



# City of Gulfport, Mississippi

## Agenda City Council

2309 15<sup>th</sup> Street  
Gulfport, MS 39501

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Tuesday, December 4, 2018

1:30 PM

*Gulfport City Hall  
Council Chambers*

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**1:30 P.M.                    Invocation, Pledge of Allegiance, Call to Order**

**Agenda Order            Confirmation or adjustment of the agenda order**

**Presentation Agenda**

- **Mayor's Report**

**Policy Issues**

### **Minutes**

- 1**                    Approval of Minutes - for November 20, 2018.

### **Code Enforcement**

- 2**                    Code Enforcement Hearing - on resolution to declare that certain properties are in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

### **Resolutions**

- 3**                    Resolution - approving Memoranda of Understanding between Memorial Hospital at Gulfport and the City of Gulfport, authorizing the Mayor to execute and deliver the same on behalf of the City of Gulfport, and for related purposes.
- 4**                    Resolution - authorizing an expenditure for advertising and bringing into favorable notice the opportunities, possibilities and resources of the City of Gulfport at the 2019 Martin Luther King Parade, and for related purposes.

- 5 Request – approving proposed Water and Sewer Fund and Paving Projects for FY 2019, and for related purposes.
- 6 Request - to approve recommendation regarding RFP for City Depository.

### **Docket of Claims**

- 7 Docket of Claims - to be approved through December 5, 2018.

### **Routine Agenda**

- 8 Resolution - awarding bids for lot clean-ups and/or demolitions.
- 9 Ratification - of GRC Line of Credit Expenditures - to be made a part of the minutes.
- 10 Public Records Report - for the month of October, 2018 - to be made a part of the minutes.
- 11 Approval - of 2019 City of Gulfport Calendar - to be made a part of the minutes.
- 12 Legal Notice - request to re-advertise for Gaston Point Gym Floor Replacement.
- 13 Letter - regarding bid awarded by Purchasing to Eagle Mechanical Inc. for Heat Pump System - Leisure Services - to be made a part of the minutes.
- 14 Letter - regarding bid awarded by Purchasing to Strohman Enterprise Inc. for Weapon Lights - Police Department - to be made a part of the minutes.
- 15 Request - to purchase a Dual Purpose Canine for the Police Department.
- 16 Request - a temporary change fund for the Daddy Daughter Dance on February 8th and 9th, 2019.
- 17 Warranty Deed - from A&B Investments and Leroy B. Letcher (Canal Road Property) - to be made a part of the minutes.

## **Public Agenda**

- **Citizen Forum - Up to thirty minutes shall be allowed for public input with a three minute time limit on each speaker.**

## **Council Comments**

## **Memorial Adjournment**

## **Executive Session**

## **Setting of Next Meeting and Adjournment**



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Brittany Rodgers, Clerk of Council  
City Council

**Date:** 11/26/2018

**Subject:** Approval of Minutes - for November 20, 2018.

**Recommendation:**



# City of Gulfport, Mississippi

## Minutes City Council

2309 15<sup>th</sup> Street  
Gulfport, MS 39501

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Tuesday, November 20, 2018

1:30 PM

*Gulfport City Hall  
Council Chambers*

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### **1:30 P.M. Invocation, Pledge of Allegiance, Call to Order**

The Members of the Council met at City Hall at 1:30 P.M., on the above date, same being an adjourned meeting from a regular council meeting on November 6, 2018 at 1:30 P.M.

**Present:** Mayor Billy Hewes, General Counsel Hugh Keating, **Councilmembers:** Kenneth Casey, Ron Roland, Ella Holmes-Hines (in at 1:38), Myles Sharp, R.Lee Flowers, and Cara Pucheu. **Absent:** Rusty Walker.

The Vice President announced a quorum and called the meeting to order.

### **Agenda Order**

**Motion to Accept the Agenda as presented, Moved By** Cara Pucheu, **Seconded by** R.Lee Flowers

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

### **Presentation Agenda**

The Vice President called for the Mayor's Report.

### **Upcoming Events**

- Gulfport Harbor Lights Winter Festival – Opening Friday, November 23<sup>rd</sup> at 5 P.M.
  - Tickets available online at [gulfportharborlights.com](http://gulfportharborlights.com)
  - Credit Cards accepted on site!
- Sugarplum Saturday & Christmas Parade – Saturday, December 1<sup>st</sup> at 3 P.M.

City Offices will be **CLOSED** Thursday, November 22<sup>nd</sup>, and Friday, November 23<sup>rd</sup>, in observance of Thanksgiving.

This concluded the Mayor's Report.

## Policy Issues

### Minutes

- 1 Approval of Minutes - for November 6, 2018.

**Motion to Approve the Minutes for November 6, 2018, Moved By** R.Lee Flowers,  
**Seconded by** Kenneth Casey

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

### Code Enforcement / Planning

- 2 Code Enforcement Hearing - on resolution to declare that certain properties are in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

**Motion to Open the Code Enforcement Hearing, Moved By** Kenneth Casey, **Seconded by** Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

**There being no one present to object or address the Council, Motion to Close the Hearing and Approve the Resolution, Moved By** Cara Pucheu, **Seconded by** Kenneth Casey

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 3 Variance Approval - Appeal - accessory structure size and setback variances at 2233 30th St, Zoned R-2: located north of 29th Street, south of and adjacent to 30th Street, east of 23rd Avenue, and west of 22nd Ave - Case # 1809ZB100 - Ward 3.

**Motion to Suspend the Rules, Moved By** Ella Holmes-Hines, **Seconded by** Kenneth Casey

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

**The Following Citizen(s) addressed the Council:**

- Steven Ray Phillips - Appellant
- John Hans III - Owner

**Motion to Grant Appeal, Moved by Ella Holmes-Hines, Seconded by Kenneth Casey**

**Vote:** Motion Carried By a Majority Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers

**Nay:** Cara Pucheu

**Absent:** Rusty Walker

- 4 Acceptance for Perpetual Maintenance - Bayou Bend Subdivision public improvements, excluding the roadway, release of existing warranty bond, and transfer of streetlight account to the City of Gulfport. A new bond is required, in the amount of \$3,500, to cover the roadway for 2 years - Case # 1710PC122 - Ward 4.

**Motion to Accept for Perpetual Maintenance the Bayou Bend Subdivision public improvements, excluding the roadway, release of existing warranty bond, and transfer of streetlight account to the City of Gulfport. Requiring a new bond, in the amount of \$3,500, to cover the roadway for 2 years, Moved By Cara Pucheu, Seconded by Ella Holmes-Hines**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

**Resolutions**

- 5 Resolution - approving a Memorandum of Understanding among the City of Gulfport, Mississippi, the City of Biloxi, Mississippi, and the City of Rionegro, Columbia, authorizing the Mayor to execute the same, and for related purposes.

**Motion to Approve, Moved By R.Lee Flowers, Seconded by Kenneth Casey**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 6 Resolution - approving Professional Services Contract with Municipal Code Corporation, authorizing the Mayor to execute the same on behalf of the City, and for related purposes.

**Motion to Approve, Moved By R.Lee Flowers, Seconded by Ella Holmes-Hines**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 7 Resolution - approving an Application to Gulf Regional Planning Commission to Fund a Pedestrian Sidewalk Study along U.S. Highway 49, South of Creosote Road.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** R.Lee Flowers

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 8 Resolution - authorizing the Mayor to provide written Notice of Intent not to renew Agreement with Five Points ICT, Inc., and for related purposes.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 9 Resolution - requesting sale of sidearm to Deputy Chief Chris Loposser upon his retirement from the City of Gulfport and setting the amount to be paid for said firearm pursuant to Mississippi Code Annotated § 45-9-131 (rev. 2014).

**Motion to Approve, Moved By** Ron Roland, **Seconded by** Ella Holmes-Hines

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 10 Resolution - requesting sale of sidearm to Officer Perry Byrd upon his retirement from the City of Gulfport and setting the amount to be paid for said firearm pursuant to Mississippi Code Annotated § 45-9-131 (rev. 2014).

**Motion to Approve, Moved By** Cara Pucheu, **Seconded by** Ella Holmes-Hines

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker



- 11** Resolution - approving Modification #4 to the Grant Agreement between City of Gulfport and Mississippi Development Authority, Contract R-109-202-07-KCR, Brickyard Bayou Drainage Improvements, Phase II 2B.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Kenneth Casey

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 12** Resolution - authorizing acceptance of Public Trust Tidelands Grant Award for the Bernard and Brickyard Bayou Blueway Kayak Launch Project, authorizing the Mayor to execute any and all documents required to accept the same, and for related purposes.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 13** Resolution - authorizing acceptance of the FY18 Homeland Security Grant Award #18LE202 in the amount of \$20,000, and authorizing the execution of any and all documents required to accept the same, and for related purposes.

**Motion to Approve, Moved By** R.Lee Flowers, **Seconded by** Ella Holmes-Hines

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 14** Resolution - authorizing acceptance of Mississippi Office of Homeland Security Grant for the Fire Department in the amount of \$10,000 and authorizing the Mayor to execute the same.

**Motion to Approve, Moved By** R.Lee Flowers, **Seconded by** Kenneth Casey

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 15** Resolution - authorizing acceptance of Mississippi Office of Homeland Security Grant for the Fire Department in the amount of \$100,000 and authorizing the Mayor to execute the same.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 16** Resolution - ratifying and accepting the 2018 HOME Grant Agreement from the U.S. Department of Housing and Urban Development for fiscal year January - December, 2018 in the amount of \$476,880, and for related purposes.

**Motion to Approve, Moved By** R.Lee Flowers, **Seconded by** Ella Holmes-Hines

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 17** Resolution - authorizing an expenditure for advertising and bringing into favorable notice the opportunities, possibilities and resources of the City of Gulfport Police Department and for related purposes.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 18** Resolution - authorizing an expenditure for advertising and bringing into favorable notice the opportunities, possibilities and resources of the City of Gulfport in support of the 2019 Gulf Coast Legislative Reception, and for related purposes.

**Motion to Approve, Moved By** Ella Holmes-Hines, **Seconded by** Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

**Budget Amendments / Docket of Claims**

- 19** Budget Amendment #12 - to increase Supplies line item in the CNET Budget as a result of restitution received.

**Motion to Approve Budget Amendment #12, Moved By** R.Lee Flowers, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 20** Budget Amendment #13 - to transfer funds from Fund Balance to replace previously allocated funding from FY 18 for Streets & Drainage Projects.

**Motion to Approve Budget Amendment #13, Moved By** R.Lee Flowers, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 21** Budget Amendment #14 - to increase Supplies in Leisure Services Budget for expenditures associated with an AARP grant received in FY 2018 to create a Nature Trail and Outdoor Classroom at Brickyard Bayou.

**Motion to Approve Budget Amendment #14, Moved By** R.Lee Flowers, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 22** Budget Amendment #15 - to transfer existing funds from Engineering Fees to Flood Protection within the CDBG - Katrina Brickyard Bayou Budget.

**Motion to Approve Budget Amendment #15, Moved By** R.Lee Flowers, **Seconded by** Cara Pucheu

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 23** Docket of Claims- to be approved through November 21, 2018.

**Motion to Approve the Docket of Claims, in the amount of \$5,862,973.04, Moved By Cara Pucheu, Seconded by Kenneth Casey**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

## **Routine Agenda**

**Motion to Approve the Routine Agenda as presented, Moved By R.Lee Flowers, Seconded by Cara Pucheu**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

- 24** Resolution - awarding bids for lot clean-ups and/or demolitions.

**Approved on Routine Agenda**

- 25** Bi-Weekly Payroll Report - for the month of October, 2018 - to be made a part of the minutes.

**Approved on Routine Agenda**

- 26** Associated Adjusters Check Registers - for workers' comp and general liability claims paid during October, 2018 - to be made a part of the minutes.

**Approved on Routine Agenda**

- 27** Ratification - of donated Easement from Gulfport Redevelopment Commission for 20th Avenue Improvements Project - to be made a part of the minutes.

**Approved on Routine Agenda**

- 28** Ratification - of donated Real Property from Larry and Lois Benefield for Tara Hills Drainage Project - to be made a part of the minutes.

**Approved on Routine Agenda**

- 29** Ratification - of donated Sidewalk Easement from CFA-NC Townridge Square, LLC, for sidewalk at Chick-fil-A - to be made a part of the minutes.

**Approved on Routine Agenda.**

- 30** Ratification - of donated Easement from Chers Patio Gulfport Properties, LLC - to be made a part of the minutes.

**Approved on Routine Agenda**

- 31** Ratification - of acquired easements and deeds for Brickyard Bayou Drainage Improvement Project, Phases 2B and 2C - to be made a part of the minutes.

**Approved on Routine Agenda**

- 32** Request - one-year renewal period for the Unit Price Electrical Services Contract with Weaver Electric - City Wide - to be made a part of the minutes.

**Approved on Routine Agenda**

- 33** Request - a Change Fund (Petty Cash) for the Urban Development Clerks.

**Approved on Routine Agenda**

- 34** Letter - regarding bid awarded by Purchasing to Chancellor Supply, Inc. for Street Light and Pole Replacements - Public Works/Engineering Department - to be made a part of the minutes.

**Approved on Routine Agenda**

## **Public Agenda**

**The Vice President called for comments during the Public Agenda.**

**The following Citizen(s) addressed the Council:**

- Shelley Foreman, Executive Director - Gulf Coast Mental Health

**This concluded the Public Agenda.**

## **Council Comments**

## Memorial Adjournment

- Mr. Holcomb Hector
- Mrs. Peggy Hector
- Mrs. Pamela Jean Miller
- Mrs. Mary Sneed

## Executive Session

General Counsel advised that there was a need to enter Executive Session to discuss Settlement of a property damage claim of City of Gulfport vs Davidson, strategy concerning Jenkins vs City of Gulfport, permission to file lawsuit related to Alley Vacation, strategy concerning HCUA vs City of Gulfport, and strategy concerning Walker vs City of Gulfport. Upon Hearing from Counsel, Motion to enter Executive Session at 3:22 P.M., Moved By Cara Pucheu, Seconded by Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

The Council entered Executive Session at 3:28 P.M. In attendance: Members of the Council: Kenneth Casey, Ron Roland, Ella Holmes-Hines (in at 3:32 P.M.), Myles Sharp, R.Lee Flowers, and Cara Pucheu, Mayor Billy Hewes, CAO Dr. John Kelly, General Counsel Hugh Keating, City Attorney Jeff Bruni, Assistant City Attorney Dustin Uselton, Director of Engineering Kris Riemann (out at 3:51 P.M.), Clerk of Council Brittany Rodgers and Deputy Clerk of Council Cheryl Johnson. Absent: Rusty Walker

\*Councilmember Sharp recused and removed himself during the discussion of the Settlement of the property damage claim of City of Gulfport vs Davidson.

Upon the recusal of Councilmember Sharp, acting Chair, Motion to put Councilmember Pucheu in charge, Moved By R.Lee Flowers, Seconded by Ron Roland

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, R.Lee Flowers, Cara Pucheu

**Absent:** Ella Holmes-Hines (out of room), Rusty Walker, Myles Sharp (recused)

Motion to exit Executive Session at 4:37 P.M., Moved By Cara Pucheu, Seconded by R.Lee Flowers

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

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**General Counsel Hugh Keating stated that no official action was taken during Executive Session.**

**Upon reconvening in an open meeting, the following actions were taken:**

**\*Councilmember Sharp recused and removed himself from the Chambers during the vote on this item.**

**Motion to Authorize the City Attorney's Office to take whatever steps may be required to resolve the City's property damage claim against Diare Davidson arising out of an accident on September 12, 2018, involving Gulfport Police Department Unit 3980, for the total sum of \$19,482.00 (\$22,138.00 less 12% salvage retention in the amount of \$2,656.56), and authorize the Mayor to execute any and all releases and/or title as may be required to effectuate settlement of the claim, Moved By R.Lee Flowers, Seconded by Ron Roland**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker, Myles Sharp (recused)

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**Motion to Authorize the City Attorney's Office to petition the Court to vacate the right of way (alley) located west of Block 157 and east of Blocks 155 and 156 in Original Gulfport Subdivision and join all necessary parties and authorize the expenditures of monies to go towards the payment of any necessary court costs and fees, as well as any other expenses, Moved By R.Lee Flowers, Seconded by Cara Pucheu**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

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**Motion to Approve and Authorize the City Attorney's Office to pursue all relief, remedies and actions on behalf of the City of Gulfport, to include filing claims, causes of actions, objections, and other actions, arising out of the February 10, 2017, automobile incident involving Jasmine Walker against or with respect to Express Services, Inc., and/or related entities or persons, and those responsible for indemnifying the City with respect to this incident and associated litigation, Moved By R.Lee Flowers, Seconded by Cara Pucheu**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

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**Motion to Approve and Authorize the City Attorney's Office to pursue and file any and all claims and other actions as necessary with respect to Bonding Companies in conjunction with the Courthouse Road Construction Project, Moved By Ron Roland, Seconded by Ella Holmes-Hines**

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

## **Setting of Next Meeting and Adjournment**

**There being no further business to come before the Council at this time, Motion to Adjourn in memory of Mr. Holcomb Hector, Mrs. Peggy Hector, Mrs. Pamela Jean Miller, and Mrs. Mary Sneed until December 4, 2018 at 1:30 P.M. for a Regular Council Meeting, Moved By** Cara Pucheu, **Seconded by** R.Lee Flowers

**Vote:** Motion Carried By Unanimous Roll Call Vote

**Aye:** Kenneth Casey, Ron Roland, Ella Holmes-Hines, Myles Sharp, R.Lee Flowers, Cara Pucheu

**Absent:** Rusty Walker

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**City Clerk**

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**Mayor**





## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Nellie Henry, Urban Development Clerk  
Code Enforcement

**Date:** 11/21/2018

**Subject:** Code Enforcement Hearing - on resolution to declare that certain properties are in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community and to authorize advertisements for bids and lot clean-ups and/or demolitions.

**Recommendation:**

# Memorandum

To: Mayor Billy Hewes and Gulfport City Council

From: Greg Pietrangelo, Director  
Department of Urban Development

Date: November 21, 2018

Re: Resolutions to declare property in a state of uncleanliness and a menace to the public health and safety of the community and to authorize lot clean-up and/or demolitions, and for the authority to advertise for bids to be presented to the City Council on the 4th day of December, 2018.

Please place the attached item on the Council agenda for December 4, 2018.

Subject: Code Enforcement Resolutions to Advertise for Bids for Lot Clean-ups and/or Demolitions.

The attached items have been routed through the following departments:

Approve

Disapprove

Dept. of Urban Development

✕

The items have been reviewed and approved by:

\_\_\_\_\_ Director of Urban Development

\_\_\_\_\_ CAO or Mayor \_\_\_\_\_

# Memorandum - City of Gulfport

## Department of Urban Development

**Date:** November 21 2018

**To:** Mayor Billy Hewes  
City Council Members

**From:** Code Enforcement

**RE:** Resolutions declaring property in a state of uncleanliness to be a menace to the public health and safety of the community and authorizing lot clean-up and/or demolitions and for approval to advertise for bids to be presented on the 4th day of December, 2018, to the City Council:

### WARD 1

- Parcel 1: 0811E-04-017.000. 3103 22nd Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Hill)
- Parcel 2: 0711L-02-140.000. S 23.4 Ft. of Lot 18 & All Lots 19-20, Blk. 18 Central Beach – 1417 Lewis Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Hall)
- Parcel 3: 0711K-02-010.000. S 1/2 of Lot 10 & All Lot 11, Blk. 7, Gaston Point - 1317 Woodward Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Tolentino)
- Parcel 4: 0711N-01-043.001. 1025 Ruth Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Lott & Fairley)
- Parcel 5: 0711G-04-043.000. Lot 9, Blk. 13, Jonestown McCaughan Add. – 1907 45th Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Gulf South Eq)
- Parcel 6: 0711G-01-038.000. Lots 1-2, Blk. 2, Jonestown McCaughan Add. – 2021 43rd Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Dell)
- Parcel 7: 0711H-05-058.000. 1717 41st Avenue. Board up and secure all openings. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Forrest)

### WARD 2

- Parcel 8: 0711N-04-060.000. Lots 1-2, Blk. 9, Central Beach – 826 Rich Avenue. Repair or remove inoperable vehicle(s) from site. (Kovacs)
- Parcel 9: 0910I-02-014.000. 655 Tegarden Road. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Culberson)
- Parcel 10: 0910P-02-007.000. 343 Tegarden Road. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Smith)
- Parcel 11: 0911E-03-030.000. East Beach Blvd. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Fortner)
- Parcel 12: 0911E-04-032.000. N 60 Ft. of Lots 4-5, Blk. 2, Jordan Bros Subd. – 1612 Evans Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Evans)
- Parcel 13: 0911D-02-014.000. 1619 Searle Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Peden & Loveless)
- Parcel 14: 1011D-03-012.000. 152 Markham Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Bourgeois)

### WARD 3

- Parcel 15: 08101F-03-087.000. N 1/2 of Lot 18, All Lot 19 & N 1/2 of Lot 20, Blk. 252, North Gulfport – Jackson Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Allen)
- Parcel 16: 0810F-03-090.000. Lots 28-30, Blk. 211, North Gulfport – 8248

- Alabama Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Babin)
- Parcel 17: 0810F-01-040.000. Lot 30, Blk. 308, North Gulfport – 8140 Florida Avenue. Repair or remove inoperable vehicle(s). Cut and clean grounds and remove all trash and miscellaneous debris from site. (Lowry)
- Parcel 18: 0810F-02-036.000. Lots 10-11, Blk. 334, North Gulfport – 8127 Florida Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Pope)
- Parcel 19: 0810F-02-084.000. Lots 28-30, Blk. 332, Gulfport Subd. – 15146 Jefferson Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Christiana Trust)
- Parcel 20: 0810F-03-066.000. Lots 28-30 Inc., Blk. 312, North Gulfport – 732 Alabama Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Dalton)
- Parcel 21: 0810C-03-008.002. Lots 23-32 Inc., Blk. 140, North Gulfport Subd. – Mississippi Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Patton)
- Parcel 22: 0810B-02-037.000. Lots 1-10 Inc., Blk. 108, North Gulfport Subd. – 8407 Virginia Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Brasley)
- Parcel 23: 0810B-02-030.000. Lots 28-32, Blk. 106, North Gulfport Subd. – 5112 South Carolina Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Boose)
- Parcel 24: 0811C-05-001.000. Lots 1-5, Blk. 6, Original Gulfport – 2721 25th Avenue. Repair or remove inoperable vehicle(s) from site. (Tran)
- Parcel 25: 0811G-04-001.000. N 70 Ft. of Lots 15-17 & All Lots 18-21, Blk. 22, Soria City – 2119 Pratt Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Faith Works Ministries II)
- Parcel 26: 0807P-01-003.000. Lot 20, Lori place Subd. Ph. 2 – 14033 Lori Place. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Bennett)
- Parcel 27: 0811C-05-022.000. 2550 Pass Road. Board up and secure all openings. Cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process. Repair or remove damaged fence. (Walroth)

#### **WARD 4**

- Parcel 28: 0910N-01-018.000. 3207 F Avenue. Repair or remove inoperable vehicle(s) from site. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Mitrenga)

#### **WARD 5**

- Parcel 29: 0808N-03-014.000. Lot 7, Blk. 16, Bel-Aire Subd. 6th Add. – 127 Darran Street. Obtain permit or remove structure. (Saunders)
- Parcel 30: 0808O-02-013.000. Lot 2, Bel-Aire Subd. 8th Add. – 144 Ben Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. Repair or remove inoperable vehicle(s). Park vehicle(s) on hard surface. (Benton)
- Parcel 31: 0808O-02-056.000. Lot 48, Bel-Aire Subd. 7th Add. – 100 Phylis Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Nova Properties LLC)
- Parcel 32: 0908N-05001.122. Lot 140, Forest North Subd. Ph. 3 – 10608 East Bay Tree Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Sai Om Investments)

#### **WARD 7**

- Parcel 33: 0707h-02-002.005. Lot 5, Duckworth Pond – 14013 Waterford Circle. Obtain permit or remove fence. (Ullom)

There came on for consideration at a meeting of the Mayor and members of the Council of the City of Gulfport, Mississippi, held on the 4th day of December, 2018, the following Resolution:

**A RESOLUTION OF THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT FINDING AND ADJUDICATING THAT THE HEREIN DESCRIBED PARCELS OF LAND ARE IN SUCH A STATE OF UNCLEANLINESS AS TO BE A MENACE TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND AUTHORIZING ADVERTISEMENT FOR BIDS TO HAVE LAND CLEANED AND TO ASSESS THE COSTS TO THE SAID PROPERTIES**

**WHEREAS**, Mayor and members of the Council of the City of Gulfport finds, determines, and adjudicates, based upon the investigation of the City's Department of Urban Development Code Enforcement Division, that the parcels of land described below are in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community; and

**WHEREAS**, said properties, as described herein, are lying and being within the City of Gulfport, First Judicial District, Harrison County, Mississippi; and

**WHEREAS**, the parcels investigated by the Department of Urban Development Code Enforcement Division and recommended by them for adjudication as being parcels in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community are as follows:

- Parcel 1: 0811E-04-017.000. 3103 22nd Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Hill)
- Parcel 2: 0711L-02-140.000. S 23.4 Ft. of Lot 18 & All Lots 19-20, Blk. 18 Central Beach – 1417 Lewis Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Hall)
- Parcel 3: 0711K-02-010.000. S 1/2 of Lot 10 & All Lot 11, Blk. 7, Gaston Point - 1317 Woodward Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Tolentino)
- Parcel 4: 0711N-01-043.001. 1025 Ruth Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Lott & Fairley)
- Parcel 5: 0711G-04-043.000. Lot 9, Blk. 13, Jonestown McCaughan Add. – 1907 45th Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Gulf South Equity)
- Parcel 6: 0711G-01-038.000. Lots 1-2, Blk. 2, Jonestown McCaughan Add. – 2021 43rd Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Dell)
- Parcel 7: 0711H-05-058.000. 1717 41st Avenue. Board up and secure all openings. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Forrest)
- Parcel 8: 0711N-04-060.000. Lots 1-2, Blk. 9, Central Beach – 826 Rich

- Avenue. Repair or remove inoperable vehicle(s) from site. (Kovacs)
- Parcel 9: 0910I-02-014.000. 655 Tegarden Road. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Culberson)
- Parcel 10: 0910P-02-007.000. 343 Tegarden Road. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Smith)
- Parcel 11: 0911E-03-030.000. East Beach Blvd. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Fortner)
- Parcel 12: 0911E-04-032.000. N 60 Ft. of Lots 4-5, Blk. 2, Jordan Bros Subd. – 1612 Evans Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Evans)
- Parcel 13: 0911D-02-014.000. 1619 Searle Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Peden & Loveless)
- Parcel 14: 1011D-03-012.000. 152 Markham Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Bourgeois)
- Parcel 15: 08101F-03-087.000. N 1/2 of Lot 18, All Lot 19 & N 1/2 of Lot 20, Blk. 252, North Gulfport – Jackson Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Allen)
- Parcel 16: 0810F-03-090.000. Lots 28-30, Blk. 211, North Gulfport – 8248 Alabama Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Babin)
- Parcel 17: 0810F-01-040.000. Lot 30, Blk. 308, North Gulfport – 8140 Florida Avenue. Repair or remove inoperable vehicle(s). Cut and clean grounds and remove all trash and miscellaneous debris from site. (Lowry)
- Parcel 18: 0810F-02-036.000. Lots 10-11, Blk. 334, North Gulfport – 8127 Florida Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Pope)
- Parcel 19: 0810F-02-084.000. Lots 28-30, Blk. 332, Gulfport Subd. – 15146 Jefferson Street. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Christiana Trust)
- Parcel 20: 0810F-03-066.000. Lots 28-30 Inc., Blk. 312, North Gulfport – 732 Alabama Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Dalton)
- Parcel 21: 0810C-03-008.002. Lots 23-32 Inc., Blk. 140, North Gulfport Subd. – Mississippi Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Patton)
- Parcel 22: 0810B-02-037.000. Lots 1-10 Inc., Blk. 108, North Gulfport Subd. – 8407 Virginia Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Brasley)
- Parcel 23: 0810B-02-030.000. Lots 28-32, Blk. 106, North Gulfport Subd. – 5112 South Carolina Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Boose)
- Parcel 24: 0811C-05-001.000. Lots 1-5, Blk. 6, Original Gulfport – 2721 25th Avenue. Repair or remove inoperable vehicle(s) from site. (Tran)
- Parcel 25: 0811G-04-001.000. N 70 Ft. of Lots 15-17 & All Lots 18-21, Blk. 22, Soria City – 2119 Pratt Avenue. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Faith Works Ministries II)
- Parcel 26: 0807P-01-003.000. Lot 20, Lori place Subd. Ph. 2 – 14033 Lori Place. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Bennett)
- Parcel 27: 0811C-05-022.000. 2550 Pass Road. Board up and secure all openings. Cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process. Repair or remove damaged fence. (Walroth)
- Parcel 28: 0910N-01-018.000. 3207 F Avenue. Repair or remove inoperable vehicle(s) from site. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Mitrenga)
- Parcel 29: 0808N-03-014.000. Lot 7, Blk. 16, Bel-Aire Subd. 6th Add. – 127 Darran Street. Obtain permit or remove structure. (Saunders)

- Parcel 30: 0808O-02-013.000. Lot 2, Bel-Aire Subd. 8th Add. – 144 Ben Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. Repair or remove inoperable vehicle(s). Park vehicle(s) on hard surface. (Benton)
- Parcel 31: 0808O-02-056.000. Lot 48, Bel-Aire Subd. 7th Add. – 100 Phylis Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Nova Properties LLC)
- Parcel 32: 0908N-05001.122. Lot 140, Forest North Subd. Ph 3 – 10608 East Bay Tree Drive. Cut and clean grounds and remove all trash and miscellaneous debris from site. (Sai Om Investments)
- Parcel 33: 0707H-02-002.005. Lot 5, Duckworth Pond – 14013 Waterford Circle. Obtain permit or remove fence. (Ullom)

**WHEREAS**, the Mayor and members of the Council of the City of Gulfport further find, determine and adjudicate that advertisement for bids to clean the above referenced properties should be made in the form and manner by law provided; and

**WHEREAS**, the Mayor and members of the Council further find, determine and adjudicate that the cost of the demolition and lot cleanup shall not exceed the aggregate amount of \$20,000.00 per parcel shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi as other judgments are enrolled, and thereafter, the Tax Collector of the Municipality shall, upon order of the Mayor and members of the Council, proceed to sell the herein described land to satisfy said lien as now provided by law for the sale of land for delinquent municipal taxes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**SECTION 2.** That the City Clerk be and is hereby authorized to advertise for bids to clean the property described above lying and being within the City of Gulfport, First Judicial District of Harrison County, Mississippi.

**SECTION 3.** That the cost of cleanup of the herein described property, including any penalty assessed, shall be a lien against said property and shall be enrolled in the office of the Circuit Clerk of the First Judicial District of Harrison County, Mississippi, and thereafter, the Tax Collector of the City, shall, upon order of the Mayor and members of the Council, proceed to sell the land to satisfy said lien as now provided by law for the sale of lands delinquent municipal taxes.

Councilmember \_\_\_\_\_ moved the adoption of the Resolution, which motion was seconded by Councilmember \_\_\_\_\_. Upon being put to a roll call vote, the following ballots were cast:

YEAS:

NAYS:

ABSENT:

WHEREUPON the President declared the motion carried and the Resolution adopted, this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

(SEAL)

ATTEST:

ADOPTED:

\_\_\_\_\_  
CLERK OF THE COUNCIL

\_\_\_\_\_  
PRESIDENT OF THE COUNCIL

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED:

\_\_\_\_\_  
MAYOR





## Memorandum

---

**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Margaret Murdock, Assistant Attorney  
Legal

**Date:** 11/27/2018

**Subject:** Resolution - approving Memoranda of Understanding between Memorial Hospital at Gulfport and the City of Gulfport, authorizing the Mayor to execute and deliver the same on behalf of the City of Gulfport, and for related purposes.

**Recommendation:**

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the \_\_\_\_ day of \_\_\_\_\_, 2018, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL TO APPROVE MEMORANDA OF UNDERSTANDING BETWEEN MEMORIAL HOSPITAL AT GULFPORT AND THE CITY OF GULFPORT, TO AUTHORIZE THE MAYOR TO EXECUTE AND DELIVER THE SAME ON BEHALF OF THE CITY OF GULFPORT, AND FOR RELATED PURPOSES**

**WHEREAS**, the City of Gulfport and Memorial Hospital at Gulfport (MHG) desire to enter into a mutual agreement of support in the event of an internal or external emergency that necessitates the need for efforts to provide law enforcement assistance by and through the Gulfport Police Department, assistance of the Gulfport Fire Department, or that necessitates the need for efforts to provide continued water flow to MHG by the City by and through the department of Public Works, and the need for assistance by MGH and/or Hospital assistance by the City; and

**WHEREAS**, the City of Gulfport and MHG understand that by entering into such Memoranda of Understanding, the parties agree to provide needed services in the event of an emergency to benefit the citizens of the City of Gulfport; and

**WHEREAS**, proposed MEMORANDA OF UNDERSTANDING memorializing the agreements between the City and Memorial Hospital at Gulfport related to the City of Gulfport Police Department, City of Gulfport Fire Department and City of Gulfport Public Works Department are attached hereto as Exhibit "A"; and

**WHEREAS**, approval, execution and delivery of the Memoranda of Understanding are believed to be in the best interest of the City of Gulfport.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

**Section 1.** That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**Section 2.** That the Memoranda of Understanding between Memorial Hospital at Gulfport and the City of Gulfport, Mississippi, attached hereto as Exhibit "A" be and the same are hereby approved,

and the Mayor is hereby authorized to execute and deliver the same on behalf of the City of Gulfport, Mississippi.

**Section 3.** That this Resolution be, and it is hereby ordered to be spread on the minutes of the Governing Authority, and to be in full force and effect as provided by law.

The above and foregoing Resolution, after having been first reduced to writing and ready by the Clerk, was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, and was adopted by the following roll call vote:

**AYES**

**NAYS**

**ABSENT**

**WHEREUPON**, the President declared the motion carried and the Resolution adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**(SEAL)**

**ATTEST:**

**ADOPTED:**

\_\_\_\_\_  
**CLERK OF THE COUNCIL**

\_\_\_\_\_  
**PRESIDENT**

The above and foregoing Ordinance was submitted to and approved by the Mayor, this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**APPROVED:**

\_\_\_\_\_  
**MAYOR**

## MEMORANDUM OF UNDERSTANDING

### Memorial Hospital & City of Gulfport (Fire Department)

This Memorandum of Understanding ("MOU") is between the City of Gulfport ("the City") and Memorial Hospital at Gulfport ("MHG"). It is intended to generally describe the provision of mutual support in the event of an internal or external emergency that necessitates the need for assistance by MHG and/or Hospital assistance by the City by and thru the Gulfport Fire Department. This MOU is not intended by itself to create any legal duties or obligations on either party that do not or would not otherwise exist by law, contract, or interactions between or among the parties outside of this MOU. The undersigned parties agree to provide assistance as requested by the other party to the reasonable extent they are able and to the extent of their legal and resource capability. In conjunction with this MOU, the requesting agency's "Incident Commander" will communicate with the Administrator\designee of the assisting agency to coordinate assistance request(s) or resources needed. In the event of an area-wide emergency or disaster, this MOU may be superseded or supplanted by local standard operating procedures, policies, or orders of emergency management services, including the Harrison County Emergency Management Agency or other Emergency Management Authorities, or by local, state, and/or federal laws or orders. The requesting organization will coordinate resources provided during activation of this MOU.

With respect to this MOU, it is understood the GFD is not an agent or representative of MHG and MHG is not an agent or representative of the City. Nothing in this MOU is intended to grant or create any rights or provide any benefits to any third party that would otherwise not exist but for this MOU. Also, no joint venture and no independent or new association, partnership, or entity is created by this MOU. It is further understood and agreed that actions of the parties in connection with this MOU are those taken as independent contractors and not as employees, agents, or partners of the other party; that neither party waives any immunities afforded to them or to which they may be entitled by law or otherwise; and that this MOU does not usurp, abrogate, or limit any discretionary or statutory authorities of either party. Each party to this MOU shall be responsible for its own acts and/or omissions and those of its agents, servants, and employees.

To the extent applicable in terms of this MOU, the parties will comply with state and federal laws and regulations applicable to them, including but not limited to, the Health Insurance Portability and Accountability Act of 1996 and the Privacy and Security Standards (45 C.F.R. Parts 160 and 164) and the Standards for Electronic Transactions (45 C.F.R. Parts 160 and 162). The effective date of this MOU is January 8, 2019, or the latest date of execution below, whichever is later, and it will remain in effect for three (3) years unless terminated sooner in writing by either party with or without cause, provided advance written notice of such termination is provided to the other party at least ninety (90) days in advance of such termination.

#### MEMORIAL HOSPITAL AT GULFPORT

BY: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed Name / Title

\_\_\_\_\_  
Date

#### CITY OF GULFPORT, MISSISSIPPI

BY: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed Name / Title

\_\_\_\_\_  
Date

## **MEMORANDUM OF UNDERSTANDING**

### **Memorial Hospital & City of Gulfport (Police Department)**

This Memorandum of Understanding ("MOU") is between the City of Gulfport ("the City") and Memorial Hospital at Gulfport ("MHG"). It is intended to generally describe the provision of mutual support in the event of an internal or external emergency that necessitates the need for law enforcement assistance by MHG and/or Hospital assistance by the City by and thru the Gulfport Police Department. This MOU is not intended by itself to create any legal duties or obligations on either party that do not or would not otherwise exist by law, contract, or interactions between or among the parties outside of this MOU. The undersigned parties agree to provide assistance as requested by the other party to the reasonable extent they are able and to the extent of their legal and resource capability. In conjunction with this MOU, the requesting agency's "Incident Commander" will communicate with the Administrator/designee of the assisting agency to coordinate assistance request(s) or resources needed. In the event of an area-wide emergency or disaster, this MOU may be superseded or supplanted by local standard operating procedures, policies, or orders of emergency management services, including the Harrison County Emergency Management Agency or other Emergency Management Authorities, or by local, state, and/or federal laws or orders. The requesting organization will coordinate resources provided during activation of this MOU.

With respect to this MOU, it is understood the GPD is not an agent or representative of MHG and MHG is not an agent or representative of the City. Nothing in this MOU is intended to grant or create any rights or provide any benefits to any third party that would otherwise not exist but for this MOU. Also, no joint venture and no independent or new association, partnership, or entity is created by this MOU. It is further understood and agreed that actions of the parties in connection with this MOU are those taken as independent contractors and not as employees, agents, or partners of the other party and that neither party waives any immunities afforded to them or to which they may be entitled by law or otherwise. Each party to this MOU shall be responsible for its own acts and/or omissions and those of its agents, servants, and employees.

To the extent applicable in terms of this MOU, the parties will comply with state and federal laws and regulations applicable to them, including but not limited to, the Health Insurance Portability and Accountability Act of 1996 and the Privacy and Security Standards (45 C.F.R. Parts 160 and 164) and the Standards for Electronic Transactions (45 C.F.R. Parts 160 and 162). The effective date of this MOU is January 8, 2019, or the latest date of execution below, whichever is later, and it will remain in effect for three (3) years unless terminated sooner in writing by either party with or without cause, provided advance written notice of such termination is provided to the other party at least ninety (90) days in advance of such termination.

#### **MEMORIAL HOSPITAL AT GULFPORT**

BY: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed Name / Title

\_\_\_\_\_  
Date

#### **CITY OF GULFPORT**

BY: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed Name / Title

\_\_\_\_\_  
Date

## **MEMORANDUM OF UNDERSTANDING**

### **Memorial Hospital & City of Gulfport (Public Works Department)**

This Memorandum of Understanding (“MOU”) is between the City of Gulfport (“the City”) and Memorial Hospital at Gulfport (“MHG”). It is intended to generally describe the provision of mutual support in the event of an internal or external emergency that necessitates the need for efforts to provide continued water flow to MHG by the City by and through its Department of Public Works. This MOU is not intended by itself to create any legal duties or obligations on either party that do not or would not otherwise exist by law, contract, or interactions between or among the parties outside of this MOU. The undersigned parties agree to provide assistance as requested by the other party to the reasonable extent they are able and to the extent of their legal and resource capabilities. In conjunction with this MOU, and without creating any legal or contractual duty that would not otherwise exist outside of Mississippi law and without waiving or limiting in any way its immunities under state or federal law, the City shall employ its best efforts, where possible, to keep open the required valves which provide water to MHG and for Memorial Hospital to receive water from the well during a crisis such as a hurricane or other major power outage. Further, in conjunction with this MOU, MHG will provide emergency power to the water well located on 44<sup>th</sup> Avenue and provide labor to ensure that the emergency power is activated in the event of a power outage to that water well.

With respect to this MOU, it is understood the City is not an agent or representative of MHG and MHG is not an agent or representative of the City. Nothing in this MOU is intended to grant or create any rights or provide any benefits to any third party that would otherwise not exist but for this MOU. Also, no joint venture and no independent or new association, partnership, or entity is created by this MOU. It is further understood and agreed that actions of the parties in connection with this MOU are those taken as independent contractors and not as employees, agents, or partners of the other party; that neither party waives any immunities afforded to them or to which they may be entitled by law or otherwise; and that this MOU does not usurp, abrogate, or limit any discretionary or statutory authorities of either party. Each party to this MOU shall be responsible for its own acts and/or omissions and those of its agents, servants, and employees.

To the extent applicable in terms of this MOU, the parties will comply with state and federal laws and regulations applicable to them, including but not limited to, the Health Insurance Portability and Accountability Act of 1996 and the Privacy and Security Standards (45 C.F.R. Parts 160 and 164) and the Standards for Electronic Transactions (45 C.F.R. Parts 160 and 162). The effective date of this MOU is January 8, 2019, or the latest date of execution below, whichever is later, and it will remain in effect for three (3) years unless terminated sooner in writing by either party with or without cause, provided advance written notice of such termination is provided to the other party at least ninety (90) days in advance of such termination.

#### **MEMORIAL HOSPITAL AT GULFPORT**

BY: \_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_  
Printed Name / Title

#### **CITY OF GULFPORT, MISSISSIPPI**

BY: \_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_  
Printed Name / Title



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Margaret Murdock, Assistant Attorney  
City Council

**Date:** 11/20/2018

**Subject:** Resolution - authorizing an expenditure for advertising and bringing into favorable notice the opportunities, possibilities and resources of the City of Gulfport at the 2019 Martin Luther King Parade, and for related purposes.

**Recommendation:**

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Gulfport, Mississippi, held on the \_\_\_\_ day of \_\_\_\_\_, 2018, the following Resolution:

**A RESOLUTION BY THE GULFPORT CITY COUNCIL TO AUTHORIZE AN EXPENDITURE FOR ADVERTISING AND BRINGING INTO FAVORABLE NOTICE THE OPPORTUNITIES, POSSIBILITIES AND RESOURCES OF THE CITY OF GULFPORT AT THE 2019 MARTIN LUTHER KING PARADE**

**WHEREAS**, the Coast-wide annual Martin Luther King Parade will once again hit the streets of the Mississippi Gulf Coast in January of 2019; and

**WHEREAS**, the City of Gulfport receives advertising thru the advance advertising and press coverage afforded this annual event held in memory of the life and work of the late Rev. Dr. Martin Luther King, Jr.; and

**WHEREAS**, the Governing Authority of the City of Gulfport is of the opinion that the City of Gulfport benefits from such advertising in the event by having an opportunity to promote the City of Gulfport to individuals from around the Gulf South; and it finds that pursuant to the authority of Miss. Code Ann. §17-3-1 (Rev. 2003) and Miss. Code Ann. §17-3-3 (Rev.2003) that an expenditure of \$3,500.00 to the Gulf Coast Community Foundation for and on behalf of the Coast-wide Martin Luther King, Jr., Committee in support of the 2019 MLK Parade serves the purposes of advertising and bringing into favorable notice the opportunities, possibilities and resources of the municipality, and shall constitute a form of advertising or publicity that will be helpful toward advancing the moral, financial and other interests of the City of Gulfport.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS, TO WIT:**

**Section 1.** That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**Section 2.** That the City of Gulfport, by and through its Mayor, is hereby authorized to expend municipal funds, via special check if necessary, in the amount of Three Thousand Five Hundred Dollars



(\$3,500.00) payable to the Gulf Coast Community Foundation for an on behalf of the Coast-wide Martin Luther King, Jr., Committee to be used to advertise the 2019 MLK parade and the City of Gulfport.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, and was adopted by the following roll call vote:

**AYES**

**NAYS**

**ABSENT**

**WHEREUPON**, the President declared the motion carried and the Resolution adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**(SEAL)**

**ATTEST:**

**ADOPTED:**

\_\_\_\_\_  
**CLERK OF THE COUNCIL**

\_\_\_\_\_  
**PRESIDENT**

The above and foregoing Resolution was submitted to and approved by the Mayor, this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**APPROVED:**

\_\_\_\_\_  
**MAYOR**

**Financial Statements**

**Gulf Coast Community Foundation, Inc.  
Gulfport, Mississippi**

**Year ended June 30, 2018  
(With Summarized Financial Information  
For the Year Ended June 30, 2017)**



**CERTIFIED PUBLIC ACCOUNTANTS**  
*A Professional Association*

**Gulf Coast Community Foundation, Inc.**  
Gulfport, Mississippi

**Financial Statements**

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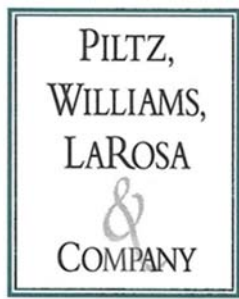
**Year ended June 30, 2018**  
**(With Summarized Financial Information**  
**For the Year Ended June 30, 2017)**

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## Independent Auditors' Report

To the Board of Directors  
Gulf Coast Community Foundation, Inc.  
Gulfport, Mississippi

We have audited the accompanying financial statements of Gulf Coast Community Foundation, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

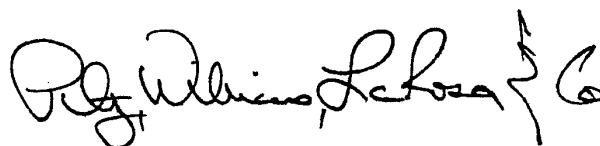
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Gulf Coast Community Foundation, Inc. as of June 30, 2018 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Gulf Coast Community Foundation, Inc.'s 2017 financial statements, and we expressed an unmodified audit opinion on those financial statements in our report dated November 7, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

A handwritten signature in black ink, appearing to read "P. J. Williams, CPA", with a stylized flourish at the end.

Certified Public Accountants

Biloxi, Mississippi  
October 8, 2018

**Gulf Coast Community Foundation, Inc.**  
**Statements of Financial Position**

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|                                                      | <b>June 30,</b>      |                      |
|------------------------------------------------------|----------------------|----------------------|
|                                                      | <b>2018</b>          | <b>2017</b>          |
| <b>Assets</b>                                        |                      |                      |
| Cash and cash equivalents                            | \$ 4,054,202         | \$ 4,300,249         |
| Investments, equity and debt securities              | 15,589,910           | 14,837,843           |
| Assets held in charitable lead trust                 | 353,120              | 383,421              |
| Beneficial interest in charitable remainder unitrust | 1,672,323            | 1,575,514            |
| Investment in Gulf Coast Nonprofit Center            | 1,471,523            | 1,516,236            |
| Accounts receivable, other                           | 1,459                | 1,670                |
| Property and equipment, net                          | 7,072                | 8,032                |
| Total assets                                         | <u>\$ 23,149,609</u> | <u>\$ 22,622,965</u> |
| <br><b>Liabilities and Net Assets</b>                |                      |                      |
| <b>Liabilities</b>                                   |                      |                      |
| Accounts payable                                     | \$ 120,459           | \$ 26,572            |
| Grants payable                                       | 18,250               | 36,750               |
| Payroll liabilities                                  | 5,902                | 4,232                |
| Liability for agency relationships                   | 4,091,662            | 3,705,746            |
| Liability for split interest agreement               | 353,120              | 374,045              |
| Total liabilities                                    | <u>4,589,393</u>     | <u>4,147,345</u>     |
| <br><b>Net assets</b>                                |                      |                      |
| Unrestricted                                         | 12,063,887           | 11,727,923           |
| Temporarily restricted                               | 6,496,329            | 6,747,697            |
| Total net assets                                     | <u>18,560,216</u>    | <u>18,475,620</u>    |
| <br>Total liabilities and net assets                 | <u>\$ 23,149,609</u> | <u>\$ 22,622,965</u> |

*The accompanying notes are an integral part of the financial statements.*

## Statements of Activities

For the Year Ended June 30, 2018

(With Summarized Financial Information for the Year Ended June 30, 2017)

|                                                           | Unrestricted<br>Net Assets | Temporarily<br>Restricted<br>Net Assets | 2018<br>Total        | 2017<br>Total        |
|-----------------------------------------------------------|----------------------------|-----------------------------------------|----------------------|----------------------|
| <b>Support and revenue</b>                                |                            |                                         |                      |                      |
| Contributions                                             | \$ 384,535                 | \$ 2,106,049                            | \$ 2,490,584         | 2,781,985            |
| Fund raising income                                       | 67,917                     | -                                       | 67,917               | 81,161               |
| Administrative fees, net                                  | 43,144                     | -                                       | 43,144               | 34,391               |
| Interest and dividends                                    | 209,300                    | 81,309                                  | 290,609              | 257,276              |
| Realized/unrealized gain                                  | 325,931                    | 147,951                                 | 473,882              | 1,060,349            |
| Change in value of split-interest<br>agreements           | 96,809                     | -                                       | 96,809               | 176,925              |
| Decrease in equity of<br>unconsolidated non-profit entity | (44,713)                   | -                                       | (44,713)             | (36,602)             |
| Amortization of discounts                                 | -                          | (2,801)                                 | (2,801)              | 1,208                |
| Other income                                              | 1,584                      | (20)                                    | 1,564                | 2,916                |
| Net assets released from<br>restrictions                  | 2,583,856                  | (2,583,856)                             | -                    | -                    |
| Total support and revenue                                 | <u>3,668,363</u>           | <u>(251,368)</u>                        | <u>3,416,995</u>     | <u>4,359,609</u>     |
| <b>Expenses</b>                                           |                            |                                         |                      |                      |
| Program services:                                         |                            |                                         |                      |                      |
| Grants                                                    | 2,330,448                  | -                                       | 2,330,448            | 3,146,818            |
| General and administrative                                | 737,683                    | -                                       | 737,683              | 648,914              |
| Support services:                                         |                            |                                         |                      |                      |
| General and administrative                                | 243,411                    | -                                       | 243,411              | 246,363              |
| Fundraising                                               | 20,857                     | -                                       | 20,857               | 28,927               |
| Total expenses                                            | <u>3,332,399</u>           | <u>-</u>                                | <u>3,332,399</u>     | <u>4,071,022</u>     |
| Changes in net assets                                     | 335,964                    | (251,368)                               | 84,596               | 288,587              |
| Net assets, beginning of year                             | <u>11,727,923</u>          | <u>6,747,697</u>                        | <u>18,475,620</u>    | <u>18,187,033</u>    |
| Net assets, end of year                                   | <u>\$ 12,063,887</u>       | <u>\$ 6,496,329</u>                     | <u>\$ 18,560,216</u> | <u>\$ 18,475,620</u> |

*The accompanying notes are an integral part of the financial statements.*

## Statements of Functional Expenses

## For the Year Ended June 30, 2018

(With Summarized Financial Information for the Year Ended June 30, 2017)

|                             | Program<br>Services | Admini-<br>strative | Fundraising | 2018<br>Total | 2017<br>Total |
|-----------------------------|---------------------|---------------------|-------------|---------------|---------------|
| <b>Personnel</b>            |                     |                     |             |               |               |
| Salaries                    | \$ 247,621          | \$ 81,731           | \$ 7,516    | \$ 336,868    | \$ 315,392    |
| Employee benefits           | 31,564              | 10,418              | 958         | 42,940        | 40,746        |
| Payroll taxes               | 18,652              | 6,156               | 566         | 25,374        | 25,146        |
| Totals                      | 297,837             | 98,305              | 9,040       | 405,182       | 381,284       |
| <b>Other</b>                |                     |                     |             |               |               |
| Grants and allocations      | 2,330,448           | -                   | -           | 2,330,448     | 3,146,818     |
| Fundraising                 | -                   | -                   | 10,022      | 10,022        | 20,998        |
| Professional fees           | 211,847             | 33,223              | -           | 245,070       | 127,895       |
| Advertising                 | 200                 | -                   | -           | 200           | 1,140         |
| Brokerage fees              | -                   | 90,585              | -           | 90,585        | 88,370        |
| Computer                    | 15,578              | 4,583               | 421         | 20,582        | 23,240        |
| Consulting fees             | 76,488              | 2,564               | 236         | 79,288        | 121,670       |
| Depreciation                | -                   | 1,776               | -           | 1,776         | 1,411         |
| Dues and subscriptions      | 7,915               | 2,072               | 191         | 10,178        | 8,360         |
| Telephone                   | 4,637               | 1,035               | 95          | 5,767         | 6,625         |
| Postage                     | 1,214               | 385                 | 35          | 1,634         | 1,847         |
| Rent/lease                  | 12,518              | 2,965               | 273         | 15,756        | 28,656        |
| Office supplies and expense | 20,157              | 935                 | 86          | 21,178        | 24,932        |
| Printing and publications   | 4,987               | 56                  | 5           | 5,048         | 7,745         |
| Travel and meetings         | 75,127              | 1,988               | 183         | 77,298        | 63,555        |
| Insurance                   | 5,439               | 1,795               | 165         | 7,399         | 7,602         |
| Miscellaneous               | 3,739               | 1,144               | 105         | 4,988         | 8,874         |
| Totals                      | 2,770,294           | 145,106             | 11,817      | 2,927,217     | 3,689,738     |
| Total expenses              | \$ 3,068,131        | \$ 243,411          | \$ 20,857   | \$ 3,332,399  | \$ 4,071,022  |

*The accompanying notes are an integral part of the financial statements.*



**Gulf Coast Community Foundation, Inc.**  
**Statements of Cash Flows**

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|                                                                                              | <b>Year Ended June 30,</b> |                            |
|----------------------------------------------------------------------------------------------|----------------------------|----------------------------|
|                                                                                              | <b>2018</b>                | <b>2017</b>                |
| <b>Cash flows from operating activities</b>                                                  |                            |                            |
| Increase (decrease) in net assets                                                            | \$ 84,596                  | \$ 288,587                 |
| Adjustments to reconcile increase in net assets<br>to net cash used in operating activities: |                            |                            |
| Depreciation expense                                                                         | 1,776                      | 1,411                      |
| Amortization of discount on split-interest agreement                                         | 2,801                      | (1,208)                    |
| Realized and unrealized loss (gain) on investments                                           | (473,882)                  | (1,060,349)                |
| (Increase) decrease in operating assets:                                                     |                            |                            |
| Assets held in charitable lead trust                                                         | 30,301                     | 19,871                     |
| Beneficial interest in remainder trust                                                       | (96,809)                   | (176,925)                  |
| Interest in unconsolidated non-profit entity                                                 | 44,713                     | 36,602                     |
| Accounts receivable - other                                                                  | 211                        | (218)                      |
| Increase (decrease) in operating liabilities:                                                |                            |                            |
| Payroll taxes payable                                                                        | 1,670                      | (9,767)                    |
| Liability for agency relationships                                                           | 385,916                    | 620,871                    |
| Liability for split interest agreement                                                       | (20,925)                   | (11,079)                   |
| Grants payable                                                                               | (18,500)                   | 10,706                     |
| Accounts payable                                                                             | 93,887                     | 15,057                     |
| Net cash provided by (used in) operating activities                                          | <u>35,755</u>              | <u>(266,441)</u>           |
| <b>Cash flows from investing activities</b>                                                  |                            |                            |
| Additions to fixed assets                                                                    | (816)                      | (1,551)                    |
| Investment purchases, net of redemptions                                                     | (280,986)                  | 738,803                    |
| Net cash provided by (used in) investing activities                                          | <u>(281,802)</u>           | <u>737,252</u>             |
| Net increase (decrease) in cash and cash equivalents                                         | (246,047)                  | 470,811                    |
| Cash and cash equivalents, beginning of year                                                 | <u>4,300,249</u>           | <u>3,829,438</u>           |
| Cash and cash equivalents, end of year                                                       | <u><u>\$ 4,054,202</u></u> | <u><u>\$ 4,300,249</u></u> |

*The accompanying notes are an integral part of the financial statements.*

**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017

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**Note 1 – Summary of Significant Accounting Policies**

**Organization** – The Gulf Coast Community Foundation, Inc. (the Foundation) is a Mississippi nonprofit corporation chartered on October 5, 1989. It is operated exclusively for public charitable uses and purposes, including, but not limited to, all charitable, scientific, literary, educational, cultural, and civic purposes that most effectively serve the needs and interests of the Mississippi Gulf Coast community. The Foundation administers funds contributed or bequeathed to it by individuals, other agencies, corporations, and other sources for the benefit of the Mississippi Gulf Coast in a manner consistent with donors' interests.

**Basis of accounting** – The financial statements of the Foundation have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

**Financial statement presentation** – The Foundation reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. A description of these classes is as follows:

Temporarily restricted - funds with donor-imposed purpose restrictions which have not been met and trust activity for which the ultimate purpose of the proceeds is not permanently restricted.

Permanently restricted - funds with donor restrictions that the corpus be invested in perpetuity and only the income be made available in accordance with donor restrictions.

Unrestricted - all other net assets, including board-designated or appropriated amounts.

**Amounts held for others under agency transactions** – If a not-for-profit organization establishes a fund at the Foundation with its own funds and specifies itself as the beneficiary of that fund, the community foundation must account for the transfer of such assets as a liability. The Foundation refers to such funds as “liability for agency relationships.”

**Cash and cash equivalents** – For purposes of the statements of cash flows, the Foundation considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

**Income taxes** – The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Similar provisions are available under the Mississippi Code for exemption from state income taxes. Management has evaluated the Foundation's tax positions and believes there are no uncertain tax positions requiring disclosure.

**Property and equipment** – Property and equipment are stated at cost if purchased, or at fair market value if contributed. Depreciation is provided using the straight-line method over the estimated useful lives of the assets. Additions and betterments of \$500 or more are capitalized, while maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

## Notes to Financial Statements

June 30, 2018 and 2017

(Continued)

**Grants payable** – Grants payable represents amounts due to fund beneficiaries that have been approved by the board and should be paid within the next twelve months.

**Estimates** – Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

**Functional allocation of expenses** – The costs of providing the various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited.

**Summarized financial information** – The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

**Note 2 – Investments, Equity and Debt Securities**

Investments are carried at fair value, and net realized and unrealized gains and losses are reflected in the statements of activities. The investments' cost, market value, and realized and unrealized gains were as follows for the years ending:

|                                                           | June 30, 2018             |                      | June 30, 2017             |                      |
|-----------------------------------------------------------|---------------------------|----------------------|---------------------------|----------------------|
|                                                           | Cost/<br>Donated<br>Value | Market<br>Value      | Cost/<br>Donated<br>Value | Market<br>Value      |
| Equity mutual funds                                       | \$ 7,647,171              | \$ 9,938,729         | \$ 7,087,088              | \$ 9,330,036         |
| Government bonds                                          | 2,429,852                 | 2,377,054            | 2,214,332                 | 2,270,697            |
| Corporate bonds                                           | 3,345,867                 | 3,274,127            | 3,218,078                 | 3,237,110            |
| Totals                                                    | <u>\$ 13,422,890</u>      | <u>\$ 15,589,910</u> | <u>\$ 12,519,498</u>      | <u>\$ 14,837,843</u> |
| Excess of market over cost, end of year                   |                           | \$ 2,167,020         |                           | \$ 2,318,345         |
| Excess of market over cost, beginning of year             |                           | 2,318,345            |                           | 1,194,798            |
| Unrealized gain (loss) for the year                       |                           | (151,325)            |                           | 1,123,547            |
| Allocated to liability for agency funds                   |                           | (56,915)             |                           | 246,185              |
| Allocated to Foundation net assets                        |                           | (94,410)             |                           | 877,362              |
| Realized gain for the year                                |                           | 568,292              |                           | 182,987              |
| Net realized and unrealized gain (loss)<br>on investments |                           | <u>\$ 473,882</u>    |                           | <u>\$ 1,060,349</u>  |

**Notes to Financial Statements**

June 30, 2018 and 2017

(Continued)

**Note 3 - Charitable Lead Trust**

On August 29, 1997, a donor established a charitable lead trust naming the Foundation as the trustee and co-beneficiary. Under terms of the split-interest agreement, the Foundation is to receive \$10,000 annually for twenty years for its unrestricted use, and the Catholic Diocese of Biloxi is to receive \$50,000 annually for the same period. At the expiration of the twenty years, the trust is to terminate and the remaining trust assets are to be distributed to others as specified in the trust agreement. Using a 6.65% discount rate, the present value of future benefits expected to be received by the Foundation was estimated to be \$107,317, which was reported in 1997 as a temporarily restricted contribution. Each year, the Foundation recognizes temporarily restricted revenue for the amortization of the present value discount. The Foundation recognized amortization of the discount on the estimated present value of future benefits of \$(2,801) and \$1,208 for the years ending June 30, 2018 and 2017, respectively.

Assets held under this agreement are recorded at market value and are reflected on the statement of financial position of the Foundation as of June 30, 2018 and 2017 in the amount of \$353,120 and \$383,421, respectively. The present value of the remainder interest of this trust as of June 30, 2018 and 2017 is reported on the statement of financial position as a liability in the amount of \$353,120 and \$374,045, respectively. This liability is adjusted during the term of the split-interest agreement for changes in the fair value of the assets and the amortization of the discount.

**Note 4 - Charitable Remainder Unitrust**

During 2003, a donor established a charitable remainder unitrust with a local third party investment advisory firm. The charitable remainder unitrust provides for distributions to the grantor or other designated beneficiaries over the life of the unitrust (usually the designated beneficiary's lifetime). Upon the death of the designated beneficiary, the remaining unitrust assets will be distributed to the Foundation in satisfaction of its charitable remainder interest. The present value of the unitrust attributable to the future benefits to be received by the Foundation is recorded in the statement of financial position as of June 30, 2018 and 2017 in the amount of \$1,672,323 and \$1,575,514, respectively. On an annual basis, the Foundation will revalue the remainder interest based on applicable mortality tables and current market conditions.

**Note 5 - Investment in Gulf Coast Non-Profit Center**

The Foundation acquired a 30% equity interest in the Gulf Coast Non-Profit Center, Inc. for \$2,000,000 on June 12, 2008. The Center leases space to non-profit organizations on the Mississippi Gulf Coast at below market price in order to increase their capacity to serve the community. The Center is a 501(c)(25) organization with the United Way of South Mississippi (20%), the Gulf Coast Business Council Research Foundation (30%), the Gulf Coast Community Foundation (30%), and the Mississippi Gulf Coast Chamber of Commerce Foundation (20%) as its members. The facility is operating with a high occupancy rate as of the date of this report, but declines in that occupancy rate could lead to a higher rate of rent for the equity members or a need for capital contributions by the equity members. It is the policy of the Foundation to account for this investment under the equity method of accounting.

**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017  
(Continued)

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The following summarized financial information of the Gulf Coast Non-Profit Center, Inc. is being presented using the calendar year end of the entity:

|             | December 31,       |                    |                   | Year Ended December 31, |                     |
|-------------|--------------------|--------------------|-------------------|-------------------------|---------------------|
|             | 2017               | 2016               |                   | 2017                    | 2016                |
| Assets      | \$4,413,947        | \$4,562,946        | Revenues          | \$ 681,248              | \$ 694,720          |
| Liabilities | (20,541)           | (20,498)           | Expenses          | (830,290)               | (816,728)           |
| Equity      | <u>\$4,393,406</u> | <u>\$4,542,448</u> | Changes in equity | <u>\$ (149,042)</u>     | <u>\$ (122,008)</u> |

**Note 6 - Risks and Uncertainties**

The Foundation maintains cash balances at financial institutions which at times may exceed the federally insured limit of \$250,000. The Foundation also maintains money market accounts at investment institutions that are not insured by the FDIC. Total uninsured balances at June 30, 2018 and 2017 were \$3,360,962 and \$3,558,621, respectively. The Foundation has not experienced any such losses and does not believe that it is exposed to any significant credit risk on these deposits.

Investment securities are exposed to various market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in net values of investment securities will occur in the near term and those changes could materially affect the amounts reported in the statements of financial position.

**Note 7 – Fair Value Measurements**

ASC 820, *Fair Value Measurements and Disclosures*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. ASC 820 also establishes a framework for measuring fair value and expands disclosures about fair value measurements. The fair value hierarchy established in ASC 820 prioritizes the inputs used in valuation techniques into three levels as follows:

- 1 Level 1 – inputs are quoted prices in active markets for identical assets or liabilities;
- 2 Level 2 – inputs are other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly; and
- 3 Level 3 – inputs are unobservable for the assets or liability.

**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017  
(Continued)

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Fair values of assets measured on a recurring basis at June 30, 2018 and 2017 are as follows:

|                                                      | Market               | Quoted Prices in<br>Active Markets for<br>Identical Assets<br>(Level 1) | Significant Other<br>Observable Inputs<br>(Level 2) |
|------------------------------------------------------|----------------------|-------------------------------------------------------------------------|-----------------------------------------------------|
| <b>June 30, 2018</b>                                 | <b>Value</b>         |                                                                         |                                                     |
| Investments, equity and debt securities              |                      |                                                                         |                                                     |
| Equity mutual funds                                  | \$ 9,938,729         | \$ 9,938,729                                                            | \$ -                                                |
| Government bonds                                     | 2,377,054            | 2,377,054                                                               | -                                                   |
| Corporate bonds                                      | 3,274,127            | 3,274,127                                                               | -                                                   |
| Total investments                                    | <u>\$ 15,589,910</u> | <u>\$ 15,589,910</u>                                                    | <u>\$ -</u>                                         |
| Assets held in charitable lead trust                 | <u>\$ 353,120</u>    | <u>\$ 353,120</u>                                                       | <u>\$ -</u>                                         |
| Beneficial interest in charitable remainder unitrust | <u>\$ 1,672,323</u>  | <u>\$ -</u>                                                             | <u>\$ 1,672,323</u>                                 |
| <b>June 30, 2017</b>                                 |                      |                                                                         |                                                     |
| Investments, equity and debt securities              |                      |                                                                         |                                                     |
| Equity mutual funds                                  | \$ 9,330,036         | \$ 9,330,036                                                            | \$ -                                                |
| Government bonds                                     | 2,270,697            | 2,270,697                                                               | -                                                   |
| Corporate bonds                                      | 3,237,110            | 3,237,110                                                               | -                                                   |
| Total investments                                    | <u>\$ 14,837,843</u> | <u>\$ 14,837,843</u>                                                    | <u>\$ -</u>                                         |
| Assets held in charitable lead trust                 | <u>\$ 383,421</u>    | <u>\$ 383,421</u>                                                       | <u>\$ -</u>                                         |
| Beneficial interest in charitable remainder unitrust | <u>\$ 1,575,514</u>  | <u>\$ -</u>                                                             | <u>\$ 1,575,514</u>                                 |

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The Foundation had no assets or liabilities valued using Level 3 inputs. The following is a description of the methodologies used for assets measured at fair value.

*Investments, equity and debt securities and Assets held in Charitable Lead Trust:* Valued at the closing price reported on the active market on which the individual securities are traded.

*Beneficial interest in charitable remainder unitrust:* Valued at the present value of future benefits to be received.

**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017  
(Continued)

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**Note 8 - Property and Equipment**

Depreciation expense for the periods ended June 30, 2018 and 2017 was \$1,776 and \$1,411, respectively. A summary of property and equipment follows:

|                               | <b>June 30,</b>        |                        |
|-------------------------------|------------------------|------------------------|
|                               | <b>2018</b>            | <b>2017</b>            |
| Computer equipment            | \$ 53,127              | \$ 52,311              |
| Software                      | 20,000                 | 20,000                 |
| Leashold Improvements         | 3,550                  | 3,550                  |
| Office furniture              | 3,179                  | 3,179                  |
| Net property and equipment    | <u>79,856</u>          | <u>79,040</u>          |
| Less accumulated depreciation | 72,784                 | 71,008                 |
| Totals                        | <u><u>\$ 7,072</u></u> | <u><u>\$ 8,032</u></u> |

**Note 9 - Liability for Agency Relationships**

The Foundation maintained agency funds for the years ended June 30, 2018 and 2017 which are reported on the Statement of Financial Position as a liability. Agency funds are categorized by the Foundation into the following fund types:

|                                  | <b>June 30,</b>            |                            |
|----------------------------------|----------------------------|----------------------------|
|                                  | <b>2018</b>                | <b>2017</b>                |
| Healthcare                       | <u>\$2,905,382</u>         | \$ 2,791,453               |
| Field of interest                | 188,212                    | 179,969                    |
| Designated                       | 445,578                    | 204,335                    |
| Scholarship & education programs | 503,650                    | 483,129                    |
| Organization's operation         | 48,840                     | 46,860                     |
| Totals                           | <u><u>\$ 4,091,662</u></u> | <u><u>\$ 3,705,746</u></u> |

**Note 10 – Temporarily Restricted Net Assets**

Temporarily restricted net assets available have been categorized as follows:

|                                  | <b>June 30,</b>            |                            |
|----------------------------------|----------------------------|----------------------------|
|                                  | <b>2018</b>                | <b>2017</b>                |
| Donor-advised                    | \$ 114,613                 | \$ 8,115                   |
| Designated                       | 3,706,014                  | 3,808,287                  |
| Employee assistance              | 452,909                    | 364,655                    |
| Field of interest                | 207,463                    | 190,892                    |
| Scholarship & education programs | 1,993,007                  | 1,998,967                  |
| Fiscal Agent                     | 22,323                     | 303,781                    |
| Totals                           | <u><u>\$ 6,496,329</u></u> | <u><u>\$ 6,674,697</u></u> |

**Note 11 – Related Party Leases**

The Foundation rents office and storage space from the Gulf Coast Nonprofit Center (see Note 5). Both leases are for a period of 12 months and are renewed annually. Related party rent expense for the years ended June 30, 2018 and 2017 amounted to \$12,224 and \$15,280, respectively. Additional amounts included in rent expense on the statements of functional expenses are rents paid on behalf of fiscal sponsorship funds.

## Notes to Financial Statements

June 30, 2018 and 2017

(Continued)

**Note 12 – Endowment Funds**

Effective July 1, 2012 the State of Mississippi enacted the Uniform Prudent Management of Institutional Funds Act “UPMIFA”. The Foundation interprets the current state law regarding the treatment of endowments as the preservation of purchasing power and prudent expenditure of endowment funds and related appreciation.

The Board of Directors has determined that the majority of the Foundation’s contributions are subject to the terms of its governing documents. Certain contributions are received subject to other gift instruments, or are subject to specific agreements with the Foundation. Under the terms of the Foundation’s governing documents, the Board of Directors has the ability to distribute so much of the original principal of any trust or separate gift, devise, bequest, or fund as the Board in its sole discretion shall determine. As a result of the ability to distribute the principal, all contributions not classified as temporarily restricted or permanently restricted are classified as unrestricted net assets for financial statement purposes.

**Endowment investment and spending policies** - The Foundation has adopted investment and spending policies, approved by the Board of Directors, for endowment assets. The intent of the Foundation is to keep the corpus intact with the income and/or capital gains expended in keeping with the purpose of the Foundation. The objective is to grow the portfolio in parity with the inflation-adjusted target spending. The Foundation targets a diversified asset allocation that places an emphasis on equity-based investments and bond investments to achieve its long-term objectives within prudent risk parameters.

The spending policy calculates the amount of money annually distributed from the Foundation’s various endowed funds, for program services and administration. The current spending policy is to distribute an amount of 4% of the fair value of the endowment funds as of the beginning of each fiscal year. Accordingly, over the long term, the Foundation expects its current spending policy to allow its endowment assets to grow and allow the Foundation to collect an administrative fee for maintaining the funds. This is consistent with the Foundation’s objective to maintain the purchasing power of endowment assets as well as to provide additional real growth through investment return.

Endowment net asset composition by type of fund as of June 30, 2018 is as follows:

|                                     | Unrestricted        | Temporarily<br>Restricted | Total                |
|-------------------------------------|---------------------|---------------------------|----------------------|
| Undesignated endowment funds        | \$ 100,145          | \$ -                      | \$ 100,145           |
| Donor-restricted endowment funds    |                     |                           |                      |
| Designated                          | -                   | 21,701                    | 21,701               |
| Employee Assistance                 | -                   | 452,909                   | 452,909              |
| Scholarship                         | -                   | 1,978,159                 | 1,978,159            |
| Unrestricted board designated funds |                     |                           |                      |
| Designated                          | 1,720,987           | -                         | 1,720,987            |
| Donor-advised                       | 2,677,312           | -                         | 2,677,312            |
| Field of interest                   | 4,386,885           | -                         | 4,386,885            |
| Scholarship                         | 1,000,502           | -                         | 1,000,502            |
| Total funds                         | <u>\$ 9,885,831</u> | <u>\$ 2,452,769</u>       | <u>\$ 12,338,600</u> |



**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017  
(Continued)

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Changes in endowment net assets as of June 30, 2018 are as follows:

|                                         | Unrestricted        | Temporarily<br>Restricted | Total Net<br>Endowment<br>Assets |
|-----------------------------------------|---------------------|---------------------------|----------------------------------|
| Endowment net assets, beginning of year | \$ 9,504,357        | \$ 2,381,717              | \$ 11,886,074                    |
| Contributions                           | 277,963             | 129,526                   | 407,489                          |
| Investment income                       | 176,071             | 48,319                    | 224,390                          |
| Net appreciation (depreciation)         | 422,740             | 82,404                    | 505,144                          |
| Amounts appropriated for expenditure    | (495,300)           | (189,197)                 | (684,497)                        |
| Endowment net assets, end of year       | <u>\$ 9,885,831</u> | <u>\$ 2,452,769</u>       | <u>\$ 12,338,600</u>             |

Endowment net asset composition by type of fund as of June 30, 2017 is as follows:

|                                     | Unrestricted        | Temporarily<br>Restricted | Total                |
|-------------------------------------|---------------------|---------------------------|----------------------|
| Donor-restricted endowment funds    |                     |                           |                      |
| Designated                          | \$ -                | \$ 22,236                 | \$ 22,236            |
| Employee Assistance                 | -                   | 364,655                   | 364,655              |
| Scholarship                         | -                   | 1,994,826                 | 1,994,826            |
| Unrestricted board designated funds |                     |                           |                      |
| Designated                          | 1,665,708           | -                         | 1,665,708            |
| Donor-advised                       | 2,555,387           | -                         | 2,555,387            |
| Field of interest                   | 4,261,062           | -                         | 4,261,062            |
| Scholarship                         | 1,022,200           | -                         | 1,022,200            |
| Total funds                         | <u>\$ 9,504,357</u> | <u>\$ 2,381,717</u>       | <u>\$ 11,886,074</u> |

Changes in endowment net assets as of June 30, 2017 are as follows:

|                                         | Unrestricted        | Temporarily<br>Restricted | Total Net<br>Endowment<br>Assets |
|-----------------------------------------|---------------------|---------------------------|----------------------------------|
| Endowment net assets, beginning of year | \$ 8,657,380        | \$ 3,157,735              | \$ 11,815,115                    |
| Contributions                           | 184,864             | 390,111                   | 574,975                          |
| Investment income                       | 156,976             | 51,274                    | 208,250                          |
| Net appreciation (depreciation)         | 892,480             | 187,009                   | 1,079,489                        |
| Amounts appropriated for expenditure    | (387,343)           | (1,404,412)               | (1,791,755)                      |
| Endowment net assets, end of year       | <u>\$ 9,504,357</u> | <u>\$ 2,381,717</u>       | <u>\$ 11,886,074</u>             |

**Gulf Coast Community Foundation, Inc.**  
**Notes to Financial Statements**  
June 30, 2018 and 2017  
(Continued)

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**Note 13 – Defined Contribution Retirement Plan**

The Foundation adopted a resolution effective February 24, 2015, approving the establishment of a tax deferred investment plan under Internal Revenue Code Section 408(p). Employees are eligible to participate in the Plan when they have met service requirements. The Plan is a pre-tax elective deferral plan, commonly known as a Simple IRA. The elective deferral limit for the current year was \$12,500 plus the \$3,000 catch up provision for employees 50 or older. The Foundation may elect to match participants' pre-tax deferrals on a dollar-for-dollar basis up to 3% (but not less than 1%) of eligible compensation for any year. The Foundation may contribute less than a 3% match (but not less than 1%) in no more than two out of every five years. In lieu of matching contributions, the Foundation may elect to make a non-elective contribution of 2% of each eligible employee's compensation. Employees are immediately vested in all contributions. Employer contributions of \$8,816 and \$6,813 are included in employee benefits expense for June 30, 2018 and 2017, respectively.

**Note 14 – Distribution of Assets**

By Agreement dated November 3, 2005, The O'Keefe Foundation ("TOF") transferred TOF's assets to GCCF, which assets GCCF agreed to invest, manage, and utilize for charitable purposes. In the Agreement, TOF retained the right to have any remaining assets returned to TOF. TOF exercised its option on November 16, 2016; and the assets were transferred on December 16, 2016. The distribution is included in grants and allocations on the Statements of Functional Expenses.

**Note 15 - Subsequent Events**

Management has evaluated subsequent events through October 8, 2018, the date on which the financial statements were available to be issued.

The Foundation experienced two large cash receipts subsequent to year end. The first was a gift from the Mississippi Power Company in the amount of \$3,000,000 to establish the Low-Income Energy Assistance Fund. The second, was a settlement from BP in the amount of \$425,000 used to establish the BP Settlement Fund.



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Wayne Miller, Director  
Engineering

**Date:** 11/26/2018

**Subject:** Request – approving proposed Water and Sewer Fund and Paving Projects for FY 2019, and for related purposes.

**Recommendation:**

# Memorandum – City of Gulfport



## PUBLIC WORKS

TO: Dr. John Kelly, CAO

CC: Mayor Billy Hewes  
Linda Elias, CPA, Comptroller  
Kris Riemann, P.E., Director of Engineering  
Ryan Merrill, M.S., Assistant Director of Public Works

FROM: Wayne E. Miller, P.E., Director of Public Works *WEM*

DATE: November 26, 2018

RE: **Water and Sewer Fund Projects**

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In the FY 2019 Budget, there was a \$2.5 Million allocated for the Water and Sewer Fund. Linda Elias, Kris Riemann, and myself had a meeting to discuss our priority for spending the allocated funds. The below shows how we propose these funds be spent.

|                                                         |             |
|---------------------------------------------------------|-------------|
| Water Tank Maintenance Program (reoccurring)            | \$668,762   |
| Engineering Projects                                    | \$550,000   |
| Laurelwood Drive Sewer                                  |             |
| Three Rivers Road Sewer (O'Neal Road to Duckworth Road) |             |
| Water Meters                                            | \$250,000   |
| Crew Trucks (4)                                         | \$180,000   |
| Excavator                                               | \$160,000   |
| Vacuum Truck Lease (5-year)                             | \$90,000    |
| Paving (Water and Sewer Fund)                           | \$600,000   |
| 5.43 Miles Paved                                        |             |
| See attached recommended paving list                    |             |
|                                                         | <hr/>       |
|                                                         | \$2,498,762 |

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There are additional funds from the General Fund that will also be used for paving in the amount of \$171,000. See attached recommended paving list.

Please place this item on the December 4, 2018 Council Agenda.

This item has been approved by:

Mayor or C.A.O. \_\_\_\_\_

| 2018-2019 PROPOSED STREET PAVING |  |
|----------------------------------|--|
|----------------------------------|--|

|                                 |                                   |                                  |                            |                              |                          |                  |        |      |
|---------------------------------|-----------------------------------|----------------------------------|----------------------------|------------------------------|--------------------------|------------------|--------|------|
| ST 9.5 Asphalt                  |                                   | Milling                          |                            |                              |                          |                  |        |      |
| 1-20 tons (Landshapers)         | \$325.00                          | 1-300 SY                         | \$30.00                    |                              |                          |                  |        |      |
| 21-400 tons (Warren)            | \$77.00                           | 301-3000 SY                      | \$3.00                     |                              |                          |                  |        |      |
| 401-800 tons (Warren)           | \$74.50                           | 3001-7000 SY                     | \$2.95                     |                              |                          |                  |        |      |
| 801+ tons (Warren)              | \$74.00                           | 7001+                            | \$2.95                     |                              |                          |                  |        |      |
|                                 |                                   |                                  | ACTUAL                     |                              |                          |                  |        |      |
| AVAILABLE BUDGETS               | FROM GENERAL FUND                 | \$171,000.00                     | \$171,924.50               |                              |                          |                  |        |      |
|                                 | FROM WATER/SEWER FUND             | \$600,000.00                     | \$597,755.00               |                              |                          |                  |        |      |
|                                 | TOTAL                             | \$771,000.00                     | \$769,679.50               |                              |                          |                  |        |      |
|                                 |                                   |                                  |                            |                              |                          |                  |        |      |
|                                 | GENERAL FUND PAVING               | MILES PAVED WITH<br>GENERAL FUND | WATER/SEWER<br>FUND PAVING | MILES PAVED<br>WITH W/S FUND | TOTAL PAVING<br>PER WARD |                  |        |      |
| Ward 1                          |                                   | 0                                | \$166,192.50               | 1.4                          | \$166,192.50             |                  |        |      |
| Ward 2                          | \$28,952.00                       | 0.25                             | \$8,470.00                 | 0.08                         | \$37,422.00              |                  |        |      |
| Ward 3                          | \$27,720.00                       | 0                                | \$64,062.00                | 0.73                         | \$91,782.00              |                  |        |      |
| Ward 4                          | \$56,980.00                       | 0.52                             | \$20,196.00                | 0.12                         | \$77,176.00              |                  |        |      |
| Ward 5                          | \$58,272.50                       | 0.55                             |                            | 0                            | \$58,272.50              |                  |        |      |
| Ward 6                          |                                   | 0                                | \$184,707.50               | 1.7                          | \$184,707.50             |                  |        |      |
| Ward 7                          |                                   | 0                                | \$154,127.00               | 1.4                          | \$154,127.00             |                  |        |      |
| Total                           | \$171,924.50                      | 1.32                             | \$597,755.00               | 5.43                         | \$769,679.50             |                  |        |      |
|                                 |                                   |                                  | PAVING FROM W/S FUND       |                              |                          |                  |        |      |
|                                 |                                   |                                  | Miles of Roadway           | 10.73                        |                          |                  |        |      |
|                                 |                                   |                                  | Miles Paved                | 5.43                         |                          |                  |        |      |
| STREET PAVING FROM GENERAL FUND |                                   |                                  |                            |                              |                          |                  |        |      |
|                                 |                                   |                                  |                            |                              |                          |                  |        |      |
| STREET                          | FROM                              | TO                               | WARD                       | TONS                         | COST                     | MILLING REQUIRED | CU YDS | COST |
| Deborah Place                   | 13th Avenue                       | Bullis Avenue                    | 2                          | 294                          | \$22,638.00              |                  |        |      |
| 3rd Street                      | Gulf Avenue                       | East Dead End                    | 2                          | 82                           | \$6,314.00               |                  |        |      |
| Pratt Ave                       | E. Railroad St                    | 22nd Street                      | 3                          | 360                          | \$27,720.00              |                  |        |      |
| Courthouse Road                 | Intersection of 48th & Kahler St. | Intersection @ Cahill            | 4                          | 345                          | \$26,565.00              |                  |        |      |
| Commerce Street                 | Mills Road                        | Lil Washington Ave.              | 4                          | 395                          | \$30,415.00              |                  |        |      |
| Bert Circle                     | Dedeaux Road                      | North Dead End                   | 5                          | 65                           | \$5,005.00               |                  |        |      |
| David Street                    | Community Road                    | Klein Road                       | 5                          | 715                          | \$53,267.50              |                  |        |      |
|                                 |                                   |                                  |                            | 2256                         | \$171,924.50             |                  |        |      |



| WATER & SEWER PROJECTS FOR STREET PAVING FROM WATER/SEWER FUND |                            |                             |      |       |              |                            |        |             |
|----------------------------------------------------------------|----------------------------|-----------------------------|------|-------|--------------|----------------------------|--------|-------------|
| STREET                                                         | FROM                       | TO                          | WARD | TONS  | COST         | MILLING REQUIRED           | CU YDS | COST        |
| 59th Avenue                                                    | 28th Street                | 29th Street                 | 1    | 78    | \$6,006.00   | 28th. St. Intersection     | 3.00   | \$90.00     |
| 29th Street                                                    | 59th Avenue                | 58th Avenue                 | 1    | 57    | \$4,389.00   | 58th Ave. Int.             | 188.00 | \$5,640.00  |
| 55th Avenue                                                    | 28th Street                | North Dead End              | 1    | 555   | \$41,347.50  | All Inter. From 33rd North | 13.00  | \$390.00    |
| 31st Street                                                    | 55th Avenue                | 54th Avenue                 | 1    | 67    | \$5,159.00   | N/A                        |        |             |
| 54th Avenue                                                    | 28th Street                | 31st Street                 | 1    | 253   | \$19,481.00  | 30th Street Intersection   | 7.00   | \$210.00    |
| 30th Street                                                    | 55th Avenue                | 53rd Avenue                 | 1    | 113   | \$8,701.00   | Intersection @ 53rd Ave.   | 3.00   | \$90.00     |
| 54th Avenue                                                    | 34th Street                | 36th Street                 | 1    | 180   | \$13,860.00  | N/A                        |        |             |
| 36th Street                                                    | 54th Avenue                | 53rd Avenue ( West Lane )   | 1    | 53    | \$4,081.00   | N/A                        |        |             |
| 53rd Avenue ( West )                                           | 34th Street                | 36th Street                 | 1    | 180   | \$13,860.00  | Intersection @ 34th Street | 3.00   | \$90.00     |
| 40th Avenue                                                    | 28th Street                | 31st Street                 | 1    | 250   | \$19,250.00  | Intersection of 28th St.   | 3.00   | \$90.00     |
| 41st Avenue                                                    | 31st Street                | 32nd Street                 | 1    | 68    | \$5,236.00   | Intersection @ 31st Street | 3.50   | \$105.00    |
| 32nd Street ( Gravel )                                         | 41st Avenue                | 40th Avenue                 | 1    | 52    | \$4,004.00   | Intersection @ 40th Ave.   | 3.00   | \$90.00     |
| 41st Avenue                                                    | 28th Street                | 29th Street                 | 1    | 94    | \$7,238.00   | Intersection @ 28th Street | 4.00   | \$120.00    |
| 29th Street                                                    | 43rd Avenue                | 41st Avenue                 | 1    | 85    | \$6,545.00   | Intersection @ 43rd Ave.   | 4.00   | \$120.00    |
| Third Street                                                   | Roberts Avenue             | Gulf Avenue                 | 2    | 110   | \$8,470.00   |                            |        |             |
| East Jeffery Circle                                            | 34th Street                | Last House                  | 3    | 151   | \$11,627.00  | Milling Required           | 210.00 | \$6,300.00  |
| West Jeffery Circle                                            | 34th Street                | Last House                  | 3    | 94    | \$7,238.00   | Milling Required           | 68.00  | \$2,040.00  |
| Johnson Drive                                                  | 34th Street                | Last House                  | 3    | 83    | \$6,391.00   | Milling Required           | 114.00 | \$3,420.00  |
| Boyd Avenue                                                    | 34th Street                | Last House                  | 3    | 100   | \$7,700.00   | N/A                        |        |             |
| 12th Avenue                                                    | 34th Street                | 32nd Street                 | 3    | 148   | \$11,396.00  | N/A                        |        |             |
| 32nd Street                                                    | Hunter Avenue              | West Side of 12th Avenue    | 3    | 102   | \$7,854.00   | Intersection of 34th St.   | 3.20   | \$96.00     |
| Bayou View Drive                                               | # 21 Bayou View Drive      | # 7 Bayou View Drive        | 4    | 168   | \$12,936.00  | Milling Required           | 242.00 | \$7,260.00  |
| Gould Road                                                     | Lorraine Road              | Pine Street                 | 6    | 595   | \$44,327.50  | N/A                        |        |             |
| Oakleigh Blvd.                                                 | Lorraine Road              | East Dogwood Drive          | 6    | 500   | \$37,250.00  | Milling Required           | 906.00 | \$2,718.00  |
| Felton Road                                                    | Three Rivers Road          | North Dead End              | 6    | 266   | \$20,482.00  |                            |        |             |
| Marie Road                                                     | Three Rivers Road          | North Dead End              | 6    | 250   | \$19,250.00  |                            |        |             |
| Andy Road                                                      | O'Neal Road                | North Dead End              | 6    | 820   | \$60,680.00  |                            |        |             |
| Hatten Lane                                                    | South Swan Road            | City/County Line            | 7    | 750   | \$55,875.00  | N/A                        |        |             |
| South Swan Road                                                | East Side Hatten Lane      | West Side Country Wood Dr.  | 7    | 172   | \$13,244.00  | N/A                        |        |             |
| Country Wood Drive                                             | South Swan Road            | Intr. Sth. Country Wood Dr. | 7    | 188   | \$14,476.00  | N/A                        |        |             |
| Country Wood Drive                                             | East Sth. Country Wood Dr. | West Sth. Country Wood Dr.  | 7    | 126   | \$9,702.00   | N/A                        |        |             |
| Church Street                                                  | Old Hwy 49                 | South Dead End              | 7    | 380   | \$29,260.00  |                            |        |             |
| Phifer Lane                                                    | Old Hwy 49                 | West Dead End               | 7    | 205   | \$15,785.00  |                            |        |             |
| 5th Avenue                                                     | 5th Street                 | Mailbox 14335               | 7    | 77    | \$5,929.00   |                            |        |             |
| 5th Street                                                     | Church Avenue              | West Dead End               | 7    | 128   | \$9,856.00   |                            |        |             |
|                                                                |                            |                             |      | 7498  | \$568,886.00 |                            |        | \$28,869.00 |
|                                                                |                            |                             |      | TOTAL |              | \$597,755.00               |        |             |





## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Connie Debenport, Manager  
Purchasing

**Date:** 11/26/2018

**Subject:** Request - to approve recommendation regarding RFP for City Depository.

**Recommendation:**



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Sherry Dulaney, Accounts Payable Supervisor  
Accounts Payable

**Date:** 11/26/2018

**Subject:** Docket of Claims - to be approved through December 5, 2018.

**Recommendation:**





## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Nellie Henry, Urban Development Clerk  
Code Enforcement

**Date:** 11/21/2018

**Subject:** Resolution - awarding bids for lot clean-ups and/or demolitions.

**Recommendation:**

# Memorandum

To: Mayor Billy Hewes and Gulfport City Council

From: Greg Pietrangelo, Director  
Department of Urban Development

Date: November 21, 2018

RE: Resolutions awarding bids for lot cleanups and/or demolition of certain property within the City of Gulfport and providing for assessment of cost to the said properties being presented to the City Council on the 4th day of December, 2018.

Please place the attached item on the Council agenda for December 4, 2018.

Subject: Code Enforcement Resolutions Awarding Bids for Lot Clean-ups and/or Demolitions.

The attached items have been routed through the following departments:

Approve

Disapprove

Dept. of Urban Development

✕

The items have been reviewed and approved by:

\_\_\_\_\_ Director of Urban Development

\_\_\_\_\_ CAO or Mayor \_\_\_\_\_

# Memorandum - City of Gulfport

## Department of Urban Development

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**Date:** November 21, 2018

**To:** Mayor Billy Hewes  
City Council Members

**From:** Code Enforcement

**RE:** Resolutions awarding bids for lot cleanups and/or demolition of certain property within the City of Gulfport and providing for assessment of cost to the said properties being described:

### Awarding of Bids

#### WARD 1

- Parcel 1: 0711K-03-040.000. Lots 38-41 Inc., Blk. 1, Dixie Add. awarded to Purposed By Design for \$250.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1101 Dixie Avenue. (Boone II)
- Parcel 2: 0711K-03-082.000. Lots 2, Blk. 2, Ext of Stokes Subd. awarded to Grassmaster Lawn Service for \$125.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1204 Hardy Avenue. (McIntosh)
- Parcel 3: 0711J-07-058.000. Lots 14-15, Blk. 6, Gaston Point Add. awarded to Purposed By Design for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located on Woodward Avenue. (Brooks)
- Parcel 4: 0711H-02-097.000. Lots 12-14, Blk. 17, Gulf Gardens awarded to Purposed By Design for \$225.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1701 Westward Drive. (Sleger)
- Parcel 5: 0711L-01-028.000. Lots 16-18, Blk. 4, Pine Grove Add. awarded to Colliers Lawn Service for \$190.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1802 61st Avenue. (Nance)
- Parcel 6: 0810M-04-004.004. This parcel awarded to Grassmasters Lawn Service for \$200.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 2804 34th Avenue G. (Mingoti)
- Parcel 7: 0811L-04-027.000. Lots 1-2, Blk. 171, Original Gulfport awarded to Colliers Lawn Service for \$475.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process from site located at 3211 15th Street. (Bryant)
- Parcel 8: 0811k-03-051.000. This parcel awarded to Ladner Lawn and Tractor for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Trim palm trees located at 2414 East Beach Blvd. (Chancey & Eaves)

#### WARD 2

- Parcel 9: 0711P-03-022.000. W 1/2 of Lot 4 & Lots 5-6, Less W 10 Ft. of Lot 6, Blk. 2, New Beach Add. awarded to Grassmasters Lawn Service for \$100.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 4111 Central Street. (Radford)
- Parcel 10: 0910P-02-013.000. This parcel awarded to Grassmasters Lawn Service for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 744 North Railroad Street.

- (NICNMIC ENT.)
- Parcel 11: 0910P-02-013.001. This parcel awarded to Ladner Lawn and Tractor for \$231.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 740 North Railroad Street. (NICNMIC ENT.)
- Parcel 12: 0910P-02-012.000. This parcel awarded to Ladner Lawn and Tractor for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 770 North Railroad Street. (NICNMIC ENT.)
- Parcel 13: 0910P-02-012.001. This parcel awarded to Ladner Lawn and Tractor for \$150.00 to Cut and clean grounds and remove all trash and miscellaneous debris from site located at 770 North Railroad Street. (NICNMIC ENT.)
- Parcel 14: 0910P-02-011.000. This parcel awarded to Ladner Lawn and Tractor for \$269.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located on Teagarden Road. (NICNMIC ENT.)

### **WARD 3**

- Parcel 15: 0810E-02-038.000. Lots 11-21 Inc., Blk. 267, North Gulfport awarded to Purposed By Design for \$350.00 to remove brush from fence line from site located at 4521 West Railroad Avenue. (Hagens)
- Parcel 16: 0810E-02-040.000. Lots 24-25, Blk. 267, North Gulfport awarded to Colliers Lawn Service for \$1900.00 Demolish all structure(s) on property to include the removal of steps, slabs, driveways and sidewalks located at 4506 Ohio Avenue. (Boose)(DEMO)
- Parcel 17: 0811F-02-018.000. Lots 1-2, Blk. 132, Original Gulfport awarded to Purposed By Design for \$600.00 to remove inoperable vehicle(s). Cut and clean grounds and remove all trash and miscellaneous debris from site 1735 21st Avenue. (Quin)
- Parcel 18: 0811C-05-025.000. This parcel awarded to Grassmasters Lawn Service for \$1000.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 2433 25th Avenue. (Truax Inv.)
- Parcel 19: 0811G-05-089.000. Lots 17-19 Inc., Blk. 9, McAlpin Add. awarded to Grassmasters Lawn Service for \$125.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process at 1910 20th Avenue. (Salisbury)
- Parcel 20: 0911D-03-056.000. Lots 19-20, Blk. 10, Hewes Add. awarded to Colliers Lawn Service for \$150.00 to Cut and clean grounds and remove all trash and miscellaneous debris from site located at 612 East Railroad Street. (Tate)

### **WARD 5**

- Parcel 21: 0910J-01-056.000. Lot 4, Blk. 41, Gulfport Bayou View Subd. awarded to Colliers Lawn Service for \$1000.00 to Demolish all structure(s) on property to include the removal of steps, slabs, driveways and sidewalks. Cut and clean grounds and remove all trash and miscellaneous debris from site located at 7 39th Street. (Davis)(DEMO)
- Parcel 22: 0808K-01-046.000. Lot 14, Blk. 5, Bel-Aire Subd. 1st Add. awarded to Grassmasters Lawn Service for \$950.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 102 Estes Street. (Cook)
- Parcel 23: 0808N-02-073.000. Lot 18, Blk. 15, Bel-Aire Subd. 6th Add. awarded to Grassmasters Lawn Service for \$100.00 to Cut and clean grounds and remove all trash and miscellaneous debris from site 129 Deanna Street. (Deanna 129 Gpt. LLC)
- Parcel 24: 0808I-03-044.000. Lot 8 & W 16 Ft. of Lot 9, Blk. 7, Norwood Subd. awarded to Grassmasters Lawn Service for \$100.00 to Cut and clean grounds and remove all trash and miscellaneous debris from site 1100 Debra Drive. (Parnell)

### **WARD 7**

- Parcel 25: 0807P-01-033.000. Lot 20, Lori Place Subd. Ph. 2 awarded to Grassmasters Lawn Service for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 14033 Lori Place. (Bennett)
- Parcel 26: 0808K-03-133.009. Lot 7, Northwood Hills South Phase 1 awarded to

Grassmasters Lawn Service for \$125.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located on Concorde Drive. (Austin Resources Inc.)

**Total   \$9365.00**

There came on for consideration at a meeting of the Mayor and Members of the Council of the City of Gulfport, Mississippi, held on the **4th** day of **December, 2018**, the following Resolution:

**A RESOLUTION AWARDING AND/OR REJECTING BIDS FOR LOT CLEANUP  
AND/OR DEMOLITION OF CERTAIN PROPERTY WITHIN THE CITY OF  
GULFPORT AND PROVIDING FOR THE ASSESSMENT OF COSTS TO THE SAID  
PROPERTIES**

**WHEREAS**, at a prior meeting of the Gulfport City Council, certain and various properties located within the City of Gulfport were declared to be in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community; and

**WHEREAS**, by prior action of this Council, the City of Gulfport was authorized to advertise for bids to perform the noted and required work on the identified properties; and

**WHEREAS**, having advertised for bids and having received bids, the following represent the lowest and best bids received (per parcel) for the work as described therein:

- |            |                                                                                                                                                                                                                                                                          |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parcel 1:  | 0711K-03-040.000. Lots 38-41 Inc., Blk. 1, Dixie Add. awarded to Purposed By Design for \$250.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1101 Dixie Avenue. (Boone II)                                               |
| Parcel 2:  | 0711K-03-082.000. Lots 2, Blk. 2, Ext of Stokes Subd. awarded to Grassmasters Lawn Service for \$125.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1204 Hardy Avenue. (McIntosh)                                        |
| Parcel 3:  | 0711J-07-058.000. Lots 14-15, Blk. 6, Gaston Point Add. awarded to Purposed By Design for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located on Woodward Avenue. (Brooks)                                                 |
| Parcel 4:  | 0711H-02-097.000. Lots 12-14, Blk. 17, Gulf Gardens awarded to Purposed By Design for \$225.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1701 Westward Drive. (Sleger)                                                 |
| Parcel 5:  | 0711L-01-028.000. Lots 16-18, Blk. 4, Pine Grove Add. awarded to Colliers Lawn Service for \$190.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 1802 61st Avenue. (Nance)                                                |
| Parcel 6:  | 0810M-04-004.004. This parcel awarded to Grassmasters Lawn Service for \$200.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 2804 34th Avenue G. (Mingoti)                                                                |
| Parcel 7:  | 0811L-04-027.000. Lots 1-2, Blk. 171, Original Gulfport awarded to Colliers Lawn Service for \$475.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process from site located at 3211 15th Street. (Bryant)  |
| Parcel 8:  | 0811k-03-051.000. This parcel awarded to Ladner Lawn and Tractor for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Trim palm trees located at 2414 East Beach Blvd. (Chancey & Eaves)                                       |
| Parcel 9:  | 0711P-03-022.000. W 1/2 of Lot 4 & Lots 5-6, Less W 10 Ft. of Lot 6, Blk. 2, New Beach Add. awarded to Grassmasters Lawn Service for \$100.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 4111 Central Street. (Radford) |
| Parcel 10: | 0910P-02-013.000. This parcel awarded to Grassmasters Lawn Service for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 744 North Railroad Street. (NICNMIC ENT.)                                                    |
| Parcel 11: | 0910P-02-013.001. This parcel awarded to Ladner Lawn and Tractor for \$231.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 740 North Railroad Street. (NICNMIC ENT.)                                                      |

- Parcel 12: 0910P-02-012.000. This parcel awarded to Ladner Lawn and Tractor for \$150.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 770 North Railroad Street. (NICNMIC ENT.)
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- Parcel 15: 0810E-02-038.000. Lots 11-21 Inc., Blk. 267, North Gulfport awarded to Purposed By Design for \$350.00 to remove brush from fence line from site located at 4521 West Railroad Avenue. (Hagens)
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- Parcel 17: 0811F-02-018.000. Lots 1-2, Blk. 132, Original Gulfport awarded to Purposed By Design for \$600.00 to remove inoperable vehicle(s). Cut and clean grounds and remove all trash and miscellaneous debris from site 1735 21st Avenue. (Quin)
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- Parcel 19: 0811G-05-089.000. Lots 17-19 Inc., Blk. 9, McAlpin Add. awarded to Grassmasters Lawn Service for \$125.00 to cut and clean grounds and remove all trash and miscellaneous debris from site. Exterminate by approved process at 1910 20th Avenue. (Salisbury)
- Parcel 20: 0911D-03-056.000. Lots 19-20, Blk. 10, Hewes Add. awarded to Colliers Lawn Service for \$150.00 to Cut and clean grounds and remove all trash and miscellaneous debris from site located at 612 East Railroad Street. (Tate)
- Parcel 21: 0910J-01-056.000. Lot 4, Blk. 41, Gulfport Bayou View Subd. awarded to Colliers Lawn Service for \$1000.00 to Demolish all structure(s) on property to include the removal of steps, slabs, driveways and sidewalks. Cut and clean grounds and remove all trash and miscellaneous debris from site located at 7 39th Street. (Davis)(DEMO)
- Parcel 22: 0808K-01-046.000. Lot 14, Blk. 5, Bel-Aire Subd. 1st Add. awarded to Grassmasters Lawn Service for \$950.00 to cut and clean grounds and remove all trash and miscellaneous debris from site located at 102 Estes Street. (Cook)
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**WHEREAS**, the Mayor and Members of the Council find and do so determine that pursuant to bids heretofore received for lot cleanup and/or demolition of certain property described above in the City of Gulfport, that the bid price noted above is the lowest and best price and should be accepted; and

**WHEREAS**, the Mayor and Members of the Council further find and do so determine that Notice to Proceed should be given to the listed property above, and that the actual costs of

cleanup should be assessed against the property as provided by law including a \$250.00 penalty.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND MEMBERS OF THE COUNCIL OF THE CITY OF GULFPORT, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**SECTION 2.** That the individual bids for the cleanup of the certain properties described above within the City of Gulfport, should be accepted as the lowest and best bid/bid price.

**SECTION 3.** That Notice to Proceed should be immediately given to the lowest and best bidder as noted above and the completion of all work shall be accomplished within 30 calendar days. If extenuating circumstances occur, the company may request an extension of time in writing to complete the work.

**SECTION 4.** That the costs of lot cleanup, plus a \$250.00 penalty, should be assessed as a lien against the said properties and shall be enrolled in the Office of the Circuit Clerk of the First Judicial of Harrison County, Mississippi, as other judgments are enrolled, as provided by law.

The above and foregoing Resolution, after having been first reduced to writing and read by the Clerk, was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, and was adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

**WHEREUPON**, the President thereby declared the motion carried and the Resolution adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

(SEAL)

ATTEST:

ADOPTED:

\_\_\_\_\_  
CLERK OF THE COUNCIL

\_\_\_\_\_  
PRESIDENT OF THE COUNCIL

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.



APPROVED:

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MAYOR



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Linda Elias, Comptroller  
Administration

**Date:** 11/19/2018

**Subject:** Ratification - of GRC Line of Credit Expenditures - to be made a part of the minutes.

**Recommendation:**



Comptroller/City Clerk

P.O. Box 1780

Gulfport, MS 39502

Phone: 228-868-5705

Email: [lelias@gulfport-ms.gov](mailto:lelias@gulfport-ms.gov)

City Hall

2309 15<sup>th</sup> St.

Gulfport, MS 39501

## Memorandum – City of Gulfport

To: Mayor Hewes, Dr. Kelly, CAO, Councilman Casey,  
Councilman Roland, Councilwoman Holmes-Hines, Councilman Walker,  
Councilman Sharp, Councilman Flowers  
and Councilwoman Pucheu

From: Linda Elias, Comptroller

Date: November 19, 2018

RE: Use of GRC Line of Credit Approved by Council April 3, 2018

Attached is the detail of the monies used from the GRC line of credit as approved by Council for both expenditures and payroll.

Thank you for your consideration in this manner.

**CERTIFIED RESOLUTION OF  
THE GULFPORT REDEVELOPMENT COMMISSION  
Nov-18**

The undersigned does hereby certify that he is the duly appointed and authorized Secretary of the Gulfport Redevelopment Commission, as the urban renewal agency of the City of Gulfport, Mississippi (the "GRC") and that the following is a true and correct copy of certain resolutions duly adopted at a meeting of the Board of Commissioners of the GRC convened and held of the date specified below, and that such resolutions are in full force and effect.

**WHEREAS**, the GRC owes amounts to various vendors and desires to reduce its accounts payable by making payments to specific vendors.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby adopts and approves the following Resolution in all respects:

**RESOLVED**, that upon the recommendation of the Treasurer of the GRC and a proper second, the Commissioners hereby approve and authorize payment be made by the GRC from the GRC Aquarium Account (non construction):

| INVOICE DATE | PAYEE                           | DESCRIPTION                                              | INVOICE #    | AMOUNT     | DATE APPROVED |
|--------------|---------------------------------|----------------------------------------------------------|--------------|------------|---------------|
| 11/01/18     | Howard Industries, Inc.         | Cables supplies and Installation                         | 18-00335246  | \$1,238.40 |               |
| 10/11/18     | Howard Industries, Inc.         | 65"LED TV, Cables and Mounts                             | 18-00344755  | \$1,665.32 |               |
| 05/15/18     | Howard Industries, Inc.         | Computer Software                                        | 18-00337501  | \$3,173.91 |               |
| 10/11/18     | Howard Industries, Inc.         | 3 Microsoft Surface Tablets, docking station and Monitor | 18-00334758  | \$4,879.00 |               |
| 11/07/18     | Kimmel Management Services, LLC | Reimbursable Expenses                                    | Invoice-24   | \$2,179.97 |               |
| 11/02/18     | ASAP Ventures, LLC              | Website redesign                                         | Invoice #28  | \$2,562.50 |               |
| 11/01/18     | Gulf South Janitorial           | Janitorial Services October 2018                         | Invoice #191 | \$200.00   |               |
| 10/22/18     | SMBM                            | Copier contract and overage charge                       | 334252       | \$110.56   |               |
| 11/01/18     | Fish & Wildlife Commission      | Special Activity License                                 | 1045         | \$25.00    |               |

**CERTIFIED RESOLUTION OF  
THE GULFPORT REDEVELOPMENT COMMISSION  
Nov-18**

|                                  |                                         |                                             |                                       |                     |  |
|----------------------------------|-----------------------------------------|---------------------------------------------|---------------------------------------|---------------------|--|
| 11/05/18                         | SORG Printing                           | Business Cards and<br>note cards            | 78658 78245                           | \$285.69            |  |
| 10/12/18                         | Sticker Mule                            | 1000 Rectangle<br>Stickers                  | R843511717                            | \$395.00            |  |
| 10/03/18                         | Sub Sea<br>Systems                      | Sea Trek License Fee                        | 26011                                 | \$20,400.00         |  |
| 11/02/18                         | Walmart                                 | Office supplies                             | 356167                                | \$113.39            |  |
| 10/24/18<br>10/29/18             | Geiger                                  | Office Supplies                             | 3726055<br>3722872                    | \$1,122.81          |  |
| 10/31/18                         | U-Haul                                  | Equipment Rental                            | 97697974<br>97698701                  | \$69.45             |  |
| 11/01/18                         | MS Gulf Coast<br>Chamber of<br>Commerce | Registration Fee for<br>Professional Series | 61370889645                           | \$25.00             |  |
| 11/05/18                         | Office Depot                            | Postage                                     | 0                                     | \$18.76             |  |
| 10/12/18<br>10/17/18<br>10/23/18 | Sun Coast<br>Business Supply            | Office supplies                             | 1198437-<br>0,1199427-0,<br>1200070-0 | \$123.24            |  |
| 10/26/18                         | Howard<br>Industries, Inc.              | Desktop and Monitor                         | 18-00357691                           | \$1,173.98          |  |
| ?                                | CBRE                                    | Out of State Visitors<br>Study              | ?                                     | \$2,500.00          |  |
| <b>Total</b>                     |                                         |                                             |                                       | <b>\$42,261.98</b>  |  |
| <b>Fund Balance</b>              |                                         |                                             |                                       | <b>\$377,369.23</b> |  |

The above and foregoing Resolution is hereby certified true and correct as of the

\_\_\_\_\_ day of \_\_\_\_\_, 2018



David Duhe, Secretary of  
Gulfport Redevelopment Commission

**CERTIFIED RESOLUTION OF  
THE GULFPORT REDEVELOPMENT COMMISSION  
Nov-18**

The undersigned does hereby certify that he is the duly appointed and authorized Secretary of the Gulfport Redevelopment Commission, as the urban renewal agency of the City of Gulfport, Mississippi (the "GRC") and that the following is a true and correct copy of certain resolutions duly adopted at a meeting of the Board of Commissioners of the GRC convened and held of the date specified below, and that such resolutions are in full force and effect.

**WHEREAS**, the GRC owes amounts to various vendors and desires to reduce its accounts payable by making payments to specific vendors.

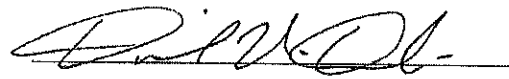
**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby adopts and approves the following Resolution in all respects:

**RESOLVED**, that upon the recommendation of the Treasurer of the GRC and a proper second, the Commissioners hereby approve and authorize payment be made by the GRC from the GRC Aquarium Account (payroll):

| INVOICE<br>DATE | PAYEE                | DESCRIPTION | INVOICE # | AMOUNT      | DATE<br>APPROVED |
|-----------------|----------------------|-------------|-----------|-------------|------------------|
| 10/19/2018      | SourcePointe,<br>LLC | Payroll     | 201820    | \$19,857.72 |                  |
| 11/2/2018       | SourcePointe,<br>LLC | Payroll     | 201822    | \$19,857.72 |                  |
|                 |                      |             |           |             |                  |
| Total           |                      |             |           | \$39,715.44 |                  |
| Fund Balance    |                      |             |           | \$2,702,217 |                  |

The above and foregoing Resolution is hereby certified true and correct as of the

\_\_\_\_\_ day of \_\_\_\_\_, 2018



David Duhe, Secretary of

Gulfport Redevelopment Commission



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Henrietta Spaulding, Procurement Specialist  
Administration

**Date:** 11/20/2018

**Subject:** Public Records Report - for the month of October, 2018 - to be made a part of the minutes.

**Recommendation:**

# Public Records Requests Report

**To: Mayor Billy Hewes and Council Members**

**From: Henrietta Spaulding- Records Manager**

**Subject: October 2018 Records Requests**

**Date: November 20, 2018**

Below is the monthly Records Request Report for October 2018. Eighty eight (**88**) records requests submitted. The amount collected for all thus far **\$301.43**. Payments are pending for eight (**7**) requests. Please feel free to contact me at [hlsaulding@gulfport-ms.gov](mailto:hlsaulding@gulfport-ms.gov) and/or (228)868-5705 Ext 6556.

| Department        | Requestor                                      | Request Date  | Completion Date | Requested Information                                                 | Status          | Cost    |
|-------------------|------------------------------------------------|---------------|-----------------|-----------------------------------------------------------------------|-----------------|---------|
| Police            | Ashley Gunn @ Wise Carter Child & Caraway      | 10/1/2018     | 10/9/2018       | Alanna McRee DOB 5/24/86 (Records Jan. 25, 2015 - Present             | Completed       | \$0.00  |
| Court             | Antoine J. Taylor                              | 10/1/2018     | 10/5/2018       | Corduro Antoine Lansino DOB 4/20/90                                   | Completed       | \$0.00  |
| Court             | Brian Salter                                   | 10/1/2018     | 10/9/2018       | Leroy Herrien JR DOB 7/9/76                                           | Completed       | \$9.00  |
| Police            | Christopher Anthony Gomez (Entered by PD)      | 10/1/2018     | 10/9/2018       | G18-113076 DOB 9/28/89                                                | Completed       | \$3.00  |
| Urban Development | Paul Bastien                                   | 10/2 & 3/2018 | 10/12/2018      | Sign/Digital Billboard located on US-90 at Shaggys Permit & Documents | Completed       | \$17.50 |
| Court             | Debra Chavis, Maloney-Frost-Lyons, LLP         | 10/2/2018     | 10/5/2018       | Kevin N. Bobinger (Abstract) DOB 2/16/86                              | Completed       | \$14.38 |
| Court             | NICS (Sieminski)                               | 10/2/2018     | 10/5/2018       | Day, Zaclasston, James Earl DOB 6/19/97                               | Completed       | \$0.00  |
| Court             | Marlon Woods                                   | 10/2/2018     | 10/5/2018       | Marlon Woods (Records) DOB 7/25/84                                    | Completed       | payment |
| Court             | Jontue Bouie                                   | 10/2/2018     | 10/9/2018       | GPD # 15-008883 Jontue Bouie Abstract                                 | Completed       | \$0.00  |
| Fire/UD           | Zach Andreasen, Nova Engineering & Environment | 10/1/2018     | 10/3/2018       | Parcel ID 0909B-02-001.000 (Please see email)                         | Vague Ambiguous | \$0.00  |
| Urban Development | John Dees                                      | 10/3/2018     | 10/8/2018       | Information on Case File 18-102B103 & All Permits on 2107 23rd Ave.   | Completed       | \$0.00  |
| Urban Development | Chris Estrade                                  | 10/3/2018     | 10/3/2018       | September Business Privilege License Report 2018                      | Completed       | \$4.67  |
| Court             | NASA -- Amanda McKay (1)                       | 10/3/2018     | 10/5/2018       | Reginald Winters Charges                                              | Completed       | \$0.00  |
| Court             | NASA -- Amanda McKay (2)                       | 10/3/2018     | 10/5/2018       | Raymond C. Ford DOB 12/21/92 Charges                                  | Completed       | \$0.00  |
| Court             | Gerald Fowler                                  | 10/3/2018     | 10/8/2018       | Disposition/Abstracts DOB 3/20/59                                     | Completed       | \$0.00  |
| Court             | SFC Nelson Haskin                              | 10/3/2018     | 10/5/2018       | Allen McCullum DOB 5/20/93                                            | Completed       | payment |
| Court             | Susan Bruner / CSRA                            | 10/4/2018     | 10/8/2018       | Howell, Elizabeth Denise DOB 9/5/98                                   | Completed       | \$0.00  |
| Court             | Nalley and Dew, APLC                           | 10/4/2018     | 10/8/2018       | Jason D. Russel DOB 1/24/73                                           | Completed       | \$9.00  |
| Court             | Special Agent Todd Key                         | 10/4/2018     | 10/8/2018       | GU17PR19GUOOO1 DOB 1/4/90                                             | Completed       | \$0.00  |
| Court             | Courtney O. Powell, Esq. / Morris Bart, LTD    | 10/4/2018     | 10/8/2018       | Mr. Ross Ducksworth DOB 11/21/74 -- Proof of Insurance                | Completed       | \$9.00  |



## Public Records Requests Report

| Department        | Requestor                                             | Request Date | Completion Date | Requested Information                                                       | Status          | Cost    |
|-------------------|-------------------------------------------------------|--------------|-----------------|-----------------------------------------------------------------------------|-----------------|---------|
| Court             | Ambria Reynolds                                       | 10/4/2018    | 10/8/2018       | Harold Lewis DOB 12/11/44                                                   | Completed       | \$0.00  |
| Police            | Marcia Gronos                                         | 10/5/2018    | 10/9/2018       | Case # 18-019582 DOB 8/16/49                                                | PD Form         | \$0.00  |
| Court             | Bobbi Howard                                          | 10/5/2018    | 10/8/2018       | Michael Howard, Abstract DOB 3/4/95                                         | Completed       | payment |
| Court             | NICS (Ward)                                           | 10/8/2018    | 10/9/2018       | Smith, Jerry Wayne DOB 3/10/57                                              | Completed       | \$0.00  |
| Court/Police      | Mississippi Dept. Of Corrections                      | 10/8/2018    | 10/9/2018       | Ty Roberts Owen DOB 8/13/75                                                 | Completed       | \$0.00  |
| Court             | Latonya Katrice Moore                                 | 10/8/2018    | 10/10/2018      | Documents DOB 11/19/82                                                      | Completed       | \$14.63 |
| Court             | Barbara T. Peterson                                   | 10/8/2018    | 10/10/2018      | DV DOCUMENTS DOB 10/4/74                                                    | Completed       | \$0.00  |
| Court             | Lessie Floyd                                          | 10/9/2018    | 10/10/2018      | Lessie Floyd Case # 17-005761 DOB 3/27/59                                   | Completed       | \$9.00  |
| Urban Development | John O'Neal / Bishop Insurance Agency                 | 10/9/2018    | 10/9/2018       | Elevation Certificate: 130 Bayou Circle                                     | Completed       | \$0.00  |
| Legal             | Donald Rafferty                                       | 10/9/2018    | 10/12/2018      | ANY & ALL TEXTS, TWEETS OR MESSAGES FROM OTHER SOCIAL MEDIA 4/1/17 - 4/1/18 | Ambiguous Vague | \$0.00  |
| Urban Development | Jared Maciej                                          | 10/9/2018    | Clarification   | 9151 US-49 Permits & Certificate of Liability Insurance                     | Completed       | \$0.00  |
| Court             | Asheca Glande                                         | 10/9/2018    | 10/10/2018      | ABSTRACTS DOB 10/13/1993                                                    | Completed       | payment |
| Court             | Tomeka Freitas                                        | 10/9/2018    | 10/10/2019      | Tomeka Freitas DOB 7/5/1978                                                 | Completed       | \$9.00  |
| Court             | Madie Jackson                                         | 10/9/2018    | 10/11/2018      | Madie Jackson DOB 1/11/1982                                                 | Completed       | payment |
| Court             | Namon Bankston                                        | 10/9/2018    | 10/12/2018      | Namon Bankston DOB 7/24/77                                                  | Completed       | \$14.63 |
| Court             | Amanda McKay/ NASA                                    | 10/10/2018   | 10/10/2018      | Wade Blackwell DOB 11/4/77                                                  | Completed       | \$0.00  |
| Court             | MDOC M. Thornhill, Case Manager, South MS Corr. Inst. | 10/10/2019   | 10/10/2018      | Ellis Aury MDOC#116185 DOB 8/10/82                                          | Completed       | \$0.00  |
| Court             | Mark Hoffman / National Background Inves Bureau       | 10/10/2018   | 10/11/2018      | Chatman, Alvin H DOB 1/18/88                                                | Completed       | \$0.00  |
| Police            | Dena Cox / Morris Bart, LTD                           | 10/10/2018   | 10/18/2018      | CRASH REPORT 18-020430 DOB 3/3/88                                           | NoLongerNeed    | \$0.00  |
| Fire              | Richard Rose                                          | 10/10/2018   | 10/30/2018      | FIRE RETREAT VILLAGE 10/6/18                                                | Completed       | \$0.00  |
| Court             | NICS (Wikle)                                          | 10/11/2018   | 10/12/2018      | Russell, Brian Authur; Alias: Russell, Brian Arthur DOB 10/21/70            | Completed       | \$0.00  |
| Court             | Agent Douglas Byers / MDOC PPA3                       | 10/11/2018   | 10/12/2018      | Cindy Lynn Parker DOB 9/7/70                                                | Completed       | \$0.00  |
| Urban Development | Pamela White / First Student                          | 10/11/2018   | 10/11/2018      | First Student Privilege Student Tax License                                 | Completed       | \$0.00  |
| Court/Police      | Robert H. Parker                                      | 10/11/2018   | 10/12/2018      | Robert Parker (James Anthony Gray DOB 9/3/84                                | Completed       | \$0.00  |
| Court/Police      | Alexine Profice Wright                                | 10/11/2018   | 10/11/2018      | Alexine Profice Wright DOB 2/7/77                                           | Completed       | \$0.00  |
| Legal/Urban Dev.  | Tom Bates                                             | 10/12/2018   | 11/9/2018       | Drawings for The Mississippi Aquarium VOL 4                                 | Completed       | payment |

## Public Records Requests Report

| Department        | Requestor                                      | Request Date | Completion Date | Requested Information                                                      | Status       | Cost    |
|-------------------|------------------------------------------------|--------------|-----------------|----------------------------------------------------------------------------|--------------|---------|
| Court             | S White - QL61                                 | 10/12/2018   | 10/12/2018      | MCGUIRE, DAKOTA EDWARD DOB 4/25/95                                         | Completed    | \$10.25 |
| Court/Police      | George W. Healy IV & Associates (1)            | 10/12/2018   | 10/12/2018      | ZACKARY MOORE DOB 3/1/87                                                   | Completed    | \$9.50  |
| Court/Police      | George W. Healy IV & Associates (2)            | 10/12/2018   | 10/12/2018      | TERRY COBB DOB 12/4/53                                                     | Completed    | \$14.87 |
| Court/Police      | George W. Healy IV & Associates (3)            | 10/12/2018   | 10/12/2018      | NICHOLAS KONZ DOB 9/30/72                                                  | Completed    | \$9.75  |
| Court/Police      | George W. Healy IV & Associates (4)            | 10/12/2018   | 10/16/2018      | GUY LAYTON DOB 7/6/47                                                      | Completed    | \$9.25  |
| Court             | Susan Bruner / CSRA                            | 10/12/2018   | 10/16/2018      | HOWELL, ELIZABETH DENISE DOB 9/5/98                                        | Completed    | \$4.63  |
| Court             | Tina G. Smith                                  | 10/15/2018   | 10/16/2018      | Tina G. Smith DOB 9/14/84                                                  | Completed    | \$30.50 |
| Court             | Ina J. Sanders                                 | 10/16/2018   | 10/16/2018      | TICKETS AND COST -- INA SANDERS DOB 12/24/86                               | Completed    | \$10.75 |
| Court             | Jonathan J. Ladner                             | 10/16/2018   | 10/17/2018      | Letter DOB 2/5/81                                                          | NoLongerNeed | \$0.00  |
| Court             | William Bruce Griebel                          | 10/16/2018   | 10/16/2018      | William Bruce Griebel -- Report DOB 8/13/64                                | ReSubmit     | \$0.00  |
| Court             | Cheryl Mount                                   | 10/18/2018   | 10/18/2018      | Building Permits 7/1/18-9/30/18                                            | Completed    | \$8.75  |
| Police            | William Bruce Griebel                          | 10/18/2018   | 10/18/2018      | William Bruce Griebel -- Incident Report DOB 8/13/64                       | Completed    | \$3.00  |
| Court             | Saline County Attorney's Office                | 10/18/2018   | 10/18/2018      | Certified Driving While Suspended/Revoked or Cancelled (David Ray Burnett) | Completed    | \$0.00  |
| Court             | Tamarah M Berry                                | 10/18/2018   | 10/18/2018      | Joshua Scott DOB 5/25/1997                                                 | Completed    | \$12.00 |
| Court             | Matthew A. Becker - U.S. Probation Officer     | 10/18/2018   | 10/19/2018      | Keith Bernard Garner DOB 4/17/94                                           | Completed    | \$0.00  |
| Court             | NICS (Straight)                                | 10/19/2018   | 10/19/2018      | Case # 18-017595 DOB 10/17/72                                              | Completed    | \$0.00  |
| Urban Development | Colin Petit / JNR Adjustment                   | 10/19/2018   | 10/22/2018      | BUILDING OR IRRIGATION PERMITS for 114 Graham Circle                       | Completed    | \$0.00  |
| Court             | Sandra J. Doll, United States Probation Office | 10/22/2018   | 10/24/2018      | PRITCHETT, Stacey (FBI: 114659PD8)                                         | Completed    | \$0.00  |
| Court             | Amanda McKay/ NASA                             | 10/22/2018   | 10/22/2018      | Eric Scott Hover DOB 2/21/1991                                             | Completed    | \$0.00  |
| Court             | Marcy Jo Perry / Perpecta (1)                  | 10/22/2018   | 10/22/2018      | Luke David Wilson DOB 12/6/76                                              | Completed    | \$4.88  |
| Court             | Marcy Jo Perry / Perpecta (2)                  | 10/22/2018   | 10/22/2018      | Randall Joseph O'Shea DOB 9/24/88                                          | Completed    | \$5.13  |
| Police            | Ken Altman, Esq                                | 10/22/2018   | 10/22/2018      | Danila Truti DOB 10/27/34                                                  | Completed    | \$0.00  |
| Police            | Malerie Barton / StreetDelivery                | 10/23/2018   | 10/25/2018      | CAMERA FOOTAGE FOR CASE # 18-019954                                        | Denied       | \$0.00  |
| Police            | George W. Healy, IV & Associates               | 10/23/2018   | 10/23/2018      | ZACKARY MOORE DOB 3/1/87 (Incident/Police Reports, etc...)                 | Duplicate    | \$0.00  |
| Utility Billing   | Sheridan Keefe Dagg                            | 10/23/2018   | 10/23/2018      | 3603 Park Boulevard                                                        | Completed    | \$0.00  |
| Court             | Stephanie Hasley                               | 10/24/2018   | 10/24/2018      | Christopher A Brown DOB 11/1/82                                            | Completed    | \$5.63  |
| Court             | Christopher Wilson                             | 10/24/2018   | 10/24/2018      | Disposition Abstracts DOB 2/24/74                                          | Completed    | payment |

## Public Records Requests Report

| Department        | Requestor                   | Request Date | Completion Date | Requested Information          | Status    | Cost            |
|-------------------|-----------------------------|--------------|-----------------|--------------------------------|-----------|-----------------|
| Urban Development | John Hans                   | 10/25/2018   | 10/25/2018      | UD Case File # 1809ZB100       | Completed | \$4.87          |
| Court             | Robert Geoffrey Germany Jr. | 10/25/2018   | 10/25/2018      | William Brent DOB 9/20/1980    | Completed | \$0.00          |
| Court             | Marteeka Fallen             | 10/25/2018   | 10/29/2018      | Documents of Charge DOB 9/2894 | Completed | \$0.00          |
| <b>Total</b>      |                             |              |                 |                                |           | <b>\$301.43</b> |





## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Brittany Rodgers, Clerk of Council  
City Council

**Date:** 11/08/2018

**Subject:** Approval - of 2019 City of Gulfport Calendar - to be made a part of the minutes.

**Recommendation:**

# 2019 City of Gulfport

## January

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## February

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 |    |    |

## March

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

## April

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

## May

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## June

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

## July

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

## August

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## September

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

## October

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## November

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  |    |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

## December

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |



Council Meetings

Agenda Deadlines

Holidays



# 2019 City of Gulfport

## January

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## February

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 |    |    |

## March

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

## April

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

## May

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## June

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

## July

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

## August

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## September

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

## October

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## November

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

## December

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |



Council Meetings

Agenda Deadlines

Holidays

Paydays

Please Note: The Council Office deadlines are 2:00 P.M. on the designated days.

Department and Agenda deadlines may vary.

Calendar Templates by Vertex42.com



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Connie Debenport, Manager  
Purchasing

**Date:** 11/26/2018

**Subject:** Legal Notice - request to re-advertise for Gaston Point Gym Floor Replacement.

**Recommendation:**

## **CITY OF GULFPORT**

### **GASTON POINT RECREATION CENTER GYM – GYM FLOOR REPLACEMENT**

The City of Gulfport is seeking sealed bids for the Gaston Point Gym Floor Replacement located at 1506 Mills Avenue, Gulfport, MS 39501. Sealed bids will be received in the Office of Procurement located at 1410 24<sup>th</sup> Avenue, Hardy Building, 2<sup>nd</sup> Floor, Gulfport, MS 39501 until 10:00 a.m., local time on January 11, 2019 either by mail or hand delivery, after which time they will be opened and read aloud.

Plans and specifications may be obtained from the Procurement Office, 1410 24<sup>th</sup> Avenue, Hardy Bldg., Gulfport MS 39501 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

"The City of Gulfport now offers Electronic Bidding. Official bid documents can be downloaded from Central Bidding at [www.centralbidding.com](http://www.centralbidding.com). Electronic bids and/or reverse auction bids can be submitted at [www.centralbidding.com](http://www.centralbidding.com). For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814."

This project is funded through the City of Gulfport's Community Development Block Grant Program from funds provided through the U.S. Department of Housing and Urban Development, and the successful bidder must comply with all federal, state and local requirements contained in the Contract Documents.

Section 3: Section 3 Housing and Urban Development Act of 1968 requires the City and contractors participating in CDBG project give opportunities for job training and employment to lower income residents of the Section 3 area that is described as the City of Gulfport, Harrison County, State of Mississippi. Section 3 also requires that "to the maximum extent feasible" contracts for work in connection with Section 3 covered projects be awarded to business concerns that are located in or owned in substantial part by persons residing in the Section 3 area.

Questions – All questions regarding this bid should be directed to Connie Debenport by e-mail: [cdebenport@gulfport-ms.gov](mailto:cdebenport@gulfport-ms.gov) or facsimile (228) 868-5704. All questions must be submitted *in writing*; telephonic inquiries will not be considered.

The City is NOT responsible for bids which are mailed to the wrong address or which arrive in the mail after the designated bid opening time. Bids may be delivered in person to the Office of Procurement prior to the bid opening at the time, date and location listed above.

Each bid shall be accompanied by a Certified Check on a solvent bank or a bid bond issued by a Surety Company licenses to operate in the State of Mississippi, in the amount of five percent (5%) of the total bid price, payable to the City of Gulfport as bid security. The successful bidder will be required to furnish a Performance Bond and a Payment Bond each in the amount of 100% of the Contract Amount.

For bids exceeding \$50,000.00, bidder must indicate his Certificate of Responsibility Number on the outside of the sealed bid as required by MS Law. Effective July 1, 2010; Per MS code 31-3-21(3); any bid submitted by a non-resident contractor which does not include the nonresident contractor's current state law pertaining to such state's treatment of non-resident contractors, shall be rejected and not considered for award. If no such law exists in the non-resident's contractor's state, then the non-resident contract may provide a statement to that effect.

The project will be awarded to the lowest and best bidder. However, the City of Gulfport reserves the right to accept or reject any or all bids or to waive any informality.



No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

Publication Dates: 12-7-18 & 12-14-18

**Send Invoice & Proof of Publication to:** **Connie Debenport, CPPB**  
**City of Gulfport**  
**P. O. Box 1780**  
**Gulfport, MS 39502-1780**



## Memorandum

---

**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Terri Goad, Purchasing  
Purchasing

**Date:** 11/20/2018

**Subject:** Letter - regarding bid awarded by Purchasing to Eagle Mechanical Inc. for Heat Pump System - Leisure Services - to be made a part of the minutes.

**Recommendation:**

# Memorandum - City of Gulfport

## Purchasing

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**To:** The Honorable Mayor and City Council

**From:** Terri Goad, Procurement Specialist

**Date:** November 20, 2018

**Re:** Heat Pump System  
City of Gulfport, Leisure Services Department

---

I have reviewed the bids received on the above referenced item and find Eagle Mechanical Inc. to be the lowest and best bid as submitted for a total bid amount of \$19,930.00.

I have issued Purchase Order #202042 accordingly and respectfully request you make this a part of the minutes. Please see attached tabulation sheet for your review

Thank you for your consideration.

Heat Pump System

11/20/2018

PO# 202042

Leisure Services-Handsboro

| Description/Part Number                    | QTY | Eagle<br>Mechanical | Tillmans Heating<br>& Air | Adolph Bourdin<br>Inc. |
|--------------------------------------------|-----|---------------------|---------------------------|------------------------|
|                                            |     | EXTENDED            | EXTENDED                  | EXTENDED               |
| Remove and replace 15 ton Heat Pump System | 1   | \$19,930.00         | \$22,262.42               | \$24,431.00            |
|                                            |     |                     |                           |                        |
| TOTAL:                                     |     | \$19,930.00         | \$22,262.42               | \$24,431.00            |



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Terri Goad, Purchasing  
Purchasing

**Date:** 11/20/2018

**Subject:** Letter - regarding bid awarded by Purchasing to Strohman Enterprise Inc. for Weapon Lights - Police Department - to be made a part of the minutes.

**Recommendation:**

# Memorandum - City of Gulfport

## Purchasing

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**To:** The Honorable Mayor and City Council

**From:** Terri Goad, Procurement Specialist

**Date:** November 20, 2018

**Re:** Weapon Lights  
City of Gulfport, Police Department

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I have reviewed the bids received on the above referenced item and find Strohman Enterprise Inc. to be the lowest and best bid as submitted for a total bid amount of \$16,170.00.

I have issued Purchase Order #202036 accordingly and respectfully request you make this a part of the minutes. Please see attached tabulation sheet for your review

Thank you for your consideration.

Weapon Lights

11/20/2018

PO# 202036

POLICE DEPARTMENT

| Description/Part Number                     | QTY | Strohman Enterprise Inc. |             | Green Supply Inc. |             | Optics Planet Inc. |             |
|---------------------------------------------|-----|--------------------------|-------------|-------------------|-------------|--------------------|-------------|
|                                             |     | UNIT                     | EXTENDED    | UNIT              | EXTENDED    | UNIT               | EXTENDED    |
| Inforce WMLx White Gen 2 Weapon Light Black | 140 | \$115.50                 | \$16,170.00 | \$117.58          | \$16,461.20 | \$139.50           | \$19,530.00 |
|                                             |     |                          |             |                   |             |                    |             |
| TOTAL:                                      |     |                          | \$16,170.00 |                   | \$16,461.20 |                    | \$19,530.00 |



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Connie Debenport, Manager  
Purchasing

**Date:** 11/19/2018

**Subject:** Request - to purchase a Dual Purpose Canine for the Police Department.

**Recommendation:**



# Memorandum - City of Gulfport

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## Purchasing

**To:** The Honorable Mayor and City Council

**From:** Connie Debenport, Purchasing Manager

**Date:** November 19, 2018

**Re: Request Approval to Purchase Dual Purpose Canine (MS Code 21-21-5)  
Police Department**

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As per MS Code 21-21-5, the governing authorities of any municipality in the state are hereby authorized and empowered, in their discretion, to purchase by negotiation or otherwise, any breed of dogs suitable for law enforcement purposes, and pay for same out of the proceeds derived from tax levies made for their support and maintenance.

Please see attached request and purchasing agreement to purchase a Dual Purpose Canine Narcotic/Patrol for a total amount of \$15,500.00.

Thank you for your consideration.

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United States K-9 Unlimited, Inc.  
 8003 Moline Ave.  
 Abbeville, Louisiana  
 70510  
 USA (855) 875-9364  
 info@usk9.com

# Estimate



When every second matters,  
 only the BEST will do.

|                                                                   |
|-------------------------------------------------------------------|
| Name/Address                                                      |
| Gulfport Police Department<br>2220 15th St.<br>Gulfport, MS 39501 |

| Date     | Estimate No. |
|----------|--------------|
| 11/08/18 | 50926        |

| Item                                                                                                                                                                                                                                                     | Quantity | Description                                                             | Cost             | Total               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------|------------------|---------------------|
| Dual Purpose Canine                                                                                                                                                                                                                                      | 1        | Imported Canine fully trained in Narcotics Detection & Patrol Functions | 15,500.00        | 15,500.00           |
| Handler Course                                                                                                                                                                                                                                           | 1        | 5-Week Handler Course included in purchase of canine                    | 0.00             | 0.00                |
| Handler Lodging                                                                                                                                                                                                                                          | 20       | per night; 4 nights/wk; 5 wks                                           | <del>65.00</del> | <del>1,300.00</del> |
| <div style="text-align: center;"> <b>APPROVED</b><br/> <b>NOV 16 2018</b><br/>           Date _____<br/>           Initials _____<br/> <b>LEONARD J. PAPANIA</b><br/>           Chief of Police<br/>           Gulfport Police Department         </div> |          |                                                                         |                  |                     |

|       |             |
|-------|-------------|
| Total | \$16,800.00 |
|-------|-------------|

**Gulfport Police Department**

|                      |                                                                                                                                                                                                      |                      |                   |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|
| <b>Bureau</b>        | <input checked="" type="checkbox"/> <b>Operations</b> <input type="checkbox"/> <b>Support</b> <input type="checkbox"/> <b>Administrative Services</b> <input type="checkbox"/> <b>Chief's Office</b> |                      |                   |
| <b>Division</b>      | Patrol                                                                                                                                                                                               |                      |                   |
| <b>Unit</b>          | K9                                                                                                                                                                                                   |                      |                   |
| <b>Employee</b>      | Sgt. Wayne Payne                                                                                                                                                                                     |                      |                   |
| <b>Quantity</b>      | <b>Description</b>                                                                                                                                                                                   | <b>Cost per Unit</b> | <b>Total Cost</b> |
| 01                   | Dual purpose canine (narcotic and patrol)                                                                                                                                                            | 16,800.00            | \$ 16,800.00      |
|                      |                                                                                                                                                                                                      |                      | \$                |
|                      |                                                                                                                                                                                                      |                      | \$                |
|                      |                                                                                                                                                                                                      |                      | \$                |
|                      |                                                                                                                                                                                                      |                      | \$                |
| <b>Shipping Cost</b> |                                                                                                                                                                                                      |                      | \$                |
| <b>Total Cost</b>    |                                                                                                                                                                                                      |                      | \$ NaN            |

|                         |                  |                             |                                                                            |
|-------------------------|------------------|-----------------------------|----------------------------------------------------------------------------|
| Needed equipment        |                  |                             |                                                                            |
| <b>Vendor Name</b>      | USK9 Unlimited   | <b>Approved City Vendor</b> | <input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Point of Contact</b> | Debbie McLean    |                             |                                                                            |
| <b>Phone Number</b>     | (855) 875-9364   |                             |                                                                            |
| <b>Email</b>            | info@usk9.com    |                             |                                                                            |
| <b>Address</b>          | 8003 Moline Ave. | <b>City</b>                 | ABBIVILLE                                                                  |
| <b>State</b>            | La               | <b>Zip</b>                  | 70510                                                                      |

**Bureau Commander:**  **Date:** 11/09/18

DOJ GUIDE  
v. B. d.

APPROVED  
Date NOV 16 2018  
Initials [Signature]

LEONARD J. PAPANIA  
Chief of Police  
Gulfport Police Department

Gulfport Police Department **Date:** NOV 16 2018

Requested Delivered To: \_\_\_\_\_ Date: \_\_\_\_\_

|                              |                              |
|------------------------------|------------------------------|
| <b>Budget Line Item</b>      | 276-630100 (Federal Capital) |
| <b>Purchase Order Number</b> |                              |
| <b>PO Issued Date</b>        |                              |



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Elizabeth MacMillan, Office Manager  
Leisure Services

**Date:** 11/19/2018

**Subject:** Request - a temporary change fund for the Daddy Daughter Dance on February 8th and 9th, 2019.

**Recommendation:**



**DEPARTMENT OF  
LEISURE SERVICES**

P.O. Box 1780  
Gulfport, MS 39502  
Phone: 228-868-5881  
Fax: 228-868-5883

Jones Building  
1422 23<sup>rd</sup> Avenue  
Gulfport, MS 39501

To: City Council

cc: Mayor Billy Hewes  
Dr. John Kelly

From: Gus Wesson Director of Leisure Services

Date: November 16, 2018

Re: Change Fund for Daddy Daughter Dance 2019

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We would like to request a temporary Petty Cash fund in the amount of \$500 for the purpose of change making for the Daddy Daughter Dance on February 8<sup>th</sup> and 9<sup>th</sup>, 2019 and it will be closed out after the event is over. The custodian of this fund will be the Lyman Community Center. There will be no purchases made with these funds it will only for making change.

A handwritten signature in black ink, appearing to read "Gus Wesson", written over a horizontal line.

Gus Wesson, Director



## Memorandum

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**To:** Mayor Billy Hewes and  
Gulfport City Council

**From:** Margaret Murdock, Assistant Attorney  
Legal

**Date:** 11/26/2018

**Subject:** Warranty Deed - from A&B Investments and Leroy B. Letcher (Canal Road Property) - to be made a part of the minutes.

**Recommendation:**

SCANNED



*Johnston* 1st Judicial District  
 Instrument 2018 8177 D -J1  
 Filed/Recorded 11/14/2018 01:31 P  
 Total Fees \$ 12.00  
 7 Pages Recorded

**This Instrument prepared by and to be returned to:**

Margaret Murdock, MS Bar #9824  
 City of Gulfport  
 Post Office Box 1780  
 Gulfport, Mississippi 39502-1780  
 (228) 868-5811

REVIEWED

**WARRANTY DEED**

FOR AND IN CONSIDERATION of the sum of TEN DOLLARS and NO/100 (\$10.00), cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, **Grantor,**

**A&B INVESTMENTS, LLC**  
**LEROY B. LETCHER, JR.**  
 1611 24th Avenue, Suite B  
 Gulfport, MS 39501  
 Telephone (228) 863-6727

does hereby sell, convey and warrant unto **Grantee,**

**CITY OF GULFPORT, MISSISSIPPI**  
 A Mississippi Municipal Corporation  
 Post Office Box 1780  
 Gulfport, Mississippi 39502-1780  
 Telephone (228) 868-5811

the following described real property situated and being in the City of Gulfport, First Judicial District of Harrison County, Mississippi, to-wit:

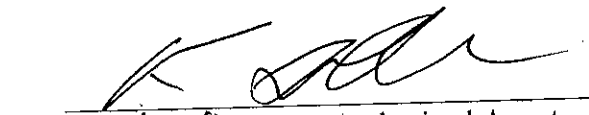
**See Exhibit "A" and Exhibit "B" attached.**

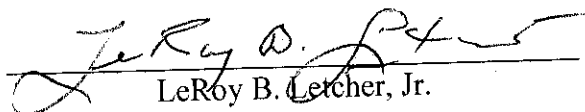
**INDEXING INSTRUCTIONS:** NW ¼ of Section 31, Township 7 South, Range 11 West, City of Gulfport, First Judicial District  
 Harrison County, Mississippi

This conveyance is less and except any and all recorded oil, gas or other mineral rights granted, reserved or excepted by former owners, and is subject to any and all recorded restrictions or covenants and any and all presently existing or recorded easements or rights-of-way affecting said property.

Taxes for the current year have been pro-rated as of November 13, 2018, and are hereby assumed by the Grantee herein.

WITNESS MY SIGNATURE on this the 13<sup>th</sup> day of November, 2018.

  
Kaleel Teal Salloum, Authorized Agent  
For and on behalf of A&B INVESTMENTS, LLC

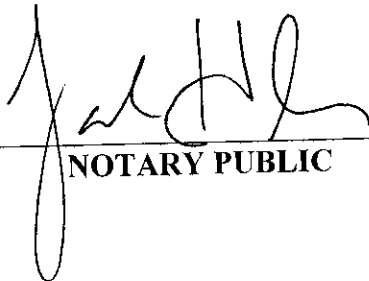
  
LeRoy B. Letcher, Jr.

**[REST OF PAGE LEFT BLANK INTENTIONALLY]**



**STATE OF MISSISSIPPI****COUNTY OF HARRISON**

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the 13<sup>th</sup> day of November, 2018, Teal Salloum, Authorized Agent, for and on behalf of **A&B INVESTMENTS, LLC**, who acknowledged to me that he signed, executed and delivered the above and foregoing instrument in writing on the day and date therein mentioned as his free and voluntary act and deed after first being duly authorized to do so.

  
 \_\_\_\_\_  
 NOTARY PUBLIC

My Commission Expires:

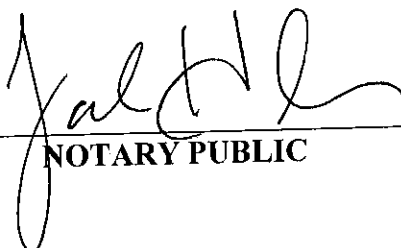
March 10, 2022



\*\*\*\*\*

**STATE OF MISSISSIPPI****COUNTY OF HARRISON**

PERSONALLY CAME and appeared before me, the undersigned authority in and for the jurisdiction aforesaid on this the 13<sup>th</sup> day of November, 2018, LEROY B. LETCHER, who acknowledged to me that he signed, executed and delivered the above and foregoing instrument in writing on the day and date therein mentioned as his free and voluntary act and deed.

  
 \_\_\_\_\_  
 NOTARY PUBLIC

My Commission Expires:

March 10, 2022



**Exhibit "A"**

Commence at the Northwest Corner of the NW  $\frac{1}{4}$  of Section 31, Township 7 South, Range 11 West, The First Judicial District of Harrison County, Mississippi;

Thence North 89 Degrees 51 Minutes 17 Seconds East, a distance of 68.47 feet to the East Right-of-Way line of Canal Road;

Thence North 89 Degrees 51 Minutes 17 Seconds East along the north margin of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West, a distance of 2559.81 feet to the Northeast Corner of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West;

Thence South 00 Degrees 04 Minutes 11 Seconds West along the east margin of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West, a distance of 1902.04 feet to a point;

Thence South 89 Degrees 43 Minutes 49 Seconds West, a distance of 660.00 feet to a point;

Thence South 00 Degrees 15 Minutes 56 Seconds East, a distance of 660.00 feet to a point on the south margin of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West;

Thence South 89 Degrees 51 Minutes 17 Seconds West along the south margin of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West, a distance of 1943.96 feet to a point on the East Right-of-way line of Canal Road;

Thence North 00 Degrees 00 Minutes 18 Seconds West along the East Right-of-way line of Canal Road, a distance of 576.38 feet to the **POINT OF BEGINNIG**;

Thence East, a distance of 1328.00 feet to a point;

Thence North 17 Degrees 27 Minutes 28 Seconds East, a distance of 1136.34 feet to a point;

Thence West, a distance of 1669.00 feet to the East Right-of-Way of Canal Road;

Thence South 00 Degrees 00 Minutes 18 Seconds East along the East Right-of-Way of Canal Road, a distance of 1084.00 feet to the **POINT OF BEGINNIG**. The property contains 37.29 Acres, more or less and is a part of the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$ , SE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$ , SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  and the NW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of said Section 31, Township 7 South, Range 11 West, First Judicial District of Harrison County, Mississippi.