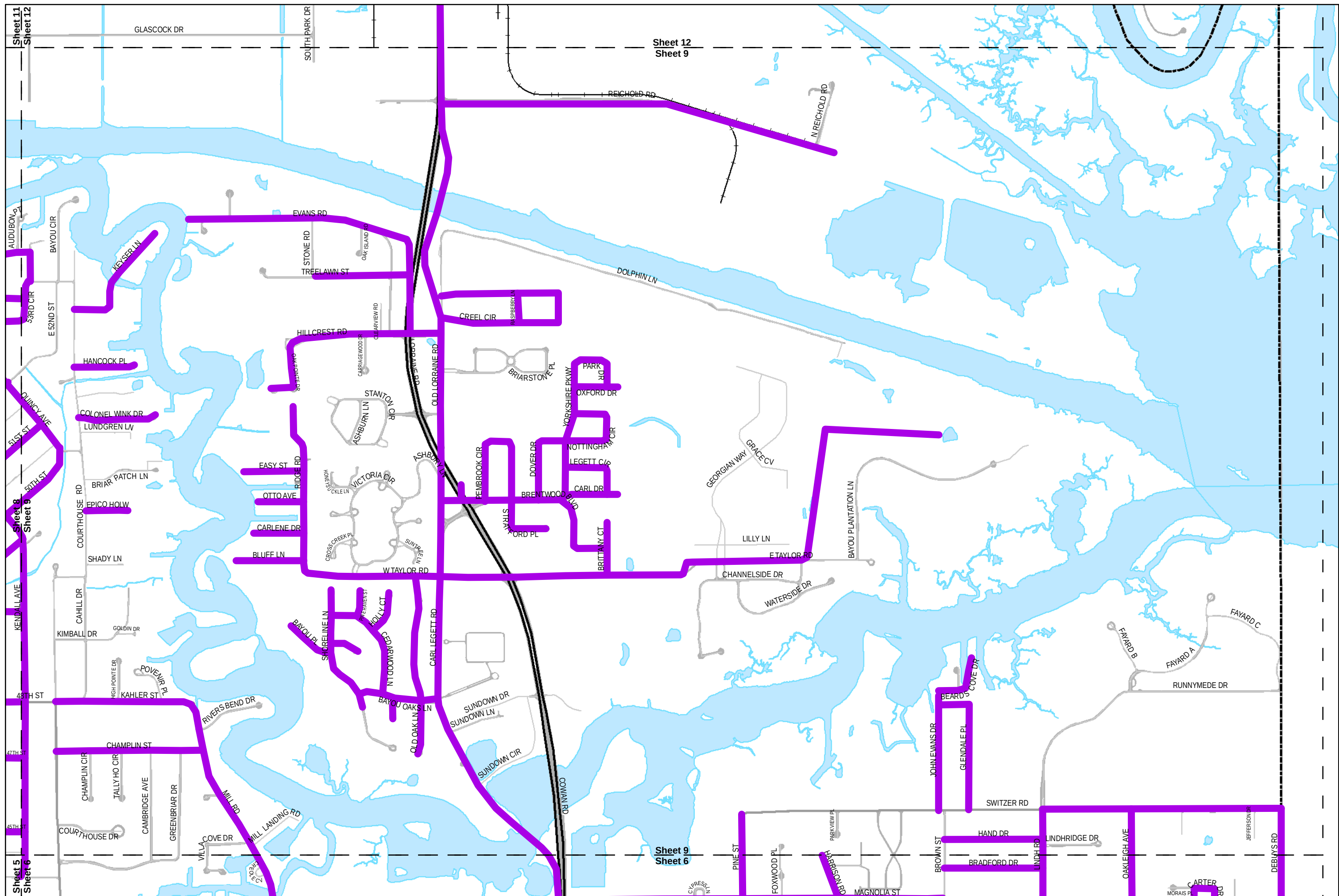
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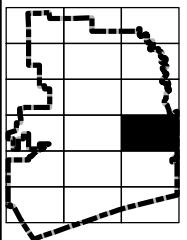
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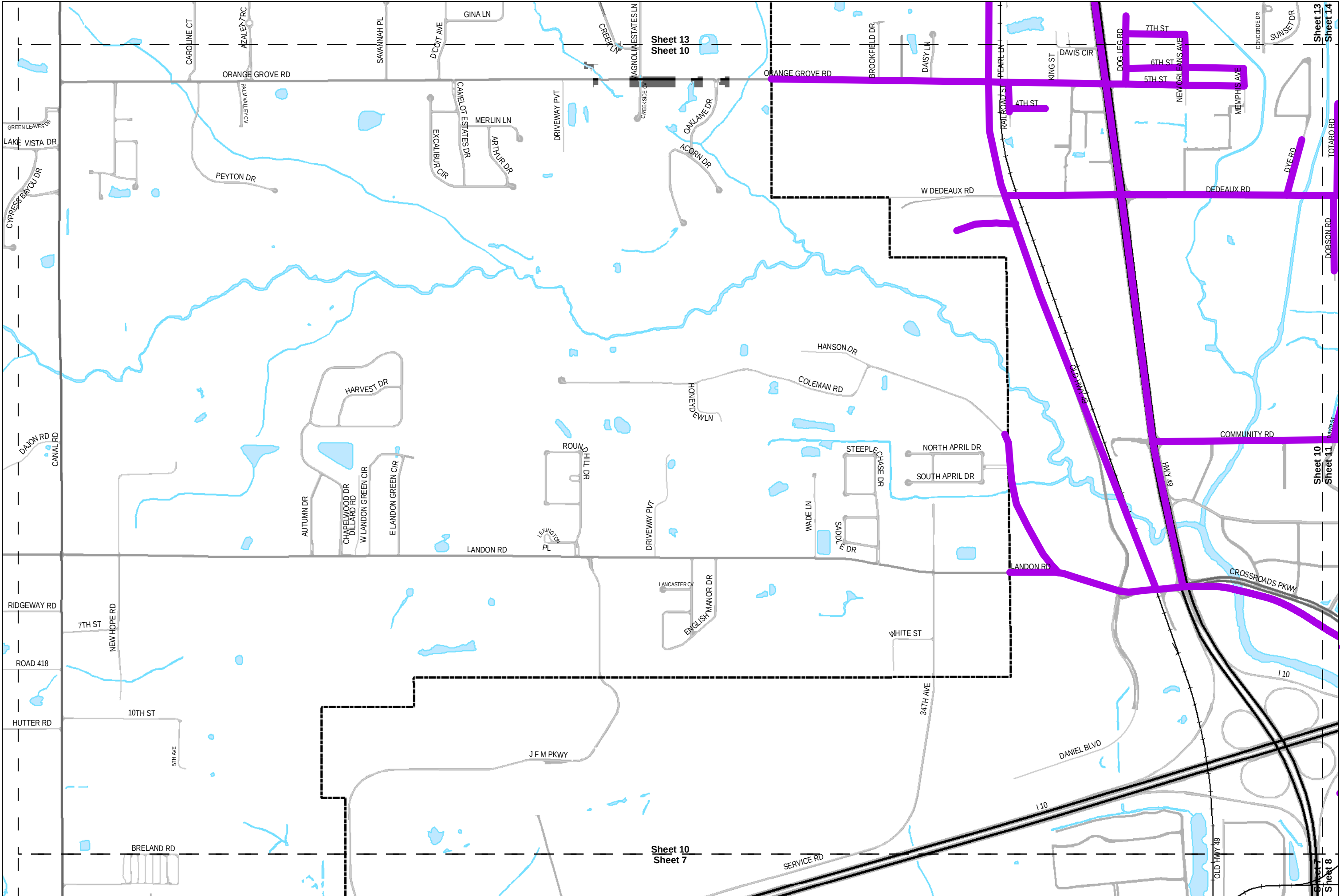
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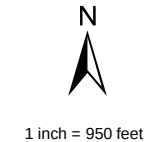
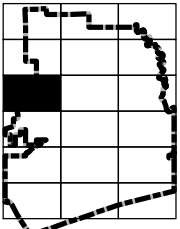
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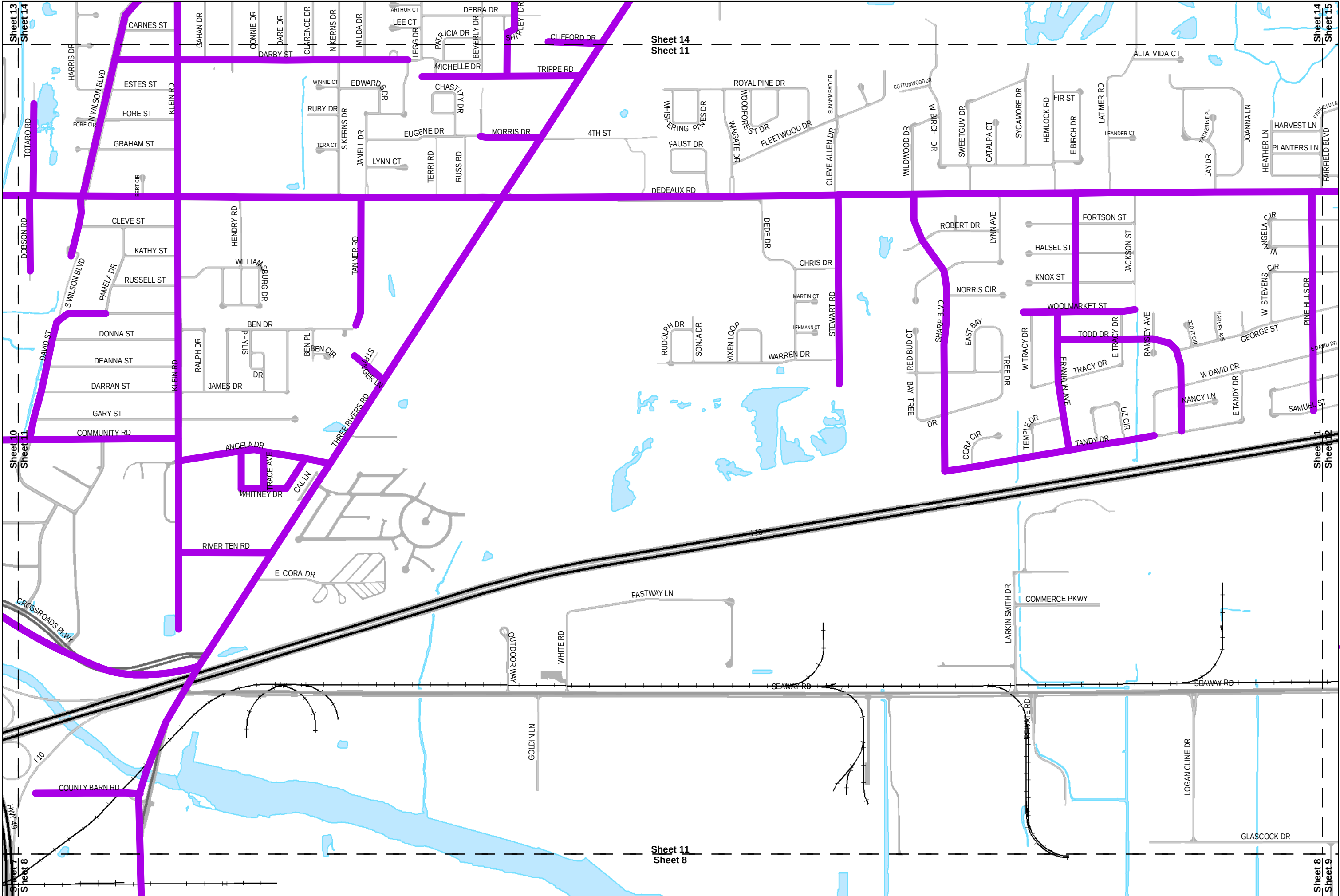


1 inch = 950 feet

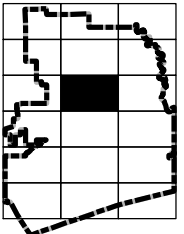


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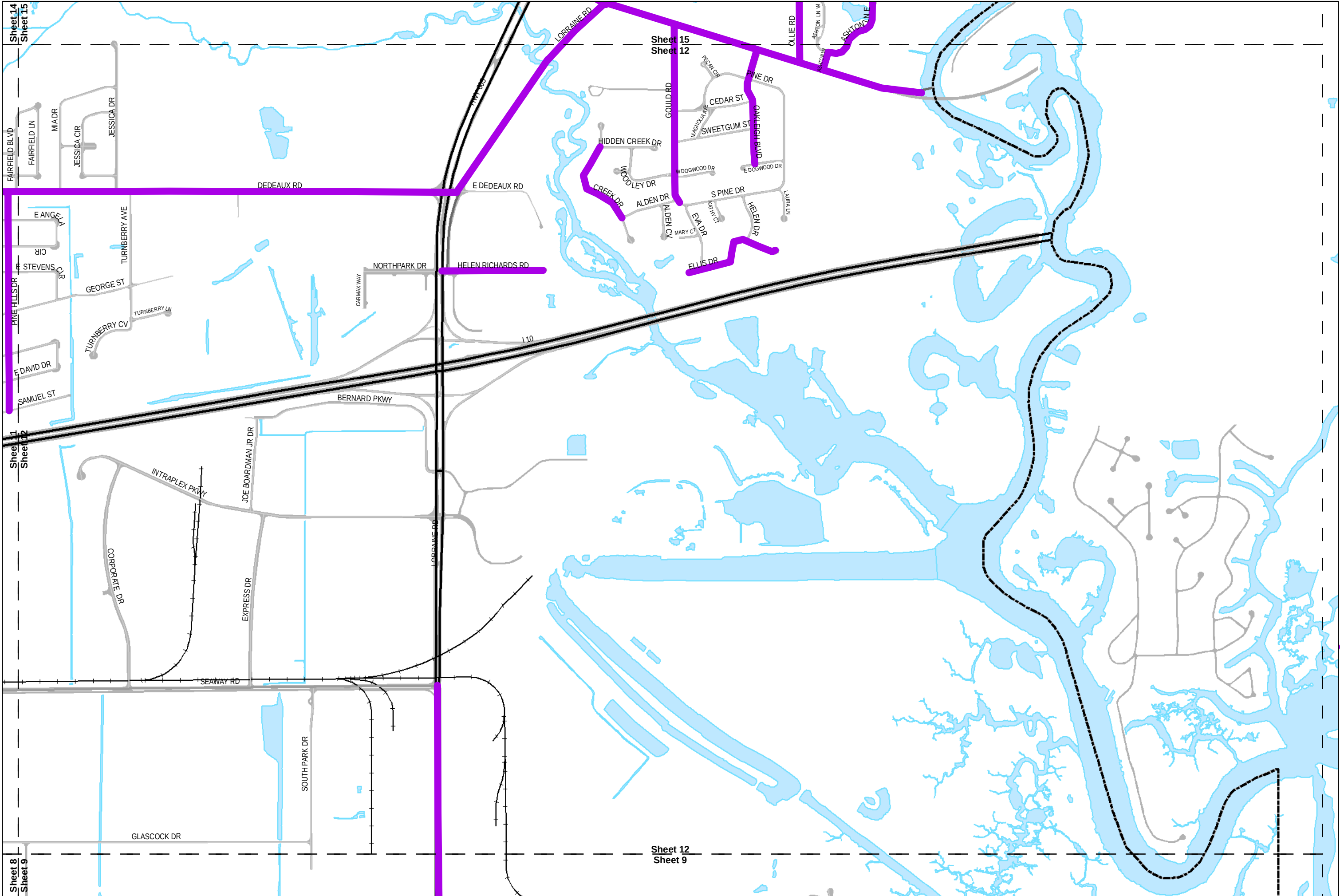




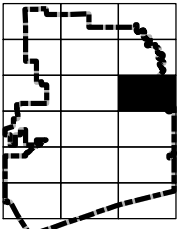
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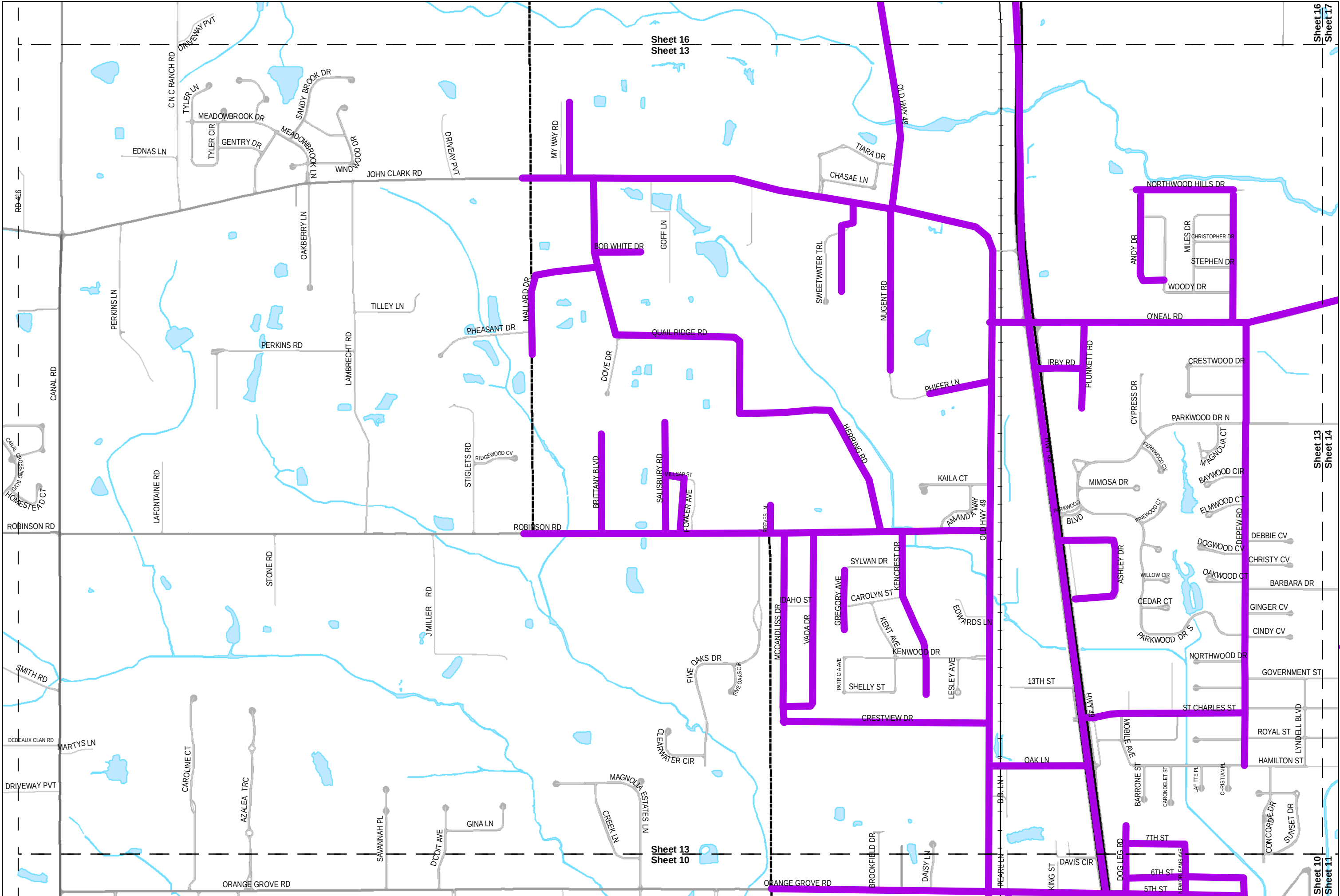
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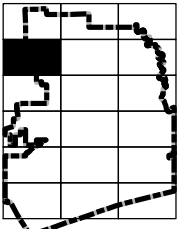
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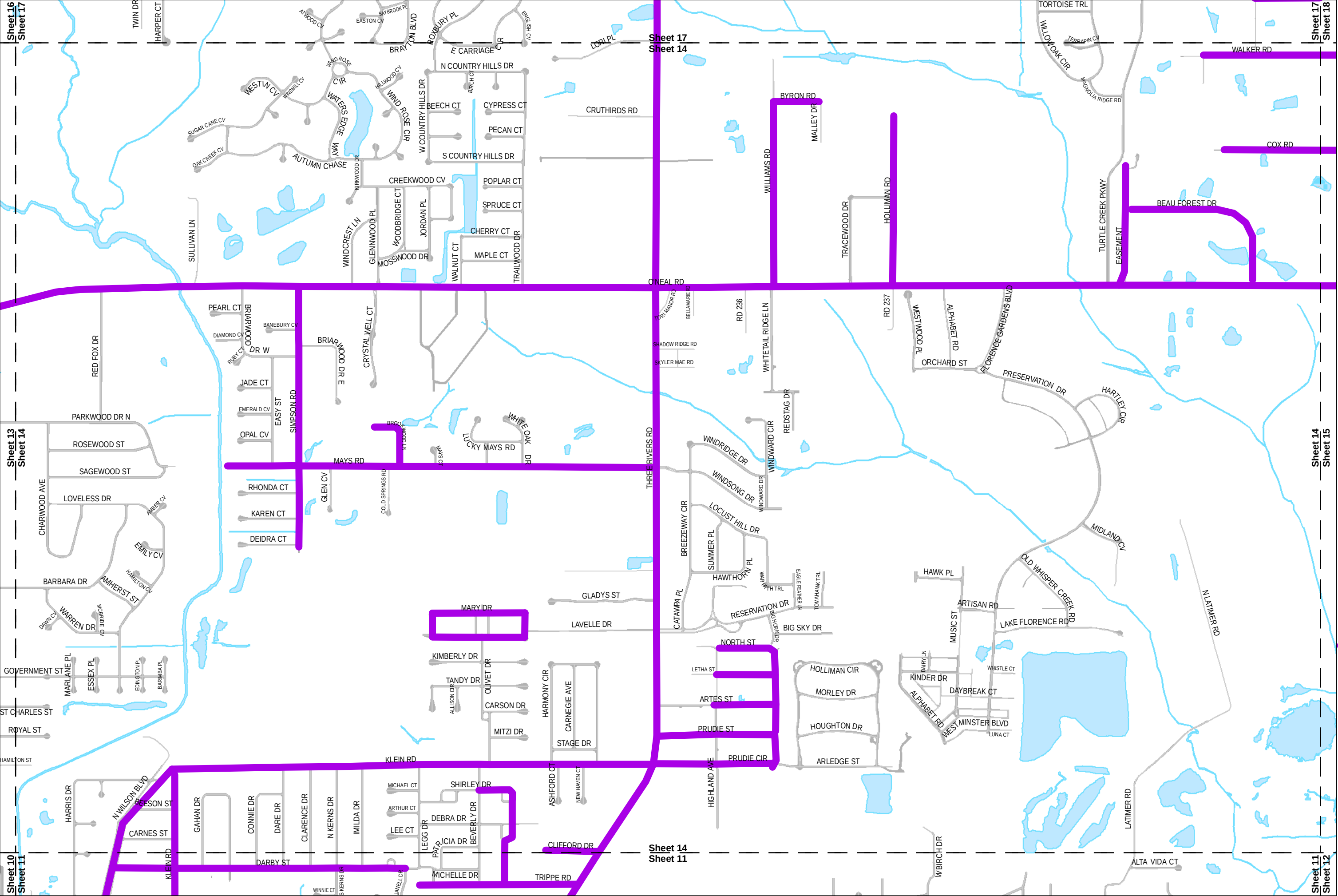
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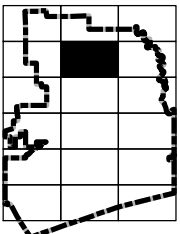
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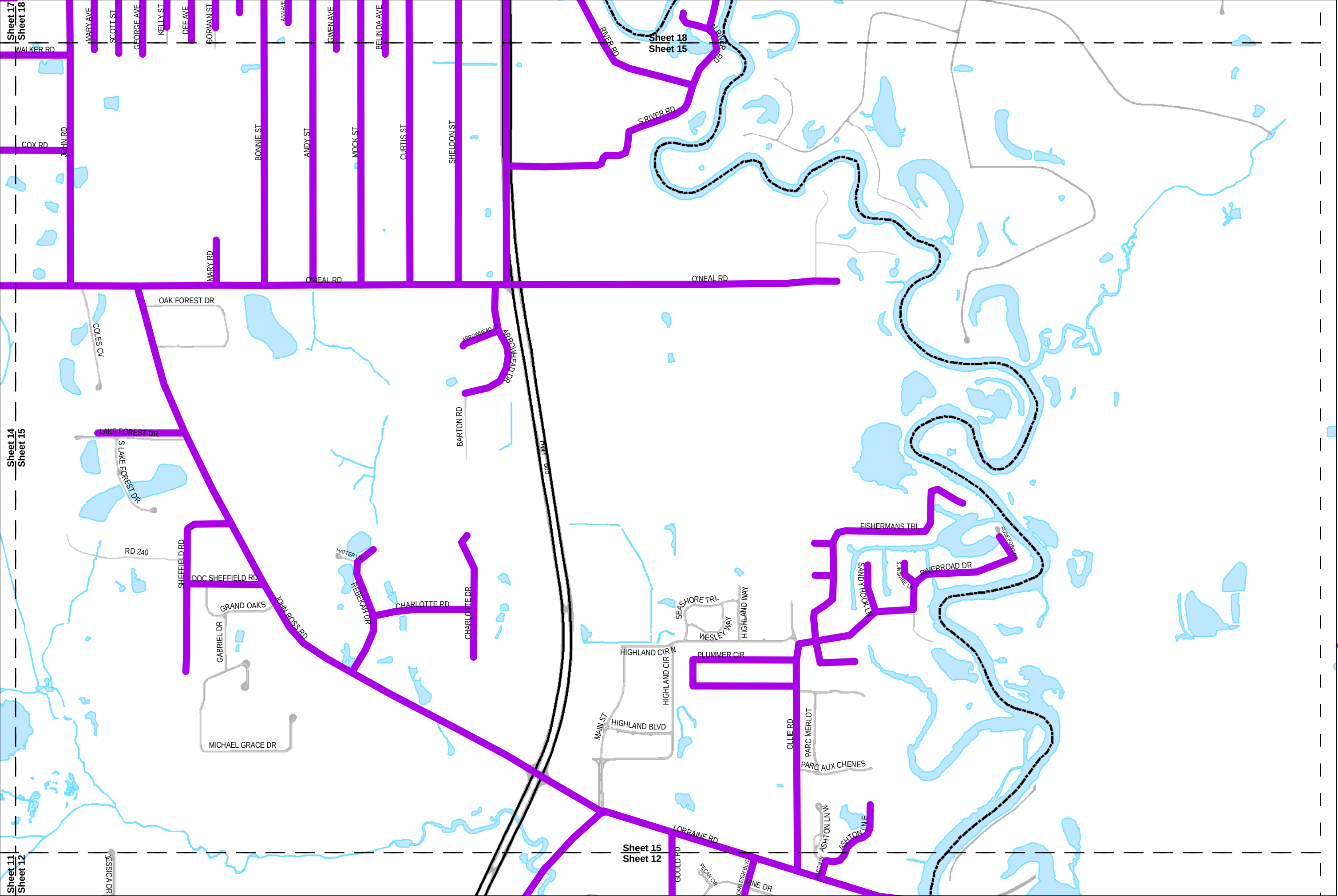
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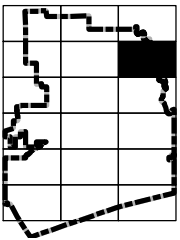
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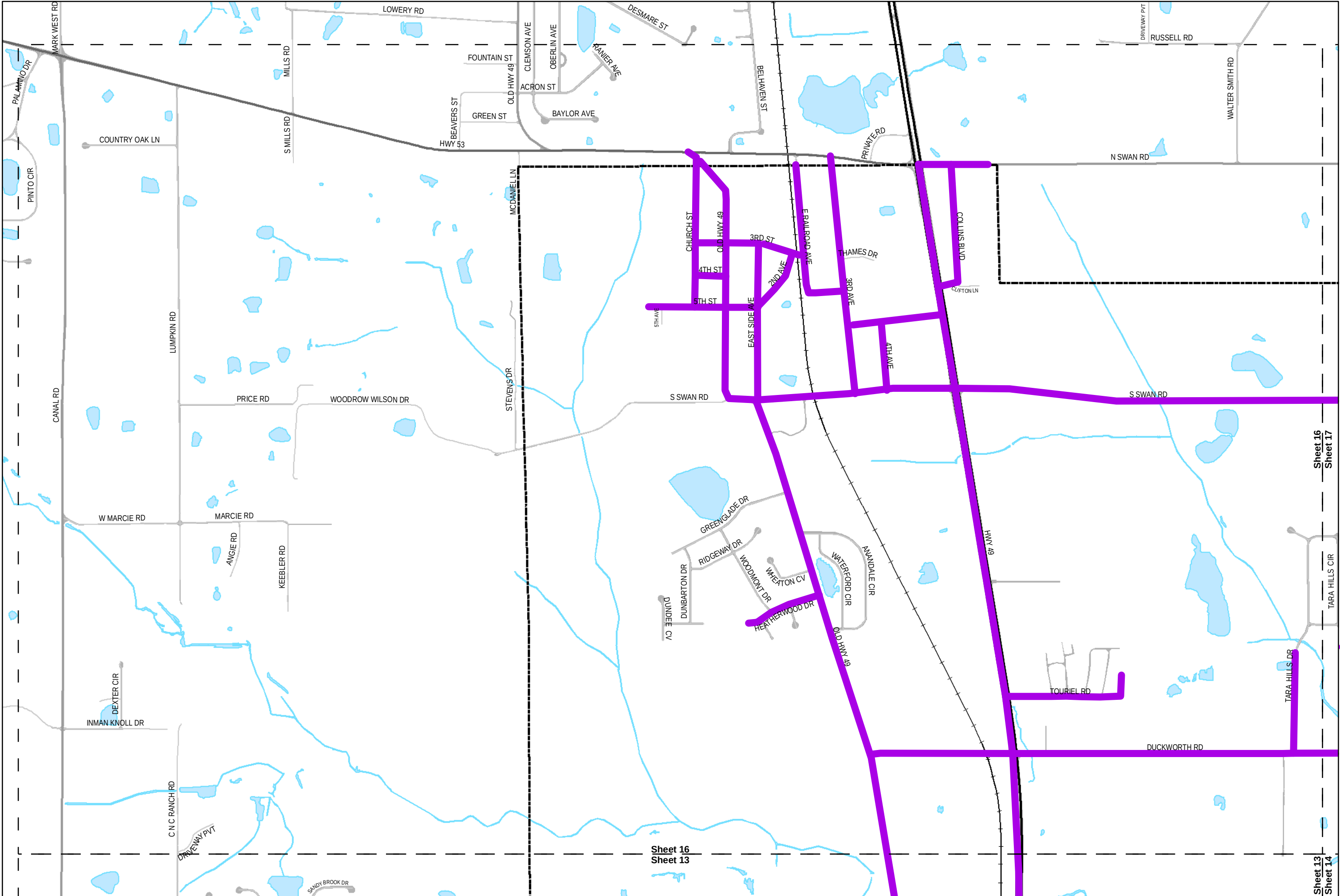
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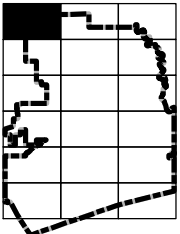
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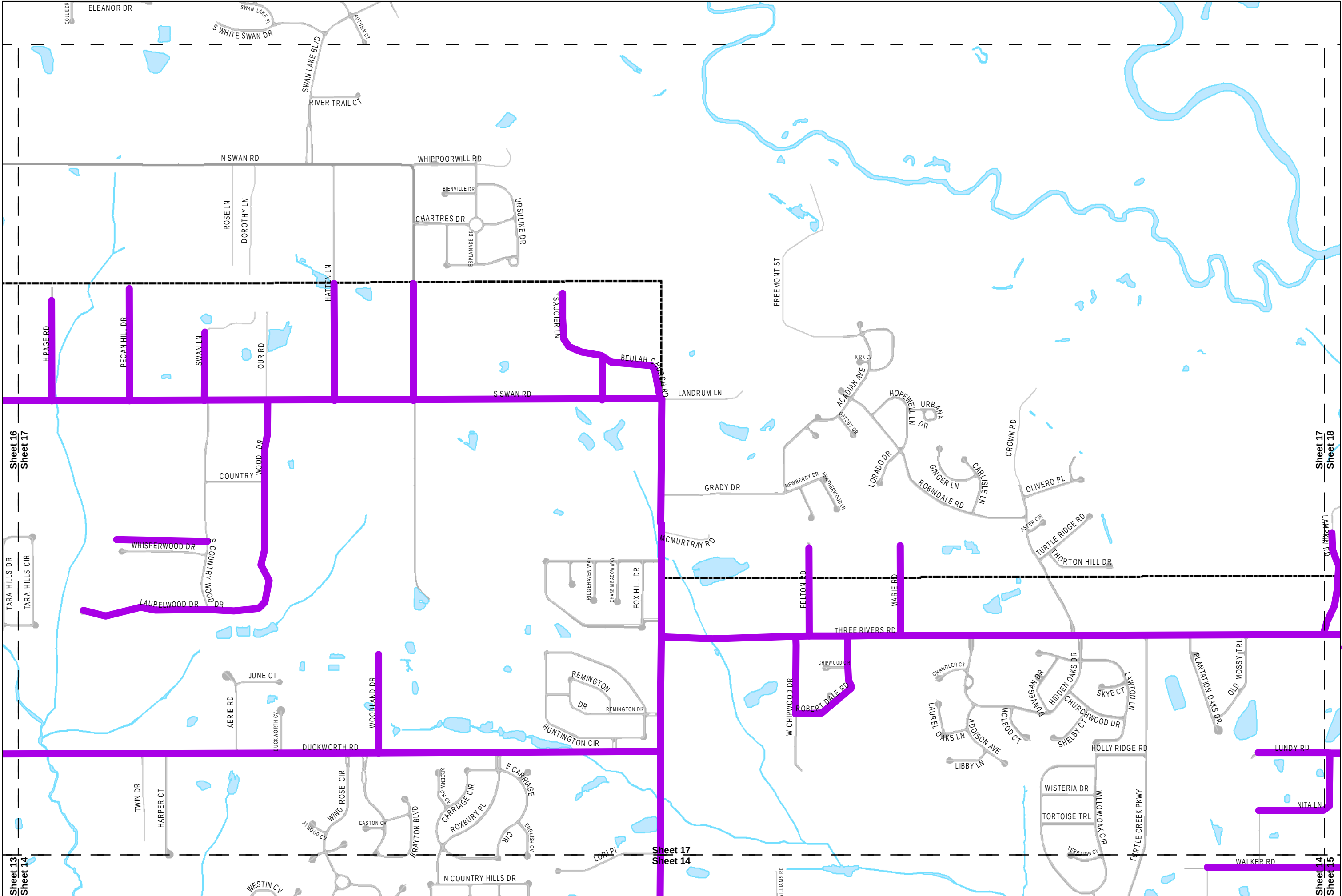
1 inch = 950 feet



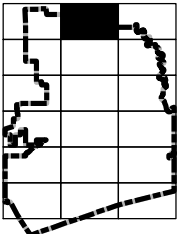
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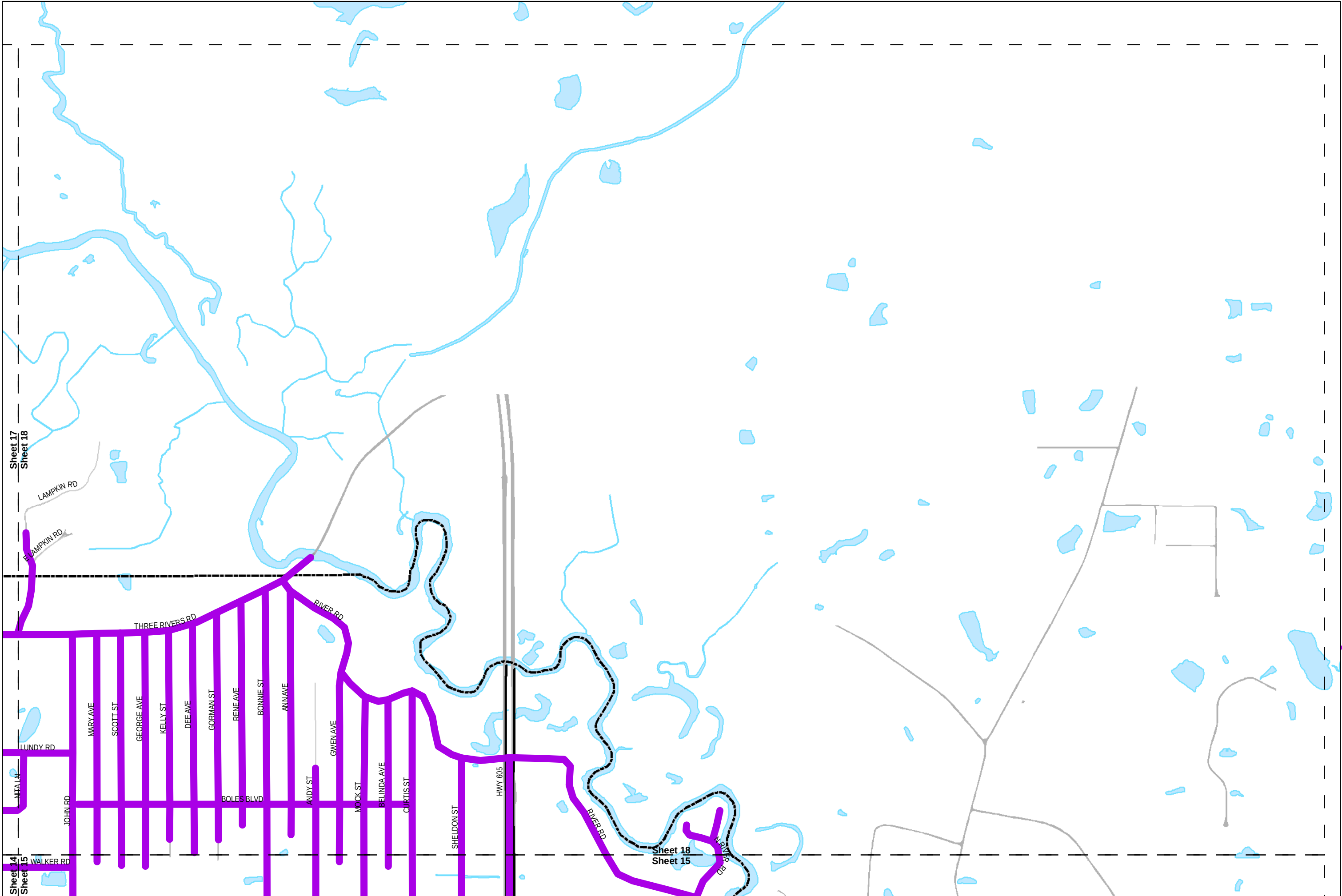
1 inch = 950 feet



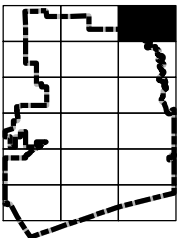
ROW Grass Cutting
ROW Grass Cutting



1 inch = 950 feet



ROW Grass Cutting
ROW Grass Cutting



1 inch = 950 feet

APPENDIX R

Detailed Sidewalk Locations

Contractor shall be prepared to trim five percent more areas than listed as directed by City's Public Works Director.

See enclosed plan for detailed locations.

Total sidewalk length = 192,610 ft. (36.5 miles)

Sidewalk, Curb/Gutter, & ROW Grass Cutting Mapbooks

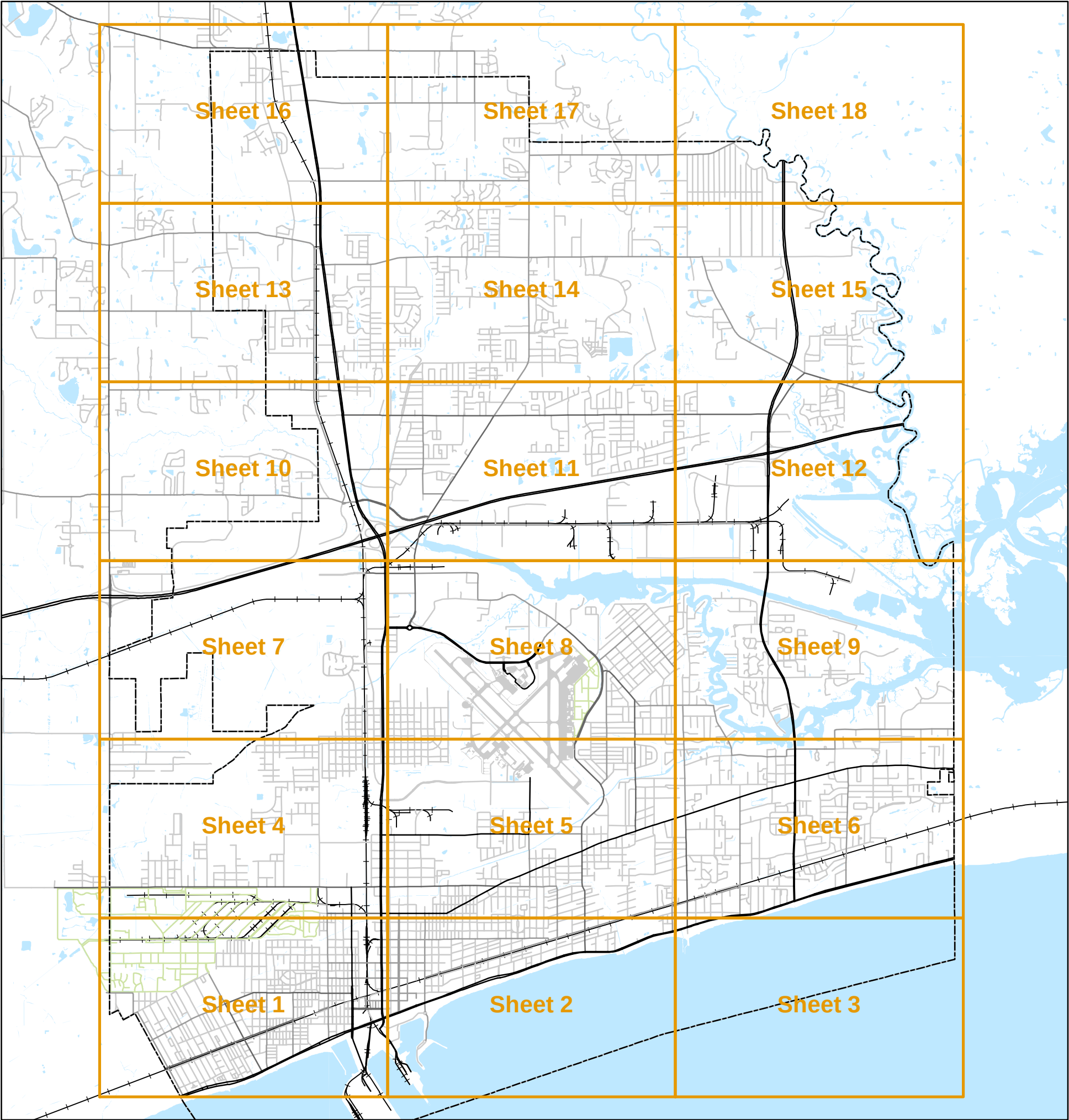
Legend

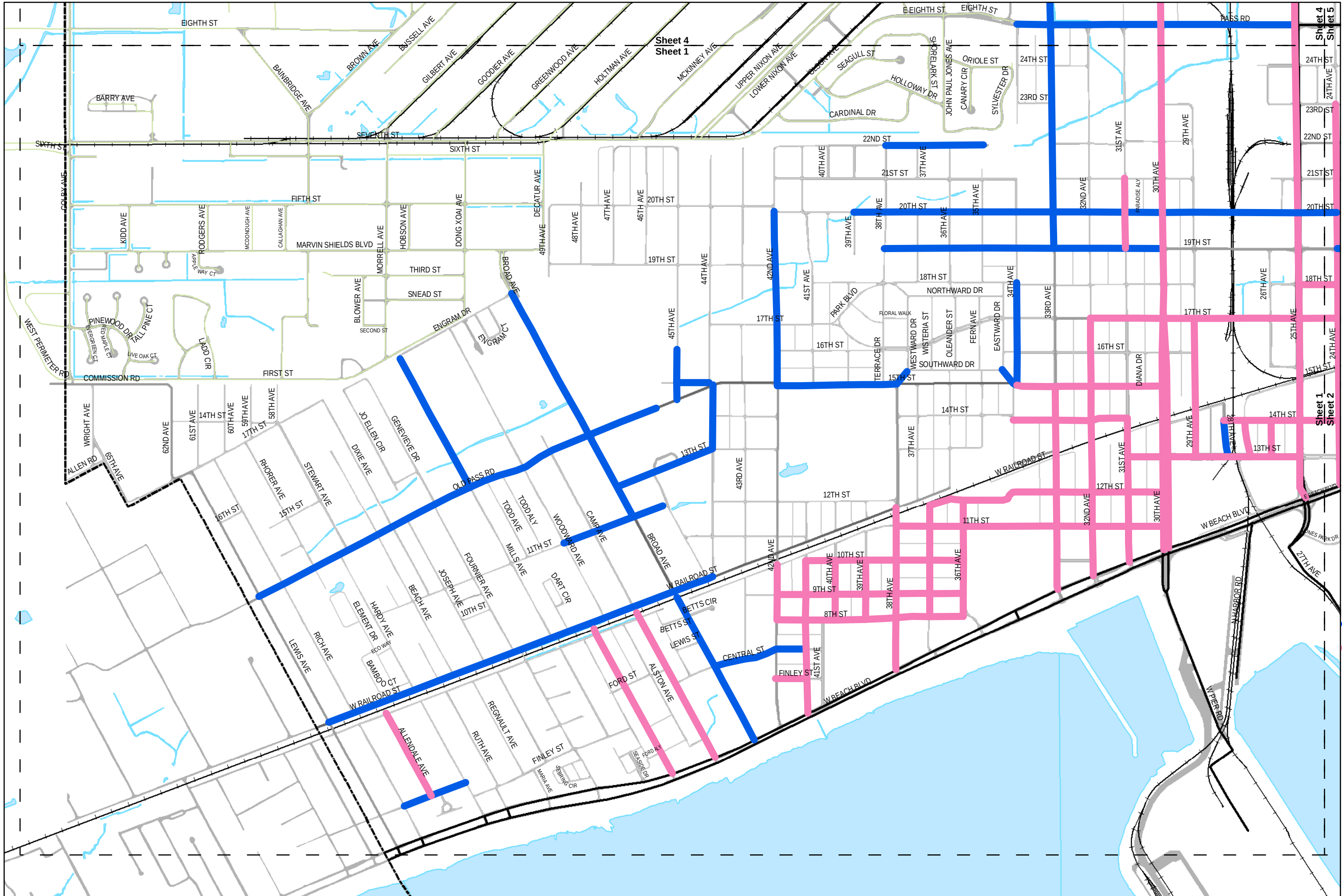
-  Sidewalk on One Side
-  Sidewalk on Two Side
-  Curb & Gutter on One Side
-  Curb & Gutter on Two Side
-  ROW Grass Cutting
-  Citylimit

Total LF Sidewalk = 192,610 (36.5 mi.)

Total LF Curb And Gutter = 1,185,850 (224.6 mi.)

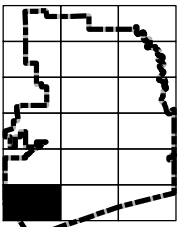
Total LF Grass Cutting = 1,753,752 (332.2 mi)



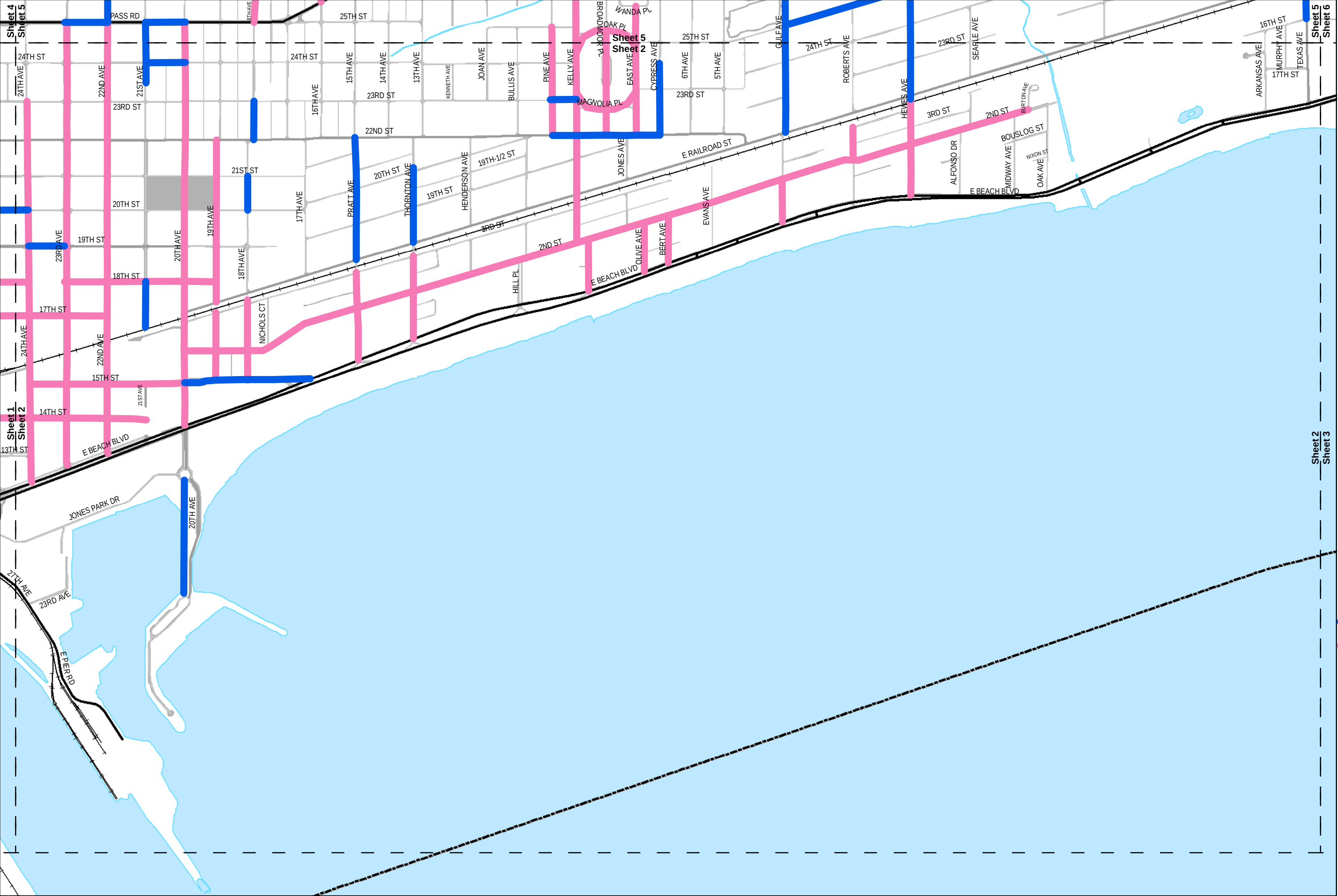


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

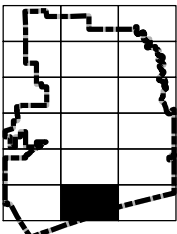


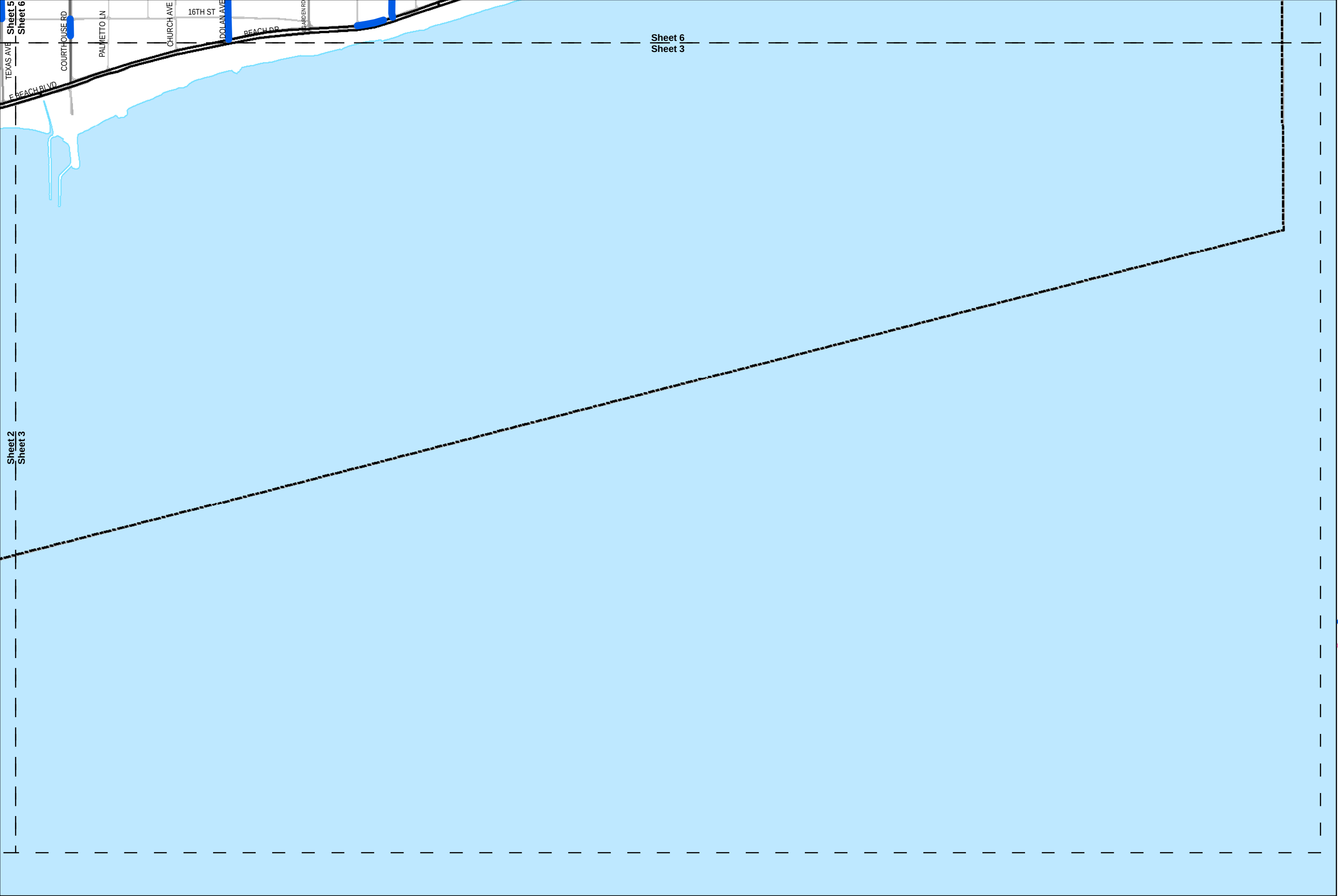
1 inch = 950 feet



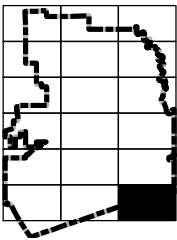
Sidewalk

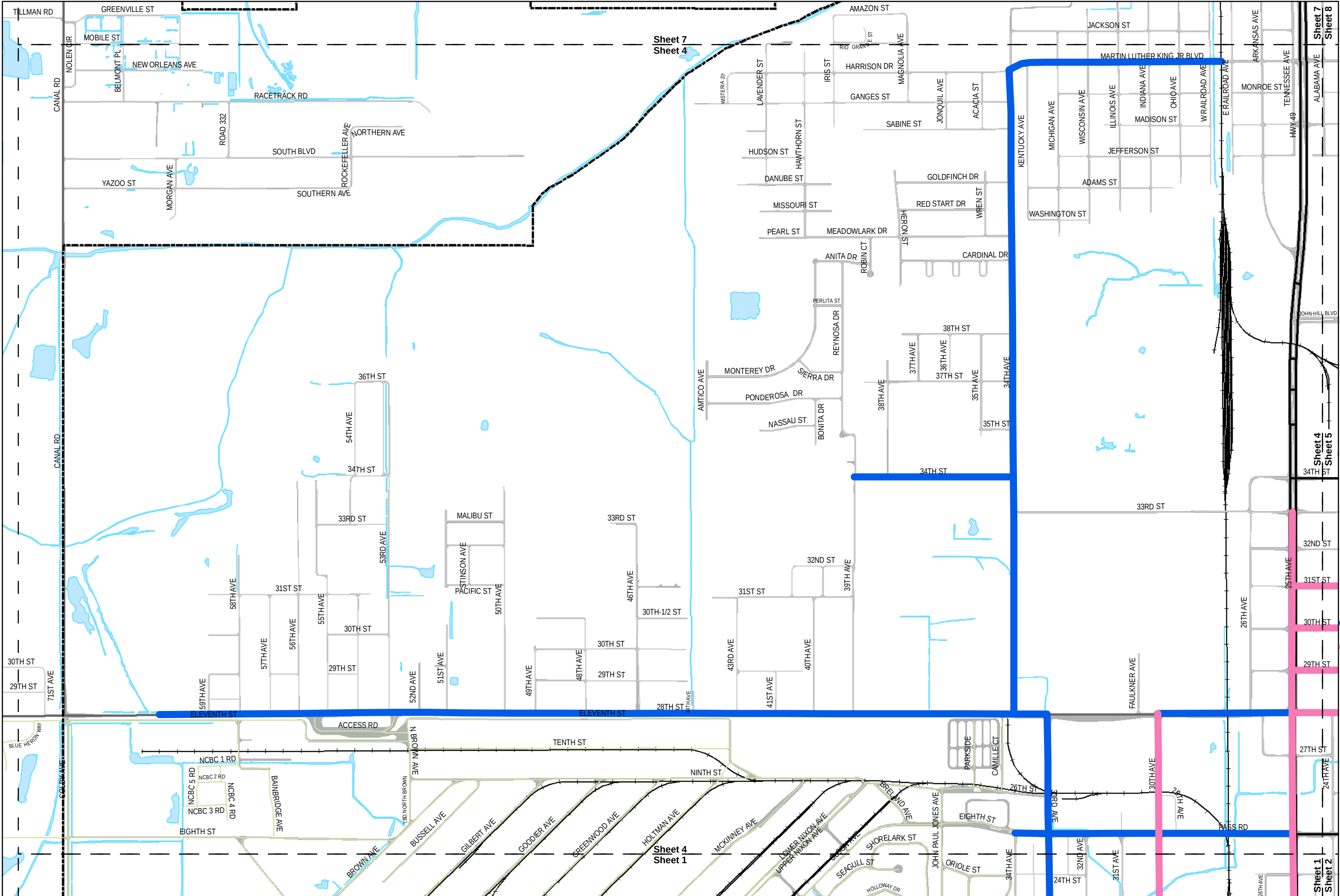
- Sidewalk on One Side
- Sidewalk on Two Side





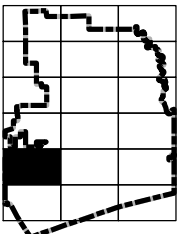
- Sidewalk**
- Sidewalk on One Side
 - Sidewalk on Two Side

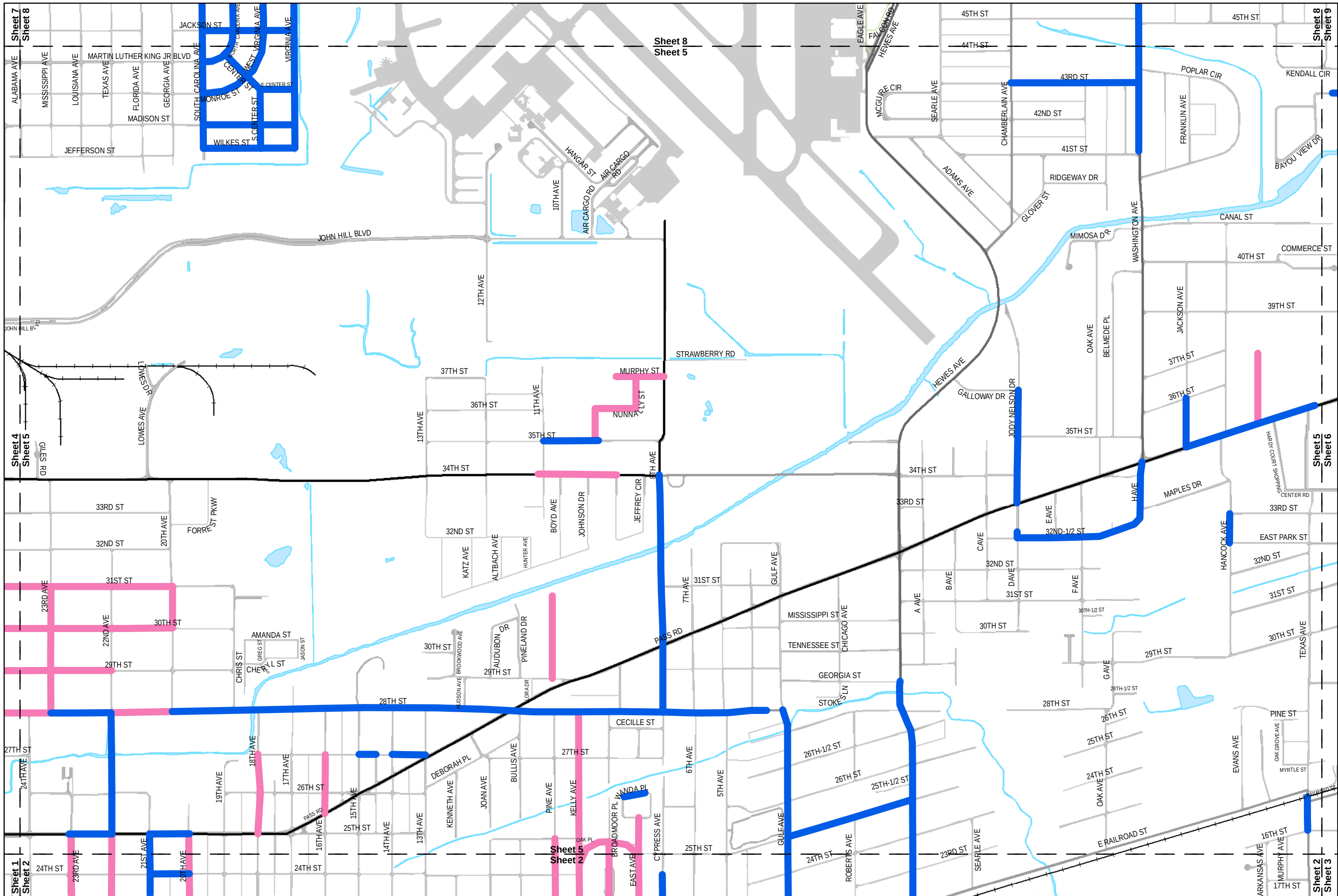




Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

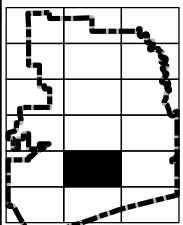




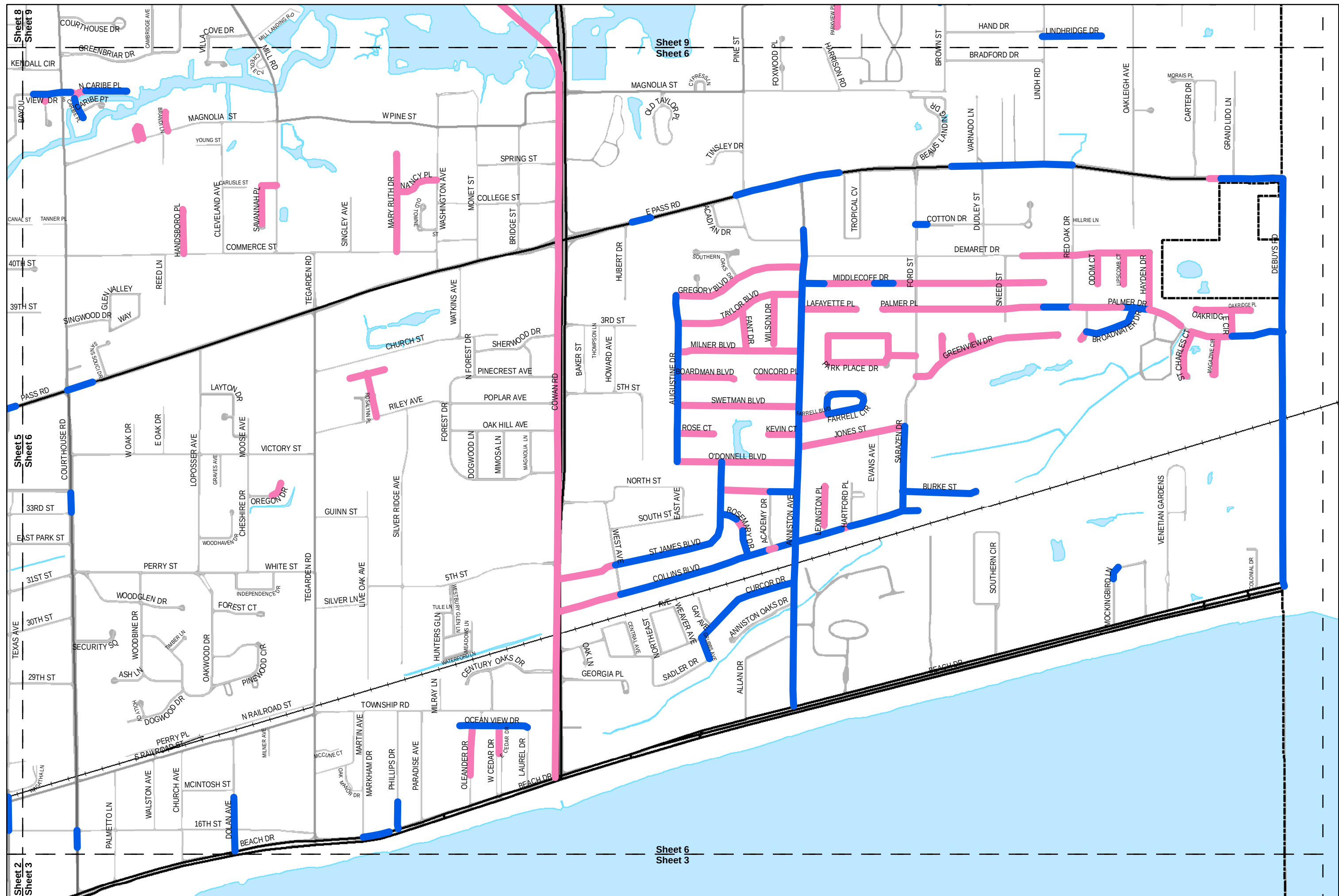
Sidewalk

 Sidewalk on One Side

 Sidewalk on Two Side



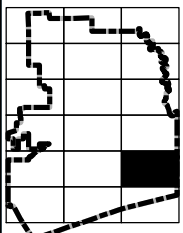
1 inch = 950 feet



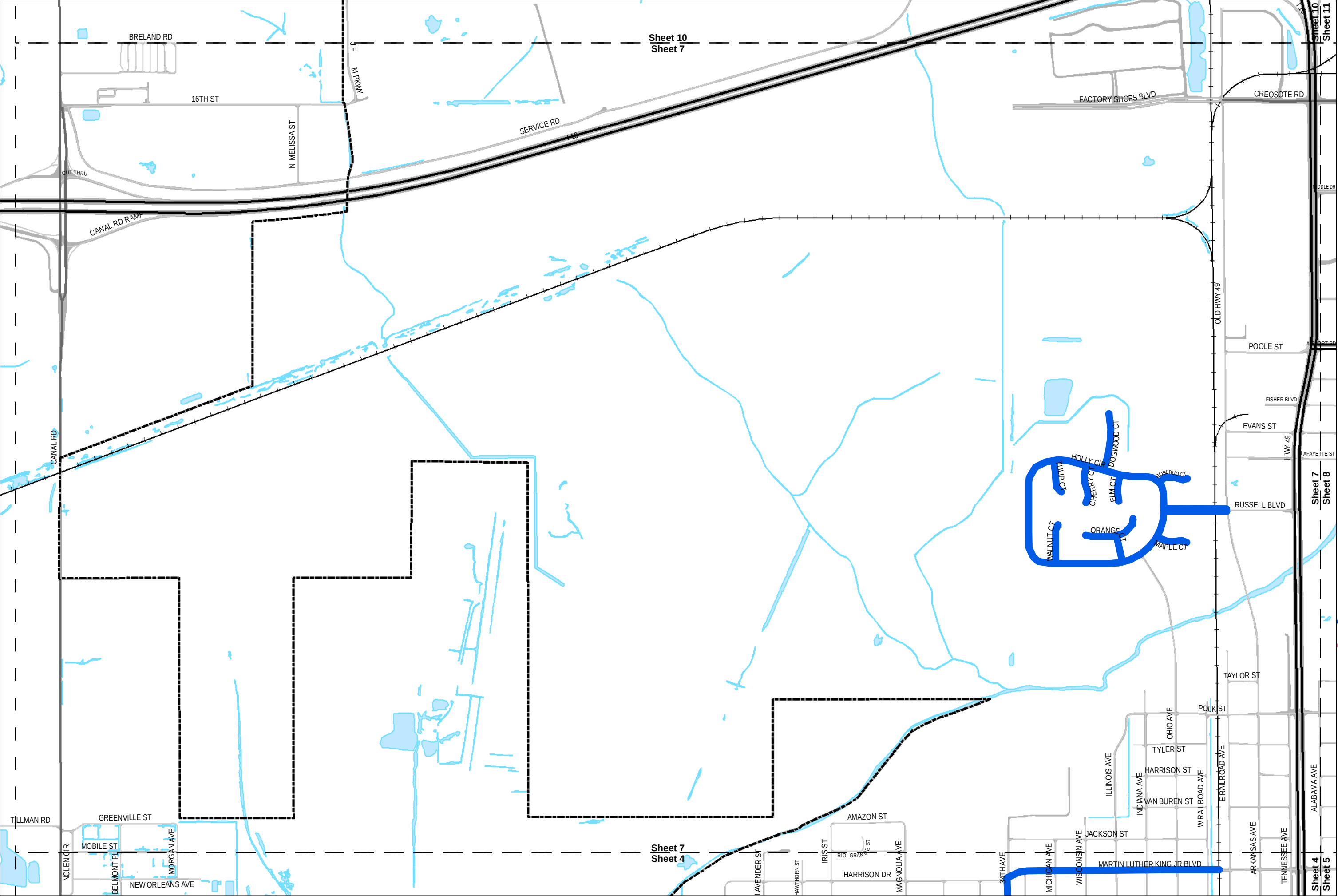
Sidewalk

 Sidewalk on One Side

 Sidewalk on Two Side



1 inch = 950 feet



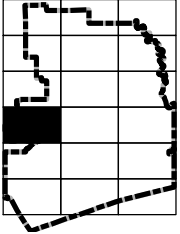
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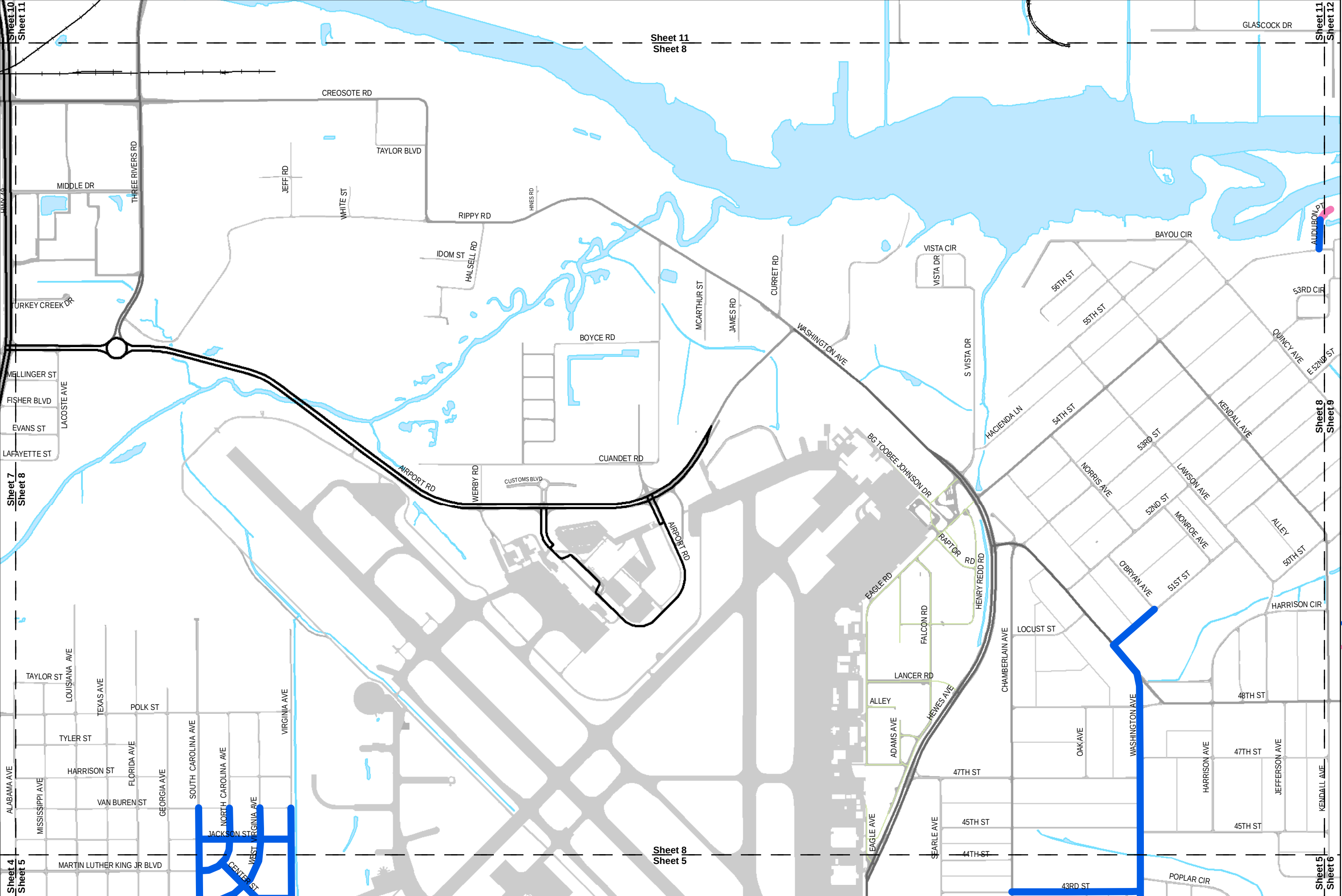
Sheet 7
Sheet 8

Sheet 7
Sheet 4

Sheet 4
Sheet 5

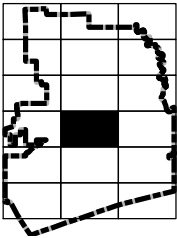
Sidewalk
Sidewalk on One Side
Sidewalk on Two Side



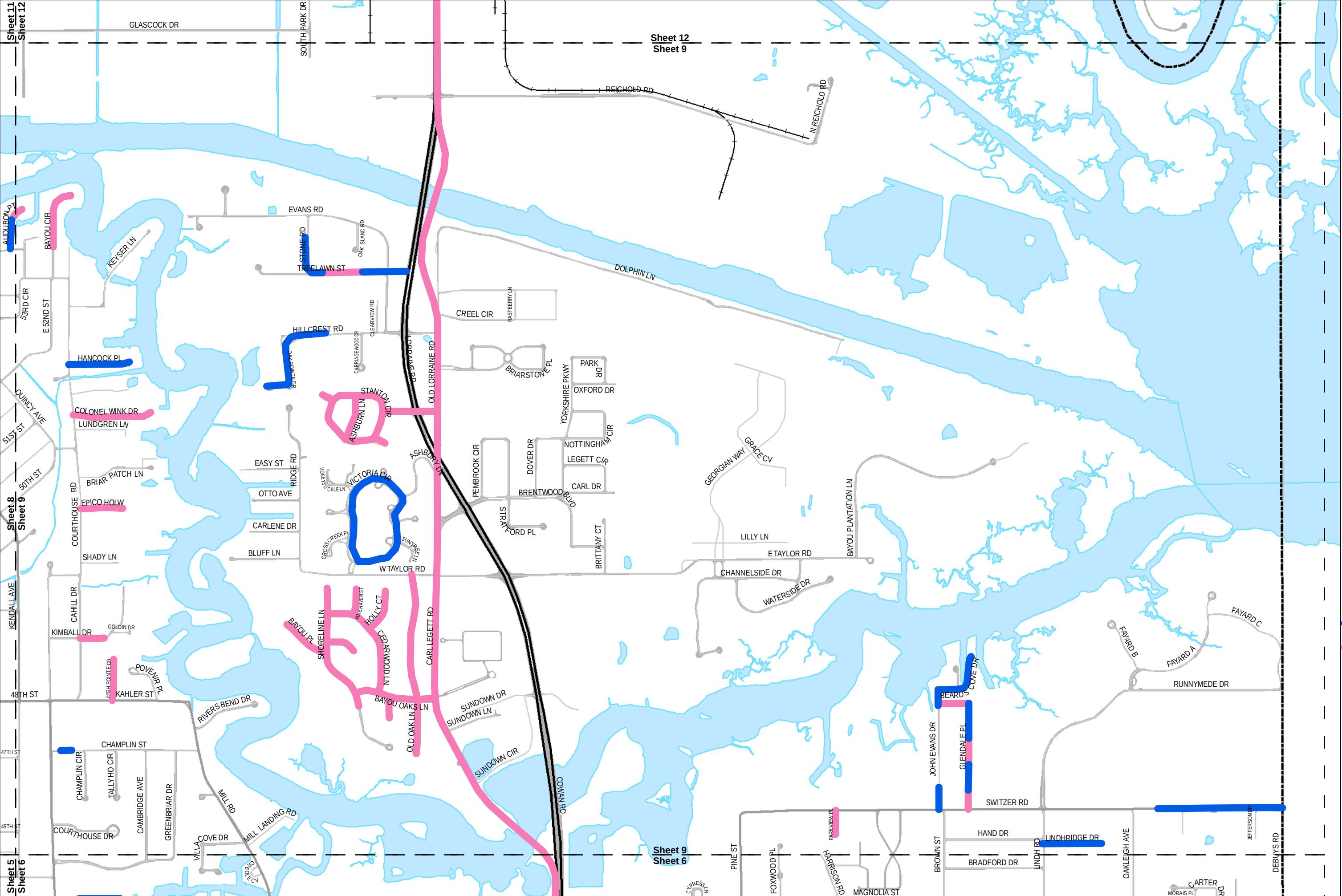


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

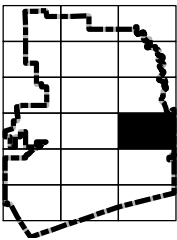


1 inch = 950 feet

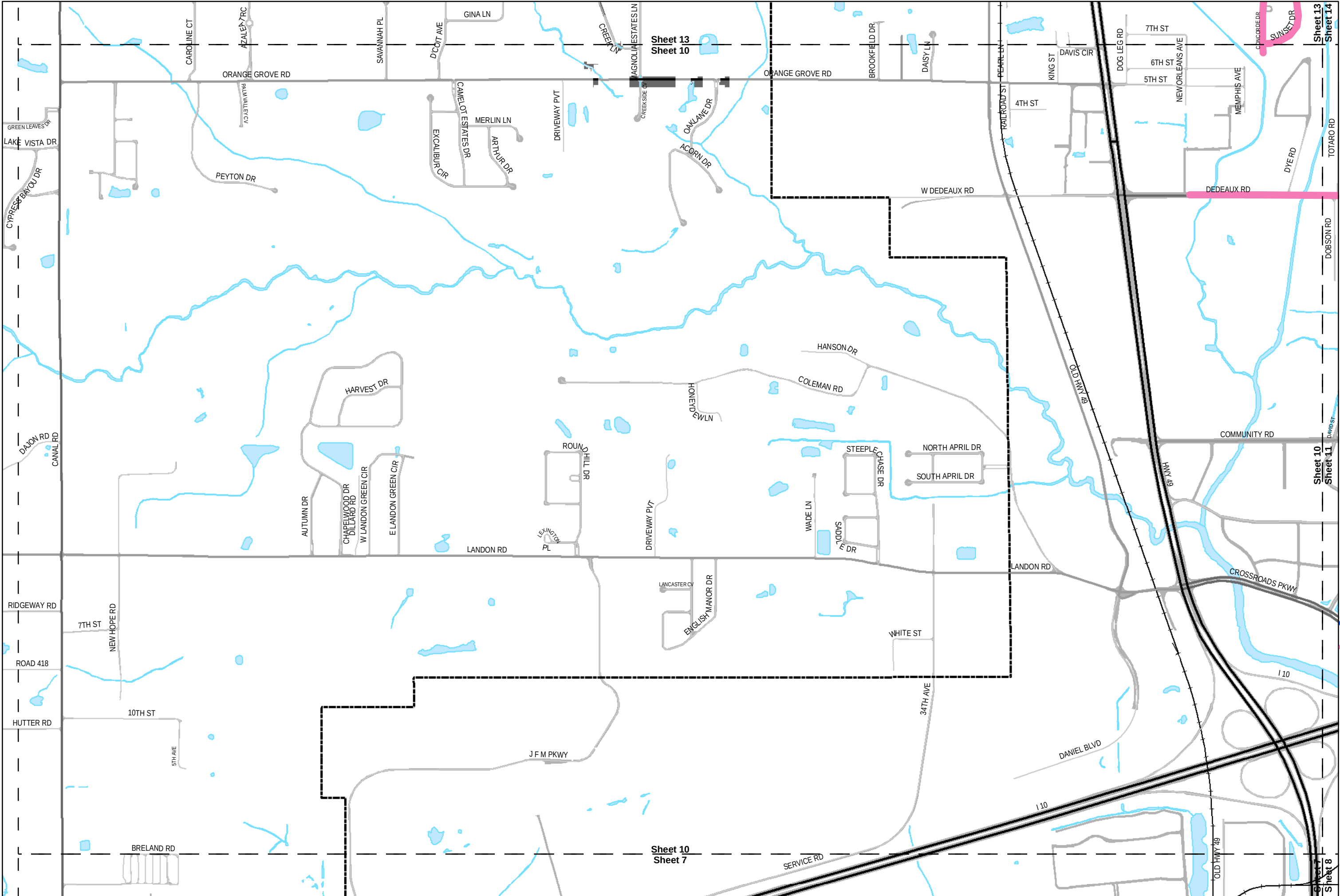


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

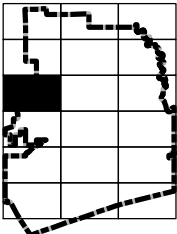


1 inch = 950 feet

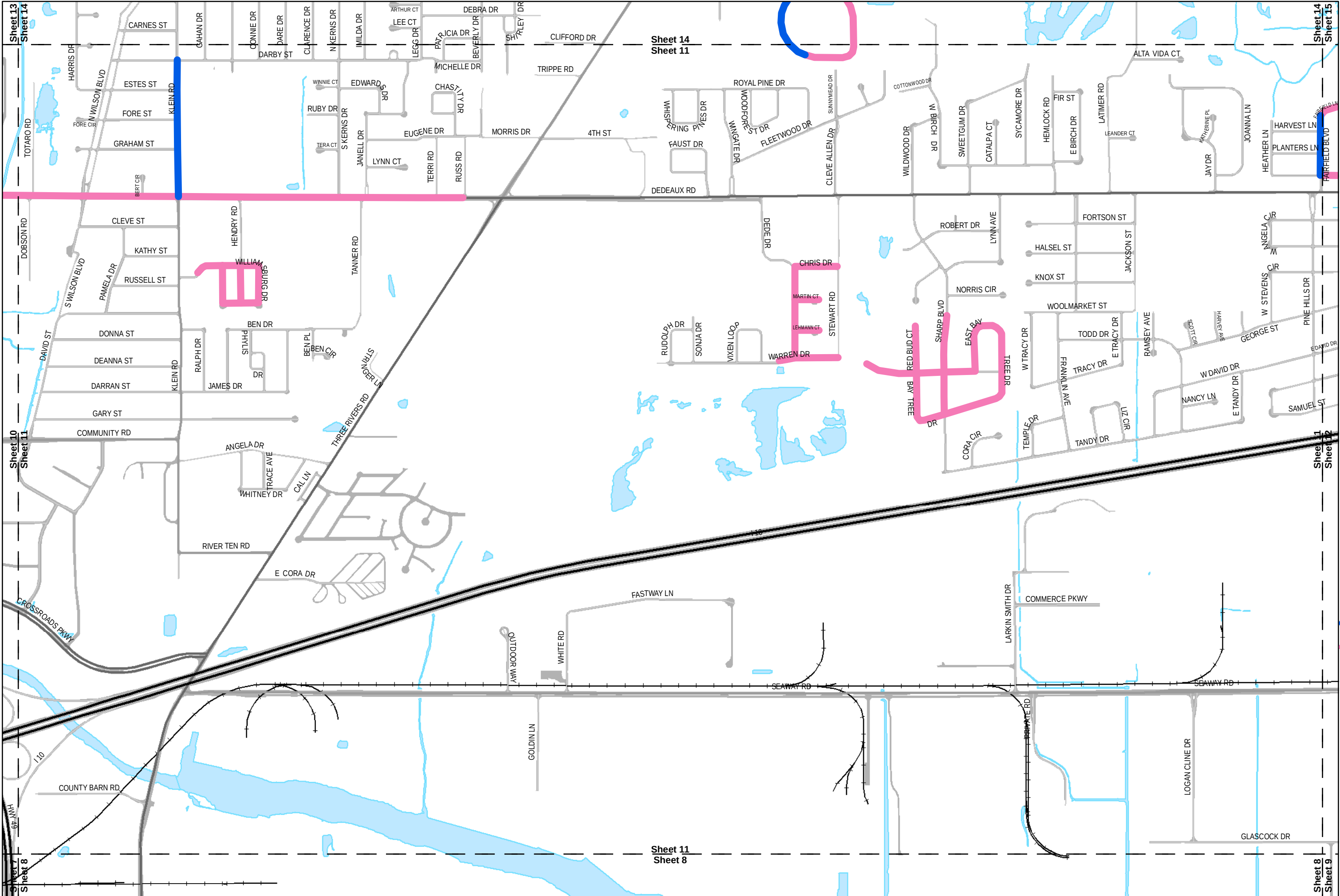


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

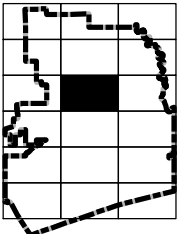


1 inch = 950 feet

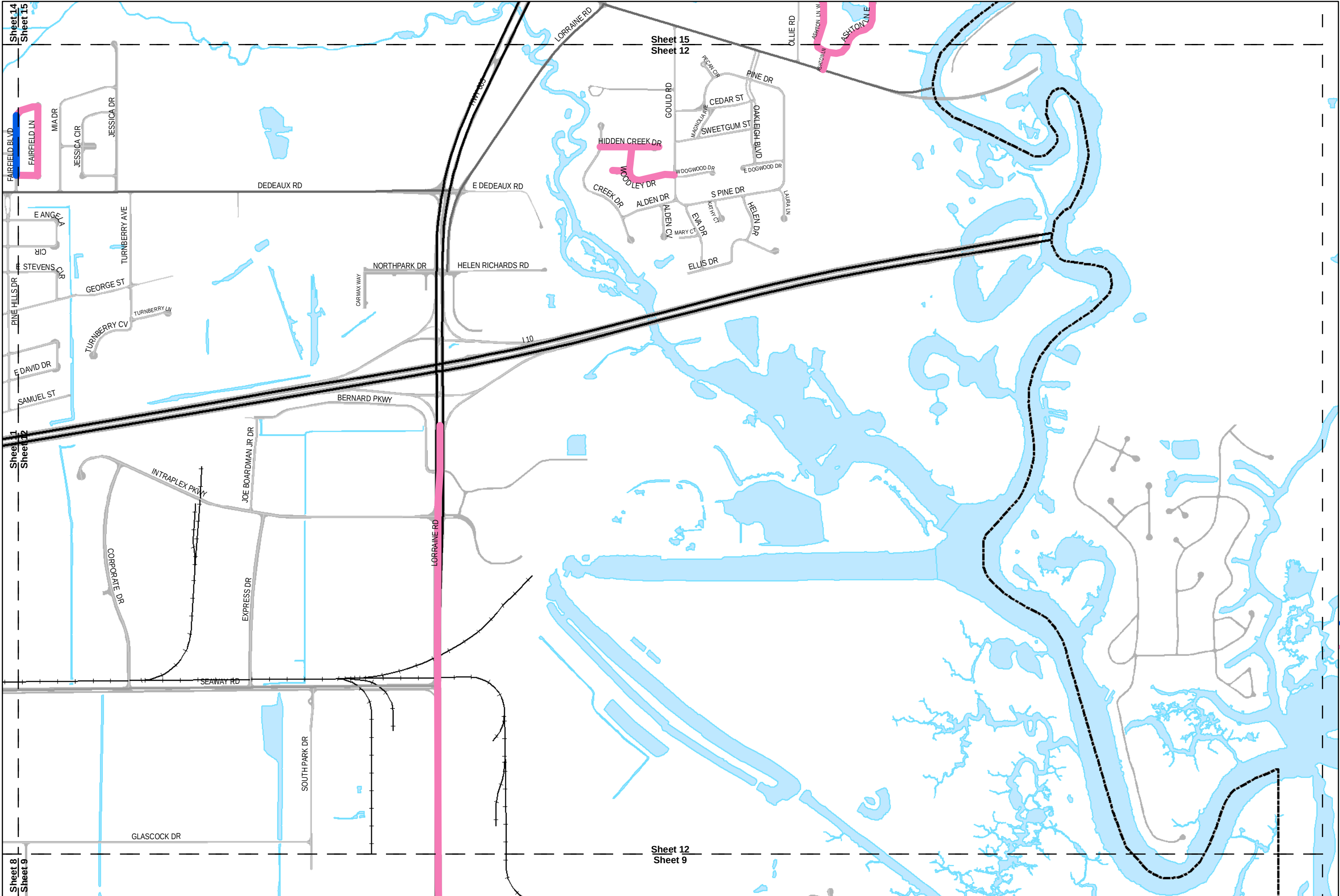


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

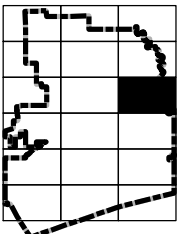


1 inch = 950 feet

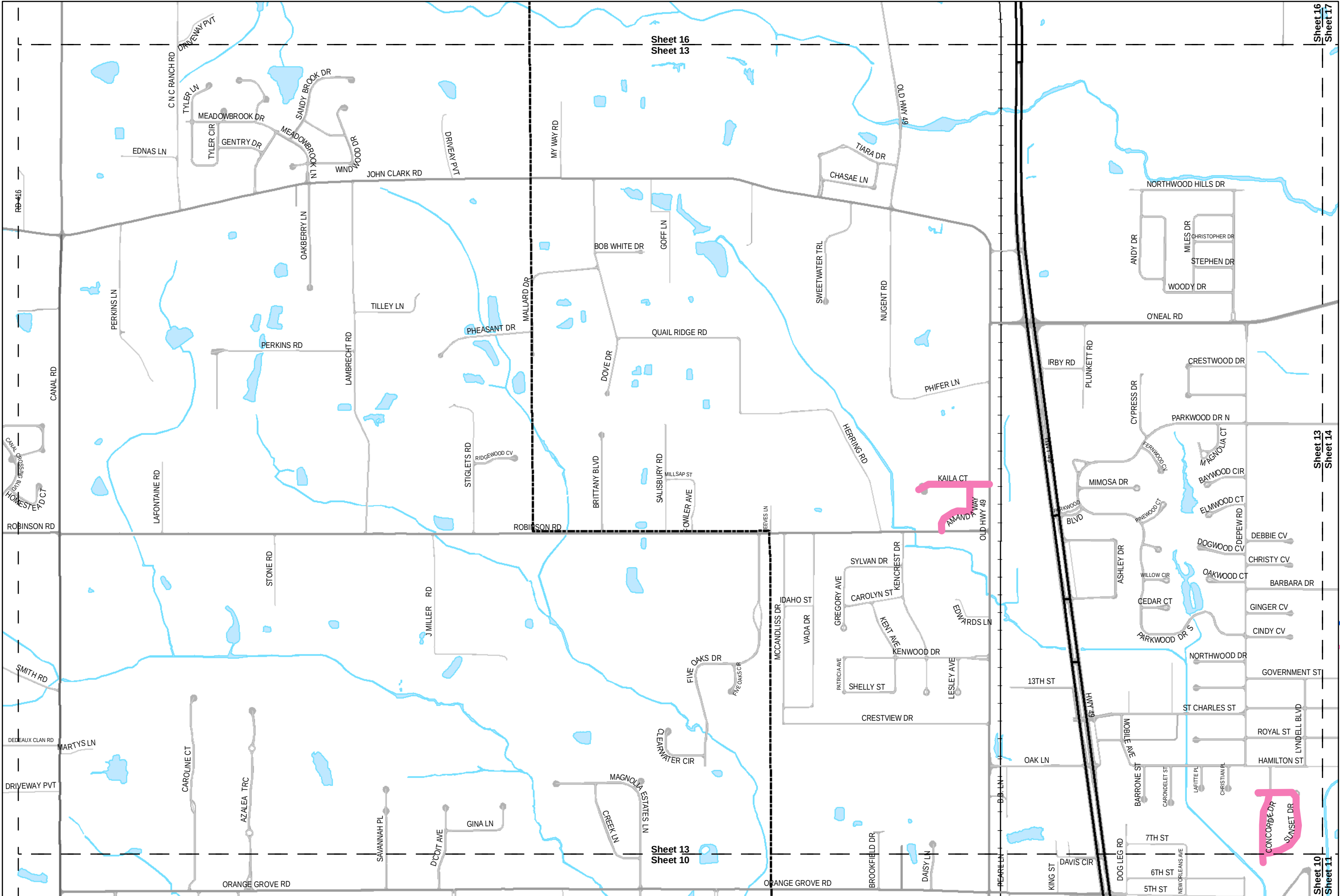


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

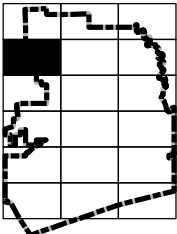


1 inch = 950 feet

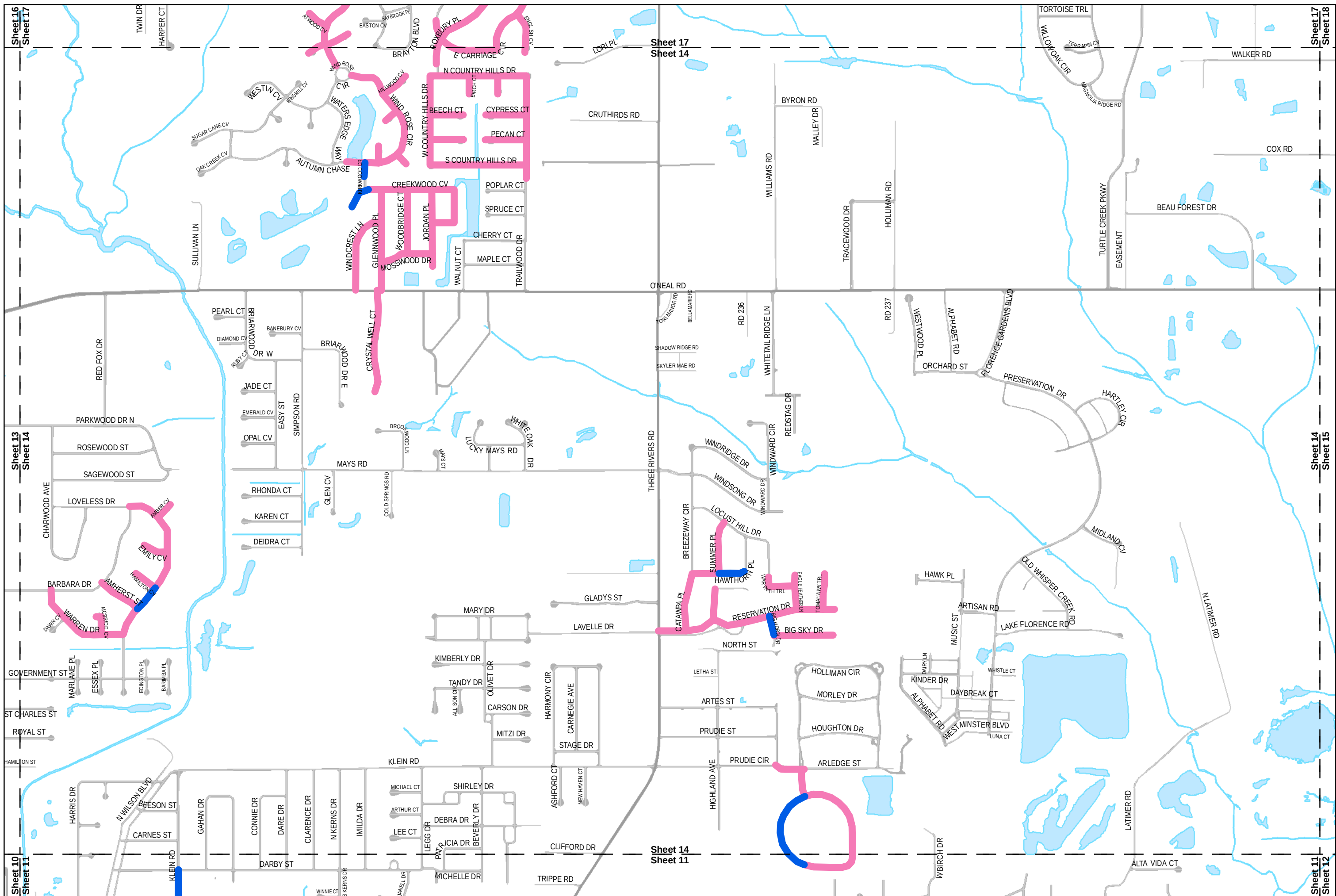


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side

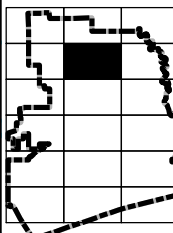


1 inch = 950 feet

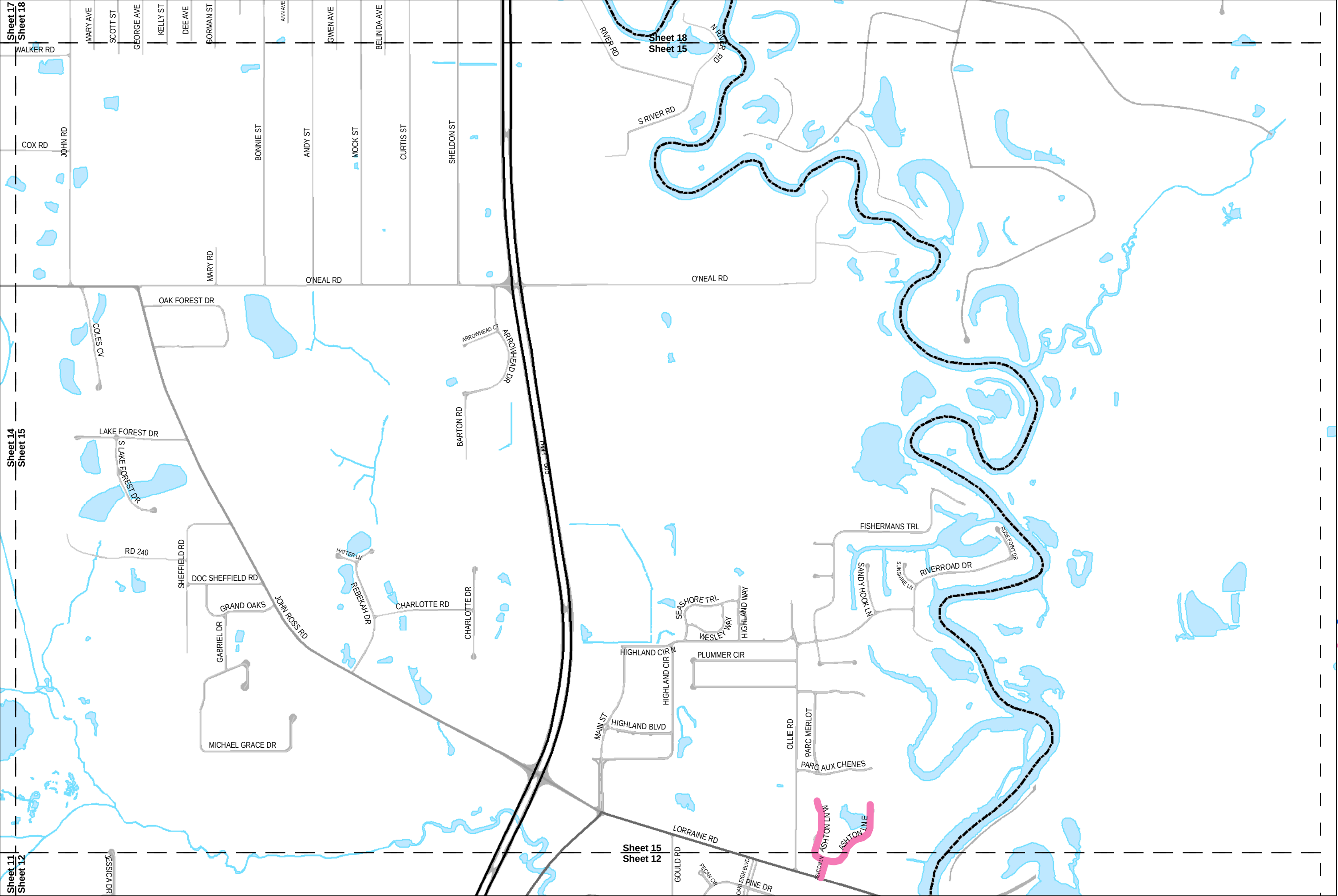


Sidewalk

-  Sidewalk on One Side
-  Sidewalk on Two Side

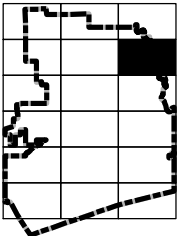


1 inch = 950 feet

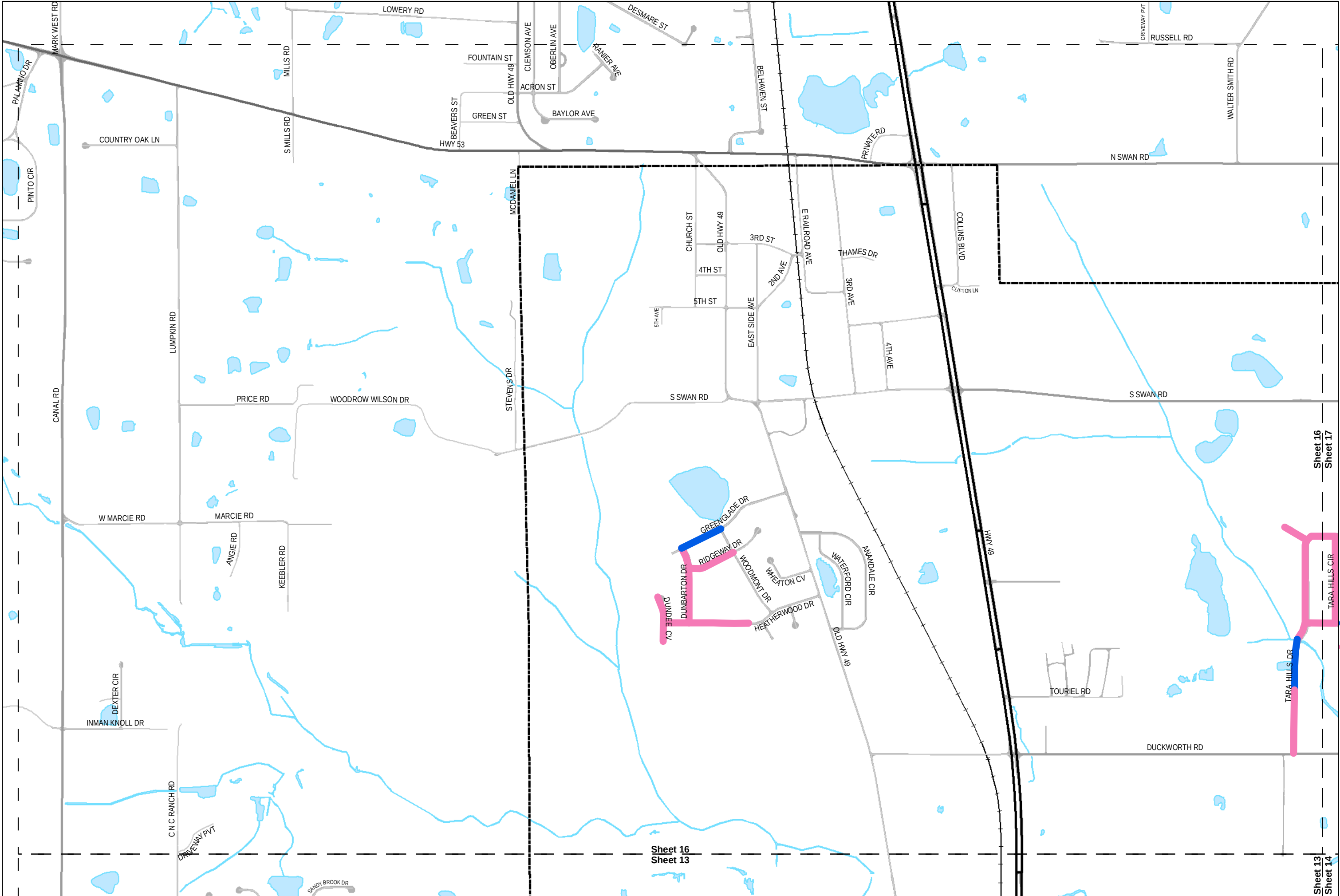


Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side



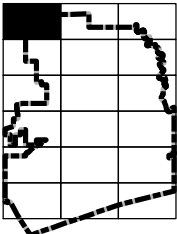
1 inch = 950 feet



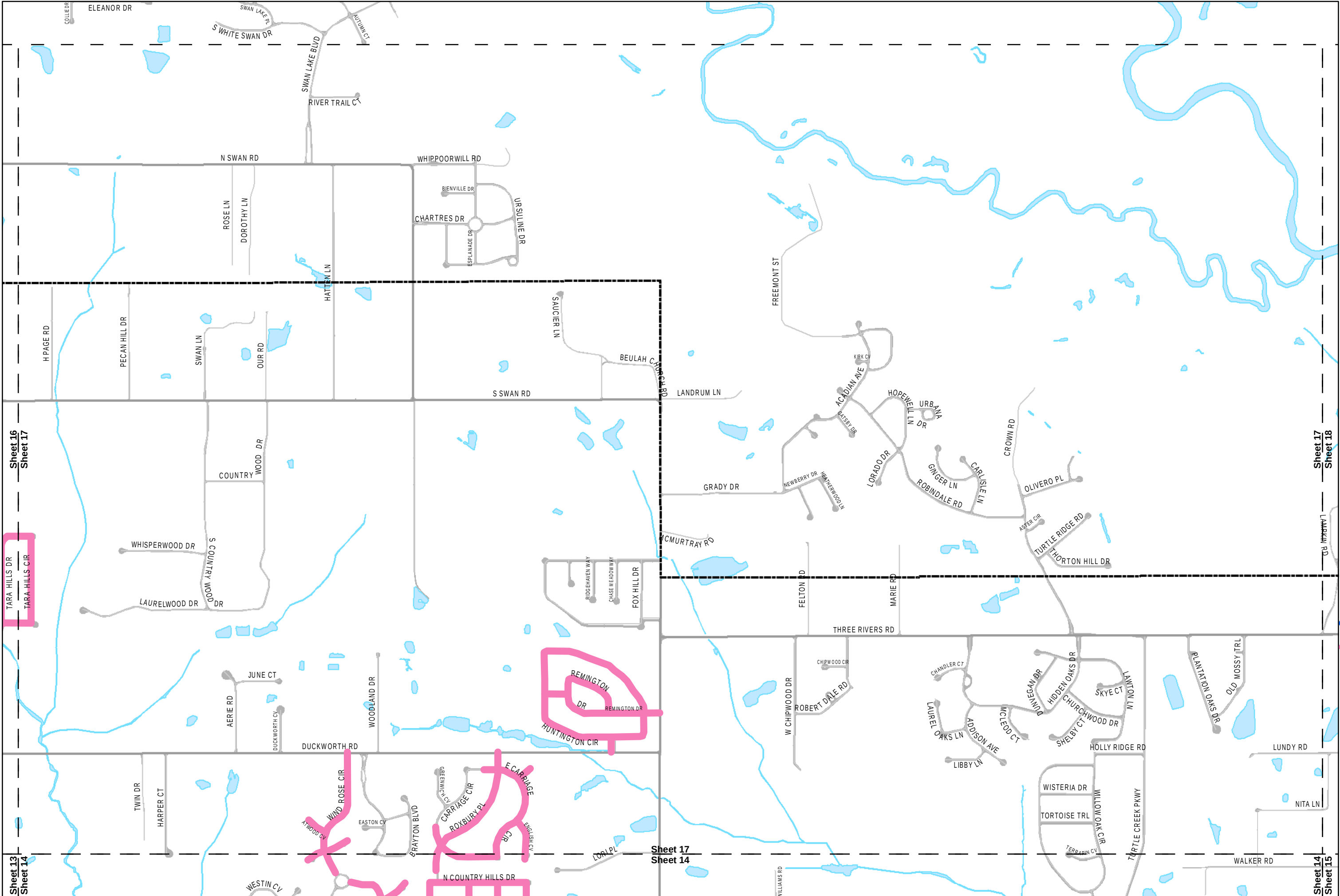
Sheet 16
Sheet 17

Sheet 13
Sheet 14

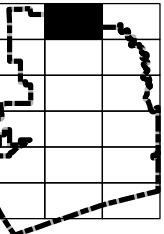
- Sidewalk**
- Sidewalk on One Side
 - Sidewalk on Two Side



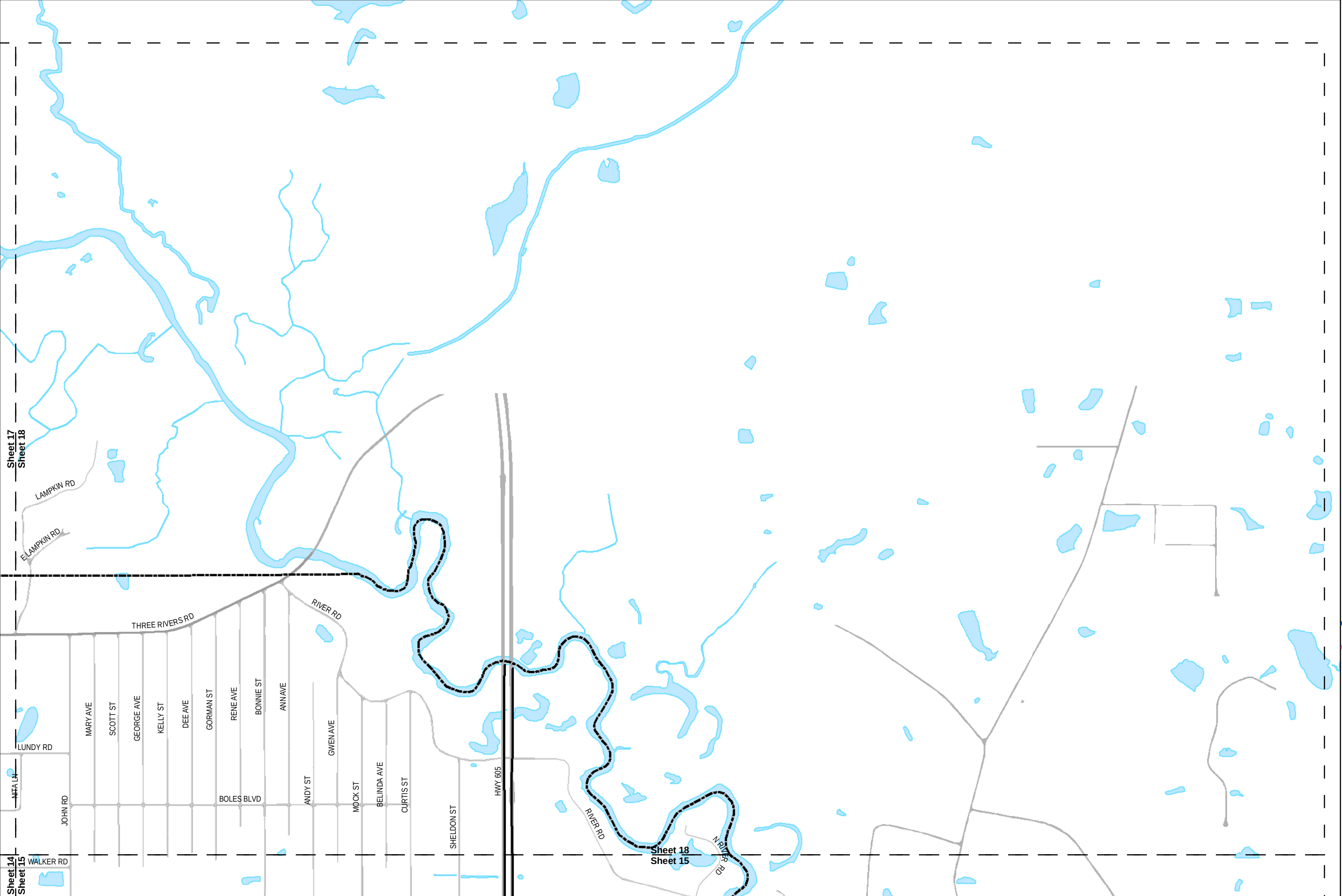
1 inch = 950 feet



Sidewalk
Sidewalk on One Side
Sidewalk on Two Side

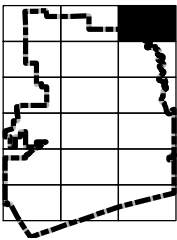


N
1 inch = 950 feet



Sidewalk

- Sidewalk on One Side
- Sidewalk on Two Side



1 inch = 950 feet



EQUIPMENT OPERATOR'S DAILY INSPECTION / TROUBLE REPORT FORM

DATE: _____ EQPT#: _____ MILES: _____ and/or HOURS: _____

EQPT DESC: _____ SERVICE DUE: _____

Use this form as a guide when performing Daily Operator's Inspection. Note discrepancies or problems that require action(s) by the Maintenance Shop. Turn in the White and Yellow copy of this form into your Operations Manager immediately if safety and/or mechanical problems have been identified. The White and Yellow copy of the form is to be turned into the Dispatch Office on all vehicles and equipment every **Thursday** by COB.

Monday	/	Tuesday	/	Wednesday	/	Thursday	/	Friday	/	Saturday	/	Sunday
--------	---	---------	---	-----------	---	----------	---	--------	---	----------	---	--------

PRINT LAST NAME UNDER THE DAY YOU INSPECTED EQUIPMENT.

General Items:

1. Daily lubrication / greasing completed: _____
Usage: _____
2. Drain all air tanks daily: _____
3. General vehicle cleaning, i.e. trash in cab, mud / dirt in cab, etc.: _____
4. All chains, binders and locking devices accounted for: _____

Under Hood Inspection:

1. Check engine oil level: _____
2. Check radiator coolant level: _____
3. Check power steering oil level: _____
4. Check transmission oil level: _____
5. Check hydraulic tank oil level: _____
6. Check all fan / alternator type drive belt(s) condition: _____
7. Check brake fluid level: _____
8. Check battery water level and terminal condition(s): _____
9. Check for oil leaks: _____

Exterior / Safety Inspection:

1. Check glass / wipers / mirrors: _____
2. Check headlights / reflectors / turn signals: _____
3. Check body / paint damage: _____
4. Check all tires (pressure and tread wear): _____
5. Check condition of bucket teeth, cutting edges, and attachments: _____

6. Check horn and back up alarm: _____
7. Check condition of fire extinguisher and first aid kit: _____
8. Check brakes to ensure proper operation: _____
9. Check steering system: _____
10. Check emergency flashers, warning devices (i.e. back up alarm, arrow boards): _____
11. Check for oil leaks: _____

Interior Cab:

1. Check all dash instruments and gauges to ensure proper operation: _____
2. Check vehicle interior and windows for cleanliness: _____
3. Check air conditioner and defroster / heater for good working condition: _____
4. Check mirror and seatbelts for proper condition and operation: _____
5. Tow chains, pintle hooks and trailer balls in good condition: _____

End of Operation / Day:

1. Equipment locked or secured with the assigned security devices: _____

Comments: ***Make additional comments as needed on the back of this form.***

Operator's **Printed** Name: _____

Operator's and Supervisor's Signature: _____



City of Gulfport Mishap Report

Operator's Statement

Employee Name (Print):		Mishap Date	Mishap Time:
Employer (Check One) ☐ City of Gulfport ☐ Contractor	Vehicle ID:	Vehicle Type:	
Mishap Location:			
In your own words, describe the mishap in detail. If more room is required, please use back of page.			
Employee Signature:		Date:	

CONFINED SPACE ENTRY PERMIT

INSTRUCTIONS (Nobody will enter a confined space until permit is complete.

1) Complete permit before entry begins. 2) Post permit at entrance to confined space until work in the confined space is complete. 3) Send permit to safety coordinator for review within 24 hours of completion of the work in the confined space.

PERMIT #	DURATION OF PERMIT	HRS
----------	--------------------	-----

GENERAL INFORMATION

WEBSITE:

PERMIT BEGINS: Date: _____ Time: _____ AM/PM

PERMIT EXPIRES: Date: _____ Time: _____ AM/PM

LOCATION AND DESCRIPTION OF CONFINED SPACE:

PURPOSE OF ENTRY:

NAMES OF AUTHORIZED INDIVIDUALS (Please print.)

AUTHORIZED ENTRY SUPERVISOR:	WILL HE/SHE SUPERVISE ENTRY? YES NO
------------------------------	--

AUTHORIZED ATTENDANTS	AUTHORIZED ENTRANTS
1)	1)
2)	2)
3)	3)
4)	4)

METHOD OF COMMUNICATION

DESCRIBE:

BARRIERS PLACED? YES.... NO CONTROL METHODS NEEDED? YES.... NO

EQUIPMENT REQUIRED FOR ENTRY	RESPIRATIONS REQUIRED FOR ENTRY
Hard Hats.....YES.... NO	ARE RESPIRATORS REQUIRED? YES.... NO
Coveralls.....YES.... NO	IF YES, WHAT TYPE?
BootsYES.... NO	AIR-PURIFYING: Half-Mask_____ Full-Face_____
Safety Glasses..... YES.... NO	Type of Filters: _____
Safety Goggles.....YES.... NO	AIR-SUPPLIED: _____and/or_____and/or_____
Eye Shields.....YES.... NO	Air Bottles Compressor Egress Bottles
Eye Protection..... YES.... NO	SELF-CONTAINED BREATHING APPARATUS:_____
Encapsulated Suit..... YES.... NO	NOTE: Air-supplied respirators with egress bottle or SCBA respirators are required for atmospheres that are immediately dangerous to Life or Health (IDLH).
Gloves.....YES.... NO	RESCUE EQUIPMENT REQUIRED FOR ENTRY
	SCBA YES.... NO <u>EMERGENCY SERVICES:</u>
	Harness/Lifeline YES.... NO _____ Identify

Safety Lights.....YES.... NO	Wristlets	YES.... NO	Method of Communication
Lockout Devices.....YES.... NO	Tripod/Manlift	YES.... NO	Phone Number
Warning Signs..... YES.... NO	Winch	YES.... NO	
Fire Extinguishers..... YES.... NO	First-Aid Kit	YES.... NO	
Ventilator/Blower..... YES.... NO	Stretcher	YES.... NO	
Non-Spark ToolsYES.... NO			
Rescue EquipmentYES.... NO			
Other:YES.... NO			
Other:YES.... NO			

LOCATION OF NEAREST PHONE _____ OPERATING CONDITION YES NO

ISOLATION REQUIREMENTS (Please circle appropriate method, check yes or no, and initial.)

	YES	NO	COMPLETED BY:
Electrical: DISCONNECT-LOCKOUT-TAGGED-Other: _____	_____	_____	_____
Mechanical Moving Parts: LATCH-CHAIN-CHOCK-BLOCK-Other:_____	_____	_____	_____
Hydraulics: BLANKED-BLEED-DISCONNECT-Other: _____	_____	_____	_____
Pipelines: BLANKED-BLEED-DISCONNECT-Other: _____	_____	_____	_____
Valves: LOCKOUT-DISCONNECT-TAG-Other: _____	_____	_____	_____
Belt Drives: DISCONNECT-TAG-Other: _____	_____	_____	_____
Chain Drives: DISCONNECT-TAG-Other: _____	_____	_____	_____
Shaft Drives: DISCONNECT-LOCKOUT-TAG-Other: _____	_____	_____	_____
Space Purged: INERT GAS-WATER-Other: _____	_____	_____	_____
Other: _____	_____	_____	_____
Other: _____	_____	_____	_____

OXYGEN _____%	FLAMMABLE/COMBUSTIBLES: _____%LEL	OTHER: _____
HYDROGEN SULFIDE: _____%	CARBON MONOXIDE: _____%	OTHER: _____

TESTING AND MONITORING CHECKLIST

MAKE, MODEL, & SERIAL	NUMBER OF TESTING	EQUIPMENT:
EQUIPMENT CALIBRATED:	PERIODIC TESTING:	CONTINUOUS MONITORING:

	TEST 1	TEST 2	TEST 3	TEST 4	TEST 5	TEST 6	TEST 7	TEST 8
Date								
Time	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM
Oxygen	%	%	%	%	%	%	%	%
LEL	%	%	%	%	%	%	%	%
CO	PPM	PPM	PPM	PPM	PPM	PPM	PPM	PPM
H2S	PPM	PPM	PPM	PPM	PPM	PPM	PPM	PPM
Toxic								

Tested By:								

CONFINED SPACE HAZARDS (PLEASE CHECK YES OR NO.) CHECKLIST			
	YES	NO	IF YES, HOW IS HAZARD CONTROLLED?
Oxygen Deficiency (<19.5%).....	_____	_____	_____
Oxygen Enriched (<22%).....	_____	_____	_____
Toxic Atmosphere	_____	_____	_____
Flammable/Combustible Atmosphere.....	_____	_____	_____
Electrical.....	_____	_____	_____
Mechanical.....	_____	_____	_____
Entrapment.....	_____	_____	_____
Pipelines.....	_____	_____	_____
Bacteria/Infectious.....	_____	_____	_____
Insects/Rodents.....	_____	_____	_____
Temperature.....	_____	_____	_____
Other:.....	_____	_____	_____
Other:.....	_____	_____	_____
IS SPACE POSTED? YES NO			
HOT WORK PERMIT			
IS A HOT WORK PERMIT REQUIRED? YES NO IF YES, IS IT ATTACHED TO PERMIT? YES NO			

SIGNATURE OF ATTENDANTS AND ENTRANTS

The confined space job and its safety aspects have been explained to us, and we have read and understand the above permit. We consider it safe to proceed with the confined space entry work.
(Please sign, date and initial below.)

<u>ATTENDANTS</u>			<u>ENTRANTS</u>		
1)	Date:	Initials:	1)	Date:	Initials:
2)	Date:	Initials:	2)	Date:	Initials:
3)	Date:	Initials:	3)	Date:	Initials:
4)	Date:	Initials:	4)	Date:	Initials:

SIGNATURE OF ENTRY SUPERVISOR

SIGNATURE:		TIME:	AM/PM
------------	--	-------	-------

CANCELLATION OF PERMIT

DATE CANCELLED:	TIME CANCELLED:	CANCELLED BY:
REASON PERMIT WAS CANCELLED:		

***EVALUATION* (Review within 24 hours of completion of the work in the confined space.)**

EVALUATED BY:	DATE:	TIME:	AM/PM
---------------	-------	-------	-------

Witness Statement

EMPLOYEE/WITNESS NAME - PRINT :	
HOME ADDRESS – Include street, city, state & zip code:	PHONE NUMBER:

In your own words, describe the event you witnessed. Please use back if additional space is needed. Please be sure to include WHO, WHAT, WHERE, WHEN and WHY statements in your description of the events/acts witnessed.

Witness Signature: _____

Date: _____



DAILY ASPHALT REPORT

DATE	LOCATION	ACTIVITY	SIZE AND DEPTH

EMPLOYEE NAMES	EQUIPMENT USED

TOTAL MATERIAL USED



DAILY DITCH MAINTENANCE REPORT

DATE	LOCATION	ACTIVITY	LINEAR FEET COMPLETED

EMPLOYEE NAMES	EQUIPMENT USED

TOTAL MATERIAL USED



DAILY GRASS CUTTING REPORT

DATE	LOCATION	ACTIVITY	LINEAR FEET COMPLETED

EMPLOYEE NAMES	EQUIPMENT USED

TOTAL MATERIAL USED



DAILY STREET SWEEPING REPORT

DATE	LOCATION	ACTIVITY	LINEAR FEET COMPLETED

EMPLOYEE NAMES	EQUIPMENT USED

TOTAL MATERIAL USED

CITY OF GULFPORT – EMPLOYEE ACCIDENT OR INJURY REPORT

Employee Information (Please Print Clearly)

Employee Name: _____ Date of Birth: _____ Emp. ID # _____

SSN# _____ Home Phone # _____ Work Phone # _____

Address: _____

Accident/Treatment Information:

Date of Accident: _____ Time of Accident: _____ Time Work Begin: _____

Where did accident occur? _____

Date Employer Notified: _____ Who was notified? _____

Were you injured in the accident? ☐ YES ☐ NO Type of Injury: _____

Specific body part (s) involved: _____

Specific activity involved in at time of injury/illness: _____

Describe in detail how the accident/injury occurred: _____

Who witnessed this accident? _____

Were you using any equipment, materials or chemicals at the time of the accident? ☐ YES ☐ NO

If yes, what equipment, materials or chemicals were you using? _____

What safety equipment was provided, if any? _____

If safety equipment was provided, were you using it? _____

Did you seek medical attention: ☐ YES ☐ NO If yes, did you have any work restrictions? ☐ YES ☐ NO

If yes, please describe: _____

Employee's Signature: _____ Date: _____

NOTE: Please forward within 24 hours of accident to: Human Resources, ATTN: Benefits Coordinator

WATER AND SEWER

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

MONTHLY TOTAL:

FUEL TRACKING REPORT

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

STREET AND DRAINAGE

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

MONTHLY TOTAL:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

TOTAL GALs:

MONTHLY TOTAL:

TOTAL GALs:

TOTAL GALs:

TOTAL GALs:

TOTAL GALs:

FUEL TRACKING REPORT

WATER AND SEWER

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:
MONTHLY TOTAL:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

STREET AND DRAINAGE

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:
MONTHLY TOTAL:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

TANKER

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:
TANKER REFUELED:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WEEK OF:

VEHICLE	DATE	FUEL

TOTAL GALs:

WATER AND SEWER

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

MONTHLY TOTAL:

STREET AND DRAINAGE

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

MONTHLY TOTAL:

GRADE REPORT

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

WEEK OF:

VEHICLE	DATE	TUBES

TOTAL TUBES:

**LUBRICATION AND MAINTENANCE SCHEDULE
FOR CRANE**

Equipment ID # _____ Maintenance Date _____

Maintenance performed by _____

SERVICE PERFORMED	DAY	WEEKLY	3 MONTHS	6 MONTHS	YEAR	NOTES
Load Hook	X					Inspect hook & latch for deformation, cracks, & corrosion
Cable Drum	X					Make sure cable is wound evenly on drum
Hoist/Boom Cable	X					Check for flattening, kinks & broken strands, see manual
Hydraulic Hoses	X					Visual inspection
Hydraulic Fluid	X					Check fluid level
Mounting Bolts		X				Check torque to 440 ft-lbs (dry) as required
Rotation Ring Gear		X				Lube with Moviletac LL or Lubriplate P/N 15263 IR Equal
Sheave Bearings		X				Sealed bearing, replace if rough or loose
All Other Bolts		X				Check/tighten as required
Rotation Bearing			X			Grease with Mobileplex EP-S or equivalent at Zerk
Rotation Bearing Bolts			X			Check torque to 150 ft-lbs (dry) as required
Rotation Gear Box			X			Check torque to 85 ft-lbs (dry) as required
Rotation Gear Box				X		EP gear lube sae 80-90
Hydraulic Fluid					X	Drain, flush and refill with sun 2105 HYD. Oil, SAW 5W-20
Boom Slide Pads	Pads to be greased when replaced.					

FOR ADDITIONAL INFORMATION SEE

1) OWNER'S MANUAL 2) OSHA SECTION 1910.190 3) ANSI B30.5-1989



Official Purchase Request

UNDER 5K	
OVER 5K	
OVER 50K	

☐	Executive	☐	Fire	☐	Public Works	☐	Police
☐	Legislative	☐	Liesure Services	☐	Engineering	☐	Capital
☐	Judicial	☐	Harbor	☐	Water Operations	☐	Capital
☐	Legal	☐	Community Development	☐	Sewer Operations	☐	Capital
☐	General Admin.	☐	Utility Billing	☐	Traffic	☐	Capital
☐	Urban Development	☐	Economic Development	☐	Streets & Drainage	☐	Other

Date: _____

Requisition #: _____

Requestor / POC: _____

PO #: _____

Department: _____

Account #'s: _____

Suggested Vendor: _____

Vendor #: _____

POC: _____

Phone #: _____

Fax #: _____

Email: _____

STATE BID / BID GROUP: _____

Council Approval: _____

LINE	QTY	UOM	ITEM#	DESCRIPTION	UNIT COST	EXTENDED COST
1						\$ -
2						\$ -
3						\$ -
4						\$ -
5						\$ -
6						\$ -
7						\$ -
8						
9						
FREIGHT / SHIPPING COST						
TOTAL						\$0.00

COMMENTS / JUSTIFICATION

REQUESTOR SIGNATURE

DATE

P1

DOC #

AUTHORIZED SIGNATURE

DATE

[PURCHASING WEBSITE LINK](#)

STI SP001 MONTHLY INSPECTION CHECKLIST

General Inspection Information:

Inspection Date: _____	Retain Until Date: _____
Prior Inspection Date: _____	(36 months from inspection date)
Tanks Inspected (ID #s): _____	Inspector Date: _____

Inspection Guidance:

- For equipment not included in this standard, follow the manufacturer recommended inspection / testing schedules and procedures.
- The periodic AST inspection is intended for monitoring the external AST condition and its containment structure. This visual inspection does not require a certified inspector. It shall be performed by an owner's inspector who is familiar with the site and can identify changes and developing problems.
- Upon discovery of water in the primary tank, secondary containment area, interstice, or spill container, remove properly or take other corrective action. Before discharge to the environment, inspect the liquid for regulated products or other containments and disposed of it properly.
- (*) designates an item in a non-conformance status. This indicates that action is required to address a problem.
- Non-conforming items important to tank or containment integrity require evaluation by an engineer experienced in AST design, a certified inspector, or a tank manufacturer who will determine the corrective action. Note the non-conformance and corresponding corrective action in the comment section.
- Retain the completed checklists for 36 months.
- In the event of severe weather (snow, ice wind storms) or maintenance (such as painting) that could affect the operation of critical components (normal and emergent vents, valves), and inspection of these components is required immediately following the event.

Item	Status	Comments
1.0 Tank Containment		
1.1 Water in primary tank, secondary containment, interstice, or spill container?	☐ Yes* ☐ No	
1.2 Debris or fire hazard in containment?	☐ Yes* ☐ No	
1.3 Drain valves operable and in a closed position?	☐ Yes ☐ No*	
1.4 Containment egress pathways clear and gates / doors operable?	☐ Yes ☐ No*	

[illegible]

Signature:

Signature



DEPARTMENT OF PUBLIC WORKS

4050 Hewes Avenue
Gulfport, MS 39507
Phone: 228-868-5740
Fax: 228-214-2238

Detour/Lane Closure Form

Closure Begin Date: _____

Closure End Date: _____

Closure Begin Time: _____

Closure End Time: _____

Road or lane to be closed:

☐ Proper signage

☐ Overnight/after hours

☐ Temporary closure (8 hours or less)

☐ Weekend closure (Friday-Sunday)

Reason for detour/closure:

Method(s) of closing:

☐ Snow fencing

☐ Warning Signs or Detour Signs

☐ Plastic drums

☐ Portable Barriers/Barricades

☐ Flashing Identification Beacons

☐ Reflective cones

☐ Merge trailer

Attach drawing of area to be detoured/closed.

Supervisor Date ____/____/____

Safety Inspector ☐ Approved ☐ Disapproved Date ____/____/____

Traffic Supervisor ☐ Approved ☐ Disapproved Date ____/____/____

Reason: _____

VEHICLE ACCIDENT REPORT FORM

VEHICLE ID #		DATE OF THIS REPORT	
VIN #		DATE OF ACCIDENT	
LICENSE PLATE #	MAKE	COLOR	
YEAR	MODEL		

DRIVER/OPERATOR'S INFORMATION

LAST NAME	FIRST NAME	INITIAL	DEPARTMENT/OCCUPATION
LICENSE #	STATE OF LICENSE	CLASS/TYPE	DATE OF BIRTH
ADDRESS	CITY	STATE	ZIP

VEHICLE DAMAGE INFORMATION

DESCRIBE DAMAGE TO VEHICLE/PROPERTY			
ADDRESS OF ACCIDENT	BLOCK #	STREET OR ROAD NAME	ROUTE # OR STREET CODE
INTERSECTING ST OR RR X'ING #	BLOCK #	STREET OR ROAD NAME	ROUTE # OR STREET CODE

IF NOT AT INTERSECTION, FILL IN THE FOLLOWING: ☐ FEET ☐ MILES ☐ NORTH ☐ SOUTH ☐ EAST ☐ WEST OF	WHAT INTERSECTION?
---	--------------------

POLICE INVESTIGATION? ☐ YES ☐ NO

POLICE REPORT ATTACHED? ☐ YES ☐ NO

CITIZEN'S VEHICLE & INFORMATION

LICENSE PLATE #	MAKE	COLOR	
YEAR	MODEL	VIN #	
LAST NAME	FIRST NAME	INITIAL	PHONE #
LICENSE #	STATE OF LICENSE	CLASS/TYPE	DATE OF BIRTH
ADDRESS	CITY	STATE	ZIP
DAMAGE TO CITIZEN'S VEHICLE/PROPERTY			

NARRATIVE OPINION OF WHAT HAPPENED (ATTACH ADDITIONAL SHEETS IF NECESSARY)

[illegible]

☐ DIVIDED

DATE _____

DATE _____

DATE _____

WITNESS STATEMENT			
EMPLOYEE/WITNESS NAME (PRINT)			PHONE #
ADDRESS	CITY	STATE	ZIP

PLEASE DESCRIBE WHO, WHAT, WHEN WHERE & WHY IT HAPPENED

WITNESS SIGNATURE _____ DATE _____

EMPLOYEE(S) & INFORMATION			
EMPLOYEE NAME (PRINT)	EMPLOYER (CHECK ONE) ☐ CITY OF GULFPORT ☐ UTILITY PARTNERS, LLC	DATE	/ /
		TIME	: AM PM
MISHAP LOCATION			

DESCRIBE WHAT HAPPENED IN DETAIL

EMPLOYEE SIGNATURE _____ DATE _____

OTHER EMPLOYEE(S) & INFORMATION			
EMPLOYEE NAME (PRINT)	EMPLOYER (CHECK ONE) ☐ CITY OF GULFPORT ☐ UTILITY PARTNERS, LLC	DATE	/ /
		TIME	: AM PM
MISHAP LOCATION			

DESCRIBE WHAT HAPPENED IN DETAIL

EMPLOYEE SIGNATURE	DATE
--------------------	------

VEHICLE / EQUIPMENT TRACKING AND MILEAGE REPORT

[illegible]

MILEAGE SUB TOTAL:

*OVER THE ROAD VEHICLES THAT COULD BE CLASSIFIED AS DOT DUE TO UNIT'S WEIGHT SOLELY AND/OR UNIT'S WEIGHT COMBINED WITH OTHER EQUIPMENT'S WEIGHT (IE TRAILER).

**GROSS VEHICLE WEIGHT RATING (GVWR).

SUMMARY:

VEHICLES TRACKED:

TOTAL MONTHLY MILEAGE:

AVERAGE MILEAGE PER VEHICLE:

WASTEWATER BYPASS REPORT
TO THE MISSISSIPPI OFFICE OF POLLUTION CONTROL

- I. PERMITTEE NAME: _____
- II. PERMIT _____
- III. Bypass Source (i.e. manhole, pump station, etc.): _____
- IV. Physical Address of Source Location (i.e. street, avenue, etc.): _____
- V. Date & Time Bypass Began (estimate if necessary): _____
- VI. Date & Time Bypass Ended (estimate if necessary): _____
- VII. Volume of Wastewater Bypassed (estimate if necessary): _____
- VIII. State Waters Effected (i.e. river, stream, bayou, lake, etc.): _____
- IX. Cause of _____
- X. Temporary Corrective Actions Taken: _____

- XI. Cleanup Measures _____

- XII. Permanent Corrective Actions Taken: _____

- XIII. Number of Bypasses at this Location in the past 12 months: _____
- XIV. If Bypass Caused due to Inflow of Rainfall, How Many Inches of Rain Fell in the Area? _____

*Optional:	N:	W:	PRINT NAME:	_____
MAIL TO	OFFICE OF POLLUTION		SIGNATURE:	_____
or FAX:	CONTROL		TITLE:	_____
	1141 BAYVIEW AVE., SUITE		ADDRESS:	4050 Hewes Avenue
	BILOXI, MS 39530			Gulfport, MS 39507
	PHONE NUMBER: (228)432-		PHONE NUMBER:	228-868-5740
	FAX NUMBER: (228) 432-5553		DATE:	_____



Storm Drainage System Maintenance Plan January 2021



TABLE OF CONTENTS

- I. Executive Summary**
- II. Existing Conditions**
- III. Prioritization of Improvements, Repairs, and Maintenance**
- IV. Inspection**
- V. Maintenance Schedules**

Prepared by: Robert K. Riemann, P.E.
Date:

I. Executive Summary

Based on topography, the City of Gulfport can be divided into seven major drainage basins. With the relatively flat terrain, the drainage systems are extensive. Improvements, repairs, and maintenance of the storm drainage collection and conveyance systems is critical due to the potential impacts of life safety threats and property damage.

To aid decision-makers in the funding of drainage systems, we recommend a priority matrix based on the potential impacts and the quantity of flow. This will provide the Engineering and Public Works Departments some guidance, and help to insure that the available resources are being used in a cost effective manner.

The Storm drain systems also need to be inspected, particularly before and after major storm events. We have provided some recommendations for performing the inspections and recording field data

The priority system can also be used to schedule maintenance efforts. Appropriately scheduling the maintenance efforts should help work to progress in the proper order.

II. Existing Conditions

The City of Gulfport topography describes seven major drainage basins:

1 Bernard Bayou - West Drainage Basin:

This basin consists of ± 10,637 acres of land North of I-10 which drains an area with its upper reaches west of County Farm Road and north of Highway 53.

2 Flat Branch Drainage Basin:

The Flat Branch Drainage Basin consists of ± 8,684 acres of land North of I-10 which drains an area from the intersection of Highway 53 at Canal Road to a point west of the intersection of I-10 and Highway 49. The City of Gulfport and Harrison County have improved the Flat Branch Channel in the past several years.

3 Fritz Creek Drainage Basin:

The Fritz Creek Drainage Basin consists of ± 4,666 acres of land North of I-10 which drains an area extending from north of North Swan Road to a point east of the intersection of I-10 and Lorraine Road.

4 Bernard Bayou - East Drainage Basin:

This basin consists of ± 24,650 acres of land with outfall points both north and south of I-10. The basin drains an area which extends north of Dedeaux Road, south of the Industrial Seaway including Seaway Island, Bayou View and also extends south of Bernard Bayou including residential areas near its discharge into the Back Bay of Biloxi.

5 Turkey Creek Drainage Basin:

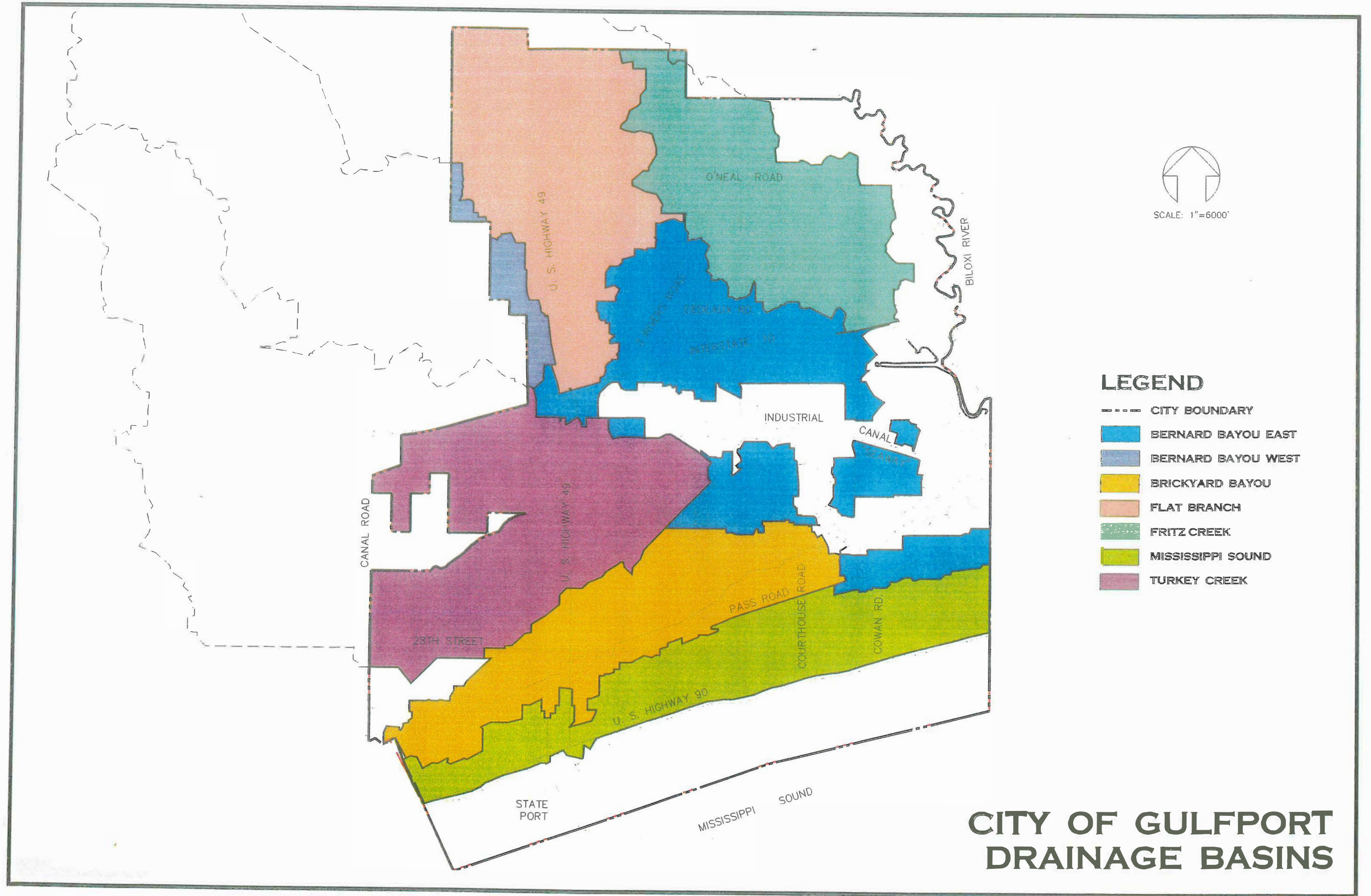
This basin consists of ± 17,705 acres of land North of I-10 which drains an area from northwest of the intersection of County Farm and Robinson Roads to its discharge point into Bernard Bayou which is southeast of the I-10/Highway 49 interchange.

6 Brickyard Bayou Drainage Basin:

The Brickyard Bayou Drainage Basin consists of ± 4,079 acres of land in the southwestern portion of Gulfport which drains an area extending from Rich Avenue eastward to past Mill Road where it discharges into Bernard Bayou.

7 Mississippi Sound Drainage Basin:

This basin consists of ± 4,020 acres of land along the beach. This basin has 104 subbasins which drain under Highway 90 directly to the Mississippi Sound.



III. Prioritization of Improvements, Repairs, and Maintenance

To better define a priority for funding improvements, repairs, and maintenance of the storm drainage system, the storm drainage systems need to have a defined level of priorities based first on potential negative impacts and secondly on the quantity of the flow. For example, storm drainage systems that have potential negative life-safety impacts should be maintained, repaired, and/or improved before storm drainage systems that create a potential threat for property damage or nuisance flooding.

A. Storm Drainage Impacts

Although prioritization of damages is subjective and should be discussed by the Mayor and Council, we recommend the following priority levels:

Potential Impacts

- 1 Life-Safety Threats:
 - * Flooding conditions which threaten disabled citizens
 - * Flooding conditions which might deny access to or flood critical facilities (hospitals, fire stations, wastewater treatment plants, potable water wells, etc.)
- 2 Building and Property Damage
 - * Flooding of institutions, businesses, and houses
 - * Flooding which damages public works which are not life safety threats (i.e., sidewalks, minor roads, playgrounds)
- 3 Nuisance Flooding
 - * Flooding of undeveloped property and yards

B. Quantity Prioritization

After determining a systems' potential impacts, the quantity of water collected and conveyed by a storm drainage system should be prioritized. We recommend the following:

<u>Priority</u>	<u>Description</u>
A	Greater than 200 cubic feet per second (cfs)
B	Greater than 100 cfs but less than 200 cfs
C	Less than 100 cfs

In general, the priority "C" drainage systems will be localized, neighborhood drainage systems which are generally 48" diameter culverts or less (See Table 1). Priority "B" drainage systems are the intermediate drainage conveyance systems and are generally larger than 48" diameter culverts and include small box culverts and larger diameter (greater than 48") culverts. Priority "A" drainage conveyance systems are the main systems and include large box culverts (6' X 6' and larger), bridges, and large channels.

C. Combining the Priorities

When the two priority systems are combined, a reasonably simple system emerges. A "1-A" priority designates an improvement, repair, or needed maintenance of a potentially life-safety impact with large volumes of water (i.e. if not repaired, a defective storm drain might allow flooding of an assisted living facility with large quantities of storm drain water). Whereas, a "3-C" priority means a potential impact of nuisance type effects with relatively small quantities of water (i.e., undeveloped property may be flooded). This system should help the City decision makers fund improvements, repairs, and maintenance that will be most beneficial to the citizens of Gulfport.

Prioritization Matrix

Water Quantity Prioritization				
Potential Impacts		"A"	"B"	"C"
	#1 Life-Safety Threats	1-A	1-B	1-C
	#2 Property Damage	2-A	2-B	2-C
	#3 Nuisance Impacts	3-A	3-C	3-C

In this matrix, a priority of 1-A is the highest and a 3-C is the lowest. A priority 1-A, B, or C should take precedence over any priority 2, and so on.

IV. Inspections

Because of the dynamic effects of storm drain systems, routine and special inspections are critical. Routine inspections of "A" and "B" drainage systems should be performed prior to hurricane season, probably in the months of May and June. Special inspections should be performed in the following instances:

- A. Prior to receiving information that a major storm is potentially threatening the City,
- B. Subsequent to a major storm event to insure the major drainage systems are clear and ready for another rainfall event,
- C. Subsequent to receipt of a complaint about a specific storm drain system.

The attached inspection report is a suggested form and should be tailored to improve the information considered essential by the Public Works and Engineering Departments

V. Maintenance Schedules

Maintenance of storm drain systems should also follow the priority matrix. As an example, a "B" priority storm drain system based on quantity should be maintained on a higher priority than a "C" priority storm drain system, and likewise all "A" priority storm drain systems should receive the highest priority.

Some major drainage systems require improvements before the City can schedule these systems for routine maintenance. In these cases, we recommend that maintenance efforts be focused towards removal of debris.

In general, we feel the City should inspect and perform routine maintenance on the drainage systems based on the following schedule.

<u>Priority</u>	<u>Frequency of Inspection and Routine Maintenance</u>
A.	Annually
B.	Every 3 years
C.	Every 6 years

This type of schedule would insure that every drainage system in the City would receive inspection and necessary maintenance every seven years.



Department of Public Works
Streets and Drainage Division
Daily Inspection Report
Routine Maintenance

Inspector: _____
Location: _____
Foreman: _____
Leader Man: _____
Contractor: _____

Weather Conditions Satisfactory?
☐ Yes ☐ No
If no , please describe: _____

Date: _____
Day:

S	M	T	W	T	F	S
☐	☐	☐	☐	☐	☐	☐

Results	Pass ☐	Exempt ☐	Did Not Pass ☐
Weather	Bright Sun ☐	Clear ☐	Overcast ☐
Temp	0-32 ☐	33-50 ☐	51-69 ☐
Wind	Still ☐	Moderate ☐	High ☐
Humidity	Dry ☐	Moderate ☐	High ☐
Report No.			

Type of work Completed	☒ <u>Ditch Cleaning</u>		

No.	Work Force Onsite	No.	LOCATION / ADDRESS
	Owner(s)/Manager(s)		
	Superintendent(s)		
	Supervisor(s)		
	Operator(s)		COMMENTS / WORK PERFORMED
	Truck Driver(s)		
No.	Equipment Onsite		
	Backhoe(s) (Rubber Tire)		
	Trackhoe(s)/Excavator(s)	No.	Equipment Onsite
	Ditch Spinner.		Air Compressor(s)
	Mini Trackhoe (s)		Well Point(s)
	Dump Truck(s)		By-Pass Pump(s)
	Pick-Up Truck(s)		Mud Pump(s)
	Tool Equipment Trailer(s)		Tractor/Trailer
	Front End Loader(s)		Water Truck(s)
	Attachments: Rock Break,		Other

Check Production Benchmarks

1. Production Benchmarks Used:

CLEANED 1,000’ OF DITCH
2. Did work meet contract production requirements?

☐ Yes ☐ No
3. If No, Explain:

Check Quality Benchmarks

1. Take pictures of site and attach to next page
2. Describe construction activities

CLEANED 1,000’ OF DITCH
3. Did work meet contract quality requirements?

☐ Yes ☐ No
4. If no, explain:

CONTRACTOR Supervisor _____ Date _____ City of Gulfport Representative _____ Date _____

CONTRACTOR- Supervisor Statement of Corrective Action

Comments:

Corrective Action:

Date Completed:

Re-inspection Results: ☐ Pass ☐ Did Not Pass

CONTRACTOR- Administrator Comments:

Director of Public Works Comments:

Attach pictures of jobsite

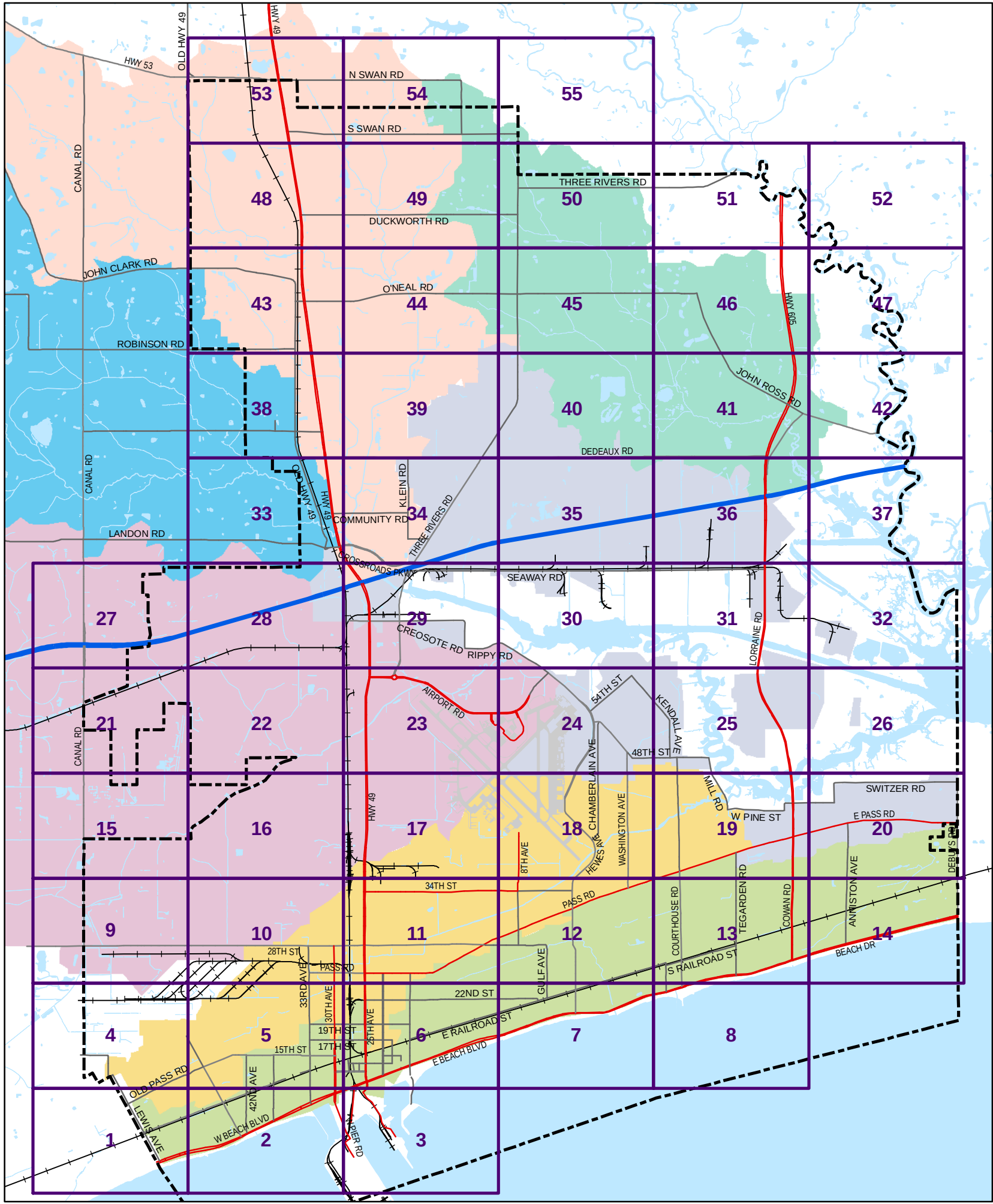
Hydraulic Capacity of Concrete Culverts

Pipe Diameter (inches)	Area (ft ²)	Hydraulic Radius (feet)	Q @ 0.1% (cfs)	Q @ 0.2% (cfs)	Q @ 0.3% (cfs)	Q @ 0.4% (cfs)	Q @ 0.5% (cfs)	Q @ 0.6% (cfs)	Q @ 0.7% (cfs)	Q @ 0.8% (cfs)	Q @ 0.9% (cfs)	Q @ 1.0% (cfs)
15	1.23	0.31	2.04	2.89	3.54	4.09	4.57	5.00	5.40	5.78	6.13	6.46
18	1.77	0.38	3.32	4.70	5.75	6.64	7.43	8.14	8.79	9.40	9.97	10.50
21	2.41	0.44	5.01	7.09	8.68	10.02	11.20	12.27	13.26	14.17	15.03	15.85
24	3.14	0.50	7.15	10.12	12.39	14.31	16.00	17.52	18.93	20.23	21.46	22.62
27	3.98	0.56	9.79	13.85	16.96	19.59	21.90	23.99	25.91	27.70	29.38	30.97
30	4.91	0.63	12.97	18.34	22.47	25.94	29.00	31.77	34.32	36.69	38.91	41.02
33	5.94	0.69	16.72	23.65	28.97	33.45	37.40	40.97	44.25	47.30	50.17	52.89
36	7.07	0.75	21.09	29.83	36.53	42.18	47.16	51.66	55.80	59.66	63.28	66.70
42	9.62	0.88	31.82	44.99	55.11	63.63	71.14	77.93	84.18	89.99	95.45	100.61
48	12.57	1.00	45.42	64.24	78.68	90.85	101.57	111.27	120.18	128.48	136.27	143.64
54	15.90	1.13	62.19	87.94	107.71	124.37	139.05	152.32	164.53	175.89	186.56	196.65
60	19.63	1.25	82.36	116.47	142.65	164.72	184.16	201.74	217.90	232.95	247.08	260.44
66	23.76	1.38	106.19	150.18	183.93	212.38	237.45	260.12	280.96	300.36	318.58	335.81
72	28.27	1.50	133.93	189.40	231.97	267.85	299.47	328.05	354.33	378.80	401.78	423.51
4x4	16.00	1.00	57.84	81.79	100.17	115.67	129.32	141.67	153.02	163.58	173.51	182.89
6x4	24.00	1.20	97.97	138.54	169.68	195.93	219.06	239.97	259.19	277.09	293.90	309.79
8x4	32.00	1.33	140.13	198.17	242.70	280.25	313.33	343.24	370.74	396.34	420.38	443.12
10x4	40.00	1.43	183.40	259.37	317.66	366.80	410.10	449.24	485.24	518.74	550.21	579.97
12x4	48.00	1.50	227.36	321.53	393.80	454.72	508.39	556.91	601.53	643.07	682.07	718.97
6x6	36.00	1.50	170.52	241.15	295.35	341.04	381.29	417.68	451.15	482.30	511.56	539.23
8x6	48.00	1.71	248.53	351.47	430.46	497.05	555.72	608.76	657.54	702.94	745.58	785.91
10x6	60.00	1.88	329.78	466.38	571.20	659.56	737.42	807.80	872.52	932.77	989.35	1042.86
12x6	72.00	2.00	413.14	584.26	715.58	826.28	923.80	1011.98	1093.06	1168.53	1239.41	1306.46
8x8	64.00	2.00	367.23	519.35	636.07	734.47	821.16	899.53	971.61	1038.69	1101.70	1161.29
10x8	80.00	2.22	492.44	696.42	852.94	984.89	1101.14	1206.24	1302.89	1392.84	1477.33	1557.25
12x8	96.00	2.40	622.04	879.70	1077.41	1244.09	1390.93	1523.69	1645.77	1759.41	1866.13	1967.07
10x10	100.00	2.50	665.84	941.64	1153.27	1331.68	1488.86	1630.96	1761.64	1883.28	1997.52	2105.57
12x10	120.00	2.73	846.73	1197.45	1466.57	1693.45	1893.33	2074.04	2240.22	2394.90	2540.18	2677.58
12x12	144.00	3.00	1082.73	1531.21	1875.34	2165.45	2421.05	2652.13	2864.63	3062.41	3248.18	3423.88

Based on Manning's Equation with $n=0.013$, and full flow
($n=0.013$ is representative of a concrete culvert)

Water Quantity Priority is as follows: "A" > 200 cfs; 200 cfs > "B" > 100 cfs; "C" < 100 cfs

Table 1



Outfalls Drainage Plan 2002

GPS Inlet

GPS Drainage JuctBox

GPS Manhole Drain

GPS Culvert Point

GPS Outfall

Ditch A

Ditch B

Ditch

Culvert

Page Grid

Retention Pond

Easements

City Limit

Water Features

Drainage Basins

Bernard Bayou Basin

Bernard Bayou East Basin

Brickyard Bayou Basin

Flat Branch Basin

Fritz Creek Basin

Mississippi Sound Basin

Turkey Creek Basin

CONTACT:
Division of GIS, City of Gulfport
(228) 868-2179, GIS@gulfport-ms.gov



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23	24	25
18	19	20
13	14	15
8	9	10
3	4	5
1	2	3



1 inch = 500 feet



53	54	55		
48	49	50	51	52
43	44	45	46	47
38	39	40	41	42
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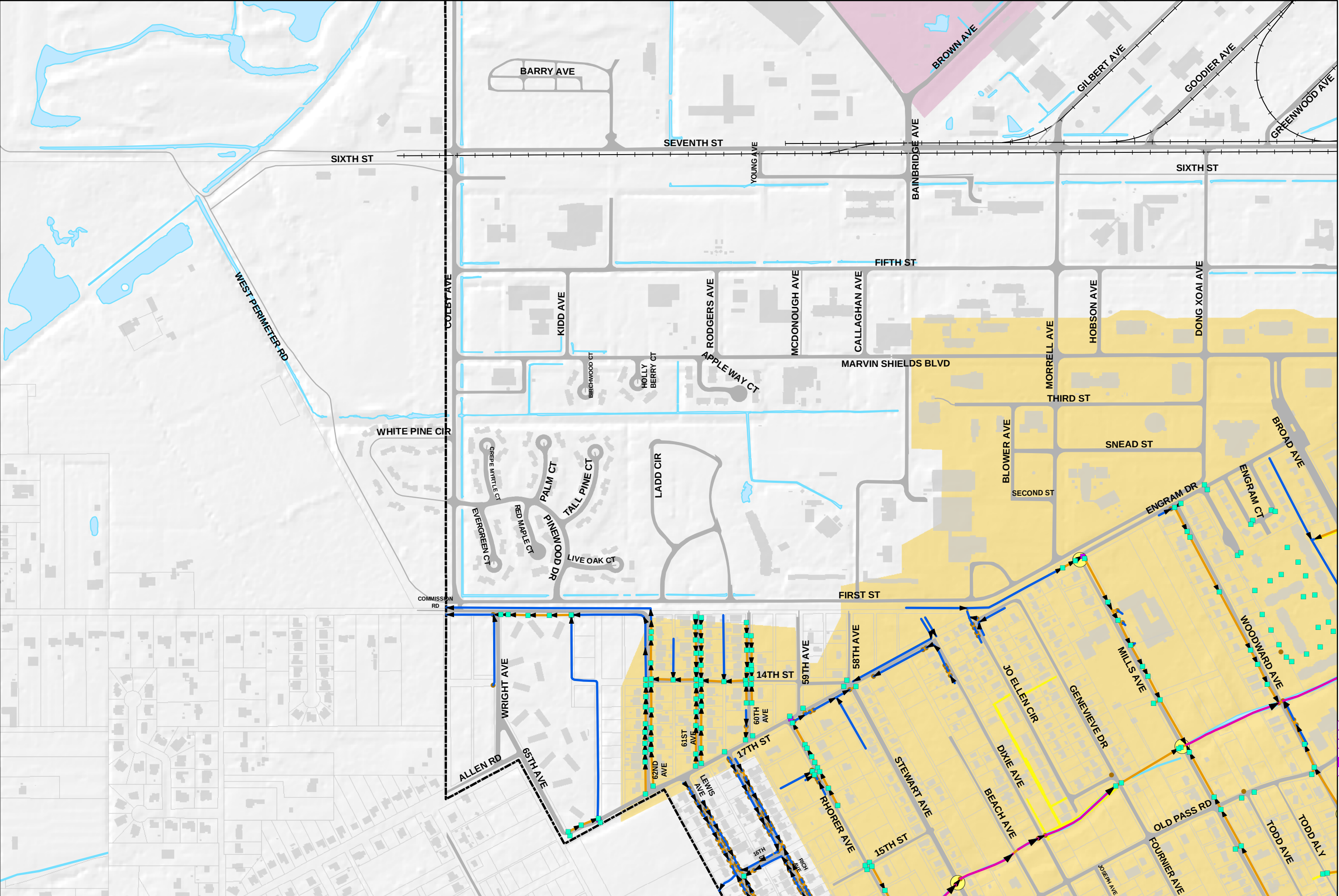
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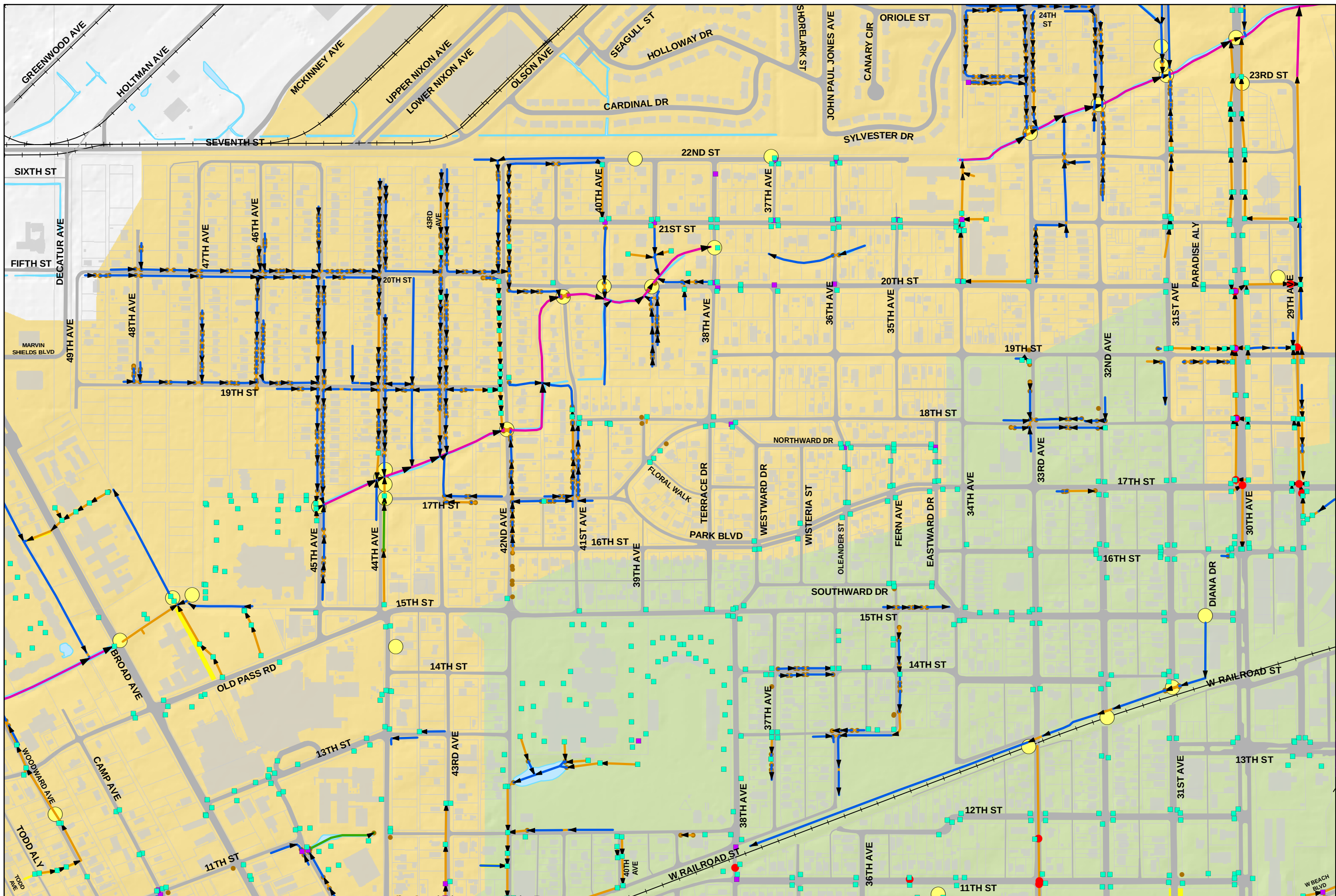


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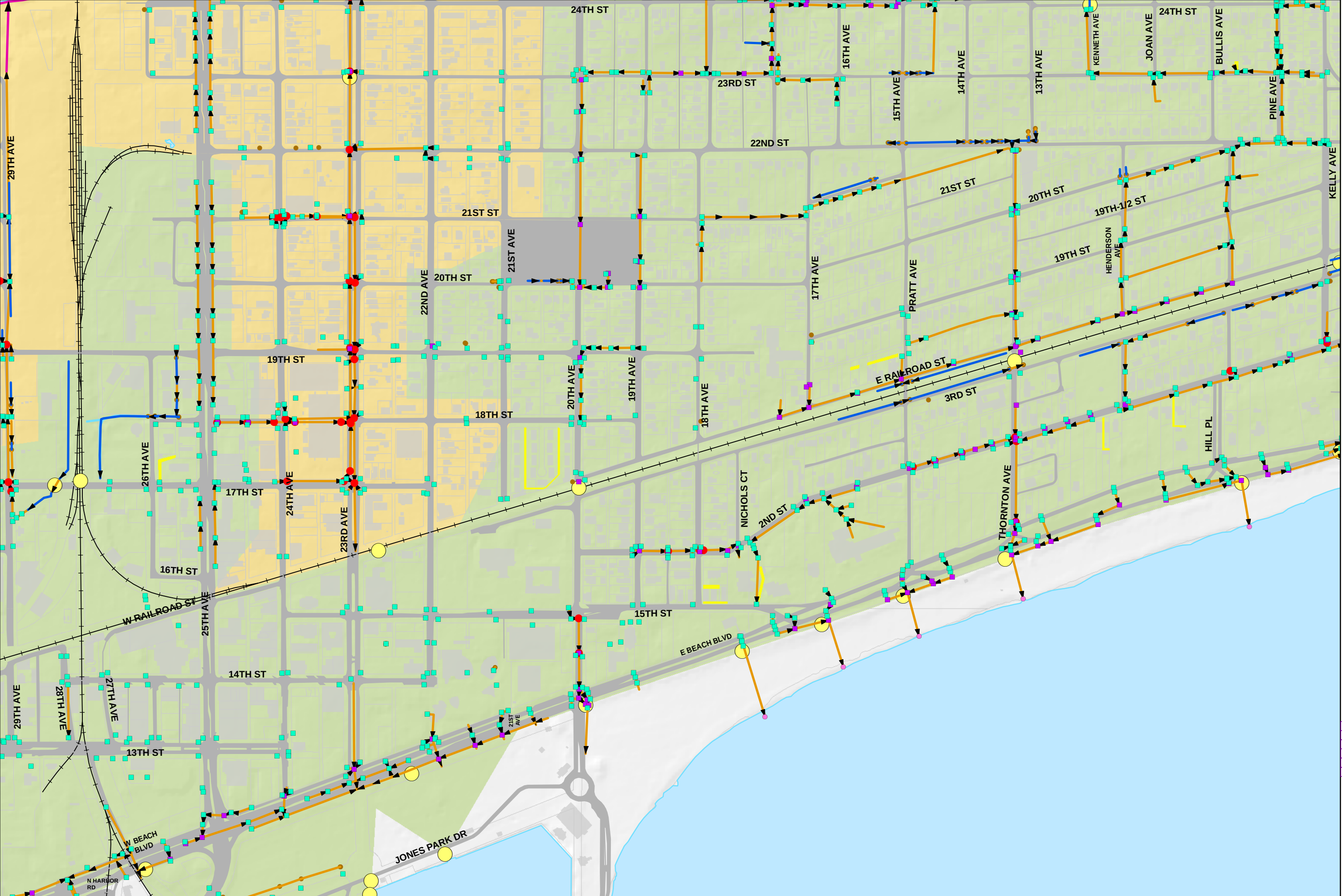




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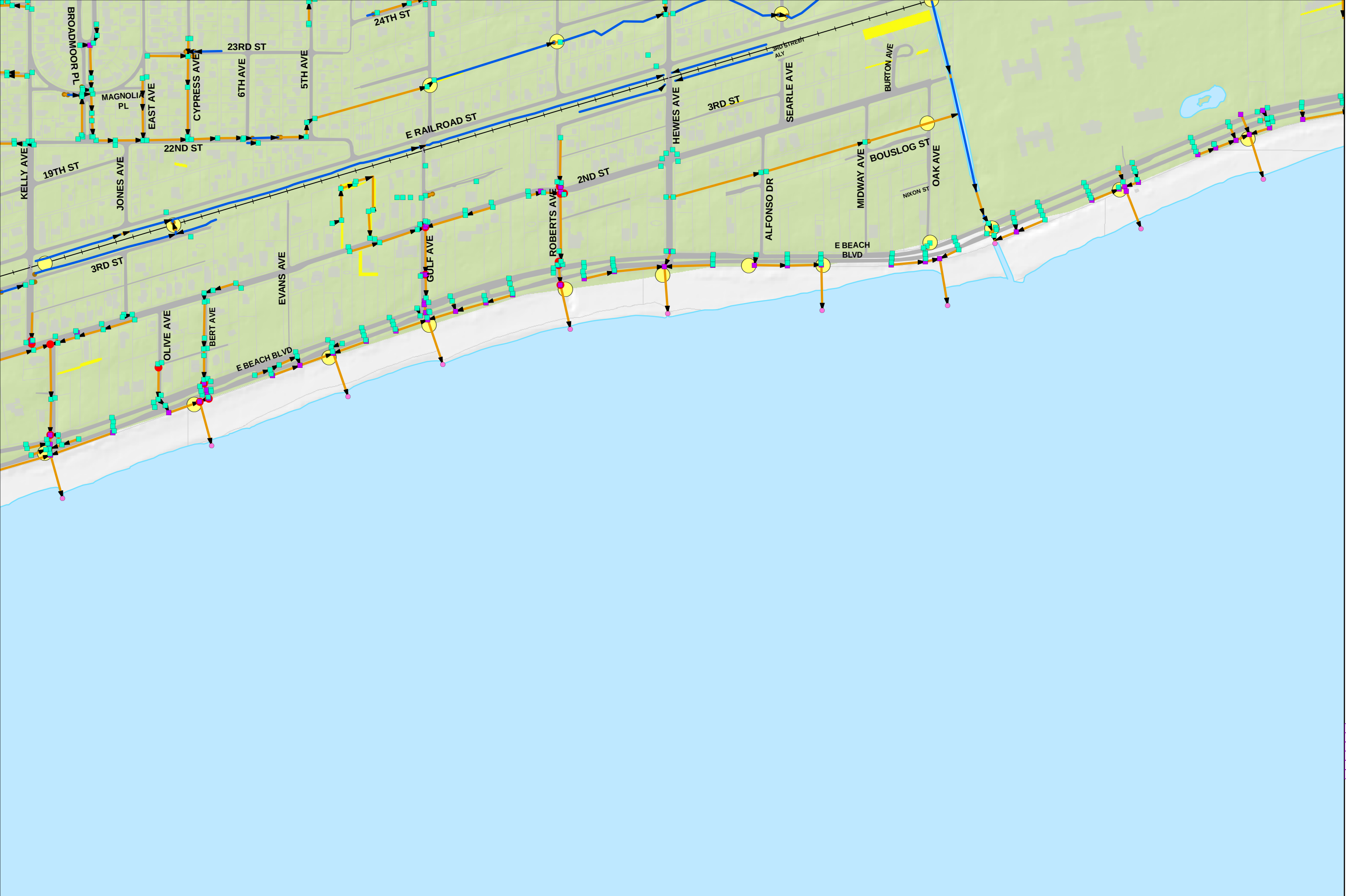
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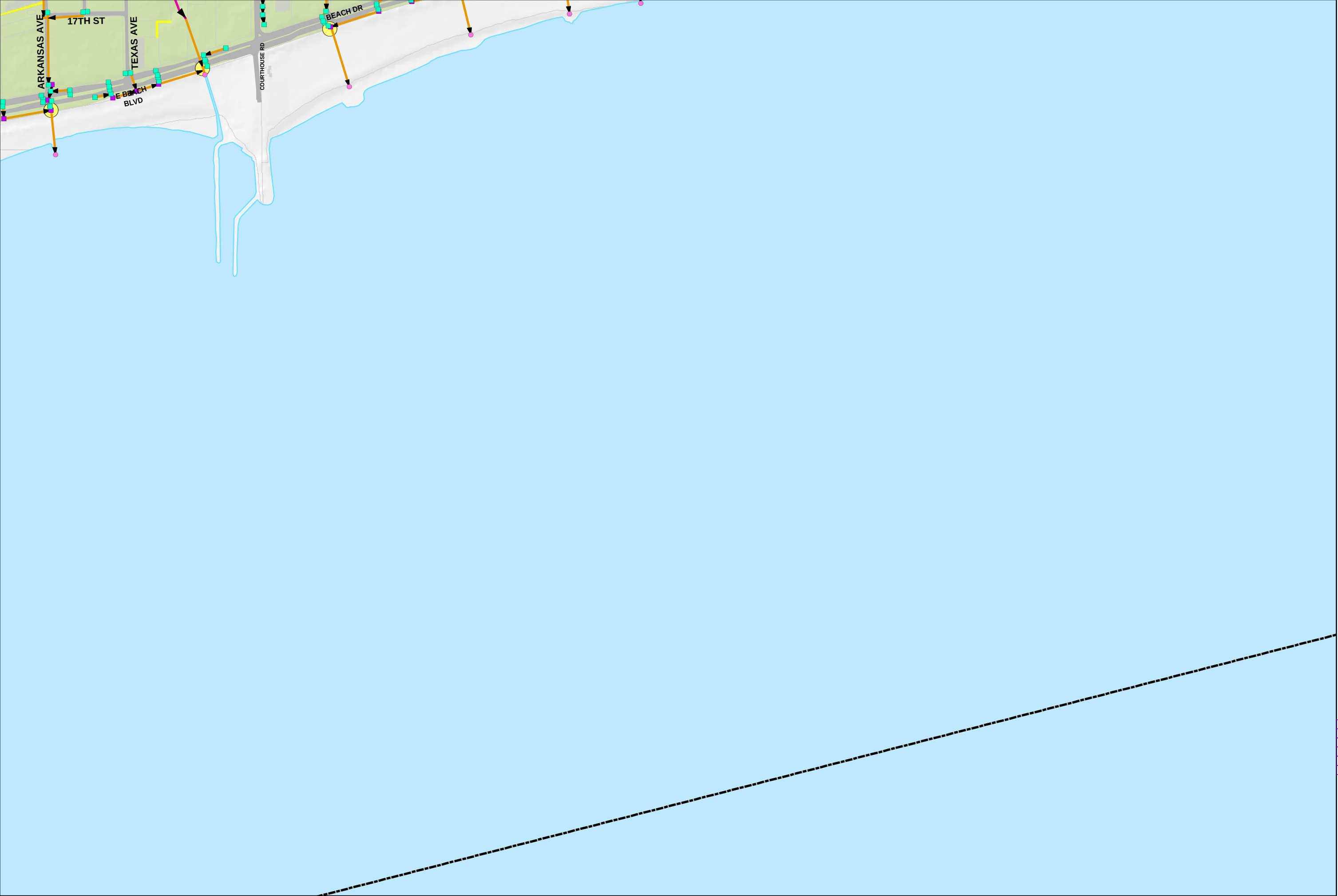
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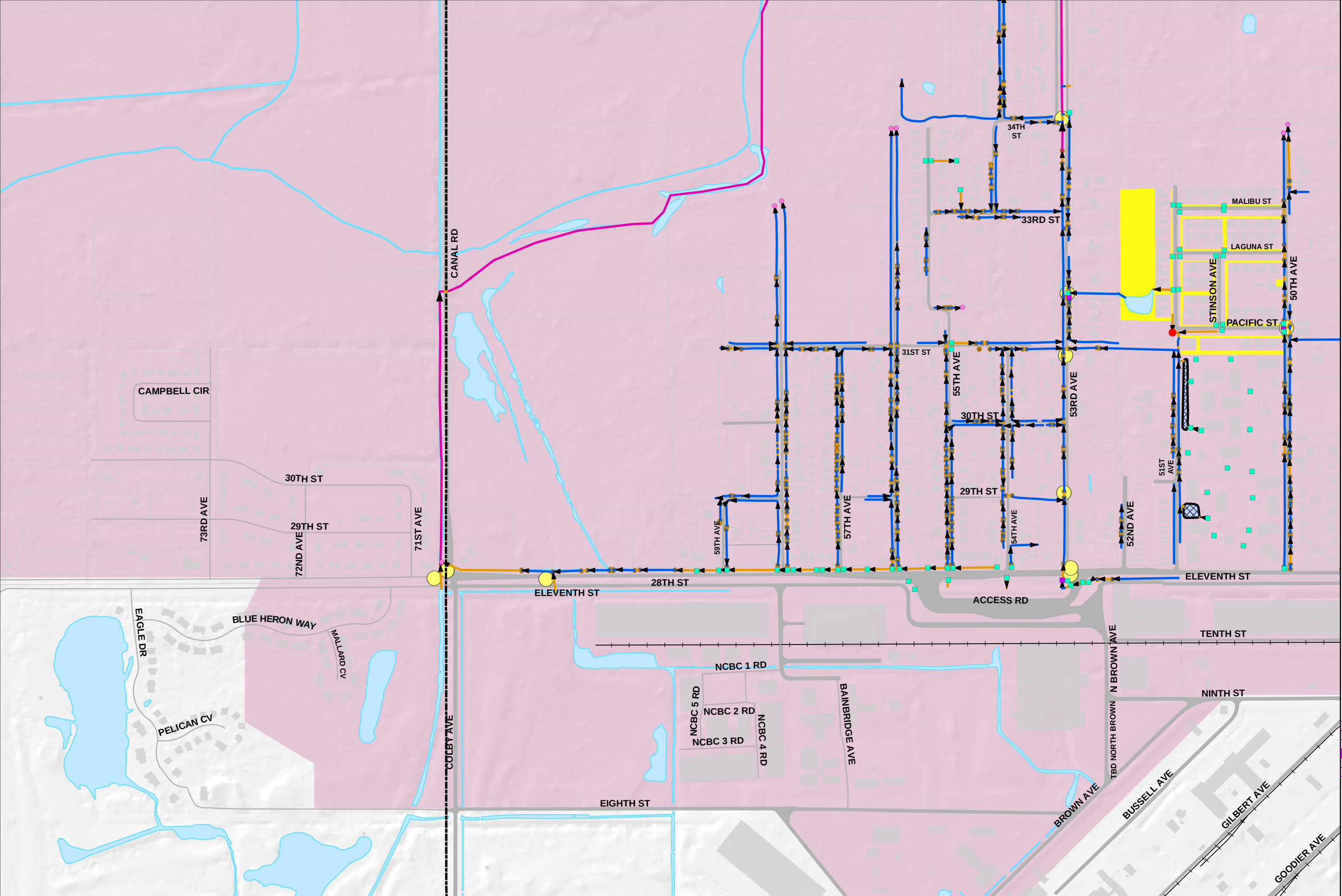
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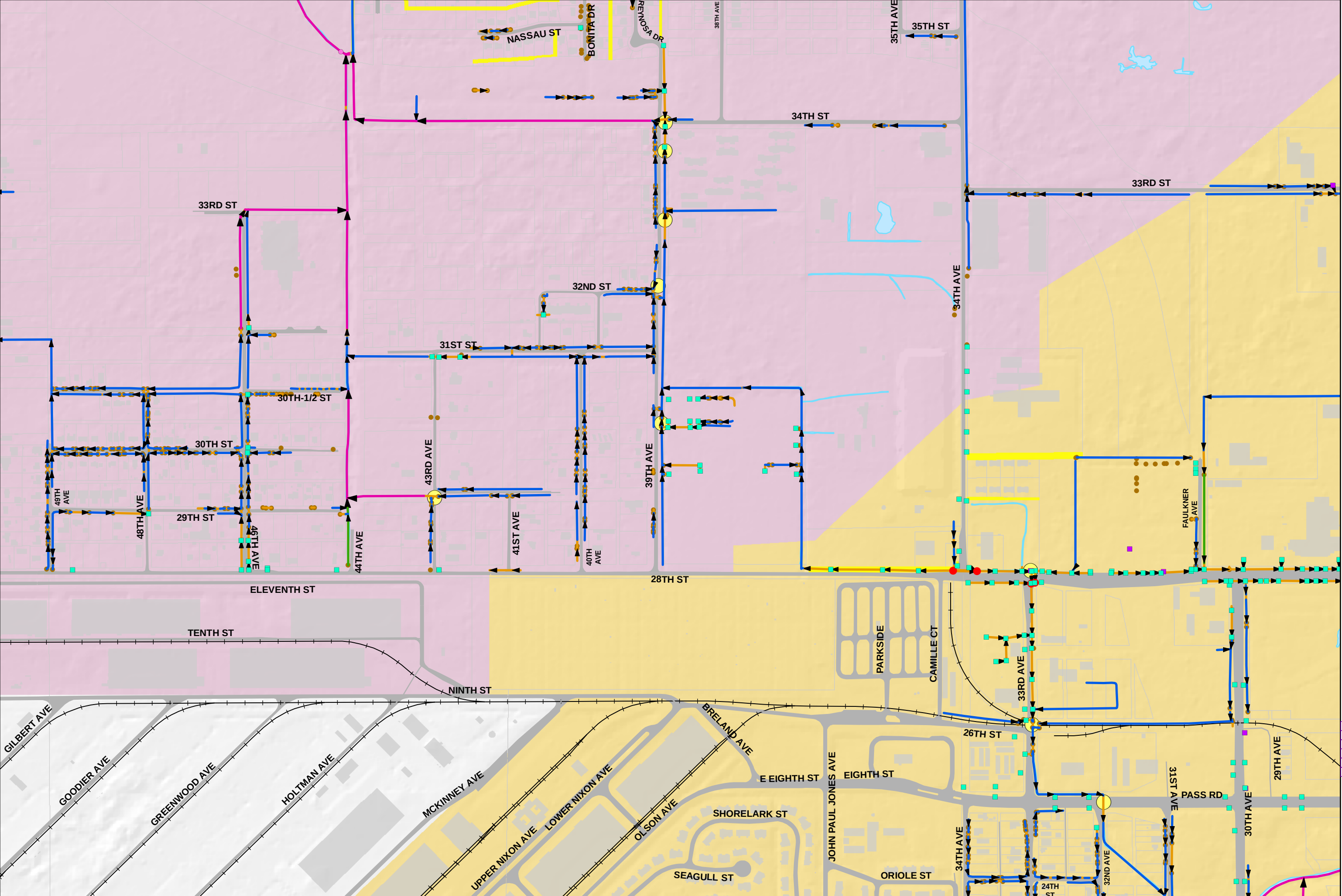
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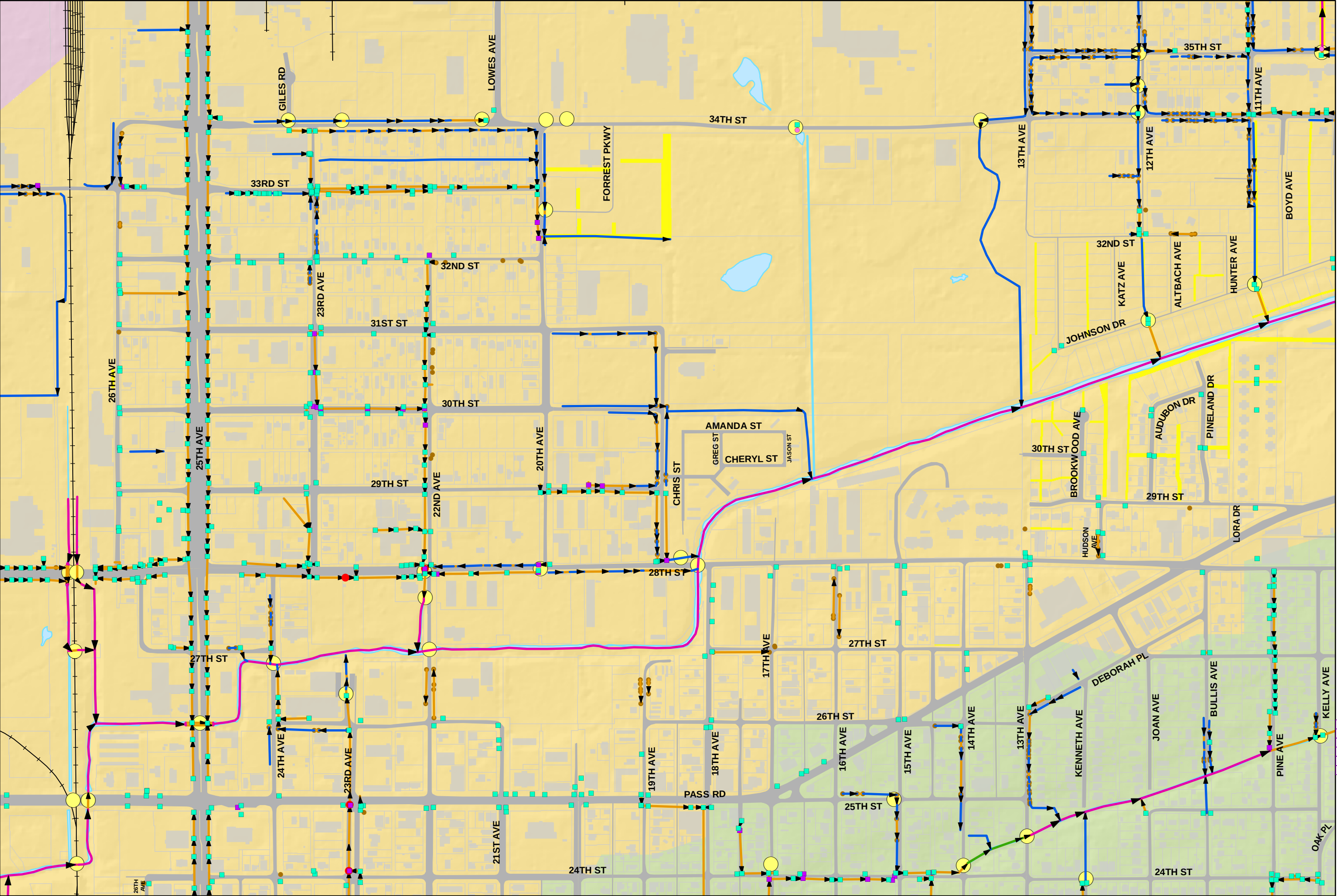


1 inch = 500 feet



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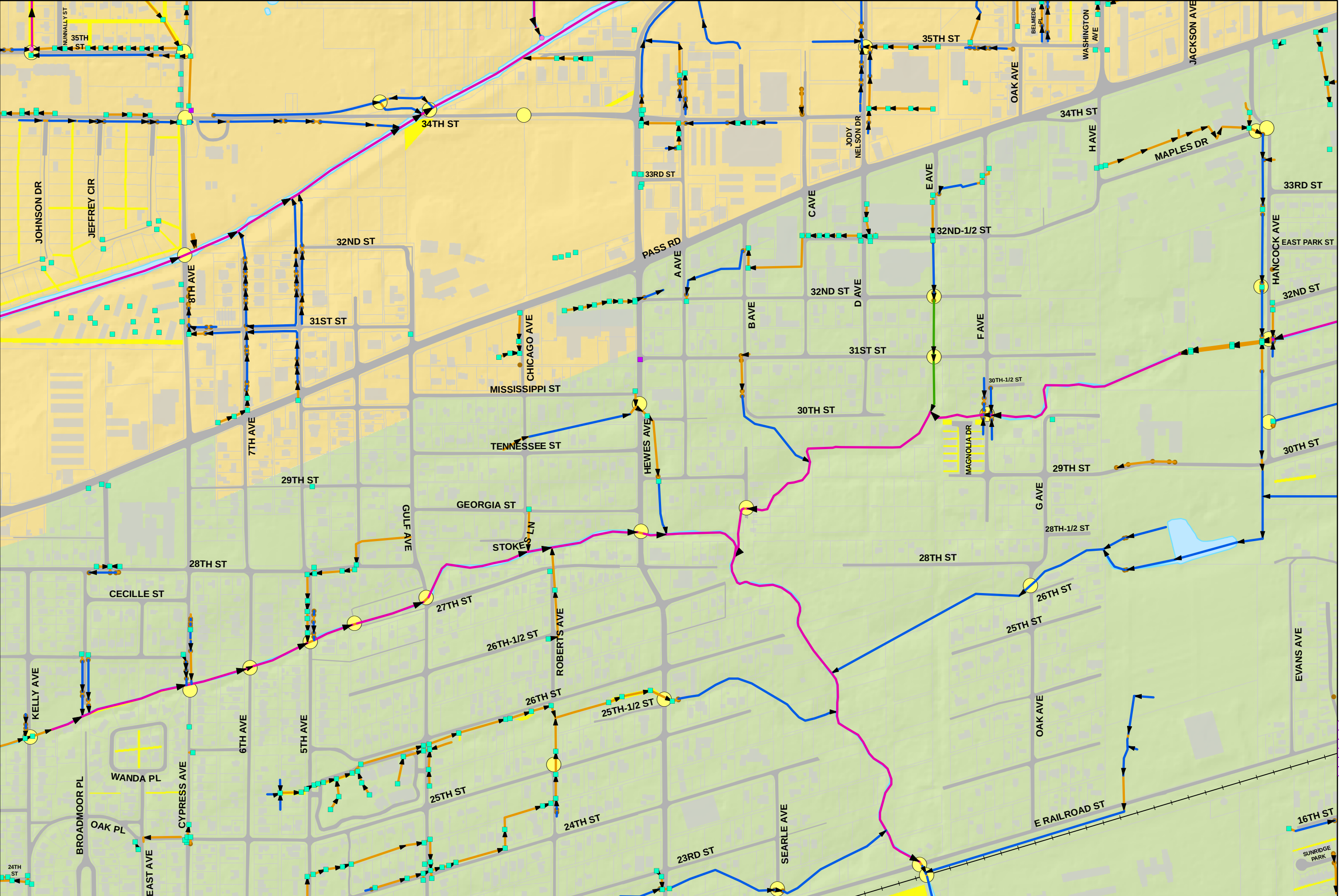




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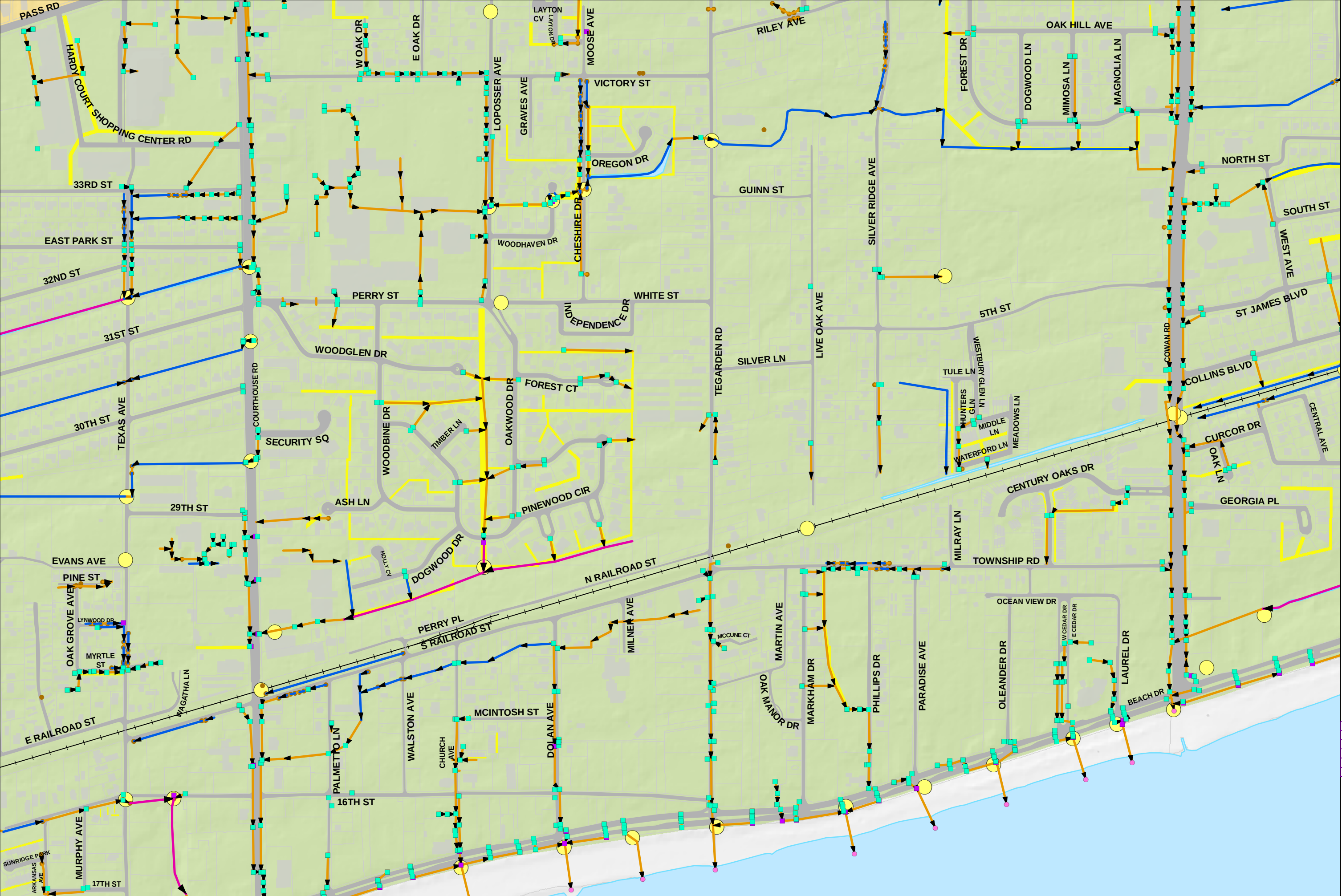
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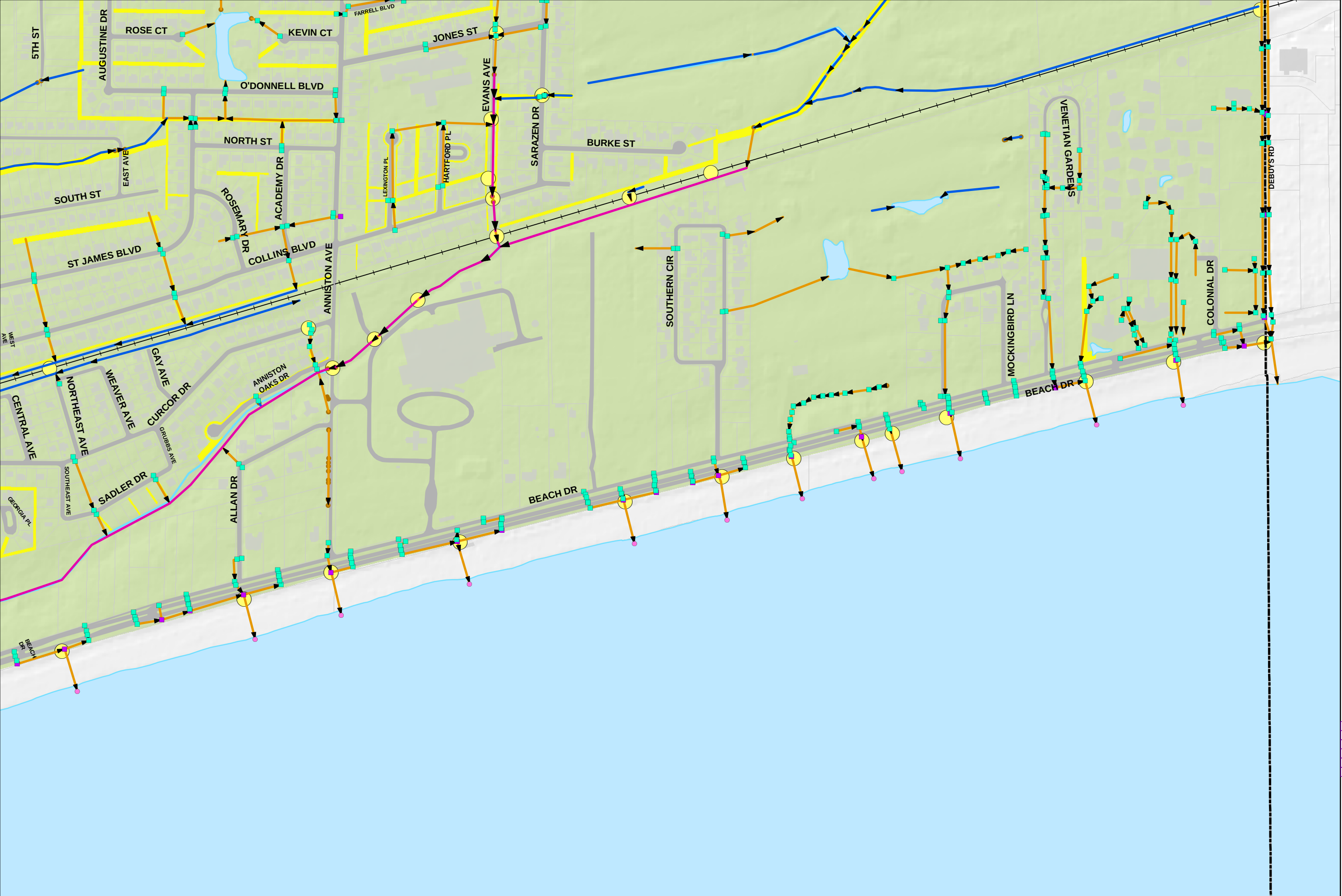
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1 inch = 500 feet



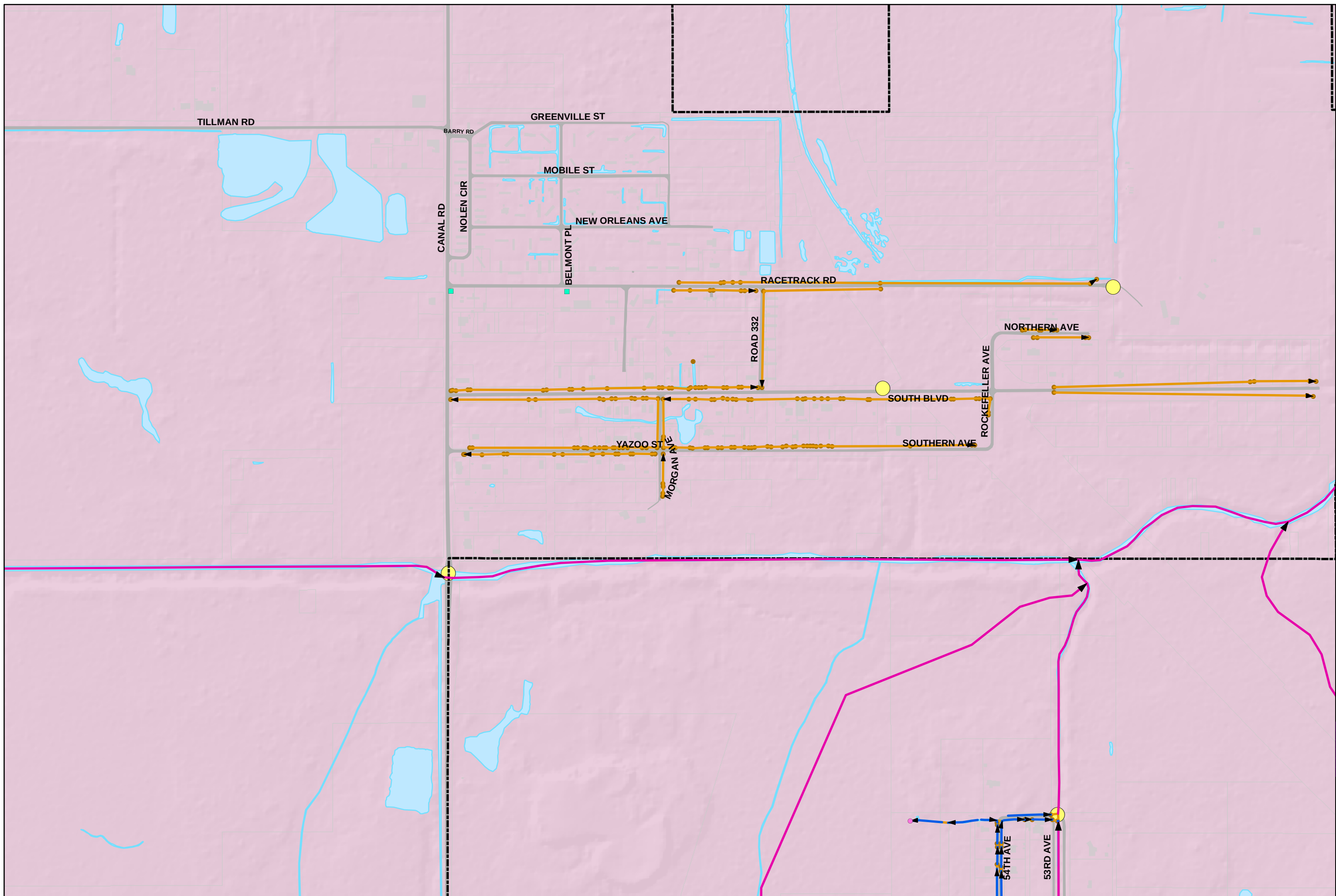
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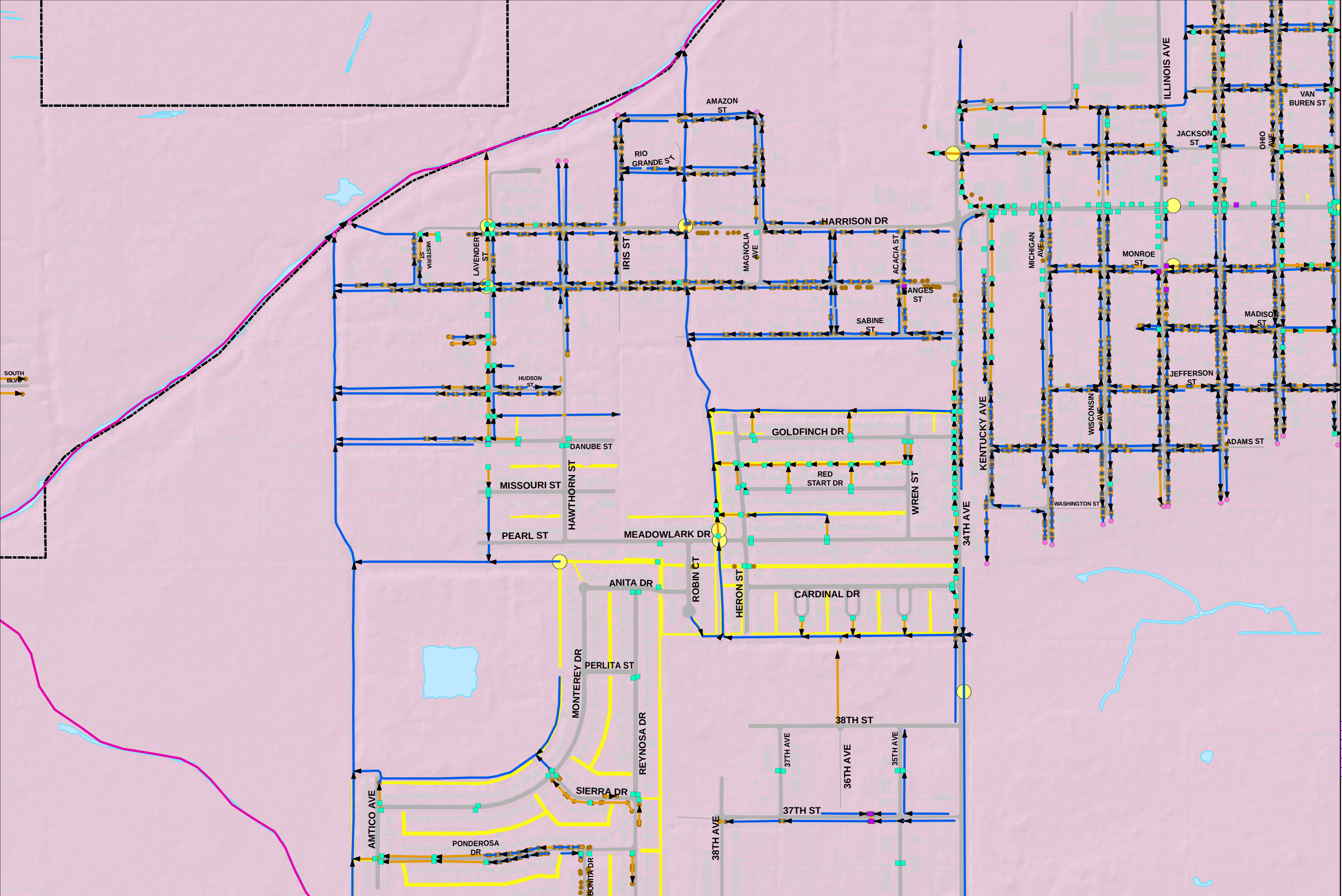


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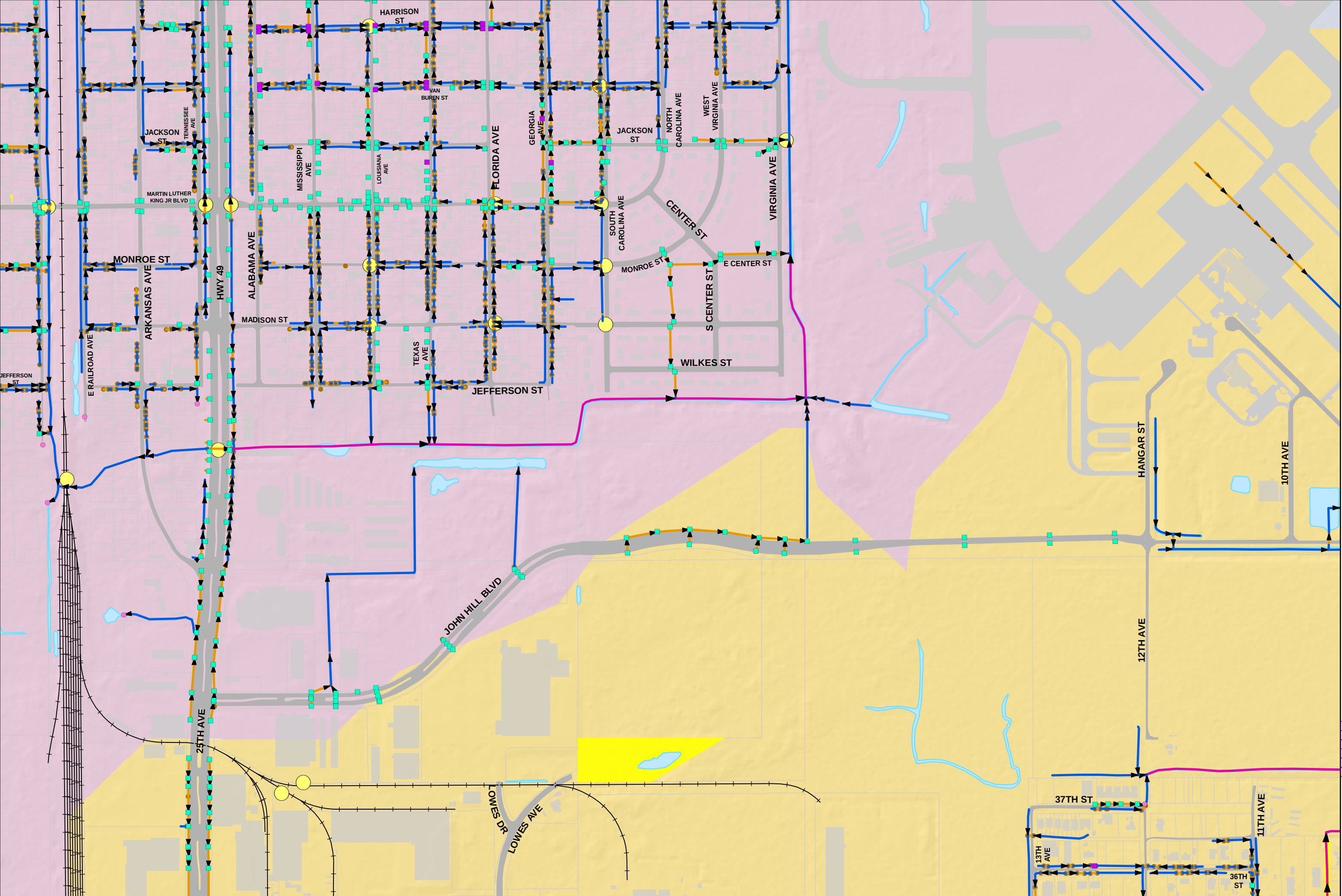




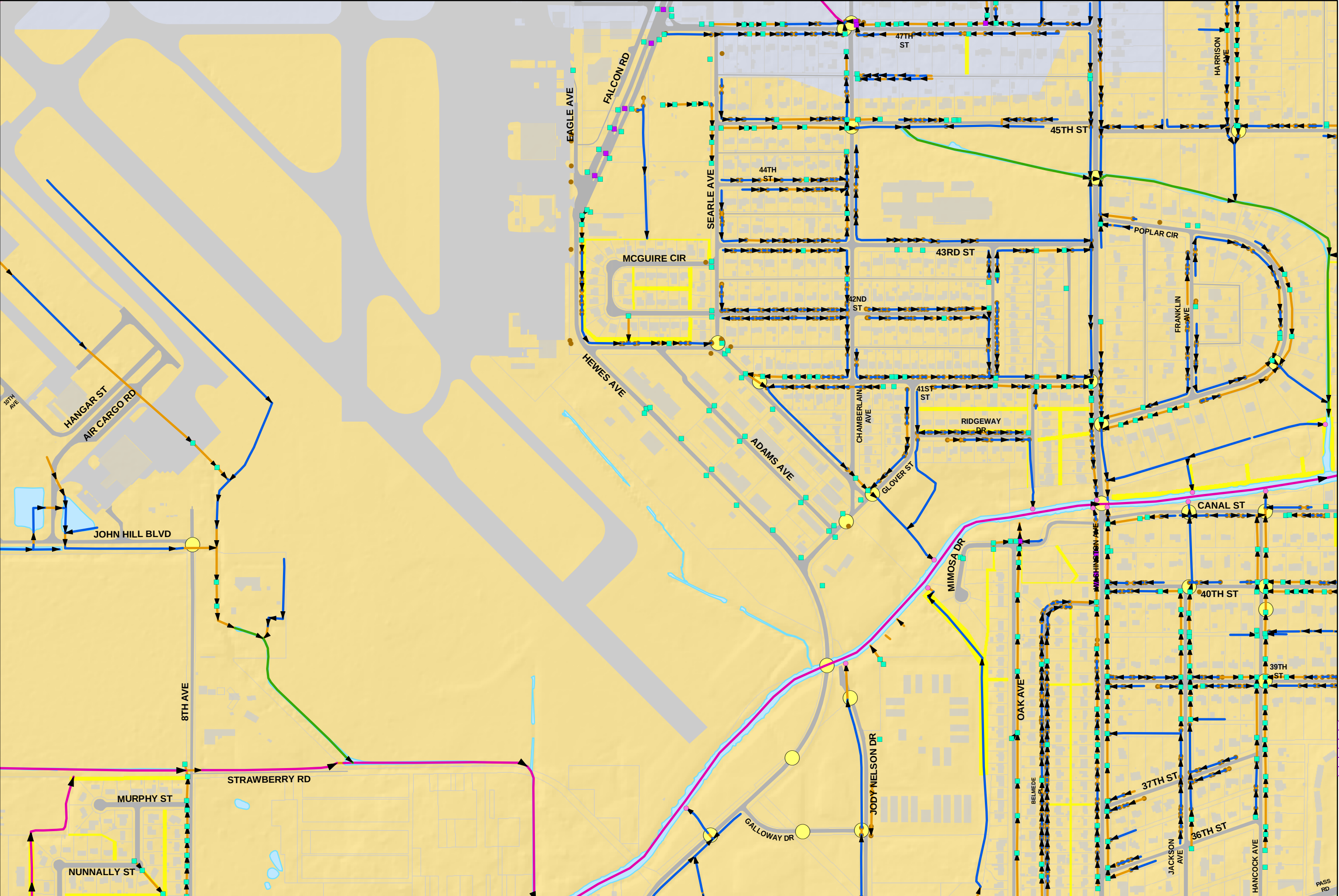
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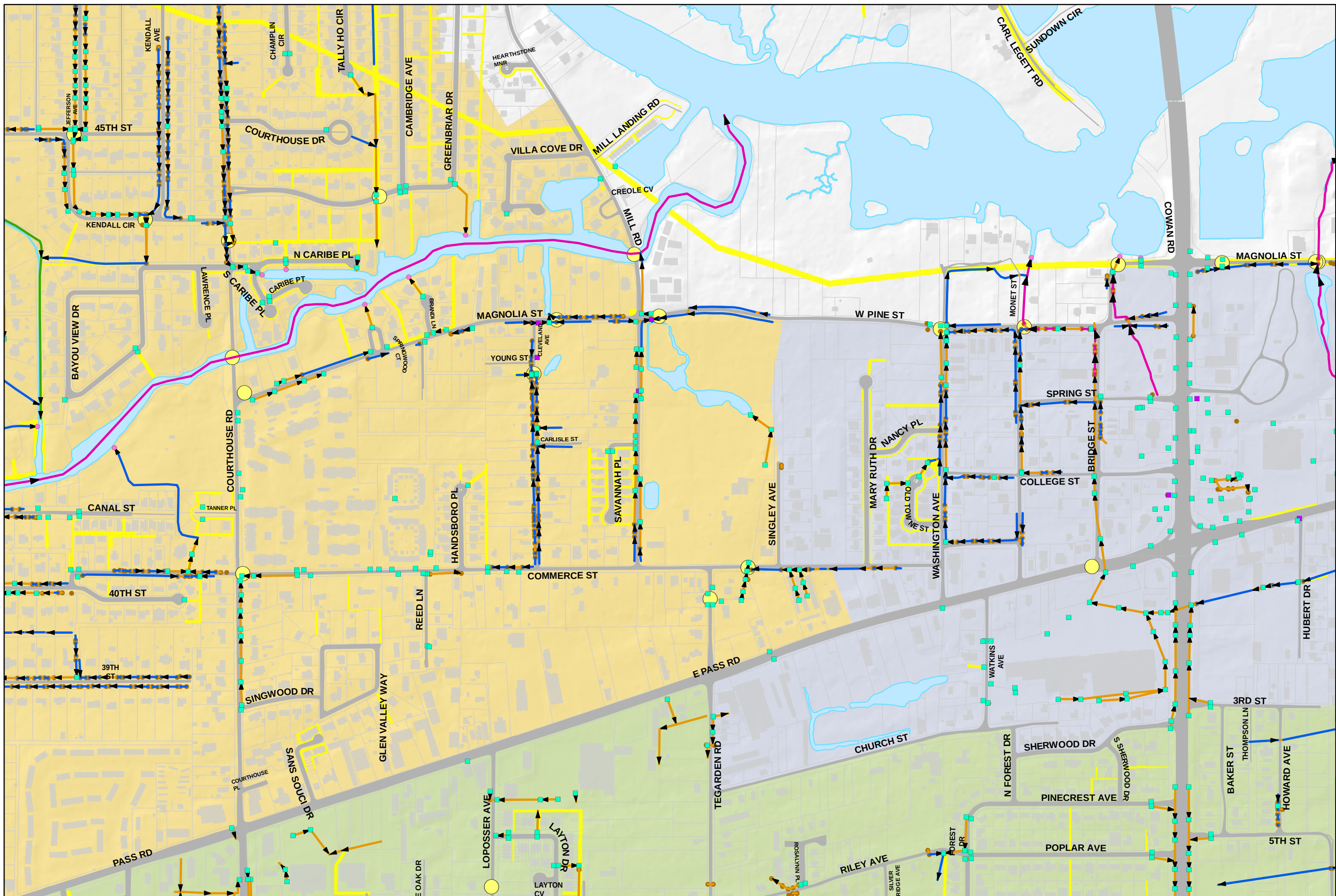


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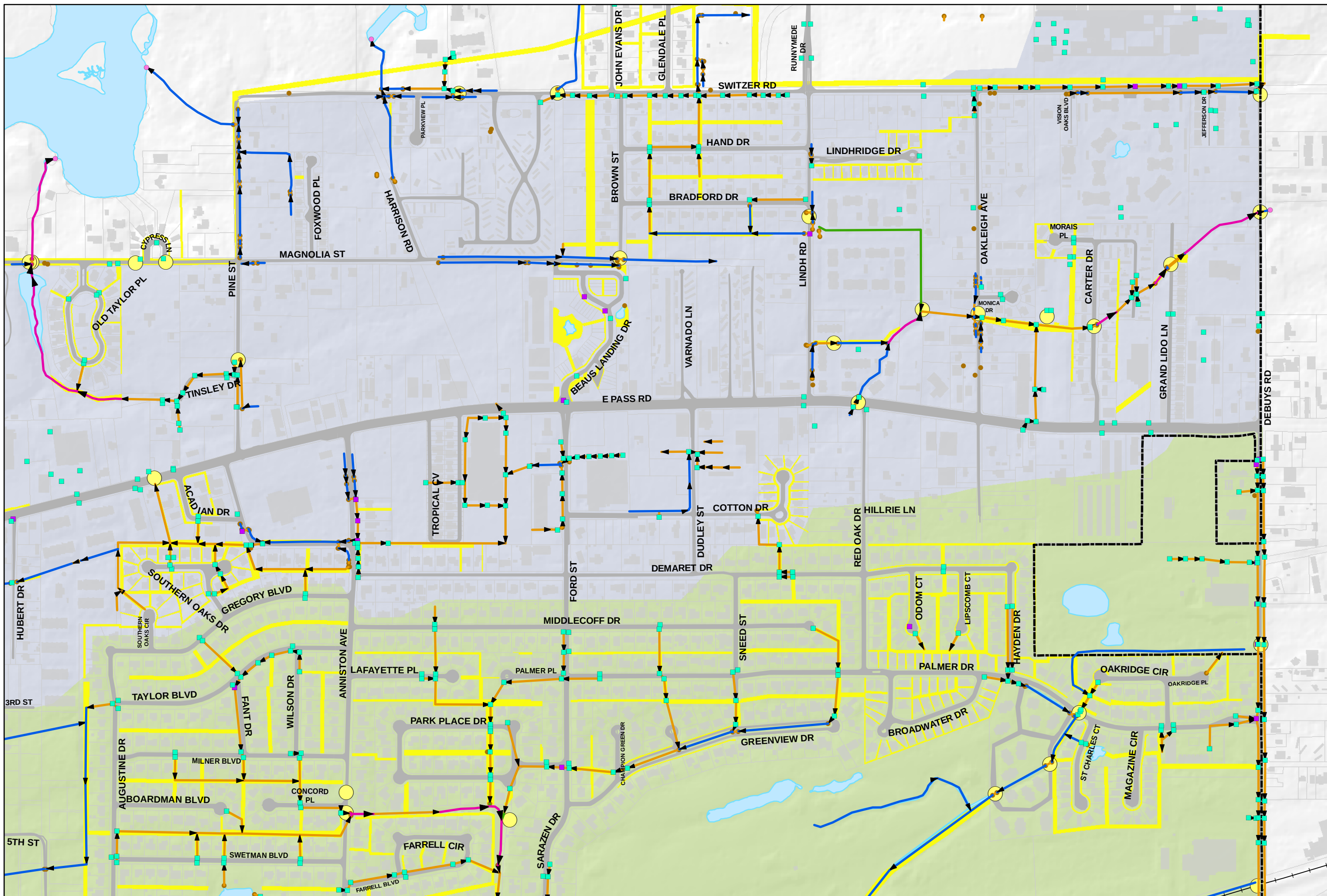
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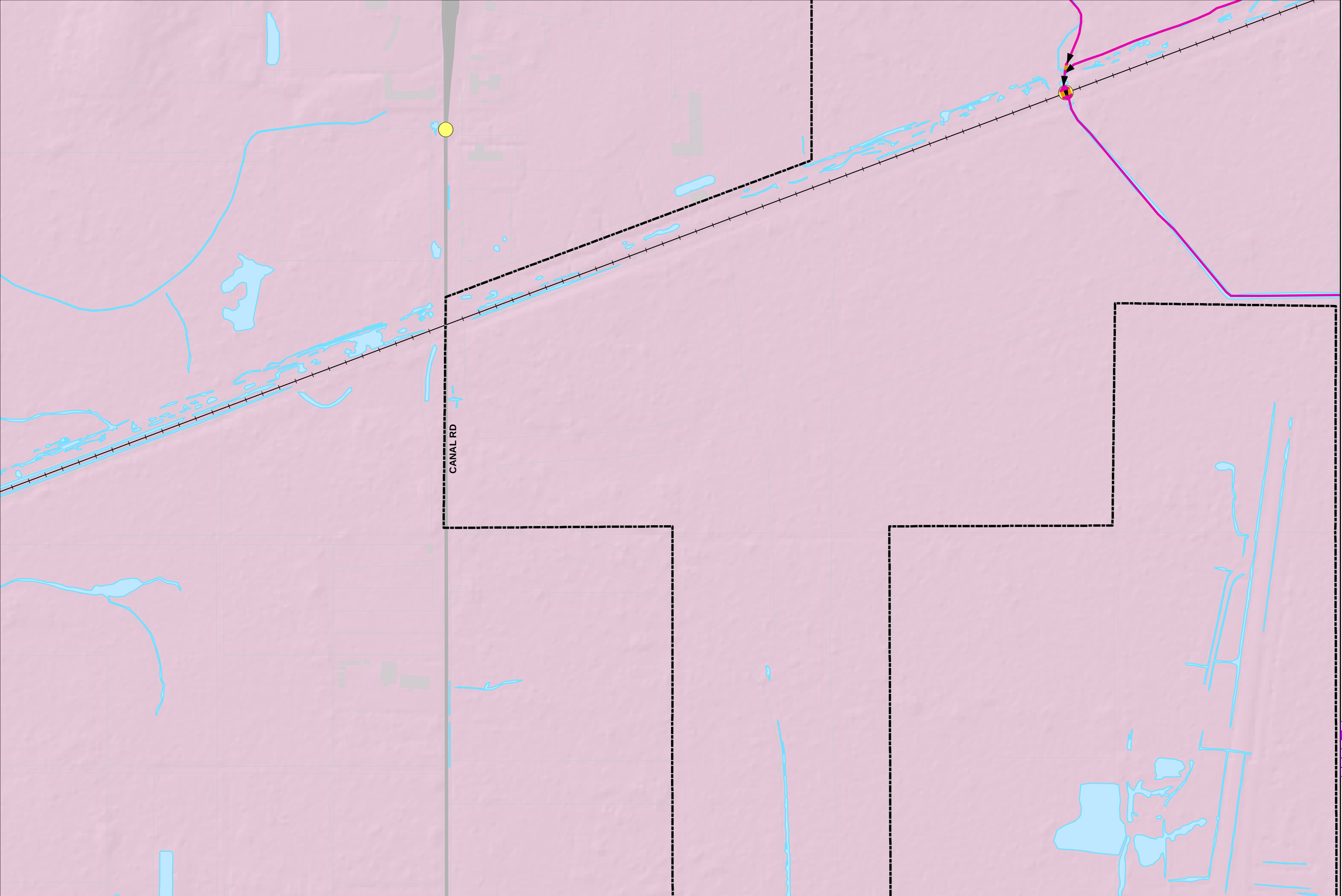
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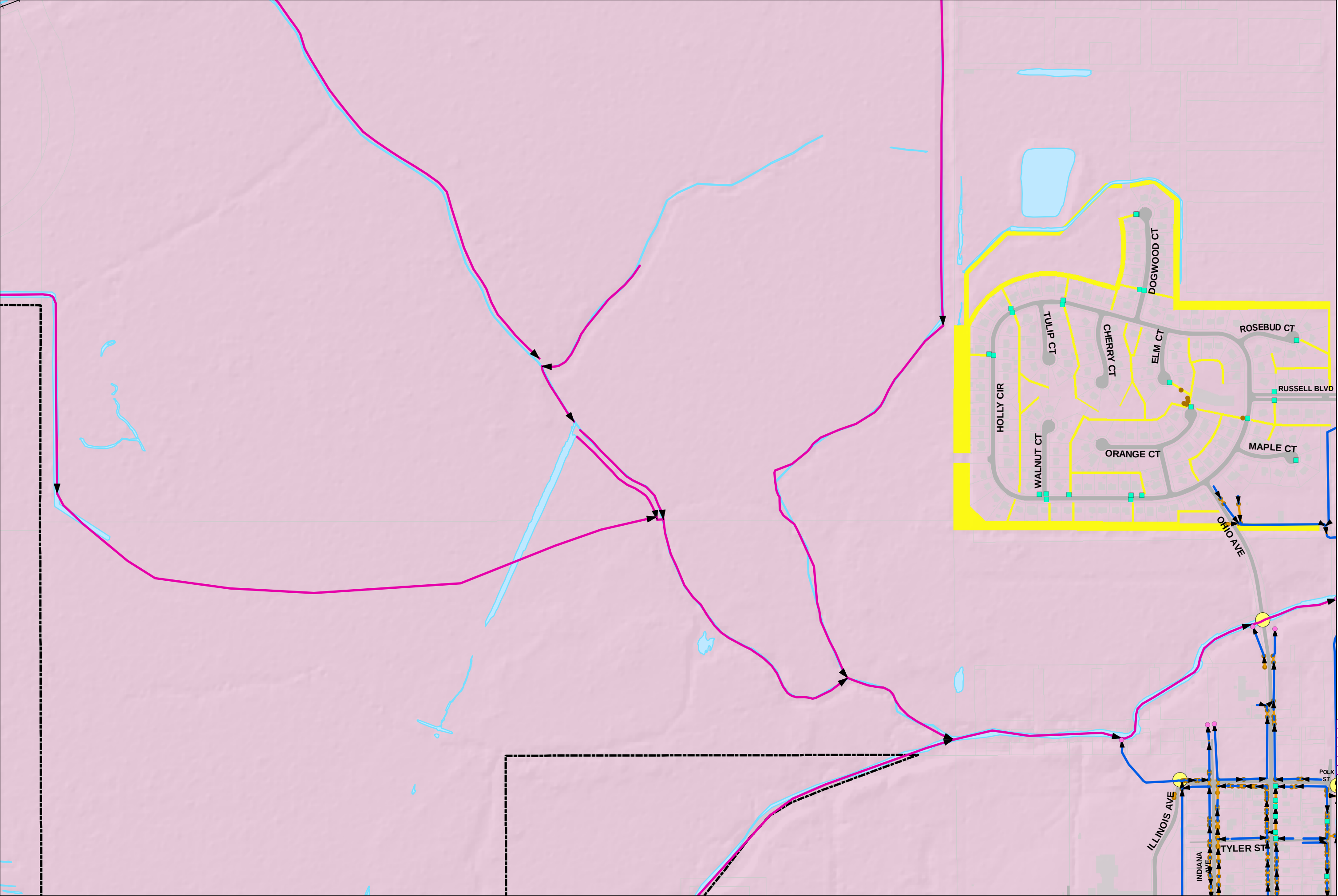




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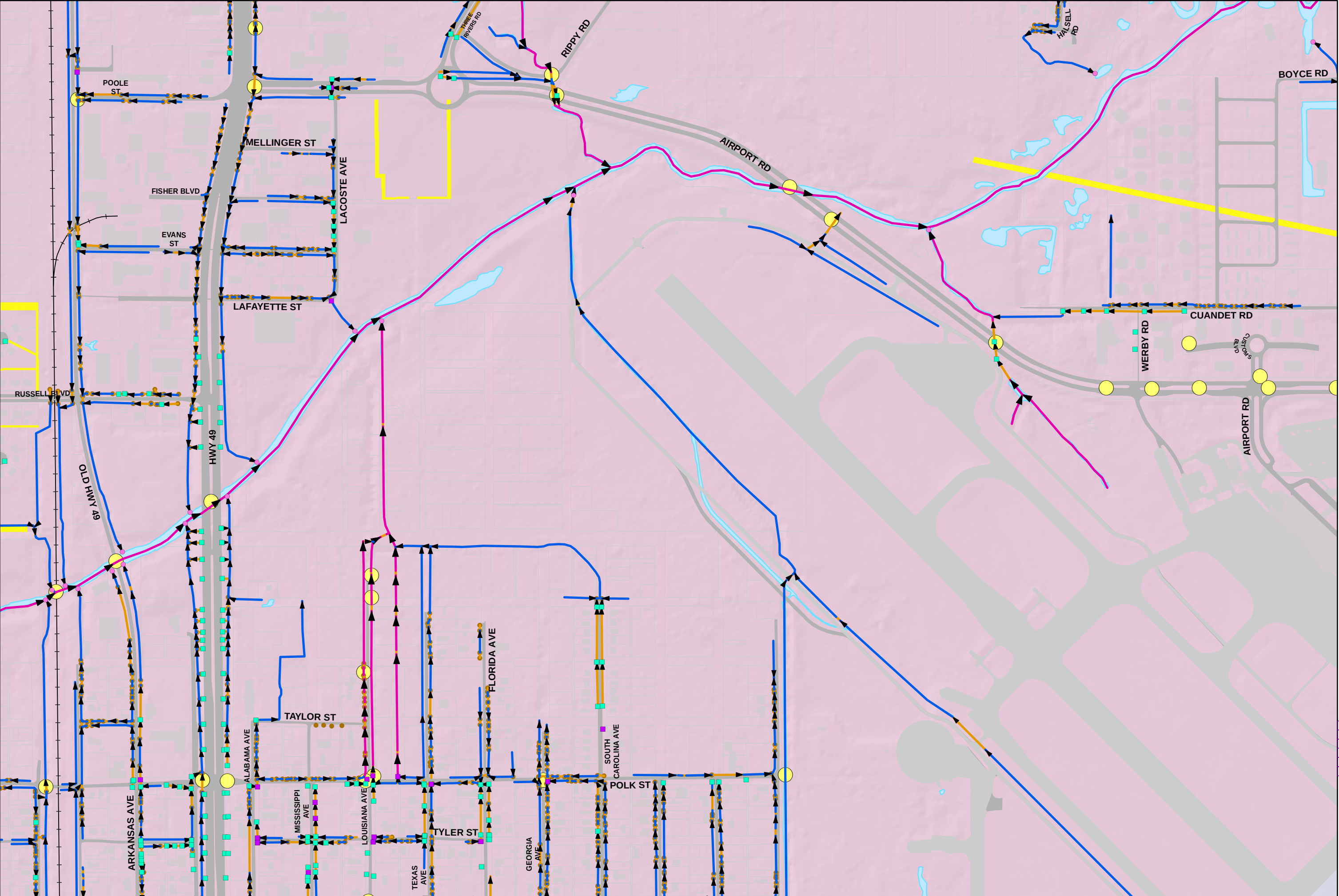
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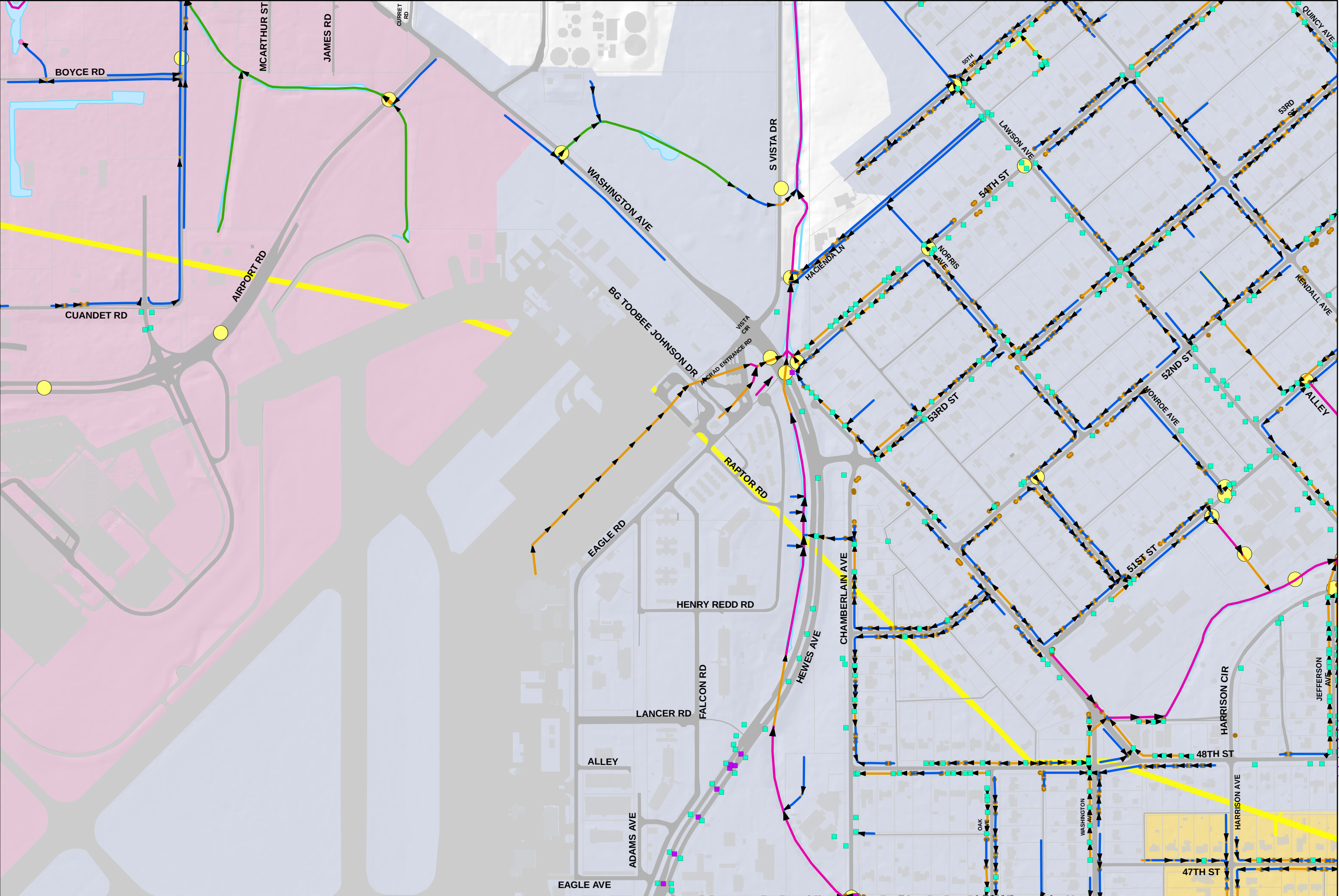
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3	4	5



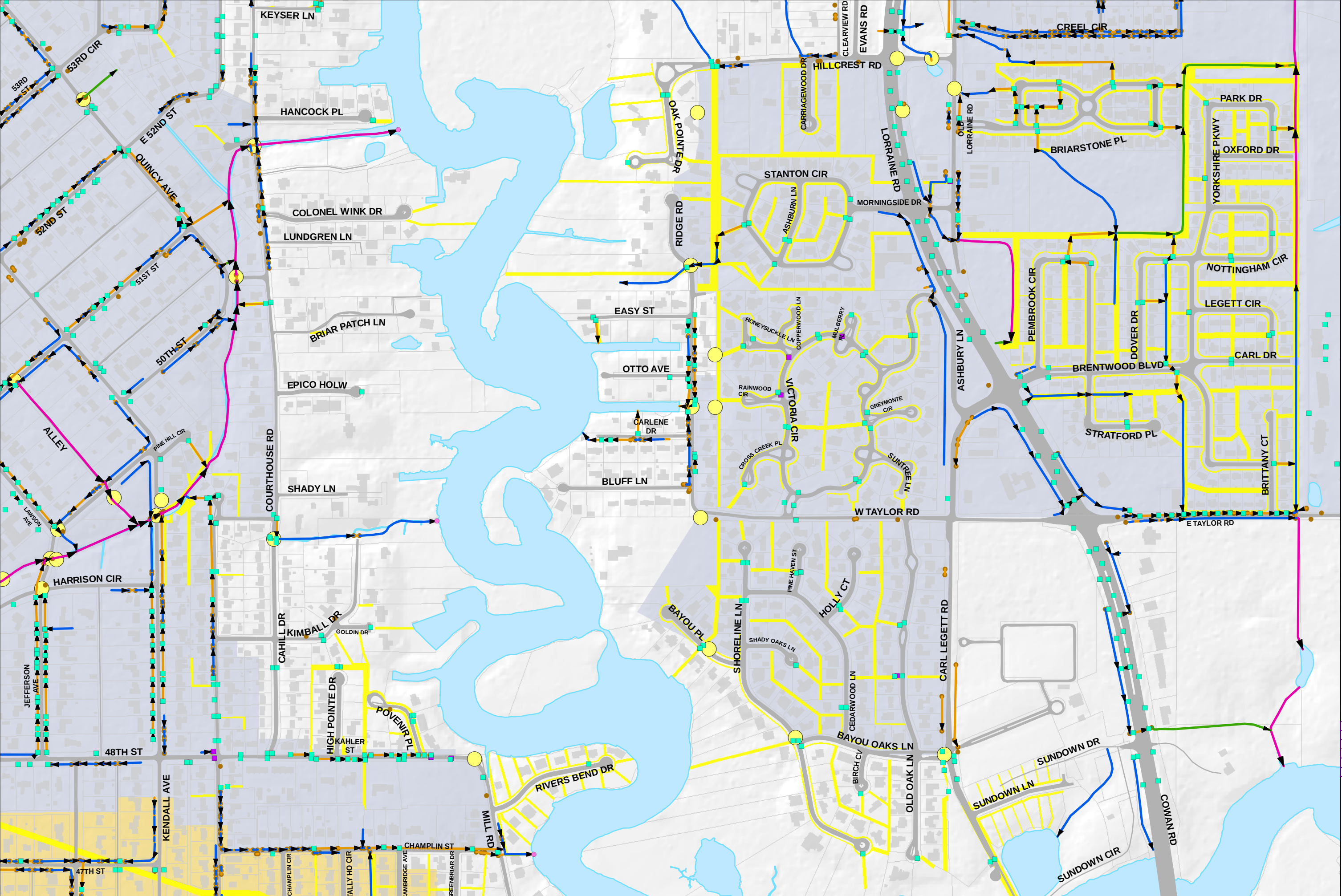
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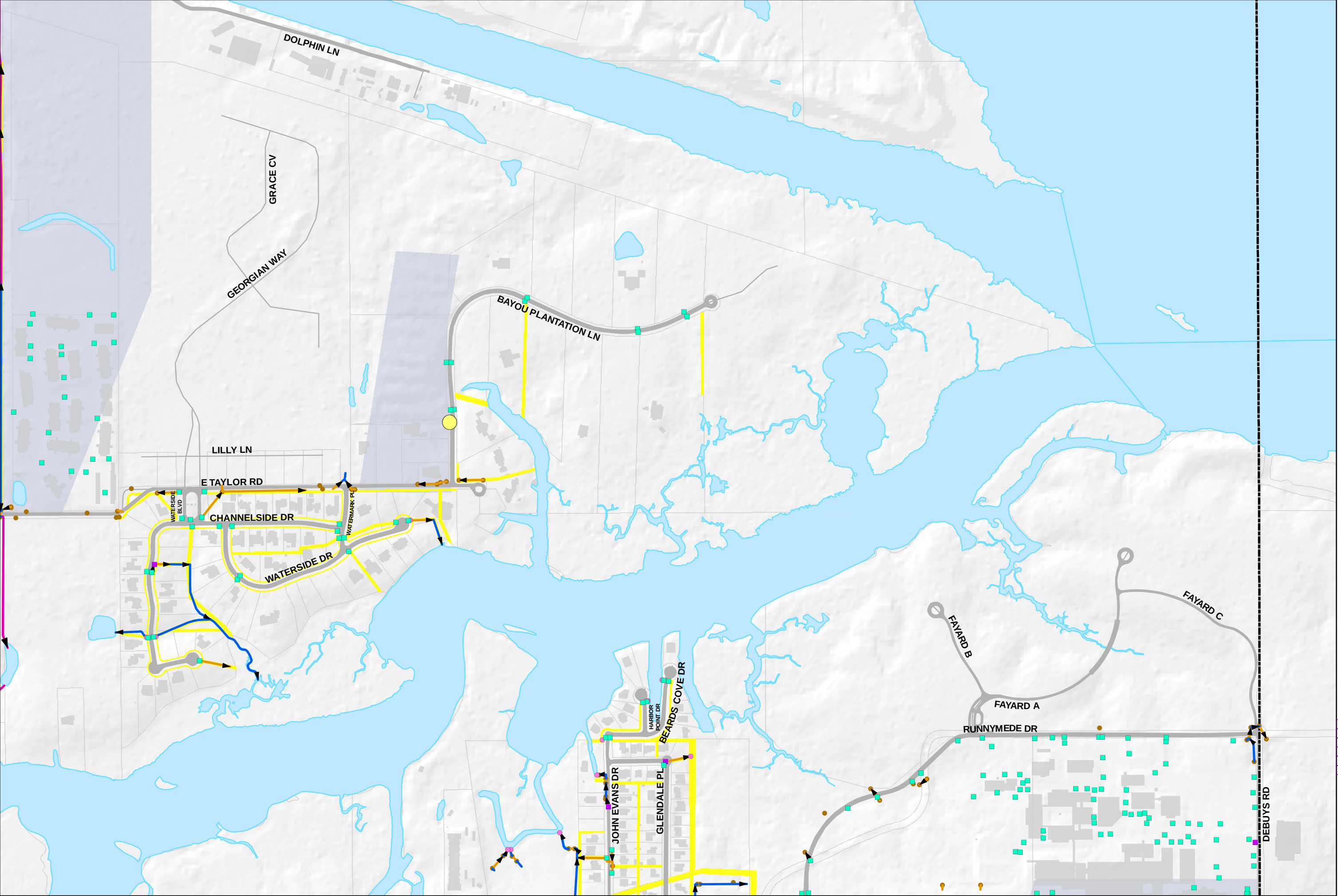
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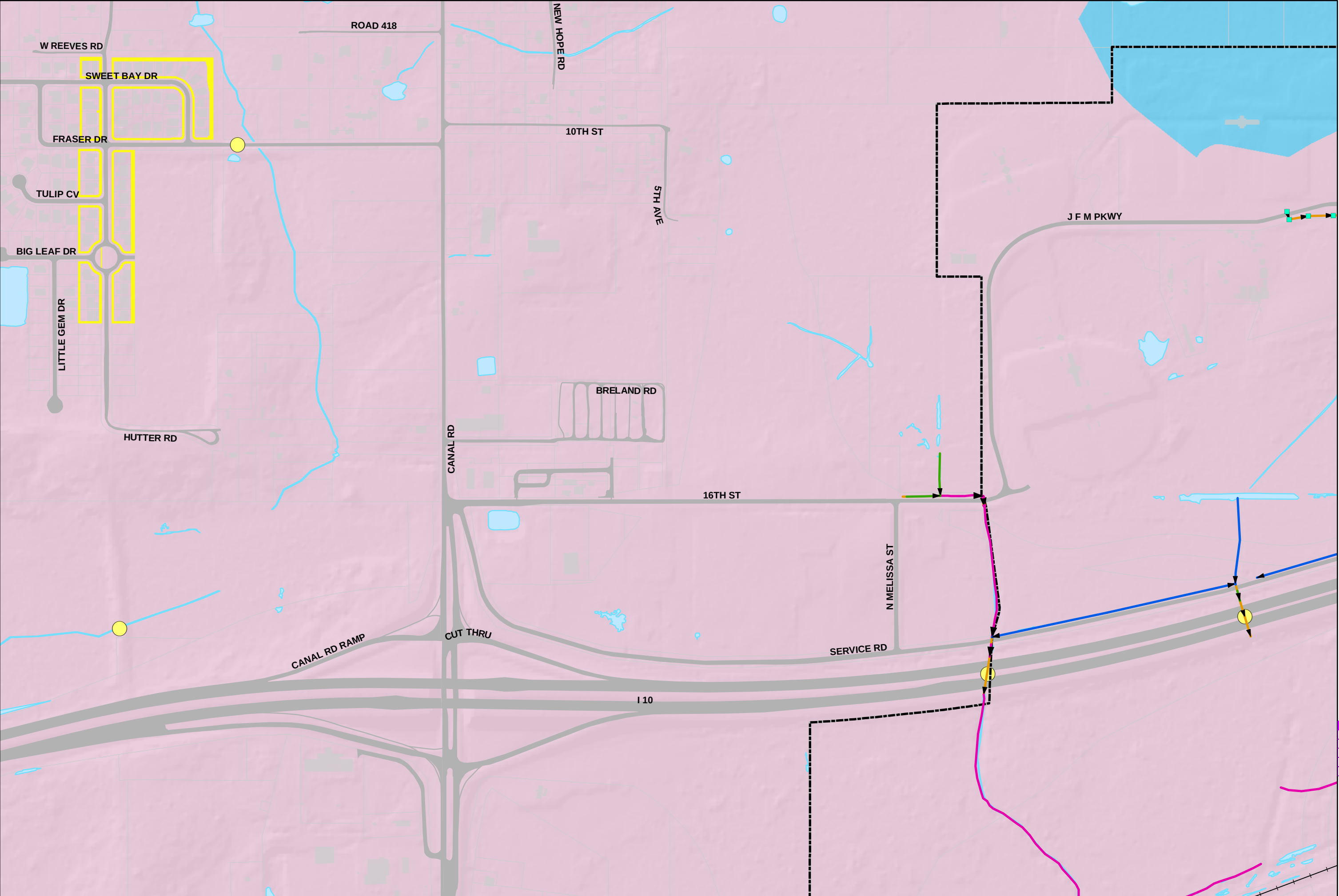


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1	2	3		

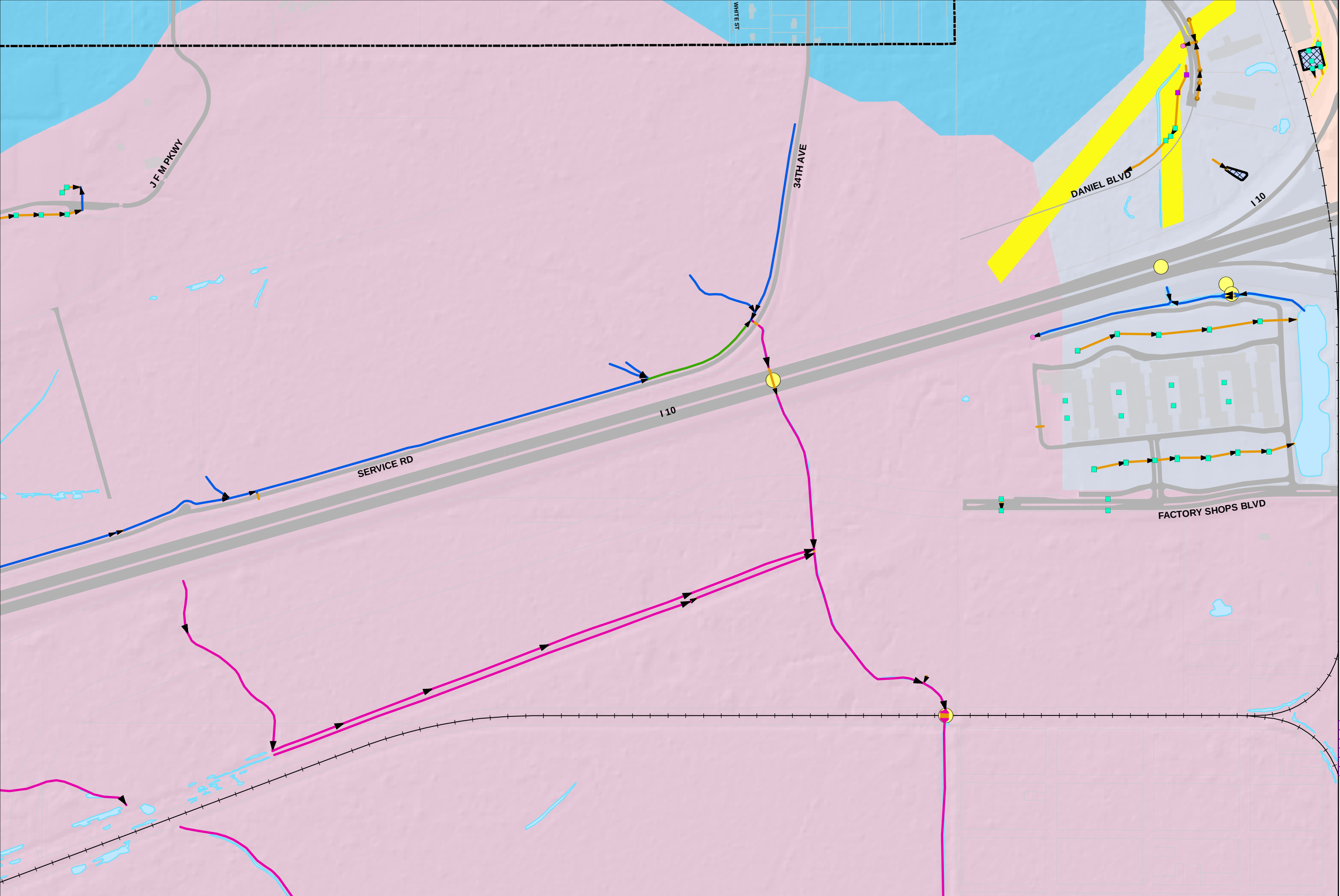




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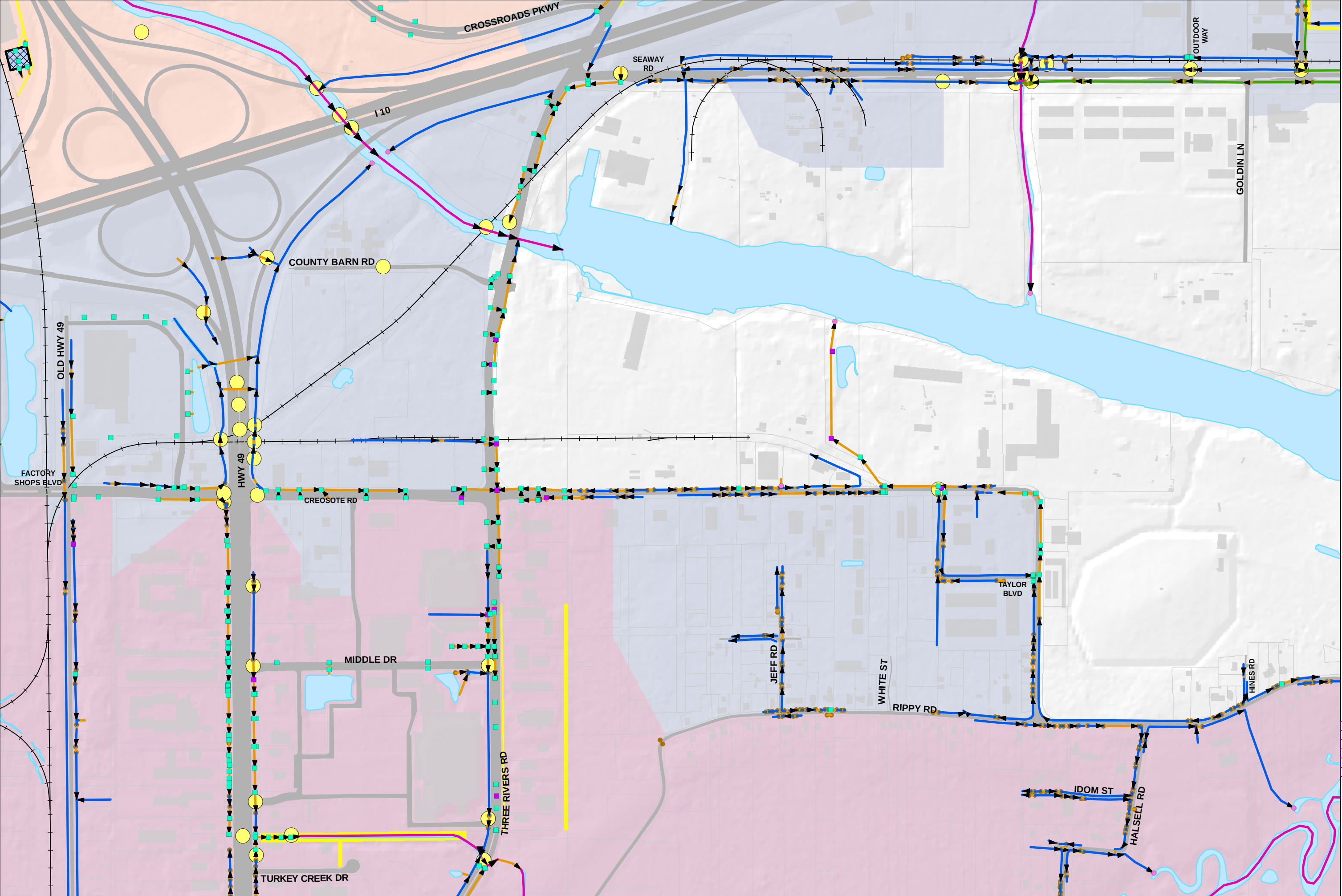
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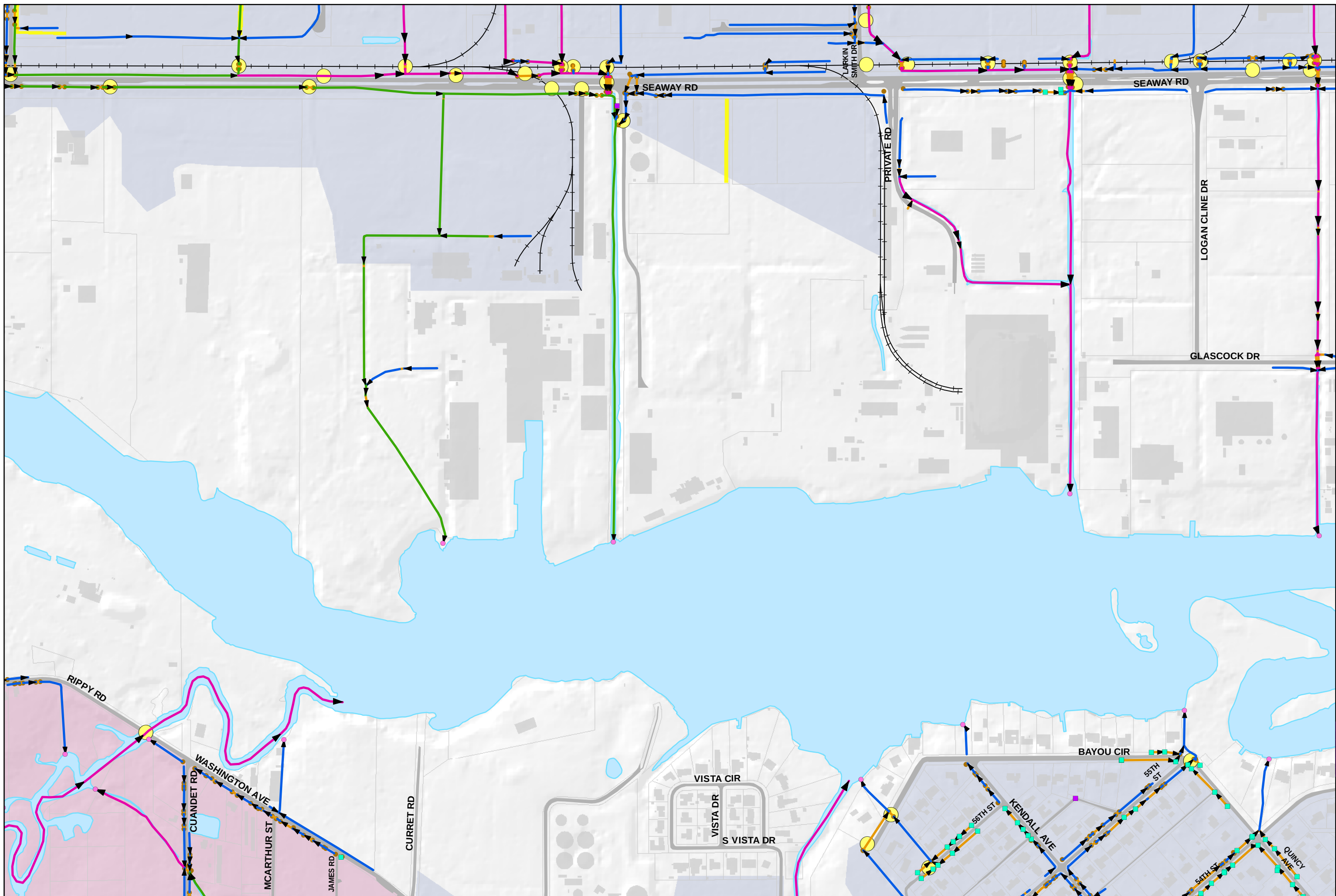
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1 inch = 500 feet

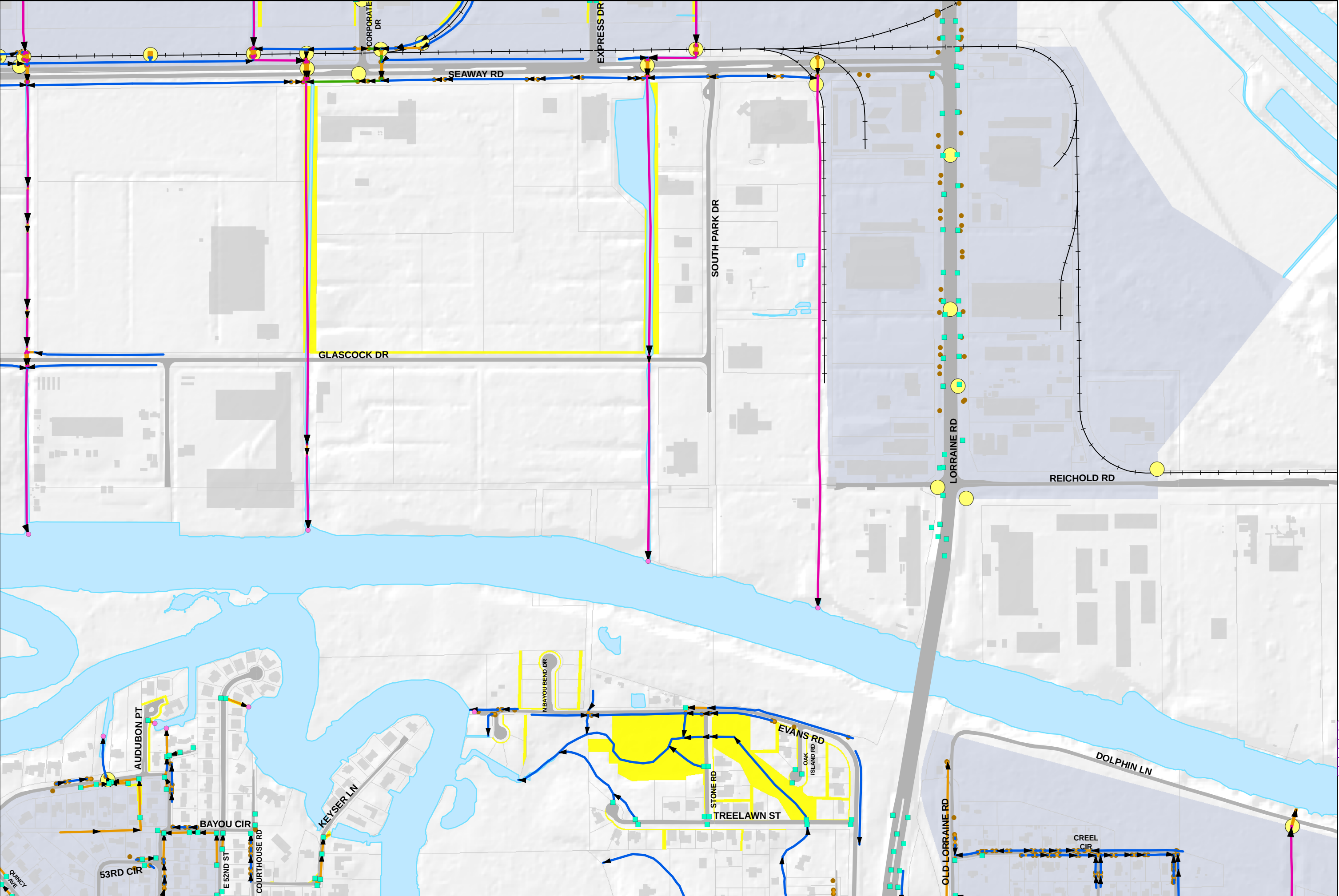


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1	2	3		



	53	54	55		
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1	2	3			





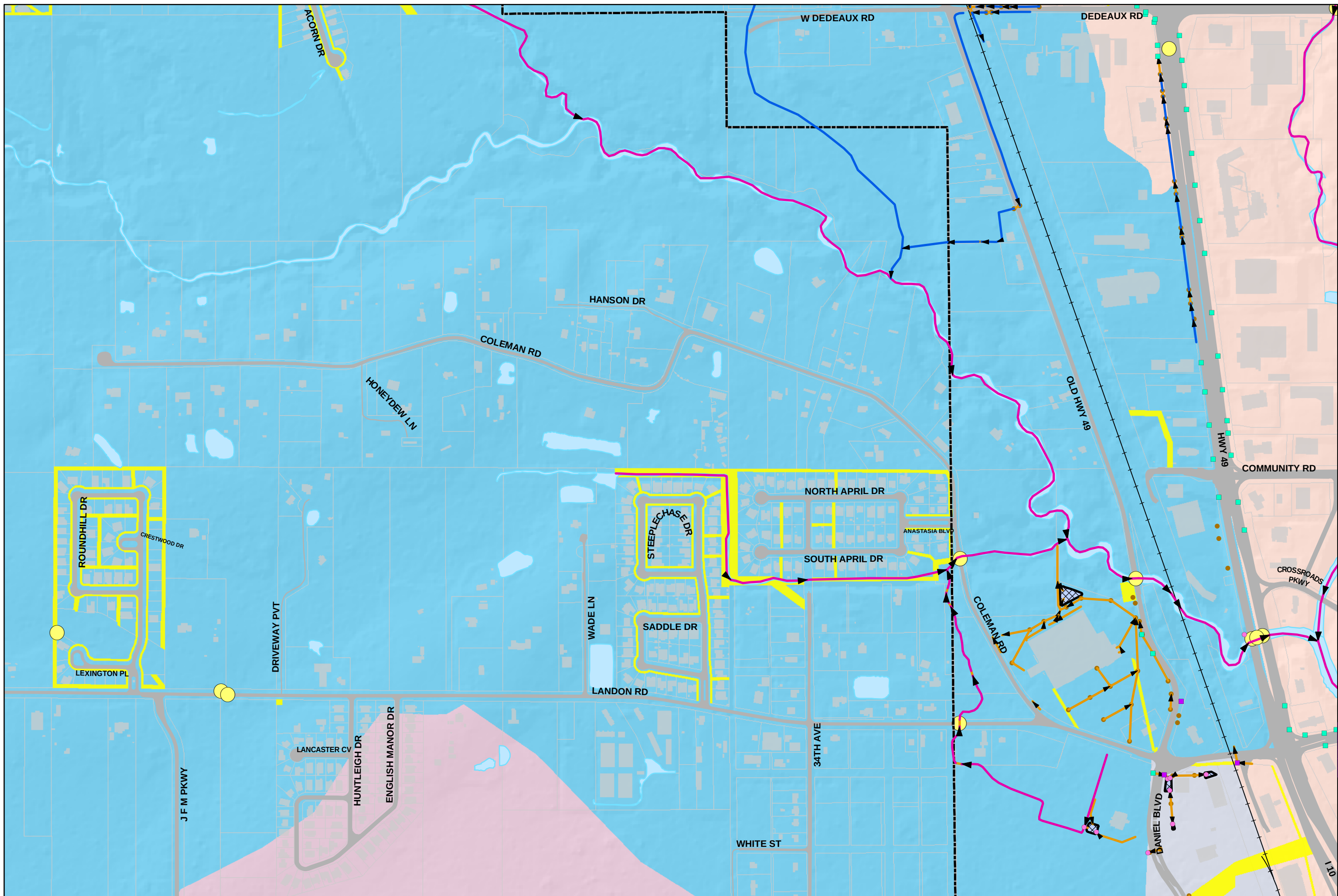
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9	10	11	12	13
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1	2	3		



53	54	55		
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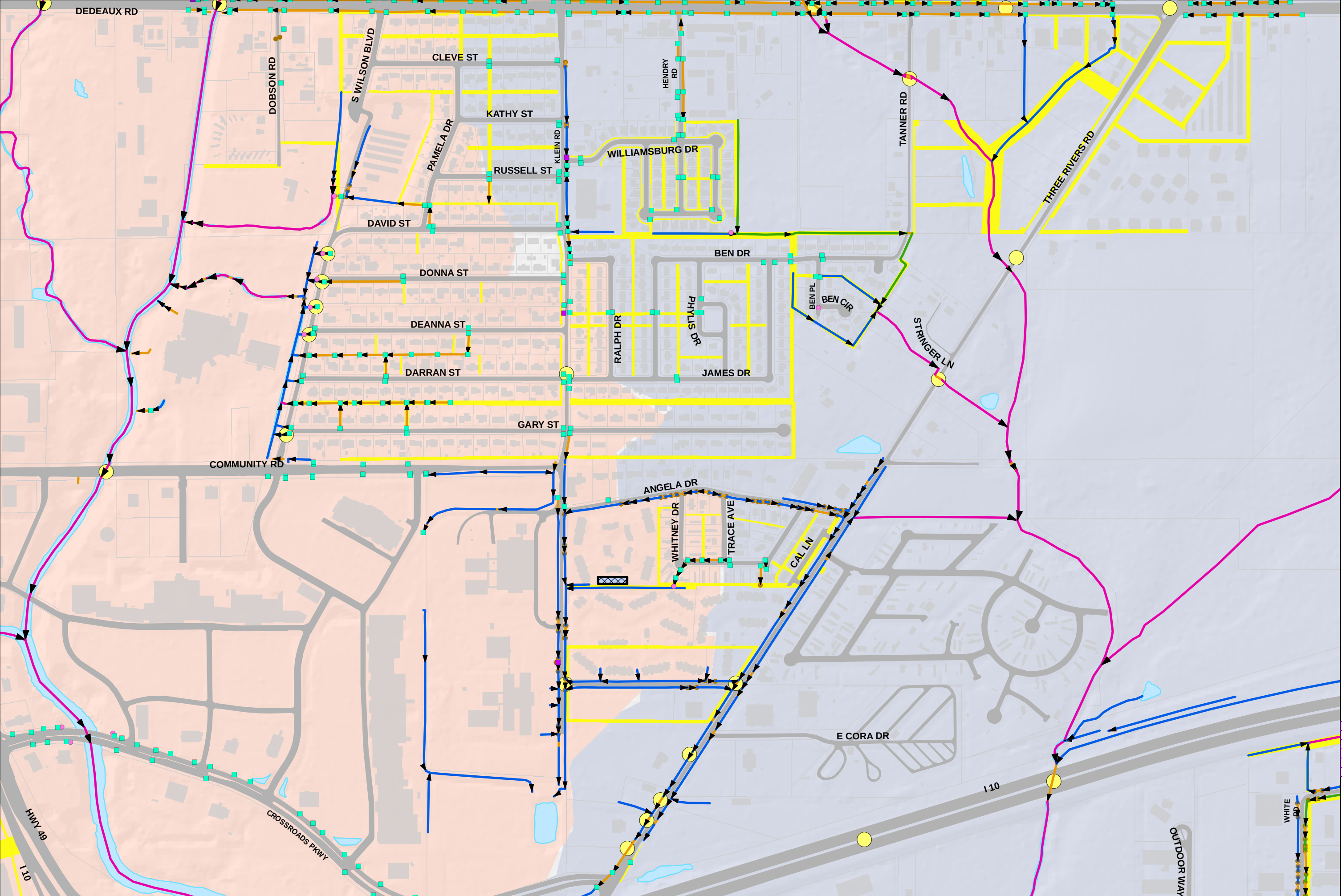


1 inch = 500 feet

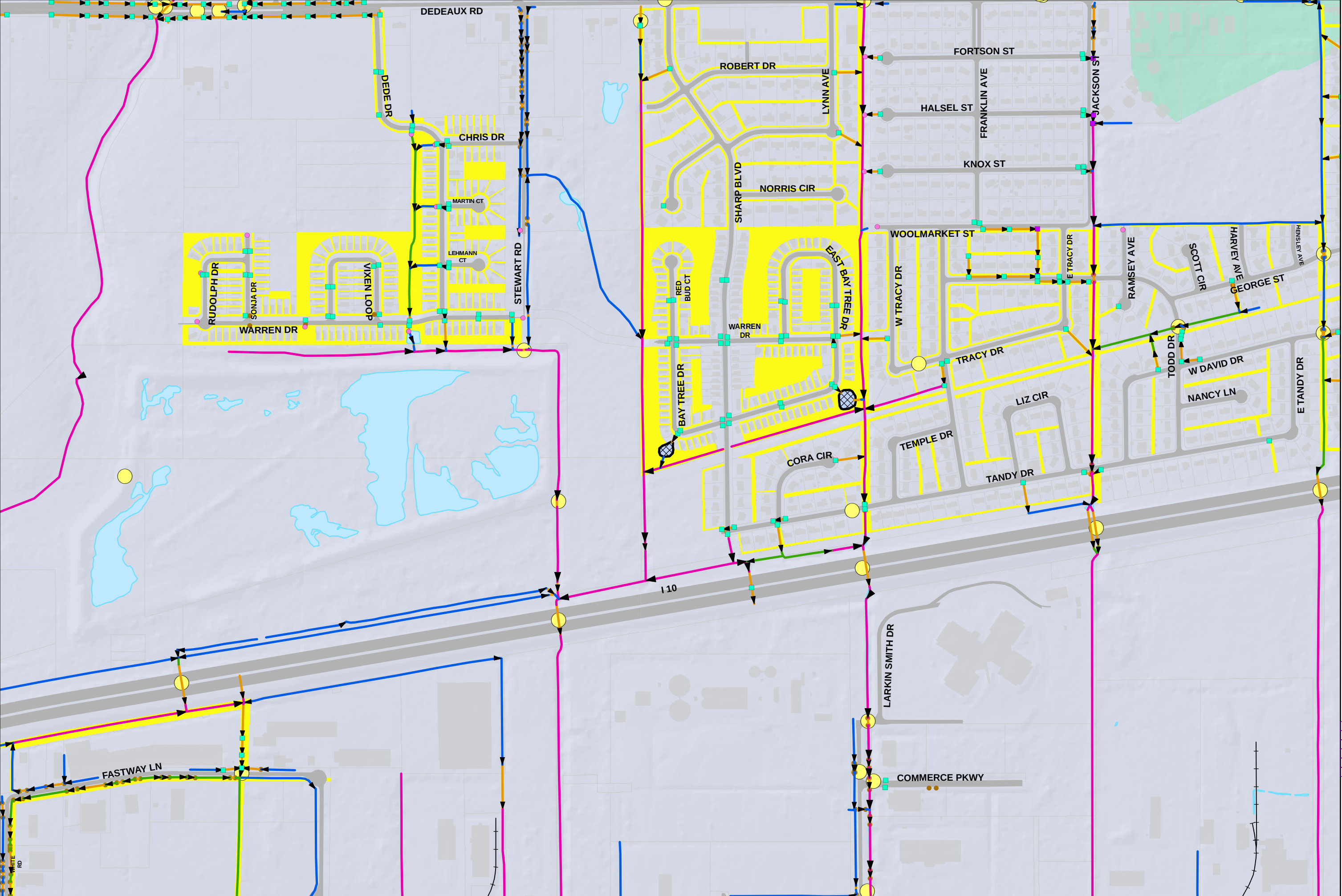


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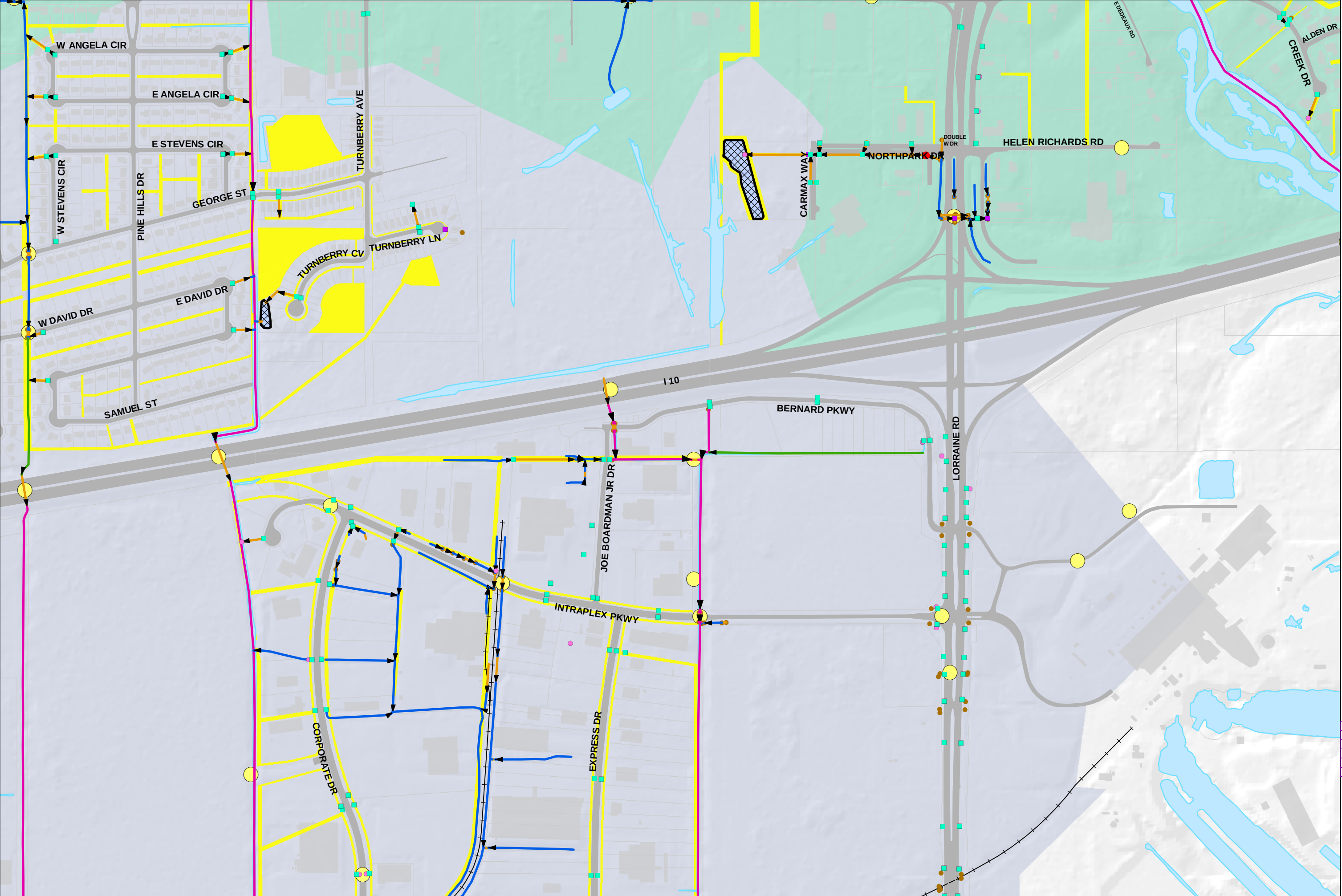




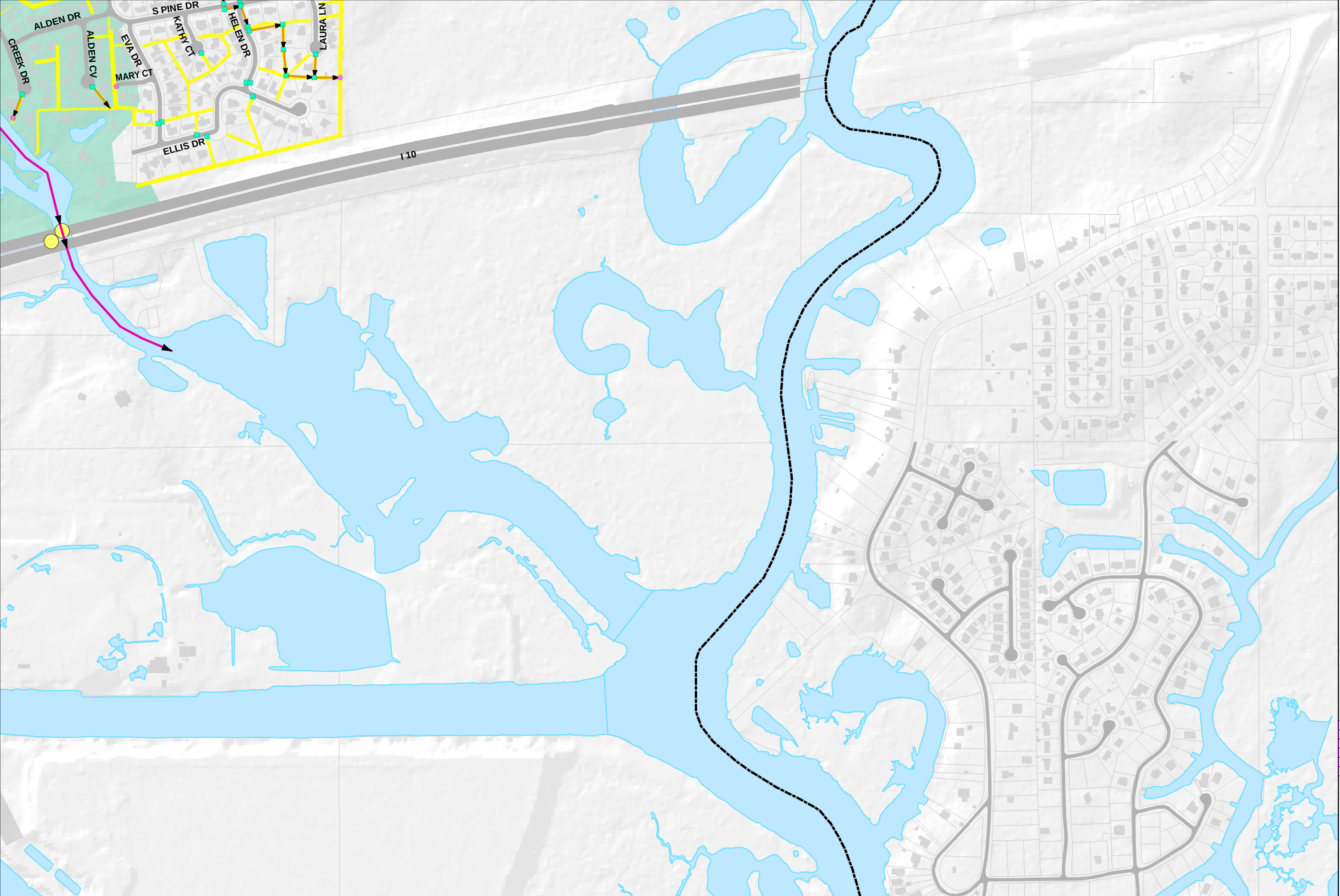
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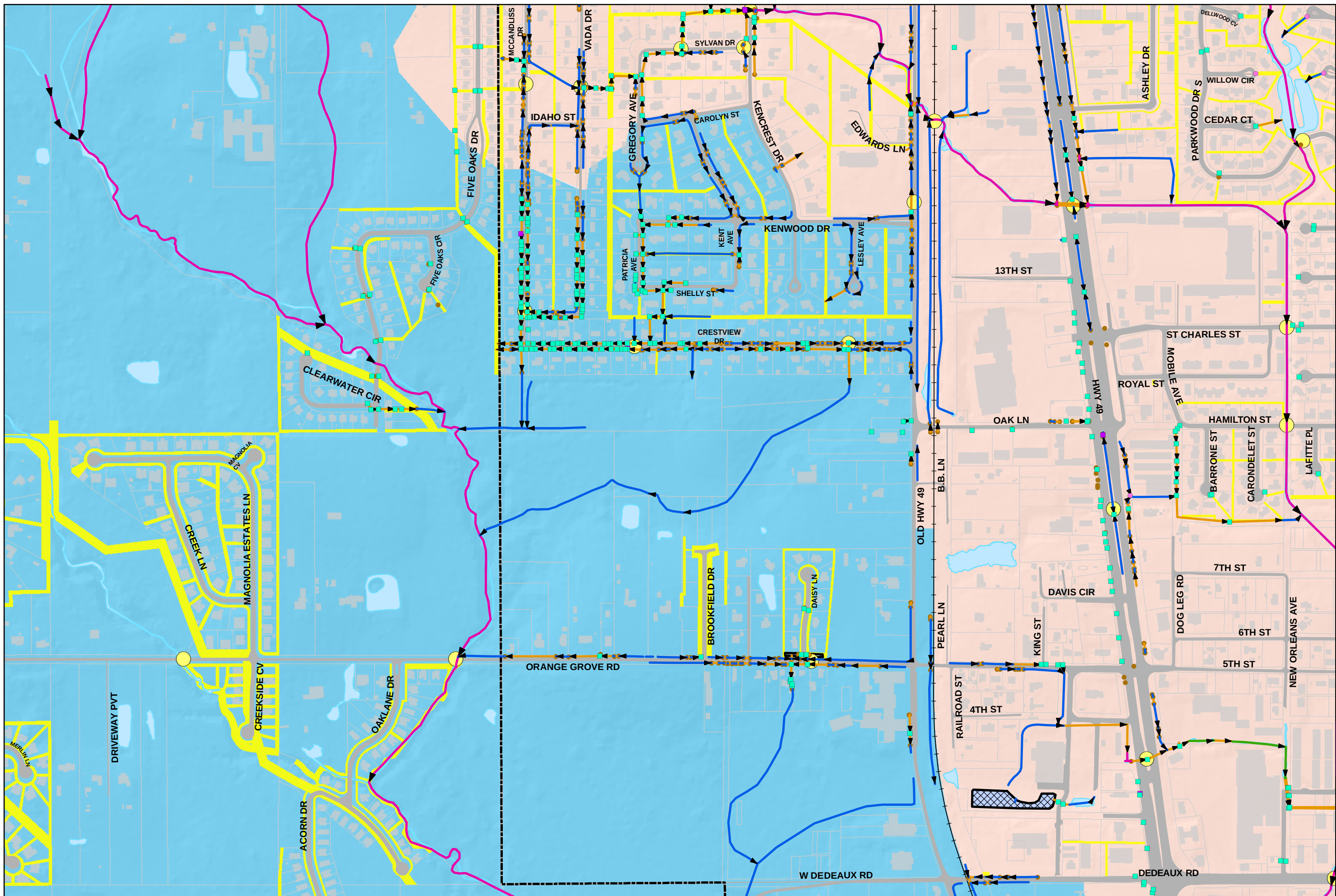
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53	54	55
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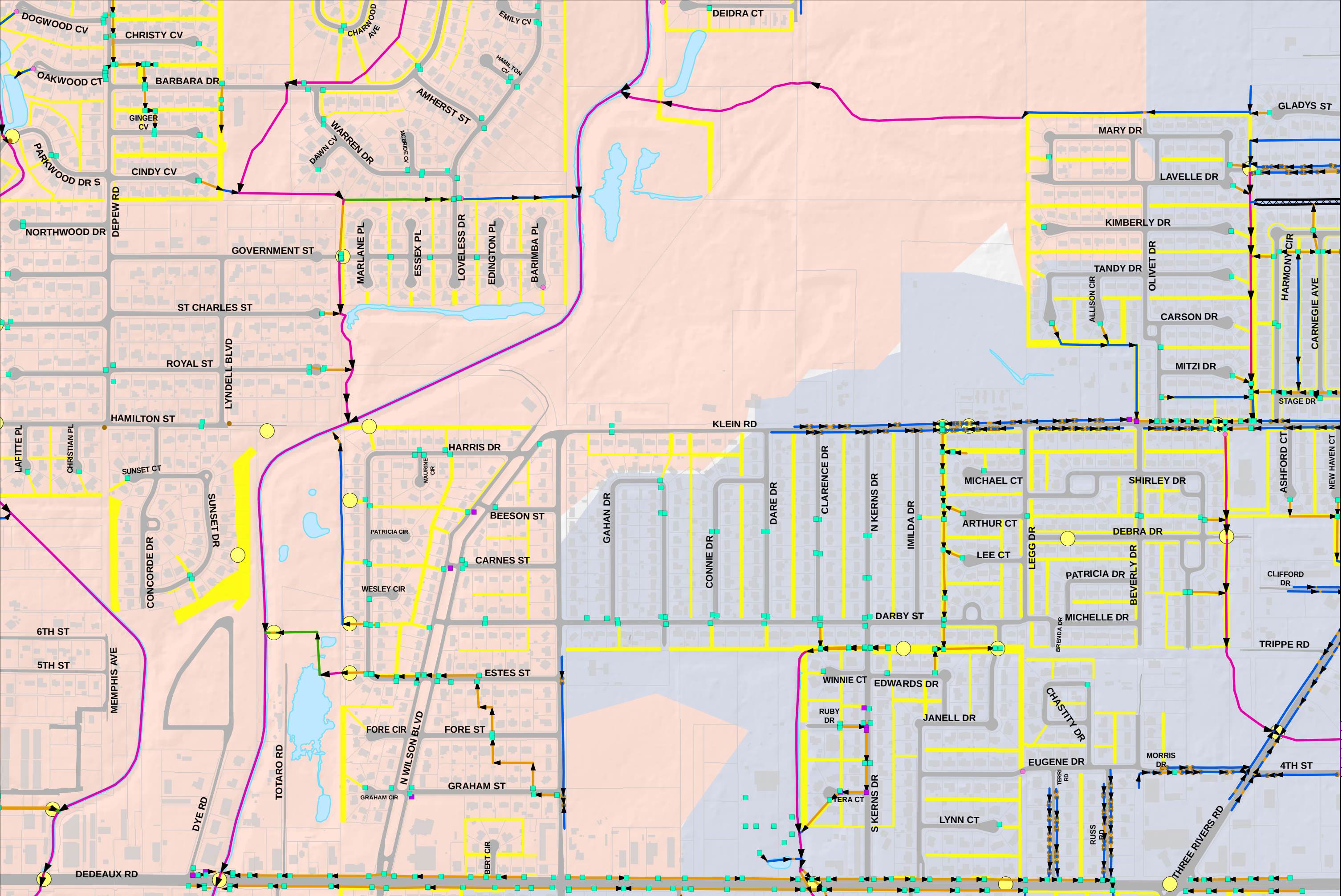
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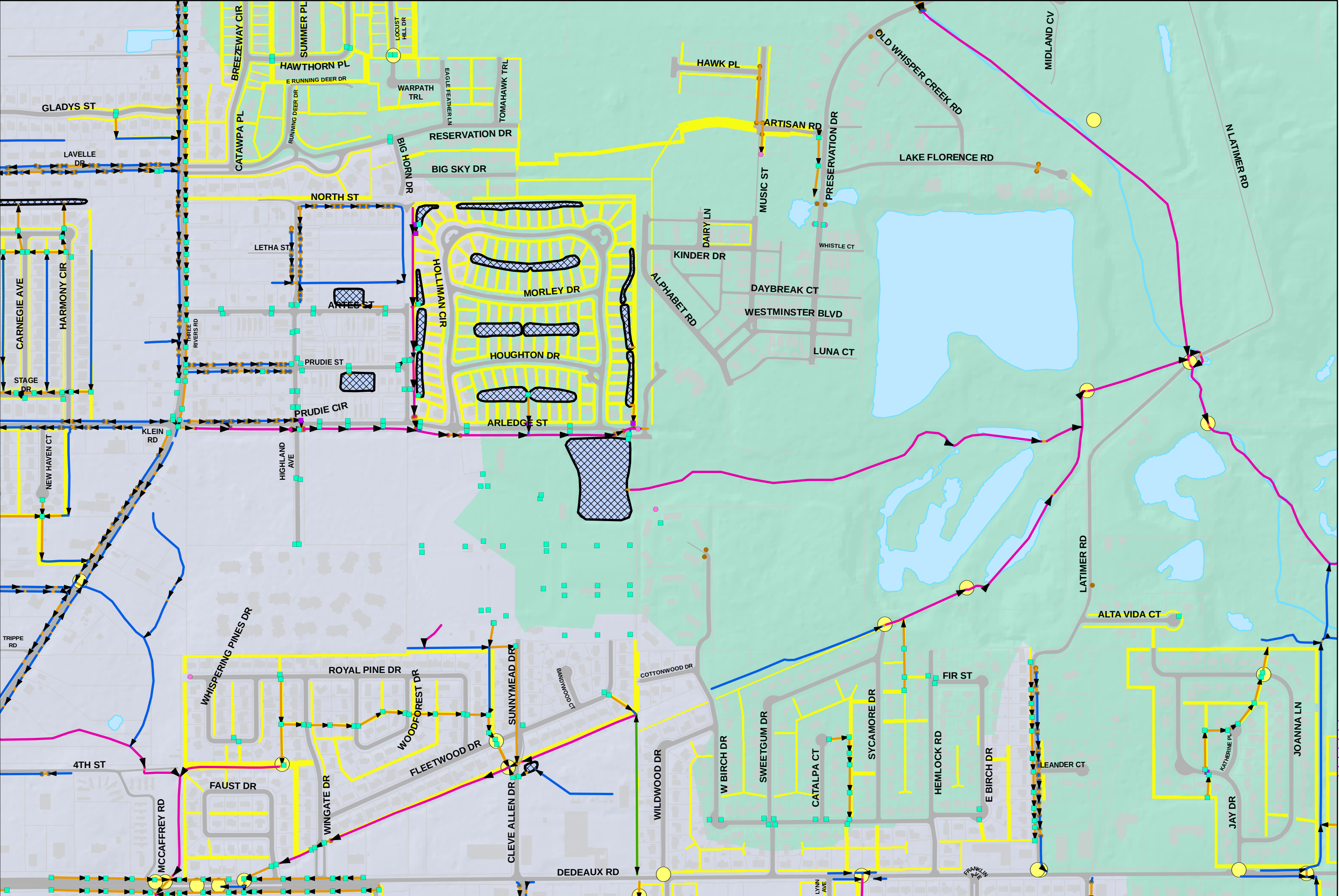
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1 inch = 500 feet



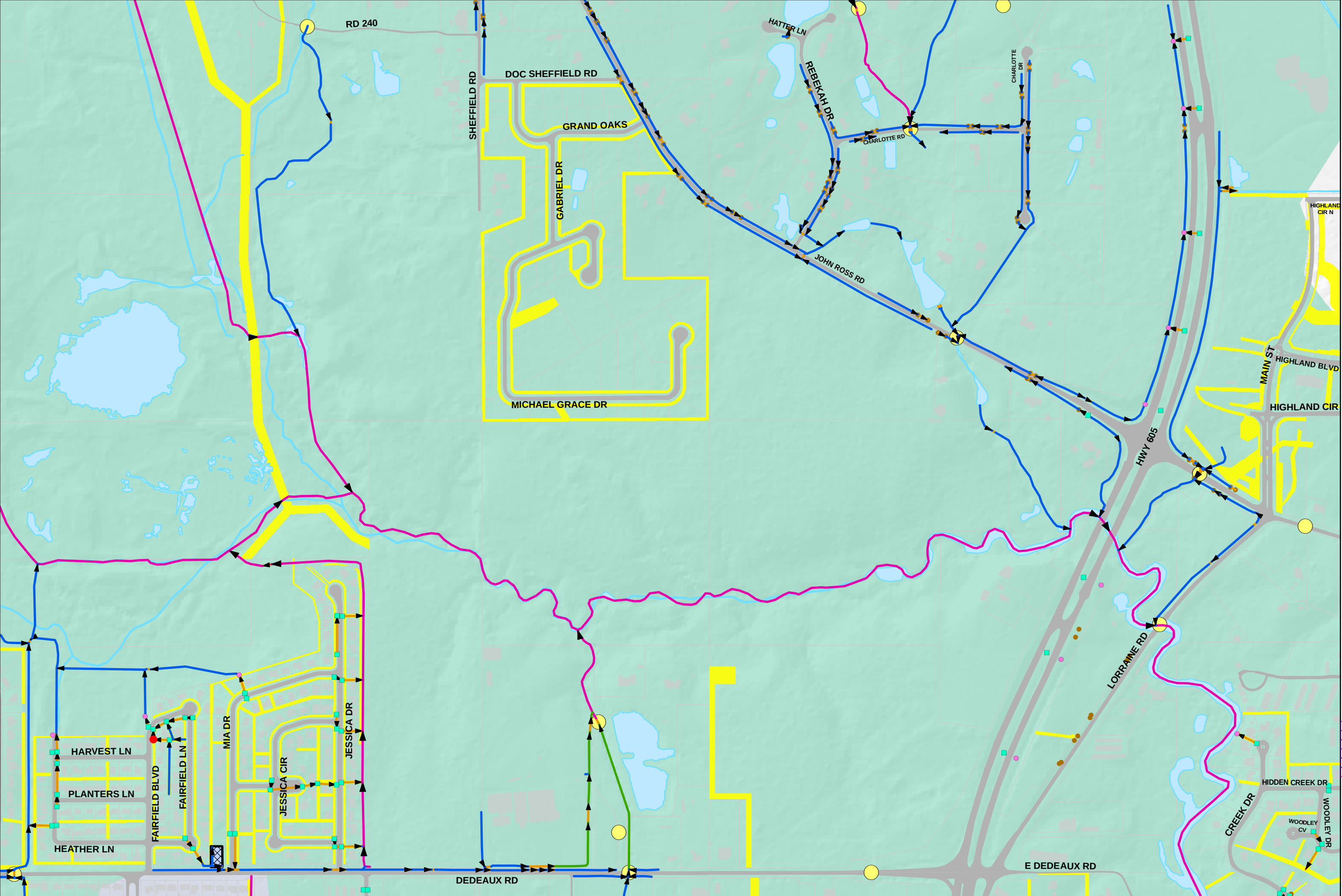
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4	5	6	7	8
1	2	3		



53	54	55	56	57
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43	44	45	46	47
38	39	40	41	42
33	34	35	36	37
27	28	29	30	31
21	22	23	24	25
15	16	17	18	19
9	10	11	12	13
4	5	6	7	8
1	2	3		



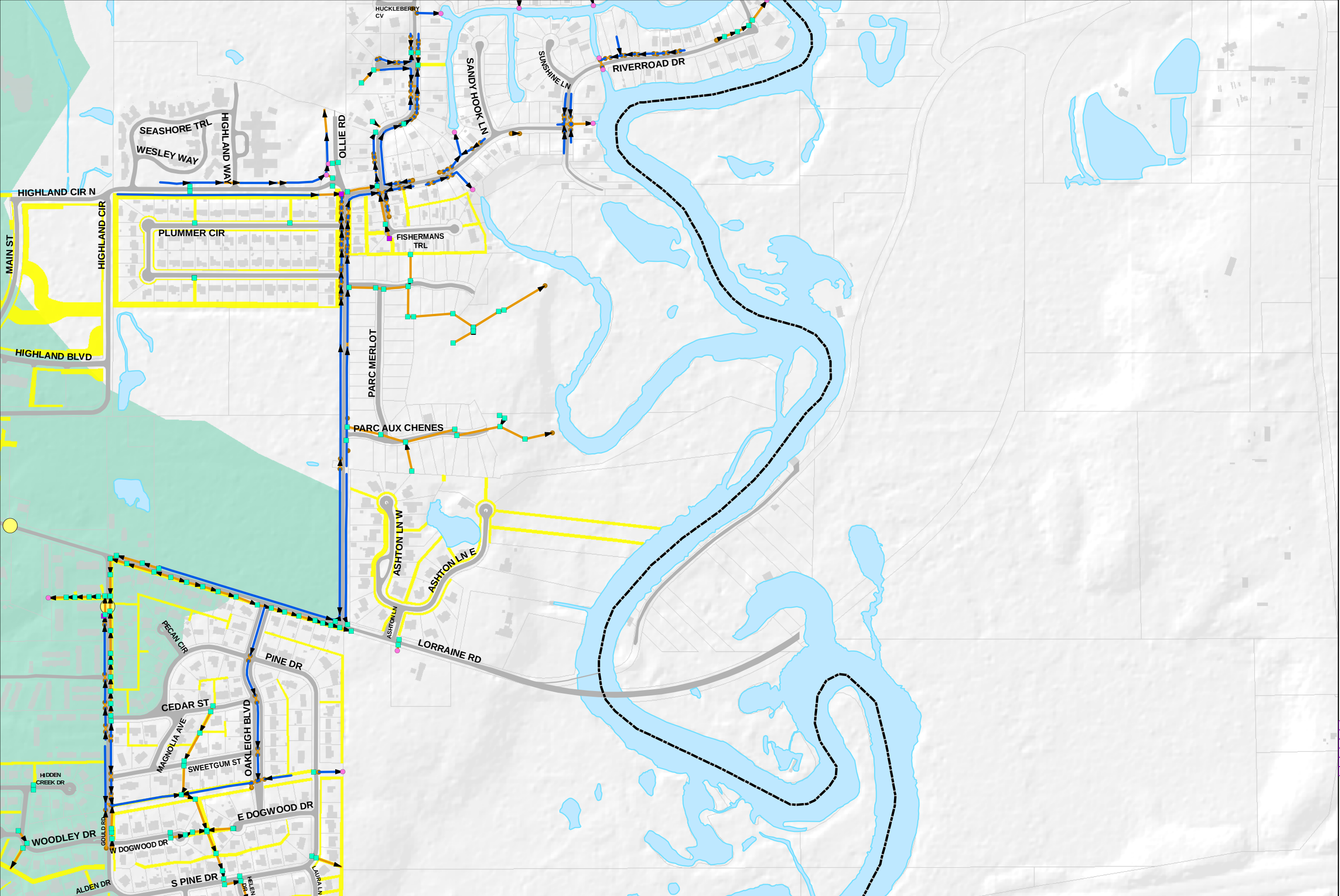
1 inch = 500 feet



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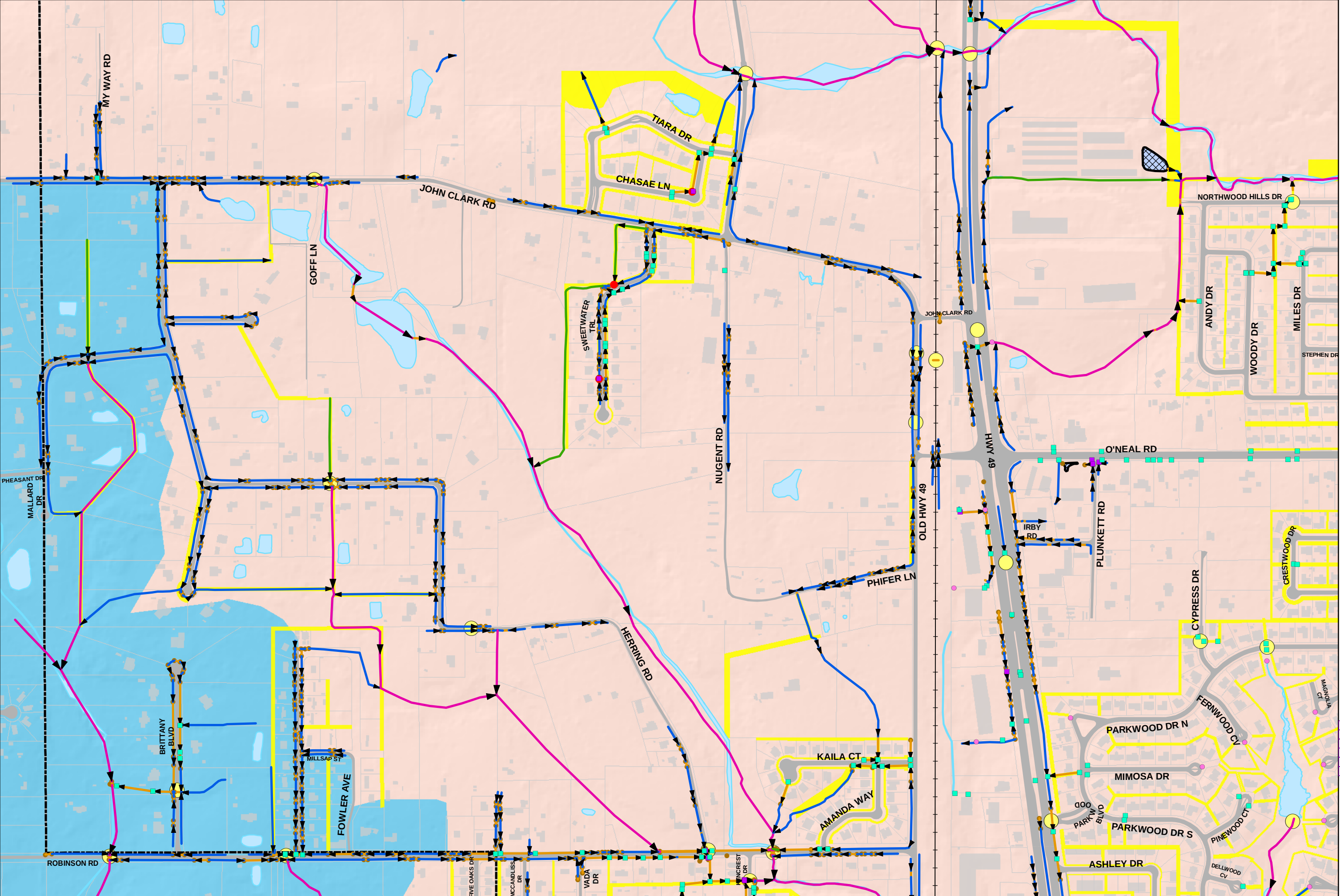
1 inch = 500 feet



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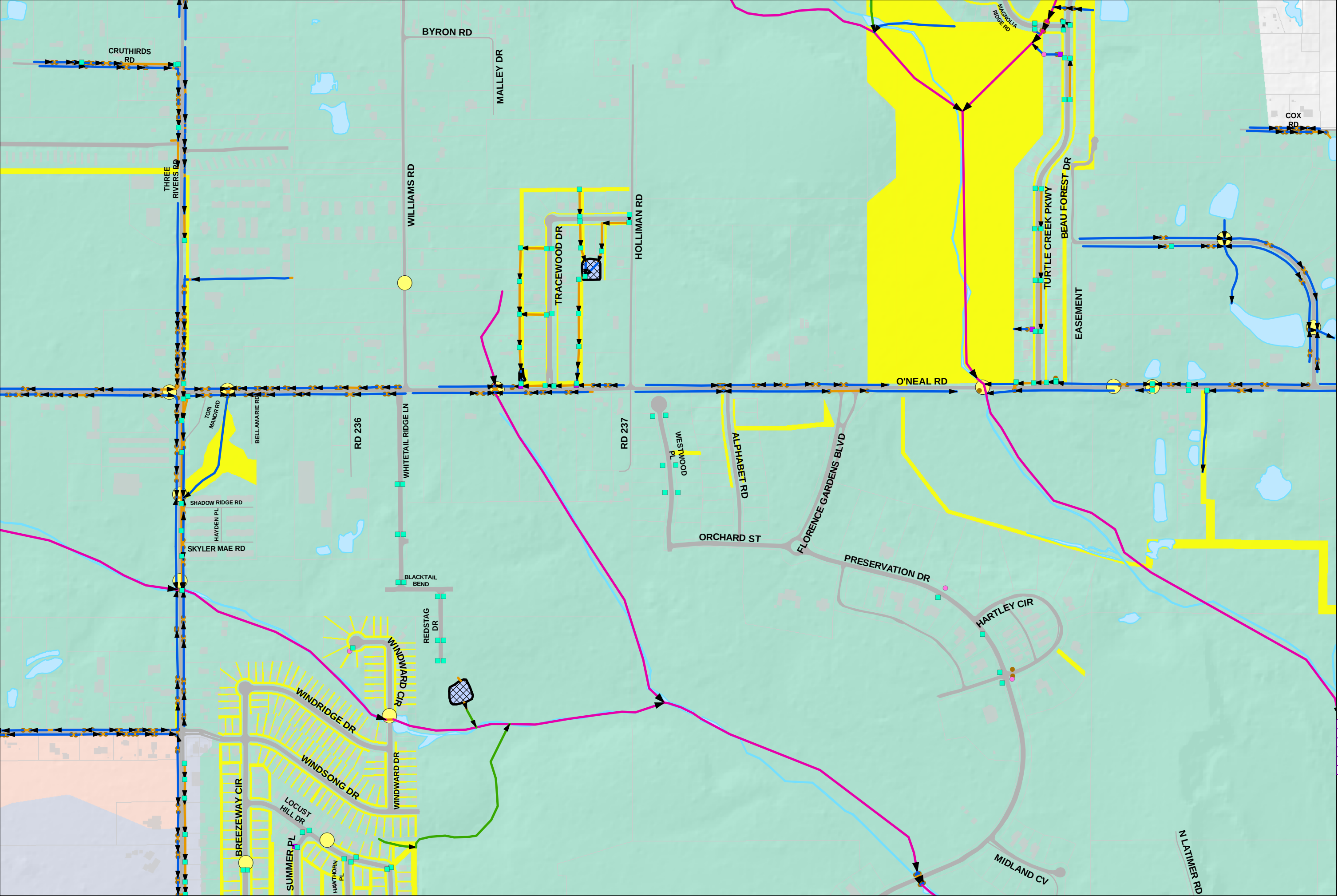
1 inch = 500 feet



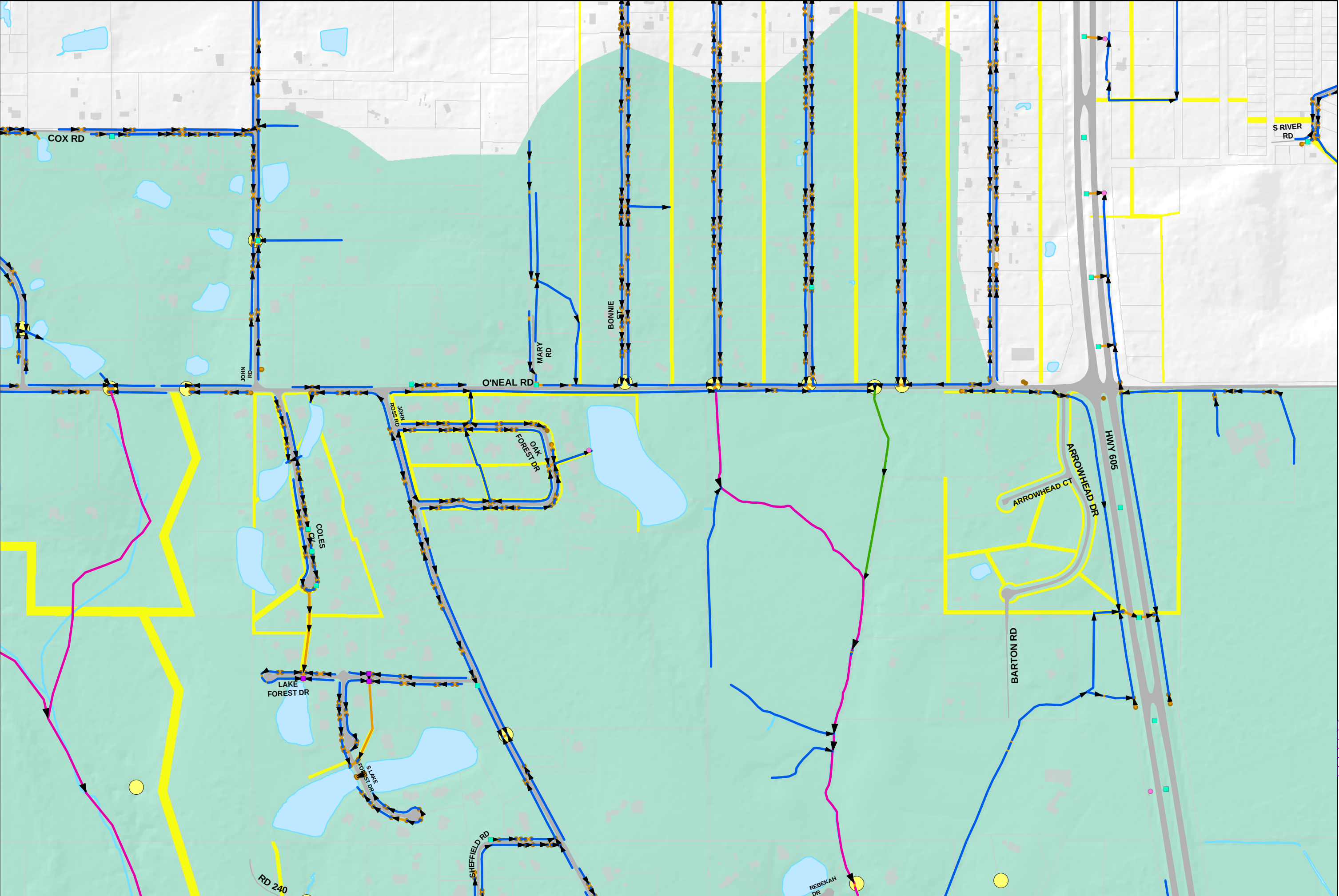
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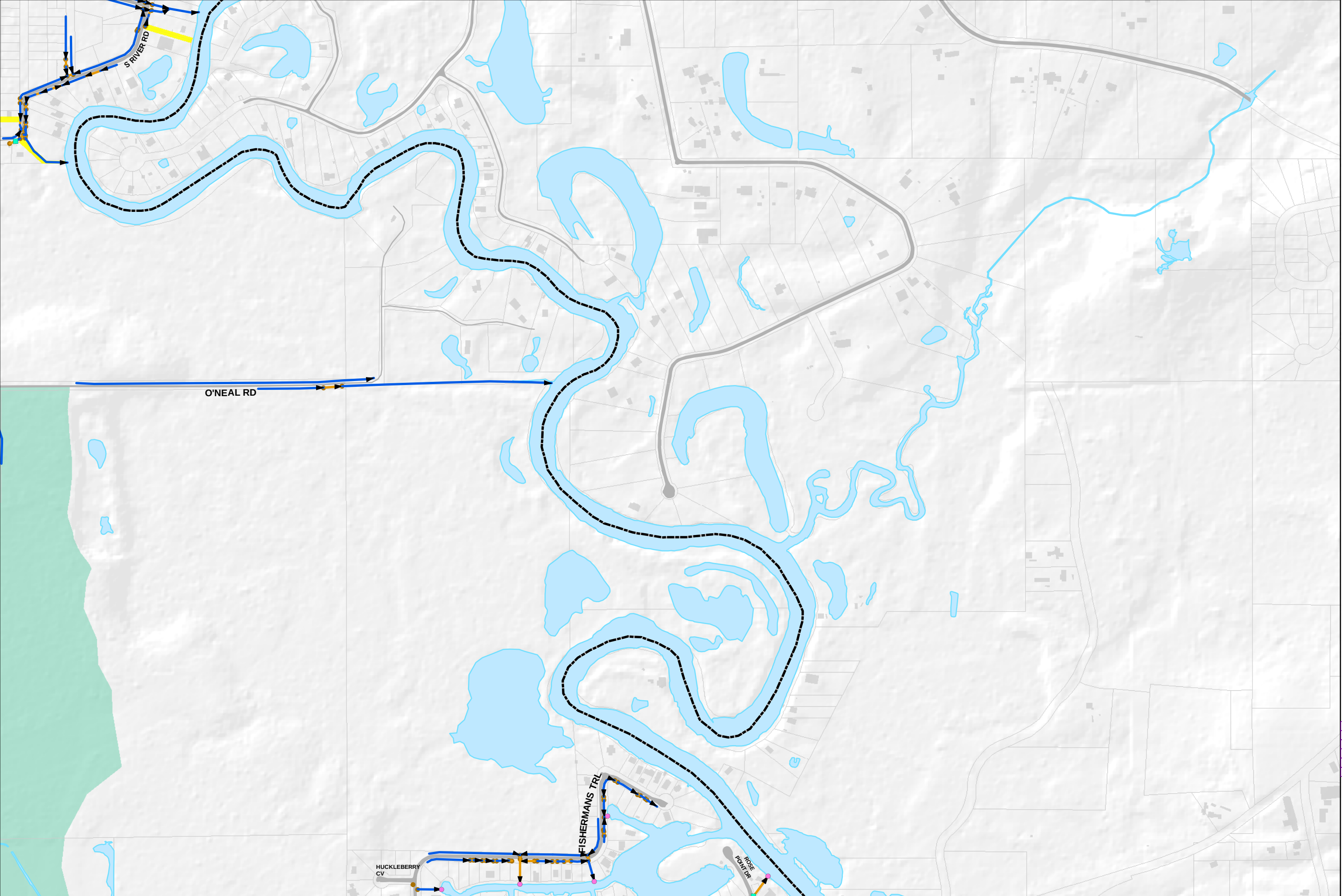




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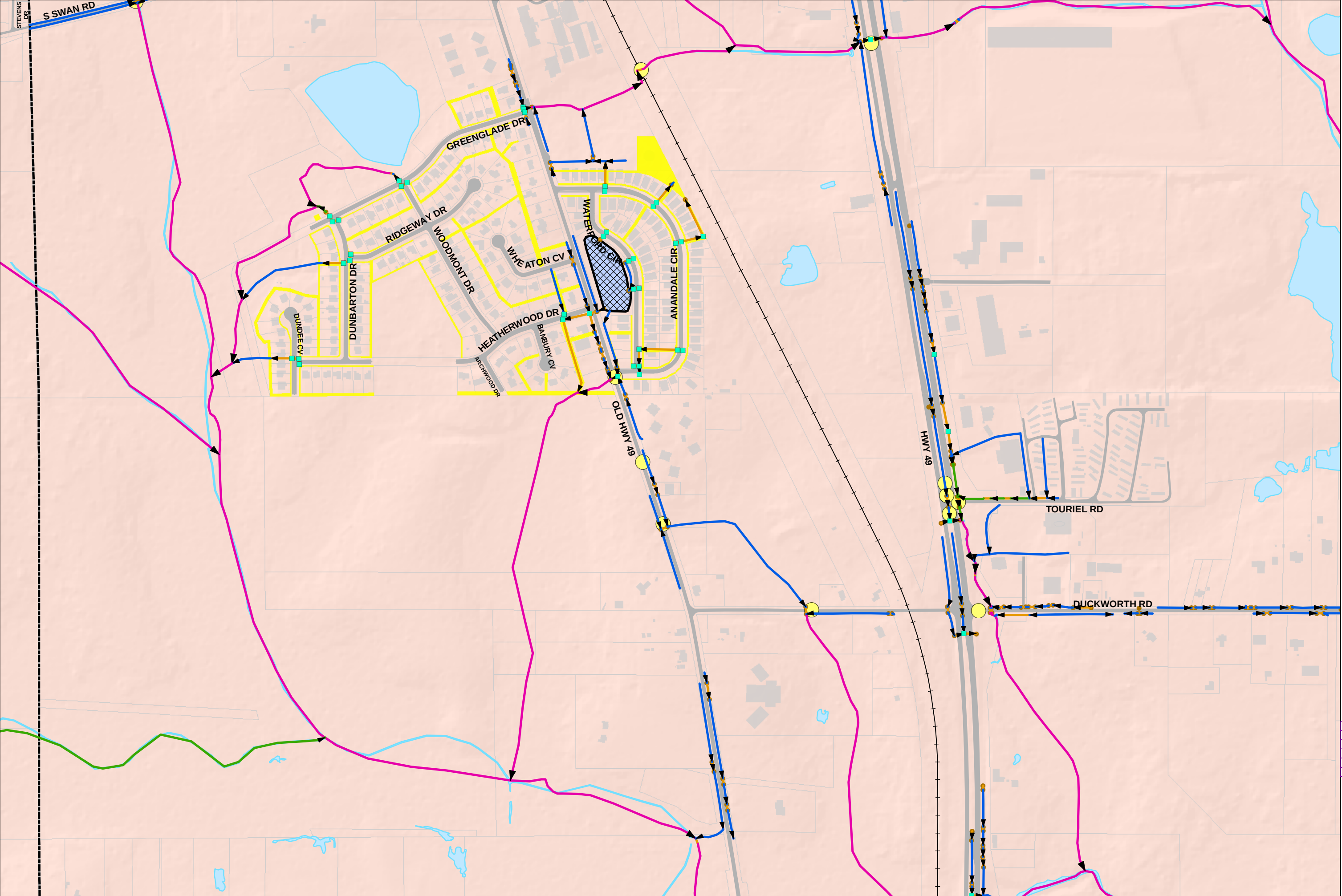
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53	54	55
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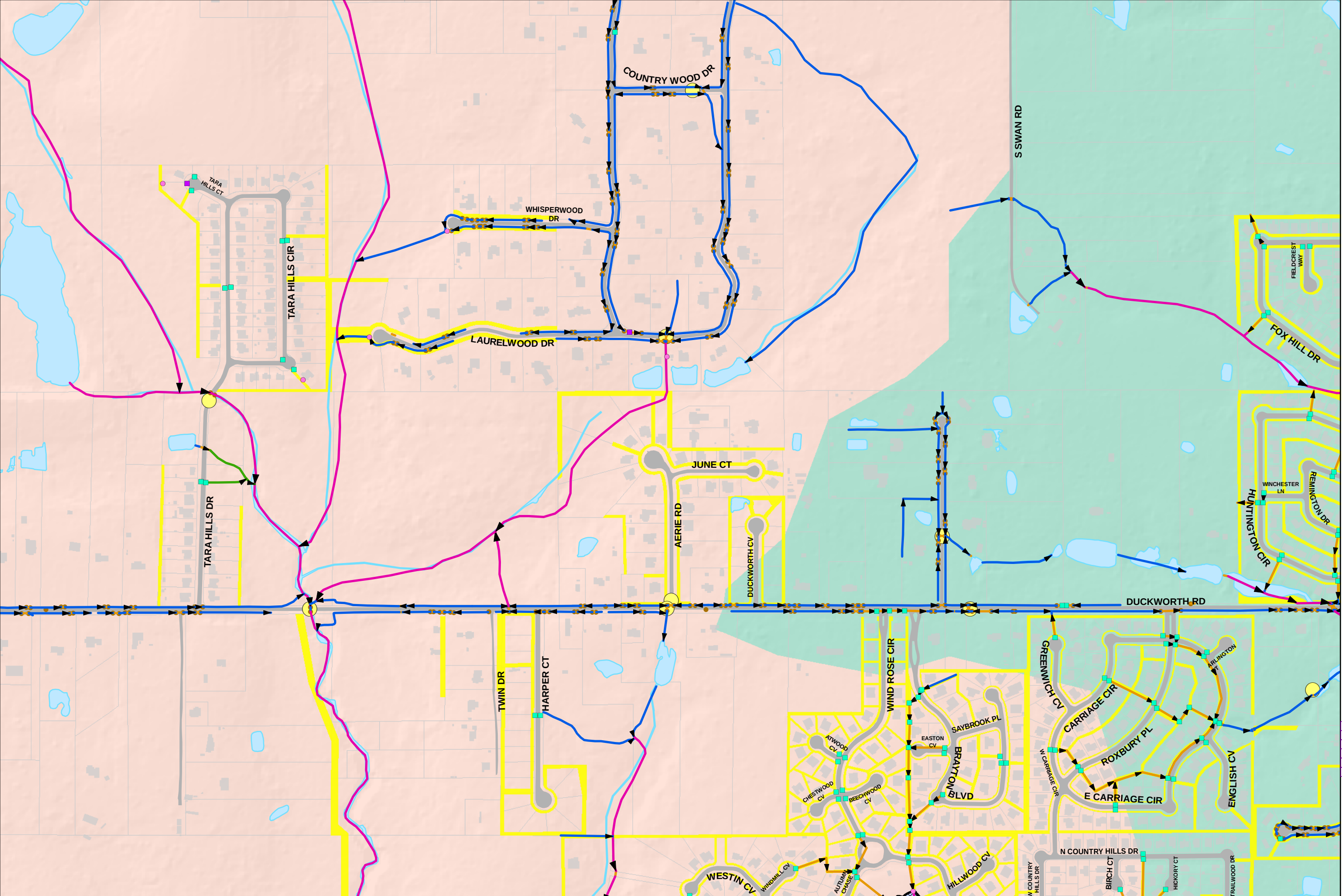
1 inch = 500 feet



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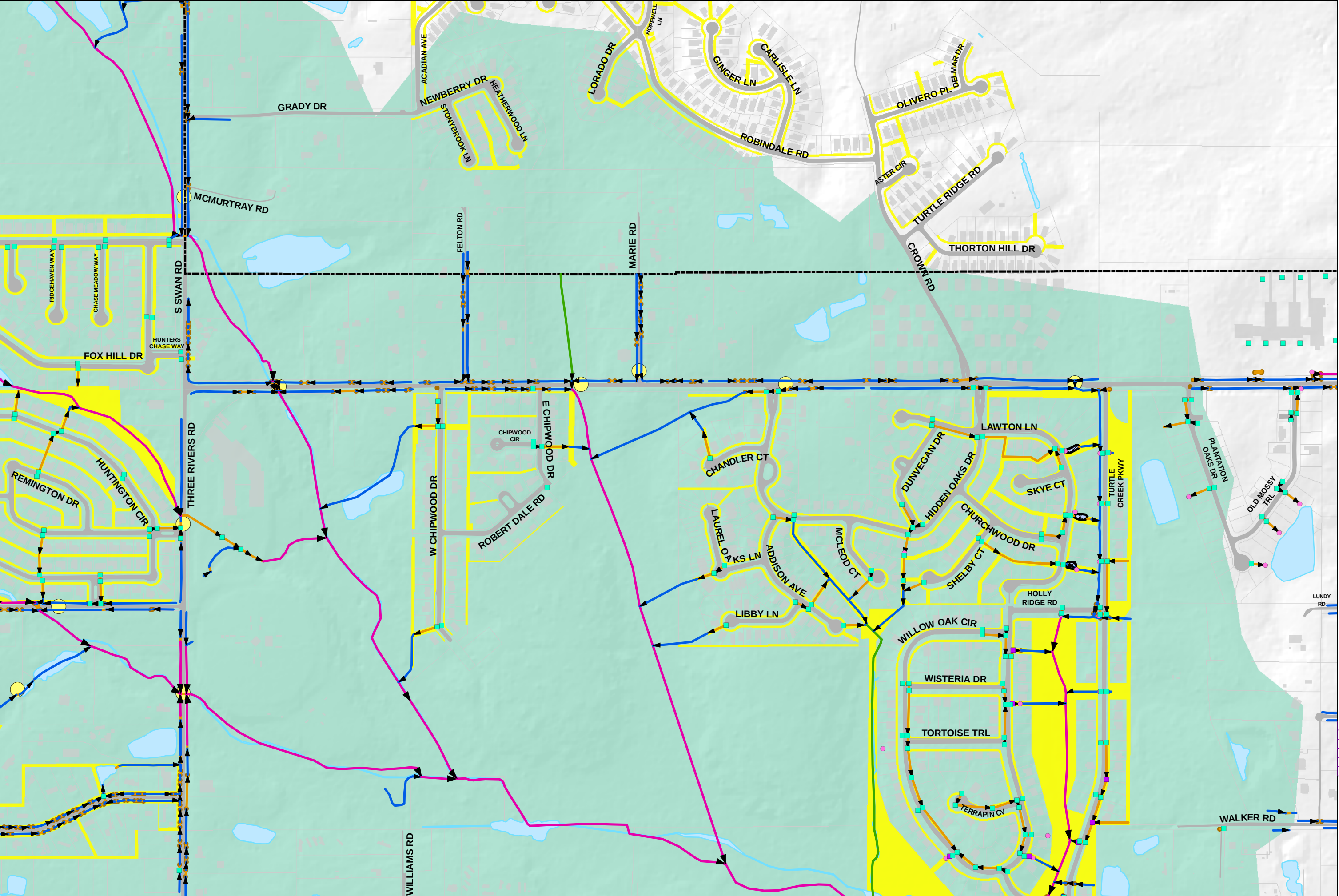


1 inch = 500 feet

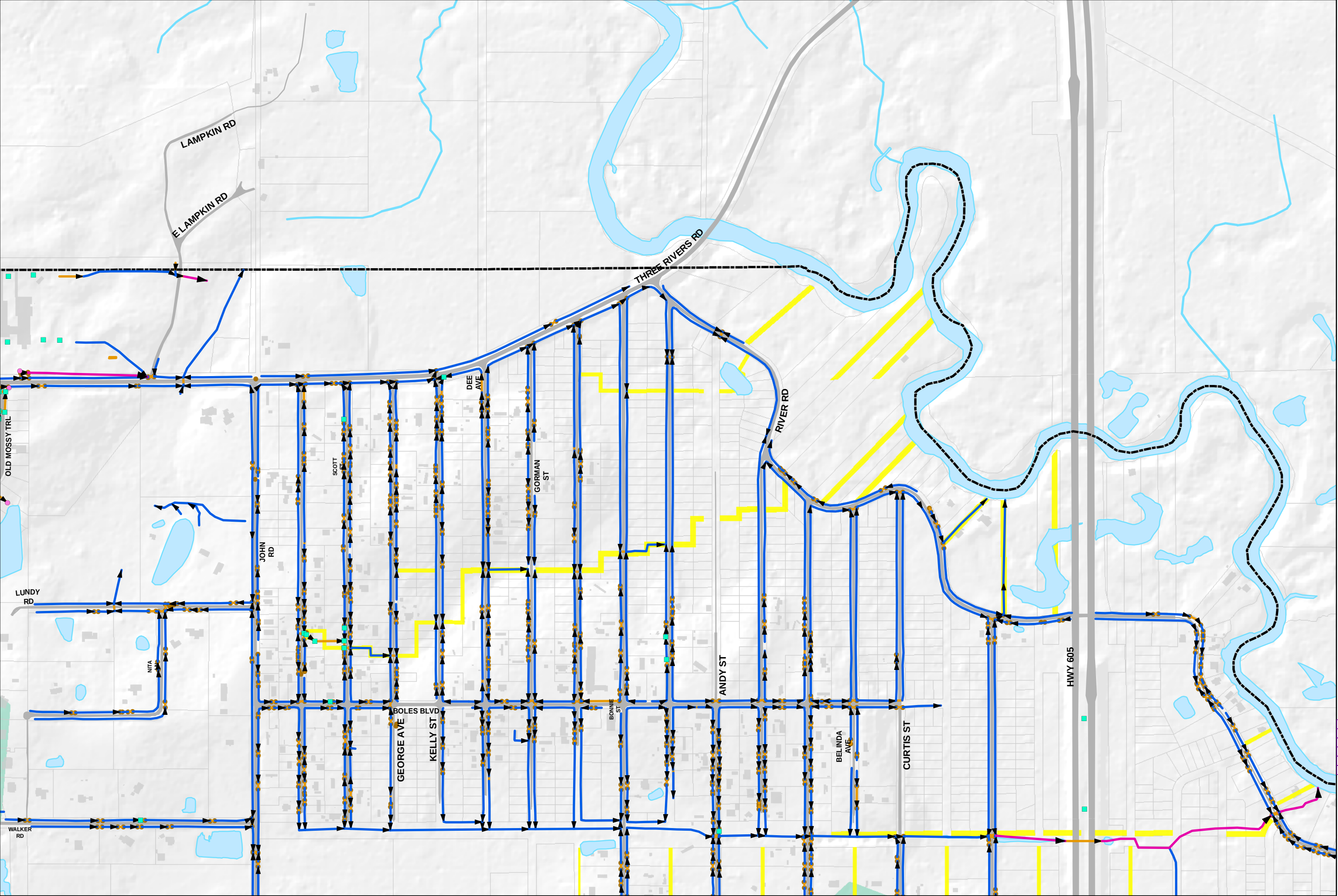


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1	2	3	4	5





53	54	55	56	57
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43	44	45	46	47
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23	24	25	26	27
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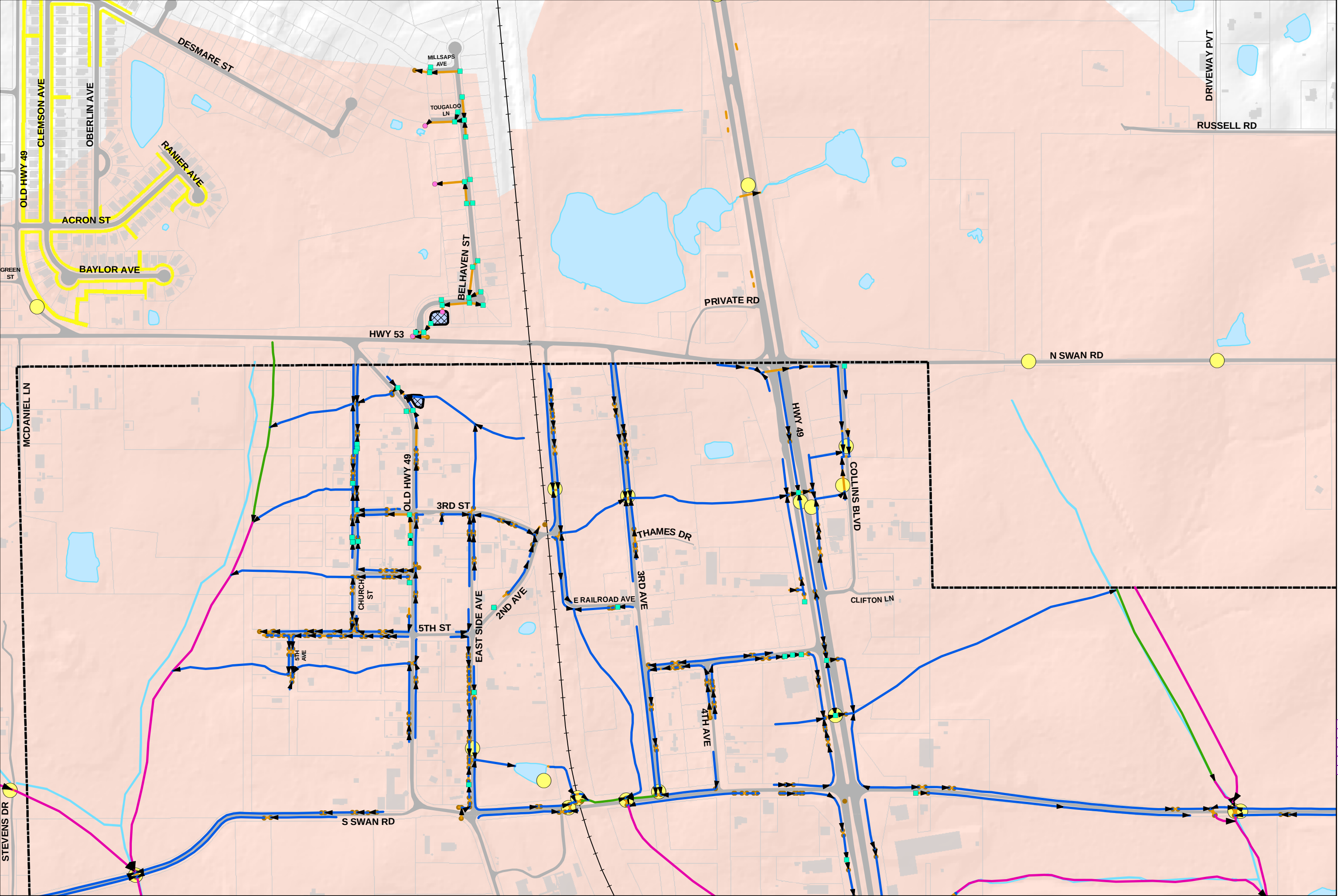
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1	2	3	4	5



53	54	55
48	49	50
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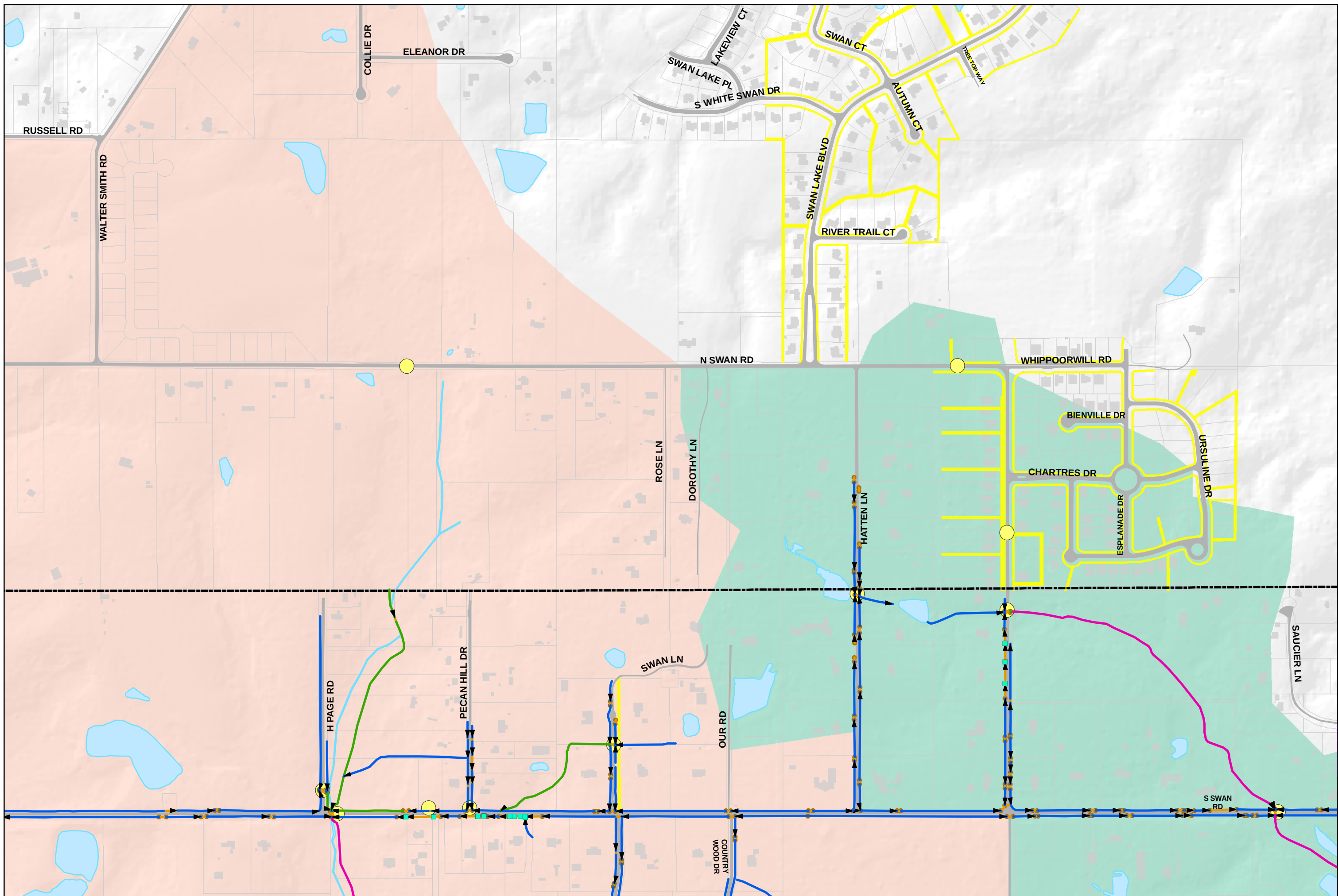
1 inch = 500 feet



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43	44	45	46	47
38	39	40	41	42
33	34	35	36	37
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1	2	3		



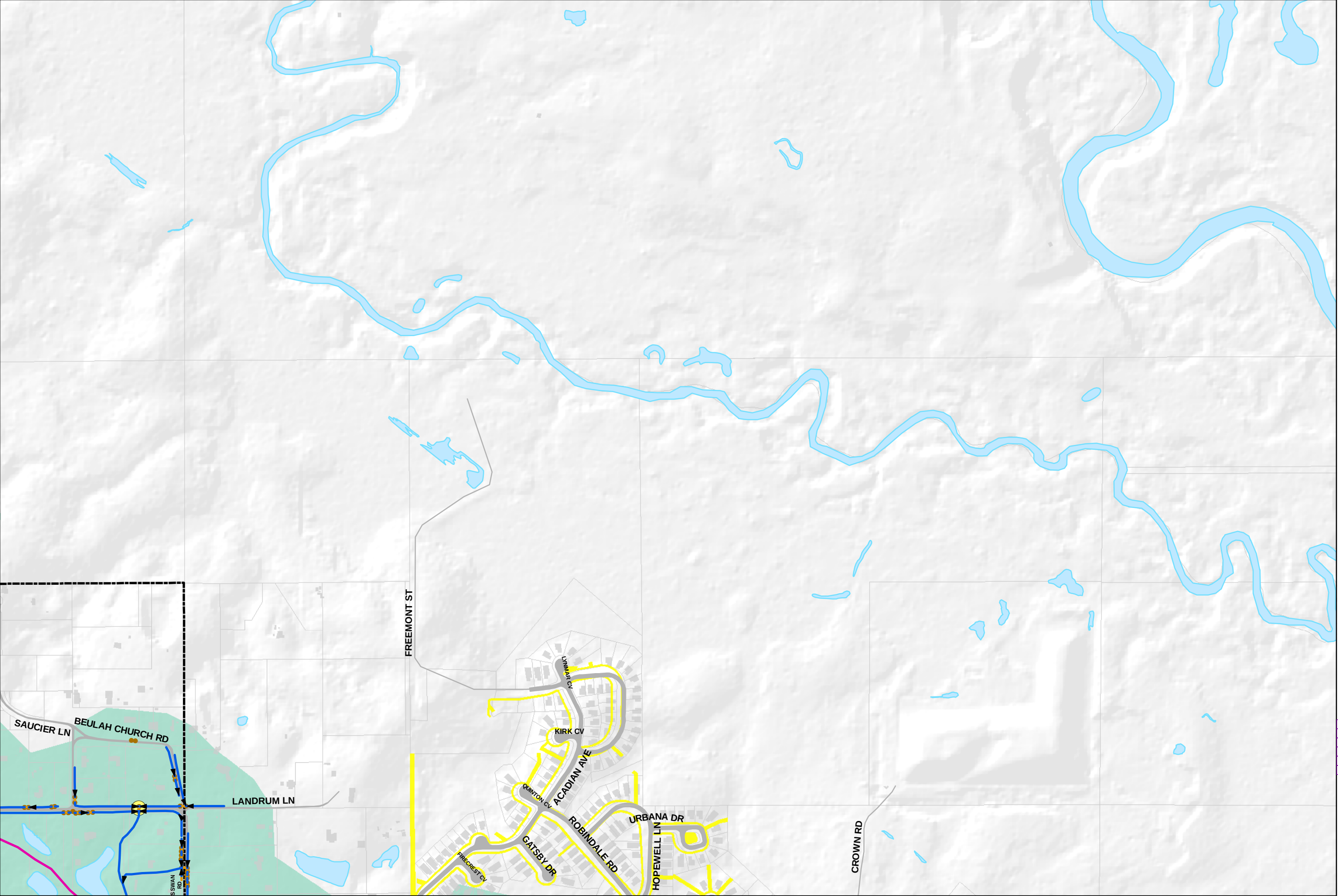
1 inch = 500 feet



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27	28	29	30	31	32
21	22	23	24	25	26
15	16	17	18	19	20
9	10	11	12	13	14
4	5	6	7	8	
1	2	3			



1 inch = 500 feet



53	54	55	51	52
48	49	50	46	47
43	44	45	41	42
38	39	40	36	37
33	34	35	31	32
28	29	30	26	27
23	24	25	20	21
18	19	14	9	10
13	12	8	4	5
3	2	1		



1 inch = 500 feet

APPENDIX V

Routine Street Sweeping Plan

See enclosed plan for detailed locations and priorities.

Total curb length = 1,185,850 ft. (224.6 miles)

Sidewalk, Curb/Gutter, & ROW Grass Cutting Mapbooks

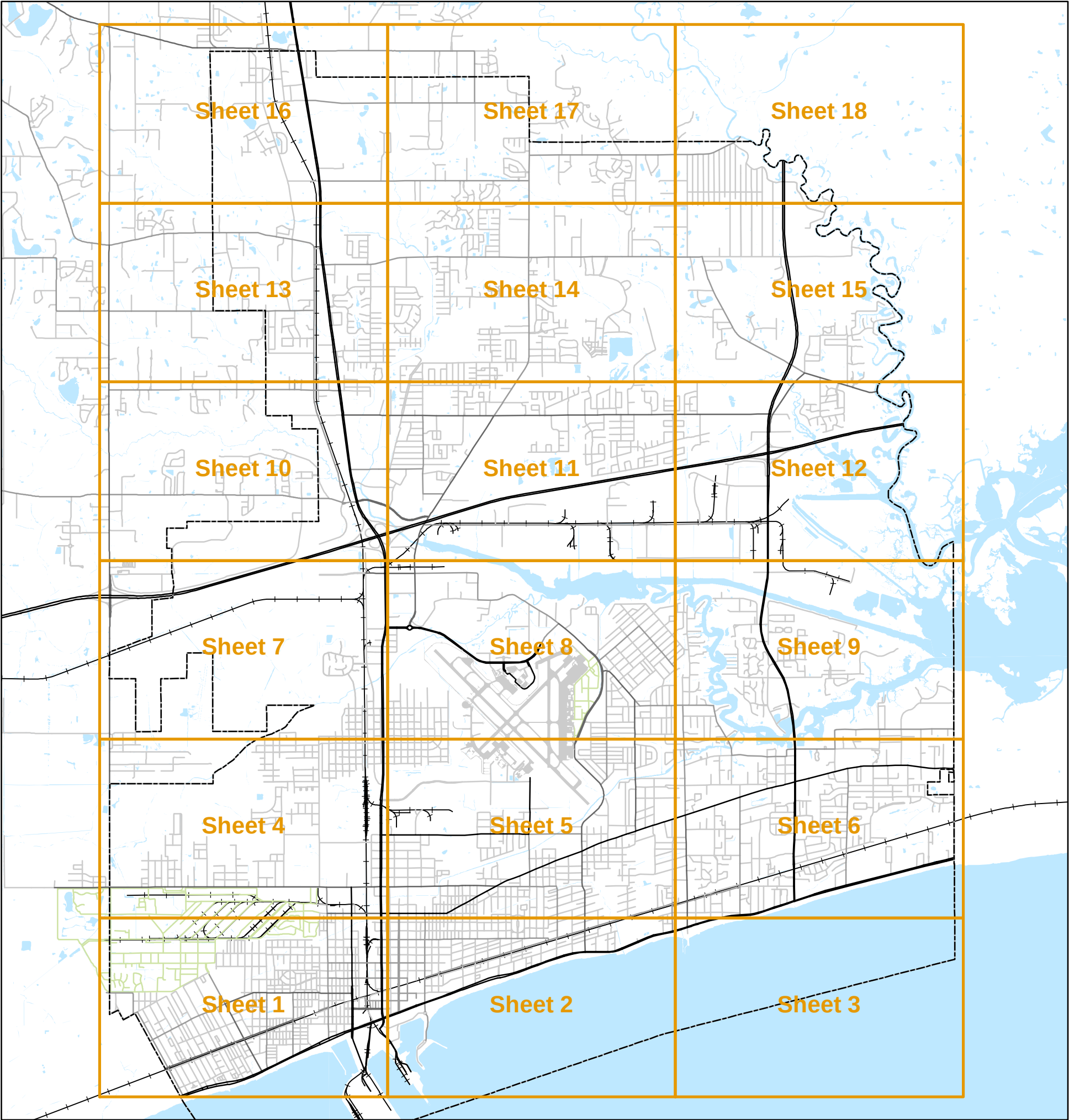
Legend

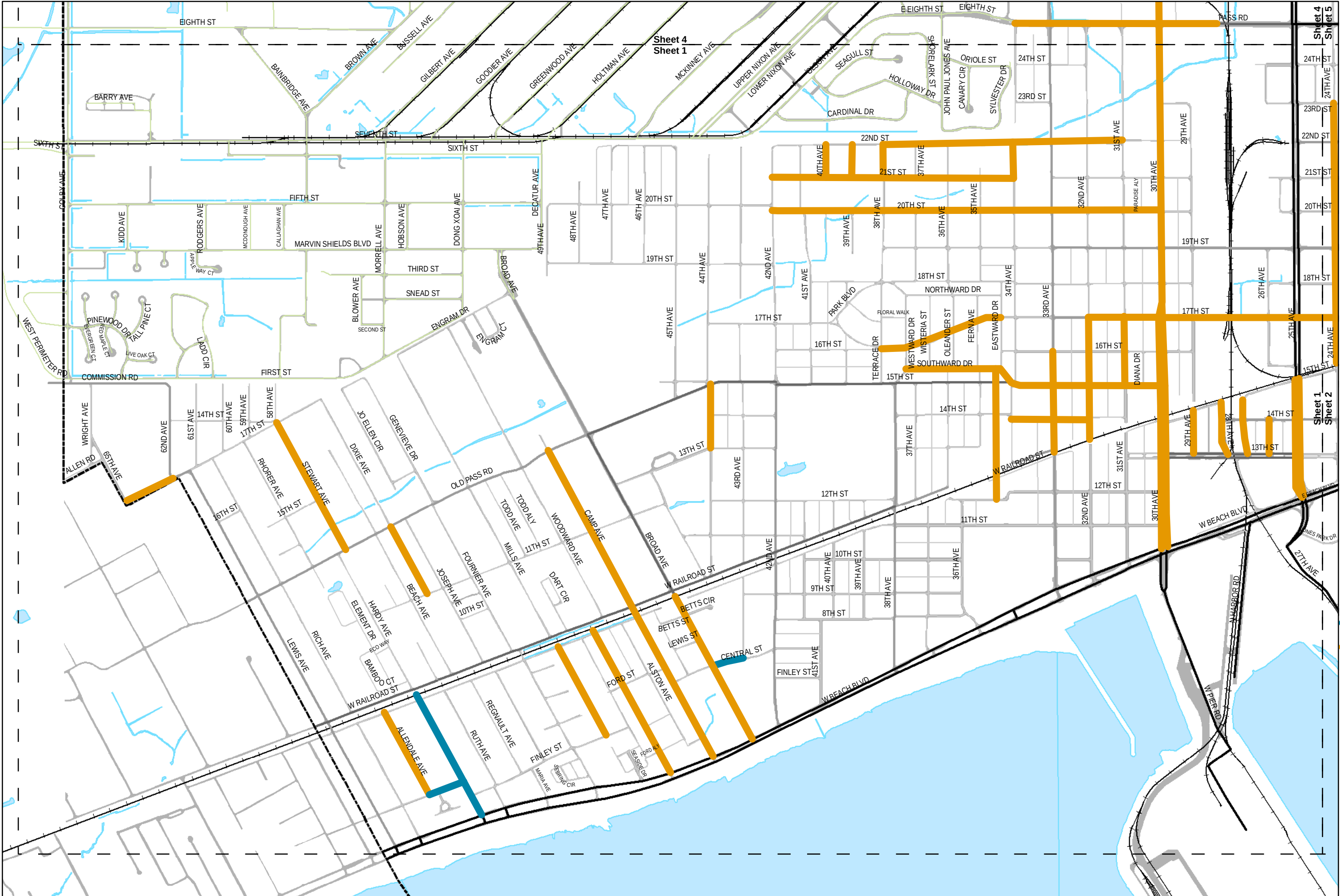
- Sidewalk on One Side
- Sidewalk on Two Side
- Curb & Gutter on One Side
- Curb & Gutter on Two Side
- ROW Grass Cutting
- Citylimit

Total LF Sidewalk = 192,610 (36.5 mi.)

Total LF Curb And Gutter = 1,185,850 (224.6 mi.)

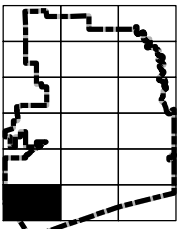
Total LF Grass Cutting = 1,753,752 (332.2 mi)



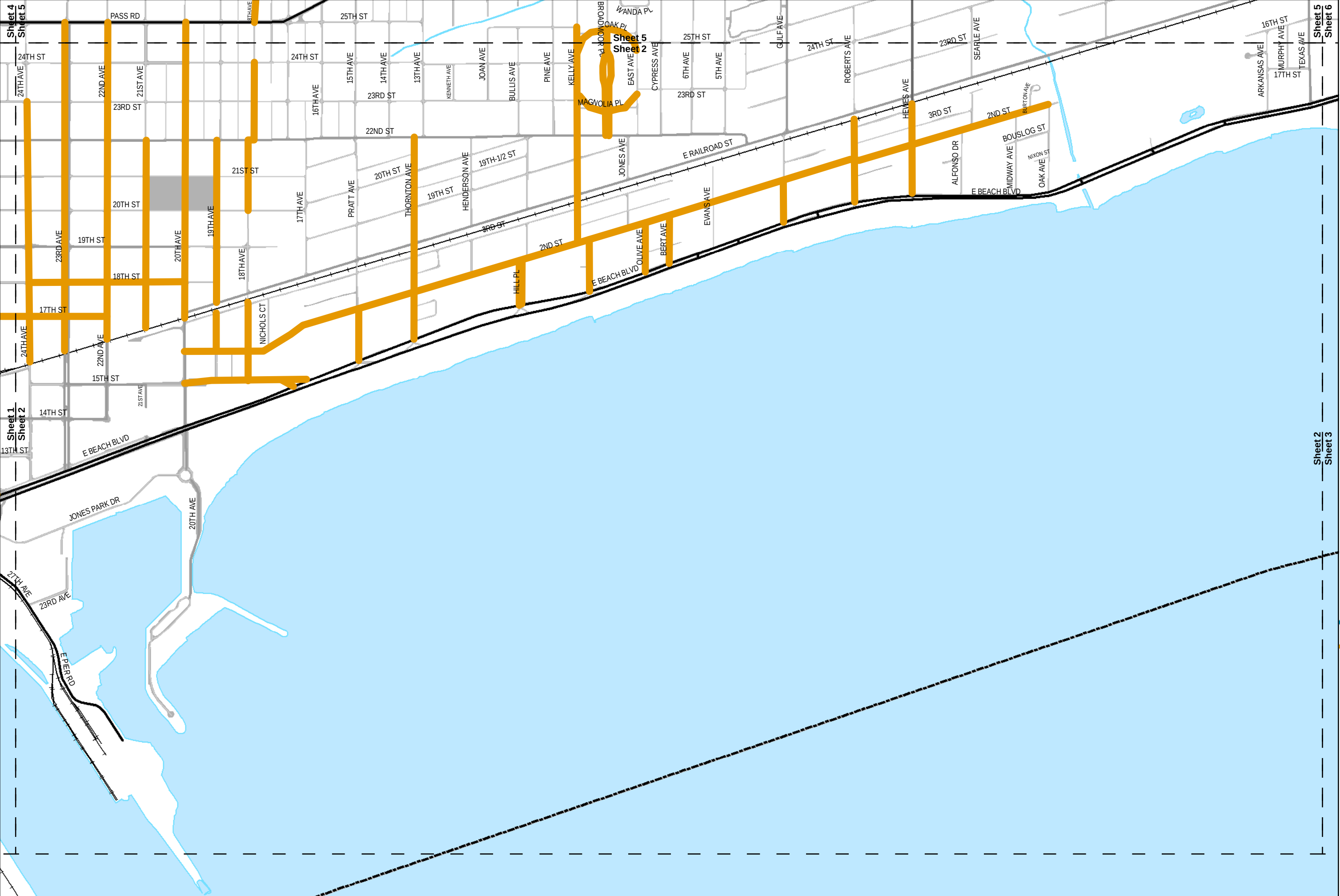


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

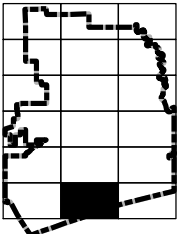


1 inch = 950 feet

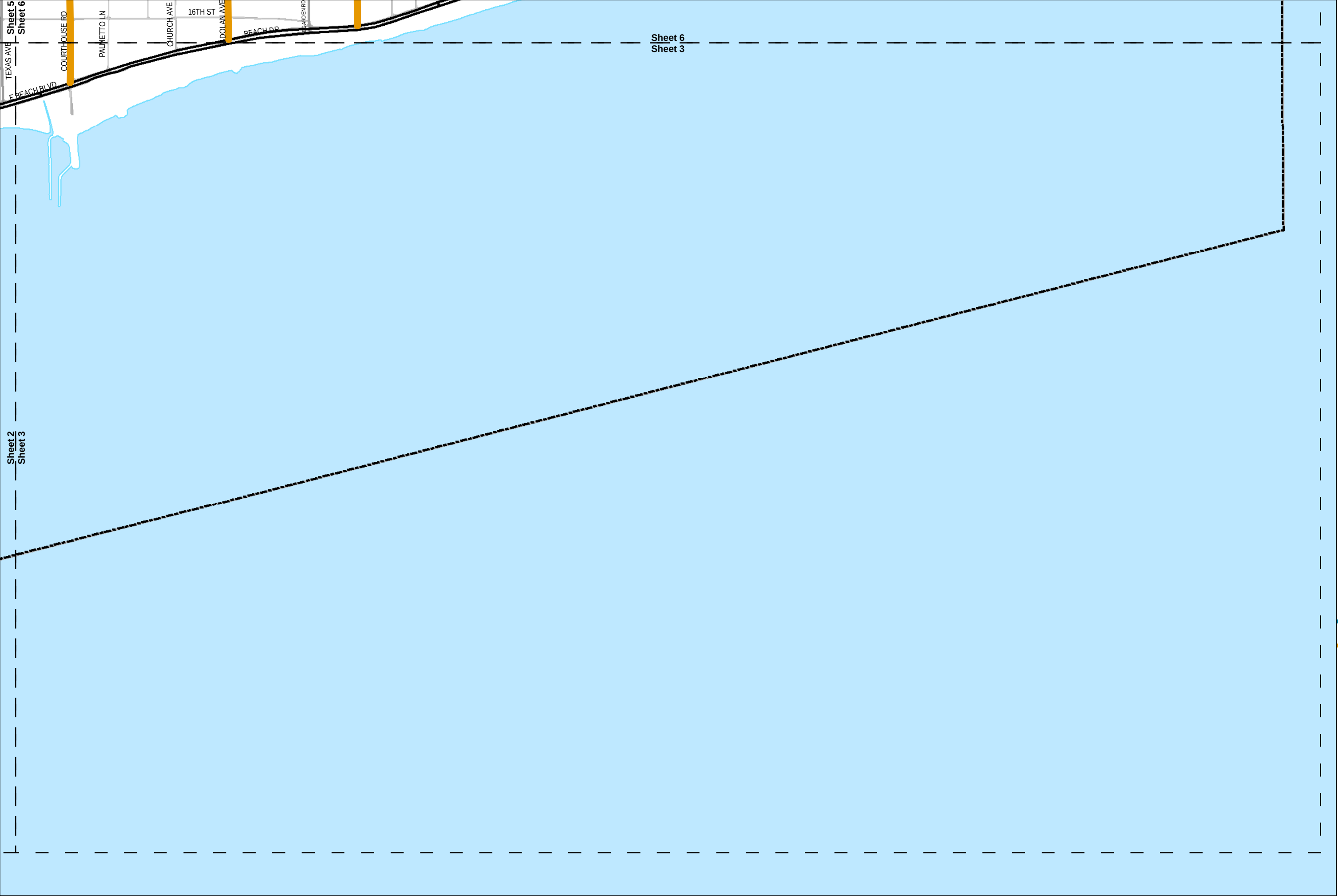


Curb & Gutter

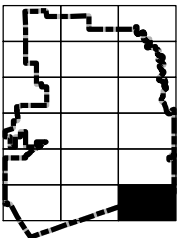
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- Curb & Gutter on Two Side

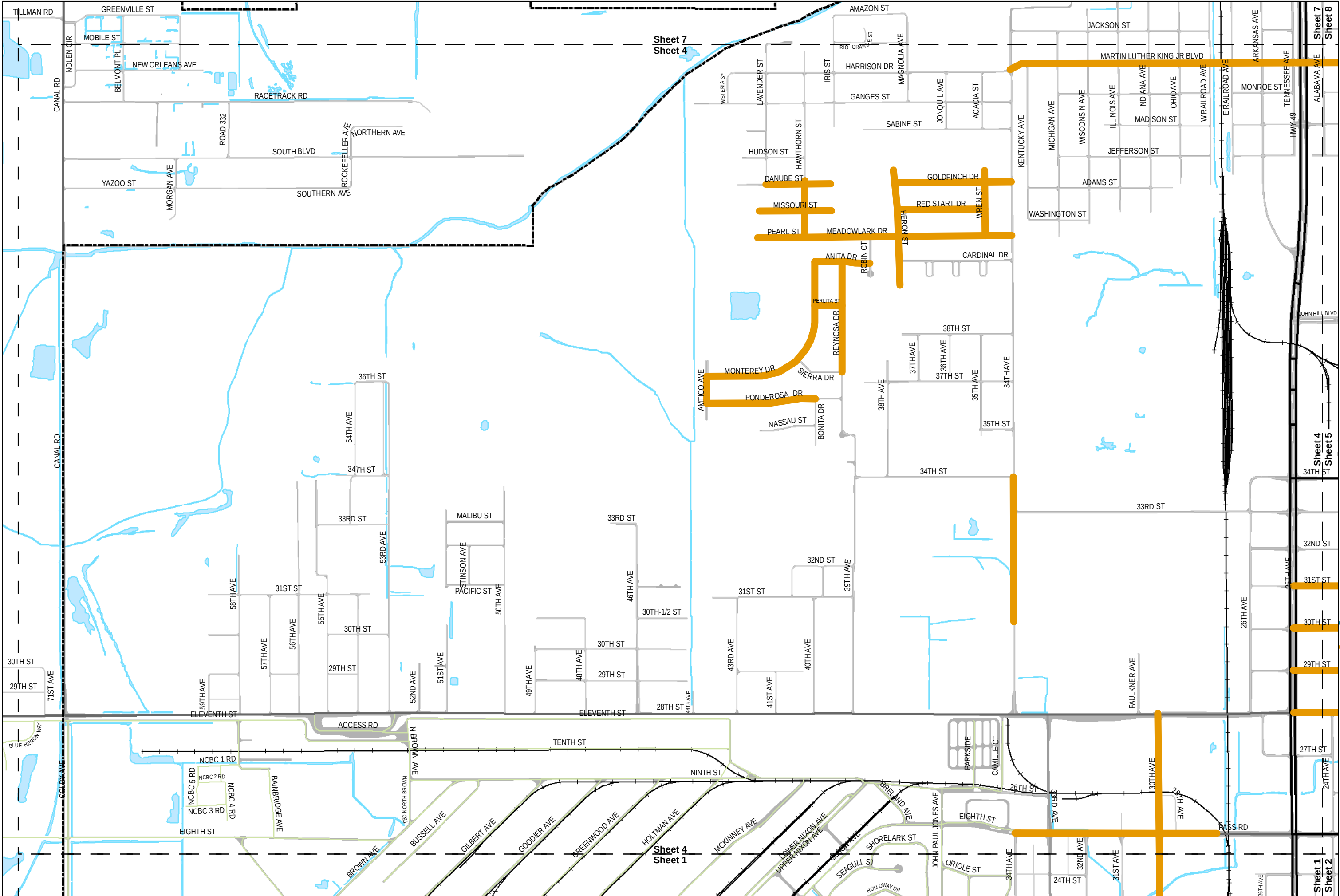


1 inch = 950 feet



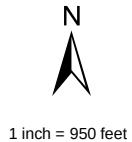
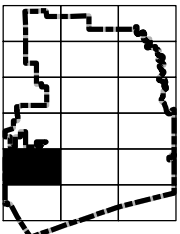
- Curb & Gutter**
- Curb & Gutter on One Side
 - Curb & Gutter on Two Side

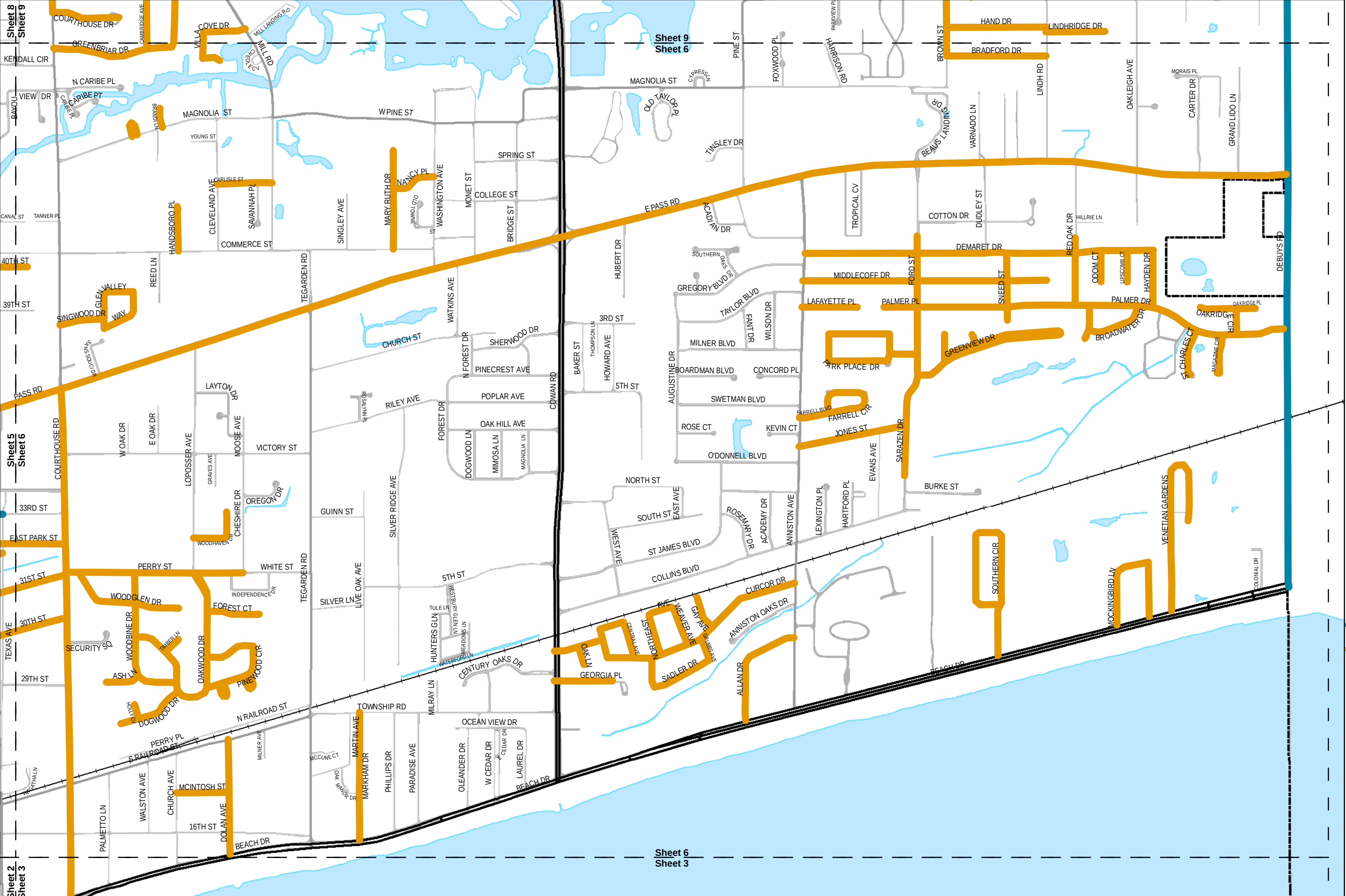




Curb & Gutter

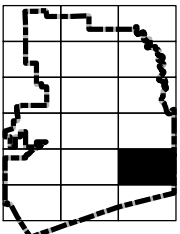
- Curb & Gutter on One Side
- Curb & Gutter on Two Side



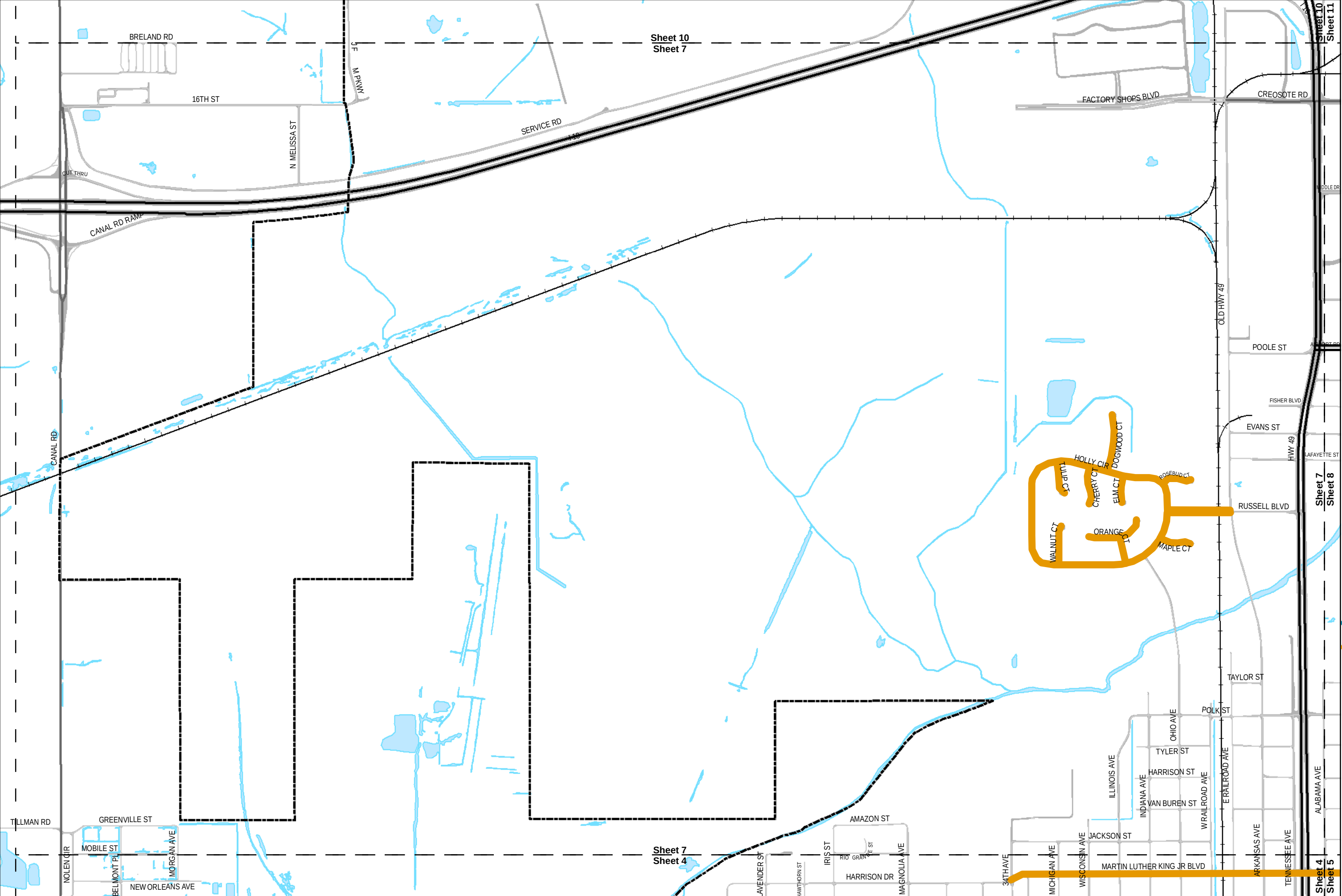


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

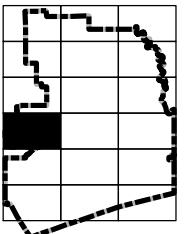


1 inch = 950 feet



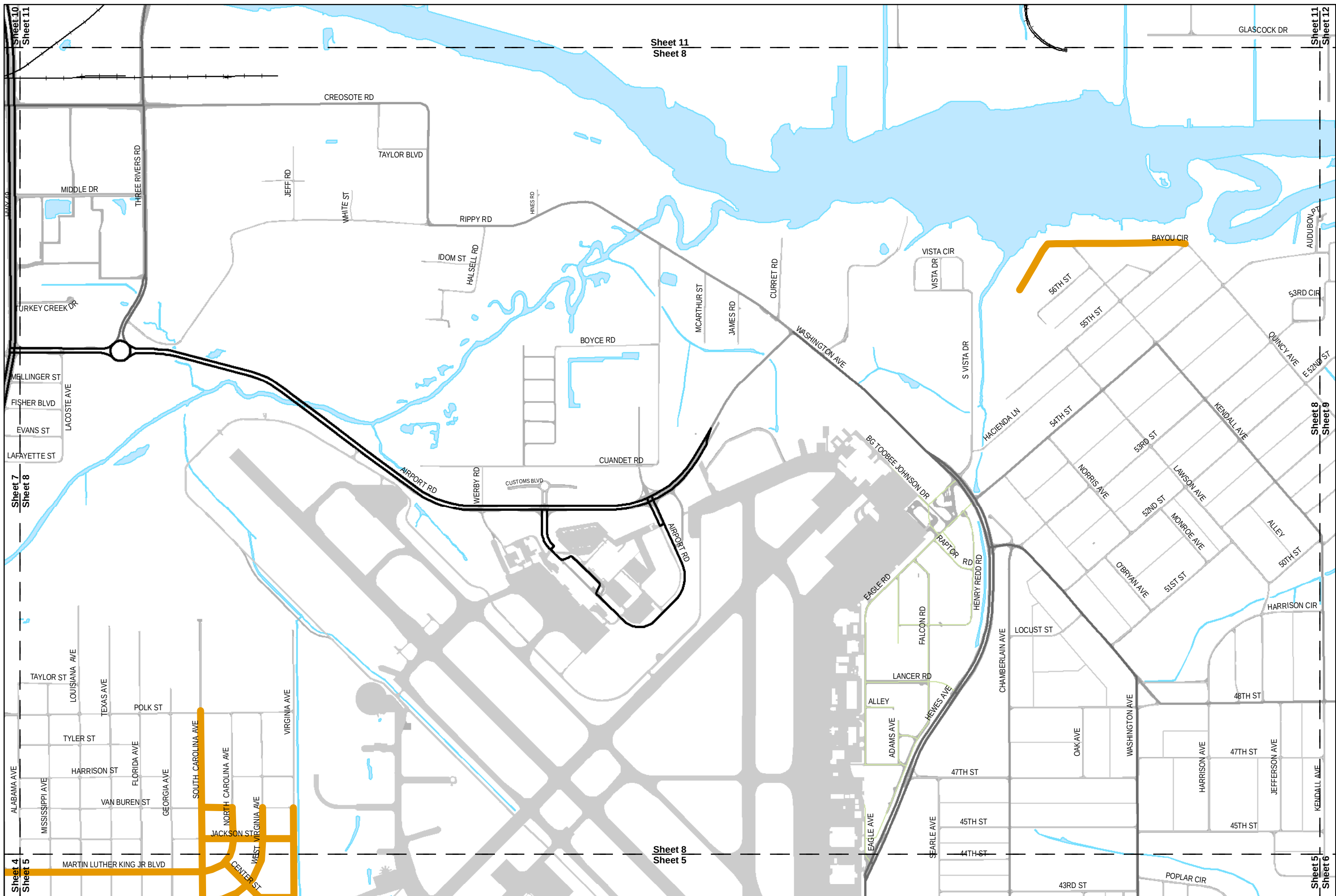
Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side



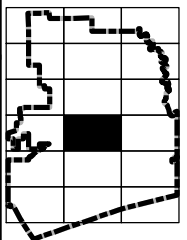
N

1 inch = 950 feet

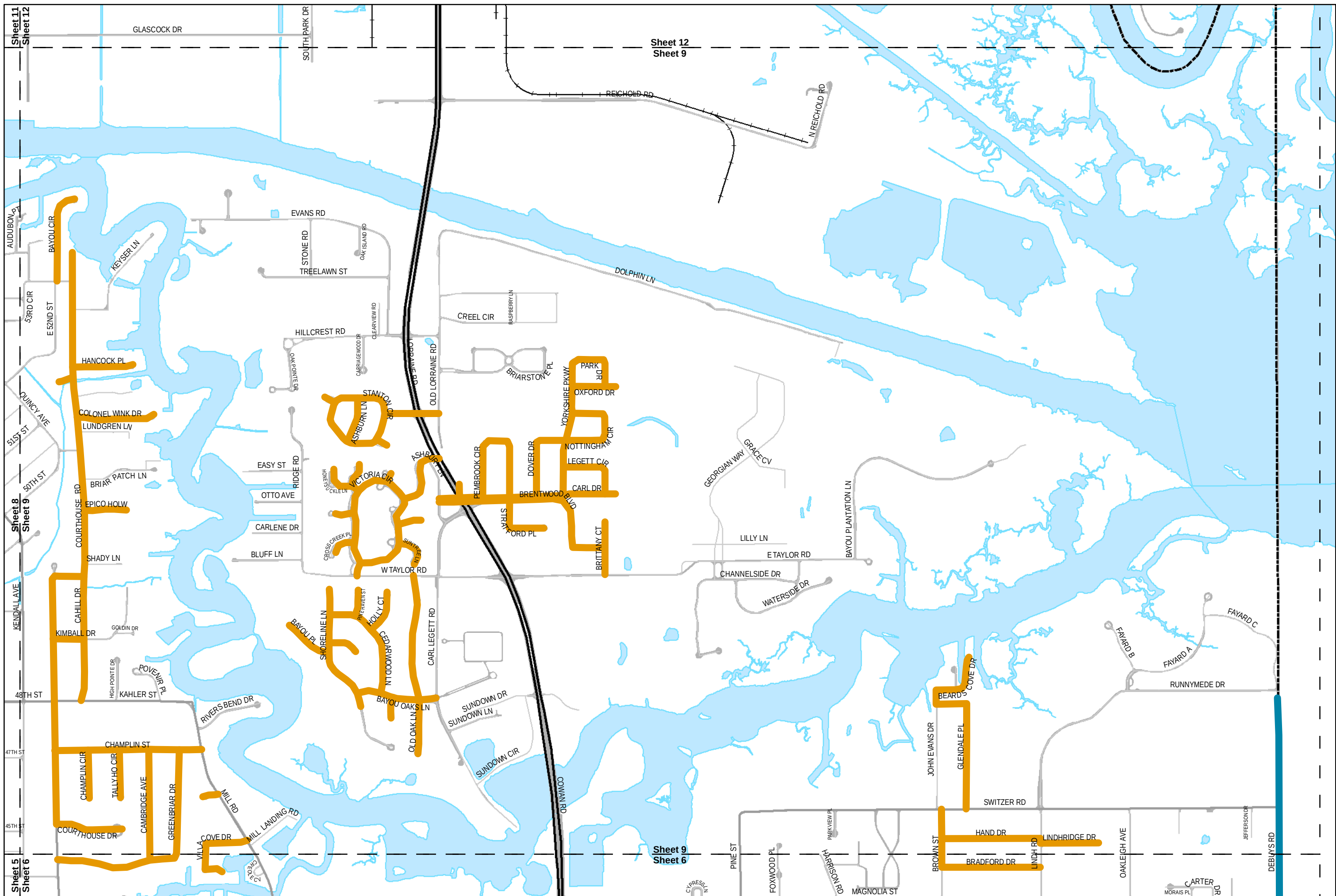


Curb & Gutter

-  Curb & Gutter on One Side
-  Curb & Gutter on Two Side

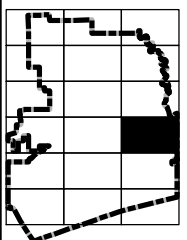


1 inch = 950 feet

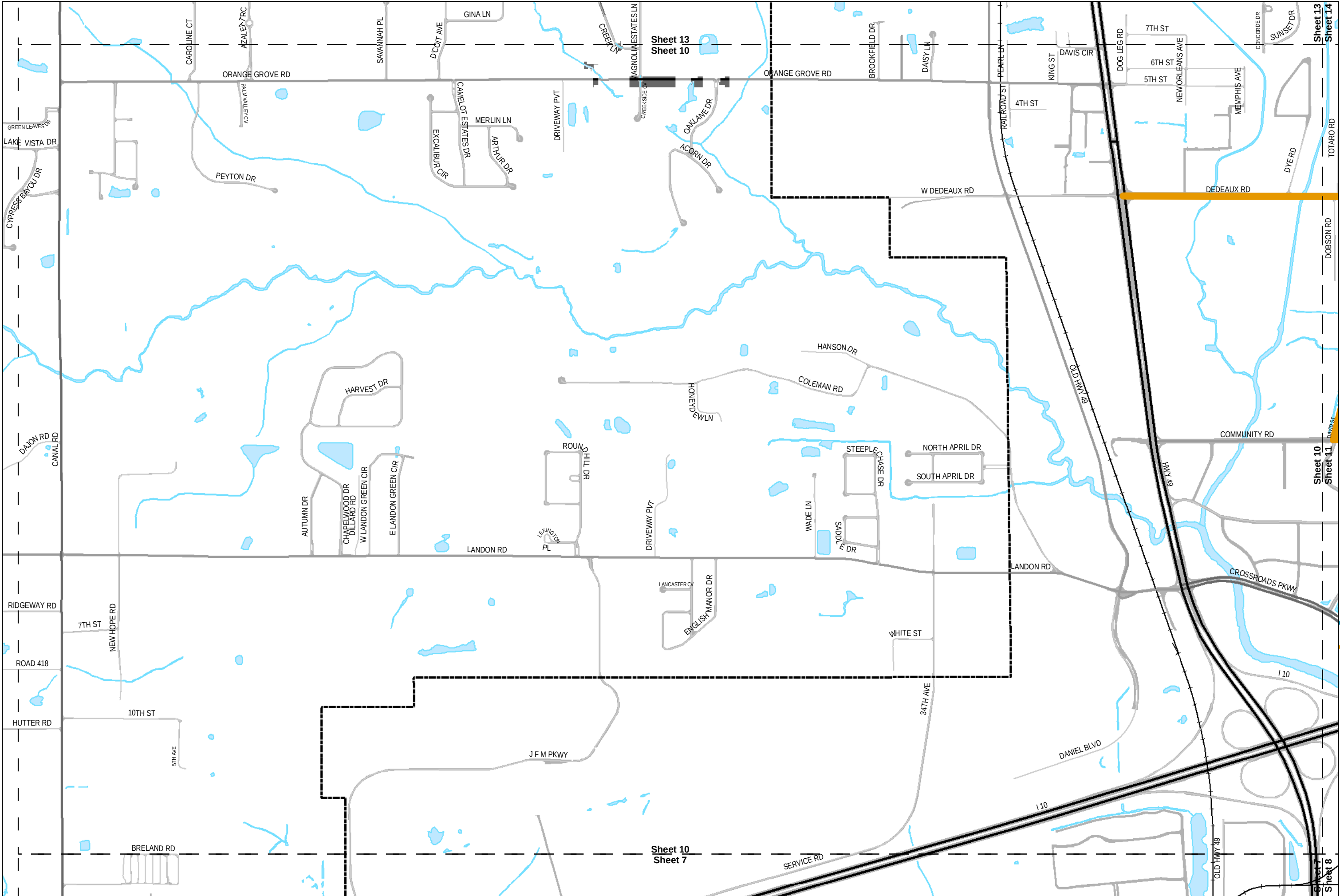


Curb & Gutter

-  Curb & Gutter on One Side
-  Curb & Gutter on Two Side

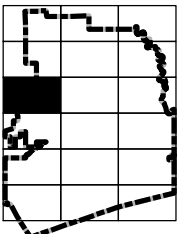


1 inch = 950 feet

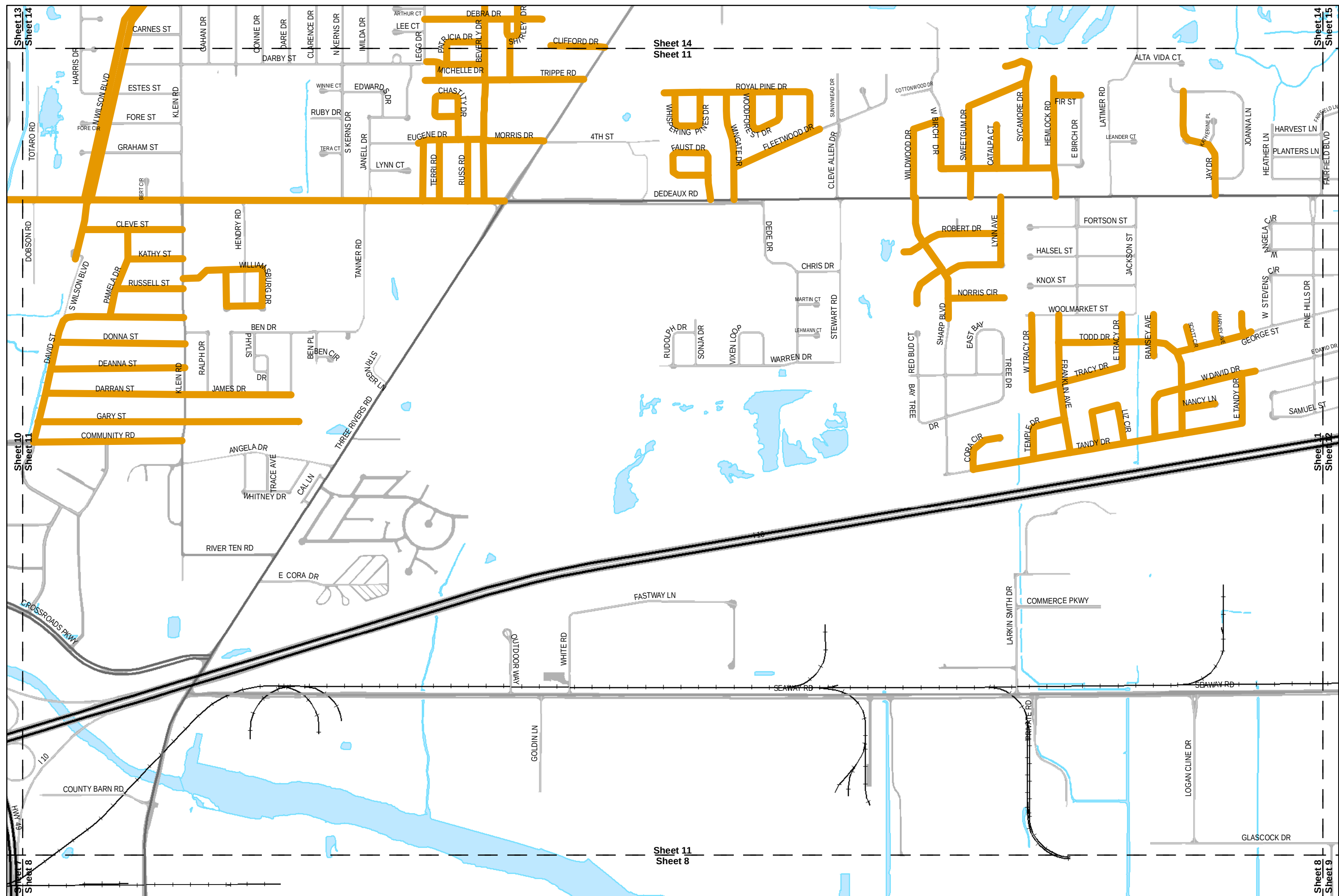


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

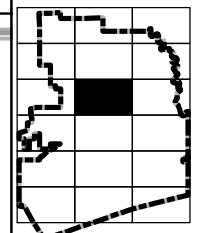


1 inch = 950 feet

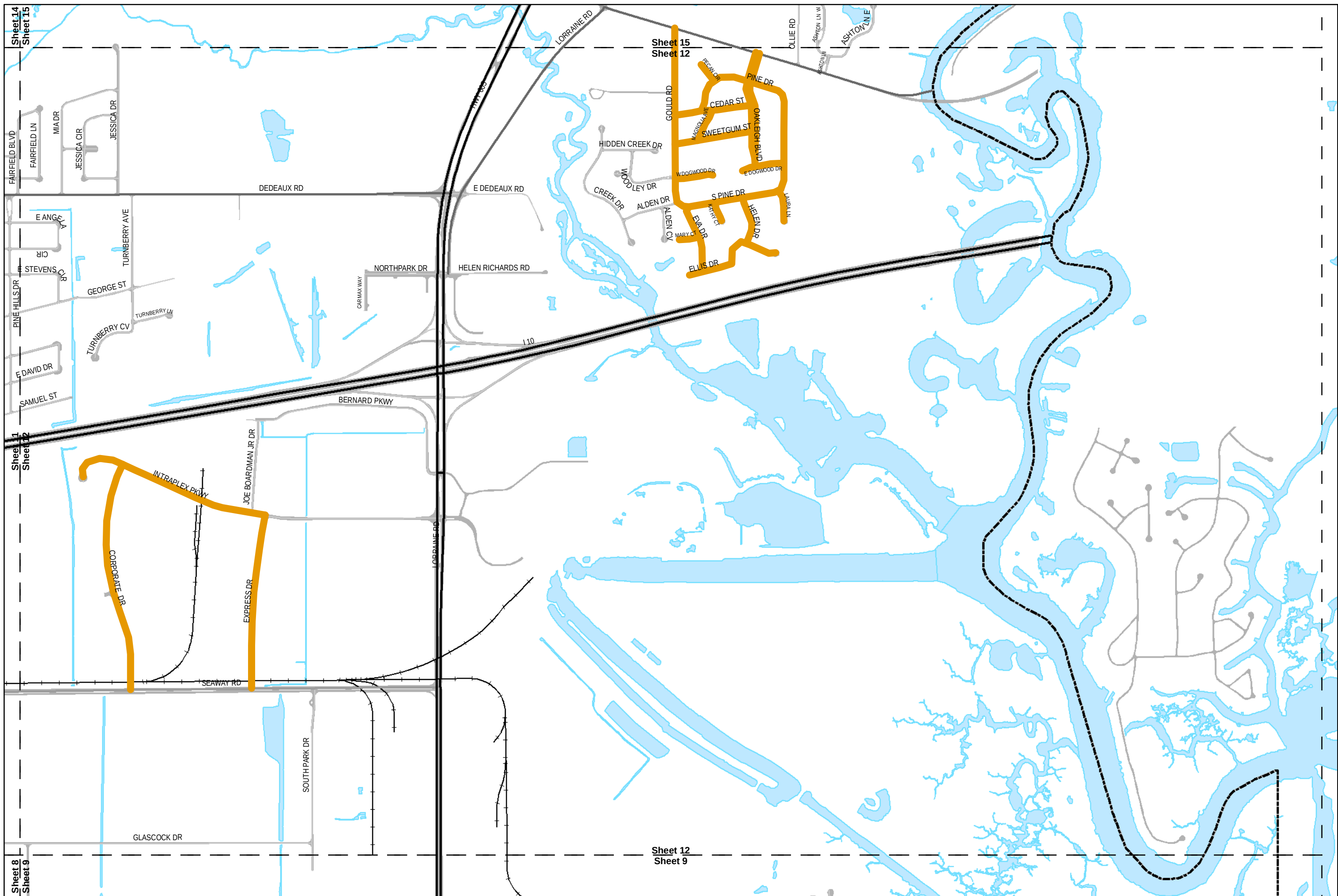


Curb & Gutter

-  Curb & Gutter on One Side
-  Curb & Gutter on Two Side

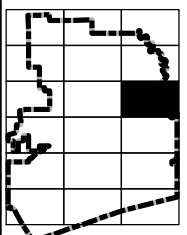


1 inch = 950 feet

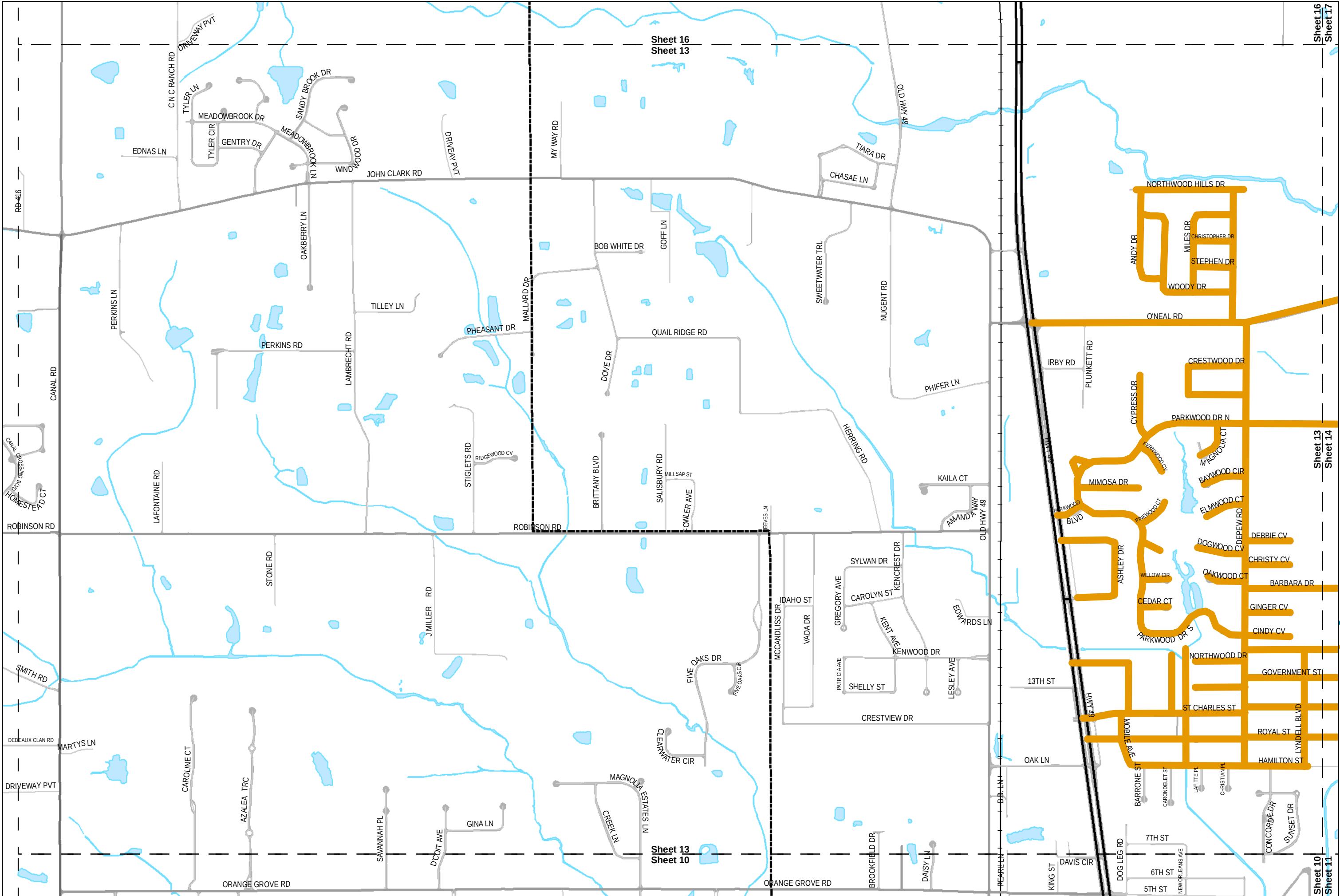


Curb & Gutter

-  Curb & Gutter on One Side
-  Curb & Gutter on Two Side

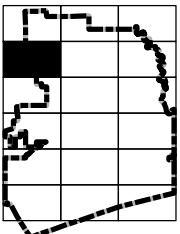


1 inch = 950 feet

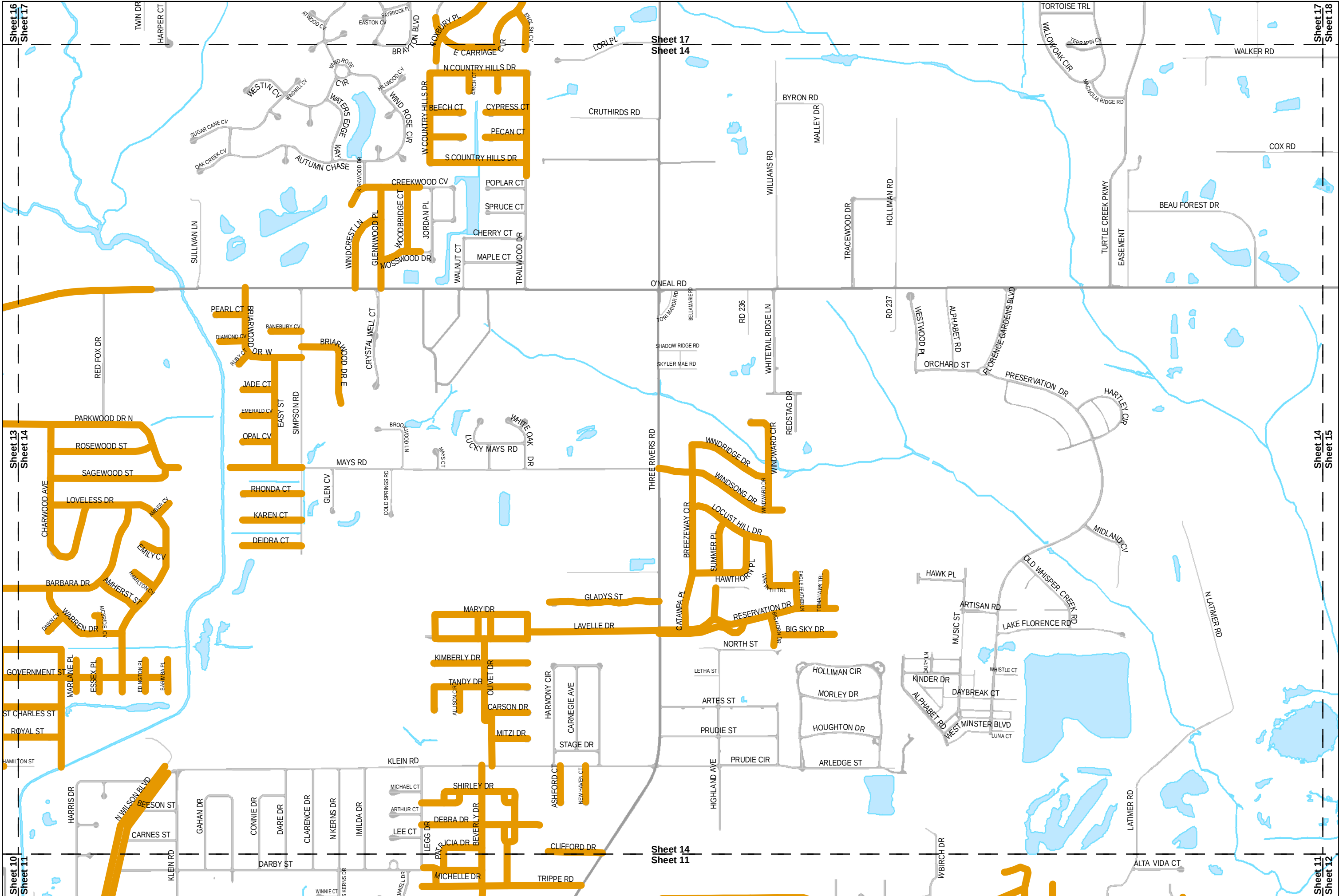


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

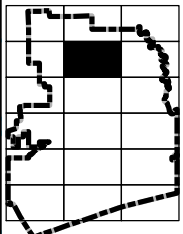


1 inch = 950 feet

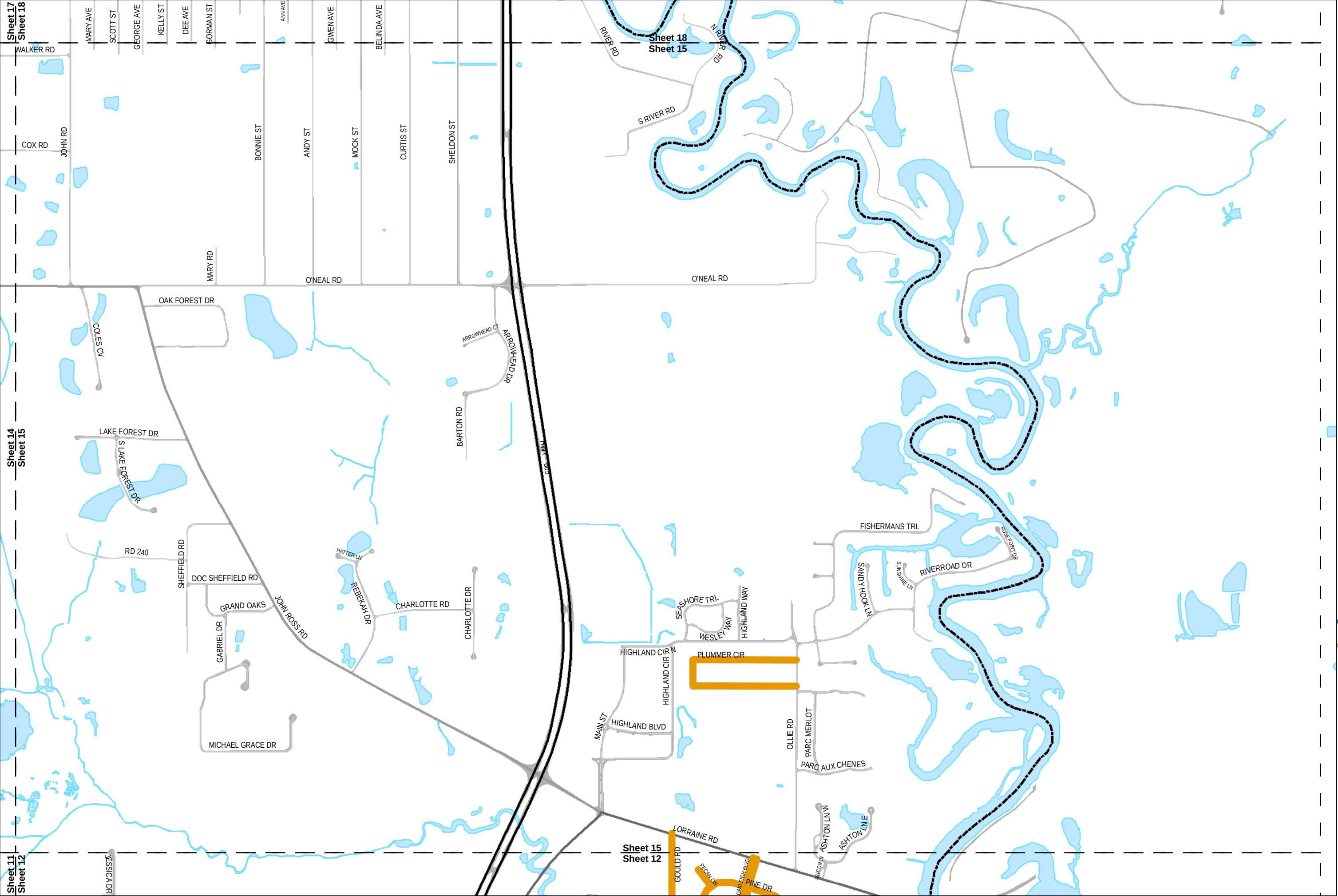


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

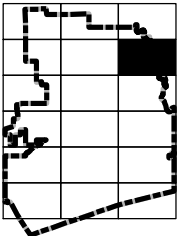


1 inch = 950 feet

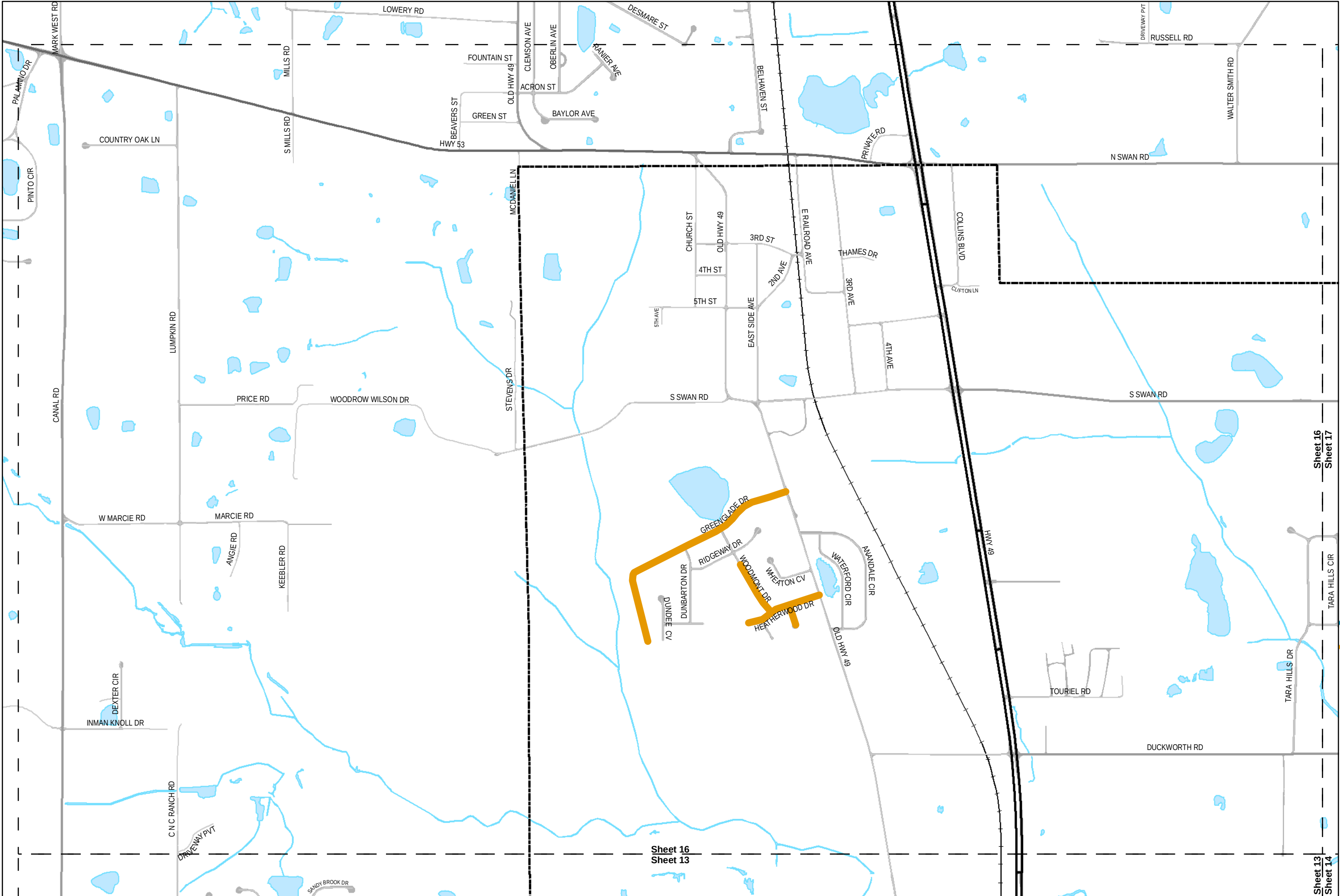


Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

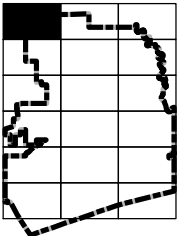


1 inch = 950 feet



Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side

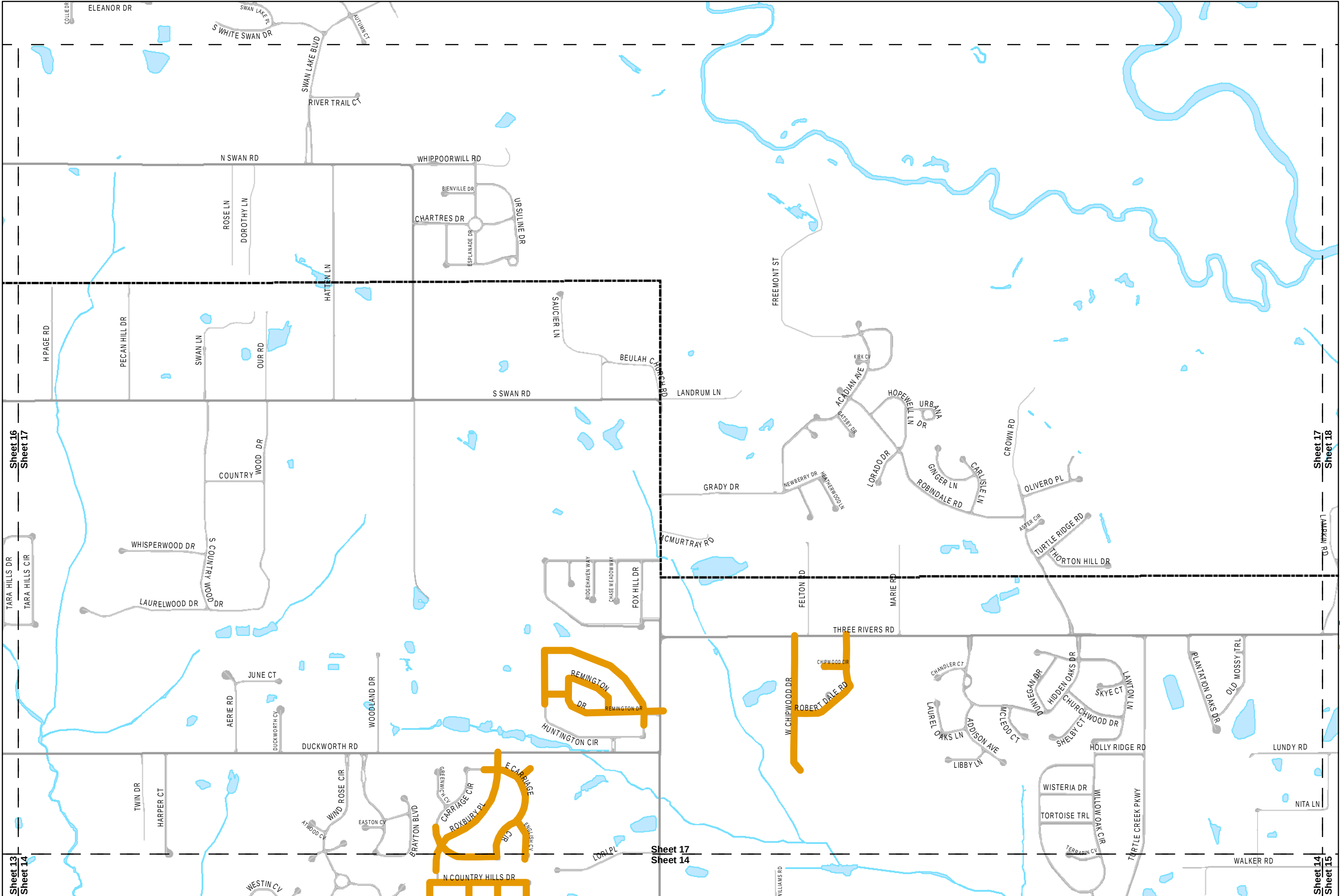


1 inch = 950 feet

Sheet 16
Sheet 13

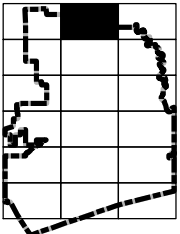
Sheet 16
Sheet 17

Sheet 13
Sheet 14



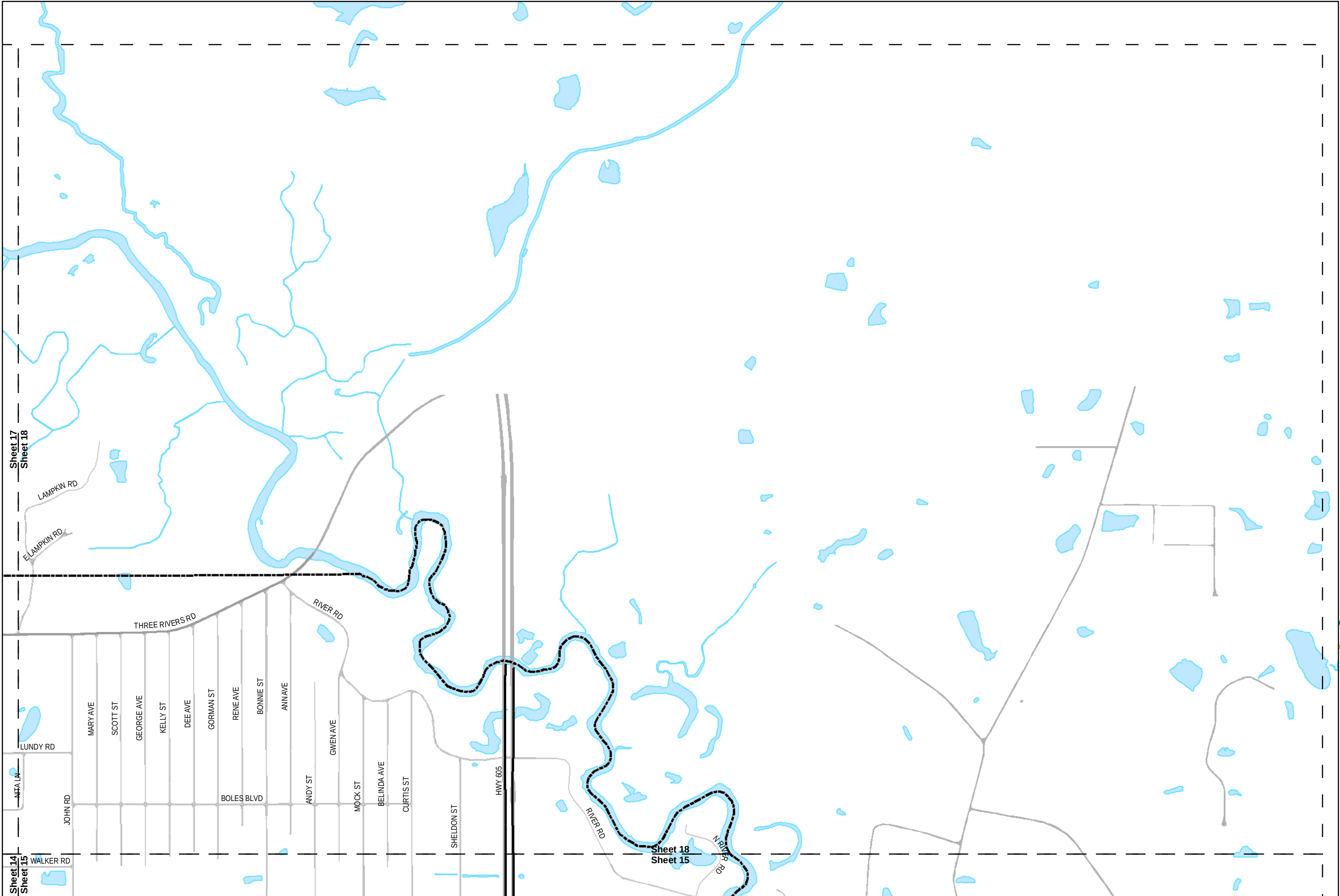
Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side



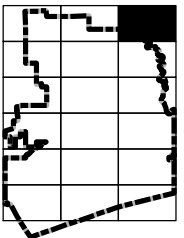
N

1 inch = 950 feet



Curb & Gutter

- Curb & Gutter on One Side
- Curb & Gutter on Two Side



1 inch = 950 feet



STANDARD OPERATION PROCEDURES (SOP)

Procedure	Current Date	SOP Number
PUBLIC WORKS		
Admin		
Bomb Threats	1/15/2020	GULF-PW-ADMIN-1.0
Community Outreach	1/15/2020	GULF-PW-ADMIN-1.1
Emergency Eyewash Stations	1/15/2020	GULF-PW-ADMIN-1.2
Inspection Procedures and Requirements for Capital Projects	DRAFT	GULF-PW-ADMIN-1.3
Lock & Key Control Procedures	1/15/2020	GULF-PW-ADMIN-1.4
Newspaper/Radio/TV Notification Procedures	3/20/2020	GULF-PW-ADMIN-1.5
Physical Security of the Department of Public Works Facility, Stockyards, Materials and Equipment	1/15/2020	GULF-PW-ADMIN-1.6
Procedures for Renting Equipment	12/31/2019	GULF-PW-ADMIN-1.7
Public Works Orientation Program	1/15/2020	GULF-PW-ADMIN-1.8
Submission of Purchase Request Forms	1/15/2020	GULF-PW-ADMIN-1.9
Trash & Debris Pickup	1/15/2020	GULF-PW-ADMIN-1.10
Warehouse Ordering & Issuing Procedures	1/15/2020	GULF-PW-ADMIN-1.11
Workzone Safety	1/15/2020	GULF-PW-ADMIN-1.12
Accident Reporting Procedures	1/3/2020	GULF-PW-ADMIN-1.13
Construction Inspection Notebook	1/15/2020	GULF-PW-ADMIN-1.14
Receiving Service Requests	3/25/2020	GULF-PW-ADMIN-1.15
GIS Map Edits	12/31/2019	GULF-PW-ADMIN-1.16
Operating Telephone Notification System	3/20/2020	GULF-PW-ADMIN-1.17
Emergency Sandbag Support and Issuing Procedures	1/15/2020	GULF-PW-ADMIN-1.18
Vehicle and Equipment Cleaning	DRAFT	GULF-PW-ADMIN-1.19
Water and Sewer		
Water and Sewer Inspector's Daily Responsibilities	DRAFT	GULF-PW-W-S-2.0
Water Outage-Boil Water Notification	1/10/2020	GULF-PW-W-S-2.1
Fire Hydrant Procedures for: Opening, Closing, Flushing & Testing	1/10/2020	GULF-PW-W-S-2.2
Infrastructure Condition: Water Wells & Tanks	DRAFT	GULF-PW-W-S-2.3
Procedures for Installation of Multiple AMR Water Meters	1/10/2020	GULF-PW-W-S-2.4
GPS All New Valves, Fire Hydrants and Manholes	1/15/2020	GULF-PW-W-S-2.5
Boil Water Notice	1/15/2020	GULF-PW-W-S-2.6
Sewage Spill/Bypass: Repair, Cleanup, and Reporting Procedures	1/10/2020	GULF-PW-W-S-2.7
Portable & Stationary Generators – Cycle/Load Testing Program	DRAFT	GULF-PW-W-S-2.8
SCADA Department Maintenance	4/14/2020	GULF-PW-W-S-2.9
After Hours Calls	4/13/2020	GULF-PW-W-S-2.10
Procedures for Water and Sewer Service Verifications	1/15/2020	GULF-PW-W-S-2.11
Jones Park Lift Station Emergency Action Plan	4/15/2020	GULF-PW-W-S-2.12
Water Meter Reading	11/21/2019	GULF-PW-W-S-2.13
Lift Station and Interceptor Systems	1/10/2020	GULF-PW-W-S-2.14
Streets and Drainage		
Streets and Drainage Inspector's Daily Responsibilities	DRAFT	GULF-PW-S-D-3.0
Approval Procedures Prior to Streets and/or Roadway Cutting	1/15/2020	GULF-PW-S-D-3.1
Routine Grass Cutting	1/15/2020	GULF-PW-S-D-3.2
Routine Street Sweeping	1/15/2020	GULF-PW-S-D-3.3
Routine Sidewalk Cleaning & Weed Trimming	3/20/2020	GULF-PW-S-D-3.4

Routine Pothole Patching/Pavement Cut Restoration	1/15/2020	GULF-PW-S-D-3.5
Ditch Cleaning	1/15/2020	GULF-PW-S-D-3.6
Routine Ditch Cleaning	1/15/2020	GULF-PW-S-D-3.7
Dry Weather Screening Program	1/20/2020	GULF-PW-S-D-3.8
Storm Drain Network Tracking Illicit Discharge Investigation Procedures	1/20/2020	GULF-PW-S-D-3.9
Maintenance		
Warehouse Equipment & Tool Maintenance	1/15/2020	GULF-PW-MAINT-4.0
Maintenance Shop Personnel Responsibilities	1/13/2020	GULF-PW-MAINT-4.1
Reporting of Damaged Small Engine Tools	1/13/2020	GULF-PW-MAINT-4.2
Operator Daily Equipment Inspection	1/13/2020	GULF-PW-MAINT-4.3
Generator Cycling Program	1/13/2020	GULF-PW-MAINT-4.4
Breakdown Information	1/15/2020	GULF-PW-MAINT-4.5

	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.0</u>
PAGE: 1 of 2	PROCEDURE: BOMB THREATS	DATE: JANUARY 2020

Purpose: To establish procedures for reacting to bomb threats or other threatening phone calls received on city telephones.

- 1.0 This SOP shall be posted next to each telephone and all personnel briefed on its contents.
- 2.0 Assume all threats are real until the Police determine otherwise.
- 3.0 DO NOT HANG UP. Keep caller on the line as long as possible. DO NOT argue with the caller, remain calm. Your purpose is to gather information.
- 4.0 Signal for someone to call 911, and inform them of what is happening while you have the person on the line.

5.0 Obtain as much information about the caller as possible, utilizing the checklist below.

5.1 **Time call received:** _____ **Time call ended:** _____

5.2 **Exact wording of threat:**

5.3 **Person receiving call:** _____

5.4 **Description of caller:**

5.4.1 Age _____ Sex _____ Adult _____ Juvenile _____ Race _____

5.4.2 **Voice characteristics:**

Loud _____ Soft _____ High pitch _____ Pleasant _____

Intoxicated _____ Deep _____ Raspy _____ Other _____

5.4.3 **Speech:**

Fast _____ Slow _____ Distinct _____ Distorted _____

Stutter _____ Nasal _____ Slurred _____ Lisp _____

5.4.4 **Language:**

Excellent _____ Good _____ Fair _____ Poor _____ Foul _____

5.4.5 **Accent:**

Local _____ Foreign _____

5.4.6 **Manner:**

Calm _____ Angry _____ Rational _____ Coherent _____ Belligerent _____

Laughing _____ Righteous _____ Emotional _____ Irrational _____

5.4.7 **Background Noises:**

Street Traffic _____ Music _____ Machinery _____ Voices _____ Party _____

Animals _____ Planes _____ Trains _____ Quiet _____

5.5 **Questions to ask:**

5.5.1 When is the bomb going to explode? _____

5.5.2 Where is the bomb located now? _____

5.5.3 What kind of bomb is it? _____

5.5.4 What does it look like? _____

5.5.5 Why did you place the bomb? _____

6.0 If building is occupied, inform caller that detonation could cause injury or death. Did caller appear familiar with area of building by his/her description of the bomb location? Write out the message in its entirety and any other comments and attach to checklist.

7.0 Actions to take immediately after call.

7.1 If not already done call 911 and relay information.

7.2 If building is occupied, have someone notifying building occupants to exit the building immediately.

7.3 Talk to no one except the police on information gathered from caller.

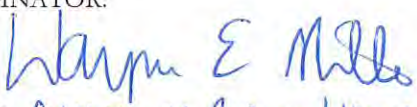
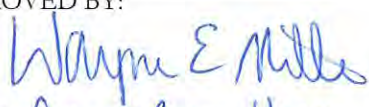
8.0 Evacuating the building.

8.1 DO NOT USE CELLPHONES.

8.2 DO NOT turn off/on electrical equipment or lights.

8.3 Exit building immediately to the South side and move across the street to the yard area.

8.4 DO NOT reenter the building until cleared by police.

ORIGINATOR:  TITLE: <u>DIRECTOR OF PUBLIC WORKS</u> DATE: January 15, 2020	APPROVED BY:  TITLE: <u>Dir. of Public Works</u> DATE: January 15, 2020	REVISION: Dec 2003 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.1</u>
PAGE: 1 of 1	PROCEDURE: COMMUNITY OUTREACH	DATE: JANUARY 2020

- 1.0 It is very important to keep the community updated on Public Works projects and notifications. This is being done through the City's Facebook page and website. There is also an electronic display located in our office at 4050 Hewes Avenue to update the public of our projects and notifications. This information is updated by the Public Works Budget Analyst as needed.
- 2.0 Educating the youth of our city is very important. Several schools in our city have career days and we designate an employee to attend these functions to explain what Public Works is and does for our community.

ORIGINATOR:  TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: January 15, 2020	APPROVED BY:  TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: January 15, 2020	REVISION: Jan 2004 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.2</u>
PAGE: 1 of 2	PROCEDURE: EMERGENCY EYEWASH STATIONS	DATE: JANUARY 2020

Purpose: To establish procedures for the proper installation, inspection, maintenance, and use of emergency eyewash stations.

- 1.0 Emergency eyewash stations shall be provided in all areas where employees are exposed to corrosive materials or where an eye hazard potential exists from the use of any chemical.
 - 1.1 All eyewash stations must be capable of delivering .4 gpm (gallons per minute) for no less than 15 minutes.
 - 1.2 Personal Eyewash bottles are designed to support eyewash stations and not replace them. Eyewash bottles will not be authorized except in rare instances where the point of work must be accomplished at a distance from a eyewash station. And then the eyewash bottles are to provide immediate relieve to the employee only until they can reach an eyewash station.
- 2.0 Installation. The first seconds following an eye injury are the most critical to keeping an eye injury to a minimum.
 - 2.1 An eyewash station will be positioned immediately adjacent to the work, during the use of any highly caustic or acid material.
 - 2.2 At no time should it take longer than 10 seconds to reach an eyewash station from the point of work.
 - 2.3 A clear travel path will be provided between the eyewash station and the point of work.
 - 2.4 When activated, the nozzles shall be positioned at a height of no less than 33" nor more than 45" from the surface the user is standing on.
- 3.0 Inspection/maintenance:
 - 3.1 Work Center Supervisors shall inspect the units weekly to ensure that they are; clean, full, no leaks, not being used for shelves, and that a clear unobstructed path is being maintained. This inspection shall be documented on a tag or label affixed to each unit.
 - 3.2 Units may be filled with either clean/drinkable water or an approved additive.

- 3.3 If filled with water supervisors shall; activate, flush and refill with clean water weekly. A log shall be kept showing date and employee completing.
- 3.4 If filled with an additive, flushing and refilling shall occur at intervals recommended by the additive manufacturer, or when the unit has been used. A log shall be kept of when additive was added and when it requires changing.
- 3.5 No user maintenance other than described above shall be accomplished on any unit. Damaged or non-working units shall be brought immediately to the attention of the Public Works Safety Inspector.

4.0 Use:

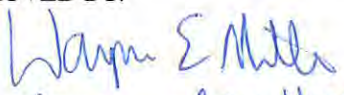
- 4.1 The eyewash station and its immediate area shall not be utilized as a storage area, work area, nor any other activity that would impede immediate use of the unit.
- 4.2 The eyewash station shall not be used as a hand/face washing area, nor for any other purpose than the emergency flushing of chemicals from the eyes.
- 4.3 The eyewash station serves as emergency first aid and in no way negates the need for immediate medical attention.
- 4.4 Only immediate and continuous flushing of the eyes will limit the amount of damage done to the eyes. Therefore flushing must commence immediately and continue till unit is drained.

ORIGINATOR:  TITLE: SAFETY INSPECTOR DATE: January 15, 2020	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: January 15, 2020	REVISION: Jan 2004 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.4</u>
PAGE: 1 of 1	PROCEDURE: Lock & Key Control Procedures	DATE: JANUARY 2020

In order to maintain a professional Lock and Key Control program throughout the Public Works Department on Hewes Avenue, the following policy and procedures are to be instituted immediately:

- 1.0 A master key for all doors, gates, and storage areas (except for personal tools/equipment storage) must be kept at the Public Works Department Safety Office in the Master Key Locker for emergency use/access by authorized personnel.
- 2.0 No door, gate, or storage area locks will be changed unless previously approved by the Director or Assistant Director of Public Works.
- 3.0 Division Heads and Senior Supervisors in coordination with City Safety Officer are responsible for assigning duplicate keys to their Supervisors as necessary. The issuance of duplicate keys must be kept to an absolute minimum!!!!
- 4.0 All Division Heads are responsible for maintaining an up-to-date written listing of all personnel with keys within their assigned spaces. This listing must be provided to the Director or Assistant Director of Public Works and to the City Safety Officer. Whenever a change occurs, this listing must be updated and routed to proper authorities for file.

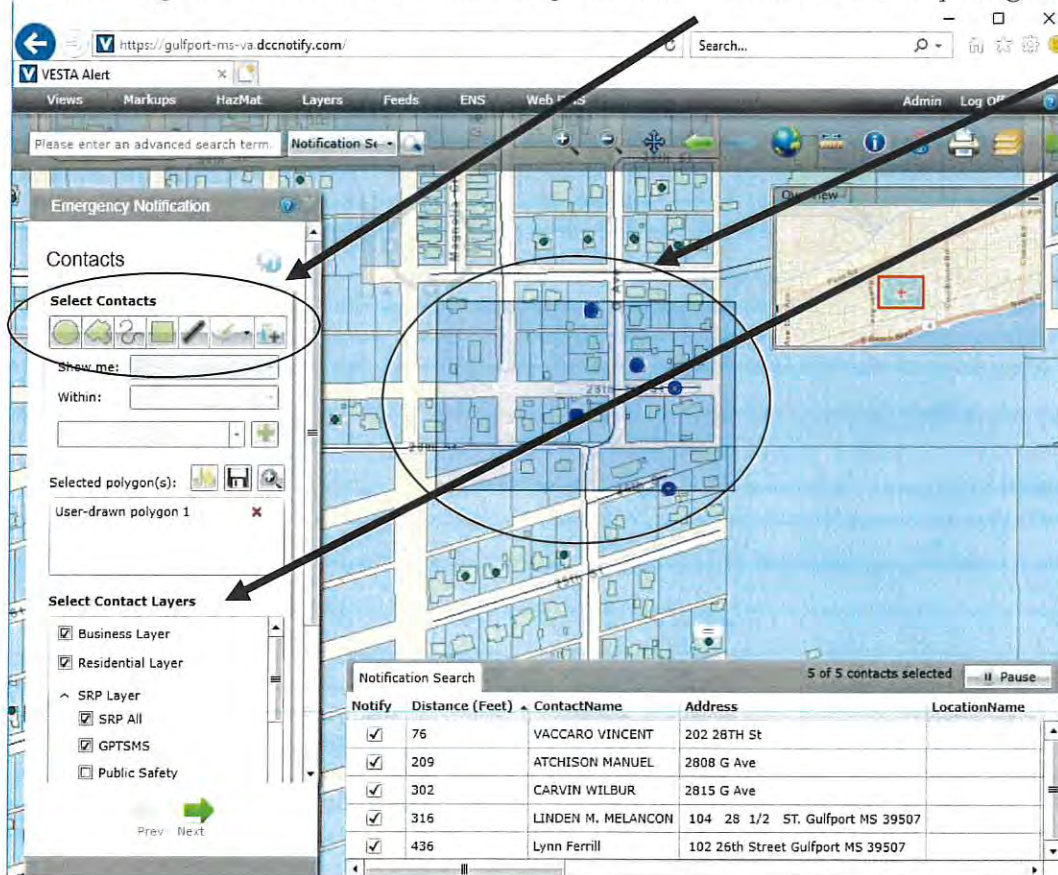
ORIGINATOR:  TITLE: <i>Safety Officer</i> DATE: January 15, 2020	APPROVED BY:  TITLE: <i>Director of Public Works</i> DATE: January 15, 2020	REVISION: May 2001 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.5</u>
PAGE: 1 of 3	PROCEDURE: Newspaper/Radio/TV Notification Procedures	DATE: March 2020

PURPOSE: This SOP was created in order to ensure proper operation of the Telephone Notification System and *VESTA Alert* software. This system is designed to provide the ability to contact residents by telephone and inform them of important situations in Public Works. It is extremely critical that all messages are verified by two (2) competent persons trained in proper notification techniques used in Public Works. No messages shall be sent to the Public without double approval. **Remember: You Only Have One Opportunity to Send a Message!**

1.0 Go to <https://gulfport-ms-va.dccnotify.com/> *VESTA Alert* software.

2.0 Click the *Login into VESTS Alert > Select Shape under Select Contacts > Use Shape* to grab needed contact area.



The screenshot shows the VESTA Alert software interface. On the left, there is a sidebar with various tools and layers. The 'Select Contacts' section is highlighted with a red circle, and a red arrow points to it. Below it, the 'Select Contact Layers' section is also highlighted with a red circle, and a red arrow points to it. The main area shows a map with a blue polygon drawn over a residential area, indicating the selected contact area. A red arrow points to this polygon. At the bottom, a 'Notification Search' table is displayed, showing a list of contacts with their names, addresses, and distances. A red arrow points to this table.

Notify	Distance (Feet)	ContactName	Address	LocationName
☒	76	VACCARO VINCENT	202 28TH St	
☒	209	ATCHISON MANUEL	2808 G Ave	
☒	302	CARVIN WILBUR	2815 G Ave	
☒	316	LINDEN M. MELANCON	104 28 1/2 ST. Gulfport MS 39507	
☒	436	Lynn Ferrill	102 26th Street Gulfport MS 39507	

3.0 Select *Get Contacts*

4.0 *Notification Search* will show contacts to be notified.

5.0 *NEXT*

5.1 Populate the Following:

Notification Name: Title "Street Name / Area" Example (22ND STREET)

Select Priority: Medium

Select Dialer: MassCall

Select Call Flow: Blast_Simple

Notification Duration: Hours: 2 Minutes: 0

Number of Attempts: 1

Delay Between Attempts (minutes): 0

5.2 NEXT

5.3 Compose Message:

- Name Message
- Text to Speech: Check Box
- Type Voice Message Text in Box
- Select: Text Message
- Select: E-mail Message

Emergency Notification

Compose Message

English

Create new message

☒ Voice Message

Voice Recording

Import...

☐ Text-to-Speech

Type voice message text:

Enter text that describes the recorded message here.

0 Characters (Maximum of 4000)

☐ Text Message

☐ E-mail Message

Prev Next

6.0 NEXT

7.0 Send Alert.

8.0 Once complete (this is the same process for 1.17), but with these added steps

9.0 Send Email to: **All Directors, City PIO, Mayor's Office, and All Media Outlets** in the **Local area**.

10.0 **CONTACTS:** Kenneth Casey <kcasey@gulfport-ms.gov>; Ella Holmes-Hines <ehines@gulfport-ms.gov>; Ron Roland <rroland@gulfport-ms.gov>; R.Lee Flowers <rflowers@gulfport-ms.gov>; Ricky Dombrowski <RickyDombrowski<ricky.dombrowski@IslandViewCasino.com>; Myles Sharp <msharp@gulfport-ms.gov>; Cara Pucheu <cpucheu@gulfport-ms.gov>; 311 <311@gulfport-ms.gov>; Angie Barnes <arbarnes@gulfport-ms.gov>; 'afw@datasync.com'; 'ampraise@wqfx.net'; Antoinette White <awhite@gulfport-ms.gov>; 'bnelson@utilitypartnersllc.com'; Brent Baylon <brent.baylon@psc.state.ms.us>; Brian Lamar <brain.lamar@navy.mil>; Brittany L. Rodgers <brodgers@gulfport-ms.gov>; Bryan Rhodes <rhodes@kicker108.com>; Bryan Billings <bbillings@gulfport-ms.gov>; Cara Pucheu <cpucheu@gulfport-ms.gov>; 'cdpio@co.harrison.ms.us'; Colton Peterman <cpeterman@gulfport-ms.gov>; Danny Donut <dannydonut@gorilla.com>; Dave Johnson <superdave@coast102.com>; 'dvincent@wlox.com'; 'dwalker@wlox.com'; Earnest Markham <emarkham@gulfport-ms.gov>; Ella Holmes-Hines <ehines@gulfport-ms.gov>; 'gbelcher@seacoastecho.com'; Gregory Doyle <gregory_doyle@amr-ems.com>; 'hrettig@co.harrison.ms.us'; 'info@wjzd.com'; Information Technology - Webmaster <Webmaster@gulfport-ms.gov>; Jeremy R. Harrison <jharrison@gulfport-ms.gov>; Joanna.vanderpol@utilitypartnersllc.com; Johnathon T. Gentry <jgentry@gulfport-ms.gov>; Jolene R. Johnson <jorjohnson@gulfport-ms.gov>; 'jtabor@wlox.com'; 'kabernathy@wlox.com'; 'kellybennett@clearchannel.com'; Kevin Lundy <klundy@gulfport-ms.gov>; 'kmagandy@sunherald.com'; Kris Riemann <kriemann@gulfport-ms.gov>; kristine stanley <kristine@keytechcommunication.com>; Larry Benefield <LBenefield@harrison.k12.ms.us>; Lashaundra T. Smith <ltsmith@gulfport-ms.gov>; 'latrise@datasync.com'; 'lhines9@yahoo.com'; Linda Ladner <lladner@gulfport-ms.gov>; Mark E. Kraninger <mkraninger@gulfport-ms.gov>; Melissa Hester <mehester@gulfport-ms.gov>; 'mynews@sunherald.com'; Natasha Tate <ntate@gulfport-ms.gov>; 'ncampen@wlox.com'; 'news@wlox.com'; 'newsreleases@getthepress.com'; 'producers@wlox.com'; R.Lee Flowers

<rflowers@gulfport-ms.gov>; Rebecca Kajdan <rkajdan@gulfport-ms.gov>; 'rfitzgerald@sunherald.com'; Ricky Dombrowski <ricky.dombrowski@IslandViewCasino.com>; 'rluke@wxxv25.com'; Ron Roland <rroland@gulfport-ms.gov>; 'rponder@seacoastecho.com'; 'rweidner@wlox.com'; Ryan Busby <rbusby@gulfport-ms.gov>; Ryan Merrill <rmerrill@gulfport-ms.gov>; Sharon Blaize <sblaize@gulfport-ms.gov>; Stephanie Parker <sparker@gulfport-ms.gov>; Tammy Peterson <tpeterson@gulfport-ms.gov>; 'technical@kicker108.com'; Terri Fairley <tfairley@gulfport-ms.gov>; Wayne Miller <wmiller@gulfport-ms.gov>; wxxv25 <newsrelease@wxxv25.com>

- 11.0 After email goes out
- 12.0 Log into the **City's Public Notices Website**: <http://www.gulfport-ms.gov/notices/>
- 13.0 Select **Log in**
- 14.0 Title Post - Klein Road- Boil Water Notice lifted 3-19-20
- 15.0 **Copy and Paste** information from "Notice" email into the body of the post under **Quick Draft**
- 16.0 Select **Save Draft** and **Post**

City of Gulfport Public Notices

Boil Water Notices, Road Clousures, Planning/Zoning Board Meetings & More

[HOME](#)

[CITY OF GULFPORT WEBSITE](#)

[SERVICE REQUEST FORM](#)

[EMERGENCY NOTIFICATION SIGNUP](#)



Klein Road- Boil Water Notice lifted 3-19-20

[Leave a reply](#)

BOIL WATER NOTICE LIFTED

ORIGINATOR: Ryan D. Merrill

APPROVED BY: Wayne E. Miller

REVISION:

Feb 2004

Mar 2020

TITLE: Asst. Director of Public Works

DATE: March 20, 2020

TITLE: Director of Public Works

DATE: March 20, 2020

	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.6</u>
PAGE(S): 1 of 3	PROCEDURE: PHYSICAL SECURITY OF THE DEPARTMENT OF PUBLIC WORKS FACILITY, STOCKYARDS, MATERIALS and EQUIPMENT	DATE: JANUARY 2020

- 1.0 The Department of Public Works has been receiving numerous security violations over the past several years. On almost a daily basis the security alarm has been set off after regular business hours and on the weekends. In these situations, the Police Department is automatically notified by the security system and a Public Works supervisor has to contact them to cancel an Officer from being sent to our facility in the event of a false alarm. Also, on many occasions, we have found the building and stockyard gates unlocked and unsecured during these off hours. This is unacceptable and we cannot allow this disregard for security of our facilities to continue.

This SOP is to establish physical security procedures for our facility and areas under our responsibility and to assign a minimum number of supervisors to be responsible for their respective Divisions and areas.

=====

FACILITIES:

- 1.1 The Division Head has the overall responsibility of ensuring his/her area is secure at the end of each day.
- 1.2 All lights will be turned off daily except for;
 - The back hallway light between W/S and Engineering.
 - The light near the back door entrance of W/S.
- 1.3 All air conditioners will be turned up to 80 degrees at the end of each work day and turned off over weekends and holidays.
- 1.4 No employee shall enter another Division area other than their own during off hours, weekends or holidays unless cleared to do so.
- 1.5 All building "Roll-up Doors" must be secured during after hours, weekends, holidays, etc.
- 1.6 By 6:00 PM each work day the partitions will be armed, unless authorized personnel are still physically in your area. If so, a Supervisor must stay to properly arm the security system once all personnel are clear of the work space.
- 1.7 Pass codes or keys will NOT be shared or given to other employees. When given a security system code or key you must keep it safe and confidential.
- 1.8 In the event the alarm is accidentally set off, the Division Head or one of his designated Supervisors must call the Police Department (868-5959) to cancel the call for an Officer. A written statement giving details of the time and an explanation of what happened will be submitted to Mr. Jim O'Dell (Safety Officer) by COB of the next business day.
- 1.9 True emergencies involving an alarm during after hours, weekends, holidays, etc. will continue to be handled by Mr. Jim O'Dell.
- 1.10 An Authorized Building Access List will be located in a binder located in the front lobby for Police Department to verify personnel. Any personnel found in the building by the Police Department during a search that are not an authorized key holder, will be arrested.
- 1.11 Upon a key holder's termination or resignation, Mr. Jim O'Dell or his designated representative must be contacted so they can obtain the building/facility keys and to get the departing employee removed from the security system.

STOCKYARDS:

- 1.12 Stockyard gates will NOT be unlocked before 06:00 AM and shall be closed and locked by 4:00 PM unless authorized personnel are physically working in the stockyard. AT NO TIME SHALL THE GATES BE "DUMMY LOCKED" during after hours, weekends, or holidays, etc. If crew(s) are working during these special hours and are going in and out of the stockyard, the gates MUST be kept locked during any time they are not physically in the stockyard. Any Foreman that has a crew working late can check out a key for overnight, weekend or holiday use from the front Admin Office.

EQUIPMENT:

- 1.13 If materials, equipment or vehicles are damaged or stolen while an area is left unsecured, the employee(s) responsible will be held accountable and liable for any and all damages as determined by the Director of Public Works. Any employee who violates the above SOP will lose their pass code and key holder authorization and will face disciplinary and/or possible legal action(s) as directed by the Director of Public Works or his designated representative.

KEYS/SECURITY PASS CODE:

- 1.14 Personnel authorized to be a key holder shall sign a Key Control Log that will be kept and maintained by the Safety Officer.
- 1.15 At NO time will a key(s) be duplicated.
- 1.16 At NO time will a key(s) or Security Pass Code be loaned to a non-key holder.
- 1.17 On-call personnel will sign their key(s) in and out each week from the Safety Officer.
- 1.18 Any key holder who is going on vacation for one week or more will turn their facility and/or stockyard key(s) into their Manager before leaving on vacation.
- 1.19 Only the following authorized personnel will have keys to the building and stockyard;

AUTHORIZED PERSONNEL by DIVISION:

WATER/SEWER DIVISION:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

STREETS/DRAINAGE DIVISION:

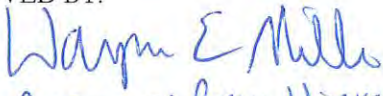
1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

EQUIPMENT MAINTENANCE/REPAIR DIVISION:

1. _____
2. _____
3. _____
4. _____

TRAFFIC CONTROL and SAFETY DIVISION:

1. _____
2. _____
3. _____
4. _____

ORIGINATOR: James "Jim" O'Dell TITLE: Safety Manager DATE: 01/03/2020 	APPROVED BY: TITLE: Director of Public Works DATE: 1-15-2020 	REVISION: Aug 2002 Jan 2020
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Department of Public Works
4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740
Fax: 228-214-2238

03 January 2020

MEMORANDUM

File for Record

Subj: AUTHORIZED PERSONNEL FOR PUBLIC WORKS BUILDING AND COMPOUND AT 4050 HEWES AVENUE DIVISION/DEPARMTNET LIST

1. Public Works Employees

- Wayne Miller, Public Works Director
- Ryan Merrill, Assistant Public Works Director
- Veronica Weaver, Budget Analyst
- James O'Dell, Safety and Environmental Inspector
- Mark Kraninger, MS4 and Solid Waste Inspector
- John Thomas, Streets and Drainage Inspector
- Joe Johnson, Streets and Drainage Inspector
- Brian McKnight, Water and Sewer Inspector
- Brian Jones, Water and Sewer Inspector
- Ken Northington, Traffic Department Manager
- John Fletcher, Assistant Traffic Department Manager and Sign Shop Fabricating and Marking Foreman
- Glen Hughes, Assistant Sign Shop Fabricating and Marking Foreman
- Howard Little, Sign Shop Employee
- Dewey Himel, Sign Shop Employee
- Joseph Garrison, Sign Shop Employee
- Paul Hillman, Traffic Signal II and Foreman
- Anthony Moreno, Traffic Control Technician
- William Leidigh, Traffic Control Technician
- Richard Thorsten, Equipment Maintenance Manager
- Doug Hicks, Garage Foreman
- David Parker, Auto Mechanic
- Eric Lambs, Equipment Specialist

2. **Engineering Department**

- Kris Riemann, Director of Engineering
- Jeremy Harrison, Assistant Director of Engineering
- Johnathon Gentry, Staff Engineer
- Sherry Beavers, Secretary Engineering
- Darrell Bell, GIS/CAD Operator
- Christopher W. Comardelle, Staff Land Surveyor
- Curtis R. Thornton, Survey Crew Chief

3. **Utilities Partners LLC**

- Brian Nelson, Admin
- Sherry Morton, Admin
- Christopher Knesal, Admin
- Joanna VanderPol, Admin
- Earnest Markham, Admin
- John Bogle, Inventory Management
- Dennis Chapman, Inventory Management
- Jimmy Ladner, Streets and Drainage
- Douglas McNair, Streets and Drainage
- Johnnie Magee, Streets and Drainage
- Willie Henry, Streets and Drainage
- David Garrison, Streets and Drainage
- Elton Buchanan, Streets and Drainage
- Roderick Lindsey, Streets and Drainage
- Bob Inglis, Streets and Drainage
- Justin Ladner, Streets and Drainage
- Clint Cole, Streets and Drainage
- Ryan Busby, Water and Sewer
- Cephus Finklea, Water and Sewer
- Lyle Smith, Water and Sewer
- Jeff Anderson, Water and Sewer
- Colton, Peterman, Water and Sewer
- John Garrison, Water and Sewer
- Chadwick Robertson, Water and Sewer
- James Hardy, Water and Sewer
- Anthony Parker, Water and Sewer
- Andy Wise, Water and Sewer
- David Sanzin, Water and Sewer
- Alton Kelly Jr, Water and Sewer
- Kenya Jackson, Water and Sewer
- William Parker, Water and Sewer
- Reynauldt Gray, Water and Sewer
- Christopher Hillard, Water and Sewer
- Edward Agee, Water and Sewer
- Randall Harrington, Water and Sewer
- Stanley Williams, Water and Sewer

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.7</u>
PAGE: 1 of 1	PROCEDURE: Procedures For Renting Equipment	DATE: DECEMBER 2019

- 1.0 In our day-to-day operations in service support to our city and the citizens, when equipment is either down for repair or not available we routinely rent equipment to fill the requirement(s). In making these equipment rentals we are required to ensure that each and every rental is validated, properly charged and accountability is maintained on items rented. We must also adhere to established supply purchasing procedures set forth by the City's Purchasing Department. To accomplish these requirements the following steps/procedures are to be followed:
- 1.1 Routine Rentals will be conducted by the Equipment Maintenance Manager or the Labor Contractor Fleet Manager. The individual needing equipment will notify these personnel to determine availability of equipment needed, timeframe equipment will be needed and any special requirements that must be met to accomplish the job requiring equipment.
 - 1.2 The Equipment Maintenance Manager and Labor Contractor Fleet Manager will notify the Public Works Director or in his absence the Assistant Public Works Director for the need to rent, make arrangements with vendors to get the equipment and work with the Public Works Budget Analyst Office to determine funding and process the purchase requests.
 - 1.3 If rental equipment is needed longer than originally planned the individual who requested the equipment will coordinate with the Equipment Maintenance Manager or the Labor Contractor Fleet Manager who will then coordinate with the Public Works Budget Analyst Office for funding, payment, and the Equipment Maintenance manager will also coordinate with the company the rental equipment was procured from about the extension.
 - 1.4 Whenever possible the Equipment Maintenance Manager or Labor Contractor Fleet manager will utilize the State of Mississippi Cooperative Rental Agreements or MDOT Rental Agreements. In the event the equipment rental will cost more than \$5K either during the original rental or through extensions, and is not available through a state contract, it is required that 3 vendors provide bids to the Equipment Maintenance Manager to provide to the Purchasing Department. The Public Works Budget Analyst Office will provide the funding account to use for the rental.
 - 1.5 Routine tracking and follow-ups of the equipment rentals will be performed by both the renter of the equipment and the Equipment Maintenance Manager. This information will be briefed at the Bi-Weekly Staff meeting to the Public Works Director.
 - 1.6 There will be times when rental equipment will be needed in an emergency situation. When this occurs the Labor Contract Department Managers will coordinate with the Equipment Maintenance Manager and the Labor Contract Fleet Manager for availability and notify the Public Works Director of the equipment needed to be rented. The next business day the Labor Contract Department Managers will provide all of the necessary information to the Labor Contactor Fleet Manager and coordinate with the Equipment Maintenance Manager. The Equipment Maintenance Manager will

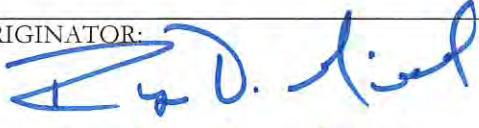
submit paperwork to the Budget Analyst Office to ensure the proper purchase orders are set in place and tracking of the rental is well communicated.

I ask for the cooperation and support of every Public Works Department and Labor Contract employee to follow and enforce the procedures stated above. We all have the responsibility to ensure that our citizen tax dollars are spent and tracked wisely. Accountability and Responsibility are the watchwords in today's society.

ORIGINATOR: Richard D. Thorsten  TITLE: Equipment Maintenance Manager DATE: 12/31/2019	APPROVED BY:  TITLE: Director of Public Works DATE: 12/31/2019	REVISION: Aug 2015 Dec 2019
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.8</u>
PAGE: 1 of 1	PROCEDURE: PUBLIC WORKS ORIENTATION PROGRAM	DATE: JANUARY 2020

It is very important that all employees receive proper training for a job they are tasked to perform. The City's Public Works Department has achieved full accreditation from the American Public Works Association. This accreditation process included the review and approval of 356 practices that apply to all aspects of the Public Works field and will serve as an employee handbook for all Public Works employees. This handbook is available electronically and the appropriate practices are provided to new employees as needed.

ORIGINATOR:  TITLE: <i>Asst Public Works Director</i> DATE: <i>1-15-20</i>	APPROVED BY:  TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: January 15, 2020	REVISION: Oct 2017 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.9</u>
PAGE: 1 of 2	PROCEDURE: Submission Of Purchase Request Forms	DATE: JANUARY 2020

- 1.0 In our day-to-day multifaceted service support to our city and the citizens, we routinely purchase various items of materials, tools and equipment. In making these purchases we are required to ensure that each and every purchase is validated, properly charged and accountability is maintained on items purchased. We also must adhere to established and time proven supply procedures for inventory stocking and control. One of these supply rules is; “Demand Dictates What to Stock and Stock Improves Production.” To accomplish these requirements the following steps/procedures are to be followed:
- 1.1 Beginning immediately all Purchase Request (P/R) forms must be filled out completely with all required information by the lowest level Supervisor requiring the material(s), tools and/or equipment. It is important that Supervisors take the primary roll in completing the P/R forms. It is not the Office Manager’s responsibility to research and fill out the required P/Rs. Ms. Frances is not the subject matter expert; the Supervisors in the field and on the jobs are to be the responsible parties in preparing a complete and accurate P/R. Particular attention must be paid in entering accurate part numbers, complete materials-tools-equipment descriptions, and accurate quantities and unit of issues. Note: The rule of thumb in writing P/R’s is: “It is better to have too much information than not enough!” It is also important that P/Rs be completed prior to the requirement. In other words, “Think and plan ahead.” Remember: **Proper Prior Planning Prevents Poor Performance and Poor Production!** It is understood that emergencies happen but they should be kept to a minimum.
 - 1.2 After completing the P/R form(s) the Supervisor must then route them through his/her respective Project Manager and/or Division Supervisor for verification, validation and signature or initialing approval for purchase.
 - 1.3 [***Need to include here, a comment about materials, tools and/or equipment to be purchased through accounts set up at local material and hardware stores.]
 - 1.4 The Project Manager and/or Division Supervisor will then either forward the P/R form(s) himself or have the originating Supervisor deliver them to the Public Works Budget Analyst (Mr. Nathan Carver) for review and final approval. He will have a “Drop Box” outside his back door that the P/Rs can be placed in for his action(s). In the absence of the Budget Analyst the Asst. Director or Director of Public Works can sign approvals.

Note: P/Rs for materials, tools and/or equipment that are stocked in the Tool Room will be forwarded to the Tool Room by the Budget Analyst for action.

- 1.5 All approved P/R's for materials, tools, and/or equipment that must be ordered from local, state or out of state vendors will then be forward by the Budget Analyst to the Office Manager (Ms. Frances Buckley) for processing. Routine tracking and follow-ups of these "Outstanding Orders" orders must be accomplished and accurate records kept. The status on these orders should be provided to the ordering Project Manager and/or Division Supervisor on a weekly basis.
- 1.6 All material(s), tools and/or equipment received will be delivered to the Tool Room Manager for inspection of the goods, its condition, and that ordered quantities match invoice.
- 1.7 Upon receipt of the material(s), tools and/or equipment, all packing slips and shipping documents will be turned over to the Office Manager for processing.
- 1.8 _____
- 1.9 _____
- 1.10 _____

I ask for the cooperation and support of every Public Works Department and Privatization Contractor employee to follow and enforce the procedures stated above. We all have the responsibility to ensure that our citizen tax dollars are spent and tracked wisely. Accountability and Responsibility are the watchwords in today's society.

ORIGINATOR:  TITLE: <u>BUDGET ANALYST</u> DATE: January 15, 2020	APPROVED BY:  TITLE: <u>DIR OF PUBLIC WORKS</u> DATE: January 15, 2020	REVISION: Oct 2001 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.10</u>
PAGE: 1 of 1	PROCEDURE: Trash & Debris Pickup	DATE: JANUARY 2020

- 1.0 The Department of Public Works (Solid Waste Contract) provides a trash/debris pickup service available for citizens provided the following criteria are met.
 - 1.1 Any debris to be picked up must be located in the City of Gulfport right-of-way.
 - 1.2 The debris and/or trash was not created or transported to the city right-of-way by a contractor.
 - 1.3 The debris and/or trash cannot contain hazardous or flammable materials.
 - 1.4 The debris and/or trash should be staged in trash cans, bags, or organized for ease of pickup by machine.
- 2.0 Citizen contacts the Gulfport Call Center at 311 or 868-5700 to report location of debris and/or trash.
- 3.0 Name and location are recorded and scheduled for actions.
- 4.0 Department of Public Works representative makes determination whether debris/trash is eligible for pickup according to Item 1.0 above.
- 5.0 If debris/trash is eligible, it will be picked up and hauled to a landfill.
- 6.0 If debris/trash is not eligible, the citizen will be contacted and informed that it is not the City of Gulfport's responsibility for removal.
- 7.0 If the debris/trash is something that the Solid Waste Management Contract should be responsible for, we will notify them to take immediate action(s).

ORIGINATOR:  TITLE: <u>ASST DIRECTOR OF PUBLIC WORKS</u> DATE: January 15, 2020	APPROVED BY:  TITLE: <u>DIRECTOR OF PUBLIC WORKS</u> DATE: January 15, 2020	REVISION: May 2001 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-1.11</u>
PAGE: 1 of 2	PROCEDURE: Warehouse Ordering & Issuing Procedures	DATE: JANUARY 2020

This Standard Operating Procedure will ensure the appropriate purchasing steps are followed, ensure the work order process is utilized and ensure accurate accountability of inventory. These procedures will provide for the review, proper approval and tracking of purchases and inventory.

Ordering Procedures

- 1.0 A Purchase Request (PR) will be filled out completely (Appendix A) and submitted to the Budget Analyst for review and initial approval. No purchases will be done without the Budget Analyst specific approval or in their absence, the Director or Assistant Director's approval.
- 2.0 The Budget Analyst will enter the purchase request into MUNIS as a requisition and the Purchasing Office will convert it into a Purchase Order (PO). The Purchase Order will be forward to the Budget Analyst, who in turn, provides it to the requestor for distribution to the appropriate vendor.
- 3.0 Inventory Management warehouse personnel will use the PO and Bill of Lading to check deliveries for damage and ensure all items are accounted for and determine if any back orders are listed. Warehouse personnel will sign original Bill of Ladings and provided it to the Budget Analyst upon completion.
- 4.0 Purchase Requests will have copies of all Bills of Lading attached and will be maintained on file for one year by the Budget Analyst.

Issuing Procedures

- 5.0 Inventory Management will issue inventory utilizing:
 - 5.1 Work Orders (WO). Used to account for and track parts, pipe, lumber and earthen materials associated with field repairs and projects. (Appendix B)
 - 5.2 Daily Issue Form. Used to account for and track supplies and miscellaneous items such as inverted paint, lubricants, and caution tape that are used on a day to day basis. (Appendix C)
 - 5.3 Fixed Asset Cards. Used to account for and track equipment, that has been assigned a Fixed Asset Number, and required for day to day operations but not assigned permanently to an individual. (Appendix D).
 - 5.4 Individual Inventory Sheet. Used to account for and track PPE, tools and equipment (not assigned a fixed asset number), and traffic devices that have been permanently assigned to an individual. (Appendix E)

5.5 Safety and Traffic Device Form. Used to account for and track safety and traffic devices used at work zones such as signs, barrels, cones and flashers. (Appendix F)

6.0 The same procedures and forms will be used by "On Call" warehouse personnel for after hours, weekends, and holidays.

ORIGINATOR: <i>John R. Boglo</i> TITLE: <i>INVENTORY/FLEET MANAGER</i> DATE: January 15, 2020	APPROVED BY: <i>Wayne E. Miller</i> TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: January 15, 2020	REVISION: Jun 2001 Jan 2020
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PURCHASE REQUEST

“COMPLETION INSTRUCTIONS”

“Heading of Form”

1. **DATE**: Enter the date you are requesting the materials/supplies.
2. **REQUESTOR**: Enter your name.
3. **DEPT**: Enter your department and position.
4. **BID GRP(s)**: Enter the bid group or specify “non-bid”.
5. **P.O. NUMBER**: Completed by the Budget Analyst.
6. **VENDOR # / NAME**: Enter the vendor’s number and name.
7. **POC**: Enter the vendor point of contact.
8. **PHONE #**: Enter the vendor’s phone number.
9. **FAX #**: Enter the vendor’s FAX number.
10. **EMAIL**: Enter the vendor’s email address.

“Body of Form”

11. **LINE**: Enter the line item number (consecutively starting with 1).
12. **DEPT**: Enter the department code the item is being purchased for or if generic use “All Depts”.
13. **QTY**: Enter the quantity being purchased.
14. **UOM**: Enter the unit of measure for the item such as each (EA), roll (RL), cubic yard (CY).
15. **ITEM #**: Enter the vendor’s product number (if available) or use NA if not.
16. **COMMODITY CODE**: Enter in the top block the standard classification code using the first five digits only. In the bottom block enter the bid group or specify “non-bid”.
17. **DESCRIPTION**: Enter the description of the product (provide as much info as possible).
18. **UNIT COST**: Enter the cost for one unit of the product.
19. **EXTENDED COST**: Enter the total cost of the product being purchased on this line (quantity x unit cost). The form should be set up to self-populate the extended cost.
20. **FREIGHT / SHIPPING**: Enter the freight / shipping if any.
21. **TOTAL**: Enter the total cost of all line items by adding the extended cost. The form should be set up to self-populate the total.

“Footer of Form”

22. **SHIPPING INFO:** Enter the location the deliver is to be made (include hours of operation).
23. **COMMENTS / JUSIFICATION:** Enter a brief explanation of why the product in each line is being purchased.
24. **TIME FRAME REQUIREMENTS:** Enter "All Normal Lead Times" unless the product is required by a specific time and has been arranged with the vendor.
25. **DELIVERY vs PICK UP:** State whether the product is to be delivered or picked up.
26. **AUTHORIZED SIGNATURE:** Completed by the Budget Analyst.
27. **DATE:** Completed by the Budget Analyst.
28. **DOC #:** Enter your internal control document number or document tracking number.

	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.12</u>
PAGE: 1 of 3	PROCEDURE: WORKZONE SAFETY	DATE: JANUARY 2020

Purpose: Establish the procedures for proper and effective traffic control. To be effective traffic control must provide for the safety of the workers, road users, and pedestrians. At the same time it must provide for the efficient completion of whatever activity suspended normal use of the road way.

- 1.0 No one document will cover every possible traffic situation and the necessary requirements. Therefore it is imperative that the Supervisor maintains close liaison with the Safety Inspector to ensure all elements are covered.
- 2.0 However there are certain elements that are common to all situations and these must be in place prior to any work proceeding. These include:
 - 2.1 Training. All workers shall be trained in how to work next to traffic in a way that minimizes their vulnerability. They shall also be trained on proper signage placement, flagging, and device usage.
 - 2.2 Worker clothing. All workers shall be attired in highly reflective vests.
 - 2.3 Barriers. Proper amounts, types, and spacing for each workzone.
 - 2.4 Speed reduction through the use of police, signage, cones, flaggers, or a combination.
 - 2.5 Lighting. During nighttime work all work areas and approaches shall be properly lighted. Care shall be taken to ensure lighting does not blind the vision of oncoming drivers.
 - 2.6 Public information. The more advance notice given to the public on road work areas will allow drivers to choose alternate routes or prepare them for slower speeds and more attentive driving.
 - 2.7 Temporary road closings if at all feasible are the best method due to completely isolating the worker from the traffic hazard.
- 3.0 Prior to any work commencing a Traffic Control Plan (TCP) shall be in place. These plans may be as detailed as necessary, however all workers must be completely knowledgeable of the information contained in the plan. The primary element of the TCP is the temporary traffic control zone. This zone includes the entire section of roadway between the first advance warning sign through the last traffic control device where traffic flow returns to normal. There are 4 separate areas within the zone.
 - 3.1 Advance Warning Area is where drivers are informed of what to expect. **For example;** right lane closed ahead, shoulder work ahead, mowers ahead, etc. These are only guidelines, factors to also consider are terrain, weather, road usage, etc., but general rules are:
 - 3.1.1 Urban areas – first sign placed a distance of 8 times the road speed from the work area. Depending on the distance from the first sign to the work area, additional signs may be required to ensure a distance of no more than 200 feet between signs and work area.
 - 3.1.2 Rural areas – first sign placed a distance of 12 times the road speed from the work area. Depending on the distance from the first sign to the work area, additional signs may be required to ensure a distance of no more than 500 feet between signs and work area.

- 3.1.3 When a flagman is being utilized an additional sign shall be placed halfway between the initial sign and the work area stating "flagman ahead."
- 3.2 Transition Area is the area where the traffic pattern is channelized by tapering through the use of signs, barricades, police or a combination. During mobile operations this area must move with the work.
 - 3.2.1 For 2 way traffic areas, the taper will be 100 feet long with cones or devices spaced apart a distance of approximately 20 feet.
 - 3.2.2 For channelizing same direction multiple lanes down, a simple formula will suffice for most operations. Width of the offset times the road speed squared then divided by 60 = the length of the taper. Proper spacing of the cones or devices in the taper should be 1 device spaced at the road speed. **Example:** a 10 foot wide lane being channeled down on a road with a 35 MPH speed. Length of taper needs to be 204 feet with a 35 foot spacing between cones.
- 3.3 Activity area is where the work takes place and encompasses:
 - 3.3.1 The work space, composed of enough length and width to accommodate all workers, equipment, and materials. It may be fixed or movable as the work dictates.
 - 3.3.2 The traffic space is the portion of the roadway where traffic is routed through.
 - 3.3.3 Buffer area, (Optional), can be positioned either longitudinally and/or laterally with the traffic flow. This area provides a buffer of space between the work and traffic. Neither equipment or material will be placed in this area. The length of the buffer is dictated by the posted road speed.
- 3.4 Termination area is the area from the furthest downstream point of the activity area to where the traffic pattern returns to normal. This area will have a taper that is least 100 feet in length.
- 3.5 In the TCP it also must contain provisions for pedestrian safety.
 - 3.5.1 Pedestrians should not be led into direct conflicts with the construction operation or with the traffic moving through or around the work site.
 - 3.5.2 Pedestrians should be provided a safe and convenient travel path.
- 4.0 Signs shall be of standard size, color, and shape and is a critical element of the TCP. In the event that there are not enough signs in stock there is sufficient time to order them prior to work commencing.
 - 4.1 All signs shall be mounted securely enough and far enough off of the road way to prevent the sign from being a hazard or becoming one due to weather and environmental conditions.
 - 4.2 When flagmen are being used a sign stating such shall be positioned in the advance warning area. When the flagmen are not being utilized, the sign shall be covered.
 - 4.3 Flaggers shall use a STOP/SLOW paddle. Flags shall be used only in emergency situations and at low-speed situations that can be controlled by a single flagger.

5.0 Barriers, again a critical element to ensure sufficient quantities.

5.1 Cones.

5.1.1 For daytime use must be not less than 18" tall.

5.1.2 For nighttime use must be no less than 28" tall and reflective.

5.1.3 Cones may be doubled or weighted at the base to prevent being blown or displaced by the wind or traffic, but the ballast must not present a hazard if the cone is struck by a vehicle.

5.2 Drums.

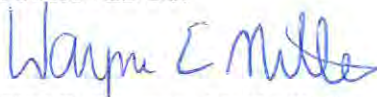
5.2.1 They shall be made of lightweight, flexible, and deformable material that is at least 36" high and 18" diameter.

5.2.2 They may be weighted down at the base only to the point of preventing them from being displaced by the wind or traffic movement.

5.2.3 NO ballast shall be placed on top of the drum.

5.3 Barricades shall be only of Type I, Type II, or Type III.

5.3.1 Barricade rails shall be supported in a manner that will allow them to be seen by the motorist and provide a stable support not easily blown over by the wind or traffic.

ORIGINATOR: James O'Dell  TITLE: Safety Inspector DATE:	APPROVED BY:  TITLE: Director of Public Works DATE: 1-15-2020	REVISION: Dec 2003 Mar 2016 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.13</u>
PAGE: 1 of 5	PROCEDURE: ACCIDENT REPORTING PROCEDURES	DATE: DECEMBER 2019

Purpose: Establish set procedures for reporting all DPW mishaps (Vehicle, Property, or Persons). The purpose of mishap investigations is to determine: what happened; who was involved; why; when; where the mishap occurred; and how the situation can be prevented in the future. **A lesson learned, but not acted upon, is a mishap waiting to happen again!**

- 1.0 When a mishap occurs, a quick and orderly process of action must occur to protect life and property, as well as determine who is responsible for the damages: The City, Labor Contractor, citizen, or an Act of God.
 - 1.1 In the event of severe injury, contact 911 for emergency assistance. Get help to the injured party(s) immediately.
 - 1.2 Contact the City DPW Workzone Safety Inspector (WSI) immediately and provide location and as much of the 5 W's information as possible. The WSI is also responsible for notifying City Risk Assessment Manager of any and all damage to City property, and to follow up with copies of all reports.
 - 1.3 The DPW WSI will normally conduct their own investigation as well as contact the Police and/or Fire Department and ask for an officer to do an on-scene investigation. Real time pictures are critical to the investigation. If the WSI cannot be contacted or come immediately to the scene, the first person on scene should call the police.
 - 1.4 The WSI may ask the person on site to contact the Police Department, depending on the situation. The police/fire dispatcher number 911 or use 868-5959.
 - 1.5 The Equipment Maintenance Manager (EMM) must also be notified quickly by the WSI in order to determine the extent of the vehicle/equipment damage. The office number is 868-5840. The EMM will then make the determination, based on the information given from the on-scene or actual site visit, as to whether the vehicle/equipment is safe to continue operating or requires hauling/towing back to the shop for further investigation and possible repairs. Most minor damage may be determined over the phone.
 - 1.6 Do not move the vehicle or equipment from the scene of the mishap, unless directed to do so by the Police Department, Fire Department, WSI, or higher authority, especially if an injury has occurred.

- 1.7 If a vehicle is moved from the scene, the Police Department cannot do a descriptive drawing of the facts of the mishap to prove fault or not. This determination is critical when dealing with a civilian POV for determining liability and repairs.
- 1.8 If the vehicle has safety cones, place the cones around the vehicle location to help direct traffic until the equipment can be moved safely and by direction of proper authority.
- 1.9 If the WSI is on scene and the Police do not arrive to do the report, the WSI must take pictures and generate a written report to be filed at the Police department.
- 2.0 When the Police Department is summoned, the WSI will get a case card with the case number for that mishap to be able to obtain a copy of the final report to complete his/her report for actions and file.
 - 2.1 Upon completion of the on-site investigation and receiving a police case card, if the vehicle/equipment has been cleared by the WSI and/or the Equipment Maintenance Manager (EMM) or his representative who determined the vehicle to be drivable, the vehicle will be released from the scene.
 - 2.2 In the event the EMM determines the damage is so severe that the vehicle or equipment cannot be driven or operated safely, he will be responsible for directing the towing or hauling as necessary back to the DPW facility, or where directed.
 - 2.3 If minor damages occurred, the vehicle/equipment will be taken immediately to the EMM for inspection and repair process initiated as necessary. The EMM may request that the vehicle be taken by a designated body shop for a repair estimate, if it is safe to operate.
- 3.0 Procedures for a mishap that involves a City employee: The WSI must immediately go to the scene and get photos and the facts of the mishap along with GPD. If a City employee is injured always get medical attention first.
 - 3.1 The Operator of the vehicle/equipment if not injured or requiring medical assistance must complete a "City of Gulfport Employee Accident or Injury Report", along with any necessary statements and photos that they have taken at the scene (see attached form, enclosure [1]).
 - 3.2 The WSI will get a copy of the Police Report, if one was taken, and attach it to the mishap report.
 - 3.3 The WSI will make his assessment as to fault or no fault for the mishap and submit a written report outlining the facts of the mishap, including pictures showing the situation, if possible.
 - 3.4 If the mishap involves a civilian vehicle or property, a copy of the WSI report along with other documentation must be sent to the legal department to process the mishap. No repairs will be made to the city vehicle until legal approves it.

- 3.5 Once Legal completes their process, they will notify the EMM to have the vehicle repaired.
- 3.6 After repairs are complete, a finished package of the repairs, including pictures, will be sent by the EMM to Legal, WSI, and the City Risk Assessment Manager.
- 4.0 Procedures for mishap damages to vehicles/equipment operated by the Labor Contractor: Mishaps involving a labor contractor employee are to be investigated as soon as possible after the mishap has occurred. If a Labor Contractor employee is involved in a mishap, then the contractor must contact the City WSI and EMM immediately after contacting GPD/Fire, if needed for injury and/or fire. The WSI must immediately go to the scene and get photos and the facts of the mishap along with GPD.
- 4.1 The Labor Contractor has an "Accident/Incident" flowchart that outlines the procedures for what is to happen when an accident/mishap occurs (see attached contractor flowchart, enclosure [2]).
- 4.2 The Labor Contractor Operator of the vehicle must complete a Motor Vehicle Accident Report Form (enclosure [3]). If a labor contractor witness is available, complete a "Witness Statement Form" (enclosure [4]) as well as any necessary statements and photos that they may have taken at the scene.
- 4.2.1 Upon receipt of all forms required by the Labor Contractor, the contractors Fleet Manager will provide copies to the EMM as soon as possible.
- 4.3 The WSI will get a copy of the Police Report, if one was taken, and attach it to the mishap report.
- 4.4 The WSI will make his statement as to fault or no fault for the mishap. The written report will outline the facts of the mishap, including pictures showing the situation, if possible.
- 4.5 Mishap reports, along with cost estimates of repair, will be forwarded to the EMM for recommendation on liability for damages. The reports will be reviewed by the Contractor Fleet Manager and the DPW EMM. If there is no dispute as to liability, repairs will be made according to their recommendations.
- 4.6 If liability is disputed, the EMM will forward the report to the DPW for review.
- 4.7 If the DPW determines that the damage repairs will not be the responsibility of the labor contractor, the City Equipment Maintenance Manager will be instructed to make the repairs at the city's expense. A copy of this decision will be drafted and a letter of notification will be sent to the Labor Project Manager.
- 4.8 If the DPW determines that the Labor Contractor is responsible, a letter will be sent notifying the Labor Project Manager, directing repairs to be done within the timelines outlined within the labor contract (see enclosure [5]).

- 4.9 Within 10 days of the notice of responsibility, Labor Project Manager is to either: a) provide a report of completion of repairs, or of scheduled or in process repairs to the EMM, or; b) submit a letter of rebuttal to the DPW and cc the EMM. In the latter case, the DPW will make the final determination of the responsibility to make repairs. At this time the EMM will send the vehicle for repairs and bill the contractor as determined (see enclosure [6]).
- 4.10 The Contractor Fleet Manager will keep the EMM informed of when and where the vehicle will be taken for repairs.
- 4.11 Upon completion of the repairs, the vehicle will be brought back to the EMM for final acceptance of the repairs.
- 4.12 The Contractor Fleet Manager will provide a copy of all the reports, photos, repair costs and a closeout cover sheet with the total cost to the DPW EMM for inclusion in the vehicle's history jacket. The EMM will send a final completion and acceptance letter to the Contractor Fleet Manager showing the repairs were completed and accepted by the City (see enclosure [7]).
- 4.13 A copy of the entire package will be forwarded to the WSI, the labor contractor, and the City Risk Assessment Manager.

5.0 Reporting damage done to City property by private citizens or another city employee:

- 5.1 On occasion, City property will be damaged by private a citizen. In these cases, the WSI will go to the site, get pictures if possible, and make an assessment of cause and amount of the damage. He may meet with the private citizen, or the city employee/operator involved to get all the facts and provide a written detailed report, addressing all the 5 W's so proper reimbursement can be accomplished through the Legal Department.
- 5.2 The City's Equipment Maintenance Division will generally do the repairs. However, if they are unable to do so, they will contract it out locally after approval has been given by the City Legal Department. If there is no second party involvement, or it is a City-on-City mishap, the City will do the repairs.
- 5.3 Light/power pole repairs will normally be contracted out. Engineering will give a cost estimate of repairs to the WSI for record filing. If a second party is involved, the City Legal Department must be notified for insurance actions/claims.
- 5.4 If possible, a police report should have been made and obtained. The police report will give the driver's information including the name of the driver's insurance company to file the claim against.
- 5.5 The WSI will make a written report including copies of pictures, a copy of the police report, and a cost breakdown from EMM for repairs needed.

- 5.6 A complete copy of the report must be submitted to the Director of Public Works, the City's legal office for action, and, if the incident involved a piece of City equipment, the Equipment Maintenance Manager. No repairs will be done until directed by the Legal Department.
- 5.7 The EMM will provide a copy of the entire mishap file to the City Risk Assessment Manager and the Legal Department, as required. The Legal Department will forward the package to the claim's adjuster for reimbursement of the damages to the City.
- 5.8 The EMM will retain a complete copy of all documents and repairs done in the equipment history files.

ORIGINATOR: Richard D. Thorsten  TITLE: Equipment Maintenance MGR DATE: 12/31/2019	APPROVED BY:  TITLE: Dir. of Public Works DATE: 1-3-2020	REVISION: May 2001 July 2015 Dec 2019
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Enclosures:

- 1) City Employee Accident/Injury Report
- 2) Contractor Accident Flow Chart
- 3) Contractor Vehicle Accident Report Form (2 pages)
- 4) Contractor Witness Statement Form (2 pages)
- 5) DPW Memo to Labor Project Manager
- 6) 2nd Endorsement Letter from DPW to Labor Project Manager
- 7) Mishap Damage Repair Completion Notification

CITY OF GULFPORT – EMPLOYEE ACCIDENT OR INJURY REPORT

GENERAL INFORMATION:

Name: _____ DOB: _____
SSN: _____ Marital Status: _____ Phone: _____
Address: _____

OCCURRENCE/TREATMENT INFORMATION:

Date of Accident: _____ Time of Accident: _____

Time You Began Work on Date of Accident: _____

Where did accident occur? _____

Date Employer Notified: _____ Who was notified? _____

Were you injured in the accident? ☐ YES ☐ NO Type of Injury: _____

Specific Body Part(s) Injured: _____

Specific activity involved in at time of injury/illness: _____

Describe in detail how the accident occurred and how you were injured or fell ill: _____

Who witnessed this accident? _____

Were you using any equipment, materials or chemicals at the time of the Accident? ☐ YES ☐ NO

If yes, what equipment, materials or chemicals were you using? _____

What safety equipment was provided, if any? _____

If any, were you using it? _____

Did you seek medical treatment? ☐ YES ☐ NO

If yes, who did you see and who referred you to that medical provider? _____

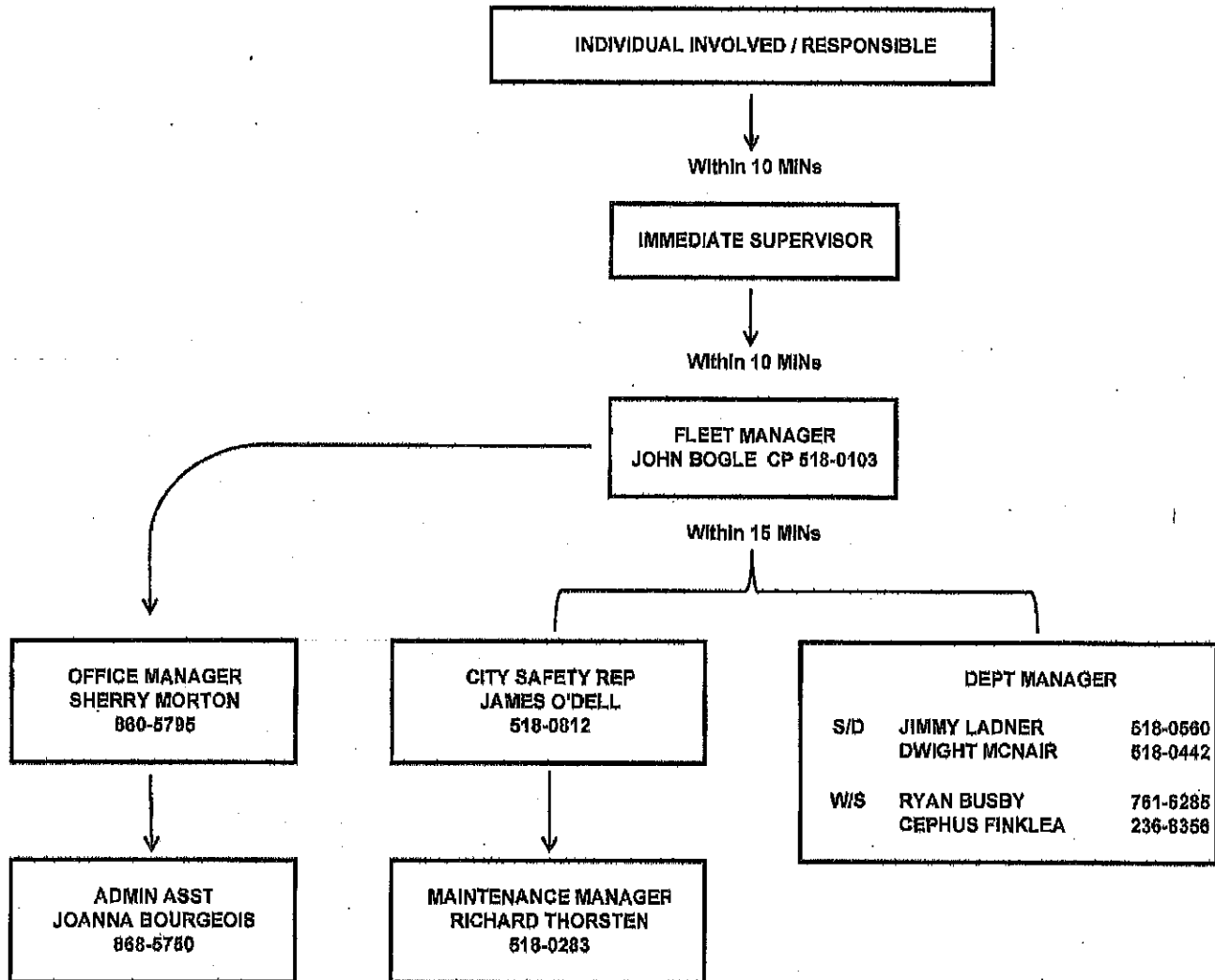
Did the medical provider return you to work? ☐ YES ☐ NO

If yes, did he place any restrictions on you? ☐ YES ☐ NO

If Yes, Describe restrictions: _____

Employee's Signature: _____ Date: _____

ACCIDENT or INCIDENT NOTIFICATION FLOW CHART





VEHICLE ACCIDENT REPORT FORM

VEHICLE ID #		DATE OF THIS REPORT	
VIN #		DATE OF ACCIDENT	
LICENSE PLATE #	MAKE	COLOR	
YEAR	MODEL		

DRIVER/OPERATOR'S INFORMATION

LAST NAME	FIRST NAME	INITIAL	DEPARTMENT/OCCUPATION
LICENSE #	STATE OF LICENSE	CLASS/TYPE	DATE OF BIRTH
ADDRESS	CITY	STATE	ZIP

VEHICLE DAMAGE INFORMATION

DESCRIBE DAMAGE TO VEHICLE/PROPERTY			
ADDRESS OF ACCIDENT	BLOCK #	STREET OR ROAD NAME	ROUTE # OR STREET CODE
INTERSECTING ST OR RR X'ING #	BLOCK #	STREET OR ROAD NAME	ROUTE # OR STREET CODE

IF NOT AT INTERSECTION, FILL IN THE FOLLOWING:	WHAT INTERSECTION?
☐ FEET ☐ MILES ☐ NORTH ☐ SOUTH ☐ EAST ☐ WEST OF	

POLICE INVESTIGATION? ☐ YES ☐ NO

POLICE REPORT ATTACHED? ☐ YES ☐ NO

CITIZEN'S VEHICLE & INFORMATION

LICENSE PLATE #	MAKE	COLOR	
YEAR	MODEL	VIN #	
LAST NAME	FIRST NAME	INITIAL	PHONE #
LICENSE #	STATE OF LICENSE	CLASS/TYPE	DATE OF BIRTH
ADDRESS	CITY	STATE	ZIP
DAMAGE TO CITIZEN'S VEHICLE/PROPERTY			



DIAGRAM ☐ ONE WAY ☐ TWO WAY ☐ DIVIDED

DATE _____

DATE _____

DATE _____



WITNESS STATEMENT			
EMPLOYEE/WITNESS NAME (PRINT)			PHONE #
ADDRESS	CITY	STATE	ZIP

PLEASE DESCRIBE WHO, WHAT, WHEN WHERE & WHY IT HAPPENED

WITNESS SIGNATURE _____ DATE _____

EMPLOYEE(S) & INFORMATION		
EMPLOYEE NAME (PRINT)	EMPLOYER (CHECK ONE)	DATE / /
	☐ CITY OF GULFPORT ☐ UTILITY PARTNERS, LLC	TIME : AM PM
MISHAP LOCATION		

DESCRIBE WHAT HAPPENED IN DETAIL

EMPLOYEE SIGNATURE _____ DATE _____



OTHER EMPLOYEE(S) & INFORMATION		
EMPLOYEE NAME (PRINT)	EMPLOYER (CHECK ONE) ☐ CITY OF GULFPORT ☐ UTILITY PARTNERS, LLC	DATE / /
		TIME : AM PM
MISHAP LOCATION		

DESCRIBE WHAT HAPPENED IN DETAIL

EMPLOYEE SIGNATURE _____

DATE _____



**DEPARTMENT of PUBLIC
WORKS**

4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740
Fax: 228-214-2238

Date

FIRST ENDORSEMENT on Utility Partner's, LLC Memorandum – Notice of Damage Intent
dated on equipment asset number #

From: Department of Public Works Labor Contract Administrator
To: Utility Partner's, Labor Project Manager

Subj: MISHAP DAMAGE REPAIR NOTIFICATION

Encl: Mishap report dated on equipment asset # (pages).

1. The enclosed report is submitted for your action. It has been determined that your company is responsible for the damages done to City of Gulfport equipment. Per the labor contract dated October 2011 you are hereby given 10 days to make repairs on the equipment.
2. If you disagree with this decision you must make a rebuttal to this notice within 10 days or the City will take further action per the contract.

W. MILLER

Copy to:

City of Gulfport Assistant Director of Public Works
City of Gulfport DPW Equipment Maintenance Manager
City of Gulfport City Work Zone Safety/Environmental Inspector
Utility Partners, Contract Fleet Manager



**DEPARTMENT of PUBLIC
WORKS**

4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740
Fax: 228-214-2238

Date:

SECOND ENDORSEMENT on DPW Letter dated _____ on equipment asset
number # _____

From: Department of Public Works Labor Contractor Administrator

To: Utility Partner's, Labor Project Manager

Subj: CONTRACT DEDUCTION ON MISHAP DAMAGE REPAIR NOTIFICATION

Encl: First Endorsement Letter dated _____ on equipment asset # _____ (___ pages).

1. You were given a letter on _____ giving notice that you had two weeks (10 days) from the date of that letter to make repairs to a city asset under your care per the labor contract, section 9.09, dated October 2011. Per the contract the "City shall repair or replace subject vehicle or equipment per Mississippi State purchasing regulations, and deduct cost from Operator's monthly payment".

2. Since no rebuttal or action has been taken to make the necessary repairs the city is hereby acting on section 9.09 and making necessary repairs and will deduct said cost from your next contractual payment.

Wayne Miller

Copy to:

City of Gulfport, Assistant Director of Public Works

City of Gulfport Department of Public Works Budget Analysis

City of Gulfport Department of Public Works Equipment Maintenance Manager

City of Gulfport, City Attorney

City of Gulfport Work Zone Safety/Environmental Inspector

Utility Partners, Contract Fleet Manager



**DEPARTMENT of PUBLIC
WORKS**

4050 Hewes Avenue
Gulfport, MS 39507-3903
Phone: 228-868-5740
Fax: 228-214-2238

Date

**FINAL ENDORSEMENT on Utility Partner's Memorandum For Record dated
on equipment asset number #**

From: Department of Public Works Equipment Maintenance Manager
To: Utility Partner's, Contractor Fleet Manager

Subj: MISHAP DAMAGE REPAIR COMPLETION NOTIFICATION

Encl: Mishap report dated on equipment asset # (pages).

1. The required repairs to the enclosed report have been satisfactorily completed. The cost of this repair by Utility Partners was \$____. End of report.

Richard D. Thorsten

Copy to:
City of Gulfport Work Zone Safety/Environmental Inspector
City Risk Assessment Manager

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.14</u>
PAGE: 1 of 2	PROCEDURE: Construction Inspection Notebook	DATE: JANUARY 2020

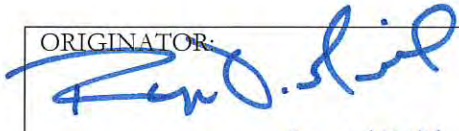
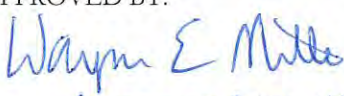
It is vital for the performance evaluation of the professional services contract that every construction project is tracked. Therefore, each project completed by a construction crew, either in-house or contracted, shall have the following information recorded in the Inspector's Notebook.

Remember: Don't Expect What You Don't Inspect!

- 1.0 Master List of All Projects Completed with Start and Finish Dates
- 2.0 Copy of the Pre-Construction Conference Minutes
 - 2.1 This shall verify that all land rights (easements, right-of-way, right-of-entry) agreements have been acquired.
 - 2.2 This shall verify that all permits (Army Corps.of Engineers, Mississippi Department of Environmental Quality, Mississippi Department of Marine Resources, etc.) have been acquired.
- 3.0 Schedule of Construction of Project
 - 3.1 This shall be provided by Construction Manager.
 - 3.2 This schedule shall indicate approximate start and finish times for all phases of work.
 - 3.3 Quality Control plans should also be noted for phases that require inspection prior to continuing. (rebar inspection prior to concrete placement, chlorination prior to water being used)
- 4.0 1st Day of Construction Notice. This notice shall indicate the first day the crew began the project.
- 5.0 Safety Plans
 - 5.1 Traffic Control Plan shall be provided by Construction Manager.
 - 5.2 Other applicable plans such as trenching, excavating, confined space, etc. shall be provided.

6.0 Each Project shall be tabbed for easy access.

7.0 The daily inspection form to be completed by the Inspector is attached.

ORIGINATOR:  TITLE: ASST DIR OF PUBLIC WORKS DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: 1-15-2020	REVISION: April 2015 Jan 2020
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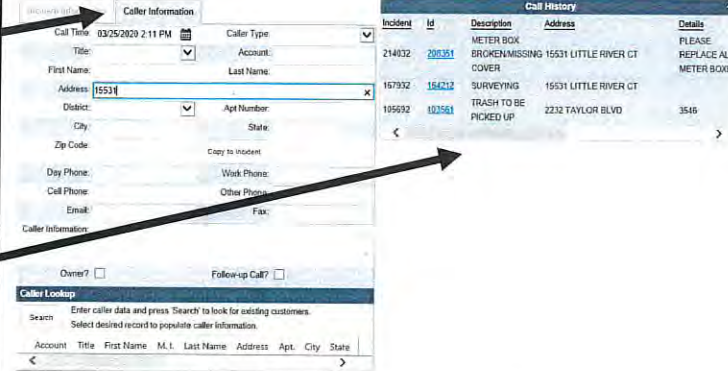
 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.15</u>
PAGE: 1 of 2	PROCEDURE: RECEIVING SERVICE REQUESTS	DATE: MARCH 2020

Purpose: This SOP was created in order to ensure proper documentation and customer service. Our professionalism as a department begins with the conversations that we have when customers contact us for assistance. Always be courteous, concise, and clear in your dealings with the public. Record all information without error because without this critical step done correctly, the remaining process will be prone to failure. **Remember: You Never Get a Second Chance to Make a First Impression!**

- 1.0 Answer the phone or Greet Walk-in Customer.
 - 1.1 Use Telephone Etiquette. See Telephone Etiquette SOP.
 - 1.2 Determine if Customer is calling for status of an existing request. Ask "Have you reported this problem before?"
 - 1.2.1 If there is an existing request from this customer, reconfirm the type of problem. Ask "Do you have your **Service Request No.?**" Using the **SR No. or address** search for the request. When found, provide information to caller, record this call in the comments section of current service request.

- Select New SR > **Caller Information** Tab > Type Street Number (example:15531) > Enter

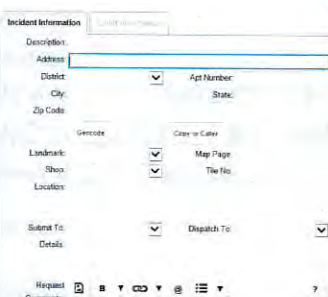
- **Call History** will show history related to that address. Also, you can use other fields to search as well.



Incident	ID	Description	Address	Details
214032	200351	METER BOX BROKEN/MISSING	15531 LITTLE RIVER CT COVER	PLEASE REPLACE ALL METER BOXES
157932	154212	SURVEYING	15531 LITTLE RIVER CT	
195632	103561	TRASH TO BE PICKED UP	2232 TAYLOR BLVD	3546

- 2.0 If NOT an existing request, determine the customer's type of problem and if Service Request is needed.
- 3.0 Identify the problem from the **Problem Tree** list.









- 4.0 Input the incident address (Ask customer how to correctly spell entries) and Search the location. Any addressing issues notify the GIS Division to have these corrected. gis@gulfport-ms.gov
- 5.0 Check for duplicate service requests.
 - 5.1 Search system for open requests by using wild card keys (%) and street names.
 - 5.1.1 In the **Search** Screen, type in the % (name of street) %
 - 5.1.2 Then under the **Status** tab, click **Open Request**.
 - 5.1.3 Then click the → **Search** button.
 - 5.1.4 This will result in a list that you can browse through for duplicate requests.
- 6.0 If duplicate service request is located. Input the customer's personal information as an additional caller.
- 7.0 If duplicate NOT located, input the customer's personal information such as name, mailing address, phone numbers, etc. Ask Customer how to **Correctly Spell** all entries.
- 8.0 Input additional details that the customer may have concerning the specifics of the project in the *Details* box. Example, "it is located by my mailbox", "the leak is in the northwest corner of the property", "beware of dog", "contact customer prior to work".
- 9.0 Determine the Priority of the request. All requests are given a 3-medium priority by the system. An operator may increase or decrease the priority based on emergency needs. If the priority needs to be changed, click on the arrow next to **Priority** and choose the correct priority rating.
- 10.0 Input any other comments in the **New Comments** box.
- 11.0 Make sure service request incident location has been Geocoded. Push the Geocode button.
- 12.0 Save the request. Push the **Save** button. This step assigns a Service Request Number.

The screenshot displays a web-based interface for creating a service request. The main form is titled 'Service Request' and contains several sections:

- Service Request:** Includes fields for Description (MISSED TRASH PICKUP/DEBRIS), Request ID (251579), Category (SOLID WASTE), Priority (High), Status, Initiated By (Admin: City Sourced), Date (03/25/2020 2:45 PM), Investigation, Emergency, Submit To (WASTE, SOLID), Dispatch To (JOHNSON, ELIZABET), Project Name, and various dates for completion and cancellation.
- Incident Information:** Includes Address (239 Cowan Rd), City (Gulfport), State (MS), Zip Code (39507), Landmark, Shop, Map Page, Title No (2), District, Location (239 Cowan Rd, Gulfport, MS 39507), and a detailed description of the issue.
- Callers:** A table with columns for Last Name, First Name, M.I., Call Time, Caller Type, and Comments. It lists one caller: WARBURTON, DAN, 3/25/2020 2:45:05 PM.
- Related Work Activities:** A section for Inspections.

- 13.0 Inform customer of their Service Request No. and that the request will be forwarded to the appropriate division for action. Inform customer that "Any follow-up calls regarding this request should be made to 868-5740 or 311. Please have your Service Request No. available when calling back. When the request is completed, you will receive a letter stating the request is closed."
- 14.0 Thank customer for calling the Department of Public Works.

ORIGINATOR:  TITLE: Asst. Director of Public Works DATE: 3/25/2020	APPROVED BY:  TITLE: Director of Public Works DATE: 3/26/2020	REVISION: Jan 2003 Mar 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.16</u>
PAGE: 1 of 1	PROCEDURE: GIS EDITS	DATE: DECEMBER 2019

In an effort to continuously improve our GIS mapping system, the Department of Engineering is implementing a new procedure to take advantage of the knowledge gained during day-to-day digging operations and discoveries made in the field by crew managers/members and inspectors.

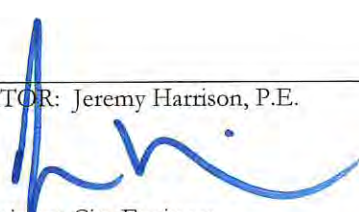
To accomplish this goal, we ask that any errors found between the GIS maps and actual field conditions be redlined on an 8.5"x11" map and submitted for editing. Redlined maps shall include the utility type, correct route or location, and size of the conduit. The Inscrber's name and date shall also be written legibly and obviously on the map. The following editing procedure shall be followed:

1. The map shall be submitted to the Engineering CAD/GIS Operator Mr. Darrel Bell for processing.
2. The Operator shall scan the map into the following server folder:

Z:\Engineering\GIS Data Folder\Infrastructure Updates\Incomplete

The map edits log shall be updated at that time and a notification email sent to Geographic Information Systems - GIS Intern that an update is available for editing.

3. The Intern shall make the edits, place the file in the completed folder, and then send an email notifying CAD/GIS Operator that the edits have been completed.
4. The CAD/GIS Operator shall notify the Inscrber to check the edit map for accuracy.

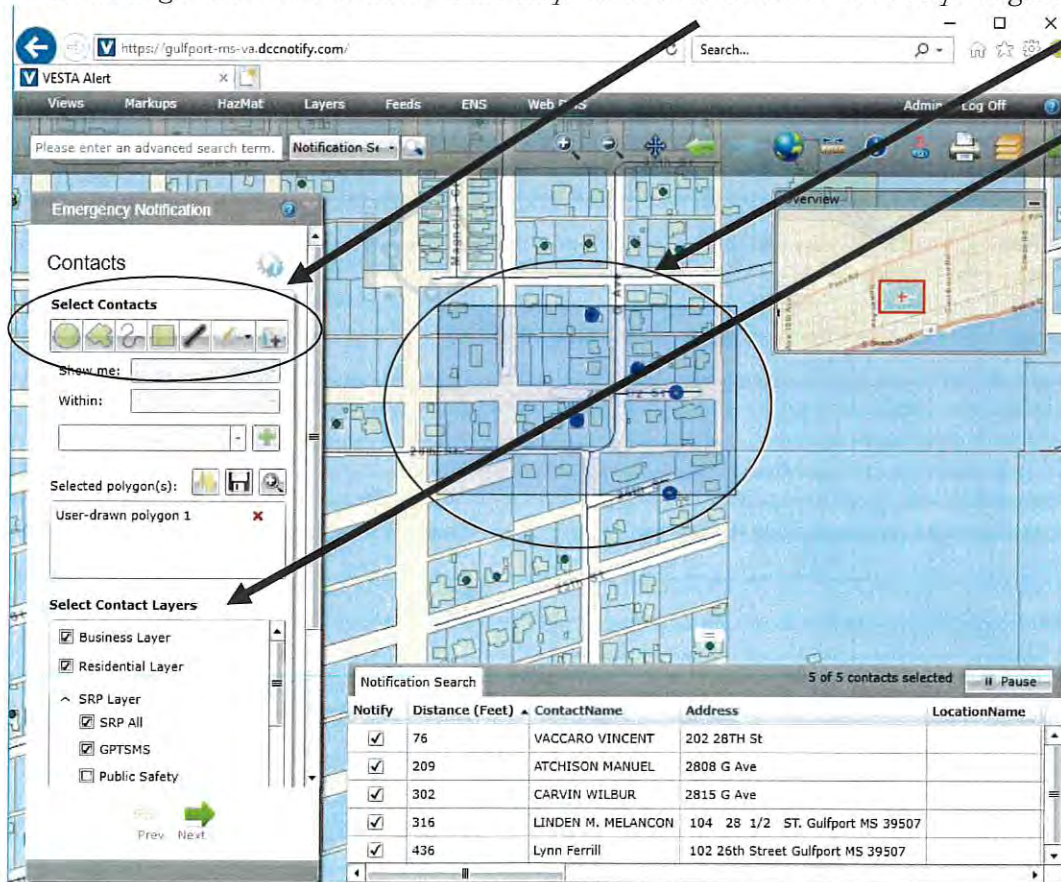
ORIGINATOR: Jeremy Harrison, P.E.  TITLE: Assistant City Engineer DATE: December 31, 2019	APPROVED BY:  TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: <i>12-31-2019</i>	REVISION: Mar 2005 Dec 2019
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.17</u>
PAGE: 1 of 2	PROCEDURE: OPERATING TELEPHONE NOTIFICATION SYSTEM	DATE: MARCH 2020

PURPOSE: This SOP was created in order to ensure proper operation of the Telephone Notification System and *VESTA Alert* software. This system is designed to provide the ability to contact residents by telephone and inform them of important situations in Public Works. It is extremely critical that all messages are verified by two (2) competent persons trained in proper notification techniques used in Public Works. No messages shall be sent to the Public without double approval. **Remember: You Only Have One Opportunity to Send a Message!**

1.0 Go to <https://gulfport-ms-va.dccnotify.com/> *VESTA Alert* software.

2.0 Click the *Login into VESTS Alert > Select Shape under Select Contacts > Use Shape* to grab needed contact area.



The screenshot shows the VESTA Alert web application. On the left, the 'Emergency Notification' sidebar is visible. The 'Select Contacts' section is active, showing a map with a blue polygon drawn around a residential area. Below the map, the 'Select Contact Layers' section has checkboxes for 'Business Layer', 'Residential Layer', 'SRP Layer', 'SRP All', 'GPTSMS', and 'Public Safety'. The 'SRP All' checkbox is checked. At the bottom of the sidebar, there are 'Prev' and 'Next' buttons. On the right, the 'Notification Search' window is open, displaying a table of 5 selected contacts. The table has columns for 'Notify', 'Distance (Feet)', 'ContactName', 'Address', and 'LocationName'. The 'Notify' column has checkboxes, and the 'Distance (Feet)' column has numerical values. The 'ContactName' and 'Address' columns contain the names and addresses of the contacts. The 'LocationName' column is empty. The table shows 5 contacts, all of which are checked in the 'Notify' column.

Notify	Distance (Feet)	ContactName	Address	LocationName
☒	76	VACCARO VINCENT	202 28TH St	
☒	209	ATCHISON MANUEL	2808 G Ave	
☒	302	CARVIN WILBUR	2815 G Ave	
☒	316	LINDEN M. MELANCON	104 28 1/2 ST, Gulfport MS 39507	
☒	436	Lynn Ferrill	102 26th Street Gulfport MS 39507	

3.0 Select *Get Contacts*

4.0 *Notification Search* will show contacts to be notified.

5.0 *NEXT*

5.1 Populate the Following:

Notification Name: Title "Street Name / Area" Example (22ND STREET)

Select Priority: Medium

Select Dialer: MassCall

Select Call Flow: Blast_Simple

Notification Duration: Hours: 2 Minutes: 0

Number of Attempts: 1

Delay Between Attempts (minutes): 0

5.2 NEXT

5.3 Compose Message:

- Name Message
- Text to Speech: Check Box
- Type Voice Message Text in Box
- Select: Text Message
- Select: E-mail Message

Emergency Notification

Compose Message

English

Create new message

☒ Voice Message

☐ Voice Recording

Import...

☐ Text-to-Speech

Type voice message text:

Enter text that describes the recorded message here.

0 Characters (Maximum of 4000)

☐ Text Message

☐ E-mail Message

Prev Next

6.0 NEXT

7.0 Send Alert.

ORIGINATOR: Ryan D. Merrill

APPROVED BY: Wayne E. Miller

REVISION:

TITLE: Asst. Director of Public Works

DATE: March 20, 2020

TITLE: Director of Public Works

DATE: March 20, 2020

Feb 2004
Mar 2020

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-ADMIN-1.18</u>
PAGE: 1 of 2	PROCEDURE: EMERGENCY SANDBAG SUPPORT AND ISSUING PROCEDURES	DATE: JANUARY 2020

The Department of Public Works have made a necessary change in our sandbag support process to the Public. As of the date of this SOP the new process is outlined below for all to follow:

1.0 Emergency Sandbag Support/Issuing Procedures from the Department of Public Works:

- 1.1 We will be doing the same process as what the County has been doing and that is; we will stock pile sand, bags and shovels at key locations as identified below for the public to use in filling their own sandbags.
- 1.2 Some manpower and equipment will still be required as stated below in support of this process and locations as identified.
- 1.3 The time that this sand/sandbag staging process could be required is when either a major rain event is imminent or when we are expecting a Hurricane landfall. The Director of Public Works will provide the green light as to when this process will begin and end.
- 1.4 After the event is over, the remaining sand, sand bags, and shovels will be removed and the site will be restored to pre-existing condition.

2.0 Locations that sand, bags, and shovels will be staged at are:

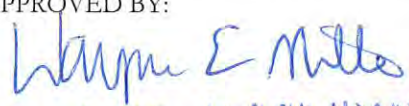
- 2.1 Glover Avenue and Hewes Avenue Intersection
- 2.2 Orange Grove Community Center – 14416 Dedeaux Road
- 2.3 Fire Station #2 – 1200 42nd Avenue
- 2.4 Forrest Heights Ball Field – 9020 Ohio Avenue

3.0 The following materials will be stocked at the four (4) locations identified when directed by the Public Works Director:

- 3.1 The Department of Public Works when directed, will initially pre-stage 14 cu. yds. of sand at each site in a predesignated location. Once a stock pile has been depleted down to around 35% remaining we will restock the amount used or more as required.
- 3.2 At the same time as sand is being deployed to each designated location, a stock of 2,000 sandbags per location will be delivered and staged at each location close to the sand pile site for close access and easier filling by the public. Once the sandbag inventory has been depleted down to approximately 500 bags remaining we will restock the quantity used or more as required.
- 3.3 Once the sand and bags have been delivered and when directed we will deliver 4 shovels and/or plastic hand sand scoop tools to each site for the public use in filling their bags.

4.0 Security and accountability of materials and tools:

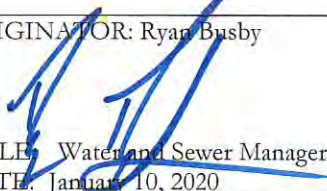
- 4.1 We will need to stage at least one (1) person during designated times with a radio or phone for communications with DPW Dispatch at each location to ensure the sand, sandbags, and filler tools are:
- Not stolen
 - No excessive taking of filled sandbags per family (Recommended max per family amount: **10 bags**)
 - This onsite "security person" will also be responsible for reporting when the sand and sandbags stock requires replenishing.
 - After designated times, the afterhours/on call employees will monitor sand pile locations and communicate to the necessary person if additional supplies is needed.

ORIGINATOR:  TITLE: Asst. Director of Public Works DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: 1-15-2020	REVISION: Mar 2005 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.1</u>
PAGE: 1 of 1	PROCEDURE: Water Outage – Boil Water Notification	DATE: JANAURY 2020

Water outages and boil water notices must be communicated to the residence and/or businesses affected. Notifications must be completed with as much lead-time as possible. **[The lead-time should be one week prior to the “Shut Down” occurring.]** The following procedures have been established to eliminate any questions or confusion as to what steps must be performed in our requirement/responsibility to the citizens and businesses of our city:

- 1.0 The Project Manager and/or Project Supervisor will make a complete description of the outage and provide the following required information to the Dispatch Supervisor and the Water and Sewer Department Manager PH: (228) 868-5740, emarkham@gulfport-ms.gov
 - 1.1 Date of outage
 - 1.2 Area, Subdivision and/or Businesses to be affected.
 - 1.3 Reason for the water outage
 - 1.4 Estimated duration of water outage
 - 1.5 Any associated drawings
 - 1.6 Provide Point of Contact for citizens and business affected to contact.
- 2.0 Prior to any job starting or during the job(s) progress, when there is a water outage requirement that is either planned or unplanned the Project Manager and/or Project Supervisor must notify the Director/Assistant Director of Public Works and/or Engineering Department for Contractors.
- 3.0 The Dispatch Supervisor will compile and forward this information to the City of Gulfport Public Affairs Office for public notification. The Dispatch Supervisor will notify all water outages to the Water Well Manager and area Water and Sewer Department Manager.

ORIGINATOR: Ryan Busby  TITLE: Water and Sewer Manager DATE: January 10, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 10, 2020	REVISION: June 2001 Jan 2017 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.2</u>
PAGE: 1 of 4	PROCEDURE: Fire Hydrant Procedures for: Opening, Closing, Flushing & Testing	DATE: JANUARY 2020

In our day-to-day operations in support and service to the City of Gulfport and our citizens, the Department of Public Works and the Gulfport Fire Department must maintain an aggressive proactive Fire Hydrant preventive maintenance and cycling program. Due to the criticality of the system and Federal Regulations, there are specified procedures (do's & don'ts) that must be followed in order to provide an affective, reliable fire fighting system throughout the city. The following information and procedures must be followed in order to minimize fire hydrant damage, clarify responsibilities, and establish good communications between City Departments, Contractors, Private Owners (Fire Hydrants located on Private Property), and Utility Partner's LLC personnel to provide the best possible service and support to protect our citizens and businesses.

NOTE: Use only regulation fire hydrant wrenches which have been approved by the Department of Public Work or the Fire Department for the operation of fire hydrants. The use of any other type of wrench or operating device is prohibited by Federal Regulations and shall not be permitted. Contractors observed using any unapproved device shall have their meter and permit revoked and forfeit any deposits posted.



Example of approved wrench.

- 1.0 Proper Opening Procedures for City of Gulfport Fire Hydrants.
 - 1.1 Prior to operating any fire hydrant attached to the City of Gulfport water distribution system, notify the following:
 - 1.11 City of Gulfport Superintendent of Water Well Operations – 228-868-5740
 - 1.12 Department of Public Works Dispatch – 228-868-5740
 - 1.13 Dispatch will notify the Fire Department and complete a call-out of the affected area if time permits.
 - 1.2 Quickly examine the Fire Hydrant and surrounding area for visual defects and obstructions. If any problems exist, inform the Fire Hydrant Construction Crew @ 228-868-5740.
 - 1.3 Check discharge area for obstructions and proper drainage. If there is a problem, determine the proper course of action to eliminate or minimize the problem. Contact the Fire Hydrant Construction Crew @ 228-868-5740 if assistance is required.

- 1.4 Gently remove the appropriate cap from one of the fire hydrant ears (2½" or 4") to avoid damaging threads.
- 1.5 Check the top of the fire hydrant to determine proper opening direction (Clock Wise or Counter Clock Wise).



- 1.6 Using the proper tool, crack hydrant open and allow barrel to fill and slowly flow. This is done in order to remove any debris or foreign material from the hydrant and line. If the hydrant does not flow, check the main valve feeding the fire hydrant and ensure that it is in the open position. If it is not open, open the main valve slowly. If fire hydrant still does not flow, close the hydrant, secure, and notify the Fire Hydrant Construction Crew @ 228-868-5740 and the Fire Department. If fire hydrant flows satisfactorily, continue to the next step

NOTE: Open & Close fire hydrants slowly in order to prevent water hammer.

- 1.7 If you are flushing, continue to slowly open fire hydrant to desired flow. If you are doing other than flushing operations, close the fire hydrant and attach the appropriate device or hardware. Once the device or hardware has been attached, slowly open the fire hydrant to the desired flow.

NOTE: Contractors who are using City of Gulfport fire hydrants are required to obtain a meter and wrench in order to draw water from city fire hydrants. Contractors observed taking water from city fire hydrants without authorization or using the wrong tools will be reported and any deposits will be withheld.

2.0 Proper Closing Procedures for City of Gulfport Fire Hydrants.

- 2.1 Complete testing, flushing, etc.
- 2.2 Check the top of the fire hydrant to determine proper closing direction (Clock Wise or Counter Clock Wise).

WARNING: Over torquing of fire hydrant valve will result in damage to the fire hydrant and may result in either repair or replacement.

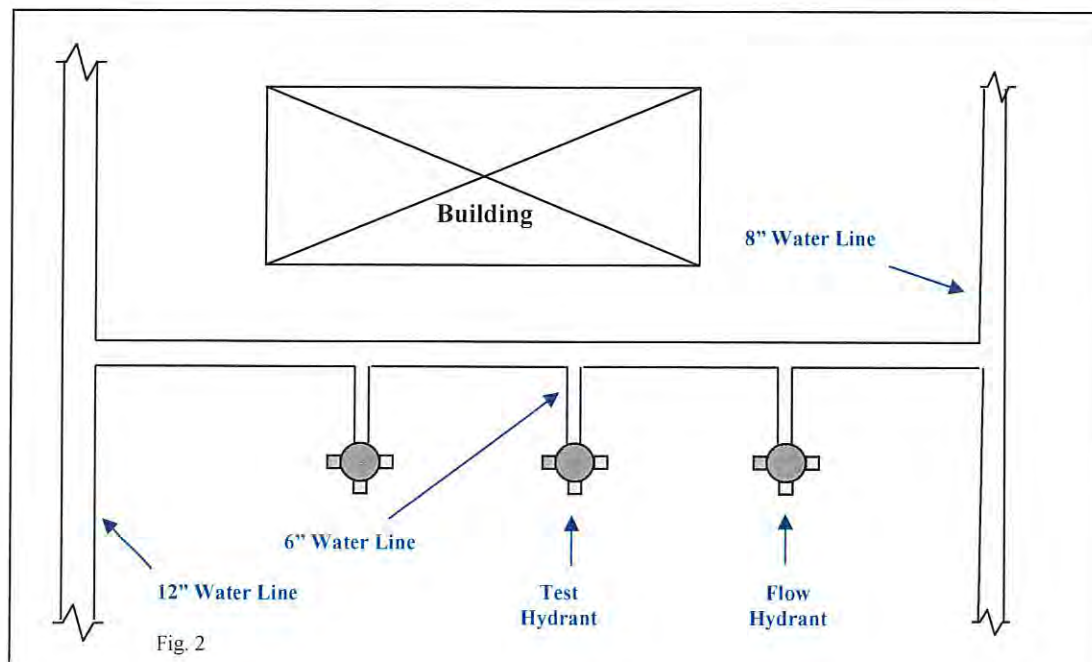
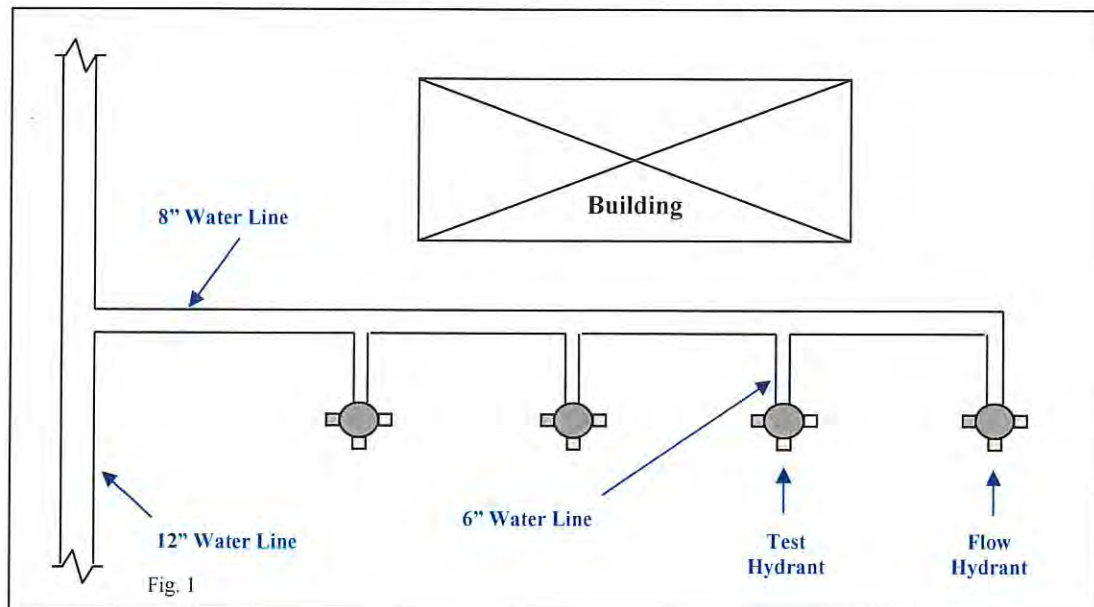
- 2.3 Using the proper tool, slowly start closing the hydrant to the point of slight flow and then snug. Observe flow of the fire hydrant for 30 seconds to allow it to drain. Drainage time is a result of fire hydrant condition, soil conditions, and installation.
- 2.4 Carefully remove all attachments to avoid damaging threads on ears.

- 2.5 With fire hydrant completely closed, attachments removed, and caps off, observe for leaks from open ears. If fire hydrant leaks, try to snug hydrant closed being careful not to over torque. If leak continues, slowly open fire hydrant approximately half way to remove any debris or foreign material that may prevent complete closing of fire hydrant and try to slowly close again. If leak persists, notify the Fire Hydrant Construction Crew @ 228-868-5740.
- 2.6 Inspect caps for gaskets and thread damage. If any problems are discovered, notify the Fire Hydrant Construction Crew @ 228-868-5740. Do not attempt to force caps on ears if thread damage is present.
- 2.7 Carefully replace caps on all ears to avoid damaging ear threads.

NOTE: Contractors who have completed use of meters and wrenches shall return them to the City of Gulfport, Department of Public Works, and Tool Room. If meter and wrench are returned in satisfactory condition, the contractor's deposit will be returned.

3.0 Proper Flow and Testing of City of Gulfport Fire Hydrants.

NOTE: Use the following figures for flushing and testing City of Gulfport Fire Hydrants.



- 3.1 Locate personnel at the test hydrant and at all flow hydrants to be used.

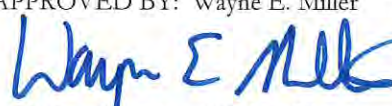
NOTE: Follow procedures for Proper Opening Procedures for City of Gulfport Fire Hydrants.

- 3.2 Remove a hydrant cap from the test hydrant and attach the pressure gauge with the petcock in the open position. After checking the other caps for tightness, slowly open the hydrant several turns. Once the air has escaped and a steady stream of water is flowing, close the petcock and slowly open the hydrant the rest of the way.
- 3.3 Read and record the static pressure as indicated on the pressure gauge.
- 3.4 The personnel located at the flow hydrant(s) shall remove the cap(s) from the outlet(s) to be flowed. When using a hydrant outlet, check and record the hydrant coefficient and the actual inside diameter of the orifice. If a nozzle is placed on the outlet, check and record its coefficient and diameter.
- 3.5 Open flow hydrants as necessary and record the pilot reading of the velocity pressures. Personnel located at the test hydrant simultaneously read and record the residual pressure.

NOTE: The residual pressure should not drop below 20psi during the test. If this happens, the number of flow hydrants must be reduced.

NOTE: Follow procedures for Proper Closing Procedures for City of Gulfport Fire Hydrants.

- 3.6 Slowly close the flow hydrant to prevent water hammer in the mains. After checking for proper drainage, replace and secure all hydrant caps. Report any hydrant defects to the Fire Hydrant Construction Crew @ 228-868-5740.
- 3.7 Check the test hydrant for a return to normal operating pressure, and then close the hydrant. Open the petcock valve to prevent a vacuum on the pressure gauge. Remove the pressure gauge, replace and secure the hydrant cap. Report any hydrant defects to the Fire Hydrant Construction Crew @ 228-868-5740.

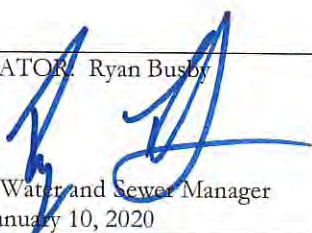
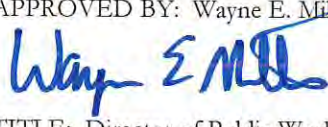
ORIGINATOR: Ryan Busby  TITLE: Water and Sewer Manager DATE: January 10, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 10, 2020	REVISION: Jan 2007 July 2016 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.4</u>
PAGE: 1 of 1	PROCEDURE: Procedures for Installation of Multiple AMR Water Meters	DATE: JANUARY 2020

The Department of Public Works installs hundreds of water meters every year. Some installs are individual replacements for bad meters, some are installations for new subdivisions, apartment complexes, and government subsidized home developments. With our current meters being the expensive AMR Electronic Read Meters there is a substantial cost to these meters. Due to a recent event where we had to replace meters that were stolen from a development that we had just finished installing all the meters in and we had no validation/proof by either the Development Owner or the Development Builder that all were installed to their satisfaction, the following direction is provided;

1.0 Procedures for the Accountability of AMR Meter Installations:

- 1.1 This SOP applies to situations where we are required to install five (5) or more ¾" and/or 1" AMR Water Meters per Work Order to a singular apartment complex or development area.
- 1.2 Contact and notification must be made with both the Developer and/or the Contract Builder that we will be installing their AMR Meters and that a representative of either the Developer (Contracted Engineering Firm) or a representative of the contracted Builder must be present at the completion of the meters installation.
- 1.3 Once the meters have been installed, the responsible Water Division Supervisor over the meters installation process will notify the Developer and/or Builder representatives that the installations have been completed and that they need to sign off on our Meter Installation Work Order that all have been completed and accounted for.
- 1.4 Three copies of the Work Order must be made available for signing. One copy to be given to the Engineer, Developer, and/or Builder Representative who signed, second copy to be provided to the respective Public Works Water/Sewer Inspector for file, and the final copy to be retained by the Water/Sewer Division Manager for record.

ORIGINATOR: Ryan Busby  TITLE: Water and Sewer Manager DATE: January 10, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 10, 2020	REVISION: Aug 2014 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.5</u>
PAGE: 1 of 2	PROCEDURE: GPS all new valves, fire hydrants and manholes	DATE: JANUARY 2020

The Department of Public Works has a sizeable number of unmarked valves, fire hydrants, manholes, and etc from new installations or repairs. A quality GPS (Global Positioning System) location verification program is vital in order to maintaining up to date maps. The following SOP program guidelines and procedures must be followed in an effort to keep our maps up to date:

1.0 Procedures for the GPS location of all utility improvements. (Minimum after installation)

- 1.1 Thoroughly inspect the generator and associated parts and FILL IN "EQUIPMENT OPERATOR'S DAILY INSPECTION REPORT FORM" prior to startup. Pay special attention to any fuel and oil leaks, missing caps-covers-guards, and for possible vandalism.
- 1.2 Prior to starting up Generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore power sources so the generator will power the water well or lift station, thus providing a load to the generator.
- 1.3 Start unit and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run generator for a minimum one half (1/2) hour to ensure engine and water temperatures are brought up normal operating temperatures. **Caution:** Ensure engine is warmed up first before putting under load.
- 1.4 After run cycle process has been completed, remove/turn off all sources of load to allow the generator to cool down.
- 1.5 Safely reconnect the water well or lift station back to its original shore power source.
- 1.6 Annotate the generator's hour meter reading upon the conclusion of the cycling period on the Inspection Report Form and fill in any problem areas found during the exercise period. Ensure the Equipment Maintenance/Repair Division Manager is notified right away if there is a problem in getting the generator started to complete the cycle running process.
- 1.7 Once the cycle exercise process is completed on each generator, an Inspection Report Form must be completed and turned into the Equipment Maintenance Division for their file and repair/ service action(s) as required.

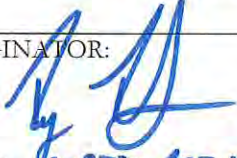
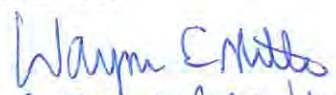
2.0 Procedures Load Bank Running/Testing of Generators (Minimum Once a Year):

- 2.1 Thoroughly inspect the generator and associated parts and FILL IN "EQUIPMENT OPERATOR'S DAILY INSPECTION REPORT FORM" prior to startup. Pay special attention to any fuel and oil leaks, missing caps-covers-guards, and for possible vandalism.

- 2.2 Prior to starting up Generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore power sources.
- 2.3 Change/turn on the transfer switch to the backup Emergency Power position and then proceed with the hook up/wiring in of the Load Bank unit.
- 2.4 Start up the generator and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run the generator for 3 to 5 minutes to allow it to warm up prior to starting Load Bank test.
- 2.5 Start up the Load Bank and begin loading up the generator in increments of 10% load increases beginning at the 50% load point. Stop at each 10% load increase for approximately 5 minutes to ensure stabilization and no problems are encountered. Proceed with the 10% increases until the generator loading reaches 100% rated load. Run at this 100% rated load for approximately 10 minutes, then start the reverse decreasing load process towards final cool down and shut down of generator. Document the process and the readings as the test is being performed.
- 2.6 Perform the complete disconnect of Load Bank from the generator.
- 2.7 Perform the reconnection of Generator if was originally hard wired to the Well or Lift Station's control panel/breaker switch unit.
- 2.8 Before reactivating shore power to the Well or Lift Station make sure the breakers are off so there is NO back feed to the generator. Reactive the shore power.
- 2.9 Ensure that all panels, doors, and/or cabinets are closed and locked prior to leaving the test site.
- 2.10 Each individual generator Load Test will be documented on a Load Bank Test Report Form provided by the Equipment Maintenance Shop. The results will be documented and entered into the Generator's History Jacket for record purposes. If the Generator does not pass the load test, the unit will be repaired as necessary and a re-test performed.

3.0 Generator Preventative Maintenance Program:

- 3.1 Generators will have B-PM level preventative maintenance performed a minimum of once per year or every 250 hours, whichever occurs first.
- 3.2 A diesel fuel additive will be maintained in the fuel tanks to reduce bacteria growth and water in the fuel.
- 3.3 Fuel tanks will be kept at the full level at all times.

ORIGINATOR:  TITLE: UTILITY/TELECOM MAINTENANCE DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: January 15, 2020	REVISION: Sept 2012 Jan 2020
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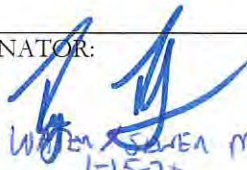
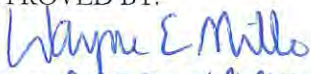
	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.6</u>
PAGE: 1 of 1	PROCEDURE: Boil Water Notice	DATE: JANUARY 2020

Purpose: The purpose of this policy is to establish the basic guidelines used by the Public Works Department pertaining to public notification procedures. These procedures are to be followed whenever water pressure falls below 20psi or the water is determined to be unsafe to drink due to other causes and will remain under boil water notice until 2 consecutive days of negative sample results are received.

STATEMENT OF PRACTICE:

The City of Gulfport currently has policies/procedures in place pertaining to public notification of possible water contamination. The notification procedures are as follows and can be one (1) or any combination of the below.

1. Automated Phone Callout
2. Media outlets
3. City Website
4. Social Media
5. Signs posted at the entrances of subdivisions if needed
6. Individual fliers hand delivered to each house affected if needed

ORIGINATOR:  TITLE: <u>WATER SEWER MANAGER</u> DATE: <u>1-15-20</u>	APPROVED BY:  TITLE: <u>DIRECTOR OF PUBLIC WORKS</u> DATE: January 15, 2020	REVISION: May 2014 Jan 2020
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Enclosures:

- 1) MSDH self-imposed boil water statement
- 2) Copy of the City of Gulfport's APWA Practice for boil water notifications.

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.7</u>
PAGE: 1 of 4	PROCEDURE: Sewage Spill/Bypass: Repair, Cleanup, and Reporting Procedures	DATE: JANUARY 2020

Having sewage spills/bypasses within our City of Gulfport are cause for major concern and quick action **MUST** be taken to remedy the situation. Any spill or bypass is prohibited except “Where unavoidable to prevent loss of life or severe property damage” or “Where storm drainage or runoff would damage any facilities necessary for compliance with effluent limitations”. This is a very critical area that requires timely State and Federal Reporting procedures. Along with these reporting procedures we must have a standard set of internal procedures to ensure proper actions have been taken to repair the spill/bypass and to ensure that the proper personnel have been notified. As such the following Standard Operating Procedures have been established to provide guidelines and deadlines for our Department of Public Works personnel to strictly maintain and follow:

- 1.0 When Dispatch and/or Water/Sewer Department receives a report of a sewage spill/bypass they must notify the Director or Asst. Director of Public Works of the situation, location and what current action(s) are being performed or being planned to remedy the problem. This notification must occur no later than the end of the first business day after the event.
- 2.0 The Water/Sewer Department Manager or as directed, one of his on-site Supervisors, must immediately notify the area residents by door to door or neighborhood flyer(s) notification of the situation and what cautions they should be taking. Quickly notify the Police and/or Fire Departments if their support is required.
 - 2.1 The Water/Sewer Department Manager must select his/her response team(s) personnel carefully and ensure they have the proper knowledge and training required to handle such an emergency.
 - 2.2 Necessary materials and supplies must be stocked on hand for quick access and application.
 - 2.3 The response team must have the proper protective clothing, respiratory protection as condition(s) dictate.
 - 2.4 Due to solutions that are highly corrosive all equipment used in the decontamination process must be thoroughly cleaned/disinfected also.
- 3.0 The Water/Sewer Department Manager or as directed, one of his on-site Supervisors, must notify the City Safety Officer of the situation and location as soon as possible.
 - 3.1 Area should be quickly secured (taped, barricaded, coned, and warning signs) to prevent public access or a determination made that an evacuation is required for the immediate area. **(Careful consideration of consequences must be made if this is considered).**
 - 3.2 Electrical power may need to be cut off (locked and tagged) to damaged equipment so repairs can be made.
 - 3.3 Protect all workers involved in the cleanup against infection during the repair process.
 - 3.4 Are precautionary inoculations warranted for cleanup workers and/or citizens?

- 4.0 A prompt response is necessary for good public relations and to protect public health. The first priority of the Repair Crew(s) should be to stop the spill/bypass by the quickest means/method possible and/or provide a safe and effective diversionary method of re-routing the sewage flow so as to not contaminate (or further contaminate) city streets, residential areas and waterways.

4.1 Bypass Prevention

- 4.1.1 Portable Pumps – Keep a record of suppliers; know size(s) needed by calculations of estimated flows.
- 4.1.2 Setup pumps and/or generators at lift stations; Size according to existing pumps, provide for emergency connection(s).
- 4.1.3 Pump Trucks; can be used to keep wet wells and/or manholes pumped down to prevent bypasses, Septic haulers can be hired for this task, Discharge at treatment plant(s).

- 5.0 Once the repair(s) have been completed or during the repairing process if possible, a decontamination or neutralization of the sewage spilled must be completed as quickly as possible. This decontamination process must take into consideration: type of spillage, quantity of spillage, residential area with children and animals to contend with, wet lands, lakes or ponds that might be impacted downstream

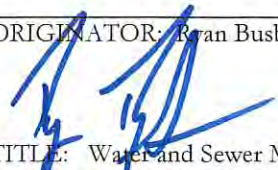
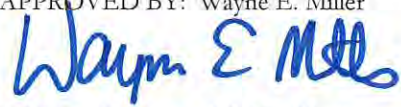
5.1 Bypass Treatment & Containment

- 5.1.1 Disinfecting; Chlorine in tablet form (calcium hypochlorite) placed in the line of flow or liquid (sodium hypochlorite) can be dosed into wet well or manhole. Do not overdose due to toxicity (check residuals). A simple garden sprayer filled with a liquid bleach mix (5 to 15% bleach mix) can be used to decontaminate small areas. Dosage for raw WW – 5 to 25 mg/L (6-12 Fresh / 12-25 Septic).
- 5.1.2 Other disinfecting mixes:
 - Mix 2 parts household bleach to 10 parts water to make a 1% chlorine solution
 - Mix 1 pound HTH to 6 gallons of water to make 1.2% chlorine solution.
 - Use solutions full strength for decontamination of outdoor areas.
 - May dilute solutions by half (1 part solution / 2 parts water) for decontamination of indoor areas of equipment.
 - Use of buckets with holes or burlap sacks that contain HTH tablets can be placed in the flow stream.
- 5.1.3 Disinfecting: Lime – usually used during the cleanup phase spread over area affected by the raw sewage to disinfect and minimize odors
 - Use of garden dust applicators for applying lime to small areas can be used.
 - Use of agricultural equipment for application to large areas (liquid applicators and lime applicators).
- 5.1.4 Containment: Dikes can be temporarily constructed to contain small discharges of raw sewage. The wastewater can then be pumped out and properly disposed.
- 5.1.5 Stream Monitoring: Affected waters should be monitored for D.O. & pH (ph mainly if industrial waste is present). Samples should be collected for fecal coliform testing.

6.0 Monitoring and Sampling

- 6.1 All spills should be monitored to assess impact on receiving waters.
- 6.2 Common parameters include; pH, chlorine residual, BOD, TSS, ammonia, nitrogen and fecal Coliform. Other analysis may be needed if industrial waste is involved.
- 6.3 Record all test results (May have to be reported to MDEQ).
- 6.4 Receiving stream should also be monitored (same parameters as above).

- 7.0 Pictures must be taken of the spill site to show scope of contamination, source of contamination, and the reason for the spillage (line break, overflow due to insufficient line capacity, lift station down, etc). Pictures should also be taken of the decontamination process and of the site when the repair/cleanup has been completed.
- 8.0 Reporting Procedures
- 8.1 The Water/Sewer Department Manager MUST submit the required **“Wastewater Bypass Report”** to the Mississippi Office of Pollution Control, 1141 Bayview Ave., Suite 208, Biloxi, MS 39530, Ph: 432-1056, Fax: 432-5553 **within 24 hrs of the event** in accordance with the State Water and Sewer Permit. The Mississippi Office of Pollution Control will in turn notify the Department of Environmental Quality (DEQ) of the situation. A copy of the Wastewater Bypass Report submitted will be given to the following Department of Public Works personnel at the time of submittal:
- Director of Public Works
 - Asst. Director of Public Works
 - City of Gulfport Safety Officer
 - City of Gulfport Water/Sewer Inspector
- 8.2 If the need for a Bypass is known in advance, the owner of the facility/system shall submit a prior notice 10 days in advance to the Mississippi Office of Pollution Control.
- 8.3 Use the local media (TV, Newspaper, and radio) to disseminate information to the public regarding reporting the spill/bypass and related hazards. Releases to the local media will go through the Director of Public Works and/or the Asst. Director prior to releasing.

ORIGINATOR: Ryan Busby  TITLE: Water and Sewer Manager DATE: January 10, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 10, 2020	REVISION: Oct 2016 Jan 2020
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Enclosure:

(1) Wastewater Bypass Report

WASTEWATER BYPASS REPORT
TO THE MISSISSIPPI OFFICE OF POLLUTION CONTROL

- I. PERMITTEE NAME: _____
- II. PERMIT _____
- III. Bypass Source (i.e. manhole, pump station, etc.): _____
- IV. Physical Address of Source Location (i.e. street, avenue, etc.): _____
- V. Date & Time Bypass Began (estimate if necessary): _____
- VI. Date & Time Bypass Ended (estimate if necessary): _____
- VII. Volume of Wastewater Bypassed (estimate if necessary): _____
- VIII. State Waters Effected (i.e. river, stream, bayou, lake, etc.): _____
- IX. Cause of _____
- X. Temporary Corrective Actions Taken: _____

- XI. Cleanup Measures _____

- XII. Permanent Corrective Actions Taken: _____

- XIII. Number of Bypasses at this Location in the past 12 months: _____
- XIV. If Bypass Caused due to Inflow of Rainfall, How Many Inches of Rain Fell in the Area? _____

*Optional:	N: W:	PRINT NAME: _____
MAIL TO or FAX:	OFFICE OF POLLUTION CONTROL 1141 BAYVIEW AVE., SUITE BILOXI, MS 39530 PHONE NUMBER: (228)432- FAX NUMBER: (228) 432-5553	SIGNATURE: _____ TITLE: _____ ADDRESS: <u>4050 Hewes Avenue</u> <u>Gulfport, MS 39507</u> PHONE NUMBER: <u>228-868-5740</u> DATE: _____

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.9</u>
PAGE: 1 of 2	PROCEDURE: SCADA DEPT. MAINTENANCE	DATE: April 2020

Purpose: The purpose of this policy is to establish the basic guidelines used by the Public Works Department pertaining to SCADA Department maintenance.

STATEMENT OF PRACTICE:

The maintenance check list procedures are as follows for lift stations.

Office

1. Every morning and afternoon pump runtimes, pump starts and unit signals are checked.
2. Once a week the history is checked on all sites.

Field

1. Raise high level float before keying in to verify call outs and emails.
2. Check all connections for tightness and corrosion.
3. Check ac and dc voltage for proper voltage.
4. Verify the ct's are working and alternating properly for all pumps.
5. Clean key reader and verify they will key in and out.
6. Listen for buzzer when keying in and out.
7. Sweep out SCADA boxes when needed.
8. Create a power fault to verify electrical call outs.
9. Clear any obstruction around SCADA unit.
10. Clean and clear rain gauges.
11. Report any issues to proper dept.

STATEMENT OF PRACTICE:

The maintenance check list procedures are as follows for water wells.

Office

1. Every morning and afternoon pump runtimes, pump starts, unit signals, pressures, chlorine levels are checked.
2. Once a week the history is checked on all sites.

Field

1. Check all connections for tightness and corrosion.
2. Check ac and dc voltage for proper voltage.
3. Clean key reader and verify they will key in and out.
4. Listen for buzzer when keying in and out.
5. Sweep out SCADA boxes when needed.
6. Clear any obstruction around SCADA unit.
7. Check chlorine residual.

8. Calibrate chlorine analyzers once a month.
9. Clean probes and reservoirs.
10. Verify all door switches are working.
11. Create an alarm to verify call outs.
12. Create a power fault to verify electrical call outs.
13. Report any issues to proper dept.

IMPLEMENTATION:

This policy will be circulated to appropriate Public Works Department staff for implementation.

ORIGINATOR: William Waltman  TITLE: SCADA/Electrical Manager DATE: April 14, 2020	APPROVED BY: Wayne E. Miller  TITLE: Public Works Director DATE: April 14, 2020	REVISION: June 2017 April 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.10</u>
PAGE: 1 of 2	PROCEDURE: AFTER HOURS CALLS FOR NO WATER	DATE: APRIL 2020

Purpose

The purpose of this policy is to establish the basic guidelines used by the Public Works Department pertaining to afterhours calls related to Utility Billing and Collections. Request to restore water services after normal business hours of 8am to 5pm, Mon-Fri.

Scope

After hours calls from customers who contact the City's call center after 4:30pm, Mon-Fri and/or Weekends, may have services restored with a payment in the form of a money order, which payment must accompany original yellow tag placed left at the time of disconnect. Such calls are responded to only when the services have been disconnected for non-payment. After hours services for a new customer account does not warrant restoration of services.

Prerequisites

Customer must provide receipt showing payment made in full. The receipt of payment must be time stamped at or before 3 pm or else the customer must pay additional \$50 between 3pm and 8pm. On call personnel must verify this before driving to address.

Responsibilities

Once prerequisites are met, on call personnel may restore services. Should monies be collected in the field, personnel must turn in money order to Utility Partners or City of Gulfport Personnel designated to accept funds, which will then be reported to and collected by Utility Billing and Collections field personnel.

Procedure

Once customer calls in to call center (request for turn on/reconnect), on-call personnel must inquire through Munis Software (Laptop and Software provided) or on call billing department staff (numbers will be provided), whether account was paid, work order not generated, and/or customer has yellow tag with money order, plus an extra \$50 after hours fee.

If customer had an open faucet at the time of original disconnect, services must be turned on by customer. The only time on call personnel is to go to any location is if it's an error (receipt of payment to match yellow tag customer received) or payment made in full plus \$50 after hours fee (money order only).

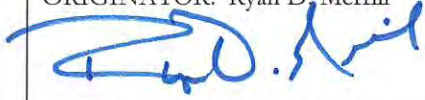
References

Resources to contact for assistance:

Anthony Parker -	228-860-3437
Thomas McCoy -	228-860-8837
Sara Ladner – Billing Office Supervisor	228-493-9789

City Ordinance – no services are to be restored unless payment is made in full at the time on call personnel arrives. All calls that are responded to MUST be reported by the City's Call Center and/or by contact names above! NO EXCEPTIONS, as this would constitute a violation of City Ordinances.

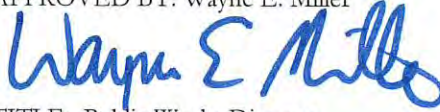
ORIGINATOR: Ryan D. Merrill



TITLE: Asst. Public Works Director

DATE: April 13, 2020

APPROVED BY: Wayne E. Miller



TITLE: Public Works Director

DATE: April 13, 2020

REVISION:

June 2017

Apr 2020

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.11</u>
PAGE: 1 of 2	PROCEDURE: Procedures For Water and Sewer Service Verifications	DATE: JANUARY 2020

1.0 To provide Water and Sewer to our customers, service verifications are vital to ensuring proper connection to the City's Water and Sewer systems. In order to provide timely customer service to support our citizens concerning Water and Sewer Verifications, the following steps and procedures are to be followed:

1.1 Customers can obtain verification that water and/or sewer service is available by visiting the following locations.

Public Works Water and Sewer Department
4050 Hewes Avenue
(228) 868-5740

OR

Water Billing and Collections Department (New Accounts)
1422 23rd Avenue
(228) 868-5720

Provide the following information to the Customer Service Representative to process the request:

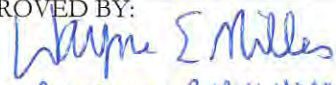
- (a) Company name (if applicable), contact name, phone number, and mailing address.
- (b) Physical address of lot, block and parcel number.
- (c) Type of residence or structure to be serviced. (Large Projects require City Code approval)
- (d) Size and type of water service being requested.
- (e) Provide a field location drawing or map of where the service is desired. (note final location will be determined by the City depending on location of existing and sewer mains)
- (f) For new construction projects, service verifications must be completed prior to issuance of a building permit.
 - Commercial construction must provide number of plumbing fixtures
 - Restaurants must provide total square feet
 - Is a Fire Suppression system required?
- (h) Is the site inside or outside the City Limits?

Once all of the information is entered into City Works a service verification number will be assigned.

1.2 Once a service verification is entered into the City Works system, the Unit Price Contractor's Service Verification Supervisor has five days to complete the service verification. The Service Verification Supervisor will make contact with the customer and make a site visit to the location listed on the service request. Once on site, the Service Verification Supervisor will determine whether the availability, location, and size of water and sewer mains are adequate to satisfy the request. If the water and sewer lines are determined to be inadequate, the Service Verification Supervisor will work with the City Inspector and City Engineer to determine a solution to satisfy the service request.

- 1.3 Once water and sewer systems are determined to be adequate, the Service Verification Supervisor will apply all fees in accordance to the City's Water and Sewer Ordinance Chapter 11, Article III; this ordinance regulates fees charged for various services related to water and sewer in the City of Gulfport. Once fees are determined the Service Verification Supervisor will annotate this information on the service request and verify information with the City Inspector. Once approved by the Inspector, the service request will be updated in the City Works system.
- 1.4 Once the service request has been updated in City Works, the Service Verification Supervisor will notify the customer of the charges and instruct them to pay the fees at the City Water and Billing Office. Once fees have been paid, a work request will be generated to connect the customer to the City's water and sewer system.

I ask for the cooperation and support of every Public Works Department and Labor Contract employee in following and enforcing the procedures stated above. We all have the responsibility to ensure that our citizens' tax dollars are spent and tracked wisely. Accountability and responsibility are the watchwords in today's society.

ORIGINATOR:  TITLE: WATER/SEWER MANAGER DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: January 15, 2020	REVISION: Sept 2016 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.12</u>
PAGE: 1 of 1	PROCEDURE: JONES PARK LIFTSTATION EMERGENCY ACTION PLAN	DATE: APRIL 2020

PURPOSE: To establish an Emergency Action Plan (EAP) for the Jones Park Lift Station.

- 1.0 When problem is found, contact lift station personnel ASAP.
- 2.0 Lift Station personnel trouble shoot station.
- 3.0 If station can be repaired and put back online without bypassing, make repairs and return station to operational status.
- 4.0 If a bypass needs to be set up the following needs to be done.
 - 4.1 Contact the Workzone Safety Inspector for traffic control, road closure and notification of emergency services.
 - 4.2 Lift Station personnel acquire crane truck, load 10 hp Myers bypass pump, 4" hose and associated materials for connecting to force main.
 - 4.3 Water/Sewer Manager will dispatch vacuum truck to lift station to assist in preventing possible spill.
 - 4.4 Notify the Water/Sewer Manager to have a sewer crew, with back hoe, to arrive onsite and dig up force main approximately 10-15' west of lift station wet well.
 - 4.5 Lower bypass into lift station, make electrical connections.
 - 4.6 Sewer crew cuts force main, connects bypass hose to 6" force main.
 - 4.7 Bypass is now set up allowing lift station personnel to perform necessary repairs to lift station.

Equipment/Materials needed

Crane Truck (lift station) *See note 1*

Vacuum Truck (Water/Sewer Manager)

Bypass pump (lift station)

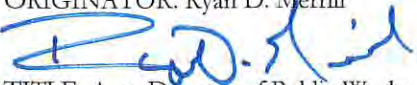
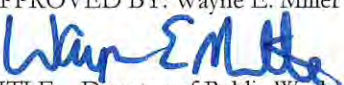
Backhoe (Water/Sewer Manager)

Sewer Crew (Water/Sewer Manager)

Adapters and pipe fittings (Water/Sewer Manager) 6" force main to 4" bypass hose)

Road Closure, Detour, traffic control signs (Workzone Safety Inspector)

Note 1: If lift station crane truck is not available, city will need to provide a rental crane truck.

ORIGINATOR: Ryan D. Merrill  TITLE: Asst. Director of Public Works DATE: April 15, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: April 15, 2020	REVISION: Sept 2016 Apr 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.13</u>
PAGE: 1 of 2	PROCEDURE: METER READING	DATE: NOVEMBER 2019

PURPOSE:

The purpose of this policy is to outline the basic policies and procedures for meter reading within the Public Works Department. This SOP follows the “Public Works Management Practice 29.15 Meter Reading”.

SCOPE:

This policy applies to all staff members of the City of Gulfport Public Works and Engineering Departments.

STATEMENT PRACTICE:

METER READING

GENERAL

Certificated Service Areas are divided into six sections, known as cycles. Those six cycles are subdivided into sections, known as routes.

Routes are exported from Munis, imported to MasterLink, and loaded onto a USB drive.

The USB drive containing the routes to be read and a copy of routes with previous month’s read date is supplied in order to ensure route is read within a 3 day window from last month’s read. Routes are assigned. The assigned route is uploaded to laptop. The route is read using a drive by reading software. After reading, routes are loaded back on USB drive. The reads are received through Masterlink. Manual read reports, reader comment reports, etc. are generated. Readers are returned to those accounts to manually read, verify, or check those readings. Upon completion, readings are exported from Masterlink and imported into Munis where they are processed for billing.

SCHEDULING

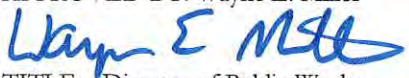
1. Meters are to be read monthly.
2. Schedule is to be maintained in such a manner that each account is to read in a 3 day window from the previous read date.
3. Prior to beginning each route within each cycle, a work order will be opened and submitted into Cityworks.
4. At the completion on each route within each cycle, a work order will be completed and submitted into Cityworks.

PROCEDURE FOR METER READING

- Report to supervisor for daily work
- After reviewing the route listing see if there is any equipment needed- pump, locator, or flashlight.
- Perform PMCS on vehicle prior to leaving the office
- Verify address, serial number, and barcode on meter. Make note of incorrect information.
- Lift meter box top carefully. Then lift the meter cap back to expose meter register
- Key in reading, if reading fails audit, re-verify reading, serial number, and barcode.
- Key in skip codes and trouble codes as needed
- Report all trouble coded such as meter leaks, illegal connections, tamper, etc..
- On performing manual reads, verify in this order the address, serial number, barcode, and reading.
- If mistakes are found on manual read report, make note with correct address, serial number, barcode, and read.

IMPLEMENTATION:

This policy will be circulated to appropriate Public Works and Engineering Department's staff for implementation.

ORIGINATOR: Wayne E. Miller  TITLE: Director of Public Works DATE: November 21, 2019	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: November 21, 2019	REVISION: Sept 2016 Nov 2019
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-W-S-2.14</u>
PAGE: 1 of 3	PROCEDURE: LIFT STATIONS AND INTERCEPTOR SYSTEMS	DATE: JANUARY 2020

PURPOSE:

The purpose of this policy is to insure proper and maximum transfer of raw sewer to the treatment plants for sanitary treatment.

JOB DESCRIPTION:

1. Support the Operations and Maintenance (O&M) of the sewer department by means of daily inspection of all CANTEX, buildings, fencing, piping and instrumentation.
2. Replace and/or repair any components necessary to maintain proper operation of the stations.
3. Maintain support equipment and to comply with any other duties directed by the supervisor deemed necessary.

DAILY CHECK:

1. CANTEX, building, fencing, gates, piping, pumps, motors, motor control, panel box housing, and any other component required for proper lift station operation.
2. Check condition of wet wells and components within the wet well including transducers, wet wells, and any other parts.
3. Check isolation valve and check valve operation and condition.
4. Check sump pump and dehumidifier for proper operation.
5. Run submersible pumps by placing the control switch in manual, then look into the wet well to verify the pumps are pumping the level down.

****NOTE:** In CANTEX and buildings, ensure ventilation fan is operating at all times. This reduces the amount of H₂S and other gases generated by sewer, and increases personnel safety.

WEEKLY CHECK:

1. Clean area around station of trash and debris.
2. Sweep and wash down floor levels in buildings and CANTEX units.
3. Wash down piping and pumps that require packing and deodorize as required.
4. Check and cut grease from wet well as required.

MONTHLY CHECK:

1. Clean filter and transducers on stations equipped with such equipment. (Once a month is mandatory, however, it is not limited to once a month and should be cleaned whenever necessary.)

****NOTE:** Always ensure pumps are in the off position prior to cleaning a transducer.

2. Exercise all suction and discharge valves.
3. Lubricate all valves and other components that require lubricant.

QUARTERLY ANNUAL CHECK:

1. Exercise all isolation valves.
2. Lubricate electric drive motor and pump with 2 shots of grease on each open bearing. (No grease required on sealed bearings.)

CONTROL PANEL CHECK:

1. Check all operations, switches, and warning lights for proper operation. Notify electrician of faulty equipment. ****NOTE:** Do not attempt to repair any electrical equipment on your own.
2. Check pump alternation sequence by using the following techniques:
 - A. Transducer Stations: Using the transducer signal input switch, raise the wet well level signal until a pump comes on. Release switch and allow the pump to turn off. Repeat this process for each pump in operation. Also, once the alternation sequence is complete, raise the level and hold the switch until the high water level is reached.
 - B. Float Equipped Stations: If possible, the alternation can be checked by raising the lead float allowing a pump to turn on, and then lower the float back down. Repeat this process for each pump in operation. Once the alternation sequence is complete, raise the high level float and allow the pumps to turn on, and then release the float.

****NOTE: While running pumps be sure to maintain a level of sewer in the wet well above the controlled off point. This is to avoid allowing air and other debris from getting into the pump.**

3. Lock and secure all panels to prevent tampering and moisture damage. If a lock is missing notify your supervisor and replace the lock immediately.

ROUTE CHECK:

1. Maintain your designated City of Gulfport-Utility Partners lift station/interceptor route assigned to you per the Standard Operating Procedures.
2. Run your route in the specified order determined by your route sheet unless prior permission has been granted or an emergency situation dictates a variance.
3. If you do not have a working cell phone you must check in via vehicle radio at specified intervals decided by your supervisor.
4. Enclosed/Confined spaces (ex: CANTEX) shall NOT be entered if the operator is alone. Entering such a space requires at least one person to be on site and in a position outside of the space that is safe and allows viewing and/or communication to monitor the operator inside the space. If you need to enter an enclosed or confined space contact your supervisor for assistance.

****NOTE:** Monitoring the operator inside of the enclosed/confined space is a serious responsibility. If the monitoring person is found unnecessarily using their cell phone, horse playing, or doing anything else that distracts him from this duty will receive immediate disciplinary action.

ON-CALL/WEEKEND ROUTE CHECK:

1. The operator must be in uniform while performing the weekend route.
2. The weekend route will be checked between the hours of 7:00AM and 12:00PM unless otherwise directed by the department manager. ****NOTE:** If more time is required due to travel or any problems found the operator must notify his manager.
3. The operator must key in at each site once he arrives and key out as he leaves using his issued SCADA Key.
4. The operator must respond to any call out whether it is by a fellow employee, call service, or SCADA alarm within 1 hour of the notification.
5. Only City of Gulfport or Utility Partners owned vehicles are authorized to run routes at any time unless during an emergency.

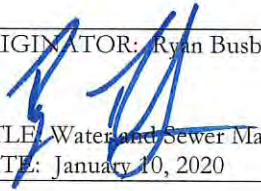
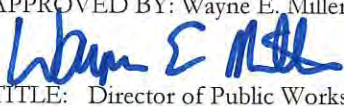
The operator is expected to perform all of their duties in a professional and timely manner. It is YOUR responsibility as an operator to understand and follow all City of Gulfport and Utility Partners rules and regulations. Should you feel at any time you are in an unsafe situation, move to a safe area and contact your supervisor immediately. Above all, SAFETY of yourself, your co-workers, the citizens, and the environment is FIRST.

I understand the standard operating procedures as put before me in this document.

Circle one: Lift Stations Interceptor System

Operator Signature _____ Date _____

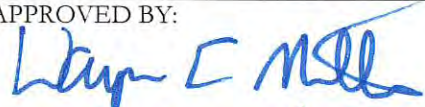
Manager Signature _____

ORIGINATOR: Ryan Busby  TITLE: Water and Sewer Manager DATE: January 10, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 10, 2020	REVISION: Sept 2016 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.1</u>
PAGE: 1 of 2	PROCEDURE: APPROVAL PROCEDURES Prior to STREETS &/or ROADWAY CUTTING	DATE: JANUARY 2020

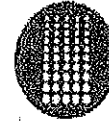
- 1.0 **Purpose:** The City of Gulfport Department of Public Works & Engineering has a responsibility to make sure that we are not needlessly tearing up and/or creating undue road hazards on our streets and roadways within our City limits, especially on newly paved streets and roadways. It is the purpose of this Standard Operating Procedure (SOP) to eliminate the possibility of any needless streets/roadway cutting by the use of other techniques/processes if at all possible and/or using proper prior planning to the best of our ability within our Department. It is understood that sometimes there are situations and limitations that cannot be avoided or foreseen however; we must maintain our streets and roadways in the best condition possible. The following procedures are provided:
- 2.0 For work being performed by the Water & Sewer Division that may or will require a street or roadway cut the Division Manager and/or Division Operations Manager MUST first get the approval of the City Inspector overseeing the Division. The PRIMARY Inspector to go to for this approval is Mr. Brian McKnight and in his absence the Alternate Inspector to go to for approval will be Mr. Brian Jones. In the possibility that both Inspectors may be unavailable you will then go to the next Inspector over the Streets & Drainage Division for the approval.
 - 2.1 The Inspector's primary responsibility is to ensure that there is NO other option available other than having to make a street or roadway cut before it can be made.
- 3.0 For work being performed by the Streets & Drainage Division that may or will require a street or roadway cut the Division Manager and/or Division Operations Manager MUST first get the approval of the City Inspector overseeing the Division. The PRIMARY Inspector to go to for this approval is Mr. John (JT) Thomas and in his absence the Alternate Inspector to go to for approval will be Mr. Joe Johnson. In the possibility that both Inspectors may be unavailable you will then go to the next Inspector over the Water & Sewer Division for the approval.
 - 3.1 The Inspector's primary responsibility is to ensure that there is NO other option available other than having to make a street or roadway cut before it can be made.
- 4.0 The approval/documentation process to be used by the Inspectors will be to sign off "APPROVED or DISAPPROVED" in the "INVESTIGATOR'S COMMENTS" section of the Service Request involved. The Inspector is to also provide a quick short description as to the situation/background data for documentation so this important information can be transferred over to the subsequent Work Order that will be generated.
 - 4.1 Examples:
 - 1) APPROVED – Cut necessary due to water tap required on 6" main that is in center of street.

- 2) DISAPPROVED – Do NOT cut, can use our in-house 3” Hammer Bore to run the required 2” water line under the street.

ORIGINATOR:  TITLE: ASST DIRECTOR of PUBLIC WORKS DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR of PUBLIC WORKS DATE: January 15, 2020	REVISION: Jan 2004 Nov 2010 Jan 2020
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SERVICE REQUEST EVALUATION



SouthWest
Water Company

Request Number: 131192

Problem Code: INSTALLMETER

Description: INSTALL WATER METER

Submitted To: JACKSON, KENYA

Service Priority:3

Initiated By: PARKER, ANTHONY

Date / Time Reported: 11/8/2010 10:08:28 AM

Ward:6

Project:

Associated WO Number: 48327

Problem Address: 11340 THREE RIVERS ROAD UNIT D, GULFPORT 39503

Details: INSTALL METER PER FLAT RATE ACCOUNT

Caller Details: INSTALL METER PER FLAT RATE ACCOUNT

Caller Information

Call	Name	Home Address	Home Phone	Work Phone	Other Phone
133823	Mr. ANTHONY PARKER	4050 HEWES AVENUE GULFPORT 39507		228 868-5792	

Comments:

#	Question	Answer	ID	NUM

Custom Fields	Values
DATE COMPLETED	
RESOLUTION	
SERVICE FEES	0.00

Investigator: PARKER, ANTHONY

Date Dispatched: 11/8/2010 10:07:15 AM

Investigation Date: _____

Engineering Required? (circle one) YES NO

Is Work Order Needed? (circle one) YES NO

If NO, then close out request. Closed Out By: _____ Date/Time Resolved: _____ Truck # _____

Resolution: _____

If YES, then complete following sections:

Priority: _____

Projected Start Date: _____ Projected Finish Date: _____

Work Order Assigned To: _____ Truck #(shop): _____

Work Order Assigned By: _____

Description of

Work: _____

Contact MS One Call: (circle one) YES NO

MS One Call #: _____

Date: _____



SERVICE REQUEST EVALUATION



SouthWest
Water Company

Estimated Employees	Start Date	Finish Date	Hours	Rate Type	Valid Rate Types
					A = Hourly B = Overtime C = Holiday/Emerg. D = Fixed

Estimated Materials	No.	Unit

Estimated Equipment	ID No.	Start Date	Finish Date	Hours

Instructions: _____

Investigator's Comments: _____

Investigation Completed By: _____ Date: _____



WORK ORDER SUMMARY SHEET



Work Order Number: 48327

Description: Install Meter

WO Initiated Date: 11/8/2010 10:08:47 AM

Initiated By: PARKER, ANTHONY
ANTHONY

Requested By: PARKER, ANTHONY

Supervisor: PARKER,

Activity to be Performed: Install Meter	Priority: 3
Projected Start Date: 11/8/2010	Projected Finish Date: 11/10/2010
Address:	Ward: 6
MS One-Call Permit No.:	MS One-Call Permit Expiration Date:

Actual Start Date:	Actual Finish Date:
Work Order Attached to Service Request: Y	
Work Order Total Cost: .00	Work Order Material Cost: .00
Work Order Labor Cost: .00	Work Order Equipment Cost: .00

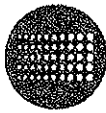
Date Submitted:

Actual Team		
Truck #	Crew Leader	Team Members:
2376	AGEE, EDWARD	Hours Worked:

Materials		
(Crew to Stock Truck with these Materials Prior to Leaving Office and Record Actual Materials Used) <i>Excess Units Shall be Returned to Stock and Initiated by Inventory Personnel</i>		
Material ID No.	Description	Estimated Units Required
8154200	3/4" AMR METER	1.00
8154042	3/4" METER NIPPLE, LONG	1.00
8156224	3/4" x 1/8" RUBBER WASHER	2.00
8153049	3/4" COUPLING, DRESSER	1.00
8154116	BOX (w/LID), METER, PLASTIC	1.00



WORK ORDER SUMMARY SHEET



SouthWest
Water Company

Actual Materials Used	
Material ID No.	Units Required

Work Order Number: 48327

Equipment (Crew to Collect this Equipment Prior to Leaving Office and Record Actual Hours Used)		
Equipment ID No.	Description	Estimated Hours Required

Actual Equipment Used	
Equipment ID No.	Hours Required

Instructions:

Comments:

Associated Service Requests

RequestID	Date/Time Initialized	Priority	Description	Problem Address	Customer Name	Home Phone	Work Phone
131192	11/8/2010 10:08:28 AM	3	INSTALL WATER METER	11340 THREE RIVERS ROAD UNIT D	PARKER, ANTHONY		228 868-5792
[associatedsr]							

Details:	INSTALL METER PER FLAT RATE ACCOUNT
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Work Order Closed By:

Date/Time Work Order Closed:

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.2</u>
PAGE: 1 of 2	PROCEDURE: ROUTINE GRASS CUTTING	DATE: JANUARY 2020

Purpose: The City of Gulfport has a responsibility to keep its Rights-of-Way and Easements cut and maintained in a clean and professional appearance. The cutting of these Rights-of-Way and Easement are also important to the health and safety of our citizens. By performing routine cleaning and cutting of these areas we help reduce and/or eliminate snakes and other undesirable creatures can live and breed. To provide for this safe environment, we have established a procedure for routine grass cutting per the contract benchmark and the responsibility for remedial action(s).

- 1.1 The contractor (Utility Partners, LLC, "UP") has a responsibility to cut the grass along the City Rights-of-Way and designated Easements and trim around the utility poles, guardrails, fire hydrants, etc. Throughout the City of Gulfport, per the benchmark in the performance contract. This requirement includes cutting both sides/ slopes of all the ditches. The benchmark calls out to cut 5 lane miles (2 passes) per day per person and cover the entire City every six weeks.
- 2.0 The supervisor responsible will establish a schedule and ensure that all areas that fall within the designated areas of the City are completed utilizing a City of Gulfport map to track the process.
 - 2.1 The supervisor will ensure the crews have the proper tools and equipment as well as the required PPE to perform their tasks.
 - 2.1.1 This includes hand trimming around utilities and weed spraying where designated.
 - 2.2 The crew size will be determined by the schedule so that all the cutting and trimming can be completed during each six week cycle.
 - 2.3 The annual cutting cycle will start sometime early spring, normally in March, and run through November, depending on the weather and the grasses growth cycle.
 - 2.4 During the winter months the crews will be assigned to do any hand work that was not completed during the normal cutting months as well as other appearance upkeep requirements.
- 3.0 Any Operator that will be operating hand or riding mower equipment shall:
 - 3.1 Be administered and must pass a written and practical exam on the machine(s) they will be operating.
 - 3.1.1 Once trained, a City and UP representative must sign-off on the operator's qualification.

Separate exam(s) for attachments will be administered.

 - 3.1.1.1 A copy of each qualification must be maintained on file by UP and the DPW Work Zone Safety Inspector.

- 3.2 Operators must be properly trained on the tools and equipment they are using.
- 3.3 All Operators must wear the proper PPE for the type of equipment being utilized and conditions working in.
- 3.4 Proper DOT personnel, equipment and public safety measures must be utilized when necessary to protect themselves and the public.
- 3.5 Operators must utilize mower tractor's 4-way flashers while driving on City streets at all times.
 - 3.5.1 There is no requirement for strobe lights on mower tractors, as long as they are equipped with amber flashing lights.
- 3.6 Trimming all weeds, brush, and small trees from around utility poles, signs, guardrails, and fire hydrants, etc... is required.
- 4.0 Every effort must be made to safeguard the public's safety while operating hand power tools and/or mower tractors.
 - 4.1 Cleaning crews and Supervisors must be constantly aware of private vehicles and citizens around them at all times and be extra careful when cutting around loose debris like rocks, asphalt, concrete etc. These objects can fly out from under equipment and strike other objects or people.
 - 4.2 In the event of a mishap, the operator **must stop** and contact the Public Works Safety Inspector immediately. Fast, accurate and detailed reporting of mishaps is critical.
 - 4.2.1 If injuries are involved, the Operator and/or Worker must contact the appropriate agency immediately (Police, AMR, or Fire and Rescue).
- 5.0 Any overgrowth of bushes, trees, or plants will be removed from the site and disposed of properly.
 - 5.1 If the area has loose trash or debris it shall be picked up and disposed of so as not to create a litter problem being careful and mindful of what might lay under this debris (fire hydrant, gas meter, water meter, etc...).
- 6.0 All work will be inspected daily by a Department of Public Works Streets and Drainage Inspector for compliance of the benchmarks and quality control.
 - 6.1 Any work not meeting the benchmarks and/or quality standards will be redone prior to progressing on.

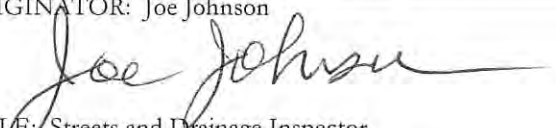
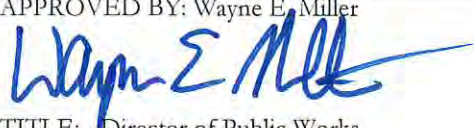
ORIGINATOR:  TITLE: STREETS / DRAINAGE INSPECTOR DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: January 15, 2020	REVISION: Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.3</u>
PAGE: 1 of 2	PROCEDURE: ROUTINE STREET SWEEPING	DATE: JANUARY 2020

Purpose: Establish a procedure for routine street sweeping of designated City streets per a logical and effective sweeping schedule. Every municipal government has a responsibility to keep its City streets, roads, and highways clean of trash and debris to protect both health of the public as well as visual impression of our City. First impressions are lasting impressions. We must also reduce the amount of trash and discharge entering our local rivers and waterways. An active sweeping program will help reduce the amount of silt and debris from entering our waterways; helps to maintain a safer driving surface; and helps provide for a cleaner healthier community for our citizens and tourists.

- 1.0 The contractor has a responsibility to clean all the curbed sidewalks throughout the City of Gulfport, following the criteria of the benchmark in the contract.
 - 1.1 The benchmark calls for a minimum of 5 curb miles of streets be swept per day with all the entire marked areas to be completed 2 times in a one year timeframe.
 - 1.2 The contractor will also be tasked to perform special sweep operations for parades and official events as directed by the Director of Public Works or his designated representative.
- 2.0 The supervisor responsible will follow an established schedule and clean the streets utilizing a City of Gulfport map.
 - 2.1 The supervisor will ensure the sweeper operator has the proper tools and safety equipment to perform this task.
 - 2.2 Work in business districts, heavily traveled, and congested areas should be scheduled during non-peak traffic hours.
- 3.0 The person performing the work shall:
 - 3.1 Be properly trained on the equipment, perform the required Daily Operator maintenance and service on his/her sweeper machine, and have the proper licensing, as required.
 - 3.2 Wear the proper PPE for the type of equipment being utilized and climate working in.
 - 3.3 Utilize the vehicles warning devices to inform the public of slow moving machinery.
 - 3.4 Remove all sand, dirt, leaves and debris from the street surfaces.
 - 3.5 Notify his/her supervisor of material type and location that can not be swept up by the machine that needs removed by hand or other mechanical means.

- 3.6 Ensure no debris or piles are left on the street or at intersections creating a hazard.
- 3.7 Operate the equipment in a safe and professional manner at all times.
- 3.8 Dispose of street debris in accordance with established Department of Public Works policies.
 - 3.8.1 Material will not be dumped where it can get into any waterway or create a hazard.
 - 3.8.2 Material can be temporarily stockpiled in designated locations, but must be removed within a week's time, so as not to create a potential dump site, environmental, or public hazard.
 - 3.8.2.1 Temporary dumping areas will be on City owned property or as designated by the Director of Public Works.
- 4.0 Any overgrowth of trees or plants that encroach onto or over the streets/roads that prohibit the street(s) from being swept will be reported by the Operator to his/her supervisor.
 - 4.1 The supervisor will submit a work order to have the obstruction trimmed or removed as soon as possible.
 - 4.1.1 Protected trees or shrubs shall only be trimmed or cut with the authority and under the supervision of a tree specialist and/or the Streets and Drainage Inspector.
 - 4.2 All trimmed materials will be removed immediately from the area and disposed of in properly designated areas.
- 5.0 All work will be inspected daily by the Streets and Drainage Inspector for compliance of the benchmark and quality control.
 - 5.1 Any work not meeting the quality standard will be redone before progressing on.

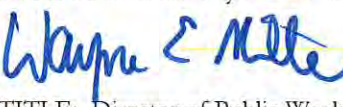
ORIGINATOR: Joe Johnson  TITLE: Streets and Drainage Inspector DATE: January 15, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 15, 2020	REVISION: Mar 2005 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.4</u>
PAGE: 1 of 2	PROCEDURE: ROUTINE SIDEWALK CLEANING & WEED TRIMMING	DATE: MARCH 2020

Purpose: Establish the procedure for the routine cleaning and weed trimming of sidewalks per the contract benchmark and the responsibility for remedial action.

- 1.0 The contractor (Utility Partners, LLC) has a responsibility to clean all the sidewalks throughout the City of Gulfport, per the benchmark in the contract.
- 2.0 The supervisor responsible will establish a schedule and clean all the City owned sidewalks utilizing a City of Gulfport map.
 - 2.1 The supervisor will ensure the crews have the proper tools and safety equipment to perform this task.
 - 2.2 The benchmark calls out that each man on the crew is responsible to clean at least 300 linear feet of sidewalk per day.
 - 2.2.1 The crew size will be determined by the schedule, so that all the sidewalks can be cleaned on an annual basis.
- 3.0 The person performing the work shall:
 - 3.1 Be properly trained on the tools and equipment they are using
 - 3.2 Wear the proper PPE for the type of equipment being utilized
 - 3.3 Place safety cones or barriers, as necessary, to protect themselves and warn the public
 - 3.4 Remove all sand, dirt, leaves, debris etc from the sidewalk
 - 3.4.1 Heavy material will be removed from the site completely
 - 3.4.2 Light sand and dirt can be raked and blended into the grassed area between the sidewalk and the street
 - 3.5 All weeds will be removed from the cracks in the sidewalk
 - 3.6 The edges will be trimmed with a power edge trimmer
 - 3.7 The cleaned sidewalk will either be hand swept or cleaned off with a blower
- 4.0 Any overgrowth of bushes, trees, or plants that encroach on the sidewalk will be trimmed back to the edge of the sidewalk.
 - 4.1 Protected trees or shrubs shall only be trimmed or cut with the authority and under the supervision of the tree specialist
 - 4.2 All trimmed materials will be removed from the area

- 5.0 The supervisor shall submit a work order to have the sidewalk repaired when:
 - 5.1 Sidewalks have tree roots growing up through the sidewalk or lifting the sidewalks
 - 5.2 Sidewalks are walking safety hazard to the public, i.e.
 - 5.2.1 Panels shifted up, holes in the sidewalk, deep depressions, sections missing
- 6.0 All work will be inspected daily by a Streets and Drainage inspector for compliance of the benchmark and quality.
 - 6.1 Any work not meeting the quality standard will be redone before progressing on.

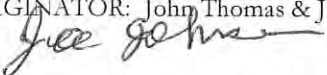
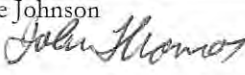
ORIGINATOR: Joe Johnson  TITLE: Streets and Drainage Inspector DATE: March 20, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: March 20, 2020	REVISION: Jan 2004 Oct 2007 Mar 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.5</u>
PAGE: 1 of 2	PROCEDURE: ROUTINE POTHOLE PATCHING/PAVEMENT CUT RESTORATION	DATE: JANUARY 2020

Purpose: Establish the procedure for the routine repairing of potholes on City streets per the contract benchmark and the responsibility for remedial action.

- 1.0 The contractor (Utility Partners, LLC) has a responsibility to keep the streets in a safe condition. To meet this requirement they will assign a crew to routinely drive the streets looking for and repairing potholes throughout the City of Gulfport.
- 2.0 The supervisor responsible will establish a plan utilizing the City of Gulfport map ensuring that all the streets will be inspected for potholes and any holes or bad spots found will be repaired systematically.
 - 2.1 The supervisor will ensure the crews have the proper tools and safety equipment to perform this task.
 - 2.2 The benchmark calls out that a minimum of 10 potholes shall be repaired per man-day, utilizing the City map.
 - 2.2.1 The crew size will be determined by the schedule, so that all the City streets will be inspected and repaired as necessary on an annual basis.
- 3.0 All repairs done will be with hot asphalt from an asphalt plant
 - 3.1 The asphalt will be kept hot until placed, unless a specialty mix is used in an emergency.
 - 3.1.1 The exception would be for emergencies when specialty cold quick set mixes can be used.
 - 3.2 All areas being repaired will be properly prepared and tack coat applied for good adherence
 - 3.2.1 Properly preparing a hole requires the removal of all loose asphalt,
 - 3.2.2 Add additional limestone to the base ,as required, and compact to 95% density
 - 3.2.3 Cut the hole back to good material and square the edges for good bonding
 - 3.2.4 Spray the base and edges with a bonding agent (emulsion)
 - 3.2.4.1 Care must be taken so as not to get overspray on the curbs or surrounding area.
 - 3.2.5 Fill the hole with hot asphalt and lute to a smooth level surface
 - 3.2.5.1 The patch material must be put in a little higher than the roads surface initially to allow for settling during the compaction process.
 - 3.2.6 Mechanically compact the asphalt to where the new material is even with the existing road surface.
 - 3.3 The patch will be made so that it will be even with the existing grade after compaction
 - 3.4 All excess materials will be removed and the area cleaned, no excess will be left on site
- 4.0 The person performing the work shall:
 - 4.1 Be fully trained to properly prep and patch a pothole, per the City and industry standards.
 - 4.2 The operator the pothole patching truck shall be trained and qualified to operate the machine, per the contract
 - 4.3 Be properly trained on the tools and equipment they are using
 - 4.4 Wear the proper PPE for the type of equipment being utilized
 - 4.5 Place safety cones or barriers, as necessary, to protect themselves and warn the public

- 5.0 Large areas where the asphalt or base has failed may need to be repaired with larger equipment full compaction
- 6.0 Asphalt will never be placed over faulty sub-base materials, i.e.
 - 6.1 Loose sand or dirt
 - 6.2 Mud
 - 6.3 Loose deteriorated existing asphalt
 - 6.4 Organic materials
- 7.0 All work will be inspected daily by a Streets and Drainage inspector for compliance of the benchmark and quality.
 - 7.1 Any work not meeting the quality standard will be redone before progressing on
 - 7.2 Inspector will track the progress on a large printout on a map of the City

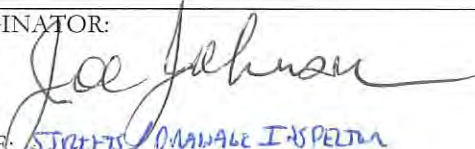
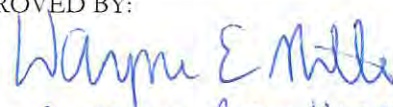
ORIGINATOR: John Thomas & Joe Johnson  	APPROVED BY: Wayne E. Miller 	REVISION: Jan 2004 Jan 2020
TITLE: Streets and Drainage Inspector DATE: January 15, 2020	TITLE: Director of Public Works DATE: January 15, 2020	

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.6</u>
PAGE: 1 of 2	PROCEDURE: DITCH CLEANING	DATE: JANUARY 2020

- 1.0 The Department of Public Works performs both routine and emergency ditch cleaning around the city. Ditch cleaning is a highly visible and critical process to the citizens of the city. To help prevent major confrontations with residents and to prevent stoppage of crews and needless movements and relocations of equipment, certain procedures must be followed. Therefore the following steps/procedures must be accomplished before sending a crew and equipment out to clean ditches:
 - 1.1 Obtain a printout of the Plat for the area to be cleaned from the Engineering Department. The Plat will show any Right-of-Ways and/or Easements that need to be known and possibly marked for an understanding of area and border limits.
 - 1.2 Verify direction of flow of ditch. Verify with the Engineering Dept. if in doubt or unsure.
 - 1.3 Once on job site measure off and mark/flag the Right-of-Ways and/or Easements for accurate identification.
 - 1.4 Shoot the existing grades of any upstream culverts and inverts of the final downstream invert. Any culverts under driveways or streets in between the two should also be shot and compared with the upstream and final outfall. This will assist in determining the amount of spoils to remove from the ditch to facilitate proper down stream flow.
 - 1.5 If the in between culverts would prevent a good down stream flow, Engineering should be notified to survey the situation and determine if replacing or resizing is necessary.
 - 1.6 If all inverts are good the ditch should be cleaned out at the proper grade. During the cleaning process the grade must be checked by laser level to ensure accuracy.
 - 1.7 A copy of the Work Order, Right-of-Way and/or Easement document(s) must be kept on site or with the Project Supervisor so if a resident should question the ditch cleaning process and/or Right-of-Way the documentation can be shown.
 - 1.8 If a problem with a citizen occurs on the job site whereas they are trying to stop our crew from working the procedure(s) are:
 - 1.8.1 Immediately contact the Project Supervisor so he/she can quickly meet with the Citizen to hear and discuss their questions/complaints and try to resolve the situation on site as quickly and professionally as possible. Continue with completing the project.

- 1.8.2 If the Project Supervisor cannot resolve the situation with the citizen due to the citizen(s) being highly upset and unruly or has stopped the crew from working, then the Supervisor must immediately contact the Streets and Drainage Division Project Manager or the City Streets and Drainage Inspector to come and meet with the Citizen. If the resolution of the Citizen's perceived complaint/problem cannot be resolved and the Project Manager and/or Inspector know we are in the right they will instruct the crew(s) to continue with their work. They will also instruct the citizen as to whom they can call or go see if they are dissatisfied with the situation. [Note: if the citizen(s) are seriously unruly then the Police may need to be called to control or remove the citizen(s) from the site.] In either of these cases the Director of Public Works and/or the Asst. Director of Public Works must be notified of the situation.

2.0 Our goal is to provide planned and routine ditch cleaning throughout the city to ensure storm water runoff is drained off as quickly and efficiently as possible without causing injury to people or damage to property. We will perform this task in a safe, timely and quality manner.

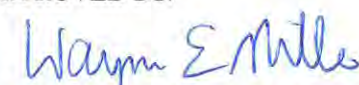
ORIGINATOR:  TITLE: STREETS DRAINAGE INSPECTOR DATE: 1-15-20	APPROVED BY:  TITLE: DIRECTOR OF PUBLIC WORKS DATE: January 15, 2020	REVISION: Mar 2002 Jan 2020
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	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.7</u>
PAGE: 1 of 2	PROCEDURE: ROUTINE DITCH CLEANING	DATE: JANUARY 2020

Purpose: Establish the procedure for the routine cleaning of drainage ditches throughout the City per the Storm Drainage System Maintenance Plan and the contract benchmark.

- 0.0 The contractor (Utility Partners, LLC) has a responsibility to clean the drainage systems designated in the Storm Drainage System Maintenance Plan, according to the time schedule for each.
- 0.1 The supervisor responsible will establish a plan utilizing the Storm Drainage System Maintenance Plan for the City of Gulfport ensuring that all seven major drainage basins are cleaned according to the plan. The plan breaks the ditches down into 3 categories, A, B, and C ditches. "A" ditches are to be cleaned annually. "B" ditches are to be cleaned once every three years, and "C" ditches are to be cleaned every 6 years. The benchmark states: Clean all ditches as indicated by the time schedule, 20 LF per man-hour, utilizing the Storm Drainage Maintenance Plan.
 - 0.1.1 The crew size will be determined by the schedule, so that all the ditches in the plan will be cleaned as necessary on an annual basis.
- 1.0 The supervisor is responsible for the accomplishment of the work, by doing the following:
 - 1.1 Coordinate with the City Inspector, on a daily basis, where the crews will be working and discuss any concerns or special requirements
 - 1.1.1 Inspector shall approve the need for any extended boom machines, prior to submitting a purchase order for rental
 - 1.2 Supervisor will ensure that any and all required permits have been received before cleaning any waterways
 - 1.2.1 General issue permit or specific permits, as required
 - 1.3 Ensure the crews have the proper equipment, training, and safety equipment to perform their task.
 - 1.4 Ensure that Best Management Practices (BMP's) are being utilized for cleaning the ditches (while working in the ditch bottom or on the banks), hauling off spoils, and re-establishing the banks.
 - 1.4.1 Minimize the removal of vegetation on the bank slopes to reduce erosion
 - 1.4.2 Haul off spoils in areas that residents maintain and any area involving wetlands
 - 1.4.3 Refer to BMP's established by Brown and Mitchell Engineering and the Storm Waste Water Management Plan
 - 1.4.3.1 Work with the Safety Manager to ensure environmental hazardous contamination equipment is available on-site, in the event of a fluid spill/leak
 - 1.5 Ensure that the areas to be cleaned have the proper easements and right-of-ways necessary prior to accomplishing the work.
 - 1.6 Coordinate activities with County on areas that have joint jurisdiction.
- 2.0 Concrete lined ditches need special care and maintenance
 - 2.1 Concrete lined ditches must be kept free of grass/weeds and debris
 - 2.2 Sock pipe drain holes must be kept clean and free flowing
 - 2.3 Areas of erosion around the panels must be repaired immediately
- 3.0 Areas where erosion has occurred shall be repaired while the ditch is being cleaned
 - 3.1 Good clean soil, or select fill, will be used to fill in eroded areas on banks and shoulders

- 3.1.1 All loose organic materials should be removed, prior to placing new stabilizing materials
- 3.2 Areas that are steep or have high water flows may need added protection
 - 3.2.1 Use filter cloth, as needed
 - 3.2.2 Use rip-rap stone or concrete to stabilize high risk areas
 - 3.2.3 In severe cases the slope may need to be concrete stabilized to hold the banks
 - 3.2.4 Grass seed should be used as necessary to control erosion and repair damage done in mowed areas or yards
- 4.0 The person performing the work shall:
 - 4.1 Be fully trained to operate the equipment being utilized
 - 4.1.1 Service the machine as per the manufacture's recommendations
 - 4.2 Be aware of and follow all BMP's
 - 4.3 Wear the proper PPE for the type of equipment being utilized
 - 4.4 Place safety cones or barriers, as necessary, to protect themselves and warn the public
 - 4.4.1 When working near the roadway, set out proper signage and use guides when backing in congested areas
- 5.0 All work will be inspected daily by a Streets and Drainage inspector for compliance of the benchmark and quality.
 - 5.1 Any work not meeting the quality standard will be redone before progressing on
 - 5.2 Inspector will track the progress on a large printout on a map of the City

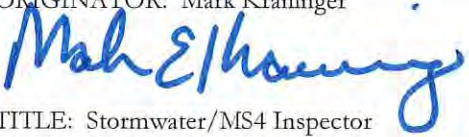
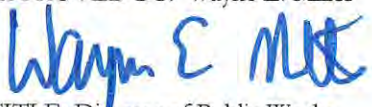
ORIGINATOR:  TITLE: <u>STREETS / DRAINAGE INSPECTOR</u> DATE: <u>1-15-20</u>	APPROVED BY:  TITLE: <u>DIRECTOR OF PUBLIC WORKS</u> DATE: <u>January 15, 2020</u>	REVISION: Feb 2004 Jan 2020
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 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.8</u>
PAGE: 1 of 1	PROCEDURE: DRY WEATHER SCREENING PROGRAM	DATE: JANUARY 2020

Purpose

Know your City weather conditions by conducting screening during dry weather periods.

- A. Storm Water Inspector generates a “Dry Weather Screening Checklist Inspection Form” to conduct dry weather screening.
- B. Determine the preferred weather condition and time of year to perform dry weather screenings.
 1. Low ground water (exiting ground with a very low flowing outfalls)
 - a) Conduct dry weather screening during early winter month, (November, December, etc.)
 2. No runoff producing rainfall within 72 hours.
 - a) Reduce the confounding influence of storm water
 - b) Time frame may become longer if needed
 3. Dry season
 - a) Allow for more days of field work
 - b) Apply during the early winter months so irrigation water doesn’t affect conditions.
- C. Obtain mapping and identify the outfalls that are designated for dry weatherscreening.
- D. If dry weather flow is present at the outfall, then document and evaluate the discharge by completing the following steps:
 1. Collect field samples for visual observation in a clean, clear one-liter sample bottles and in a manner that avoids distorting the sediment so that it might be observed.
 2. Observe and record the basic physical indicators (e.g. odor, color, turbidity, oil sheen) on the Dry Weather Screening Checklist Inspection Form.
 3. Compare to previous Dry Weather screenings.
 4. If flow does not appear to be an obvious illicit discharge trace the source of the flow to its source (groundwater, intermittent stream, etc.)
- E. If illicit discharge is detected or suspected follow the SOP GULF-PW-S-D-3.9 Illicit Discharge Tracking Investigation Procedures to identify contaminating source location.

ORIGINATOR: Mark Kraninger  TITLE: Stormwater/MS4 Inspector DATE: January 20, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 20, 2020	REVISION: Mar 2017 Jan 2020
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Dry Weather Screening Checklist

Dry weather screening must be performed during dry weather periods. A dry weather period is defined as more than 72 hours have passed since the last significant rain event which is greater than 0.10 inches of precipitation.

Instructions:

- Take a photo of the outfall and attach it to the written report.
- Observe if there is liquid flow coming from the outfall.
- If the flow has an odor mark yes and describe the odor.
- If the flow has a color mark yes and describe the color.
- If the flow has floatable materials in it mark yes and describe.
- Describe the condition of the outfall structure (i.e. good, in need of repair, etc.)
- If the flow has oil sheen, mark appropriately.
- If the flow has surface scum, mark appropriately.

Date: _____ Time: _____

Outfall ID: _____ Location (Lat/Long): _____

Last Rain > 72 hours: Yes _____ No _____ Temperature: _____ Photo: Yes _____ No _____

Odor: None _____ Yes _____ Description _____

Color: None _____ Yes _____ Description _____

Floatables: None _____ Yes _____ Sewage _____ Trash _____ Vegetation _____ Other _____

Outfall Structural Condition: _____

Oil Sheen: Yes _____ No _____ Surface Scum: Yes _____ No _____

Sample Taken: Yes _____ No _____ If sample taken, results attached: Yes _____ No _____

Notes: _____

Inspector Name: _____ Inspector Signature: _____

Inspector Title: _____

	Standard Operating Procedures	SOP NO. <u>GULF-PW-S-D-3.9</u>
PAGE: 1 of 5	PROCEDURE: STORM DRAIN NETWORK TRACKING ILLICIT DISCHARGE INVESTIGATION PROCEDURES	DATE: JANUARY 2020

Purpose

To methodically determine the source of illicit discharge by tracking through the storm drain network.

I. Attack Method

- A) Work progressively up the trunk lines from the outfall and test manholes and inlets along the way.
- B) Split the trunk into equal segments and test manholes at strategic junction in the storm drain system.
- C) Work progressively down from the upper part of the storm drain network toward the problem outfall.

II. Operation Method

A) Moving up the Trunk Line (small drainage networks)

1. Start at outfall with illicit discharge indicated.
2. Move up outfall to first manhole or inlet and inspect for illicit discharge (If discharge detected progressively move up the network and inspect manholes and inlets until indicators reveal that the discharge is no longer present.
3. Identify the specific section of the trunk line that has illicit discharge.
4. Select the appropriate on-site investigation method to trace the exact source.

B) Split the storm drain network (larger diameter outfalls)

1. Start by determining the selected strategic manholes or inlets at junction in the storm drain network.
2. Review a map of the storm drain network leading to the suspect outfall.
3. Identify major contributing branches lines to the trunk line.
 - a) Branches: are network of smaller pipes that contribute to the trunkline.
 - b) Trunk: are the largest diameter pipes in the storm drain network that lead to the outfall.
4. Working up the network, investigate manholes and inlets on each contributing branch and trunk, until the source is narrowed to a specific section of the trunk or contributing branch lines.
5. Once the discharge is narrowed to a specific section of trunk, select the appropriate on-site investigation method to trace the exact source.

C) Move down the storm drain network (very large drainage areas)

1. Start by inspecting manholes or inlets at or around the “headwaters” of the storm drain networks.
2. Move down the pipes, inspect for illicit discharge.
3. Identify major contributing branches lines to the trunk line.
 - a) Branches: are network of smaller pipes that contribute to the trunkline.
 - b) Trunk: are the largest diameter pipes in the storm drain network that lead to the outfall.
4. Working down the network, investigate manholes and inlets on each contributing branch and trunk, confirming that the discharge is removed before moving farther down the pipe.

III. Investigation Methods

A) Windshield Survey Investigation (small drainage areas)

1. Identify pollutant material
2. Determine the most probable source of the illicit discharge. (fuel illicit discharge = investigation of fueling stations)
3. Investigation of probable source of illicit discharge
4. Conduct on-site Investigation of probable source
5. Correct illicit discharge

B) Detailed Drainage Investigation (large drainage areas)

1. Identify pollutant material.
2. Determine and proceed with a method of Attack (*Moving up the Trunk Line, Split the storm drain network, Move down the storm drain network*).
3. Identify illicit discharge potential hotspots.
4. Conduct on-site Investigation of probable source
5. Correct illicit discharge

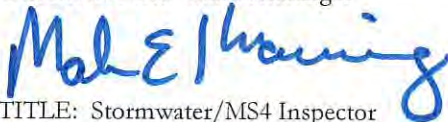
IV. On-site Investigations

A) Dye Testing

1. Review storm drain network.
2. Contact property owners prior to obtain accessing the property to perform test.
3. Inform other local agency of the dye test being performed.
4. Position at least two staff members for dye test (one inserting dye and one looking for dye in the downstream manholes and inlets).
5. Determine the required equipment to perform dye test.
6. Determine type of dye to use, dye tablets, liquid concentrate, dye strips, powder, dye wax cakes, and dye wax donuts.
7. Insert dye material.
8. Identify dye downstream to isolate possible illicit discharge.

B) Video Testing

1. Review storm drain network.
2. Contact property owners prior to obtain accessing the property to video test.
3. Insert camera into storm drain network
4. Drive upstream or downstream to locate the illicit discharge location.

ORIGINATOR: Mark Kraninger  TITLE: Stormwater/MS4 Inspector DATE: January 20, 2020	APPROVED BY: Wayne E. Miller  TITLE: Director of Public Works DATE: January 20, 2020	REVISION: Mar 2017 Jan 2020
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Enclosures Storm Drain Network Tracking Field Sheet
Illicit Discharge Detection Report



Department of Public Works

STORM DRAIN NETWORK TRACKING FIELD SHEET

Inspection Date: _____ Inspector: _____

Street: _____ Manhole / Inlet Type: _____

Inspection: Not Found _____ Surface _____ Internal _____ Inlet Box _____ Manhole _____

Follow Up Inspection _____ Box/Manhole # _____

Time Since Last Rain: <48 hours _____ 48-72 hours _____ >72 hours _____

Observations:

Standing Water in Manhole or Inlet: Yes _____ No _____ Color of Water: Clear _____ Cloudy _____ Other _____
Flow in Manhole or Inlet: Yes _____ No _____ Velocity: Slow _____ Medium _____ Fast _____ Depth of Flow: _____ in. Color of Flow: No
Flow: _____ Clear _____ Cloudy _____ Suspended Solids _____ Other _____ Blockages: Yes _____
No _____ Sediment in Manhole or Inlet: Yes _____ No _____ If Yes: Percent of Pipe Filled: _____ %
Floatables: None _____ Oily Sheen _____ Foam _____ Other _____
Odor: None _____ Oil _____ Soap _____ Other _____

Field Sample and Testing Required Yes _____ No _____:

pH _____ Temp _____ Spec. Cond. _____ Surfactants: Yes _____ No _____ Ammonia: Yes _____ No _____

Contamination:

Found During Inspection: Yes _____ Check one: _____ Observation _____ Positive Test Kit Result No _____
_____ Sandbagged Placed No _____ Yes _____ Give Date _____

Sandbag Checked (Date): _____ Flow was _____ Captured _____ Not Captured: _____

Conditions of Manhole or Inlet:

Grade: At _____ Above _____ Below _____

	Good	Fair	Poor	Comments	Construction Material
Pavement	_____	_____	_____	_____	
Cover	_____	_____	_____	_____	
Frame	_____	_____	_____	_____	Precast _____ Other _____
Walls	_____	_____	_____	_____	
Floor	_____	_____	_____	_____	

Comments: Manhole Correct as Mapped Yes _____ No _____



Department of Public Works

ILLICIT DISCHARGE DETECTION REPORT

Date/ Time

Address

Photos: Y/N

Responsible Party

Name:

Address:

Phone:

Company Name:

Truck # & Trailer #

Property Owner:

License Plate #

Issue:

Counter Measures:

Box Number

Identification of Illicit Discharge Material (Type, Quantity)

Clean Up:

Material Used to Contain Illicit Discharge

Material Used to Absorb The Discharge

Method and Location of Disposal Waste Site	
Restoration:	
Restoration Required (If yes Description of Area that Needs Restoration) & Process Used to Restore	
Public Works Storm Water Inspector Conclusion	
Public Works Storm Water Coordinator	Signature & Date:

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.0</u>
PAGE(S): 1 of 1	PROCEDURE: WAREHOUSE EQUIPMENT & TOOL MAINTENANCE	DATE: JANUARY 2020

This policy is to ensure all tools, non-powered equipment and small engine equipment located in the warehouse, under the care of Inventory Management, is properly maintained.

- 1.0 All tools, non-powered equipment and small engine equipment will be routinely check for serviceability and overall condition.
- 2.0 Equipment will be serviced in accordance with manufacturer's maintenance manuals.
- 3.0 Damage determined as "at fault" will be reported to the City utilizing the "Damage/Missing Tool or Equipment Statement".
- 4.0 Routine service items and repair parts will be maintained in stock and all others will be ordered as required.

ORIGINATOR: <i>John R. Boyle</i> TITLE: <i>INVENTORY/FLEET MAINTEN</i> DATE: <i>01/15/2020</i>	APPROVED BY: <i>Wayne E Miller</i> TITLE: <i>DIRECTOR OF PUBLIC WORKS</i> DATE: <i>01/15/2020</i>	REVISION: JAN 2020
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Enclosures: Damage/Missing Tool or Equipment Statement

DAMAGED / MISSING TOOL OR EQUIPMENT STATEMENT

FROM	(OPERATOR'S INFORMATION):		
LAST NAME	FIRST NAME	INITIAL	DEPARTMENT

TO:	INVENTORY MANAGEMENT
SUBJECT :	WRITTEN STATEMENT OF DAMAGED / MISSING TOOL OR EQUIPMENT

THE FOLLOWING TOOL HAS BEEN REPORTED	☐ DAMAGED ☐ MISSING
EQUIPMENT DESCRIPTION	
EQUIPMENT MANUFACTURER	
SERIAL# AND CITY ID#	

WRITTEN STATEMENT BY THE INDIVIDUAL RESPONSIBLE DEESCRIBING THE CIRCUMSTANCES:
WRITTEN STATEMENT BY THE SUPERVISOR DESCRIBING FUTURE PREVENTIVE MEASURES:

INDIVIDUAL'S SIGNATURE

DATE

MANAGER – DEPARTMENT

DATE

MANAGER – PROJECT

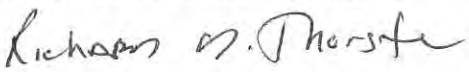
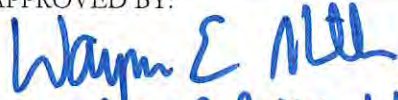
DATE

IT HAS BEEN DETERMINED THAT THE ABOVE NAMED INDIVIDUAL: ☐ IS RESPONSIBLE. ☐ IS NOT RESPONSIBLE.

	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.1</u>
PAGE(S): 1 of 1	PROCEDURE: MAINTENANCE SHOP PERSONNEL RESPONSIBILITIES	DATE: JANUARY 2020

SUBJECT: Maintenance Shop Standard Operating Procedure (SOP).

1. Attached is a copy of the Maintenance Shop Standard Operating Procedures (SOP).
2. This signed approved SOP is to be distributed to each new employee during their indoctrination at the shop.
3. It is each new employee's responsibility to review this procedure and ensure that the policies are followed.
4. Any comments, recommendations, or additions to this document should be put in writing and forwarded to the Equipment Maintenance Manager for appropriate action(s).

ORIGINATOR: Richard Thorsten  TITLE: EQUIPMENT MAINTENANCE MGR DATE: 1/2/2020	APPROVED BY:  TITLE: <i>Dir of Public Works</i> DATE: <i>1-13-2020</i>	REVISION: May 2002 Jan 2020
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Enclosure:

- (1) MAINTENANCE SHOP STANDARD OPERATING PROCEDURE SIGNATURE SHEET
- (2) MAINTENANCE SHOP SOP

City of Gulfport
Department of Public Works
Equipment Maintenance Division
GULF-PW-MAINT-4.1.1

I have received a copy of the Maintenance Shop Standard Operating Procedure SOP.

I have been provided a copy of the above procedure and I understand it is my responsibility to read and comply with the procedures stated in the above mentioned procedure.

Signature

Date

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. GULF-PW-MAINT-4.1.2
PAGE: 1 of 17	PROCEDURE: MAINTENANCE SHOP STANDARD OPERATING PROCEDURE	DATE: JANUARY 2020

City of Gulfport Vision Statement

Gulfport, Mississippi is a picturesque beachfront city on the Gulf of Mexico with a diverse culture and safe, family-oriented neighborhoods, supported by a progressive economy where everyone feels welcome and at home!

City of Gulfport Mission Statement

To provide efficient, effective and openly responsive municipal services to all citizens, while promoting responsible economic development; preserving our heritage; enhancing our quality of life, and creating a better community.

Equipment Maintenance Division Mission Statement

The shop has an obligation to take care of its customers and getting their equipment and vehicles back to them as soon as possible so they can take care of their customers, the citizens of the City of Gulfport.

The shop will maintain the City of Gulfport Fleet in an efficient, dependable, and safe condition. We will provide quality equipment repairs; services; minor fabrication; welding, and tire repair at a low cost per unit and as expedient as possible.

All shop personnel will conduct themselves in a professional and courteous manner and treat all customers with respect and return the equipment to them in a safe and dependable condition. The shop is here to SERVE our customers to the best of our ability. A smooth safe ride starts here, at the maintenance shop.

Maintenance Shop Standard Operating Procedures.

1. PURPOSE: This SOP outlines the guidelines for all Public Works Division maintenance personnel to abide by when providing maintenance support to the city's equipment.
2. SCOPE: This SOP applies to the PW Equipment Maintenance Shop. Changes to this SOP will be published and distributed as required.
3. HOURS OF OPERATIONS:
 - a. Monday thru Friday 0700-1530, with a 30-minute lunch break.
 - b. Pickup of repaired items will be done within 24 hours of notification.

4. KEY PERSONNEL PHONE NUMBERS

Wayne Miller, Director of Public Works	868-5740
Ryan Merrill, Asst. Public Works Director	868-5741
Richard Thorsten, Equipment Manager	868-5840

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Section A: Responsibility and General Shop Procedures.

Equipment Manager: Provides leadership, technical supervision, technical training, and fiscal management of the Maintenance operation to ensure that it meets the Material Readiness Objective of the Public Works Department. The Equipment Manager is directly responsible for the implementation of production of work being done and to the Director and Asst. Director for the management of the combined efforts of shop operations and maintenance to include but not limited to:

1. Responsible for the safety of all personnel under his authority including any required and repeat training necessary.
2. Hire qualified personnel when vacancies exist.
3. Supervising the training and cross training of all maintenance personnel and monitor shop safety procedures.
4. Providing coordination between the supported Divisions within the Public Works Dept. as well as to other City Departments.
5. Time keeping procedures, control, and supervision.
6. Promoting effective Division relations and liaison by coordinating technical assistance visits and inspections with the other Divisions and Division Heads, as needed.
7. Designates and monitors administrative procedures and criteria.
8. Monitors the production workflow to ensure proper management of assets and personnel.
9. Coordinates with outside maintenance activities, parts warehouse and Public Works Divisions to establish an effective and viable maintenance program.

10. Monitors publications library for all required technical manuals and any other required reference materials.
11. Monitors work assignment and priority of work, quality and quantity of production control.
12. Periodically inspect work orders/jobs in shop to ensure work is being accomplished IAW established procedures.
13. Monitors production workflow to ensure proper management of assets and personnel.
14. Monitors the preparation and maintenance of shop records and reports.
15. Supervises the Garage Maintenance Foreman, Secretary, Parts Room Custodian, and shop personnel in the performance of their duties.
16. Keep the Director and Asst. Director informed of any changes in policy, problems and the status of all current work orders that might affect or hinder shop production and projects in the field.
17. Provide the necessary reports during the weekly staff meetings.
18. Manages the requisition of publications for the maintenance shop. Ensures all personnel have all required publications on hand or on order.
19. Prepare and review annual performance evaluations of assigned personnel.
20. Communicate with dealerships to get warranty work done.
21. Submit for Director approve all overtime work.
22. Prepare equipment specifications for procurement of equipment.
23. Submit fiscal reports and annual budget submissions for the shop.
24. Maintain an equipment replacement plan for all assigned equipment.
25. Approve all employee time off requests and approve timecards and do daily edits in KRONOS.

Garage Maintenance Foreman: The Garage Maintenance Foreman is directly responsible to the Equipment Manager for the production of the shop technicians and overseeing the Quality Assurance program. The Garage Maintenance Foreman is responsible for, but not limited to the following:

1. Provide "Outstanding Customer Service" to all departments that the shop supports. Work with other City organizations when called upon.
2. Provide a complete technical inspection of all items brought to the maintenance shop for maintenance, repair, and classification and to ensure that all deficiencies are corrected.
3. Upon completion of preventative maintenance, conduct a final inspection to ensure completion, quality and accuracy of repairs.
4. Coordinating with City and contractor departments and personnel in scheduling the work in the shop.
5. Assign work to the technicians and monitor the quality of work and timeliness of the work being done.
6. Track each technician's time against the national standard flat rate manual and provide semi- annual feedback reports to each technician.
7. Monitor "work returns" and provide necessary training to prevent future problems.
8. Ensure all parts are requested and ensure all required parts are ordered in a timely and efficient manner IAW established directives.
9. Verify the fault prior to replacing the part and not just change parts.
10. Communicate with outside vendors when necessary to gather technical information to repair equipment.
11. Be responsible for accurate and timely repairs, tool control, shop operations and shop cleanliness, and safety.
12. Communicate with customers when work is completed.
13. Oversee the parts room custodian to ensure parts are ordered in a timely manner and parts are installed when received.
14. Work with the tool room custodian to ensure the proper amount and types of parts are being stocked and high and low limits are being set and followed.
15. Work with the tool room custodian to pickup parts from local vendors. All parts should be picked up within 48 hours of being notified that parts are in.
16. Ensure all work and materials used are documented on a Work Order.

17. Ensure Work Orders are finalized and turned-in to be closed out when the work is completed.
18. Enforce and sustain shop safety practices IAW all state and federal rules and regulations.
19. Brief the Equipment Manager at 0730 PM Tuesday on status of all equipment in the shop. Parts room custodian may attend this briefing.
20. Assume the responsibilities of the Equipment Maintenance Manager, in his/her absence.

Foreman I: The Foreman I is directly responsible to the Garage Maintenance Foreman for doing quality repairs in the shop. The Foreman I is responsible for but not limited to the following:

1. To fill in for the Garage Maintenance Foreman in his absence to ensure work is being accomplished IAW established procedures.
2. Perform morning quick fix on equipment coming to the shop for the first 1-1/2 hours every morning.
3. Make necessary coordination with the Garage Maintenance Foreman in regard to all mission support activities.
4. Ensure all customers are directed to the Garage Maintenance Foreman first for assistance. The Garage Maintenance Foreman will handle normal day-to-day situations as they occur.
5. The Foreman I will be responsible for assisting in the accurate and timely repairs, tool control, shop operations, shop cleanliness, and shop/personnel safety.
6. Assist in training shop personnel in the proper inspection, troubleshooting, diagnosing and repair of equipment serviced by the shop.
7. Perform general maintenance tasks, as assigned by the Garage Maintenance Foreman.
8. Become thoroughly familiar with the Shop SOP and enforce its standards.

Parts/Tool Room Custodian: Is directly responsible to the Equipment Manager via the Garage Maintenance Foreman for the following; but not limited to:

1. Responsible for the timely receiving, and input into the Manager Plus Pro program of all parts.
2. Keep the Garage Maintenance Foreman informed on all parts on order, parts due in, estimated delivery dates of all parts.
3. Keep the Garage Maintenance Foreman informed when parts cannot be located or are not available, so options might be reviewed.
4. Maintain an accurate inventory in the Manager Plus Pro Program on parts on hand.
5. Work closely with the Equipment Manager and Garage Maintenance Foreman to establish high and low limits on fast moving items.
6. Stock all new issue items within one week of receipt. New equipment assets are coming with stock items, i.e. oil filters, air filters, belts etc. These items must be added to the inventory and high/low limits identified within a timely manner.
7. Submit requisition for all necessary parts
8. Investigate the "best price" from various vendors before ordering parts. The best price shall normally prevail. Exceptions may be made on occasion as some items must be purchased through a dealership due to quality or vendor sole source, even at a higher cost – this should be kept to a minimum.
9. Coordinate time to pick up and drop off parts through the Garage Maintenance Foreman.
10. Ensure all parts are recorded on the work order of the equipment the parts were installed on.
11. Conduct a total parts inventory annually to ensure accuracy and accountability.
12. Ensure replenishment stock items are receipted in the computer and stocked on the shelf in their proper location.
13. Any items that are no longer required, i.e. parts for equipment that has been auctioned, will be removed from the shelf and deleted from the inventory. All items removed must be approved by the Maintenance Manager and will be tagged and marked for the next City wide auction.

14. Any item received that is not needed or incorrect type/defective will be returned to the providing vendor. The vendor will provide a return slip showing the return credit. The return credit is matched to the monthly billing statement to ensure the credit was applied.
15. Submit paperwork to vendors for labor on warranty return parts that were defective and track until final decision or reimbursement has been received. This is an APWA Accreditation model best practice.

Parts Room Assistant: Is directly responsible to the Parts/Tool Room Custodian for the following; but not limited to:

1. Pick up and drop off repair parts to various vendors. Upon receiving notification of parts being received at a vendor, parts shall be picked up with 48 hours of that notification.
2. Monitor to ensure tools and City owned assets are properly signed in and out of the tool room.
3. Tools shall be returned each day unless otherwise approved by the Equipment Manager/Garage Maintenance Foreman.
4. Maintain custody of the City specialty tools, i.e. drills, large wrenches, etc. Items are to be signed out when used.
5. Assist in the processes for receiving and storing parts and tools.
6. Assist the Parts Room Attendant in performing on-going inventory count and evaluation of the min/max quantities of the complete inventory.
7. Makes recommendations for additions and/or deletions to stocking demands and stock high/low levels based on demand usage.
8. Responsible for maintaining a clean and professional Parts Room; Tool Room; and Tire Storage area.
9. Ensures items are marked for easy access and inventory location.
10. Notifies the Parts Room Attendant and Garage Maintenance Foreman of any damaged, broken, or unsafe equipment/tools.
11. Assist in maintaining a computerized shop tools and equipment inventory.
12. Maintains storage areas, bins, shelving, and cabinets in a clean and organized manner.
13. Assist in making sure parts are properly inventoried and stored.
14. Performs other duties as assigned.

Production Control /Secretary: Is directly responsible to the Equipment Manager for the following; but not limited to:

1. Responsible for the accurate and timely input and output of maintenance related data.
2. Become thoroughly familiar with the SOP.
3. Become adept with using the maintenance computer and the preventative maintenance program.
4. Process maintenance requests as received; verify accuracy of data reflected.
5. Process Equipment work orders/closeouts as required.
6. Assist the Equipment Manager in the general management of office operations.
7. Provide daily reports to the Equipment Manager as required or directed.
8. Maintain shop office documents under a numerical/alphabetical system.
9. Maintain all data on the City server and anything else that would help in the event that the hard drive might crash.
10. When taking messages from customers/complaints, ensure you get all information possible. Helpful acronym is remembering the 5W's- WHO? WHAT? WHEN? WHERE? WHY? And sometimes HOW?
11. Provide weekly financial equipment availability reports to the Equipment Manager.
12. Maintain an inventory of the technical library and ensure manuals are signed in and out.
13. Submit purchase requisitions as necessary and track and closeout all purchase requisitions when received. Work closely with the purchasing department on any and all purchasing issues.

14. Receive Daily Operator Sheets and input data to provide information for weekly reports.
15. Provide data the Garage Maintenance Foremen to communicate with other City departments on items due for service.
16. Act as inventory control manger, documenting all new tool and City asset purchase for the shop. Ensure all items requiring minor property tags are properly tagged and inventoried.
17. Assist in the annual inventory of the tool room for tools and parts.

Shop Personnel: Will be directly responsible to the Equipment Manager via the Garage Maintenance Foreman for the following areas:

1. **Safety, safety, safety.** All employees will be required to use and wear the PPE personal gear as required by state and federal rules and regulations.
2. Complete maintenance on all equipment in a safe, quality, and timely manner.
3. Rate of work production should be done in accordance with the National Flat Rate Labor Guide.
4. Maintain work areas in a clean and safe manner. Clean up work areas immediately upon completion of work (grease on the floor or work surfaces must be cleaned up IMMEDIATELY). Dispose of old parts and keep work benches free of debris and trash. Time for clean-up will be documented on the work order.
5. Scrap metal shall be placed in the scrap metal dumpster outside the shop or in the designated area.
6. Maintain accountability of shop tools, and other fixed asset property: to include, cleaning. Personal tools shall be kept locked in each technicians toolbox.
7. Any City owned tools will be checked in and out of the tool room using the current procedures.
8. Any damages to City tools must be reported to the Garage Maintenance Foreman and the tool room custodian immediately. Normal wear and tear will be replaced by the City, abuse to tools and equipment could be charged to the user. (Abuse will be determined through investigation and approved by the Director of Public Works) Broken consumable items will be charged to the work order the parts was broken on, i.e. drill bit.
9. Ensure all customers and visitors are directed to see the Garage Maintenance Foreman.
10. Checkout tech manuals from the tech library and ensure they are returned when work is complete.
11. Books shall be put back in their proper location and if required wiped clean.
12. Assist each other when needed, but only when approved by the Garage Maintenance Foreman.
13. Maintain adequate tools, to perform your daily duties. Additional tools may be required to perform daily duties.
14. The City will provide specialty tools.
15. Absences for leave must be put in two weeks in advance to allow proper scheduling of work.
16. Sick and call-ins shall be done per the City's Personal Manual.
17. Attain ASE qualifications in as many areas as possible.
18. Personnel will wear steel toed boots only. Shop provides one pair of steel toed shoes/boots annually.
19. Shop will provide shirts and pants and a contract to clean them on a weekly basis.

General Shop Procedures:

Responsibilities of ALL Personnel:

1. Maintenance personnel are responsible to the Equipment Manager and the Garage Maintenance Foreman.
2. All personnel will be clocked in and ready to start work at 7:00 A.M.
3. Facility Repairs: Each person is responsible for notifying the Equipment Manager of needed facility repairs. The Equipment Manager will take actions to ensure appropriate agencies and/or departments are informed and repairs conducted.
4. Good house keeping is critical to a safe working environment; therefore,
 - a. Clean the work area each time you complete a task, before starting the next job
 - b. Wipe up grease **immediately!**

- c. Dispose of empty boxes and old parts when the job is complete, document this time on the work order.
 - d. Turn-in any core items to the parts room for return, put back into the original box.
 - e. Oil spills should be cleaned immediately, use floor dry to soak up the oil and then place the wet material into a designated trash receptacle, then mop the floor clean, if needed.
5. All excess scrap steel shall be placed on the designated scrap steel location.
 6. Shop towels are rented goods and we are all accountable for seeing that they are returned. Put dirty rags into the red receptacles by the time clock. New clean rags will be delivered to the shop every Wednesday when the uniforms are exchanged.
 7. Shop tables are for everyone's use, clean up after you have finished with a job, dispose of old parts and wipe up any mess that might have been made.
 8. Each technician will be assigned a can of WD-40, black spray paint, rust neutralizer and battery terminal cleaner. It is your responsibility to keep track of these items and when they are expended, give the empty can to the tool room custodian for a new replacement.
 9. Creepers must always be placed standing up when not in use.
 10. NO person may take a tool from another person's box without first gaining permission to do so, if the owner of the tool is not available, then the tools may not be taken. It is each technician responsible to keep his or her tools secured.
 11. The City has specialty tools in the tool room that can be used as needed; these tools will be checked out in and out. The tools must be cleaned and placed back into the containers in a neat and orderly manner.
 12. After draining oil into the containers, the filter and oil should be dumped into the waste oil vat, the filter put up and drained. For the large floor pans, ask for help when lifting these containers.
 13. Air hoses shall be reeled back up when the work is finished. Be careful not to over extend the hoses when pulling them out.
 14. Trash cans will be emptied as needed or at the end of the work week.
 15. Labeling, OSHA requires that all containers be labeled as to the contents of the container. If you put something other than what came into the container, then it must be marked with a marker or label as to what the contents are. Any container that is not marked and has a different product in it will be properly disposed of.
 16. Proper lifting techniques and asking for help on heavy items is a must. Always lift with your legs and not bent over using your back. If you need help, seek out the Garage Maintenance Foreman first, and if he is not available, then ask someone for help.
 17. Cell phones. Calls may be made during the morning and afternoon breaks or during the lunch hour.
 18. Each mechanic will review the daily jobs listed on the VAP board in priority order. If you have questions get with the Garage Maintenance Foreman and address any problem areas. Any work order errors will be brought to the attention of the Garage Maintenance Foreman for resolution.

Equipment Work Order (WO) Procedures:

1. The Garage Maintenance Foreman will get all information from the customer, have the customer fill out a Daily Operator Inspection Sheet, the sheet shall be time date stamped and turned in with the key. A technician will be assigned to do the work, then the form is passed to the secretary who will generate a work order and place it in the Technician's work box.
2. The Garage Maintenance Foreman will use their work order sheet to plan daily activities. The basic objective towards completion of our mission will be to repair the oldest, highest priority jobs first. Low priority requests, however, must still be completed, as it becomes possible to work them. The Project Managers and supervisors will work with the Garage Maintenance Foreman to establish the "Priority of Work" list each week or daily if they deem necessary.
3. The Technician will then road test the equipment unless unsafe, complete a 100% inspection of the equipment, order necessary parts from the Parts Room Custodian at one time unless internal components failure, and complete repairs on the equipment. Once the equipment is repaired, the Technician will road test the vehicle on this route: Hewes Avenue to Highway 90, Highway 90 to Courthouse Road, Courthouse Road to Pass Road, Pass Road to Hewes Avenue, Hewes Avenue to the Vehicle Maintenance bays. This is the only approved road test route unless directed by the Equipment Manager or the Garage Maintenance Foreman. The Technician will then complete a

thorough inspection of the equipment, close out the work order after cleaning up the work area and disposing of any parts, place the work order in the Final box and print the number on the board for final. The Garage Maintenance Foreman will do a complete and Final Inspection.

4. If the work has to stop due to parts availability, the technician will annotate on the work order time stopped awaiting parts and then annotate again when parts and work resumed. The work order will be given to the parts custodian when the equipment goes to an outside shop for repairs, who will hold the work order until the outside vendor completes the repair, then annotate that the work and cost then put the work order back into the technicians active work box.

5. The Garage Maintenance Foreman will complete a 100% final inspection of the equipment. If there are faults or any additional work found, he shall get with the Technician and have the deficiencies repaired. Once the equipment has been repaired, the Garage Maintenance Foreman will then Road test the equipment and completes a 100% thorough final inspection again. Once all repairs are completed, Garage Maintenance Foreman will ensure the Work Order is completely filled out by the Technician and all parts are on the Work Order. Then the work order is forwarded to the Production Control /Secretary.

6. The Production Control /Secretary will verify all work completed that was written by the technician onto the Work Order and close it out. He/She will also verify any outside work done is annotated onto the WO along with the PO number the work was done under. She will then route the Work Order to the Equipment Manager to review the completed Work Order.

7. The Equipment Manager will then review the complete Work Order for cost and labor times. The secretary will then file the WO into the history folder.

8. Waiting Parts:

a. Each person will coordinate with the Parts Room Custodian to ensure required parts are requisitioned. Requisitioning problems may require special actions in order to acquire the parts and the Parts Room Custodian is the action point, with assistance from the Garage Maintenance Foreman.

b. The Parts Room Custodian will check with vendors/parts warehouses daily to check status and pick up parts.

c. Once parts are received, the parts room custodian will notify the technician and the Garage Maintenance Foreman who ordered the parts and make them aware the parts have been received.

d. All parts will be marked with a permanent marker as to what piece of equipment the parts go on.

e. If a part is not needed, the Garage Maintenance Foreman will decide if the parts should be held for stock or returned for credit.

Inspection and Repair Standards:

1. All vehicles and equipment brought into the shop may have the history jacket looked at to see what prior trends and repairs have been completed on the vehicle or equipment prior to any work being started. This could help determine if parts should be covered under warranty.

2. All vehicles will have a road test completed to verify faults and check for leaks prior to work being started. Test will also allow a full inspection to be done looking for any other problems that need to be repaired.

3. All equipment will have all hydraulic cylinders operated to verify leaks on all hydraulic cylinders and operate the tracks or drive the equipment prior to any work being started.

4. A thorough inspection will help to identify all the parts needed for the job up front and save wasted time and paperwork to make additional orders. It is understood that some items might not be identified until a complete teardown is down, but most should be able to be determined up front.

5. All technicians will work on the job given to them and not a job being repaired by another technician. You don't have time to worry about another technician's jobs, only yours. If you need assistance, see the Garage Maintenance Foreman for help.

6. Jobs will be completed in a timely manner. Some jobs might be new and will take a little longer, experience leads to speed. **Quality must always be a priority not speed!!**

Shop Standards/Policy:

1. All personnel will take a lunch break is from 12:00 to 12:30, unless special conditions approved by the Equipment Manager. Everyone must clock in and out in Kronos for lunch. The ½ hour for lunch is free time and Not City time so you do with as you please.
2. If you are not authorized to take a City vehicle home and are working in a Public Works building, you are not allowed to leave that Public Works building and drive a City vehicle for the lunch break.
3. All technicians will clean their bays after each use, as needed, and swept at the end of each day.
4. Bays should be moped the end of each week, if needed.
 - a. Each technician will be assigned a bay, see Appendix A.

Shop Leave/Overtime Policy:

1. During the hours of 07:00 A.M. to 3:30 P.M. if you are not on City business (and not on your 30-minute lunch break or authorized rest period) then you are either on sick time or leave.
2. Leave is for vacation or personal business.
3. Sick leave used for ANY purpose other than an illness will be cause for disciplinary action, including termination of employment. (See City Personnel Manual)
 - a. Employees entitled to sick leave may remain away from work with pay until their accrued sick leave has been exhausted, where such absence is the result of personal illness or physical incapacity not job related, sickness of an immediate family member and/or involuntary or enforced quarantine.
 - b. Sick leave that exceeds three (3) consecutive work days must be confirmed by a qualified doctor's statement submitted to the supervisor after the third (3rd) consecutive day of absence, per the City Policy Manual.
 - c. Family Medical Leave must be completed for surgeries requiring long periods of recovery, or when in the hospital for an extended period of time. See city Personal Manual for specifics.
2. Break-time, 09:00-09:15 and 2:00 to 2:15 are paid City hours. Breaks are given to smoke, get refreshments, etc, **Rest periods shall be considered a privilege and not a right, and shall never interfere with performance or work responsibilities, since City business is always expected to take precedent over a coffee break.**
3. Smoking is not allowed in any City building or vehicle.
4. Overtime policy:
 - a. Overtime before 07:00 is not authorized, unless approved by the Public Works Director.
 - b. Overtime after 3:30 P.M. must be authorized only by the Public Works Director.
 - c. Only in extreme emergency situations (after-hour calls, emergency situations) will overtime be allowed without prior authorization from the DPW.

SECTION B: ACCEPTANCE CRITERIA AND REQUIREMENTS.

Quality Control Inspection:

1. Faults Detected:
 - a. Unless there is obvious damage (i.e. a hole in the engine block) all equipment must be in operating condition for the initial inspection. On inoperative equipment, the shop personnel will perform a visual inspection and conduct tear down inspections when required to ensure a proper diagnosis is made. Maintenance personnel will replace unserviceable/unrepairable components and make any other repairs detected during the teardown inspection. If there is negligence or abuse suspected on a piece of equipment, the Equipment Manager or the Safety Officer will take pictures using a digital camera and bring them to the Assistant Public Works Director for action as necessary with management.
 - b. When the Equipment Manager determines that the requested repairs exceed the reasonable cost to repair he will notify the Public Works Director and/or the Department asset owner for action and/or decision as necessary.

2. Division Responsibilities for Turning in Equipment.

- a. Equipment shall be cleaned properly and sufficiently to permit accurate inspection/fault detection by the QA Inspector. (IF THE EQUIPMENT IS NOT CLEAN-IT CANNOT BE INSPECTED OR REPAIRED.)
- b. Ensure that the equipment has at least 1/4 tank of fuel for a road test and diagnosis
- c. All items shall be removed from the vehicles to ensure they are not over the weight limits of our lifting devices/hoists.
- d. When vehicles are low on fluids, the operators will fill out an Operator's Daily Inspection & Trouble Report Form with the amount and type fluids put in the equipment and bring it to the Shop Supervisor. The Garage Maintenance Foreman will pass it to the secretary to open a Work Order and charge the cost to the Equipment and close the Work Order out. This will give the Parts Room Custodian the demand of fluids needed for stock and a cost analysis for fluids annually.

Section C: Tools and Tool Room Procedures:

Purpose. To establish policies governing accountability, security and maintenance of hand tools: sets, kits, outfits, and test measurement and diagnostic equipment (TMDE). This section is applicable to all personnel assigned or attached to this shop.

1. Security:

- a. All hand tools, sets, kits, outfits will be secured and/or stored in a secure location such as a tool room, tool truck, tool cabinet, or toolbox. Each City owned tool will have a location assigned in the computer.
- b. A tag for each mechanic and tag is attached to each separate set/special tool kit/outfit on hand and used to issue tools that will be returned the same day as issued. Tools will not be kept out past the day of issue. Nor will they be signed out for anyone to take home or personal use.
- c. All tools/kits/sets & TMDE issued to any truck, person, or situation will be signed for by the responsible party or person.
- d. Each technician is responsible for securing their tools.

2. Damaged or lost tools.

- a. Unserviceable Public Works tools will be documented and turned in to the Tool Room Custodian for disposition.
- b. The Equipment Manager will dispose of the unserviceable tools, normally by Citywide auctions, by proper procedure and annotate the shortages.

3. Maintenance.

- a. Floor lifts are inspected by a third party inspector every year. Repairs are made immediately.
- b. All tools and equipment will be kept clean, free of rust, and maintained in a serviceable condition.
- c. Items, which require calibration, will be maintained according to the equipment technical manuals.
- d. All grinders and stones will be checked routinely, dressed as needed and safety guards/devices checked for proper adjustment and condition.

4. Tool Safety:

- a. The improper use of hand tools may result in damage to tool/equipment and can also cause personal injury. Use the right tool for the job.

- b. Ensure proper grounding of electrical tools, and the proper connection of pneumatic hydraulic tools.
 - c. Anyone using the bench grinder will wear hearing and eye protection. Rubber gloves, goggles, and apron will be worn when using parts cleaning solvent.
5. Tool Use:
- a. City tools will never be signed out for personal use.

Section D: Hazardous Waste/Material Management SOP

General Purpose: To preserve, protect and restore the quality of the environment while supporting the Public Works and other city departments as necessary.

1. Responsibilities:

- a. We will dispose of hazardous waste through recycling or contractors.
- b. All personnel at all levels are responsible for proper hazardous material, waste handling, storage and disposal within their area.
- c. The Equipment Manager will monitor the shop (POL storage areas, grease rack, etc.)
- d. Garage Maintenance Foreman.
 - (1) Responsible for storage of usable POL in the shop and safe operation of the POL storage tanks.
- e. Environmental Program.
 - (1) Water resources. Use the following guidelines for potable water and vehicle wash points.
 - (a) Turn off all faucets and hoses when not in use.
 - (b) Never wash or hot pressure wash any piece of equipment while engine is running. Shut down all electrical systems/components to avoid damage.
 - (c) Use of steam cleaners/pressure washers without detergents is encouraged. Only those solvents approved can be used with steam cleaners, or pressure cleaners.
 - (d) Remove all trash from vehicles prior to cleaning. Do not dispose of anything in the storm drains.

2. Hazardous Waste Management (Hazmat):

- a. The shop is considered a generation site of hazardous waste consisting of batteries, battery acid, antifreeze, used POL, adhesives, sealants and solvents. Acutely hazardous waste is not generated at our site. Once the tanks/drums are full, the material must be picked up. All personnel will comply with the following:
 - (1) All batteries and antifreeze will be kept in the shop on pallets or racks
 - (2) Generally work will be done inside the shop bays.
 - (3) No solvents will be used, except those provided by the shop.
 - (4) Paper products will not be used in place of rags to clean up oil, grease or spills. Contaminated paper ends up in the landfill and contaminates the water supply.
 - (5) Used oil rags will be cleaned at the laundry and not disposed of. Oily rags will be stored in the fireproof safety container in the shop.
 - (6) All spills in the shop will be cleaned up immediately, especially grease. Use dry sweep, sand, or a rag if the spill is small.
 - (7) Dry sweep will be used until it loses its absorbent abilities, then put into an approved waste container that will be properly disposed of.
 - (8) Used oil, fuel, and hydraulic filters will be disposed of in the following manner: drain for twenty-four hours then put in the approved filter disposal container. The filters will be picked up an approved disposal agency.
 - (9) Any source of potential spillage of a hazardous substance will have secondary containment. Secondary containment will ensure containment of 110% volume of the largest substance container or 10% of the total amount stored whichever is larger. An example of secondary containment is a sandbag berm on hardstand.

- (10) Hazardous materials and waste will be transported in proper city or contractor vehicles. POVs will not be used to transport hazardous waste. City or contractor vehicles transporting HM/HW will comply with CFR 49 (Code of Federal Regulations).

b. Responsibilities:

(1) Proper storage containers will be used. The shop will maintain temporary storage containers or area for the following:

- (a) Used Antifreeze
- (b) Old batteries
- (c) Used Dry Sweep
- (d) Used tires
- (e) Oil, fuel, hydraulic filter
- (f) Used POL
- (h) Solvents, gas, diesel

3. Maintenance Shop.

- a. Establish and mark separate areas for open and unopened POL products. Maintain and segregate used dry sweep and dirty rags from the usual shop stockage. The maintenance section will collect its own dirty rags for laundering and coordinate with the laundry service for turn-in and pick-up.
- b. Waste Disposal. **NOTE: SAFETY DATA SHEETS**--are required to be maintained for all hazardous materials on hand. This will help determine proper PPE, handling, storage and disposal.
- c. Used POL products (diesel, oil and transmission/hydraulic fluid) can be poured in the used oil tank. ("NO" antifreeze should ever be dumped in the used oil tank. If you are not sure if the material can be dumped in the tank, ask the Equipment Manager or the Garage Maintenance Foreman. Unauthorized substances mixed with the used oil will contaminate the drum and cause it to be regarded as hazardous waste for disposal. This is very expensive.
- d. Antifreeze. Pour in the container marked "USED Antifreeze". Contact the Oil Recycling contractor for pickup as needed.
- e. Floor Sweep. Ensure it is completely used up. Store in a container marked "USED FLOOR SWEEP" and contact the Equipment Manager when full for disposal.
- f. Violators of the provisions in this SECTION and the above noted references are subject to punitive actions. Bottom Line: If you don't know, ASK.

Section E: Safety Procedures

A. PURPOSE: To establish safety policies governing personnel safety, fire prevention and, vehicle operation.

B. GENERAL: An effective safety program is essential during all maintenance operations. Personnel must understand their responsibilities and the importance of working in a safe environment. Safety is everyone's responsibility!

C. FIRE PREVENTION:

- 1. "No Smoking Signs" will be posted in shop areas, and no smoking will be permitted within 50 feet of stored flammables. No smoking in any City building or vehicle.
- 2. Store paint, POL products and cleaning solutions only in designated areas. Never use gasoline as a cleaning solution, or any other unauthorized fuels/solvents.
- 3. Segregate dirty, oily rags and store them in approved covered metal containers.
- 4. Do not store power generation or other small equipment with fuel in the tank, while inside a building, shelter, or enclosed compartment.
- 5. Ensure the equipment is not refueled while engine is running inside a building; or hot from operation i.e.; small equipment where the fuel tank is located near the engine, exhaust manifold, or other component which becomes hot during operation.

6. Maintain good housekeeping to reduce fire and other safety hazards. Require personnel to police and clean as they work.

7. All personnel are responsible for proper care and use of fire extinguishers. They will be properly sealed and tagged while stored. All fire extinguishers will be inspected monthly.

8. Stored oxygen and acetylene will be stored separately, capped, and secured in a separated storage area.

D. VEHICLE OPERATIONS:

1. The maximum speed within the Public Works compound is 5 MPH
2. Engines will never be operated in a closed area unless exhaust is vented outside, or doors opened.
3. Spacing and arrangement of parked vehicles will provide ready access to fire lanes.
4. Equipment safety devices will NOT be altered.
5. Keys will be left in vehicles parked inside the building. Keys will be removed when parked outside and hung on the wall in the tool room.
6. When backing any vehicle or equipment out of the shop the operator will have a backing guide and honk the horn twice prior to backing up.

E. PERSONNEL SAFETY:

1. Horseplay will not be permitted in the maintenance facilities or compound.
2. Hearing protection will be used in areas with high noise levels. All operators and maintenance personnel must have them available at all times.
3. Personnel will not lean on, stand on or sit under equipment suspended by A-frames, jacks or other forms of overhead lifts.
4. Jack stands or trestles will be used to support equipment when work underneath is required.
 - a. **NOTE: Mechanics/Operators are required to conduct preventive maintenance on jack stand(s) and trestles prior to use each time to ensure serviceability and operability.**
5. Face and eye protection must be used when performing welding, cutting, grinding, sanding, or chipping operations.
6. PPE will be used and / or worn when performing welding operations, when handling batteries or when using solvent tank or any task that might cause an eye injury.
7. All tools will be used for their intended purpose, don't take short cuts.
8. Do not use power tools with frayed electrical cord without proper ground.
9. Electrical tools, cords and machine will be inspected for operability and safety of equipment.
10. Ensure all lifting and support devices are well maintained and inspected at regular intervals.
11. Proper use of compressed air and hydraulic equipment will be stressed at all times. Use of safety glasses will be used during this operation.
12. Personnel will not wear contact lenses when using welding equipment.
13. Ensure power generation equipment is properly grounded prior to being operated or maintained.
14. Remove all jewelry when working on equipment. Wedding bands may be tapped with electrical insulating tape, for safety reasons, it is recommended that jewelry and rings be removed.
15. Mechanics will wear ANSI approved steel-toed safety boots/shoes in the shop

Section F: Publications Procedures and Publication Management:

A. PURPOSE: To have on hand all required Operators, Maintenance/ Service, and Parts Manual and other publications as necessary.

B. GENERAL: Having the required publications on hand is essential to keep personnel up-to-date on regulations, equipment, proper repair procedures, and required parts needed.

C. PROCEDURES:

1. The Equipment Manager and Production Control /Secretary will maintain a library of all required publications.
2. A Manual sign-out log will be maintained to track manuals in use.
3. A computer with All Data and Mitchell One will be available for use on shop computers.
4. Any publication not on hand or needing replaced will be ordered thru the Equipment Manager.

5. Publications will be kept by the technical library.

Section G: Security/Key Control Procedures:

A. GENERAL: Establishes the procedures necessary for the security of the maintenance shop during Non – work hours.

B. PROCEDURES:

1. Only Maintenance Personnel and Public Works Senior Management can open the maintenance shop. In the event of fire, or when other emergencies of a similar nature exist, the Fire Department will open the doors to the shop if a Shop person is not available.
2. The Equipment Manager or Garage Maintenance Foreman will ensure that the maintenance shop is secured at the end of each workday.
3. No maintenance personnel will be allowed to work in the Shop after hours without prior approval of the Equipment Manager.
4. No private vehicles or equipment will be allowed in the facility or to be worked on in the shop at any time.
5. During non-work hours the maintenance shop will be locked.
6. All storage areas in the maintenance shop will be secured.
7. The Equipment Manager will maintain keys for all vehicles/equipment in a key box.
8. Only authorized personnel will have access to the key control box.
9. Only the designated personnel may take keys home at the end of each working day.

Section H: Hearing/Eye Conservation Procedures:

A. PURPOSE: To establish policy and procedures for the conservation of hearing and sight of all personnel while working in the maintenance shop.

B. GENERAL: High intensity noise may cause partial or permanent hearing loss. Observing the procedures in this appendix may prevent hearing loss. Wearing safety glasses or goggles for welding, grinding or while working under vehicles can prevent eye injury.

C. HEARING CONSERVATION.

1. The prevention of hearing loss from exposure to noise can be accomplished by the following methods:
 - a. Wear hearing protection in high noise hazard areas, such as inside the maintenance shops when equipment is running.
 - b. Earplugs will be available.
 - c. All personnel are responsible for ensuring they are thoroughly familiar with these procedures.
 - d. All personnel who are routinely exposed to hazardous noise will receive periodic instruction on the harmful effects of noise to the ears.
 - e. Monitoring of hearing protection is everyone responsibility.

D. EYE CONSERVATION:

1. The prevention of eye loss from exposure to hazards can be accomplished by the following methods:
 - a. Wear eye protection; goggles, face shield, welding helmet when grinding or welding.
 - b. When working under vehicles, wear clear plastic safety goggles or safety glasses to prevent foreign particles from injuring your eyes.
 - c. When using drills grinders and power tools use protective goggles or shields to prevent eye injury. Understanding the proper use of tools and machines and their do's and don't will prevent injury.
 - d. Do not throw anything (Tools, Parts or Publications) at other people. Eye damage could result from this thoughtless maneuver. Remember, **no horseplay period!**
 - e. All personnel will assist in preventing eye injury and keep personnel aware of using eye protection while working on and under equipment or with power tools.

- f. Monitoring of proper eye protection is everyone's responsibility.
- g. Always wear a welding helmet when welding. Never look at welding arc, eye burns can occur.

Appendix A

Each technician will be assigned a bay, per the floor chart, as follows:

Bay 1: 15,000 lb lift bay

Bay 2: 12,000 lb lift bay

Bay 3: 9,000 lb lift bay

Bay 4: Open bay

Bay 5: 4,000 lb small mower lift bay

Bay 6: Tire Repair

Bay 7:

Bay 8:

Bay 9:

Bay 10: 30,000 lb 4 post lift

Bay 11:

Bay 12:

Bay 13: Overflow

Tire Changer And Spare Tires	Bay 7 Tire Bay	Bay 8	Bay 8	Bay 9	Bay 9	Bay 6
Tool Room						
Office and Parts Room						
	15,000 b Bay #1	12,000lb Bay #2	John 9,000 lb Bay #3	John Bay 4	4,000lb Mower Bay #5	

ORIGINATOR: Richard Thorsten

 City of Gulfport Department of Public Works	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.2</u>
PAGE: 1 of 1	PROCEDURE: Reporting of Damaged Small Engine Tools	DATE: DECEMBER 2019

This procedure has been established to ensure the proper reporting of damages to small engine equipment in order to facilitate appropriate action and repairs. Determining if the damage was due to improper use, abuse and/or neglect, and identify the individual(s) responsible so appropriate action can be initiated.

- 1.0 Individuals requiring small engine equipment will check it to ensure it has proper fluid levels, fuel, inspect for existing damage and start it to ensure it operates appropriately prior to signing it out and departing the area.
- 2.0 Inventory Management personnel will inspect small engine equipment being returned and ask if there were any issues with the equipment prior to accepting custody.
- 3.0 The Inventory Manager will make a professional determination as to whether damage was due to improper utilization, abuse, and/or neglect. The Inventory Manager will notify the individual's department manager of the damage found and have the individual fill out a Damaged / Missing Tool or Equipment Statement. (Appendix A)
- 4.0 If improper utilization, abuse and/or neglect is determined to be the cause of the damage the contractor will be held accountable for all labor and parts costs of the repairs. If considered to be non-repairable, or the cost of the repairs exceeds 50% of the original acquisition cost, then the Director of Public Works will make the final disposition decision.
- 5.0 If there is a dispute beyond the Inventory Manager it will go to the Director of Public Works for a final decision.

ORIGINATOR:  TITLE: EQUIPMENT MAINTENANCE MANAGER DATE: 12/19/2019	APPROVED BY:  TITLE: Dir. of Public Works DATE: 1-13-2020	REVISION: June 2001 Dec 2019
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Enclosure:

Appendix A - Damaged/Missing Tool or Equipment Statement

DAMAGED / MISSING TOOL OR EQUIPMENT STATEMENT

FROM (OPERATOR'S INFORMATION):

LAST NAME	FIRST NAME	INITIAL	DEPARTMENT

TO: INVENTORY MANAGEMENT

SUBJECT : WRITTEN STATEMENT OF DAMAGED / MISSING TOOL OR EQUIPMENT

THE FOLLOWING TOOL HAS BEEN REPORTED	☐ DAMAGED ☐ MISSING
EQUIPMENT DESCRIPTION	
EQUIPMENT MANUFACTURER	
SERIAL# AND CITY ID#	

WRITTEN STATEMENT BY THE INDIVIDUAL RESPONSIBLE DEESCRIBING THE CIRCUMSTANCES:

WRITTEN STATEMENT BY THE SUPERVISOR DESCRIBING FUTURE PREVENTIVE MEASURES:

INDIVIDUAL'S SIGNATURE

DATE

MANAGER - DEPARTMENT

DATE

MANAGER - PROJECT

DATE

IT HAS BEEN DETERMINED THAT THE ABOVE NAMED INDIVIDUAL: ☐ IS RESPONSIBLE. ☐ IS NOT RESPONSIBLE.

	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.3</u>
PAGE: 1 of 3	PROCEDURE: OPERATOR DAILY EQUIPMENT INSPECTION	DATE: JANUARY 2020

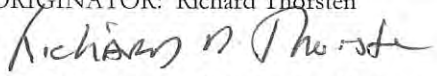
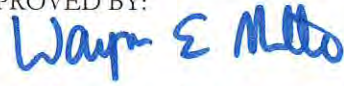
Purpose: Due to the high cost of equipment, long lead times to procure new, and high cost of labor and repair parts it is vital that a quality and in-depth “Operator’s Daily Inspection & Trouble Report Program” be in place and working smoothly. This program is critical to help ensure that all automotive, construction, and material handling equipment perform to their full life cycle expectancy. Each Operator **must fully** inspect, service, lubricate, and report any operating or safety concerns on the equipment before operating it. Equipment downtime means lost production, lost revenues, and possible lost jobs for operators. Taking good care of equipment assets is of tremendous importance for all. **Failure to perform proper first echelon maintenance will result in equipment downtime and unnecessary repair expenses.** The following is the minimum requirements for the Operator’s Daily Inspection & Trouble Report Program:

- 1.0 The **Division Supervisor(s)** will ensure that all their employees are fully trained and qualified to operate the equipment they will be operating. Operators must be properly trained on both operational and maintenance/service aspects of each machine they will operate. Each operator must read the manufacturer’s Operators Manual and follow the required daily servicing, lubrication, and maintenance checks, as required. Division supervisors shall monitor their employees and ensure the required first echelon maintenance is being done as recommended by the manufacturer.
- 2.0 The “Operator’s Daily Inspection & Trouble Report Form”, enclosure (1), will be for the **daily inspections** on all equipment owned, leased, or rented by the Department of Public Works.
- 3.0 All Operators of Department of Public Works (DPW) equipment shall:
 - 3.1 Be completely knowledgeable of the first echelon operator maintenance requirements for the equipment they will be operating.
 - 3.1.1 The Operator(s) will have access to equipment Operator Manuals that should be on the machine or can be checkout from the Equipment Maintenance Division.
 - 3.2 Operators will inspect the equipment and complete the Operator’s Daily Inspection & Trouble Report Form on a daily basis.
 - 3.2.1 All discrepancies found must be documented on this form on any defects found that the Operator believes will make the vehicle unsafe to operate or to cause it to be in violation of state or federal rules must be reported to their Supervisor or to the Equipment Maintenance Manager immediately. The vehicle and/or equipment **must not** be operated if it has been deemed to be unsafe.
 - 3.2.2 Pre-start checks, Operational checks, and Shut-down checks are to be performed each time a machine is operated.
 - 3.2.3 Pass on as much information as possible to the Equipment Maintenance Shop by using a Vehicle/Equipment Repair ticket, enclosure (2), explaining about problems found, i.e. noises, rattles, scrapping sounds, vibrations, metal-to-metal grinding sounds, thumping sounds at what speed occurs, smells etc.

- 3.2.4 Complete the inspection form by filling in all the blocks, if a block does not apply, put N/A in that block. Each day circle that day of the week on the report form until the week is completed.
- 3.2.5 Report all findings every time on the report until the item is fixed or has been determined by the Equipment Maintenance Manager that he has it for action or says it is not necessary at this time and to stop reporting on that issue. Example might be, dent on side of door, seat torn, etc.
- 3.2.6 Never do any pre-start, operational, or shut-down checks without following the proper safety procedures/precautions.
- 3.2.7 Set vehicle/equipment parking brake and/or ensure the wheels or tracks are safely secured.
- 3.2.8 Some checks may require the assistance of another person, get help if needed.
- 3.2.9 Add fluids and grease fittings per the manufacturer's recommendations. If not sure about the fluid type check with the Foreman 1 or the Garage Maintenance Foreman first. Never overfill a tank or reservoir. Do not over grease fittings and clean dirt from the fitting tip before adding new.
- 3.2.10 The Operator must sign the Equipment Operator's Daily Inspection & Trouble Report Form verifying that all checks were properly performed.
- 3.2.11 The WHITE copy of the form shall be turned into your designated Supervisor for review every THURSDAY by COB. If discrepancies/problems are identified that require immediate action(s) by the Maintenance Shop the Operator MUST turn in a copy of the form into his Supervisor immediately. The Supervisor will then immediately notify the Shop Manager of the situation. {Note: The form is multi-parted carbon copy, so comments on the back must be written on all copies.} The machine will not be put back into service until released by the Garage Maintenance Foreman. Minor items will be discussed with the supervisor and operator and a determination made as to if the machine can continue to be used.
- 3.2.12 The Work Zone Safety/Environmental Inspector will be notified whenever damage has occurred to vehicles and equipment. The operator will complete a mishap report at the scene of the mishap or as soon after as possible. Follow the procedures in SOP GULF-PW-ADMIN-1.13, unless due to safety reasons the equipment **shall not** be removed from the scene until cleared by a Police Officer and/or the Department of Public Works Work Zone Safety/Environmental inspector. The damage shall also be reported on the Equipment Operator's Daily Inspection & Trouble Report Form. A copy of the mishap form must be provided to the Equipment Maintenance Manager to get entered into the equipment's history jacket file.

4.0 The Garage Maintenance Foreman will review all Equipment Operator's Daily Inspection & Trouble Report Forms.

- 4.1 Any reports with discrepancies requiring mechanic labor and/or parts will generate a repairs work order to be initiated. Repair Orders for all mishaps/accidents will be marked as such and be maintained in the equipment history file.
- 4.2 The equipment that is deemed to be unsafe to operate will be turned into the shop immediately for repair. Once repairs have been completed and machine final inspected the Garage Maintenance Foreman will release the equipment back to the respective Division for use.
- 4.3 Any damage done to equipment that has not been properly documented or reported to the Work Zone Safety/Environmental Inspector will be investigated, and if so deemed, be charged to the user. The proper operation and care of our City equipment must be taken very seriously. All levels of leadership and management must be actively involved and vigilant to ensure our personnel are using and taking care of our equipment assets properly.

ORIGINATOR: Richard Thorsten 	APPROVED BY:  TITLE: Dir of PW DATE: 1-13-2020	REVISION: Apr 2016 Jan 2020
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Enclosures:

- (1) Equipment Operator's Daily Inspection/Trouble Report Form
- (2) Vehicle/Equipment Repair Ticket

EQUIPMENT OPERATOR'S DAILY INSPECTION/TROUBLE REPORT FORM

DATE: _____ EQPT #: _____ MILES: _____ and/or HOURS: _____

EQPT DESC: _____ SERVICE DUE: _____

Use this form as a guide when performing Daily Operator's Inspection. Note discrepancies or problems that require action(s) by the Maintenance Shop. Turn in the White and Yellow copy of the form into your Operations Manager immediately if safety and/or mechanical problems have been identified. The White and Yellow copy of the form is to be turned into the Dispatch Office on all vehicles and equipment every Thursday by COB.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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* PRINT LAST NAME UNDER THE DAY YOU INSPECTED EQUIPMENT

General Items:

1. Daily lubrication/greasing completed _____
(Usage): _____
2. Drain all air tanks daily _____
3. General vehicle cleaning, i.e. trash in cab, mud/dirt in cab, etc. _____
4. All chains, binders and locking devices accounted for _____

Under Hood Inspection:

1. Check engine oil level _____
2. Check radiator coolant level _____
3. Check power steering oil level _____
4. Check transmission oil level _____
5. Check hydraulic tank oil level _____
6. Check all fan/alternator type drive belt(s) condition _____
7. Check brake fluid level _____
8. Check battery water level and terminal condition(s) _____
9. Check for oil leaks _____

Exterior/Safety Inspection:

1. Check glass/ wipers/ mirrors _____
2. Check headlights/reflector/tum signals _____
3. Check body/paint damage _____
4. Check all tires (pressure & tread wear) _____
5. Check condition of bucket teeth, cutting edges, and attachments _____
6. Check horn and backup alarm _____
7. Check condition of fire extinguisher and first aid kit _____
8. Check brakes to ensure proper operation _____
9. Check steering system _____
10. Check emergency flashers, warning devices (i.e. backup alarm, arrow boards) _____
11. Check for oil leaks _____

Interior Cab:

1. Check all dash instruments & gauges to ensure proper operation _____
2. Check vehicle interior and windows for cleanliness _____
3. Check air conditioner and defroster/heater for good working condition _____
4. Check mirror and seatbelts for proper condition and operation _____
5. Tow chains, pintle hooks and trailer bails in good condition _____

End of Operation / Day:

Equipment locked or secured with the assigned security devices _____

Comments: *Make additional comments as needed on the back of this form.*Operator's Printed Name: _____

Operator's & Supervisor's Signature: _____

VEHICLE / EQUIPMENT REPAIR TICKET

Use this form to identify item(s) that require repair action by the Maintenance Shop.
This form is not to be used in place of the weekly Inspection Form.

EQPT #: _____ MILES: _____ or HOURS: _____ SERVICE DUE: _____

EQPT DESCRIPTION: _____

Turn in the White and Yellow copy of the form into your Operations Manager immediately if safety and/or mechanical problems have been identified. Notify the Dispatch Office when a vehicle or pieces of equipment are turned in for repair and/or maintenance. All issues are required to be listed prior to turn in for repairs - this ensures that all issues are addressed minimizing down time and saving time.

Problem Identified: (List all details you can identify about what is happening and location if known.)

1. _____

2. _____

3. _____

4. _____

5. _____

Date Turned In: ____/____/____

Operator's **Printed** Name: _____

Operator's Signature: _____

Supervisor's Signature: _____

	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.4</u>
PAGE: 1 of 3	PROCEDURE: Portable & Stationary Generators- Cycle/Load Testing Program	DATE: JANUARY 2020

The Department of Public Works has a sizeable number of portable and stationary emergency generators that are utilized in support of sewer lift stations, water wells, and buildings all scattered throughout our City. A quality cyclic program is vital in order to maintain peak efficiency and to extend the useful life of the generators as well. The following SOP program guidelines and procedures must be followed in an effort to keep our emergency generators in a fully operational and reliable condition:

1.0 Procedures for Normal Running/Exercise of Generators (Minimum Once a Month under Load):

- 1.1 Thoroughly inspect the generator and associated parts and FILL IN "EQUIPMENT OPERATOR'S DAILY INSPECTION REPORT FORM" prior to startup. Pay special attention to any fuel and oil leaks, missing caps-covers-guards, and for possible vandalism.
- 1.2 Prior to starting up Generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore power sources so the generator will power the water well or lift station, thus providing a load to the generator.
Start unit and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run generator for a minimum one half (1/2) hour to ensure engine and water temperatures are brought up normal operating temperatures. **Caution:** Ensure engine is warmed up first before putting under load.
- 1.3 After run cycle process has been completed, remove/turn off all sources of load to allow the generator to cool down.
- 1.4 Safely reconnect the water well or lift station back to its original shore power source.
- 1.5 Annotate the generator's hour meter reading upon the conclusion of the cycling period on the Inspection Report Form and fill in any problem areas found during the exercise period. Ensure the Equipment Maintenance Manager is notified right away if there is a problem in getting the generator started to complete the cycle running process. Turn in a repair ticket to the shop identifying the problem so a work order can be generated.
- 1.6 Once the cycle exercise process is completed on each generator, an Inspection Report Form must be completed and turned into the Equipment Maintenance Division for their file and repair/ service action(s) as required.

2.0 Procedures Load Bank Running/Testing of Generators (Minimum Once a Year):

- 2.1 Thoroughly inspect the generator and associated parts and FILL IN "EQUIPMENT OPERATOR'S DAILY INSPECTION REPORT FORM" prior to startup. Pay special attention to any fuel and oil leaks, missing caps-covers-guards, and for possible vandalism. Replace all caps, covers, and guards after inspection is completed.
- 2.2 Prior to starting up Generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore or main power sources so the generator will NOT power up the water well of lift station, this providing a load to the generator
- 2.3 Change/turn on the transfer switch to the backup Emergency Power position and then proceed with the hook up/wiring in of the Load Bank unit.

- 2.4 Start up the generator and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run the generator for 3 to 5 minutes to allow it to warm up prior to starting Load Bank test.
- 2.5 Start up the Load Bank and begin loading up the generator in increments of 10% load increases beginning at the 50% load point. Stop at each 10% load increase for approximately 5 minutes to ensure stabilization and no problems are encountered. Proceed with the 10% increases until the generator loading reaches 100% rated load. Run at this 100% rated load for approximately 10 minutes, then start the reverse decreasing load process towards final cool down and shut down of generator. Document the process and the readings as the test is being performed.
- 2.6 Perform the complete disconnect of Load Bank from the generator.
- 2.7 Perform the reconnection of Generator if was originally hard wired to the Well or Lift Station's control panel/breaker switch unit.
- 2.8 Before reactivating shore power to the Well or Lift Station make sure the breakers are off so there is NO back feed to the generator. Reactive the shore power.
- 2.9 Ensure that all panels, doors, and/or cabinets are closed and locked prior to leaving the test site.
- 2.10 Each individual generator Load Test will be documented on a Load Bank Test Report Form, enclosure (2), provided by the Equipment Maintenance Shop. The results will be documented and entered into the Generator's History Jacket for record purposes. If the Generator does not pass the load test, the unit will be repaired as necessary and a re-test performed.

3.0 Generator Preventative Maintenance Program:

- 3.1 Equipment Maintenance Shop will do a B-PM level preventative maintenance performed a minimum of once per year or every 250 hours, whichever occurs first.
- 3.2 A diesel fuel additive will be maintained in the fuel tanks to reduce bacteria growth and water in the fuel. This additive will be provided by the Equipment Maintenance Division Tool Room Custodian and should be added in the appropriate quantiles to the bulk fuel tanker before delivery to the site by the fuel provider.
- 3.3 Fuel tanks will be kept at least 90% full all times. This allows for some expansion from heat and cooling of the day.
- 3.4 Generators will be load tested annually by the Labor Contractor electrician. Repairs will be made by the Equipment Maintenance Shop as required.

ORIGINATOR: RICHARD THORSTEN <i>Richard Thorsten</i> TITLE: EQUIPMENTMAINTENANCE MGR DATE: 1/2/2020	APPROVED BY: <i>Wayne E. Miller</i> TITLE: <i>Dir of PW</i> DATE: <i>1-13-2020</i>	REVISION: Jan 2008 Jan 2020
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Enclosure:

- (1) Generator & Auxiliary Engine Cycle/load Testing Procedure
- (2) Gulf-PW Maint. Load Bank Testing Report

GULF-PW 4.4.1

Generator & Auxiliary Engine Cycle/ Load Testing Procedure

PURPOSE:

The Department of Public Works has a sizeable number of portable and stationary emergency generators that are utilized in support of sewer lift stations, water wells, and buildings all scattered throughout the City. A quality cyclic program is vital in order to maintain peak efficiency and to extend the useful life of the generators. The following guidelines and procedures must be followed in an effort to keep our emergency generators in a fully operational and reliable condition:

SCOPE:

This practice applies to all City Public Works portable and stationary generators and auxiliary engines located at all sewer lift stations, water well sites and buildings located throughout the City.

STATEMENT OF PRACTICE:

A Policy on the Procedures Regarding Portable and Stationary Generators and Auxiliary Engines- Cycle Load Testing and Hook Up Procedures is Established.

Generator Preventative Maintenance Program:

1. Equipment Maintenance Shop will do a B-PM (Basic- Preventive Maintenance) level preventative maintenance performed a minimum of once per year or every 250 hours, whichever occurs first.
2. A diesel fuel additive will be maintained in the fuel tanks to reduce bacteria growth and water in the fuel. This additive will be provided by the Equipment Maintenance Division and should be added in the appropriate quantities to the bulk fuel tanker before delivery to the site by the fuel provider.
3. Fuel tanks will be kept at an approximate 90% full level at all times. This allows for some expansion during the heat and cooling of the day.
4. Generators will be load bank tested annually by the contractor. Repairs will be made as required.

Procedures for Normal Running/Exercise of Generators

Minimum Once a Month Under Load

1. Thoroughly inspect the generator and associated parts and FILL IN "EQUIPMENT OPERATOR'S DAILY INSPECTION REPORT FORM" prior to startup. Pay special attention to all fuel levels, any fuel and oil leaks, missing caps-covers-guards, lockout tags, and for possible vandalism. Replace all caps, covers and guards after inspection is complete.
2. Prior to starting up generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore or main power sources so the generator will NOT power up the water well or lift station, thus providing a load to the generator.
3. Start unit and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run generator for a minimum one half (1/2) hour to ensure engine and water temperatures are brought up to normal operating temperatures. Ensure engine is warmed up first before putting under load.
4. After the machine is up to operating temperature, carefully switch the transfer switch back to generator power and run the generator under a full power load for at least one hour. Monitor the power output, i.e. hertz and voltage to ensure the machine is operating properly (MONITORING MUST BE DONE BY AN ELECTRICIAN).
5. After run cycle process has completed, remove/turn off all sources of load to allow the generator to cool down for 15 minutes.
6. Safely reconnect the water well or lift station back to its original shore or main power source.

7. Annotate the generator's hour meter reading upon the conclusion of the cycling period on the Inspection Report Form and fill in any problem areas found during the exercise period. Ensure the Equipment Maintenance /Repair Division Manager is notified the same day if there is a problem in getting the generator started to complete the cycle running process or if problems develop during operation that would prevent the machine from being put online.
8. Once the cycle exercise process is completed on each generator, an Inspection Report Form must be completed and turned into the Equipment Maintenance Division for their file and repair/ service action(s) as required.

Operating Auxiliary Well Engine Under Load:

Some Water Wells are Equipped With Auxiliary Diesel Engines Designed to Operate the Well When Power is not Available.

1. Open valve at the diesel fuel tank.
2. Check oil and water levels of the engine.
3. Check belts for proper tension.
4. Check battery.
5. Press the starter button and hold until the engine starts. Release the starter button
6. The engine has a disconnect clutch and drive shaft that can be coupled to the main well pump shaft. The locking mechanism that engages the shaft is hex screwed on the shaft above the drive shaft junction. When auxiliary power is desired, the hex screws are loosened which allows the locking mechanism to drop in position for operations and the clutch is engaged.
7. Disconnect the power at the Power Disconnect Switch to prevent accidental starting of the electric motor.
8. If the auxiliary engine's generator is to be used, move the lever on the Power Disconnect Switch box to the generator selection.
9. Allow the locking mechanism to drop upon the rotating assembly. Turn the locking mechanism unless the pins are engaged.
10. Retighten the hex screws. One hex screw should be tightened on the pin in the pump shaft groove.
11. After the engine has warmed up for about five minutes, engage the clutch by pushing the lever toward the engine.

After Performing the Pumping Sequence Using the Auxiliary Engine:

1. Disengage the clutch by pulling the lever away from the engine.
2. Disconnect the shaft and allow engine to cool down to safe handling temperatures.
3. Stop the diesel engine by pushing a stop button, stop lever on the panel, or pushing down on the lever located at the end of the injection pump assembly.
4. Close the fuel valve at the diesel fuel tank.
5. Loosen the hex screws and raise the locking mechanism up and away from the rotating assembly.
6. Reset the Power Disconnect Switch to Power.

Procedures Load Bank Running/Testing of Generators:

Minimum Once a Year; This testing will be done by the Contractor's Electrician.

1. Thoroughly inspect the generator and associated parts. Record all test data onto a written copy of the "Load Bank Testing Form" with the results of the test given to the Equipment Repair and Maintenance Manager. A copy of the results will be providing to the Water and Sewer Department Manager.
2. Prior to startup. Pay special attention to fuel and oil levels, any fuel and oil leaks, missing caps-covers-guards, and for possible vandalism.
3. Prior to starting up generator, safely turn off main disconnect switch and any breakers necessary to remove generator from shore or main power sources.
4. Change/turn on the Transfer Switch to the Backup Emergency power position and then proceed with the hook up/wiring in of the Load Bank unit.
5. Start up the generator and pay close attention to the engine oil pressure and water temperature gauges to ensure they read within manufacturer's recommended ranges. Run the generator for 3 to 5 minutes to allow it to warm up prior to starting Load Bank test.

6. Start up the Load Bank and begin loading up the generator in increments of 10% load increases beginning at the 50% load point. Stop at each 10% load increase for approximately 5 minutes to ensure stabilization and no problems are encountered. Proceed with the 10% increases until the generator loading reaches 100% rated load. Run at this 100% rated load for approximately 10 minutes, then start the reverse decreasing load process towards final cool down and shut down of generator. Document the process and the readings as the test is being performed.
7. Perform the complete disconnect of Load Bank from the generator.
8. Perform the reconnection of Generator to the well or lift station's control panel/breaker switch unit.
9. Before reactivating shore or main power to the well or lift station make sure the breakers are off so there is NO back feed to the generator. Reactivate the shore power.
10. Ensure that all panels, doors, and/or cabinets are closed and locked prior to leaving the test site.
11. Each individual generator Load Test will be documented on a Load Bank Test Report Form provided by the Equipment Maintenance Shop. The results will be documented and entered into the Generator's History Jacket for record purposes. If the Generator does not pass the load test, the unit will be repaired as necessary and a re-test performed.

GULF-PW MAINT 4.4.2 LOAD BANK TESTING REPORT

[illegible]

	Standard Operating Procedures	SOP NO. <u>GULF-PW-MAINT-4.5</u>
PAGE: 1 of 4	PROCEDURE: BREAKDOWN INFORMATION	DATE: DECEMBER 2019

Purpose: To reduce the downtime of equipment to the customer by receiving correct and detailed information when shop service is requested, thus allowing the Department of Public Works Equipment Maintenance Division to provide quicker and better services on a call-in for field repairs or services. Providing an accurate location, like where is the vehicle/equipment located – exact address or clear instructions to site is critical to responding to you in a timely manner. If the breakdown involves a mishap, will a wrecker be required or can the vehicle be driven back to the shop. The shop will contact a wrecker service if needed.

- 1.0 The caller will provide as much information about the breakdown problem as possible. A checklist is provided to help in providing necessary information depending on the situation.
 - A. Vehicle or Equipment will not start
 1. Does the engine spin over
 - a.) If so does it spin fast or slow
 2. If it does not spin over, is the gear shifter in park or neutral
 3. Does it have fuel in it and how much
 - B. Vehicle or equipment has a flat tire
 1. Is the tire off the rim or just low
 2. Can the tire be plugged or do we need to replace it
 3. What size is the tire (get off the tire sidewall)
 4. Is the rim damaged
 - C. Equipment has a fluid leak
 1. Do you know from where it is leaking
 2. Can you tell if it is fuel or oil
 3. Is it a broken or loose fitting
 4. Is it leaking from the hose and not the fitting
 5. Is it leaking from a seal on a pump
 6. Is a ram on a hydraulic cylinder leaking
 7. If possible, is it a blown hydraulic line, can you tell me which one it is

D. A leak of some kind

1. Can you see where it is coming from
2. If you can't see where it is coming from, is it leaking in the front, center, rear, left or right side
3. What color is the fluid
4. Do you smell coolant inside the vehicle

E. The vehicle pulls to the left or right

1. Is a front tire low or flat
2. Does it pull while driving down the road or when you press on the brakes

F. Vehicle runs rough

1. Does it run rough when cold, hot, or at all times
2. Does it run rough on normal driving
3. Does it run rough when accelerating or idling or both
4. Is there a check engine light on
5. Is there a symbol light on, if so what is that symbol

G. Clutch is making a noise

1. Is it when the clutch is pushed in, when it's released, or both
2. Is it in all gears or one specific gear and if so which gear

H. Vehicle shakes while driving

1. How fast are you driving when it starts to shake
2. Is it on all roads or only certain roads
3. Is it when hitting bumps or smooth road
4. Is it when you apply the brakes

I. Hydraulic system is sluggish or doesn't work

1. Does it have hydraulic fluid in the site glass
2. Is it when it is warm or all the time
3. Are all systems sluggish or just one function

J. Check engine light on

1. Does it run rough
2. Are all the fluids full
3. Did you get fuel just prior to the light coming on? If so, tighten the cap and wait until the next day of driving and if still on, turn into the shop
4. Is the check engine light flashing, unit needs to come directly to the shop.

K. Brakes make a grinding noise

1. Are the brakes grinding the first couple of times in the morning then quit or all day long
2. Are they grinding with light or hard brake applications or both
3. Did the noise just start today

L. Vehicle will not turn

1. If you have a trailer hooked up, are the front tires contacting the ground or is the load improperly loaded causing little contact with the front tires
2. Is the steering wheel locked into one position or turning
3. Is there fluid in the power steering reservoir and is it full
4. Is the power divider or differential lock engaged, if it has one

M. Air conditioner is not working

1. Is the air coming out of the vents or coming out of the wrong vents
2. Is it blowing hot air or cool air
3. Is the blower working in all speeds
4. Is the A/C button pushed in or turned on
5. Does it get cold the first thing in the morning or after the vehicle gets warmed up to operating temperature
6. Is the serpentine belt on the pulleys
7. Does the air flow change from dash, floor, and defrost vents when you change the settings

N. Heater is not getting hot

1. Is the antifreeze level full
2. Is the temperature changing at all when the knob is turned from hot to cold

O. Belt squealing

1. Are any of the pulleys locked up and not turning
2. Does it squeal with the A/C turned on or off

P. Vehicle or equipment is overheating

1. Is the antifreeze full
2. Is the belt on all the pulleys and turning
3. What is the reading on the temperature gauge
4. Is the fan turning on

Q. Engine smoking out of exhaust

1. Is the smoke white, blue, or black
2. If the smoke is black, is the air filter indicator in the yellow or red and are all the hoses in place
3. Is there a check engine light on

R. The vehicle will not shift into gear

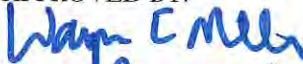
1. Is the key on
2. Is the shift indicator in park or neutral
3. Is the brake pedal pushed while you are trying to shift the handle
4. Is it not shifting while driving and what gear
5. For vehicles with clutches, is the clutch pushed in and in adjustment for the free travel

- S. The brakes are not working properly
1. Does the brake pedal go to the floor
 2. Do the brakes get hard when pumping the pedal
 3. Is there fluid in the master cylinder reservoir
 4. Is there a hissing sound when pushing the brake pedal
 5. Have the air tanks been bled of excess water

- T. The vehicle or equipment will not move in gear
1. Is the transmission fluid full
 2. Is the drive shaft connected
 3. Does it not move in a certain gear or all of them
 4. For equipment, is the hydraulic fluid full
 5. Is the brake off

- U. Vehicle shuts off while driving
1. Did the check engine light come on before shutting off
 2. Is there fuel in the vehicle or equipment
 3. How long does it take to shut off and does it start right back up
 4. Is the oil and coolant in the operating range

2. Providing the shop with as much information as possible will speed up the repair process and get the vehicle or equipment back in operation quicker. The shop realizes that driver's are not mechanics and may not know all the correct terminology or be able to give all the fine details, but as much information that can be provided as possible will be of great assistance to the technician coming to fix the problem. The shop's goal is to get you back up and on your way as quickly as possible.

ORIGINATOR: Richard Thorsten  TITLE: Equipment Maintenance Manager DATE: December 31, 2019	APPROVED BY:  TITLE: Dir. of Public Works DATE: January 15, 2020	REVISION: Mar 2013 Dec 2019
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APPLICATION FOR PAYMENT NO. 001
January 31, 2021

INVOICE

Invoice No. 2021-01SD

CONTRACT FOR: Professional Services Contract for Streets and Drainage Maintenance and Operations for Work accomplished between January 1, 2021 and January 31, 2021.

GULFPORT, CITY OF – STREETS & DRAINAGE DEPARTMENT

Gulfport Public Works Department
4050 Hewes Ave.
Gulfport, MS 39507

Contract Fee – See attached back-up	\$123,456.00
Less Retainage – 5%	-000,000.00
<u>Less Deduct for City Vehicle Use & Mileage</u>	<u>-000.00</u>
Total Amount Due This Payment Application	\$123,456.00

CONTRACTOR’S Certifications:

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 000 inclusive; (2) title to all work, materials and equipment incorporated in said Work or otherwise listed in or covered by the Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents.

_____, **CONTRACTOR**

_____ Authorized Signature

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated: _____, 2021

_____ **CITY OF GULFPORT – PUBLIC WORKS**
Authorized Signature

**Professional Services Contract for
Streets & Drainage
Maintenance and Operations**

January 2021 – Application for Payment No. 001

January 31, 2021

GULFPORT, CITY OF – STREETS & DRAINAGE DEPARTMENT
Gulfport Public Works Department
4050 Hewes Ave.
Gulfport, MS 39507

Total Contract Fee – Origination Date October 1, 2011 **\$ 1,234,567.00**

Monthly Fee =1/12 **\$ 123,456.00**

CITY OF GULFPORT PUBLIC WORKS AND ENGINEERING VEHICLE USAGE CRITERIA FOR HOURLY EMPLOYEES

The following criteria shall be followed by all City of Gulfport Department of Public Works and Engineering and Contract hourly employees.

1. All hourly employees driving City of Gulfport vehicles shall drive that vehicle to locations for Official City business only.
2. Fuel is available at the Public Works facility located at 4050 Hewes Avenue as well as restrooms.
3. Using restrooms at City of Gulfport facilities, such as fire stations and community centers, is permitted. Portable restrooms shall be used at sites where projects are expected to last for a long duration.
4. Only in extreme emergency situations, will a City of Gulfport vehicle be allowed at an unauthorized location and the employee must get permission from their division head in advance. The division head shall make a written record of this occurrence and place in the employee's file.

Service Request Progress Sheet

10/1/2019 12:00:00AM to 9/30/2020 11:59:59PM

	<u>10/1/19</u>	<u>OPEN</u>	<u>CLOSED</u>	<u>9/30/20</u>	<u>+60 DAYS</u>	<u>ENG</u>	<u>ENG +60</u>
ALLEY NEEDS LIMESTONE AND REGRADING	1	73	73	1	0	0	0
BROKEN / MISSING STORM LID		18	17	1	0	0	0
DRIVEWAY IS BROKEN	3	87	85	5	1	0	0
SIDEWALK IS BROKEN	10	119	125	4	3	0	0
CATCH BASIN BROKEN	8	72	76	4	4	0	0
CATCH BASIN NOT DRAINING	1	105	102	4	2	0	0
CAVE IN AT STREET	8	148	149	7	6	0	0
CURB BROKEN OR DISJOINTED	4	38	41	1	0	0	0
CURRENT NEW CONSTRUCTION	22	24	20	26	25	0	0
DITCH NOT DRAINING	19	367	362	24	16	0	0
GRASS OVER GROWN	8	114	119	3	0	0	0
INSTALL STORM DRAIN PIPE	4	16	12	8	5	0	0
STREET SHOULDERS NEED LIMESTONE	2	74	75	1	0	0	0
LITTER IN AREA		23	23	0	0	0	0
MISSED TRASH PICKUP/DEBRIS		2	2	0	0	0	0
CATCH BASIN MISSING LID	1	16	17	0	0	0	0
NEW STREET SIGN REQUEST	1	0	1	0	0	0	0
OIL OR CHEMICAL SPILL		4	4	0	0	0	0
DITCH IS OVER GROWN	19	429	440	8	1	0	0
UTILITY CUT ACROSS NEEDS PATCHING	5	284	286	3	1	0	0
STREET NEEDS PAVING	15	24	31	8	7	0	0
POTHOLE	10	857	863	4	2	0	0
ANYTHING IN THE ROAD OR RIGHT OF WAY	1	231	222	10	8	0	0
DRESS UP AREA		37	37	0	0	0	0
SIDEWALK OVER GROWN		18	17	1	0	0	0
STORM DRAIN TO SMALL	1	2	2	1	1	0	0
STORM DRAIN PIPE BROKEN	9	46	42	13	11	0	0
STORM PIPE COLLAPSED	13	91	91	13	10	0	0
STORM DRAIN PIPE PLUGGED	1	76	77	0	0	0	0
STREET OR CURB NEEDS TO BE SWEEP		93	93	0	0	0	0
STREAM BANK EROSION	4	37	37	4	1	0	0
SCHEDULED DEBRIS PICKUP		24	24	0	0	0	0
TIRE PICKUP		78	78	0	0	0	0
TIRE PICKUP	7	0	0	7	7	0	0
TRASH TO BE PICKED UP	2	411	402	11	8	0	0
TREE LIMBS OVERGROWN	6	245	240	11	1	0	0
REMOVE TREE(S)	7	63	65	5	1	0	0
WASHOUT AT SHOULDER OF STREET		15	14	1	0	0	0
WATER STANDING	7	67	68	6	5	0	0
	199	4428	4432	195	126	0	0

Of these requests, the following have been submitted to Engineering:

Engineering	0
<i>Total Engineering:</i>	0
Total Water Billing:	0
Total:	195

Service Request Progress Sheet

10/1/2019 12:00:00AM to 9/30/2020 11:59:59PM

	<u>10/1/19</u>	<u>OPEN</u>	<u>CLOSED</u>	<u>9/30/20</u>	<u>+60 DAYS</u>	<u>ENG</u>	<u>ENG +60</u>
811 - LINE LOCATE	1	1	0	2	2	0	0
INSTALL DROP IN AMR WATER METER	12	371	368	15	7	0	0
WATER HAS A BAD TASTE		9	9	0	0	0	0
METER NOT WORKING	12	41	35	18	18	0	0
METER NOT WORKING - BROKEN REGISTER	203	14	13	204	204	0	0
CAMERA STORM DRAIN		1	1	0	0	0	0
CAMERA SEWER LINES	5	71	76	0	0	0	0
CLEAN AND VACUUM STORM SEWER		1	1	0	0	0	0
FIRE HYDRANT BROKEN	2	25	21	6	6	0	0
FIRE HYDRANT LEAK		31	30	1	1	0	0
WATER INSTALL DROP IN - YARD - AMR METER		40	39	1	0	0	0
INSTALL NEW VALVE	1	39	35	5	3	0	0
INSTALL WATER MAIN	17	4	1	20	20	0	0
INSTALL WATER METER		58	53	5	4	0	0
INSTALL SEWER MAIN	20	9	0	29	28	0	0
INSTALL NEW SEWER TAP	10	85	77	18	16	0	0
INSTALL YARD METER	3	40	40	3	1	0	0
LIFT STATION OUT		4	4	0	0	0	0
LIFT STATION IS OVER FLOWING		4	4	0	0	0	0
LOCATE SERVICE CUT OFF	2	63	62	3	2	0	0
LOCATE WATER MAIN	1	1	2	0	0	0	0
LOCATE SEWER LINE		3	3	0	0	0	0
MANHOLE BROKEN	1	65	63	3	2	0	0
MANHOLE LID / COVER MISSING		48	41	7	3	0	0
METER IS LEAKING	6	209	207	8	3	0	0
METER NEEDS ADJUSTING	3	68	66	5	4	0	0
METER BOX BROKEN/MISSING COVER	28	245	235	38	32	0	0
NO WATER	2	208	205	5	1	0	0
RAISE VALVE BOX		1	0	1	1	0	0
REPLACE SEWER CLEAN OUT/CAP	3	206	206	3	1	0	0
REPLACE VALVE BOX/LID		14	13	1	1	0	0
WATER & SEWER SERVICE VERIFICATION REQUES	8	869	875	2	1	0	0
SEWER IS STOPPED UP / BACKED UP	6	1400	1402	4	0	0	0
SEWER LINE CAVED IN	26	221	203	44	41	0	0
SEWER IS LEAKING		21	19	2	1	0	0
DRESS UP AREA	6	74	66	14	11	0	0
SMOKE TEST SEWER LINES		4	3	1	0	0	0
TEST HYDRANT FLOW		2	2	0	0	0	0
TURN WATER OFF		174	171	3	2	0	0
TURN WATER ON		52	48	4	1	0	0
WATER IS DIRTY OR BROWN		195	195	0	0	0	0
WATER LEAK	40	1170	1138	72	32	0	0
WATER MAIN BREAK		24	24	0	0	0	0
WATER METER RECONNECT		174	173	1	0	0	0
WATER HAS STRANGE ODOR	1	56	55	2	0	0	0
WATER PRESSURE IS LOW		125	122	3	0	0	0
NEW WATER TAP	6	49	47	8	7	0	0
DRESS UP AREA	3	38	34	7	6	0	0

	<u>10/1/19</u>	<u>OPEN</u>	<u>CLOSED</u>	<u>9/30/20</u>	<u>+60 DAYS</u>	<u>ENG</u>	<u>ENG +60</u>
	428	6627	6487	568	462	0	0

Of these requests, the following have been submitted to Engineering:

Engineering	0
<i>Total Engineering:</i>	0
Total Water Billing:	204
Total:	364

CITY OF GULFPORT EMPLOYEE HANDBOOK

Article 9. Use of City Property

We have invested a great deal of money in property and equipment so you can do your job. Use of City property and equipment is not a benefit and no employee has a claim or entitlement to use City property. The assignment of property is not permanent and can be changed at any time, with or without notice. You are responsible for taking reasonable precautions to prevent theft or vandalism of all equipment and, except for intervening tortuous acts of others, for protecting against damage or destruction beyond normal wear and tear.

Section 9.01 Responsibility for and use of City Property

It is a senseless and avoidable drain on the City's budget when City property is abused, misused, and worn out prematurely. You are being trusted to take care of City property and report any problems to your supervisor. If a piece of equipment or property is unsafe for use, report it immediately to your supervisor.

You are not allowed personal use of City property unless specifically authorized by your Department Director/Manager. Use property only in the manner intended and as instructed. Failure to use City property appropriately, and failure to report problems or unsafe conditions, may result in disciplinary action, up to and including termination.

The City may establish additional or other policies, guidelines, and requirements regarding the acquisition, provision, or use of City property and related services. You are expected to adhere to such changes in policies, guidelines, and requirements and will be held responsible for doing so.

When your employment with the City ends, we expect you to return City property clean and in good repair. This includes:

- all manuals and guides,
- all documents,
- all phones,
- all computers and other electronic equipment,
- all equipment,
- all keys, and
- all tools.

If you do not return a piece of property, we will withhold the cost of replacing that piece of property from your final paycheck. If you return a piece of property in disrepair, we may withhold the cost of repair from your final paycheck. We will take all lawful action necessary to recover or protect our property.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 9.02 City Owned and Leased Vehicles/Equipment

Only authorized City employees with current and valid driver's licenses, who are acting in the course of their employment and in connection with the City's business, can operate City vehicles and/or equipment. You must operate city vehicles and/or equipment, in a safe and courteous manner, and abide by the rules of the road and the law. If you receive any tickets for parking or moving violations, you are responsible for paying them. You are also responsible for notifying your Department Director/Manager within 24 hours of receiving a traffic citation. Failure to report a traffic citation may result in disciplinary action.

While using the City vehicles:

- a. do not smoke in the vehicle,
- b. do not use City vehicle while under the influence of drugs (including prescription or over the counter medication) or alcohol or otherwise impaired,
- c. do not park in any location that could cause embarrassment to the City,
- d. do not increase the potential of liability or responsibility upon the City, including, but not limited to, by transporting non-city employees, including family members.
- e. do use seat belts at all times.

If you have been assigned a City owned or leased vehicle, it is your responsibility to keep the car in good condition and repair. At a minimum, this means:

keeping the car clean,
bringing it in for scheduled maintenance by an authorized service department, and checking and changing the oil on schedule.

Periodically, we may inform you of other ways in which you must care for the car. We will reimburse you for any ordinary expenses associated with maintaining the assigned vehicle.

City vehicles assigned for off duty purposes are not to be used as personal vehicles. The only exception is the required commuting to and from the work location and your home. Other exceptions are based on work requirements and must be approved in writing by your supervisor prior to use.

Notify your immediate supervisor as soon as possible when a City vehicle is involved in an accident or any incident that may have caused or could possibly have caused damage or injury to any person or property. Also, notify your immediate supervisor immediately if equipment is found to be defective, as well as notify your supervisor if your equipment has any defects.

If you cannot meet the requirements or obligations involved in using a City vehicle, notify your immediate supervisor right away.

Additional vehicle policy information is available from your Department Director/Manager. Violation of this policy may result in disciplinary action, up to and including termination.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 9.03 Telephone System

The City telephone systems, including FAX machines, are for business use only. Personal calls, when necessary, must be local, of short duration and on an infrequent basis. It is your responsibility to ensure that no cost to the City results from personal telephone or FAX calls. If you must make or receive a personal call, keep it to a minimum and keep your conversation brief. Extensive personal use of the City phones is grounds for discipline.

Section 9.04 Cellular (Cell) Phones

Certain employees and officials within the City of Gulfport may be provided cellular telephones in connection with their employment with the City. The provision of such telephones is in no way to be considered or construed to be a benefit or a guarantee and no employee has a claim or entitlement to such a telephone or equipment. The acquisition of such telephones shall be limited to those instances in which there is a demonstrated need for such equipment to perform essential City business or to improve safety, increase productivity, increase service to the public, or in situations in which necessary communications cannot be provided by any other means. The purchase, rental and lease of cellular telephones shall be subject to the approval of the Department Director and the Chief Administrative Officer.

a. Use of Cellular Phones

Cellular telephones shall be used only when a lower cost alternative is unsafe, inconvenient or not readily available. Cellular transmissions can be overheard by others. Discretion is to be used in discussing confidential information using cellular communication. Employees are responsible for taking reasonable precautions to prevent theft and/or vandalism of cellular equipment.

The use of cellular communications devices or equipment while operating a vehicle is prohibited if such use will jeopardize the safe operation of the vehicle.

Cellular phones or equipment are to be used for City business-related purposes only. City employees have no expectation of privacy in the use of City-owned cellular telephones and the use of such telephones will be monitored by the City. The City reserves the right to monitor the billing and use of all City-owned cellular telephones.

b. Termination of Use of City-Owned Cellular Telephones

If the conditions of this policy are violated by an employee, the Department Director and/or Chief Administrative Officer shall terminate the use of City-owned cellular telephones by such employee. In addition, violations of this policy are subject to disciplinary action, and depending on the severity of such violations, may include termination of employment.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 9.05 Computers and Electronic Communication systems

- a. Use and Monitoring of Use.** You are responsible for using the City computer systems, networks, e-mail, internet service, and other electronic communications systems for job-related purposes only. The City has the right to monitor, access, read and/or copy email, instant messages, or other electronic communication by any City user for any reason. You should not expect that your use of City equipment, including messages you consider to be, or label as, personal will be private.

You may use only the computing resources you are specifically authorized to use and only for specified job related purposes. You are accountable for ALL usage of your systems and need to keep your keywords and passwords confidential to protect yourself and your files. You are not to access or copy software or data belonging to others or to the City. You are not to read files or data of another employee or official unless authorized by the Department Director/Manager or the Chief Administrative Officer. You must not transport software or data provided by the City to another computer site without prior authorization from the Department responsible for the data.

Data files containing confidential or sensitive data should be treated accordingly.

- b. Examples of Misuse of Computers and the Network.** If you misuse City computers and its networks, you are subject to disciplinary action, up to and including termination. Examples of misuse may include:

- placing unlawful information on a system,

- copying copyright materials,

- transportation of copyrighted software from one site to another without the owner's expressed permission,

- use of abusive or objectionable language in either public or private messages;

- accessing, viewing, downloading, or any other method for retrieving non-City related information, including:

 - Entertainment or pornographic sites, social sites such as, Facebook, LinkedIn, shopping sites, instant messaging,

 - Chain letters, jokes, lists, or music chain letters, jokes or lists, music,

 - any other type of use that would cause congestion or disrupt operation of the networks or interfere with the work of others,

 - use of systems or networks in attempts to gain unauthorized access to other networks, and

 - decryption of system or user passwords.

- c. Hardware and Software.** Improper installation of hardware and software can damage a system or cause it to malfunction. Therefore, all software and hardware can be installed only with the express consent of the Department Director/Manager and with the assistance of the City's Information Systems Department.

All software, programs, applications, templates, data, and data files on City microcomputer systems or storage media or developed on City systems are property of the City, and are

**CITY OF GULFPORT
EMPLOYEE HANDBOOK**

not to be removed from the workplace without proper authorization. The City may access, copy, change, alter, modify, destroy, delete, or erase this property at any time, with or without notice.

The City does not own computer software but licenses the right to use it. Therefore, only authorized City employees or officials may reproduce software and they will do so in accordance with the terms of the software licensing agreements. Unauthorized copying, redistribution, or republishing of copyrighted or proprietary material may be a direct infringement of the Federal copyright law. Illegal copying of software will subject you to disciplinary action.

City computer programs may not be rented, leased, or loaned for direct or indirect commercial advantage. Computer programs may not be used or transferred to any site other than that specified by the licensing agreement.

- d. *The Internet and Intranet.* Employees accessing the Internet or Intranet through City computers or networks are representing the City and all communications must be for business related purposes. The City has the right to monitor Internet and Intranet use to ensure such use is for legitimate business purposes and not for illegal or objectionable purposes and that employees are not abusing access.

Files downloaded from the Internet, or any other outside service, may contain a virus and must be scanned by a virus checking software prior to being used on a City computer. Downloading and uploading files is prohibited without the express consent of the Department Director/Manager and/or the Chief Administrative Officer.

- e. *Electronic Communication.* The e-mail system hardware and software are the property of the City. All messages composed, sent, or received via e-mail, text messaging, instant message or similar electronic communication media are the property of the City. The City has the right to monitor, access, read or copy email, instant messages, or other electronic communication by any City user for any reason.

You should not expect that your use of City equipment, including messages or attachments you consider to be, or label as, personal will be private.

You are not authorized to retrieve or read e-mail messages that are not specifically sent to you.

The City's e-mail system should only be used for City business, and should not be used for non-business purposes, including to:

Solicit, operate, or proselytize commercial ventures, religious or political causes, outside organizations, or other non-job related solicitation or business.

Create any offensive or disruptive messages, including sexual implications, racial slurs, gender-specific comments, or other comments offensively addressing someone's age, sexual orientation, religious or political beliefs, national origin or disability.

Send or receive copyrighted materials, trade secrets, proprietary or financial information or similar materials without prior written authorization from the owner of the material.

CITY OF GULFPORT EMPLOYEE HANDBOOK

For an in-depth Computer and Electronic Communications policy, please review on the City's Internet Technology policy.

Section 9.06 Reporting Abuse

If you receive harassing, intimidating or other inappropriate email, do not delete the email. Notify your Department Director/Manager immediately.

Section 9.07 Postage and Personal Mail

You may not use City postage for personal correspondence or receive personal mail at the City's post office box or address.

Article 10. Leave and Time Off

Section 10.01 Annual Leave

The City recognizes that our employees occasionally need to take time off to rest and relax, to enjoy a vacation, or to attend to personal matters. That's why we offer a paid vacation program. Probationary, regular full-time, and part-time plus employees are eligible to participate in the program. Annual, or vacation, leave accrues from the date of hire. Accruals are posted on the last day of each month. You are eligible to take annual leave on the last day of the month that occurs on or after you have worked 6 full months.

Leave is charged in quarter hours rounded to the nearest quarter on the employee's timesheet/Kronos system. Accrued comp time must be used before annual leave. Annual Leave shall be charged against an employee's accrued Annual Leave on a "first in, first out" basis.

a. Accrual. Eligible employees accrue annual leave as follows:

Employees hired after August 1, 2006 shall accrue leave as follows:

Regular Full Time Employees (I.e., Non-Fire Shift and Fire Shift Employees):

1 calendar month thru 3 years of continuous service—12 hours/calendar month – 18 days/year
37 calendar months thru 8 years of continuous service – 14 hours/calendar month – 21 days/year
97 calendar months thru 15 years of continuous service – 16 hours/calendar month - 24 days/year
Over 15 years of continuous service – 18 hours/calendar month - 27 days/year

Part Time Plus Employees:

1 calendar month thru 3 years of continuous service – 6 hours/calendar month - 9 days/year
37 calendar months thru 8 years of continuous service – 7 hours/calendar month - 10.5 days/year
97 calendar months thru 15 years of continuous service – 8 hours/calendar month - 12 days/year
Over 15 years of continuous service – 9 hours/calendar month - 13.5 days/year

CITY OF GULFPORT EMPLOYEE HANDBOOK

Article 18. Health and Safety

Section 18.01 Safety Policy

The City takes employee safety very seriously. In order to provide a safe workplace for everyone, every employee must follow our safety rules:

- a. Horseplay, rough housing, and other physical acts that may endanger employees or cause accidents are prohibited.
- b. Employees must follow their supervisors' safety instructions.
- c. Employees in certain positions may be required to wear protective equipment, such as hard hats, safety glasses, work boots, earplugs, or masks. Your supervisor will let you know if your position requires protective gear.
- d. Employees in certain positions may be prohibited from wearing dangling jewelry or apparel, or may be required to pull back or cover their hair, for safety purposes. Your supervisor will tell you if you fall into one of these categories.
- e. All equipment and machinery must be used properly. This means all guards, restraints, and other safety devices must be used at all times. Do not use equipment for other than its intended purpose.
- f. All employees must immediately report any workplace condition that they believe to be unsafe to their supervisor.
- g. All employees must immediately report any workplace accident or injury to their supervisor or Department Director/Manager.

Section 18.02 What to Do in an Emergency

In case of an emergency, such as a fire, tornado, or accident, your first priority should be your own safety. In the event of emergency causing serious injuries, **IMMEDIATELY DIAL 9-1-1** to alert police and rescue workers of the situation.

If you hear a fire alarm or in case of an emergency that requires evacuation, please proceed quickly and calmly to the emergency exits. Remember that every second may count. Do not return to the workplace to retrieve personal belongings or work-related items. The person in charge of the building or worksite will identify and communicate the designated place for you to report outside the building or away from the worksite.

Section 18.03 Smoking Policy

The City of Gulfport is a smoke free city. For the health, comfort, and safety reasons, you are allowed to smoke only in designated areas. You may smoke during meal breaks or if you are allowed rest breaks, during those break periods, provided you go to and return from a designated smoking area within the break time allotted. You may **not** take additional "smoking breaks".

If you wish to quit smoking, we encourage you to contact the Wellness Clinic or the Human Resources website under Benefits Information for assistance.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 18.04 Weapons in the Workplace

With the exception of Police Officers, who are required to carry weapons in order to perform their jobs, employees generally are not allowed to bring in or possess weapons in the workplace. Weapons may include firearms, knives, brass knuckles, martial arts equipment, clubs or bats, and explosives.

If your job requires you to carry a weapon, you must receive authorization from your supervisor to do so, and must comply with all governing regulations and laws. You may be required to complete training courses, pass a safety test, and get a license in order to be authorized to carry a weapon.

Section 18.05 What to Do in Case of Violence

If you observe an incident or threat of violence that is immediate and serious, **IMMEDIATELY DIAL 9-1-1** and report the incident to the police.

If the incident or threat does not appear to require immediate police intervention, contact your supervisor or the Department Director/Manager and report it as soon as possible. Complaints will be investigated and appropriate action will be taken. You will not face retaliation for making a complaint.

Section 18.06 Do not Use a Cell Phone While Driving

We know that our employees may use cell phones or personal digital assistants (PDAs), whether these devices belong to the employee or are issued by the City, for work-related matters.

The use of cellular communications devices or equipment while operating a vehicle is prohibited if such use will jeopardize the safe operations of the vehicle. We are concerned for your safety and for the safety of other drivers and pedestrians, and using a cell phone or PDA while driving can lead to accidents.

You may use hands-free equipment to make or answer calls while driving without violating this policy. However, safety must always be your first priority. We expect you to keep these calls brief. If, because of weather or traffic conditions or for any other reason, you are unable to concentrate fully on the road, you must either end the conversation or pull over and safely park your vehicle before resuming your call.

Public Safety departmental policy may supersede this specific policy.

Article 19 Employee Privacy

Section 19.01 Workplace Search Policy

Employees do not have a right to privacy in their workspaces, any other City property, or any personal property they bring to the workplace if there is a valid concern for employee's safety, workplace violence, harassment, theft, drug and alcohol use, and possession of prohibited items. The City may search City property, including but not limited to lockers, desks, file cabinets, storage areas, and workspaces. If you use a lock on any item of City property, for example, a locker or file cabinet, you must give a copy of the key or combination to the Department Director/Manager. The City may also search personal property brought onto City premises, including but not limited to toolboxes, briefcases, backpacks, purses, and bags for work-related purposes, including without limitation, health and safety in the workplace; compliance with all federal, state and local laws, and for the purpose of investigating work-related misconduct.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 19.02 Telephone Monitoring

The City reserves the right to monitor calls made from or received on City telephones. Therefore, no employee should expect that conversations made on City telephones would be private.

Section 19.03 Cameras, Phones, and Other Recording Devices

Many cell phones today come with built-in recording capabilities, including cameras and video and audio recording devices. Although these features are fun for personal use, using them in the workplace can lead to violations of privacy and breaches of confidentiality. Therefore, you should ensure that these devices are not used for audio or video recording outside the scope of your job duties.

Article 20. Employee Records

Section 20.01 Your Personnel File

The Human Resources Office is responsible for establishing and maintaining an official personnel file for each City employee. Medical information and similar documents are filed separately from the official personnel file. Official personnel files are the property of the City. Documents that you provide for these files become property of the City and will not be returned to you.

Section 20.02 Confidentiality of Personnel Files

Because the information in your personnel file is by its nature personal, we keep the file as confidential as possible. Access to information contained in the official personnel file will be limited to the Chief Administrative Officer, the Human Resources Office and applicable Department Directors/Managers, the Legal Department, and your immediate supervisor. If you are a bonafide candidate for interdepartmental transfer, the prospective gaining Department Director/Manager will have access to your record.

The dates of employment and job title will be released on former employees without written authorization or court-ordered releases.

Except as provided above or in any other applicable City policies or regulations or federal, state, or local law or regulations, no information will be released without an employee's consent with the exception of court-ordered releases and written authorizations.

Certain information from personnel files may be obtainable under the open/public records laws. No such information will be released until an attorney in the Legal Department gives a documented opinion verifying that the information is not exempt from public records laws. Only that portion not exempt will be released.

Section 20.03 Notification If Personal Information Changes

It is important that your personnel records be accurate and current, you should provide changes of address, telephone number, or other changes in personal information to the Human Resources Office as soon as the change is known or effective. Forms for this purpose can be found on the HR Website under the Forms Directory.

CITY OF GULFPORT EMPLOYEE HANDBOOK

Section 24.02 Chain of Command

All employees within their positions of employment should observe the “chain of command.” Such lines of authority should only be crossed in emergencies or if otherwise in accord with other policies, procedures, or provisions in this Handbook or elsewhere in the City.

Article 25. LAYOFF AND RECALL

Section 25.01 Reduction-in-Force (RIF)

Reduction in forces will be accomplished in an orderly, systematic, and fair manner. With the approval of the Appointing Authority and the Mayor, the Department Director/Manager or designee may layoff employee (s) when deemed necessary. Layoffs may be required for any number of reasons. Examples include:

- elimination of a position,
- lack of work,
- budget constraints, and
- material changes in a job description.

Prior to implementing the RIF, the Department Director/Manager must provide a written explanation to the Mayor and Appointing Authority, citing the reason for the RIF. Additionally, a proposed organizational chart and proposed staffing plan must be provided to the Mayor and City Council for approval at least fourteen (14 days) before the RIF can be effected.

Section 25.02 Method and Order of Reduction in Force

a. RIF may be administered using the following methods:

- (1) by function area, i.e., department, section, unit,
- (2) by job class, or
- (3) by a combination of function area and job class.

Once the method of RIF is determined, and prior to implementation, the respective Department Director/Manager(s) will submit a written statement that explains the method used and the proposed effective date for the planned RIF to the Mayor and City Council. This statement will establish the reason for, method, and retention points used in the RIF.

A department may exempt a certain job class or a certain number of positions in a respective department from a RIF when state law or federal grant requirements require such an exemption.

b. Order of the Reduction-in-Force

In the event of a RIF, employees in the same classification and department(s) affected will be laid off in the following order:

1. Temporary employees,
2. Probationary employees (in the case of Firefighters and Police Officers); and



City of Gulfport
Department of Public Works and Engineering

Proposal Documents for the

**Professional Services Contract for the
Operations and Maintenance
of the
Water, Sewer, Streets, and Drainage Systems and Other Systems
for the
City of Gulfport, Mississippi**

- I. Invitation for Proposals
- II. Information for Proposers
- III. Proposed Scope of Work
- IV. Existing Equipment and Building Space
- V. Current Employees
- VI. Equipment Leasing or Purchasing
- VII. Provision of Equipment Maintenance Services
- VIII. Reservations
- IX. Price Proposal

Attachment A

(Copy of Draft and Proposed Operations & Maintenance Contract with all related Appendices)

I. INVITATION FOR PROPOSALS

The City of Gulfport is requesting proposals from qualified firms for the Operations and Maintenance of the Water, Sewer, Streets, and Drainage systems and Other Systems of the City of Gulfport.

One (1) original, six (6) sealed copies, and One (1) digital version of the completed technical proposal must be received at Procurement Office, 1410 24th Avenue, Gulfport, MS 39501, no later than **4:00 p.m. on August 17, 2021**, after which time they will be delivered to the selection committee. Any proposal received after this deadline will be returned unopened. We anticipate awarding this contract on or before September 21, 2021 with the contract taking effect on October 1, 2021.

The Cost Proposal shall be submitted in a separate sealed envelope.

Request for Proposal packages may be obtained at the Procurement Office, 1410 24th Avenue, Gulfport, MS 39501. All inquiries should be directed to the Purchasing Office by email: purchasing@gulfport-ms.gov or facsimile (228) 868-5705, *not less than seven (7) business days* prior to the proposal due date. All questions must be submitted *in writing*; telephonic inquiries will not be considered.

Proposals submitted in response to this RFQ must be valid for a period of ninety (90) days from proposal submission deadline, and must be so marked.

The selection committee will review each proposal based on the below listed grading criteria and select a qualified firm. The committee may develop a short list from which interviews will be scheduled. The award will be made on a quality based selection from a review only of data submitted in response to this RFQ. A written contract may be awarded to the individual/firm whose proposal is determined by the committee to be the most advantageous to the City.

Proposals for this project will be rated according to the following criteria totaling 100 points:

Criteria		Percentage
1.	Price	35 %
2.	Customer Satisfaction	15 %
3.	Experience in Managing Contracts of Similar Scope and Complexity	15 %
4.	Vendor Stability & Solvency	10 %
5.	Interview	10 %
6.	American Public Works Association Accreditation	5 %
7.	Additional or Special Expertise and Staffing	7 %
8.	Existing Similar Contracts in Mississippi	3 %
Total		100%

A pre-proposal conference will be held **on July 13, 2021 at 10:00 am** in the conference room of the Gulfport Engineering Department, 4050 Hewes Avenue, Gulfport, MS 39507, to offer the proposers the opportunity to review the existing equipment and operations building, work area, and to address any further issues at that time that are relative to the requested services. This pre-proposal conference will also be held via a virtual platform for those not able to attend in person.

The Mississippi State Board of Contractors requires the successful proposer to have a Certificate of Responsibility number AND State Contractor's license to enter into a contract for Operating and Maintaining the Water, Sewer, Streets and Drainage System and Other Systems. The qualifying area of construction expertise is "Municipal and Public Works".

Section 3 Requirement

Section 3 of the Housing and Urban Development Act of 1968 requires that the City and contractors participating in CDBG projects give opportunities for job training and employment to lower income residents of the Section 3 area. Section 3 also requires that "to the maximum extent feasible" contracts for work in connection with Section 3 covered projects be awarded to business concerns that are located in or owned in substantial part by persons residing in the Section 3 area.

The City reserves the right to reject any and all proposals or to waive any technicality, bidding irregularities, or informality. The City of Gulfport is an equal opportunity employer.

Ad Dates: 06-23-21
 06-30-21

**Send Invoice & Proof of Publication to: Purchasing Department
 City of Gulfport
 P. O. Box 1780
 Gulfport, MS 39502-1780**

II. INFORMATION FOR PROPOSERS

A. RECEIPT AND OPENING OF PROPOSALS

The City of Gulfport, Mississippi, (herein called "Owner" and abbreviated as the City) invites proposals on the form attached hereto, all blanks of which must be appropriately filled in. Proposals will be received by Owner at Procurement Department, 1410 24th Avenue, Gulfport, Mississippi, 39501, no later **than 4:00 p.m. on August 17, 2021**, at which time all information will be received, acknowledged and then at said office publicly opened and read aloud. Interested Proposers shall submit an original and six (6) copies of the proposal for consideration. Any proposals received after this deadline will not be considered.

The envelopes containing the proposals must be sealed, have the Certificate of Responsibility number written on the outside of the envelope, and be addressed to the City of Gulfport, Attn: Procurement Department, 1410 24th Avenue, Gulfport, Mississippi, 39501, **until 4:00 p.m. on August 17, 2021**, and designated as proposal for:

OPERATIONS AND MAINTENANCE OF THE WATER, SEWER, STREETS, AND DRAINAGE SYSTEMS AND OTHER SYSTEMS FOR THE CITY OF GULFPORT, MISSISSIPPI

Owner may consider informal any proposal not prepared and submitted in accordance with the provisions hereof and may waive any technicality, bidding irregularities, or informalities or reject any and all proposals. Any proposal may be withdrawn prior to the above scheduled time for the opening of proposals or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. No proposer may withdraw a proposal within 60 days after the actual date of the opening thereof.

B. PRE-PROPOSAL CONFERENCE

A MANDATORY pre-proposal conference will be held **on July 13, 2021 at 10:00 am** in the conference room of the Gulfport Engineering Department, 4050 Hewes Avenue, Gulfport, MS 39507, to offer the proposers the opportunity to review the existing equipment and operations building, work area, and to address any further issues at that time that are relative to the requested services. This pre-proposal conference will also be held via a virtual platform for those not able to attend in person.

C. PREPARATION OF PROPOSAL

Each proposal must be submitted on the prescribed form and in a sealed envelope addressed

to Owner, and designated as proposal for:

**OPERATIONS AND MAINTENANCE
OF THE
WATER, SEWER, STREETS, AND DRAINAGE SYSTEMS AND OTHER SYSTEMS
FOR THE
CITY OF GULFPORT, MISSISSIPPI**

and bearing on the outside of the envelope the name of the proposer and his address. If forwarded by mail, the sealed envelope containing the proposal must be enclosed in another envelope addressed as specified in the proposal form. Conditional or qualified proposals may not be accepted. Any proposal received after the specified time and date will not be considered.

Notice is given to all proposers that The Mississippi State Board of Contractors requires the successful proposer to have a Certificate of Responsibility number and state Contractor's license to enter into a contract for operating and maintaining the water, sewer, streets and drainage systems. The qualifying area of construction expertise is "Municipal and Public Works".

D. WRITTEN MODIFICATION OF PROPOSAL

Any proposer may modify his proposal at any time prior to the scheduled closing time for receipt of the proposals, provided such written communication is received and verified by Owner prior to the closing time. The modification should not reveal the bid price but should provide the addition or subtraction or other modification so that the final prices or terms will not be known by Owner until the sealed proposal is opened. If written modification is not received prior to the closing time, no consideration will be given to the modification.

E. INSURANCE

Proposer agrees to procure and maintain, at its sole cost and expense, during the term of the Contract, insurance of the types and minimal amounts as shown below. All policies required to be carried by Proposer shall be written on an occurrence basis, except for Professional Liability, which may be written on a claims made basis. All policies shall name the City as an additional insured, and shall provide that insureds thereon waive subrogation against each other. Furthermore, all policies shall provide that insurers at risk are primary insurers and that no claim will be made by the insurers that the City is a primary or contributing insurer with respect to any liability covered by the policy or policies or where Proposer is liable to City according to the Contract. All policies may not be canceled without thirty (30) days prior written notice to the City.

1. Worker's Compensation - At all times during the term of this contract,

Proposer shall keep Worker's Compensation insurance in effect and in full compliance with all applicable State and Federal Laws and regulations, with waiver of subrogation against the City or its insurers.

2. Employer's Liability - At all times during the term of the Contract, Proposer shall keep Employer's Liability insurance in effect in minimum amounts of \$1,000,000.00 per individual claim covering injury or death to any employee of Proposer which may be outside the scope of liability under the Worker's Compensation Act, and shall insure against losses due to employee dishonesty, forgery, and alteration with minimum limits of liability of \$100,000.
3. Comprehensive General Liability Insurance - At all times during the term of the Contract, Proposer shall keep Commercial General Liability insurance and General Liability insurance for operation of all vehicles and equipment used in the course of business under the Contract covering third party liability in an amount of not less than \$2,000,000 combined single limits per occurrence for bodily injury and property damage. Said policy shall be insured by an insurance company, or companies, with a current rating by BEST of A-X (10), or otherwise, by companies accepted by the City in writing in the event of a lesser rating.
4. Comprehensive, Collision, and Uninsured Motorist Insurance - At all times during the term of the Contract, Proposer shall maintain Automobile liability insurance and property damage insurance to cover and insure all equipment and property used by proposer or its contractors or agents in the course of business under the contract as well as all equipment and property of the owner that even though not in use at the time, is subject to use by the proposer or its agents or contractors in the course of business under the contract to include without limitation comprehensive and collisions coverages as well as insured motorist insurance each with a minimum limits of \$1,000,000 per occurrence for bodily injury and property damage. Such coverages shall include without limitation any motor vehicle, whether owned, hired, or non-owned.
5. Additional Excess Liability Insurance - At all times during the term of the Contract, Proposer shall keep additional excess liability insurance including Pollution Liability Insurance in the minimum amount of \$5,000,000.
6. Professional Liability Insurance - At all times during the term of the Contract, Proposer shall keep Professional Liability insurance in minimum amounts of \$2,000,000.

F. CONDITIONS OF WORK

Each proposer must inform himself fully of the conditions relating to the project. Failure to do so will not relieve the successful bidder of his obligation to furnish all services necessary to carry out the provisions of the contract.

G. ADDENDA AND INTERPRETATIONS

No interpretation of the meaning of the proposal documents will be made to any proposer orally.

Every request for such interpretation should be via facsimile at 228-868-5704, via e-mail to purchasing@gulfport-ms.gov in writing addressed to Purchasing Office, City of Gulfport, 1410 24th Avenue, Gulfport, Mississippi, 39501. To be given consideration, every request for such interpretation must be received at least seven days prior to the date fixed for the opening of proposals. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the proposal documents which, if issued, will be transmitted by facsimile with a request for acknowledgment thereof by return facsimile, or mailed by certified mail with return receipt requested, to all prospective proposers at the respective addresses and/or facsimile numbers furnished for such purposes, not later than two days prior to the date fixed for the opening of proposals. Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under his proposal as submitted. All addenda so issued shall become part of the contract documents. Any verbal statements regarding same by any person, previous to the award, shall be unofficial and not binding on any party. Any request provided to the Purchasing Office seven days prior to the date fixed for opening of proposals will be responded to 3 days prior to the date fixed for opening of proposals.

H. NAME, ADDRESS AND LEGAL STATUS OF THE PROPOSER

The proposal must be properly signed in ink and the address of the proposer given. The legal status of the proposer, whether corporation, partnership or individual shall also be stated in the proposal.

A corporation shall execute the proposal by its duly authorized officers in accordance with its corporate resolution. Partnership and individual proposers will be required to state in the proposal the names of all persons interested therein.

The place of residence of each proposer, or the office address in the case of a firm or company, with county and state and telephone number must be given after his signature.

If the proposer is a joint venture consisting of a combination of any or all of the above entities, each party to the joint venture shall execute the proposal.

Anyone signing a proposal as an agent of another or others must submit with his proposal legal evidence of his authority to do so.

I. COMPETENCY OF PROPOSER

The opening of the proposal shall not be construed as an acceptance of the proposer as a qualified, responsible proposer. The City reserves the right to determine the competence and responsibility of a proposer from its knowledge of the proposer's qualifications or from other sources.

J. DISQUALIFICATION OF PROPOSER

Although not intended to be an inclusive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a proposer and the rejection of his proposal:

1. Evidence of collusion among proposers
2. Lack of competency as revealed by either financial statements, experience or equipment statements as submitted or other factors.
3. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.
4. Default or termination on a previous contract for failure to perform or otherwise.

K. BASIS OF THE PROPOSAL

A Selection Committee will evaluate and rank the proposals. The evaluation criteria is as follows:

Criteria		Percentage
1.	Price	35 %
2.	Customer Satisfaction	15 %
3.	Experience in Managing Contracts of Similar Scope and Complexity	15 %
4.	Vendor Stability & Solvency	10 %
5.	Interview	10 %
6.	American Public Works Association Accreditation	5 %
7.	Additional or Special Expertise and Staffing	7 %
8.	Existing Similar Contracts in Mississippi	3 %
Total		100%

L. POWER OF ATTORNEY

Attorney's-in-fact who sign proposal bonds or contract bonds must file with each bond a certified and currently dated copy of their own power of attorney.

M. LAWS AND REGULATIONS

The proposer's attention is directed to the fact that all applicable Federal, State Laws, municipal and county ordinances, and the rules and regulations of all authorities having jurisdiction over the service shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

N. METHOD OF AWARD - BEST OVERALL PROPOSAL

The City will negotiate with the proposer whose original proposal has the highest recommendation of the Mayor and City Council. If the City cannot negotiate an acceptable agreement (base price plus all other appropriate criteria) with the above mentioned proposer, negotiations with that proposer will be halted and negotiations with the proposer with the second highest recommendation from the Mayor and City Council will commence. This process will continue until a contract is negotiated or the City determines to reject all proposals.

The City reserves the right to reject any and all proposals and reserves the right to cancel the award of a contract any time prior to the execution by all parties without liability against the Owner.

O. OBLIGATION OF PROPOSER

At the time of the opening of the proposals, each proposer will be presumed to have inspected the area encompassed by the proposal and to have read and to be thoroughly familiar with the contract documents (including the addenda). The failure or omission of any proposer to examine any form, instrument or document shall in no way relieve any proposer from any obligation in respect of his proposal.

P. START UP / MOBILIZATION

Due to the length of the contract, no separate payment will be made for start up or mobilization costs.

Q. SPECIAL EVENTS / HOLIDAY SCHEDULE

A listing of Annual Parades & Special Events, as well as a holiday schedule as adopted by the City of Gulfport is included in Appendix "P".

R. VULNERABILITY ASSESSMENT

The City of Gulfport currently has a vulnerability assessment for the City's infrastructure that will be made available to the selected Proposer.

S. OTHER REQUIRED INFORMATION

The following information must be provided in a clear and comprehensive manner:

1. Provide the full name, tax identification number, corporate office address of the entity which would propose to enter into contract with the City.
2. Identify when the company was organized, where incorporated and how many years principals of the firm have been engaged in contract operations services. Provide a comprehensive description of the corporate ownership history identifying and explaining if there is any foreign (non-U.S. based) ownership of the company.
3. Provide a copy of financial statements for the last 2 years of the company (or its parent corporation if individual subsidiary or division financial statements are not prepared and generally available) prepared in conformity with generally accepted accounting principles and audited or reviewed by a Certified Public Accountant. At a minimum, the financial statements must include, an income statement, balance sheet, and statement of cash flow for the company identified in Item No. 1 above.
4. Each company shall provide details of their operating history with sufficient documentation to prove their experience with similar contract assignments for a minimum of five (5) years.
5. Each company must provide a description of professional experience to include references of other clients where the company or its Principals have demonstrated a minimum of five (5) years experience in the management of labor contracts providing public works services for governmental entities.
6. Each company shall provide general information relative to the medical insurance and the pension plan that are normally offered and/or provided to the employees working under similar contract(s).
7. A statement that a relationship created by a possible contract (owner and independent contractor) shall in no way create a conflict of interest or a perceived conflict between the parties or any of their affiliates.
8. Any previous claims or pending litigation within the last 5 years that may affect the ability to administer this contract.

III. PROPOSED SCOPE OF WORK

Proposer shall provide professional utility management, operational and maintenance services to operate and maintain the streets, drainage, water and sewer systems traditionally operated and maintained by the City's Public Works Department. The City shall provide professional utility management, operational and maintenance services to operate and maintain the utility billing system operated and maintained by the City's Finance Department. A detailed scope of work for each area of work is defined in the attached contract (Attachment A). Proposer shall provide the labor, supervision, and professional expertise required to provide such services in a good and workmanlike manner according to normal and customary industry standards and the City's benchmarks for performance and quality standards as outlined in the attached contract. Sample detailed job descriptions for positions, key and essential personnel subject to City approval, and educational requirements are included as Appendix "K" to the contract (Attachment A) for the streets, drainage, water and sewer maintenance and other systems portions of the Contract. Proposers are not required to use the sample positions shown in the Appendix. **All proposals shall include an organizational chart showing positions, minimum staffing requirements (including key and essential personnel subject to City approval), minimum wage rates, educational requirements and detailed job descriptions for the streets, drainage, water, and sewer maintenance portions of the Contract.**

Successful Proposer shall follow all EEOC and Title 7 regulations, especially when filling available positions with qualified personnel.

To ensure continuity of essential services, the Proposer shall be prepared to fully commence work upon Notice to Proceed by the City and should not assume that the previous employees will be able to guide, direct, or specifically orientate Proposer's employees. Construction projects will be completed by the Proposer (in-house), or sub-contracted to an outside company at the discretion of the City's Public Works Director. The cost of projects constructed in-house will vary depending on workload, complexity of project and priority of projects to be completed. Unless otherwise required by local ordinance, state or federal law or governing code or regulation, Proposer is not responsible for obtaining construction permits. Proposer is responsible for adhering to the provisions of permits required, as well as alerting the City if a permit is required in order to begin work. Proposer is not responsible for engineering or other design services. Proposer is responsible for site layout, shooting grades, etc. Proposer is only responsible for maintaining utility easements for accessibility. There are no benchmarks for utility easement maintenance. Note: Certain sections of Bernard Bayou and Flat Branch are not accessible for mowing with current City equipment. Proposer would not be responsible for these areas until such time that City makes adequate equipment available. Proposer is not responsible for in-depth inspection and maintenance of elevated water tanks. Day-to-day maintenance of tanks and its site and visual inspections are the responsibility of the Proposer. Proposer is required to climb tanks in order to perform routine maintenance.

IV. EXISTING EQUIPMENT AND BUILDING SPACE

It is anticipated at this point that the City will continue to own all of the existing public works facilities, automotive, construction, material handling and maintenance equipment (See Contract Attachment A; List of Equipment - Appendix A of contract). As set out elsewhere herein, this may be subject to change. The City will provide and fund the following: fuel, oil, grease, all consumables and needed supplies related to equipment.

The Gulfport Public Works Department Operations and Maintenance Facility is located at 4050 Hewes Avenue, Gulfport, Mississippi, 39507, and includes 21,700 square feet office/warehouse, 5.2 acres of fenced supply storage, 13,000 square feet covered storage, 3,000 square feet separate office building, and is situated on 10.5 acres of property, and can be utilized by the successful Proposer at no cost. The Proposer will have to maintain the appropriate insurance and hold the City harmless for use of these areas. The Proposer shall be responsible for any damages to City facilities used as part of this Contract.

The City currently operates a rubbish site located on Canal Road for City use only. The site is owned by the City, and is operated under a Mississippi Department of Environmental Quality permit. No tipping fees would be assessed to the Contractor for use of this facility. The Contractor would be responsible for providing a Landfill Supervisor for the site.

V. CURRENT EMPLOYEES

Companies not currently doing business with the City of Gulfport may hire current City of Gulfport employees prior to the start of the new contract **on October 1, 2021**. All employees are required to pass a background check and drug test as outlined in Proposal Documents.

For clarification, "Division Head" as used in Item 4 of Appendix Z to the contract shall mean the Division Head as noted in Appendix K, not necessarily the Director of Public Works.

For clarification of Article IV, Section 4.01, Item N, on page Contract-17 of the Professional Services Contract, please see Appendix BB, "City's Current Personnel Policies."

VI. EQUIPMENT LEASING OR PURCHASE

After successful implementation and operation of this contract by the Operator, the City may in its discretion consider leasing, selling, or a combination of both some or all of the equipment and property presently owned by the City and which may be used in the course of business under the contract, each in exchange of fair market value with a determination of such value made by the City. The city shall have the right to accept, reject, or negotiate any and all proposals and offers.

VII. PROVISION OF EQUIPMENT MAINTENANCE SERVICES

After successful implementation and operation of this contract by the Operator, the City may in its discretion subsequent to implementation and operation of this contract by the Operator consider proposals from the Operator to provide professional maintenance services involving property owned or leased by the City or otherwise may be used in the course of the business under the contract. The City shall have the right to accept, reject, or negotiate any and all proposals and offers.

VIII. RESERVATIONS

The City reserves the right to change or modify any provisions in the attached proposed or draft Operations and Maintenance Contract, other than those pertaining to compensation, before final execution.

IX. PRICE PROPOSAL

PLACE: Office of Procurement, 1410 24th Avenue, Gulfport, Mississippi, 39501

DATE: August 17, 2021 at 4:00 P.M. Local Time

Proposal of: Management, operation and maintenance of the water, sewer, streets, and drainage systems and other systems for the City of Gulfport.

(hereinafter called "Proposer"), organized and existing under the laws of the

State of _____, doing business as _____.*

**To: City of Gulfport
1410 24th Avenue
Gulfport, MS 39501**

(hereinafter called "OWNER").

Gentlemen:

Proposer, in compliance with your invitation for proposals for:

**OPERATIONS AND MAINTENANCE
OF THE
WATER, SEWER, STREETS, AND DRAINAGE SYSTEMS AND OTHER SYSTEMS
FOR THE
CITY OF GULFPORT, MISSISSIPPI**

having examined the proposal documents, and the site of the proposed work, and being familiar with all of the conditions surrounding the operations and maintenance and scope of work, hereby proposes to furnish all labor and maintenance and other services and meet and satisfy all requirements and duties in accordance with the contract documents and at the price stated below. This price is to cover all expenses incurred in adequately and properly performing the work and services required under the contract documents, of which this proposal is a part.

ADDENDA AND INTERPRETATIONS

No interpretation of the meaning of the proposal documents will be made to any proposer orally.

Every request for such interpretation should be via facsimile at 228-868-5704, via e-mail to purchasing@gulfport-ms.gov in writing, City of Gulfport, 1410 24th Avenue, Gulfport, Mississippi, 39501. To be given consideration, every request for such interpretation must be received at least seven days prior to the date fixed for the opening of proposals. Any and all such interpretations and any supplemental instructions will be in the form of written

addenda to the proposal documents which, if issued, will be transmitted by facsimile with a request for acknowledgment thereof by return facsimile, or mailed by certified mail with return receipt requested, to all prospective proposers at the respective addresses and/or facsimile numbers furnished for such purposes, not later than two days prior to the date fixed for the opening of proposals. Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under his proposal as submitted. All addenda so issued shall become part of the contract documents. Any verbal statements regarding same by any person, previous to the award, shall be unofficial and not binding on any party. Any request provided to the Purchasing Office seven days prior to the date fixed for opening of proposals will be responded to 3 days prior to the date fixed for opening of proposals

Proposer acknowledges receipt of the following addenda:

Addendum No. _____ dated

Addendum No. _____ dated

*Insert "a corporation", "a partnership", or "an individual" as applicable.

PROJECT SCOPE: Operations and Maintenance of the Water, Sewer, Streets, and Drainage Systems and Other Systems for the City of Gulfport

LOCATION: City of Gulfport, Mississippi

Proposer agrees to perform all the Work described in the proposal and contract documents and for the following prices:

(NOTE: Proposal shall include sales tax and all other applicable taxes and fees.)

Proposal for the initial year of a potential Twelve (12) year contract (price would serve as the base year for CPI and scope modifications)

Base Bid: This includes the Proposer's plan.

Lump Sum Price:

Provide lump sum price for all operations and maintenance for the water, sewer, streets, and drainage systems and other systems for the City of Gulfport using City Owned Equipment for an initial period of one (1) year (12 months) excluding Alternates.

\$ _____,
(Lump Sum Price in Figures)

_____ dollars and _____ cents.
(Lump Sum Price in Words)

(Amounts are to be shown in both words and figures. In case of discrepancy, the amount shown in words will govern).

This Lump Sum Price is constituted by the following breakdown:

	Streets & Drainage	Water & Sewer	Other Systems	TOTAL
Payroll				
Overtime				
Labor Burden				
Operating Supplies				
TOTAL				

Note: Payroll should include items 1, 9, 10, 11 & 12 of Appendix L. Overtime corresponds to Item 2 of Appendix L. Labor Burden should include Items 3, 4, 5, 6 & 13 of Appendix L. Operating Supplies should include items 14, 15 & 16 of Appendix L. Items 7, 8, 17 through 24, as well as any overhead, profit, and mobilization or startup costs should be prorated among other costs.

Proposer agrees to hire the number of employees below and pay employees at the following minimum hourly rates:

Streets and Drainage Project Staff	Category	Quantity	Type	High School Diploma or GED Required	Minimum Hourly Rate
Contract Administrator	Admin	1	Key	Yes	27.50
Project Manager	Admin	1	Key	Yes	40.00
Office Manager	Admin	1	Key	Yes	30.01
S&D Service Request Coordinator/Asst. OM	Drainage	1		Yes	18.70
S&D Department Manager	Drainage	1	Key	Yes	31.43
S&D Operations Manager	Drainage	1	Key	Yes	28.50
Inventory Manager	Admin	1	Key	Yes	21.00
Dispatch Supervisor	Admin	1		Yes	16.31
Customer Service Rep/Secretary	Admin	1		Yes	13.00
Yard/Equipment Supervisor	Admin	1		Yes	16.00
Yard/Equipment Assistant Supervisor	Admin	1		No	13.50
Tool Room Technician	Admin	1		Yes	16.00
Right of Way/Grounds Supervisor	Drainage	1		Yes	19.50
Trash Truck Operator	Drainage	1		Yes	15.00
Tree Trimming Operator	Drainage	2		Yes	12.50
End Loader Operator	Drainage	1		Yes	15.91
Grass Cutting Operator	Drainage	6		Yes	12.00
Street Sweeper Operator	Streets	1		Yes	12.75
Landfill Operator	Streets	1		No	13.73
Asphalt Supervisor	Streets	1		Yes	21.80
Asphalt Crew Leader, Utility Cut Rest. Crew	Streets	1		Yes	14.50
Asphalt Crew Leader, Service Request Crew	Streets	1		Yes	16.12
Asphalt Crew Leader, Routine Crew	Streets	2		Yes	14.50
Asphalt Laborer, Service Request Crew	Streets	1		No	13.99
Asphalt Laborer, Routine Crew	Streets	2		No	12.75
Asphalt Utility Cut Restoration Operator	Streets	1		Yes	16.00
Concrete Crew Leader	Streets	1		Yes	16.75
Concrete Crew Operator	Streets	1		Yes	11.75
Concrete Crew Laborer	Streets	1		No	10.00
Storm Drainage Supervisor	Streets	1		Yes	21.32
Cave-in Repair Crew Leader	Drainage	1		Yes	15.30
Cave-in Repair Crew Assistant Crew Leader	Drainage	1		Yes	14.20
Cave-in Repair Laborer	Drainage	1		No	12.18
Ditch Cleaning Supervisor	Drainage	1		Yes	15.00

Ditch Cleaning Operator	Drainage	3		Yes	12.00
Truck Driver -ROW/Grounds	Drainage	1		Yes	15.42
Truck Driver - Storm Drain Crew	Drainage	2		Yes	14.00
Truck Driver	Drainage	1		Yes	15.53
Pump Truck Operator - Lead	Drainage	1		Yes	15.00
Pump Truck Operator	Drainage	1		Yes	13.83
Sidewalk Crew Laborer	Drainage	2		Yes	10.20
Construction Crew #1, Crew Leader	Drainage	1		Yes	16.50
Construction Crew #1, Asst. Crew Leader	Drainage	1		Yes	14.00
Construction Crew #1, Laborer	Drainage	1		No	10.00
Construction Crew #1, Truck Driver	Drainage	1		Yes	14.76

Water and Sewer Project Staff	Category	Quantity	Type	High School Diploma or GED Required	Minimum Hourly Rate
Water & Sewer Manager	Water	1	Key	Yes	31.21
Lift Station Manager	Sewer	1	Key	Yes	26.30
Asst. Lift Station Manager	Sewer	1		Yes	18.15
Water & Sewer Asst. Manager	Water	1		Yes	25.58
QA-QC Supervisor/Safety Officer	Admin	1		Yes	25.88
Lift Station Tech	Sewer	3		Yes	12.00
SCADA/Electrical Manager	Sewer	1	Key	Yes	20.61
SCADA Tech	Sewer	1		No	13.70
Electrical Supervisor	Sewer	1	Key	No	22.86
Electrician, Assistant	Sewer	1		Yes	14.00
Water Wells Manager	Water	1	Key	Yes	22.43
Water Well Operator	Water	3		Yes	17.04
Vacuum Truck Operator	Sewer	2		Yes	14.21
Camera Truck Operator	Sewer	2		Yes	15.23
Backflow Prev/Cross Connection/Line Locator	Water			Yes	17.63
W&S Service Request Coordinator	Sewer			Yes	26.30
Water Operations Mgr.	Water			Yes	27.05
Water Repair & Maint. Supervisor	Water			yes	20.00
Water Repair & Maint. Crew Leader	Water	8		Yes	14.00
Water Repair & Maint. Asst. Crew Leader	Water	3		Yes	13.00
Water Repair & Maint. Crew Laborer	Water	7		Yes	10.00
Sewer Repair & Maint. Supervisor	Sewer			Yes	23.00
Jet Truck Operator	Sewer	2		Yes	12.25
Water Line Locator	Water	2		No	13.96

Truck Driver	Water			No	14.17
Construction Crew Leader	Water	3		Yes	16.60
Construction Crew Asst. Crew Leader	Water	3		No	14.42
Construction Crew Laborer	Water	3		Yes	10.00
Construction Crew Truck Driver	Water	3		Yes	14.83
Fire Hydrant Construction Crew Leader	Water	1		Yes	15.25
Fire Hydrant Construction Asst. Crew Leader	Water	1		Yes	14.17
Fire Hydrant Construction Crew Laborer	Water	1		Yes	11.00
Interceptor Manager	Sewer	1	Key	Yes	28.30
Interceptor Asst. Manager	Sewer	1		Yes	14.83
Lift Station Tech - Interceptor Crew	Sewer	3		Yes	12.00
I&I Crew Leader	Sewer	1		Yes	18.88
I&I Crew Laborer	Sewer	2		Yes	12.18
Sewer Crew Leader	Sewer	1		Yes	15.23
Sewer Asst. Crew Leader	Sewer	1		Yes	14.45
Sewer Crew Laborer	Sewer	2			10.00
Valve Exercise Technician	Water	1			15.43
Meter Reader, LEAD	Water	1			19.38
Meter Reader	Water	4			12.18

Traffic Staff	Category	Quantity	Type	High School Diploma or GED Required	Minimum Hourly Rate
Traffic Manager	Traffic	1	Key	Yes	26.45
Senior Sign and Marking Foreman	Traffic	1		Yes	22.37
Traffic Signal Technician III	Traffic	1		Yes	20.12

Additional Personnel Needed: The following other positions are required:

Position	Quantity	Type	High School Diploma or GED	Minimum Hourly Rate	Total Contractor Costs

Alternate 1: The annual cost for the drainage construction crew is as follows:

\$ _____,
ONLY Streets & Drainage Construction (1 Crew: Drainage Crew consisting of 1 crew leader, 1 asst. crew leader, 1 laborer, 1 truck driver)

Alternate 2: The annual cost for the water/sewer construction is as follows:

\$ _____,
ONLY Water & Sewer Construction (1 Crew: Water & Sewer Construction Crew consisting of 1 crew leader, 1 asst. crew leader, 1 laborer, 1 truck driver)

Alternate 3: The annual cost for the Operator to Provide all equipment required to perform All services under this contract is as follows:

\$ _____,
(ONLY the Equipment for All Services)

Upon receipt of written notice of the acceptance of this proposal and execution of the contract, the Proposer will deliver a Surety Bond or Bonds as required by the proposal documents.

Respectfully submitted:

By: _____,

Title: _____,

(SEAL - if Proposal is by a Corporation)

Street: _____,

P.O. Box: _____,

City: _____,

State: _____ Zip: _____,

Certificate of Responsibility #: _____,

ATTACHMENT A

(Copy of Draft and Proposed Operations & Maintenance Contract with all related Appendices)



Memorandum – City of Gulfport

PUBLIC WORKS & ENGINEERING

To: Jessica Versiga, Purchasing

CC: Mayor Billy Hewes
Dr. John Kelly, CAO
Jeff Bruni, Legal
Tyler Gentry, Assistant Director of Public Works - Operations

From: Wayne E. Miller, P.E., Director of Public Works and Engineering

WEM

Date: June 16, 2021

Re: Request Permission to Advertise the Request for Qualification Statements and Price Proposals for Operations and Maintenance of the Water, Sewer, Streets, Drainage, and Other Systems of the Public Works Department by Privatization Contractors

In order to continue the Privatization of the Department of Public Works, I recommend advertising the attached legal notice for Qualification Statements and Price Proposals to be received until August 17, 2021 at 4:00 p.m.

Responding to a RFQ and Price Proposal is required by all contractors who would like to be considered. Each contractor submitting qualification statements shall be scored for approval/disapproval by a committee consisting of 5 members: Jeff Bruni, City Attorney, Wayne E. Miller, P.E., Director of Public Works and Engineering, Tyler Gentry, Asst. Director of Public Works - Operations, Ryan Merrill, Assistant Director of Public Works – Utility Billing, and one (1) Engineer with Engineering Xcellence, PLLC.

Once the Statement of Qualifications has been reviewed by the selection committee, a recommendation will be made (based on the results of the RFQ and the Price Proposal) and presented to the City Council. Upon approval from City Council, the contract shall begin.

In order to complete this process expeditiously, the timeline for selection of a privatization contractor has been established.

Therefore, a proposed schedule of implementation is shown below.

- June 22, 2021 Request authority to advertise for RFQ's
- June 23, 2021 1st advertisement
- June 30, 2021 2nd advertisement
- August 17, 2021 Receive and review Statements of Qualifications and Price Proposals
- TBD Workshop with Mayor and City Council to Present RFQ Results, Preliminary Specifications and Contract Documents, and Review Price proposals (Bids) from Qualified Contractors
- September 21, 2021 Award of Contract
- October 1, 2021 Start of Contract

The Public Works privatization contract is set up to include changes to streamline the services. In 2016, the Department of Public Works became accredited by the American Public Works Association, and we have included the Standard Operating Procedures from that process.

Some of the work that will be completed during this process includes the following:

- 1) Contract Documents and Specifications
- 2) Follow Up Letter to the Customer
- 3) Satisfaction Survey
- 4) Performance Criteria for Completing Service Requests
- 5) Inventory and maps for scheduling grass cutting, sidewalk trimming, mileage of streets for pothole patching, and street sweeping
- 6) Proposed Organizational Chart
- 7) Job Descriptions and Position Requirements
- 8) Equipment Information
- 9) Standard Operating Procedures
- 10) Service Request Statistics

The City has hired the firm of Engineering Xcellence with Kris Riemann & Associates to assist the City with preparation of contract documents and the bidding process.

I recommend approval of this Request for Qualification Statements and Price Proposals to assist in the selection of a privatization contractor for Water, Sewer, Streets, Drainage, and Other Systems.

Please place this item on the June 22, 2021 Council Agenda.

This item has been approved by:

Mayor or C.A.O. _____

Attachments: 1. Qualification Statements and Price Proposals



**DEPARTMENT OF
LEISURE SERVICES**

P.O. Box 1780
Gulfport, MS 39502
Phone: 228-868-5881
Fax: 228-868-5883

Joseph T. Jones
1422 23rd Avenue
Gulfport, MS 39502

To: Mayor Billy Hewes
Dr. John Kelly, CAO
Jeff Bruni, City Attorney
City Council

From: Gus Wesson, Director of Leisure Services

Date: June 16, 2021

Re: Permission to request for proposals associated with towing services at the Harbor

The Department of Leisure Services is requesting permission to request for proposals associated with towing services that may be called on to respond to tow improperly-parked vehicles in the harbor area in connection with authority given the City under current existing Ordinances. The Legal Department has asked that proposals be sought in order to find fair pricing associated with tows that will be passed on to violators in addition to other fees and requirements.

Thank you for your review and consideration of this request. If you have any questions, please contact me anytime.

A handwritten signature in black ink, appearing to read "Gus Wesson", is written over a horizontal line.

Gus Wesson

FACILITY USE AGREEMENT (TOURNAMENT)

GULFPORT SPORTSPLEX – GOLDIN PARK

THIS AGREEMENT is dated as of the 15th day of May, 2021, by and between the CITY of Gulfport, Mississippi (hereinafter called City) and Great Southern Sports Association, LLC (hereinafter called Promoter) for the use of the facilities located in and/or near the City of Gulfport's Sportsplex or Goldin Park as more fully identified in Promoter's Facility Use Application which is attached hereto as Exhibit "A" an incorporated herein by reference (hereinafter, "Requested Facilities"), pursuant to the terms and conditions and under the authority hereinafter set forth:

IT IS HEREBY AGREED:

1. **SCOPE OF AGREEMENT:** City shall permit Promoter exclusive use of the Requested Facilities for the date/s set forth in the Application for Use only and solely for the Tournament (hereinafter, the "Tournament") identified in the Facility Use Application and further in accord with the terms and conditions contained herein. Should Promoter expand or change the scope of the Tournament or secure a sponsor for the Tournament without first obtaining the written approval of City, said expansion or change or securing of sponsor shall constitute a default under this Agreement and shall be ground for immediate termination of the Tournament by the City of Gulfport by and through its Director of Leisure Services or its Sportsplex Manager.
2. **USE FEE.** The fee to use the Requested Facilities on the dates and at the times set forth in Exhibit A hereto shall be (please check applicable):

A. Softball

☐

Artificial turf fields (at Sportsplex) - \$225/field/day

☐

Grass fields (at Sportsplex and Goldin) - \$150.00/field/day

B. Baseball

☒

Artificial turf fields (at Sportsplex) - \$225/field/day

☒

Grass fields (at Sportsplex and Goldin) - \$150.00/field/day

C. Soccer

☐

Grass fields (at Sportsplex and Goldin) - \$150.00/field/day

The fee includes preparation and lining of fields (if necessary) by the City prior to the Tournament and is based on the Tournament schedule provided by Promoter. The fee noted herein may be adjusted based on the final Tournament schedule.

- A. To reserve the fields noted in the Facility Use Application on the dates and at the times set forth therein, the Facility Use Application must be submitted and the Agreement executed by the Promoter and the City. Additionally, a \$500.00 deposit must be submitted at least ninety (90) days prior to the start of the Tournament. The deposit shall be applied to the Use and/or Cancellation Fee and noted on the invoice. This Agreement shall not be valid

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- is received by the City at least ninety (90) days prior to the start of the Tournament.
- B. An invoice for the balance of the Use Fee shall be mailed or e-mailed to the Promoter within two (2) week days of the conclusion of the Tournament. Promoter shall reimburse the City for the City's costs associated with any damaged or lost equipment and such costs will be billed separately upon completion of repairs or purchase of replacement equipment. Payment is due to the City from the Promoter within thirty (30) days of invoice date.
 - C. Any invoices not paid within thirty (30) days of Invoice date will be turned over for collection and the City reserves the right to cancel any or all other Tournaments currently contracted with the City by Promoter.
 - D. Each tournament shall be on a separate Facility Use Application.
3. **RULES AND REGULATIONS.** Promoter shall strictly enforce the "Rules and Regulations" set forth in Exhibit "B" hereto. Failure of Promoter to strictly enforce the same shall constitute a breach of this Agreement.
4. **SPONSORS.** Promoter agrees and understands that the City has entered into certain "exclusive rights" agreements or contracts including, but not limited to, agreements or contracts concerning food and/or beverage. As a result, Promoter shall advise the City, in writing, of any sponsors of or associated with the Tournament on the Facility Use Application or immediately upon tentatively securing a sponsor for an already scheduled Tournament. No Tournament or other sponsor shall be in conflict, direct or otherwise, with any exclusive rights sponsor or contractor of the City. The City reserves the sole discretion to determine if a proposed sponsor would conflict, direct or otherwise, with any exclusive rights sponsor or contractor of the City. Should a sponsor conflict, directly or otherwise, with a City "exclusive rights" agreement or contract, the City has the sole discretion to advise the Promoter to drop the sponsor and/or to cancel the tournament without recourse by Promoter.
5. **CANCELLATION.** Promoter must advise the City of Tournament or field cancellation no less than ten (10) days prior to the scheduled start of a Tournament. If Tournament is cancelled less than ten (10) days prior to the schedule start of a Tournament, Promoter shall pay a \$75.00 per grass field per day cancellation fee or \$100.00 per artificial turf field per day cancellation fee, whichever is applicable.
6. **CITY RIGHTS AND RESPONSIBILITIES.**
- A. The City (i.e., any City employee) has the right to remove any team, player, vendor, or group from the Sportsplex due to misconduct or infraction of rules.
 - B. The City shall provide trash pick up.
 - C. The City's decision on playability of the fields due to inclement weather or any other circumstances prior to or during a Tournament shall be final.
 - D. The City has the right to remove any person, team, player, vendor, group or spectator from the complex due to misconduct or infraction of rules.
 - E. The City shall provide contract concession operation for the hours of the Tournament.
 - F. The City shall prepare contracted fields per specifications prior to first game.

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- G. The City shall inspect and clean restrooms (replace toilet paper, trash bags, and cleaning supplies.
 - H. The City shall open and secure facility entrance gates daily.
 - I. The City shall provide access to scoreboard towers and field lights as requested.
 - J. The City shall provide emergency call list.
7. PROMOTER RIGHTS AND RESPONSIBILITIES.
- A. Promoter may coordinate motel arrangements and retain any revenue.
 - B. Promoter may sell t-shirts and other non-food or non-beverage merchandise via a City approved vendor. Promoter shall compensate the City \$75/day for each merchandise vendor. Vendors must work under Promoter's Mississippi Sales Tax number or under the Vendors' own Mississippi Sales Tax numbers. Vendors shall contact the Sportsplex Manager at least three (3) weeks prior to scheduled Tournament.
 - C. Promoter shall obtain a Mississippi Sales Tax number to collect gate admissions or sell non-food and non-beverage merchandise. The Mississippi Sales Tax number must either be on file with the City or be provided to the Sportsplex Manager at least one week prior to Tournament or Tournament. Promoter and any approved vendors are responsible for reporting to the Mississippi Department of Revenue.
 - D. Food Vendors may be allowed ONLY with written approval from the City's concessions contractor and the City. A \$50.00 per day per food vendor charge shall be paid to the City.
 - E. Promoter is responsible for marking and dragging fields during the Tournament. The City will provide rakes, shovels, line, lime and line marker. After any rain, a Sportsplex representative must be contacted before any work will be done to the fields. No trench digging allowed.
 - F. Promoter must vacate the fields at the designated time.
 - G. Promoter may charge an entry fee and retain all revenues and may charge a gate admission fee into its Tournament and shall have full rights to gate admission during the Tournament.
 - H. Promoter shall contact the Sportsplex Manager for vendor approval if any merchandise vendors are planned for a Tournament. Food and beverage vendors are not allowed.
 - I. Promoter will be responsible for the conduct of all players and spectators attending the Tournament and shall enforce all applicable rules and regulations as may, from time to time, be promulgated by the City of Gulfport.
 - J. Promoter shall ensure that all Tournaments held at the complex are sanctioned through a governing body.
 - K. Promoter shall provide a final Tournament scheduled at least three (3) days prior to the start of the Tournament.
 - L. Promoter shall complete a field specification form and advise the Sportsplex Manager of the name of the Tournament Director at least five (5) days prior to the start of the Tournament.
 - M. Promoter shall provide proof of sanctioning organization.
 - N. Promoter shall secure light and score towers each night during the Tournament.

8. **UTILITY VEHICLE.** The City, upon request of Promoter, may provide utility vehicles to Promoter to maintain fields, empty trash and as a means of transportation. The following rules shall be enforced by Promoter with regard to use of the City owned utility vehicles:
- A. All drivers must be at least 16 years of age and possess a valid driver license.
 - B. Only employees or contractors of Promoter are authorized to use the utility vehicles.
 - C. Drivers must obey all traffic rules and regulations.
 - D. No more than one passenger allowed in seat during movement.
 - E. No persons allowed in truck bed.
 - F. Utility vehicles must be returned clean.
 - G. Any accident no matter how small must be reported to the Sportsplex staff immediately and an incident report completed.
 - H. Utility vehicle must be properly secured when not in use (lock and cable provided by City).
 - I. Utility vehicle will not be used when fields are too wet to drag mat.
 - J. Should overloading or heavy pulling cause damage to rear end or transmission, Promoter shall be responsible for repairs to the utility vehicle.
 - K. No more than 150 pounds allowed in truck bed.
 - L. Promoter must furnish a copy of an insurance policy as proof of insurance coverage for any property or equipment damage for duration of Tournament.
9. **INDEMNIFICATION AND LIABILITY INSURANCE**
- A. **Possession and control of the Requested Facilities.** The Promoter assumes full possession and control of the Requested Facilities to be exercised according to this Agreement, the rules and regulations of the City and standards of care legally enforceable against the property, equipment, or Promoter, and the Promoter assumes full responsibility for the Tournament and any and all accidents on the Requested Facilities, and liability for all losses, expenses, damages, demands and claims, if any, in connection with or arising out of any personal injury, including death, or damage or claims of damage to property sustained or claims to have been sustained in connection with or to have arisen out of conduct of the business or activity by/of the Promoter on or about the Requested Facilities during the term of this Agreement, and the Promoter agrees to take all reasonable steps to avoid creation of a hazard.
 - B. **Indemnification.** Promoter and its agents, servants, employees, and representatives agree to fully defend, indemnify, and hold harmless the City and its employees, agents, and officials with respect to and from and against any and all claims, demands, causes of actions, damages, injuries, fees, expenses, penalties, lawsuits, judgments, and orders, including, without limitation, attorneys' fees, which in any way arise out of or relate to any acts of omission or commission of or attributed to Promoter and/or its agents, servants, employees, visitors, invites, guests, and representatives, including, but not limited to, those asserted as negligent, gross negligent, and/or intentional. **Liability Insurance.**
 - I. **Proof of Insurance.** Promoter shall provide, and pay all premiums when due, to maintain public liability insurance coverage in effect during the term of this Agreement, specifically naming the City as an insured. Promoter shall furnish a copy of the policy, as

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proof of insurance coverage to the City in sufficient time in advance of the Tournament for review by the City Attorney and/or the City's Insurance advisors.

- ii. Coverage requirements. The City requires that said liability insurance coverage shall be by a carrier having a rating of no less than "B-10". A lesser rating shall be accepted only after upon recommendation of the City Attorney after consideration of the company's reputation, reserves, and other factors deemed important, and the special circumstances of the Tournament. Minimum liability coverage limits shall be \$2,000,000.00 "per occurrence".
 - iii. Special Tournaments or Hazards. Promoter shall furnish a list of all Tournaments or activities to be staged on the Requested Facilities, or otherwise to be sponsored as a part of the Tournament staged on the Requested Facilities. No special Tournaments or activities shall be held in connection with the Tournament that are excluded from the Promoter's public liability insurance coverage, unless a separate policy is furnished for the excluded activities naming the City as insured and fulfilling the same requirements and limits or liability as specified for Promoter's public liability insurance. Holding of any such activities excluded from the coverage and not specifically approved by the City for the Tournament by the City of Gulfport shall void this Agreement and permit the City to terminate the Tournament immediately.
 - iv. Additional requirements. The City shall have the right to refuse to allow any special activity deemed by the City to be extra hazardous in nature. The City shall further have the right to require as a condition precedent to all other requirements hereof, additional insurance (increased coverage) shall be furnished to cover the Tournament or activity, or that the Promoter's public liability over and above the insurance coverage for the special Tournament. The City shall have the unconditional right to refuse to approve any policy of insurance, or the holding of any Tournament, where in its sole discretion, the City is not adequately insured against the risk involved.
 - v. Contingency Provision. The City reserves the right to cancel this agreement or make substitute facilities available if implementation or change of the City's Master Plan should cause said facilities to be moved or to no longer be available for short term rental purposes, or in the Tournament of an unforeseen emergency or disaster.
10. NOTICE. Any official written notices required to be given under this Contract shall be hand delivered or mailed by U.S. Mail to the following:

City:
City of Gulfport
Attention: Mayor
2309 15th Street
Gulfport, Mississippi 39501

With a copy to:
City of Gulfport

Attn: City Attorney's Office
2309 15th Street
Gulfport, MS 39501

Promoter: <u>Great Southern Sports Association, LLC</u>	(Name of Promoter)
<u>502 Ratliff Street</u>	(Address)
<u>Lucedale, MS 39452</u>	(City, State and Zip)

Also, for unofficial notices, and requests, Promoter may notify City by contacting the Office of the Chief Administrative Officer, telephone number 868-5770.

11. **SEVERABILITY; NON-ENDORSEMENT.** If any word, clause, sentence, paragraph, condition, provision, or term of this Contract is or hereafter becomes legally unenforceable, the same shall be severed from this Contract, and all remaining provisions of this Contract shall be unaffected, and shall be interpreted in accordance with the express written intention of this Contract. It is further understood by the parties that City exercises no view or position concerning and does not sponsor, endorse, or adopt the beliefs, opinions, or philosophies of Promoter and the execution, enforcement, and administration of, or any performance in accordance with this Contract, and/or any use or occupancy of the Requested Facilities by City, Promoter, or any other person or entity shall not in any way be construed or interpreted as City's sponsorship, endorsement, or adoption of such beliefs, opinions, or philosophies.
12. **NON-WAIVER.** In the Tournament City fails to enforce any provision of this Agreement, it shall not thereby be construed to waive its right of enforcement thereof at some later time.
13. **AMENDMENT.** This Contract may be amended only by written instrument approved by City and Promoter. Amendments hereto shall be effective as of the date of passage by the municipal governing authority.
14. **ENTIRE CONTRACT.** This Contract constitutes the entire Contract between City and Promoter relating to signage on the Marquee sign reference herein and no prior written or oral covenants or representations relating thereto and not set forth herein shall be binding on either party hereto. This Contract supersedes any prior covenants, appurtenant to or involving the Marquee sign or advertising thereon.
15. **AUTHORITY AND GUARANTEE.** The Undersigned represent that they have full power and authority to enter into this Contract on behalf of the City and Promoter and that they enter into this Contract, on behalf of said entities, with full knowledge and understanding of the terms and conditions contained herein. The undersigned for and on behalf of Promoter further represents and agrees that they personally guarantee the payments specified herein and agree that they shall be jointly and severally liable for the same along with Promoter.
16. **CHOICE OF LAW.** This contract shall be interpreted according to the laws of the State of Mississippi. Any and all lawsuits brought against the City of Gulfport that arise out of this Agreement or the Tournament which is the subject of this agreement shall be brought in the courts of Harrison County, Mississippi, First Judicial District.

[REST OF PAGE LEFT BLANK INTENTIONALLY]

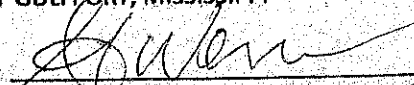
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IN WITNESS WHEREOF as duly authorized:

City:

CITY OF GULFPORT, MISSISSIPPI

By:


Gus Wesson, Director of Leisure Services
for Billy Hewes, Mayor

Attest:

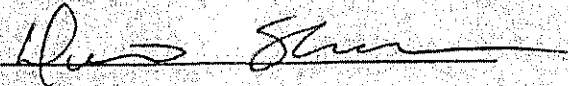

City Clerk/Deputy City Clerk

Dated:

Promoter:

Great Southern Sports Association, LLC (Name of Promoter)

By:


Dennis Shoemaker (Printed name and title of person signing)

Dated: April 26, 2021

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FACILITY USE APPLICATION
GULFPORT SPORTSPLEX – GOLDIN PARK

\$500.00 deposit MUST be submitted at least ninety (90) days prior to Tournament start.
Only ONE tournament per application -- application must be fully completed.

Date Application Submitted: December 29, 2020

Promoter (CORPORATE NAME): Great Southern Sports Association, LLC

Name of Tournament: Gulf Coast Battle on the Turf

Sanctioning Body: Great Southern Sports Association, LLC

Primary Contact Person: Dennis Shoemaker

Physical address: 502 Ratliff Street, Lucedale, MS 39452

Mailing address, if different: same

E-mail address: dennis.greatsouthernsports@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 251-583-5828 (Fax) _____

Alternate Contact Person: Kim Shoemaker

Physical address: 502 Ratliff Street, Lucedale, MS 39452

Mailing address, if different: same

E-mail address: kimshoemaker73@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 252-367-6709 (Fax) _____

Facility Requested (circle one): Gulfport Sportsplex Goldin Park

- For Gulfport Sportsplex (circle field numbers requested)

Baseball/Softball: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 | Soccer: 1 2 3 4 5 6
 ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ | ☒ ☒ ☒ ☒ ☒ ☒

- For Goldin Park (circle field numbers requested)

Baseball/Softball: 1 2 3 4 | Soccer: 1 2 TOTAL FEES DUE: \$ 5,400
 ☐ ☐ ☐ ☐ | ☐ ☐

Grass fields (Fields 1 – 9 and Soccer) - \$150.00/field/day • Artificial Turf fields (10-15 - \$225/field/day)

Dates of Tournament: May 15, 16, 2021

The undersigned understands that the fields and dates requested herein are not reserved for the above named tournament until such time as a Facility Use Agreement has been executed by the Promoter or its representative and the City of Gulfport. At all time, the Promoter agrees to abide by the terms of the Use Agreement. This Application is submitted by the undersigned for or on behalf of the aforementioned promoter.

Signature

Date

Dennis Shoemaker

Printed Name

EXHIBIT "B"
RULES AND REGULATIONS

1. Campers, RVs, motor homes or pull behinds are only allowed to "set up" in designated parking areas (soccer field parking lot).
2. No overnight parking allowed.
3. No personal coolers or ice chests allowed and should be left in private vehicles.
4. Issue team cooler tags to each coach. Cooler tags shall be issued for team use only.
5. No alcoholic beverages, firearms, tobacco products, barbecue grills or other cooking apparatus, pets are permitted at the complex, including parking lots.
6. Individuals are not allowed to bring any outside food or beverage into the complex, including parking lots.
7. No tobacco or smoking within the complex.
8. No pets or animals allowed.
9. No profanity or foul language allowed.
10. No bicycles, skateboards, rollerblades, scooters or motorcycles allowed.
11. No glass containers or bottles.
12. All persons shall wear shirts, pants or shorts and shoes at all times.
13. Graffiti or defacing City property will not be tolerated.
14. Children must have adult supervision at all times.
15. Picnic tables, ramps or other equipment shall not be used as "grinding" or "jumping" areas.
16. No soft toss against fence.
17. No tents or canopies allowed on fields.
18. Any EZ up tents or canopies must use sandbags – no anchors in asphalt.
19. Sportsplex guests, spectators, or any individual violating any rule will be asked to comply with these rules and regulations. Anyone not complying with the Sportsplex Rules will be reported to the Gulfport Police Department for appropriate action.
20. Promoter must provide a sketch with location of vendors, stage, etc., two weeks prior to scheduled Tournament.
21. No additional electrical support will be provided.
22. Overnight security requires Sportsplex Manager approval. If approved, only the Promoter and one (1) other person are authorized to stay on premises.
23. All gates will be secured one hour after the end of daily Tournament.
24. No game can start after 12:30 AM.
25. The City reserves the right to change and/or amend these Rules and Regulations at any time. Notice of changes will be provided to all Promoters with pending Facility Use Agreements.

FACILITY USE AGREEMENT (TOURNAMENT)

GULFPORT SPORTSPLEX – GOLDIN PARK

THIS AGREEMENT is dated as of the 28th day of June, 2021, by and between the CITY of Gulfport, Mississippi (hereinafter called City) and Off The Chain Sports (hereinafter called Promoter) for the use of the facilities located in and/or near the City of Gulfport's Sportsplex or Goldin Park as more fully identified in Promoter's Facility Use Application which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter, "Requested Facilities"), pursuant to the terms and conditions and under the authority hereinafter set forth:

IT IS HEREBY AGREED:

1. SCOPE OF AGREEMENT: City shall permit Promoter exclusive use of the Requested Facilities for the date/s set forth in the Application for Use only and solely for the Tournament (hereinafter, the "Tournament") identified in the Facility Use Application and further in accord with the terms and conditions contained herein. Should Promoter expand or change the scope of the Tournament or secure a sponsor for the Tournament without first obtaining the written approval of City, said expansion or change or securing of sponsor shall constitute a default under this Agreement and shall be ground for immediate termination of the Tournament by the City of Gulfport by and through its Director of Leisure Services or its Sportsplex Manager.
2. USE FEE. The fee to use the Requested Facilities on the dates and at the times set forth in Exhibit A hereto shall be (please check applicable):
 - A. Softball
 - ☐ Artificial turf fields (at Sportsplex) - \$225/field/day
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day
 - B. Baseball
 - ☒ Artificial turf fields (at Sportsplex) - \$225/field/day
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day
 - C. Soccer
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day

The fee includes preparation and lining of fields (if necessary) by the City prior to the Tournament and is based on the Tournament schedule provided by Promoter. The fee noted herein may be adjusted based on the final Tournament schedule.

- A. To reserve the fields noted in the Facility Use Application on the dates and at the times set forth therein, the Facility Use Application must be submitted and the Agreement executed by the Promoter and the City. Additionally, a \$500.00 deposit must be submitted at least ninety (90) days prior to the start of the Tournament. The deposit shall be applied to the Use and/or Cancellation Fee and noted on the invoice. This Agreement shall not be valid

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- unless the Facility Use Application is attached hereto as Exhibit "A" and the \$500.00 deposit is received by the City at least ninety (90) days prior to the start of the Tournament.
- B. An invoice for the balance of the Use Fee shall be mailed or e-mailed to the Promoter within two (2) week days of the conclusion of the Tournament. Promoter shall reimburse the City for the City's costs associated with any damaged or lost equipment and such costs will be billed separately upon completion of repairs or purchase of replacement equipment. Payment is due to the City from the Promoter within thirty (30) days of invoice date.
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- A. The City (i.e., any City employee) has the right to remove any team, player, vendor, or group from the Sportsplex due to misconduct or infraction of rules.
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- G. The City shall inspect and clean restrooms (replace toilet paper, trash bags, and cleaning supplies.
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 - G. Any accident no matter how small must be reported to the Sportsplex staff immediately and an incident report completed.
 - H. Utility vehicle must be properly secured when not in use (lock and cable provided by City).
 - I. Utility vehicle will not be used when fields are too wet to drag mat.
 - J. Should overloading or heavy pulling cause damage to rear end or transmission, Promoter shall be responsible for repairs to the utility vehicle.
 - K. No more than 150 pounds allowed in truck bed.
 - L. Promoter must furnish a copy of an insurance policy as proof of insurance coverage for any property or equipment damage for duration of Tournament.
9. INDEMNIFICATION AND LIABILITY INSURANCE
- A. Possession and control of the Requested Facilities. The Promoter assumes full possession and control of the Requested Facilities to be exercised according to this Agreement, the rules and regulations of the City and standards of care legally enforceable against the property, equipment, or Promoter, and the Promoter assumes full responsibility for the Tournament and any and all accidents on the Requested Facilities, and liability for all losses, expenses, damages, demands and claims, if any, in connection with or arising out of any personal injury, including death, or damage or claims of damage to property sustained or claims to have been sustained in connection with or to have arisen out of conduct of the business or activity by/of the Promoter on or about the Requested Facilities during the term of this Agreement, and the Promoter agrees to take all reasonable steps to avoid creation of a hazard.
 - B. Indemnification. Promoter and its agents, servants, employees, and representatives agree to fully defend, indemnify, and hold harmless the City and its employees, agents, and officials with respect to and from and against any and all claims, demands, causes of actions, damages, injuries, fees, expenses, penalties, lawsuits, judgments, and orders, including, without limitation, attorneys' fees, which in any way arise out of or relate to any acts of omission or commission of or attributed to Promoter and/or its agents, servants, employees, visitors, invites, guests, and representatives, including, but not limited to, those asserted as negligent, gross negligent, and/or intentional. Liability Insurance.
 - i. Proof of Insurance. Promoter shall provide, and pay all premiums when due, to maintain public liability insurance coverage in effect during the term of this Agreement, specifically naming the City as an insured. Promoter shall furnish a copy of the policy, as

proof of insurance coverage to the City in sufficient time in advance of the Tournament for review by the City Attorney and/or the City's Insurance advisors.

- ii. Coverage requirements. The City requires that said liability insurance coverage shall be by a carrier having a rating of no less than "B-10". A lesser rating shall be accepted only after upon recommendation of the City Attorney after consideration of the company's reputation, reserves, and other factors deemed important, and the special circumstances of the Tournament. Minimum liability coverage limits shall be \$2,000,000.00 "per occurrence".
- iii. Special Tournaments or Hazards. Promoter shall furnish a list of all Tournaments or activities to be staged on the Requested Facilities, or otherwise to be sponsored as a part of the Tournament staged on the Requested Facilities. No special Tournaments or activities shall be held in connection with the Tournament that are excluded from the Promoter's public liability insurance coverage, unless a separate policy is furnished for the excluded activities naming the City as Insured and fulfilling the same requirements and limits or liability as specified for Promoter's public liability insurance. Holding of any such activities excluded from the coverage and not specifically approved by the City for the Tournament by the City of Gulfport shall void this Agreement and permit the City to terminate the Tournament immediately.
- iv. Additional requirements. The City shall have the right to refuse to allow any special activity deemed by the City to be extra hazardous in nature. The City shall further have the right to require as a condition precedent to all other requirements hereof, additional insurance (increased coverage) shall be furnished to cover the Tournament or activity, or that the Promoter's public liability over and above the insurance coverage for the special Tournament. The City shall have the unconditional right to refuse to approve any policy of insurance, or the holding of any Tournament, where in its sole discretion, the City is not adequately insured against the risk involved.
- v. Contingency Provision. The City reserves the right to cancel this agreement or make substitute facilities available if implementation or change of the City's Master Plan should cause said facilities to be moved or to no longer be available for short term rental purposes, or in the Tournament of an unforeseen emergency or disaster.

10. NOTICE. Any official written notices required to be given under this Contract shall be hand delivered or mailed by U.S. Mail to the following:

City:
City of Gulfport
Attention: Mayor
2309 15th Street
Gulfport, Mississippi 39501

With a copy to:
City of Gulfport

DA (Initial here)

Attn: City Attorney's Office
2309 15th Street
Gulfport, MS 39501

Promoter: Off The Chain Sports (Name of Promoter)
174 Bayou Lafourche Drive (Address)
Thibodaux, LA 70301 (City, State and Zip)

Also, for unofficial notices, and requests, Promoter may notify City by contacting the Office of the Chief Administrative Officer, telephone number 868-5770.

11. SEVERABILITY; NON-ENDORSEMENT. If any word, clause, sentence, paragraph, condition, provision, or term of this Contract is or hereafter becomes legally unenforceable, the same shall be severed from this Contract, and all remaining provisions of this Contract shall be unaffected, and shall be interpreted in accordance with the express written intention of this Contract. It is further understood by the parties that City exercises no view or position concerning and does not sponsor, endorse, or adopt the beliefs, opinions, or philosophies of Promoter and the execution, enforcement, and administration of, or any performance in accordance with this Contract, and/or any use or occupancy of the Requested Facilities by City, Promoter, or any other person or entity shall not in any way be construed or interpreted as City's sponsorship, endorsement, or adoption of such beliefs, opinions, or philosophies.
12. NON-WAIVER. In the Tournament City fails to enforce any provision of this Agreement, it shall not thereby be construed to waive its right of enforcement thereof at some later time.
13. AMENDMENT. This Contract may be amended only by written instrument approved by City and Promoter. Amendments hereto shall be effective as of the date of passage by the municipal governing authority.
14. ENTIRE CONTRACT. This Contract constitutes the entire Contract between City and Promoter relating to signage on the Marquee sign reference herein and no prior written or oral covenants or representations relating thereto and not set forth herein shall be binding on either party hereto. This Contract supersedes any prior covenants, appurtenant to or involving the Marquee sign or advertising thereon.
15. AUTHORITY AND GUARANTEE. The Undersigned represent that they have full power and authority to enter into this Contract on behalf of the City and Promoter and that they enter into this Contract, on behalf of said entities, with full knowledge and understanding of the terms and conditions contained herein. The undersigned for and on behalf of Promoter further represents and agrees that they personally guarantee the payments specified herein and agree that they shall be jointly and severally liable for the same along with Promoter.
16. CHOICE OF LAW. This contract shall be interpreted according to the laws of the State of Mississippi. Any and all lawsuits brought against the City of Gulfport that arise out of this Agreement or the Tournament which is the subject of this agreement shall be brought in the courts of Harrison County, Mississippi, First Judicial District.

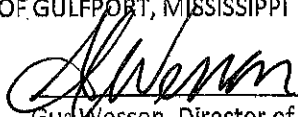
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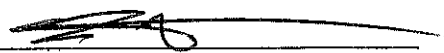
DA (Initial here)

IN WITNESS WHEREOF as duly authorized:

City:

CITY OF GULFPORT, MISSISSIPPI

By: 
Gus Wesson, Director of Leisure Services
for Billy Hewes, Mayor

Attest: 
City Clerk/Deputy City Clerk

Dated: 6/10/21
Promoter:

Off The Chain Sports (Name of Promoter)

By: 

DUSTIN ALBARES (Printed name and title of person signing)

Dated: 6/2/21

FACILITY USE APPLICATION
GULFPORT SPORTSPLEX – GOLDIN PARK

\$500.00 deposit MUST be submitted at least ninety (90) days prior to Tournament start.
Only ONE tournament per application – application must be fully completed.

Date Application Submitted: February 24, 2021

Promoter (CORPORATE NAME): Off The Chain Sports

Name of Tournament: Gulf Coast Summer State Championships!

Sanctioning Body: DA Sports, LLC

Primary Contact Person: Dustun Albares

Physical address: 174 Bayou Lafourche Drive, Thibodaux, LA 70301

Mailing address, if different: same

E-mail address: otcsportsceo@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 985-859-0865 (Fax) _____

Alternate Contact Person: Austun Albares

Physical address: 174 Bayou Lafourche Drive, Thibodaux, LA 70301

Mailing address, if different: same

E-mail address: otcsports@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 985-856-0988 (Fax) _____

Facility Requested (circle one): Gulfport Sportsplex Goldin Park

- For Gulfport Sportsplex (circle field numbers requested)
Baseball/Softball: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 | Soccer: 1 2 3 4 5 6
☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒ | ☒ ☒ ☒ ☒ ☒ ☒
- For Goldin Park (circle field numbers requested)
Baseball/Softball: 1 2 3 4 | Soccer: 1 2 TOTAL FEES DUE: \$ 2,700
☒ ☒ ☒ ☒ | ☒ ☒

Grass fields (Fields 1 – 9 and Soccer) - \$150.00/field/day • Artificial Turf fields (10-15 - \$225/field/day)

Dates of Tournament: June 26, 27, 2021

The undersigned understands that the fields and dates requested herein are not reserved for the above named tournament until such time as a Facility Use Agreement has been executed by the Promoter or its representative and the City of Gulfport. At all time, the Promoter agrees to abide by the terms of the Use Agreement. This Application is submitted by the undersigned for or on behalf of the aforementioned promoter.



Signature

6/2/21

Date

Dustun Albares

Printed Name

EXHIBIT "B"
RULES AND REGULATIONS

1. Campers, RVs, motor homes or pull behinds are only allowed to "set up" in designated parking areas (soccer field parking lot).
2. No overnight parking allowed.
3. No personal coolers or ice chests allowed and should be left in private vehicles.
4. Issue team cooler tags to each coach. Cooler tags shall be issued for team use only.
5. No alcoholic beverages, firearms, tobacco products, barbecue grills or other cooking apparatus, pets are permitted at the complex, including parking lots.
6. Individuals are not allowed to bring any outside food or beverage into the complex, including parking lots.
7. No tobacco or smoking within the complex.
8. No pets or animals allowed.
9. No profanity or foul language allowed.
10. No bicycles, skateboards, rollerblades, scooters or motorcycles allowed.
11. No glass containers or bottles.
12. All persons shall wear shirts, pants or shorts and shoes at all times.
13. Graffiti or defacing City property will not be tolerated.
14. Children must have adult supervision at all times.
15. Picnic tables, ramps or other equipment shall not be used as "grinding" or "jumping" areas.
16. No soft toss against fence.
17. No tents or canopies allowed on fields.
18. Any EZ up tents or canopies must use sandbags – no anchors in asphalt.
19. Sportsplex guests, spectators, or any individual violating any rule will be asked to comply with ~~these rules and regulations.~~ Anyone not complying with the Sportsplex Rules will be reported to the Gulfport Police Department for appropriate action.
20. Promoter must provide a sketch with location of vendors, stage, etc., two weeks prior to scheduled Tournament.
21. No additional electrical support will be provided.
22. Overnight security requires Sportsplex Manager approval. If approved, only the Promoter and one (1) other person are authorized to stay on premises.
23. All gates will be secured one hour after the end of daily Tournament.
24. No game can start after 12:30 AM.
25. The City reserves the right to change and/or amend these Rules and Regulations at any time. Notice of changes will be provided to all Promoters with pending Facility Use Agreements.

DA (Initial here)

FACILITY USE AGREEMENT (TOURNAMENT)

GULFPORT SPORTSPLEX – GOLDIN PARK

THIS AGREEMENT is dated as of the 9th day of July, 2021, by and between the CITY of Gulfport, Mississippi (hereinafter called City) and Off The Chain Sports (hereinafter called Promoter) for the use of the facilities located in and/or near the City of Gulfport's Sportsplex or Goldin Park as more fully identified in Promoter's Facility Use Application which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter, "Requested Facilities"), pursuant to the terms and conditions and under the authority hereinafter set forth:

IT IS HEREBY AGREED:

1. SCOPE OF AGREEMENT: City shall permit Promoter exclusive use of the Requested Facilities for the date/s set forth in the Application for Use only and solely for the Tournament (hereinafter, the "Tournament") identified in the Facility Use Application and further in accord with the terms and conditions contained herein. Should Promoter expand or change the scope of the Tournament or secure a sponsor for the Tournament without first obtaining the written approval of City, said expansion or change or securing of sponsor shall constitute a default under this Agreement and shall be ground for immediate termination of the Tournament by the City of Gulfport by and through its Director of Leisure Services or its Sportsplex Manager.
2. USE FEE. The fee to use the Requested Facilities on the dates and at the times set forth in Exhibit A hereto shall be (please check applicable):
 - A. Softball
 - ☐ Artificial turf fields (at Sportsplex) - \$225/field/day
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day
 - B. Baseball
 - ☒ Artificial turf fields (at Sportsplex) - \$225/field/day
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day
 - C. Soccer
 - ☐ Grass fields (at Sportsplex and Goldin) - \$150.00/field/day

The fee includes preparation and lining of fields (if necessary) by the City prior to the Tournament and is based on the Tournament schedule provided by Promoter. The fee noted herein may be adjusted based on the final Tournament schedule.

- A. To reserve the fields noted in the Facility Use Application on the dates and at the times set forth therein, the Facility Use Application must be submitted and the Agreement executed by the Promoter and the City. Additionally, a \$500.00 deposit must be submitted at least ninety (90) days prior to the start of the Tournament. The deposit shall be applied to the Use and/or Cancellation Fee and noted on the invoice. This Agreement shall not be valid

- unless the Facility Use Application is attached hereto as Exhibit "A" and the \$500.00 deposit is received by the City at least ninety (90) days prior to the start of the Tournament.
- B. An Invoice for the balance of the Use Fee shall be mailed or e-mailed to the Promoter within two (2) week days of the conclusion of the Tournament. Promoter shall reimburse the City for the City's costs associated with any damaged or lost equipment and such costs will be billed separately upon completion of repairs or purchase of replacement equipment. Payment is due to the City from the Promoter within thirty (30) days of invoice date.
 - C. Any invoices not paid within thirty (30) days of invoice date will be turned over for collection and the City reserves the right to cancel any or all other Tournaments currently contracted with the City by Promoter.
 - D. Each tournament shall be on a separate Facility Use Application.
3. RULES AND REGULATIONS. Promoter shall strictly enforce the "Rules and Regulations" set forth in Exhibit "B" hereto. Failure of Promoter to strictly enforce the same shall constitute a breach of this Agreement.
4. SPONSORS. Promoter agrees and understands that the City has entered into certain "exclusive rights" agreements or contracts including, but not limited to, agreements or contracts concerning food and/or beverage. As a result, Promoter shall advise the City, in writing, of any sponsors of or associated with the Tournament on the Facility Use Application or immediately upon tentatively securing a sponsor for an already scheduled Tournament. No Tournament or other sponsor shall be in conflict, direct or otherwise, with any exclusive rights sponsor or contractor of the City. The City reserves the sole discretion to determine if a proposed sponsor would conflict, direct or otherwise, with any exclusive rights sponsor or contractor of the City. Should a sponsor conflict, directly or otherwise, with a City "exclusive rights" agreement or contract, the City has the sole discretion to advise the Promoter to drop the sponsor and/or to cancel the tournament without recourse by Promoter.
5. CANCELLATION. Promoter must advise the City of Tournament or field cancellation no less than ten (10) days prior to the scheduled start of a Tournament. If Tournament is cancelled less than ten (10) days prior to the schedule start of a Tournament, Promoter shall pay a \$75.00 per grass field per day cancellation fee or \$100.00 per artificial turf field per day cancellation fee, whichever is applicable.
6. CITY RIGHTS AND RESPONSIBILITIES.
- A. The City (i.e., any City employee) has the right to remove any team, player, vendor, or group from the Sportsplex due to misconduct or infraction of rules.
 - B. The City shall provide trash pick up.
 - C. The City's decision on playability of the fields due to inclement weather or any other circumstances prior to or during a Tournament shall be final.
 - D. The City has the right to remove any person, team, player, vendor, group or spectator from the complex due to misconduct or infraction of rules.
 - E. The City shall provide contract concession operation for the hours of the Tournament.
 - F. The City shall prepare contracted fields per specifications prior to first game.

- G. The City shall inspect and clean restrooms (replace toilet paper, trash bags, and cleaning supplies.
 - H. The City shall open and secure facility entrance gates daily.
 - I. The City shall provide access to scoreboard towers and field lights as requested.
 - J. The City shall provide emergency call list.
7. PROMOTER RIGHTS AND RESPONSIBILITIES.
- A. Promoter may coordinate motel arrangements and retain any revenue.
 - B. Promoter may sell t-shirts and other non-food or non-beverage merchandise via a City approved vendor. Promoter shall compensate the City \$75/day for each merchandise vendor. Vendors must work under Promoter's Mississippi Sales Tax number or under the Vendors' own Mississippi Sales Tax numbers. Vendors shall contact the Sportsplex Manager at least three (3) weeks prior to scheduled Tournament.
 - C. Promoter shall obtain a Mississippi Sales Tax number to collect gate admissions or sell non-food and non-beverage merchandise. The Mississippi Sales Tax number must either be on file with the City or be provided to the Sportsplex Manager at least one week prior to Tournament or Tournament. Promoter and any approved vendors are responsible for reporting to the Mississippi Department of Revenue.
 - D. Food Vendors may be allowed ONLY with written approval from the City's concessions contractor and the City. A \$50.00 per day per food vendor charge shall be paid to the City.
 - E. Promoter is responsible for marking and dragging fields during the Tournament. The City will provide rakes, shovels, line, lime and line marker. After any rain, a Sportsplex representative must be contacted before any work will be done to the fields. No trench digging allowed.
 - F. Promoter must vacate the fields at the designated time.
 - G. Promoter may charge an entry fee and retain all revenues and may charge a gate admission fee into its Tournament and shall have full rights to gate admission during the Tournament.
 - H. Promoter shall contact the Sportsplex Manager for vendor approval if any merchandise vendors are planned for a Tournament. Food and beverage vendors are not allowed.
 - I. Promoter will be responsible for the conduct of all players and spectators attending the Tournament and shall enforce all applicable rules and regulations as may, from time to time, be promulgated by the City of Gulfport.
 - J. Promoter shall ensure that all Tournaments held at the complex are sanctioned through a governing body.
 - K. Promoter shall provide a final Tournament scheduled at least three (3) days prior to the start of the Tournament.
 - L. Promoter shall complete a field specification form and advise the Sportsplex Manager of the name of the Tournament Director at least five (5) days prior to the start of the Tournament.
 - M. Promoter shall provide proof of sanctioning organization.
 - N. Promoter shall secure light and score towers each night during the Tournament.

8. **UTILITY VEHICLE.** The City, upon request of Promoter, may provide utility vehicles to Promoter to maintain fields, empty trash and as a means of transportation. The following rules shall be enforced by Promoter with regard to use of the City owned utility vehicles:
- A. All drivers must be at least 16 years of age and possess a valid driver license.
 - B. Only employees or contractors of Promoter are authorized to use the utility vehicles.
 - C. Drivers must obey all traffic rules and regulations.
 - D. No more than one passenger allowed in seat during movement.
 - E. No persons allowed in truck bed.
 - F. Utility vehicles must be returned clean.
 - G. Any accident no matter how small must be reported to the Sportsplex staff immediately and an incident report completed.
 - H. Utility vehicle must be properly secured when not in use (lock and cable provided by City).
 - I. Utility vehicle will not be used when fields are too wet to drag mat.
 - J. Should overloading or heavy pulling cause damage to rear end or transmission, Promoter shall be responsible for repairs to the utility vehicle.
 - K. No more than 150 pounds allowed in truck bed.
 - L. Promoter must furnish a copy of an insurance policy as proof of insurance coverage for any property or equipment damage for duration of Tournament.
9. **INDEMNIFICATION AND LIABILITY INSURANCE**
- A. **Possession and control of the Requested Facilities.** The Promoter assumes full possession and control of the Requested Facilities to be exercised according to this Agreement, the rules and regulations of the City and standards of care legally enforceable against the property, equipment, or Promoter, and the Promoter assumes full responsibility for the Tournament and any and all accidents on the Requested Facilities, and liability for all losses, expenses, damages, demands and claims, if any, in connection with or arising out of any personal injury, including death, or damage or claims of damage to property sustained or claims to have been sustained in connection with or to have arisen out of conduct of the business or activity by/of the Promoter on or about the Requested Facilities during the term of this Agreement, and the Promoter agrees to take all reasonable steps to avoid creation of a hazard.
 - B. **Indemnification.** Promoter and its agents, servants, employees, and representatives agree to fully defend, indemnify, and hold harmless the City and its employees, agents, and officials with respect to and from and against any and all claims, demands, causes of actions, damages, injuries, fees, expenses, penalties, lawsuits, judgments, and orders, including, without limitation, attorneys' fees, which in any way arise out of or relate to any acts of omission or commission of or attributed to Promoter and/or its agents, servants, employees, visitors, invites, guests, and representatives, including, but not limited to, those asserted as negligent, gross negligent, and/or intentional. **Liability Insurance.**
 - i. **Proof of Insurance.** Promoter shall provide, and pay all premiums when due, to maintain public liability insurance coverage in effect during the term of this Agreement, specifically naming the City as an insured. Promoter shall furnish a copy of the policy, as

proof of insurance coverage to the City in sufficient time in advance of the Tournament for review by the City Attorney and/or the City's Insurance advisors.

- ii. Coverage requirements. The City requires that said liability insurance coverage shall be by a carrier having a rating of no less than "B-10". A lesser rating shall be accepted only after upon recommendation of the City Attorney after consideration of the company's reputation, reserves, and other factors deemed important, and the special circumstances of the Tournament. Minimum liability coverage limits shall be \$2,000,000.00 "per occurrence".
- iii. Special Tournaments or Hazards. Promoter shall furnish a list of all Tournaments or activities to be staged on the Requested Facilities, or otherwise to be sponsored as a part of the Tournament staged on the Requested Facilities. No special Tournaments or activities shall be held in connection with the Tournament that are excluded from the Promoter's public liability insurance coverage, unless a separate policy is furnished for the excluded activities naming the City as insured and fulfilling the same requirements and limits or liability as specified for Promoter's public liability insurance. Holding of any such activities excluded from the coverage and not specifically approved by the City for the Tournament by the City of Gulfport shall void this Agreement and permit the City to terminate the Tournament immediately.
- iv. Additional requirements. The City shall have the right to refuse to allow any special activity deemed by the City to be extra hazardous in nature. The City shall further have the right to require as a condition precedent to all other requirements hereof, additional insurance (increased coverage) shall be furnished to cover the Tournament or activity, or that the Promoter's public liability over and above the insurance coverage for the special Tournament. The City shall have the unconditional right to refuse to approve any policy of insurance, or the holding of any Tournament, where in its sole discretion, the City is not adequately insured against the risk involved.
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City of Gulfport
Attention: Mayor
2309 15th Street
Gulfport, Mississippi 39501

With a copy to:
City of Gulfport

Attn: City Attorney's Office
2309 15th Street
Gulfport, MS 39501

Promoter: Off The Chain Sports (Name of Promoter)
174 Bayou Lafourche Drive (Address)
Thibodaux, LA 70301 (City, State and Zip)

Also, for unofficial notices, and requests, Promoter may notify City by contacting the Office of the Chief Administrative Officer, telephone number 868-5770.

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13. AMENDMENT. This Contract may be amended only by written instrument approved by City and Promoter. Amendments hereto shall be effective as of the date of passage by the municipal governing authority.
14. ENTIRE CONTRACT. This Contract constitutes the entire Contract between City and Promoter relating to signage on the Marquee sign reference herein and no prior written or oral covenants or representations relating thereto and not set forth herein shall be binding on either party hereto. This Contract supersedes any prior covenants, appurtenant to or involving the Marquee sign or advertising thereon.
15. AUTHORITY AND GUARANTEE. The Undersigned represent that they have full power and authority to enter into this Contract on behalf of the City and Promoter and that they enter into this Contract, on behalf of said entities, with full knowledge and understanding of the terms and conditions contained herein. The undersigned for and on behalf of Promoter further represents and agrees that they personally guarantee the payments specified herein and agree that they shall be jointly and severally liable for the same along with Promoter.
16. CHOICE OF LAW. This contract shall be interpreted according to the laws of the State of Mississippi. Any and all lawsuits brought against the City of Gulfport that arise out of this Agreement or the Tournament which is the subject of this agreement shall be brought in the courts of Harrison County, Mississippi, First Judicial District.

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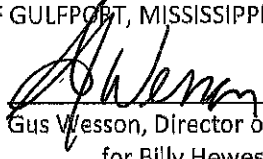
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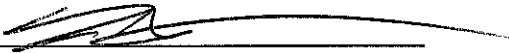
(Initial here)

IN WITNESS WHEREOF as duly authorized:

City:

CITY OF GULFPORT, MISSISSIPPI

By: 
Gus Wesson, Director of Leisure Services
for Billy Hewes, Mayor

Attest: 
City Clerk/Deputy City Clerk

Dated: 6/10/21
Promoter:

Off The Chain Sports (Name of Promoter)

By: 

DUSTIN ALBARES (Printed name and title of person signing)

Dated: 6/2/21

FACILITY USE APPLICATION
GULFPORT SPORTSPLEX – GOLDIN PARK

\$500.00 deposit MUST be submitted at least ninety (90) days prior to Tournament start.
Only ONE tournament per application – application must be fully completed.

Date Application Submitted: May 31, 2021

Promoter (**CORPORATE NAME**): Off The Chain Sports

Name of Tournament: Gulfport Summer Finale!

Sanctioning Body: DA Sports, LLC

Primary Contact Person: Dustun Albares

Physical address: 174 Bayou Lafourche Drive, Thibodaux, LA 70301

Mailing address, if different: same

E-mail address: otcsportsceo@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 985-859-0865 (Fax) _____

Alternate Contact Person: Austun Albares

Physical address: 174 Bayou Lafourche Drive, Thibodaux, LA 70301

Mailing address, if different: same

E-mail address: otcsports@gmail.com

Phone: (Hm) _____ (Wk) _____ (Cell) 985-856-0988 (Fax) _____

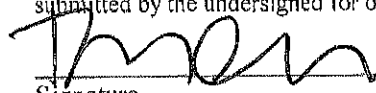
Facility Requested (circle one): Gulfport Sportsplex Goldin Park

- For Gulfport Sportsplex (circle field numbers requested)
Baseball/Softball: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 | Soccer: 1 2 3 4 5 6
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ | ☐ ☐ ☐ ☐ ☐ ☐
- For Goldin Park (circle field numbers requested)
Baseball/Softball: 1 2 3 4 | Soccer: 1 2 TOTAL FEES DUE: \$2,700
☐ ☐ ☐ ☐ | ☐ ☐

Grass fields (Fields 1 – 9 and Soccer) - \$150.00/field/day • Artificial Turf fields (10-15 - \$225/field/day)

Dates of Tournament: July 10, 11, 2021

The undersigned understands that the fields and dates requested herein are not reserved for the above named tournament until such time as a Facility Use Agreement has been executed by the Promoter or its representative and the City of Gulfport. At all time, the Promoter agrees to abide by the terms of the Use Agreement. This Application is submitted by the undersigned for or on behalf of the aforementioned promoter.


Signature

6/2/21
Date

Dustun Albares
Printed Name

EXHIBIT "B"
RULES AND REGULATIONS

1. Campers, RVs, motor homes or pull behinds are only allowed to "set up" in designated parking areas (soccer field parking lot).
2. No overnight parking allowed.
3. No personal coolers or ice chests allowed and should be left in private vehicles.
4. Issue team cooler tags to each coach. Cooler tags shall be issued for team use only.
5. No alcoholic beverages, firearms, tobacco products, barbecue grills or other cooking apparatus, pets are permitted at the complex, including parking lots.
6. Individuals are not allowed to bring any outside food or beverage into the complex, including parking lots.
7. No tobacco or smoking within the complex.
8. No pets or animals allowed.
9. No profanity or foul language allowed.
10. No bicycles, skateboards, rollerblades, scooters or motorcycles allowed.
11. No glass containers or bottles.
12. All persons shall wear shirts, pants or shorts and shoes at all times.
13. Graffiti or defacing City property will not be tolerated.
14. Children must have adult supervision at all times.
15. Picnic tables, ramps or other equipment shall not be used as "grinding" or "jumping" areas.
16. No soft toss against fence.
17. No tents or canopies allowed on fields.
18. Any EZ up tents or canopies must use sandbags – no anchors in asphalt.
19. Sportsplex guests, spectators, or any individual violating any rule will be asked to comply with these rules and regulations. Anyone not complying with the Sportsplex Rules will be reported to the Gulfport Police Department for appropriate action.
20. Promoter must provide a sketch with location of vendors, stage, etc., two weeks prior to scheduled Tournament.
21. No additional electrical support will be provided.
22. Overnight security requires Sportsplex Manager approval. If approved, only the Promoter and one (1) other person are authorized to stay on premises.
23. All gates will be secured one hour after the end of daily Tournament.
24. No game can start after 12:30 AM.
25. The City reserves the right to change and/or amend these Rules and Regulations at any time. Notice of changes will be provided to all Promoters with pending Facility Use Agreements.

DA (Initial here)